

ARLINGTON POLICE DEPARTMENT

FREDERICK RYAN
Chief of Police



POLICE HEADQUARTERS
112 Mystic Street
Telephone 781-316-3900

Town of Arlington
MASSACHUSETTS 02474

January 1, 2015

Dear Firearms License Applicant:

Beginning January 1, 2015, due to recent changes in the law, firearms applications and renewals will no longer be accepted by mail and must be submitted in person.

Attached is the Arlington Police Department's application for a License to Carry Firearms (LTC) or Firearms Identification Card (FID). Please complete the application and bring it with you to the following address, **Monday thru Thursday from 9:00 AM to 3:00 PM:**

Arlington Police Department Records Room
112 Mystic Street, Second Floor
Arlington, MA.

Applicants please see below for complete instructions and additional information.

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ARLINGTON POLICE DEPARTMENT

Instructions for LTC and FID Applicants:

- A. The Applicant **must** deliver to the Arlington Police Department Record's Room a completed three-page application in person prior to coming in for an interview.
- B. The Applicant must then wait five business days before calling the Firearms Licensing Telephone Number at 781-316-3943 to schedule an interview. **Interviews are only scheduled on Wednesdays and Thursdays from 10:00 AM to 3:30 PM.**

Every attempt will be made to keep scheduled interviews; however, the very nature of police work sometimes causes these to be canceled at the last minute.

IMPORTANT: Please call 781-316-3943 to schedule an interview. We do not accept walk-ins.

- C. At the interview, the applicant needs to appear in person with the following fees and information:
 - 1) A \$100.00 check payable to the Town of Arlington. Renewal LTCs and FIDs for applicants over 70 years of age are free.
 - 2) A Massachusetts Basic Firearms Safety Certificate issued by a Certified Instructor is required for a first time LTC or FID applicant.
(A list of Safety Course Instructors is attached).
 - 3) Positive proof of identity and positive proof of Arlington residency is required. This information can be provided by a Massachusetts Driver's License (with an Arlington address), a property tax bill, or a rental agreement under the applicant's name, and a current utility bill. Also, if the applicant has not resided in Arlington for at least the last 5 years, additional information on previous addresses is required. For renewals, make sure you have your old LTC/FID with you.
 - 4) If you are a naturalized citizen, the applicant must provide a copy of their Naturalization Certificate.
 - 5) LTC applicants must be at least 21 years of age. FID applicants must be at least 18 years of age. If the FID applicant is between 15 and 18 years of age, a notarized parental consent letter is required.
 - 6) The applicant must read and sign the Acknowledgement of the Limits of Deadly Force form contained in this package.

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Additional Information:

Any violation of the Firearms Laws or **any** other laws by the holder of said LTC or FID, will cause an automatic review of your license status. This may affect your suitability to hold a LTC or FID, and could cause your LTC or FID to be suspended or revoked by the Chief of Police.

The issuance of a Criminal Restraining Order pursuant to either Chapter 208 or 209 will affect the status of your LTC or FID.

NOTE: Pay close attention to questions on the application, especially #10. The question asks: **have you ever appeared in any court as a defendant for a criminal offense**. If you have, answer truthfully. An inaccurate or untruthful answer can be considered perjury and will be cause for the denial or revocation of any license.

Also, be aware there are certain statutory disqualifiers, which will make you ineligible to obtain a LTC or an FID. These include, but are not limited to:

- any conviction of a Felony,
- a conviction of certain misdemeanors, which are punishable by imprisonment for more than two years,
- a conviction of a violent crime, and/or
- an active restraining order.

If any of these circumstances apply to you, please reconsider making this application. In the case of a LTC or FID, the Chief of Police has the authority to deny the Applicant on the basis of his/her suitability.

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Frederick Ryan
Chief of Police



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Below is a list of Certified Firearms Instructors

1. Raffaale J Bibbo, 3 Falconer Cr, Waltham, Ma (781) 642-1474
2. Timothy F. Ready, 22 Sable Rd, Salem, Ma (978) 745-1421
3. Barbara R Clorite-Ventura, PO Box 242, Bedford, Ma (781) 893-0500
4. William Bookings, 4 Marcia Rd, Wilmington, Ma (978) 657-7690
5. John F Monte, 41 Dane Ave, Somerville, Ma (617) 776-0765
6. Robert E Lynch, Waltham (781) 893-2461
7. David Wheeler, Mystic Valley Gun Club (781) 322-7894 ext 1
8. Instructional Shooting, Inc. Lowell, Ma (800) 984-GUNS (4867)
9. Ronald Folger, 130 Lincoln Woods Rd, Waltham, Ma (781) 622-1981
10. Dennis O'Cormier, Maynard Rod & Gun Club (978) 897-9873 or 4724
11. Andover Sportmen's Club, Andover Ma (978) 685-9768
12. Anthony Sciaraffa- Arlington, Ma (781) 316-0042
13. Christopher P. Waites, Arlington, Ma (617) 436-8846
14. Larry Forman , Billerica, Ma- www.coachlf.com (978) 670-0618
15. David M. Kelly- Arlington (617) 803-2720

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The Commonwealth of Massachusetts
OFFICE OF THE
District Attorney for Middlesex County
Cambridge 02141

ACKNOWLEDGMENT OF LIMITS ON THE USE OF DEADLY FORCE

In accordance with the authority granted by Mass. G.L. 140 s 131, the licensing authority of the Town of Arlington has determined that every applicant for a license to carry firearms and every licensee shall be familiar with the legal limits on the use of deadly force under the laws of the Commonwealth of Massachusetts. Accordingly, all such applicants are required to read this memorandum and sign below certifying that they have read it. The applicant or licensee shall be given a copy of this memorandum at no charge.

1: DEADLY FORCE BY CITIZEN IN ARRESTING A FELON

The use of deadly force is not justified unless (1) the arrest is for a felony; and (2) the person effecting the arrest is authorized to act as a peace officer or is assisting a person whom he believes to be authorized to act as a peace officer; and (3) the actor reasonably believes that the force employed creates no substantial risk to innocent persons; and (4) the actor reasonably believes that; (a) the crime for which the arrest is made involved conduct including the use or threatened use of deadly force; and (b) there is substantial risk that the person to be arrested will cause death or serious bodily harm if his apprehension is delayed.

2: DEADLY FORCE IN SELF - DEFENSE OR DEFENSE OF OTHERS

A: A General Rule

Before a person may resort to deadly force he must; (1) have reasonable grounds to believe and believe that he is in imminent danger of death or serious bodily injury from which he can save himself of all proper means to avoid physical combat before resorting to the use of deadly force and; (2) use no more force that is reasonably necessary in all circumstances of the case.

B: Aiding a third party

A person may resort to deadly force to aid a third party when; (a) a reasonable person in the actor's position believes that it is necessary to intervene to protect the third party; and (b) in the circumstances as that reasonable person would believe them to be, the third party would be justified in using deadly force to protect himself. The reasonableness of the belief may depend ,in part, on the relationships between the parties.

C: In a Dwelling House

In the prosecution of a person who is an occupant of a dwelling charged with killing or injuring one who was unlawfully in said dwelling, it shall be a defense that the occupant was in his dwelling at the time of the offense and that he acted in the reasonable belief that the person unlawfully in said dwelling was about to inflict great bodily injury or death upon said occupant or upon another person lawfully in said dwelling , and that said occupant used reasonable means to defend himself or such other person lawfully in said dwelling .

I certify that I have read the above memorandum on the limits of the use of deadly force.

Signature: _____

Date: ____/____/____

Witness: _____

Date: ____/____/____



**THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
Department of Criminal Justice Information Services**

200 Arlington Street, Suite 2200, Chelsea, MA 02150
TEL: 617-660-4600 | TTY: 617-660-4606 | FAX: 617-660-4613
mass.gov/cjis



Application

**FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY
FIREARMS OR LICENSE TO POSSESS A MACHINE GUN (MGL C.140, s.129B AND s.131)**

Please Check One

FTN: _____

New Applicant

LIC #: _____

Renewal - Most Recent License to Carry/FID Number: _____

Issued from Which City/Town? _____ MA Expiration Date: _____

*NOTE: If application is for first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached to this application.

Please Check the Type of License for Which You are Applying

(Please Check Only One)

Firearms Identification Card - Restricted (mace and pepper spray)

Firearms Identification Card

Class B License to Carry - Non-Large Capacity

Class A License to Carry - Large Capacity

License to Possess a Machine Gun

Check if a Class A Gun Club License *NOTE: Only the Colonel of the State Police can issue a club license.

Except for Signature, Print or Type all Requested Information

Last Name First Name Middle Name Suffix

Residential Address City State Zip Code Telephone Number

Gun Club Address (If Applicable) City State Zip Code Telephone Number

Date of Birth Place of Birth

Mother's First Name Mother's Maiden Name Father's First Name Father's Last Name

Height Weight Build Complexion Hair Color Eye Color

Occupation Social Security Number (Optional) Drivers License Number

Employed By Business Address

City/Town State Zip Telephone Number

Please Answer the Following Questions Completely and Accurately

1. Are you a citizen of the United States? _____
If naturalized give date, place and naturalization number

	Date	Place	Naturalization No.

2. Have you ever used or been known by another name? _____
If yes, provide name and explain: _____

3. What is your age? *You must be 21 years of age to apply for a License To Carry Firearms, 18 years of age to apply for a Firearms Identification Card, 15 years of age but less than 18 years of age with submission of a certificate of parent or guardian granting permission to apply for a Firearms Identification Card. _____

4. Have you ever been convicted of a felony? _____

5. Have you ever been convicted of the unlawful use, possession, or sale of narcotic or harmful drugs as defined in M.G.L. c. 94C sec. 1? _____

6. Have you ever been convicted of a crime punishable by incarceration by more than one (1) year? _____

7. In any state or federal jurisdiction have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child for the commission of (a) a felony; (b) a misdemeanor punishable by imprisonment for more than 2 years; (c) a violent crime as defined in MGL C140.s.121; (d) a violation of any law regulating the use, possession, ownership, sale, transfer, rental, receipt or transportation of weapons or ammunition for which a term of imprisonment may be imposed; or (e) a violation of any law regulating the use, possession or sale of controlled substances as defined in section 1 of MGL 94C? _____

8. Have you ever been confined to any hospital or institution for mental illness? _____

9. Are you or have you ever been under treatment for or confinement for drug addiction or habitual drunkenness? _____

10. Have you ever appeared in any court as a defendant for any criminal offense (excluding non-criminal traffic offenses)? _____

11. Are you now under any charge(s) for any offense(s) against the law? _____

12. Are you now or have you ever been the subject of a M.G.L. C209A restraining order or involved in a domestic violence charge? _____

13. Has any License to Carry Firearms, Permit to Possess Firearms, or Firearms Identification Card issued under the laws of any state or territory ever been suspended, revoked, or denied? _____

14. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction? _____

If You Answered "YES" to any of the Questions 4-14, Give Details Which Must Include Dates, Circumstances and Location

Other than Massachusetts, in what state, territory or jurisdiction have you resided? _____

Have you ever held a License to Carry in any other state, territory or jurisdiction? _____

If "YES", when, where and license number? _____

List the Name and Addresses of Two References

1. _____

Last Name	First Name		
Address	City/Town	State	Zip

2. _____

Last Name	First Name		
Address	City/Town	State	Zip

Reason(s) for requesting the issuance of a card or license: _____

WARNING Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (MGL c.140, §§ 129B(8) and 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms.

Signed under the penalties of perjury this _____ day of _____ month _____ year

Signature of Applicant: _____



IMPORTANT NOTICE



March 2015

Dear Massachusetts Firearms License Applicant:

In August of 2014, Chapter 284 of the Acts of 2014 was signed into law. This action amended the Massachusetts gun law and made changes to many of the law's provisions.

One of the changes made by the new gun legislation was the requirement that the Massachusetts Department of Criminal Justice Information Services (DCJIS) create a "Massachusetts Gun Portal." The purpose of this Gun Portal is to allow individual firearms licensees and gun owners to report the personal sale, transfer, and surrender of firearms to the DCJIS via the internet. The goals of this provision were (1) to provide an easy, safe, electronic method for licensees to report firearms sales, transfers, and surrenders and, therefore, comply with the reporting requirements of the gun law, and (2) to speed the entry of gun sale, transfer, and surrender data into the Massachusetts Instant Record Check System (MIRCS) database. The new gun law requires the Gun Portal to be operational by March 15, 2015.

As a result of the above, the DCJIS will implement the Massachusetts Gun Transaction Portal on Sunday, March 15, 2015. The portal will be available at <https://mircs.chs.state.ma.us/fa10>. Once implemented, all Massachusetts firearms licensees and gun owners will be required to report all personal sales, transfers, and surrenders of firearms to the DCJIS via the new Portal. Paper FA-10 forms will no longer be accepted by the DCJIS for these transactions and will be returned to the submitting individual.

Should you have any questions about the changes identified in this communication, please contact the DCJIS Firearms Records Bureau at 617.660.4782.

Respectfully,

DCJIS Firearms Records Bureau



Massachusetts Department of Criminal Justice Information Services
Firearms Records Bureau