

**MINUTES**

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**date:** 09.09.2019, 1:00-2:30 PM

**re:** Arlington High School – Security Subcommittee Meeting

**attendees:** Kathleen Bodie – Superintendent of Schools  
 Matthew Janger – AHS Principal  
 William McCarthy – AHS Assistant Principal  
 David Good – Director IT  
 Dan Sheehan – Deputy Director IT  
 Cindy Sheridan Curran – APS REMS Coordinator  
 Juliann Flaherty – Acting Chief of Police  
 Bryan White – Police/ Student Resource Officer  
 Kevin Kelley – Fire Chief  
 Jim Feeney – Director of Facilities  
 Jim Burrows – Skanska, Owner’s Project Manager  
 Mike Kerwin – Vanderweil, Security & Technology Consultant  
 Roy Willen – ArcSpec, Hardware Consultant  
 Lori Cowles – HMFH Architects – Principal

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Security Section Notes:

- The two main entrances are located at the front and the back of the school. The staff positioned at these entrances are to have access to the security system alarms and the surveillance system video feeds.
- The entry vestibules will be secured and equipped with door releases to be operated by the supervising staff.
- Card readers are required on large spaces within the building to maintain records of who opens the space for use. The card readers are only for the faculty and/or staff to open the space, not for student access or use.
- The radio/walkie-talkie system needs to operate throughout the building. The design team will review the requirements for amplification and connectivity.
- Duress alarms will be capable of integration with the door locking (access control) system. The actual sequence of operation and integration will be developed in conjunction with the school security subcommittee and door hardware design.
- Gunshot detection will be designed for the entry level of the building. This coverage will include the main corridor/spine of the building and will be coordinated with the different elevations of the entry levels throughout the project. The alarming will be routed directly to the Arlington Police and to other points as directed.

**Hardware Notes:**

- Both Main Entry points will be electrically controlled and tied into a visitor call (Aiphone) system. They will be set-up as locking vestibules, where-in the exterior & interior doors will be electrically controlled.
- Pre-school entry will also be electrically controlled and tied in.
- Previous project had specified the Best 6-pin IC core, key system. Appropriate person to discuss was not in attendance and this will need to be discussed further.
- It was decided that the Classroom Security Locks would have Thumbturn Cylinders (mounted on the interior, to lock the exterior lever) so the school could easily switch type of operation (TT or Key) if needed in the future.
- Further discussion is required to determine Interconnecting Classroom Door set-up.
- Further discussion is required to determine Corridor & Stairwell opening operations regarding electrical lock/unlock of exterior lever and tie in to Fire/Life Safety & Security.

Next meeting to be in two parts: first hour will be focused on hardware with the school administration and second hour will include security discussions with the full subcommittee. Date TBD.

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