

Arlington High School Building Committee  
Finance Subcommittee Meeting  
Thursday, July 9<sup>th</sup>, 2020  
Conducted by Remote Participation  
4:00 pm – 5:00 pm

Meeting Minutes

Attendance:

Adam Chapdelaine, Sandy Pooler, Mike Mason, Brian Rehrig, Kate Loosian, John Cole  
Victoria Clifford, Sy Nyguen, Skanska USA Building, Inc.  
Arthur Duffy, HMFH  
John LaMarre, Consigli Construction Company

Call to order: 4:00pm

Adam Chapdelaine, Town Manager, opened the meeting conducted by remote participation as outlined in Governor Baker's order suspending certain provisions of the open meeting law on March 12, 2020, and explained how votes would be taken.

1. Early Bid Package #4 Steel & Concrete Awards (OAL 11 & 12)

- Skanska recommended the award of OAL#12 and OAL#11 for Early Bid Package #4 Phase 1 Structural Steel and Concrete for a total of \$11,797,596.00.
- There is a ~\$4M hold for steel and concrete changes which was recommended by the design team. The monies would be used for any necessary changes.
- Kate Loosian asked if the hold is carried within the GMP, and if the funding will be requested as though it is a change order, even though it is not a change order.
  - John LaMarre answered: Correct, and the hold spending will be tracked and reviewed/approved thru our requisition process.
- Kate Loosian asked if two contractors are both carrying monies for the stage floor.
  - Skanska clarified that the two contractors carrying the stage floor was a clerical error in the descoping document.
- Brian Rehrig asked if the hold approach would be the same process as a change order.
  - Arthur Duffy answered: The difference is that if we didn't have the line item for the hold in the estimate, then we would need a change order, and the change order would be subject to the MSBA review, and the MSBA caps change orders. This is a way to manage the funds.
- Brian Rehrig asked that if the steel and concrete bids went out at 100% CD's, would we still include a hold?
  - Arthur Duffy answered: No. At 100% CD's we want the bidders to bid the docs as is. If there are changes after the 100% CD's, it would be a change order. At 100% CD's we are relying on the completeness of the documents.
- Consigli explained that allowances are not built into the scope, holds are. If holds are not spent, the monies go to CM contingency.
- Kate Loosian asked if Trimax has adequate laydown area.
  - Skanska and Consigli confirmed that they do.
- The committee elected to hold all votes until the end of the meeting.

## 2. Consigli Pay Req Review/Approval

- Skanska gave an overview of the Requisitions for approval:
  - AHS Req #3 – total of \$1,897,045.88
  - Parmenter Req #3 – total of \$624,574.25

## 5. Change Order Review/Approval

- Skanska gave an overview of Parmenter Change Order #2:
  - CR004 Change copper conductors to aluminum (VE credit)
  - CR009 Removal of AMC glue-daub/ceiling tile and replacement tile (hot work)
  - CR012 Relocation of existing door and associated demo
- Kate Loosian asked how CR029 ~\$33k abatement cost (from the Change Order Log) is different than the CR009.
  - Skanska stated that CR009 was for more abatement work than what was anticipated in the base scope For the CR009, no abatement was anticipated at all.
- Brian Rehrig asked the meaning of “ACM.”
  - Asbestos Containing Material.

## 3. Projectdog Early Bid Package #4 Sales Order Review

- Skanska accepted Projectdog’s proposals for the two main bid packages, Elevator for \$1,100.00, and Main Bid Packages for \$1,845.00.
- Skanska coordinated with HMFH and Consigli and decided that an early bid package for the elevator package would be advantageous (will bid in August). The Main Bid Package will be bid in October.

## New Business

- Update on the Clock Balustrade removal
  - Updated cost: \$22,000 – \$30,000
  - Two days anticipated.
  - If a smaller crane can be brought in, there will be savings.
  - Sandy Pooler asked if a crane is the only way to access the clock tower balustrade.
    - Consigli answered, yes. The access from inside the tower is not safe. If we did scaffold staging, that would be around \$100k or more.
  - Brian Rehrig asked: How much of the tower are we trying to preserve?
    - Only the mechanism of the clock.
  - Consigli added that this work is purely a safety precaution.
    - Adam Chapdelaine confirmed that Jim Feeney agreed this work is necessary for the safety of the site.
  - Kate Loosian requested that while the crane is onsite, if we can poke around at any other potential liabilities.
  - John LaMarre confirmed that that is the intent, and we that we are also looping in the town animal control officer for our investigation of any hawk nests.
- Next meeting 7/16/20 to approve the building automation consultant proposals.
- Adam Chapdelaine and Sandy Pooler will both off next week. Adam will ask Jim Feeney to run the meeting on behalf of the town.

## 8. Meeting Minutes Approval

- Skanska presented the June 4<sup>th</sup>, 2020, meeting minutes.

- No comments on the minutes.

**The Finance Subcommittee held all remaining votes for the end of the meeting. Full vote language (votes #1 thru #4) are attached to these minutes.**

- Kate Loosian moved to formally approve vote #1, #2, #3, Brian Rehrig seconded the motion.
  - o Adam Chapdelaine called a roll call vote:
    - Sandy Pooler: Yes
    - Mike Mason: Yes
    - Brian Rehrig: Yes
    - Kate Loosian: Yes
    - John Cole: Yes
    - Adam Chapdelaine: Yes
- Kate Loosian moved to formally approve vote #4, Brian Rehrig seconded the motion.
  - o Adam Chapdelaine called a roll call vote:
    - Sandy Pooler: Yes
    - Mike Mason: Yes
    - Brian Rehrig: Yes
    - Kate Loosian: Yes
    - John Cole: Abstain
    - Adam Chapdelaine: Yes

Motion by Kate Loosian to adjourn.

- Adam Chapdelaine called a roll call vote:
  - o Sandy Pooler: Yes
  - o Mike Mason: Yes
  - o Brian Rehrig: Yes
  - o Kate Loosian: Yes
  - o John Cole: Yes
  - o Adam Chapdelaine: Yes

Meeting adjourned at 5:00 pm.

## **FINANCE SUBCOMMITTEE MEETING 7/9/20**

### **VOTE LANGUAGE**

1. Motion to approve the award OAL#12 and OAL#11 for Early Bid Package #4 Phase 1 Structural Steel and Concrete for a total of \$11,797,596.00.
2. Motion to approve the Consigli Payment Application #3 for the Arlington Parmenter School Renovation Project for a total of \$624,574.25, and the Consigli Payment Application #3 for the Arlington High School project for a total of \$1,897,045.88.
3. Motion to approve Parmenter Change Order #2 for a total of \$42,539.00.
4. Motion to approve the meeting minutes of the June 4, 2020 meeting.