

Arlington High School Building Committee  
Finance Subcommittee Meeting  
Thursday, July 16<sup>th</sup>, 2020  
Conducted by Remote Participation  
4:00 pm – 4:30 pm

Meeting Minutes

Attendance:

Jim Feeney (On behalf of The Town), Brian Rehrig, Kate Loosian, John Cole  
Ken Pruitt (Town Energy Manager)  
Jim Burrows, Victoria Clifford, Sy Nyguen, Skanska USA Building, Inc.

Call to order: 4:00 pm

Jim Feeney, Interim Town Facilities Manager, opened the meeting conducted by remote participation as outlined in Governor Baker's order suspending certain provisions of the open meeting law on March 12, 2020, and explained how votes would be taken.

1. Building Automation Consultant Approval

- Skanska gave an overview of the Building Automation Consultant Services and an overview of the funding.
  - Skanska recommended funding the services through the "Testing Services" budget. This budget is set aside for third-party services. Skanska stated that the Briggs Testing Services, Multivista Pre-Con Survey Services, and the Sensera Security Cameras funded through this budget.
    - Kate Loosian asked what is covered under the commissioning budget.
      - Skanska answered that the commissioning agent is funded by the MSBA, and it is a separate service.
    - Brian Rehrig asked how this service is related to "testing" and where these services are typically carried.
      - Skanska answered that this is not a typical service that we've seen. Testing is a "third-party" budget line, so this service fits into that category.
  - Jim Feeney asked when the ongoing monitoring would end.
    - Skanska answered that ongoing monitoring ends August 2025.
    - Skanska also received a separate proposal for monitoring past the end date. This scope would be outside of the project budget and would be managed by the town.
  - John Cole asked why the competing proposal from B2Q had a much higher fee.
    - Overall, B2Q's rates are more expensive. The biggest cost driver was the cost of their software and licensing.
  - John Cole asked if Ryan Katofsky and Ken Pruitt have reviewed the proposals.

- Ken Pruitt answered: Yes, IDS is the less expensive of the two proposals, and is also the better of the two. Ken also noted that BALA, our mechanical engineers, recommended IDS, and they are currently working with them on the Belmont HS Project.
- Brian Rehrig asked if the team felt confident in the fee that IDS put together.
  - Sy and Ken both recommended the approval of the proposal.
- John Cole asked if the ongoing annual software license is outside of the project budget.
  - Skanska confirmed that yes, it would be outside of the project budget.
- Ken Pruitt added that the Arlington Energy Management Office is currently receiving training on energy monitoring, so that down the line we may be able to perform the ongoing monitoring in-house.
- Brian Rehrig moved to approve the Interval Data Systems, Inc. (IDS) proposal dated July 8th, 2020, for Building Automation Consultant Services for a Not to Exceed contract value of \$231,000.00. Kate Loosian seconded the motion.
  - Jim Feeney called a roll call vote:
    - Brian Rehrig: Yes
    - Kate Loosian: Yes
    - John Cole: Yes
    - Jim Feeney: Yes

Kate Loosian moved to adjourn. Brian Rehrig seconded.

- Jim Feeney called a roll call vote:
  - Brian Rehrig: Yes
  - Kate Loosian: Yes
  - John Cole: Yes
  - Jim Feeney: Yes

Meeting adjourned at 4:30 pm.