



AHSBC Temporary/Phasing Subcommittee Meeting Minutes

Date: 9/12/19 (minutes distributed 9/27/19)

Time: 2:30 pm – 4:00 pm

Location: School Committee Room, Arlington High School, Arlington, MA

Recorded by Victoria Clifford, Skanska USA Inc.

Attendees:

Matthew Janger, Kathy Bodie, Bill McCarthy, Arlington Public Schools
Jim Feeney, Town of Arlington
Lori Cowles, Arthur Duffy, HMFH
Jim Burrows, Victoria Clifford, Skanska USA Inc.
John LaMarre, Alicia Cox, Consigli

Safety/Security during Construction:

- **Security:**
 - o There will be a badge process with all construction workers, Consigli to implement, Skanska to review.
 - o 100% CORI's for all workers.
 - o Request for Access (RFA) forms will be logged and approved by Skanska and the School for all consultants/workers who need to access the school occupied side; Skanska to implement.
- **Safety:**
 - o There will be an alert system for any construction incidents.
 - o School faculty will have contact information for main representative from Skanska and Consigli.
 - o We will implement a plan for fire drills for students and construction workers.
 - o We will work with the police on evacuation points.
 - o We will put together a mitigation plan for construction emergencies.
 - o Dust & Noise – Skanska/Consigli will coordinate efforts with the schedule of all exams and scheduled quiet days. Potentially will install dust/vision screens at classroom windows if required.
 - o Skanska suggests agreeing on a noise decibel level for construction.
 - o Skanska suggests having department heads do regular site tours during construction.
 - o Existing building's mechanical intake vents will be protected as needed during each phase of construction.

Site Planning by Phase (circulation, access, parking, deliveries, and fields)

- Consigli presented Phasing Plans Draft dated 9/12/19.
- Consigli will create diagrams for student/faculty use with access points/bike paths, etc.
- Comments on Phasing:
 - o Bill McCarthy: The preschool loop will be important to keep loop active for drop off and pickup.
 - o Kathy Bodie: When will we be digging up the front semi-circular drive? The District needs to know date that parking will be relocated and if so, how many spaces will be lost.
 - The group discussed various scenarios
- The District discussed need for vehicles to be able to enter and exit the east side connection to Mill Street.
 - o Bill McCarthy would like to see a detailed schedule for geothermal wells/construction lay down as it related to athletic field scheduling.
 - Skanska and Consigli confirmed that the softball field and the practice field will be in use for construction as early as this March.
 - Bill McCarthy will share the Athletic Schedule from last year as a preliminary point of reference for the project team.
 - School/Town to talk w sports groups about the loss of fields.



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- HMFH/Consigli will determine when existing parking spaces adjacent to current practice field will be lost and where they will be relocated.
 - The District asks when will there will be enough information to create the athletic schedule/ hold a forum?
 - Per, APS request, Consigli looking into the possibility of installing the new softball field and switch-back ramp connection during Phase 3. Consigli will review and advise.
 - Lori is scheduling a meeting with the DPW project design team to go over schedule. We need them to ensure that IT and Facilities have a place to go before the start of Phase 2.
 - Matthew Janger asked when Comptroller will be relocated?
 - Skanska discussed using temporary partitions between existing classrooms if needed for swing space.

Other:

- HMFH distributed diagrams for the spaces lost and gained during each phase. To be discussed the next meeting.

Meeting Adjourned at 4:00 pm.