

Arlington High School Building Committee
Finance Subcommittee Meeting
Thursday, February 7th, 2019
Town Manager's Conference Room
4:00 pm – 5:00 pm
Meeting Minutes

Attendance:

Adam Chapdelaine, Sandy Pooler, Brian Rehrig
Jim Burrows, Victoria Clifford, Skanska USA Building, Inc.

Schematic Design 3011 Total Project Budget Review

- Skanska presented updates to the 3011 Total Project Budget Form
 - o Skanska explained that the 3011 is in draft form and will be finalized after the third round of reconciled estimates are received
 - o Pre-Con services budget line item is up to negotiation when we hire a CM at Risk
 - o The right side of the 3011 form has break-out calculations provided by the MSBA to be plugged in by the OPM
 - o Currently, \$4.5M is not reimbursable due to the MSBA 8% site cap
 - o The Finance Subcommittee asked specific questions on the 3011 logic
 - o Brian Rehrig asked for further explanation on the eligible fee's column
 - Skanska explained that there is an issue with the spreadsheet showing that we are above reimbursable budget –Jim Burrows to look into the matter further
 - o Sandy Pooler suggested that Skanska worked out current problems with the spreadsheet after the meeting
- Adam Chapdelaine requested that Skanska proactively discussed reimbursement caps while presenting the 3011 at the upcoming SBC Meeting
- The group discussed how to present the total project budget form effectively
- Adam Chapdelaine directed Skanska to include Jim to \$2,300 per student in the FF&E budget
- Vote for SBC tonight – a caveat has been put in that the committee is to approve the approximate budget tonight with the understanding that the final numbers will change

District Space Update

- Adam Chapdelaine recapped meeting with Kathy Bodie and the Payroll department
 - o It was decided that town payroll would move to Town Hall, but High School Payroll would remain with the District Offices in the High School
 - o The Payroll move will delete 13,00 SF mezzanine space in the project, for a savings of ~\$960,000

Sandy Pooler moved to adjourn. Brian Rehrig seconded the motion.

Meeting adjourned at 5:00 pm.