



TOWN OF ARLINGTON
MASSACHUSETTS
2014 ANNUAL REPORT

BOARD OF SELECTMEN

STEVEN M. BYRNE, CHAIRMAN
JOSEPH A. CURRO, JR., VICE CHAIRMAN
KEVIN F. GREELEY
DIANE M. MAHON
DANIEL J. DUNN

TOWN MANAGER
ADAM W. CHAPDELAINÉ

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EXECUTIVE SERVICES

BOARD OF SELECTMEN

The Board is pleased to submit its annual report for 2014 to Arlington residents. The Board is composed of five elected residents who set policy and oversee the management of municipal functions of the Town.

In 2014 Diane M. Mahon was elected to the Board of Selectmen for her 6th consecutive term and Daniel J. Dunn for his 2nd term. During 2014 Steven M. Byrne served as Board Chair, and Joseph A. Curro, Jr. as Vice Chair.



Arlington Board of Selectmen clockwise, left to right: Diane M. Mahon, Joseph A. Curro, Jr. (Vice Chair), Steven M. Byrne (Chair), Daniel J. Dunn, Kevin F. Greeley

Year in Review

Arlington concluded its once-in-a-generation Master Plan process on land use and physical development in Town. A Master Plan for Arlington will guide the Town in these uses over the next twenty years. A series of meetings and surveys were conducted throughout the year on the elements of the plan including: public facilities (including school buildings), housing, transportation, economic development, land use, open space, recreation land, natural, historic, and cultural resources. The Arlington Redevelopment Board adopted the plan in early 2015. The Board would like to commend the hard work of the Master Plan Advisory Committee (MPAC) and residents who participated in this two-year long process. The MPAC will continue work to implement the plan in the coming years.



Over the summer the Town launched a brand new website. The new site captures the spirit and character of Arlington while employing new technologies that make it a solid foundation for improved public engagement and future enhancements in the coming years. As we all move toward communicating with multiple devices, such as smartphones and tablets, it's nice to know our site will be easily accessible to the public, however they choose to connect with us.

In the Board's ongoing efforts to improve transparency and increase efficiency the Board adopted the use of digital packets for its meetings. Digital packets allow for a significant increase in access for the public to our meeting materials by making them available on the Town's website prior to our meetings. Additionally, the board can use tablets or laptops during meetings thereby eliminating the large volumes of paper previously necessary.

Designated as a "Green Community" in 2010, Arlington continues to move forward in its energy and conservation initiatives. This year Arlington was recognized by the Massachusetts Department of Energy Resources (DOER) for reaching its 20% energy use reduction goal. This goal was reached through the successful implementation of a number of energy efficiency measures throughout Town. These measures included installation of more energy efficient boilers in various facilities and the upgrade of all Town streetlights to energy efficient LED technology. Out of 136 Green Communities, Arlington was one of seven that reached this milestone.

In the November elections, Arlington voters passed the Community Preservation Act (CPA) to establish a dedicated funding source for preservation purposes including open space, historic resources, and community housing. Beginning FY16, the CPA will be funded by a surcharge of 1.5% on the annual property tax assessed on real property, subject to some exemptions, and by annual distributions from a trust fund provided by the

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state under the CPA. A Committee will be established to make annual recommendations to Town Meeting for approval of spending the funds.

Volunteerism

Arlington's many volunteer committees continue to provide valuable contributions to the community by helping those in need, participating in Town governance, and educating the public on important issues.

One such example of volunteer participation is EcoFest. Co-sponsored by Vision 2020's Sustainable Arlington, the Arlington Garden Club, and Public Works and held at Town Hall. The theme in 2014 was *ReThink Recycling!* At the event local vendors and environmental groups demonstrated different ways to use and reuse a variety of items to reduce waste. Another example of volunteerism is Arlington Alive's Summer Block Party. The event promotes and celebrates Arlington's creative economy and is co-sponsored by the Arlington Committee on Tourism and Economic Development (ATED), Arlington Cultural Council, and local businesses.



Arlington Alive Summer Block Party

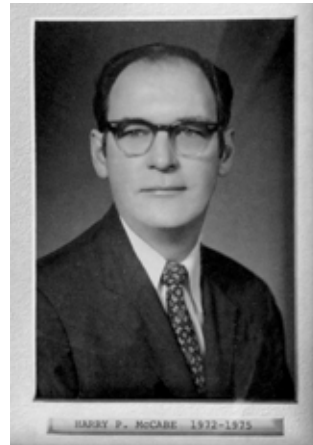
Town Day Celebration

Arlington Town Day was another successful event. Resident and vendor participation was at an all-time high. Again, the Town Day Committee is grateful for the strong community participation that has become well-known as a source for Arlington's strong and thriving community spirit. The Board would like to extend its thanks and congratulations to the Town Day Committee, and especially the Co-chairs, Marie Krepelka and Kathleen Darcy. The Board also wants to extend the same thanks to the many businesses and tireless volunteers whose loyalty, dedication, and hard work made this celebration a success again. All Town Day activities are privately funded and this event continues without any Town funding.

These are just a few of the highlights in Arlington this year. More highlights are included in this report.

Acknowledgments & Recognitions

The Town experienced the great loss with the passing of Harry McCabe. Mr. McCabe served in Town Meeting for 48 years, representing Precinct 21. He was a founding member of the Council on Aging and served on it for 48 years. He served on the Finance Committee, the Board of Selectmen, and was the Town Moderator. His contributions were vast and Mr. McCabe has left a legacy that Arlington will benefit from for years to come.



The Charles H. Lyons Selectmen's Hearing Room dedication in September honored the long-serving former Selectmen for his years of dedicated service to the Town. Mr. Lyons served on the Board from 1981-2005. He was on the Board of Directors for both the Massachusetts Water Resources Agency (MWRA) and Massachusetts Municipal Association (MMA). He was also the president of the Massachusetts Selectmen's Association and the National League of Cities. The Charles H. Lyons Selectmen's Hearing Room will serve as a reminder of his exceptional service to the Town.



The Board of Selectmen would like to thank all Town employees for the work they do to make Arlington a special place to live, work, and enjoy leisurely activities. We also thank the volunteers who spend thousands of hours each year performing a labor of love for their community; Arlington would not be the same without them. We particularly thank the staff of the Selectmen's Office for their tireless and intelligent work on our behalf: Marie Krepelka, Board Administrator, Mary-Ann Sullivan, Frances (Fran) Reidy, Jean Burg, and our newest member Ashley Maher.

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TOWN MANAGER

I am very pleased to deliver what will now be my third Annual Report to the Town of Arlington in the capacity of Town Manager. I am honored to serve the Town of Arlington in this capacity and I am thankful to the Board of Selectmen for continuing to entrust me with this role. Arlington has a long tradition of professional management, and I am proud to be able to continue this tradition. I also feel very fortunate to be working in a Town that is made up of so many dedicated, committed, and talented residents. Without the contributions of volunteers, many of Arlington's successes would not be possible.

My goal in making this report is to provide an overview of the financial, organizational, and community based efforts that took place during 2014.

2014 was a year of building off our past successes, fortifying our foundations, and building capacity for the future. Construction on the Central Fire station and the Community Safety Building are providing necessary modernization. Our Information Technology Strategic Plan continues to guide our technology use. Significant updates to the Town's website occurred in 2014 that not only improved access for residents, but is building staff capacity by utilizing a robust and user-friendly content management system. The Board of Selectmen took a major step toward going paperless by making their meeting materials digital and readily available to the public, while reducing paper and printing usage. These initiatives and more are included in this report.

It is my hope that through this report, residents will learn about the Town's ongoing commitment to seek efficiencies and improvements in service delivery while providing transparency and information that is both relevant and timely. Residents can also receive information about Town activities year-long by visiting the Communications Center at arlingtonma.gov and signing up to one of our many communication methods. Please also note that in several sections of this Annual Report, we have included a link to a webpage where more information about a project or effort may be found.

Town's Financial Outlook

FY2015, the current fiscal year, is the first year beyond what was initially intended to be a three-year plan that incorporated the Proposition 2 ½ override of 2011 designed to carry the Town's budgets through FY2014. The key commitments along with updates on the status of meeting the commitments of that three-year plan are listed as follows:

1) Override funds will be made to last at least three years (FY2012-FY2014). No general override will be sought during this period. – **Current projections have extended the plan to cover FY2012-FY2020.**



Adam Chapdelaine, Arlington Town Manager

2) If the override passes there will be no Pay As You Throw (PAYT) fee implemented in FY2012, but the placement of a ballot question regarding a revenue neutral PAYT option will be considered in FY2013. - **This ballot question was not advanced due to the Town's implementation of a mandatory recycling program in FY2013 which has stabilized both hauling and waste disposal costs.**

3) Town and School operating budget increases will be capped at 3.5% per year. An additional allowance of up to 7% shall be allowed for documented special education cost increases. Should actual special education cost increases exceed this amount, the remaining School budget shall be decreased by the difference. – **This commitment has been maintained and this year's Town operating budget proposes a 2.95% increase. Due to continuing enrollment growth, a school funding increase above 3.5% is proposed and discussed herein.**

4) Health care cost increases will be programmed at 7%. Should actual increases exceed this amount, the Town and School budget totals shall be proportionately decreased by the excess amount. Should actual increases be less than this amount as a result of negotiated health care savings, the extra savings will be:

a) Deposited into the override stabilization fund to extend the three year override period;

b) Used to preserve services; and

c) To satisfy any and all negotiated items between the Town Manager, employees, and retirees. – **The override period has been extended to nine years from the original three-year period based to a large degree on health care savings and the first year health care savings also supported FY2012 wage settlements with employee bargaining units. For future planning purposes, health care premiums are projected to grow at 5.25%, which more accurately reflects the historical average annual growth of Group Insurance Commission premiums.**

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5) An additional \$600,000 shall be appropriated for the School Department in FY2012 and \$400,000 shall be appropriated each year in addition to the amount currently appropriated in the capital budget for road improvements. – **This commitment has been met.**

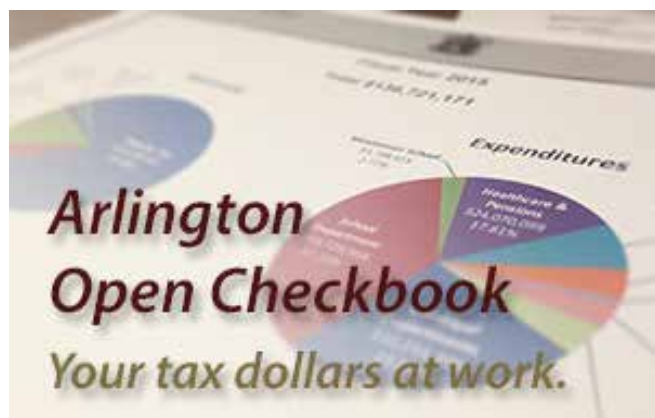
6) Reserves shall be maintained in an amount equivalent to at least 5% of the budget. – **This commitment is being maintained.**

For in-depth information about the Town's financial condition please refer to the Town Manager's Annual Budget & Financial Plan online at arlingtonma.gov/budgets.

Dedication to Efficiency, Innovation & Transparency

Last year, the Town released a Strategic Plan for Information Technology (IT Plan) as a result of a year-long effort to develop a plan that would aid in enhancing the use of technology as a means of delivering more efficient and effective services to the residents of Arlington. Substantial progress has been made on the tasks and goals outlined in the plan, including the completion of a needs assessment across all Town departments. Notable accomplishments within the goals outlined are the launch of a digital meeting management solution for the Board of Selectmen and the recent release of Open Checkbook. The digital meeting management solution has dramatically streamlined the process of creating and distributing Board of Selectmen meeting packets, while also significantly enhancing governmental transparency by making all meeting materials publicly available via a web portal on arlingtonma.gov. The launch of Open Checkbook, in early 2015, takes another step toward enhanced transparency by making all Town and School spending data available to the public via an easy to use web application.

Another example of the Town's dedication to pursuing efficiency via innovation is found in the DPW's efforts to reduce salt usage in the winter. During FY2015, five DPW trucks were outfitted with a new salt spreader



control system. The new system utilizes the vehicle's speed to regulate the rate of salt applied to winter road surfaces. Using speed and a predetermined amount of product to be spread per lane mile, the system adjusts conveyors and spinners accordingly to apply the desired amount of deicing material. Previously, the rate of application was set by the driver using an estimation of speed. Each unit costs approximately \$9,000 and can be reinstalled into new equipment as vehicles are replaced. It is projected that the units will reduce salt usage by up to 30%. Last winter, each truck spread about \$50,000 worth of salt. With a 30% reduction, the new system should pay for itself in the first year.

In FY2016 and beyond, the Town will also remain committed to finding other means of reducing costs which may include, but will not be limited to, regionalization of services and the outsourcing of certain municipal functions.



Sustainability Initiatives

In 2010, Arlington was named a Green Community by the State's Green Communities Division in recognition of the work that Arlington has done in the past to reduce energy usage, and the plans it has to further reduce energy use in the future. In 2013, based on significant fulfillment of these plans, the State's Department of Energy Resources (DOER) honored Arlington with the "Leading By Example" award. This award is given to only four municipalities on an annual basis, and Arlington was proud to have earned the designation.

More recently, Arlington was one of seven communities state wide that was honored by the Green Communities Division for having reached its 20% energy reduction goal within a five year time span. Arlington has substantially benefited from its cooperation with the Green Communities Division, having received three grant awards over the past four years, totaling \$698,082. The most recent grant award of \$247,894 came in 2014 and provided funding for numerous efficiency upgrades at the Ottoson Middle School and the installation of a new energy management system at Arlington High School.

A great deal of this effort has been made possible via the efforts of the Town's Regional Energy Manager (REM) who is shared with the Town of Bedford. Looking forward, the Town is preparing to apply for yet another

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round of Green Communities grant funding in 2015 and is also preparing to sign a power purchase agreement with Ameresco for the installation of solar photovoltaic panels of six school roofs. The power purchase agreement projects to save the Town nearly \$2,000,000 over the course of the next twenty years.

The Central Fire Station is being designed to LEED® Silver Green Building standards and construction is anticipated to be complete in 2015. By using less energy and water, LEED certified buildings save money for families, businesses and taxpayers; reduce greenhouse gas emissions; and contribute to a healthier environment for residents, workers, and the larger community.

Around Town

The East Arlington Massachusetts Avenue Rebuild received all final approvals from the Federal Highway Administration in 2013 and construction began in the summer of 2014. The work in 2014 focused on utility upgrades and sidewalk work starting on the western end of the project limits. The project will continue throughout the construction season of 2015 and is on schedule to be completed in its entirety in the spring of 2016.



NLC Prescription Drug Card Program Savings

The Town continues periodic outreach on the National League of Cities (NLC) Prescription Drug Card Program (launched Dec. 2009). At end of calendar year 2014, Arlington leads the state in cumulative savings to residents with \$220,020. The free program offers residents an average savings of 30% on non-insured prescriptions. Residents can obtain the free card online at arlingtonma.gov/prescriptioncards.



Communications & Customer Service

The Board of Selectmen and I continue to make improving public communications and customer service one of our priority goals. This annual report is one such communication vehicle in which we put a great deal of effort to make it informative, easy to read, and attractive. In 2014 the Massachusetts Municipal Association (MMA) awarded Arlington first place for its 2013 report. The Town also makes these reports available online at arlingtonma.gov/annualreports.

We strive to inform the public about general Town activities and during emergencies, plus build a stronger relationship with our residents and improve efficiencies for our staff. To meet these needs and increasing demand for them, we utilize the following information channels in conjunction with local media.

Arlingtonma.gov

Arlingtonma.gov is the Town's communication hub supporting one of the priority goals of the Board of Selectmen: enhance public communication and customer service and leverage technology to improve efficiencies. The site is made up of over 10,000 documents, 650 pages, 250 News Articles, and over 1,000 calendar events. The site serves a population of approximately 43,000 residents, surrounding communities, and beyond. The site supports the online communication and outreach activities of fifteen departments, and over sixty-five boards, committees, and commissions. Since the institution of the Open Meeting Law (OML) in July 2010 approximately 1,000 documents are added to the site annually. In late 2014 the Town launched a Facebook and Twitter channel and accumulated approximately 200 new likes/follows, respectively.

This year arlingtonma.gov recorded approximately 1.3 million Page Views, 496,936 Sessions, and 322,708 Users. Although there is a decrease in Visitor Loyalty it may be a leveling off due to measurement changes made in Google Analytics in 2012. Prior to 2012 the metric was called "Loyalty" and it is unclear how Google changed collecting this information. That being said, re-

Website Traffic (arlingtonma.gov)	2011	2012	2013	2014
Page Views	1,354,141	1,399,333	1,381,574	1,316,919
Visits/Sessions*	547,114	573,288	586,584	496,936*
Unique Visitors/Users*	276,345	300,853	322,708	274,951*
Visitor Loyalty- # of Uniques Visited: Frequency & Recency*: Over 200 Times	24,157	18,810	17,637*	16,992*

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Request/Answer Center: System Stats	2011	2012	2013	2014
Answers Viewed on Portal	203,484	196,393	188,367	267,392
*Productivity Preserved in Hours/Answers Viewed	16,957	16,366	15,697	22,283
**New Customer Registrations	3,071	2,338	2,373	2,251
Requests Created	2,868	2,951	2,772	2,988
Requests Closed	2,616	2,731	2,811	2,543
% Questions/Requests Remain Open System	11%	22%	24%	27%
Request/Answer Center: PIO Requests	2011	2012	2013	2014
Requests Created	897	888	610	370
Requests Closed	934	888	462	355
% Questions/Requests Remain Open System	8%	5%	7%	13%

viewing the combined website metrics traffic is relatively stable and the site continues to be heavily utilized.

Request/Answer Center

The Request/Answer Center is Arlington's online customer service portal where residents can make (and track) requests of Town services, ask questions, and find answers. 2014 marked the seventh year for the service. The system continues to be heavily utilized by staff and residents. A major feature of the service is the ability for residents to easily search an extensive database before calling staff for an answer (Find Answers). If they cannot find the answer online, their question is forwarded to staff for a response. Since launching the service, over one million answers were viewed, yet, only 2,231 questions were forwarded to staff for an answer (less than 1%). This continues to enforce the self-serve method of providing easily accessible information so residents can find the information they need at their convenience. One way to measure how productivity might be preserved in this self-service model is to estimate the time of phone calls to staff members. If an average phone call takes 5 minutes to answer, then this feature preserved, on average this year, 22,283 hours for the Town, or the equivalent to 10.7 full-time employees for providing this information online.

In 2014 The Request/Answer Center received 2,988 new Requests and Town staff closed 2,543. Public Works leads the way with 1,815 Requests submitted, an increase of 123 Requests from 2013. Fifty-three percent of all Requests were entered by the public; a 4% increase from 2013. Staff entered 37% of Requests, up from 32% from 2013, and there was a decrease in internal Requests from 8% in 2014 from 17% in 2013. Although the Department has been working to ensure more requests are entered into the system (they report not all are entered), the Department continues to struggle with the challenge of multiple communication channels available to the public to report requests (online, email, phone, walk-in, social media) and resources necessary to enter them.

The decrease in PIO Requests created and closed represents the reallocation of the PIO's time to develop/launch the new website. The website project is detailed later in this report.

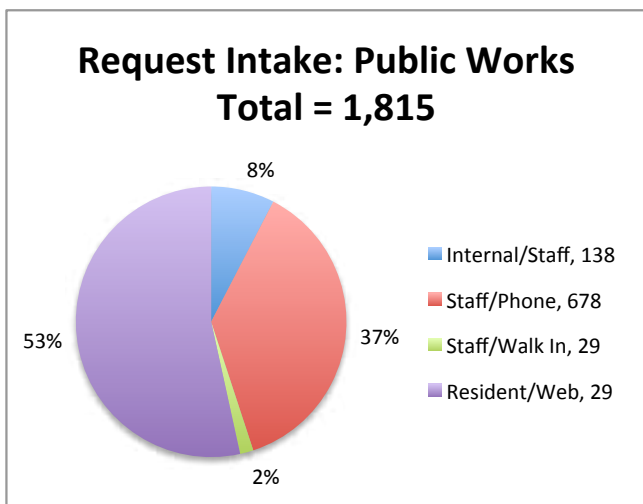
The Town continues to work on solutions to improve our internal functions. Residents can help by making the Request/Answer Center at arlingtonma.gov their first step when seeking information or making a Request.

Receive time-sensitive notifications
Phone * Text * Email



Register at
www.arlingtonma.gov/subscribe
or call 781-643-1212

Powered by **CODE RED**
Keeping citizens informed



Arlington Alerts, Town Notices, Social Media

Since 2012 Arlington Alerts have been notifying residents via phone, text, and email before, during, and after emergencies or to relay important information. When initiating a Town-wide phone call the system reaches approximately 19,000 phone connections. In 2014 the system was utilized for three snow emergencies/parking bans and to alert residents of MassDOT's East Arlington Mass. Ave. Reconstruction project.

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Online Communications	2011	2012	2013	2014
Town of Arlington Notices Subscribers	4,141	4,573	4,422	4372
% of Growth from previous year	27%	9%	-3%	-1%
% Compared with # of households (19,000)	22%	24%	23%	23%
Arlington Alert Emails Subscribers*	1,543	2,149	3,795	3981
% of Growth from previous year		72%	57%	5%
% Compared with # of households (19,000)		11%	20%	21%
Arlington Alert Text Subscribers*	1,188	2,688	3,310	973
% of Growth from previous year		44%	81%	-340%
% Compared with # of households (19,000)		14%	17%	5%

*Arlington Alert service launched in January 2012. 2011 numbers reflect beginning of 2012 and are included for comparative purpose.

Town of Arlington Notices are official notifications sent by the Town via email to subscribers. This opt-in email distribution list delivers information on Town activities including: public health and public works alerts, election information, and special Town related events. Notices are one of the most helpful and effective tools to communicate to the public.

In 2014 the Town had its second dip in subscribers to the Town Notices email list (50) – representing a 1% decrease for a total of 4,372 subscribers.

Although we are pleased with the subscription rate for Arlington Alerts, we are watching the subscription rates to Notices and the website closely as we want to ensure residents are aware of all the Town’s activities and not only when there is an emergency.

In late 2014 the Town launched a Facebook and Twitter channel and accumulated approximately 200 new likes/follows, respectively. It’s too early to predict the impacts of these channels, but we will work to incorporate them with all our current channels.

We respectfully ask that residents who are not subscribed to these services to do so in the Communication Center at arlingtonma.gov/subscriber.

New Website Launched

In response to increased demand for improved usability and added features, by both residents and staff, the Town launched a new website in July 2014. The site was met with positive reactions from both residents and staff alike. Visitors have commented on the site’s improved navigation, responsiveness, and look and feel. Staff commented on the site’s ease of use and expand-



ed capabilities so they can improve their outreach and document management efforts (agendas/minutes). The site underwent, and passed, an exhaustive ADA compliance study by the Institute for Human Centered Design (Americans with Disability Act). Responsive Web Design (RWD) was also a key component to the new site. RWD allows the site to display properly regardless of the device the user accesses it: mobile, tablet, or desktop. Early indications show that more users are accessing the site in this manner. Although usage varies daily, the graphic below shows that website usage by mobile and tablet devices accounts for approximately 20-30% of all traffic. We anticipate this number to grow and feel confident the new site will meet visitor expectations in this regard.



Google Analytics

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Prior to launch the Town institutionalize its Communication Policy, which was part of the training for over 50 staff members and serves as guidelines for all Town boards, committees, and commissions. Although efficiency and collaboration has improved, adoption of the system is still ongoing and demand for information and features continue to increase. The Town continues to be vigilant in balancing demand for information and online services and meeting those demands with available resources. The Town will report trends and respond accordingly.

Arlington continues its efforts to improve communications and customer service while cultivating positive relations with residents. The Town also strives to maximize technology for efficiencies and will continue to build upon these valuable Town assets. We put a lot of effort into making sure our website is timely and accurate, the Request/Answer Center is working properly and responding to resident needs, and keeping residents up-to-date through Town Notices and social media. During an emergency Arlington Alerts allow us to communicate with residents more effectively in concert with all our channels. We constantly evaluate all these methods so we can maximize service delivery and staff efficiency.

It is important to note, none of the success can be realized without skillful human intervention and collaboration. From the many content contributions from staff, boards, and committees, to residents utilizing these services, we continue to help residents 'get connected' and 'stay connected' to Town Hall.

Acknowledgments

In 2014, Library Director, Ryan Livergood, left the Robbins Library for an opportunity to become the Library Director of a regional library in Gurnee, IL. Ryan is a true library professional and also a person who pos-

sesses tremendous integrity and character. His contributions to the Arlington community will be missed and I wish him all the best in his future endeavors.

Dedicated Team

As I mentioned at the outset, Arlington is very fortunate to have so many talented citizens willing to volunteer their time to serve the Town in various capacities including Town Meeting, Boards and Committees. Together with our elected leaders, management team, and staff, they make Arlington a special community. I would like to thank the Board of Selectmen for its leadership and support throughout my third year as Town Manager. I am also very grateful for the professionalism and knowledge exhibited by Deputy Town Manager, Andrew Flanagan. I would also like to acknowledge the excellence that is regularly exhibited by the Town's Department Heads. Further, I would like recognize the Town's Public Information Officer, Joan Roman, for her work on the Town's new website and perhaps most importantly for her excellent work on producing this award winning Annual Report. Arlington is fortunate to have a talented, dedicated, and hard-working management team that is second to none in the Commonwealth, and I feel privileged to be able to work with them day in and day out. Going further, Arlington is lucky to have a great team of Town employee across all departments.

I would like to welcome our new Management Analyst, Eve Margolis, who will be overseeing the management of the Town's rental properties along with other responsibilities. Finally, I would be remiss if I did not express my warmest appreciation for my office staff, Eileen Messina and Domenic Lanzillotti. They are exceptional public employees dedicated to providing the best possible service to each and every person interacting with the Town Manager's Office.



FINANCIAL MANAGEMENT SERVICES

FINANCE COMMITTEE

During 2014, Chairman Allan Tosti led the Finance Committee (FinCom), assisted by Vice-Chairs Richard Fanning, Charles Foskett and Alan Jones. Peter Howard served as secretary. The FinCom has twenty-one positions, one for each precinct. The appointing authority (Moderator, Trust Fund Commissioners Chair, FinCom Chair) acted to reappoint all members whose terms had been completed and to fill all vacant positions.

In February, the FinCom began its yearly effort to develop a comprehensive balanced Fiscal Year 2015 (FY15) budget recommendation for the Annual Town Meeting, which begins in April. At least one of the Finance Committee subcommittees reviewed each departmental budget with the corresponding department head. The school budget subcommittee attended School Committee meetings in order to gain a better understanding of the school budget. Hearings were held on all Warrant Articles requiring an appropriation or having a financial impact. Thirteen full committee meetings were held before Town Meeting and seven on Town Meeting nights. These meetings, when combined with numerous subcommittee meetings, made for a busy winter and spring schedule. The Committee's report was distributed electronically to Town Meeting members a week before the first meeting and hard copy was distributed at the first meeting.

FY15 is the fourth year of the current multi-year plan. Because of the savings from joining the State's Group Insurance Commission (GIC) and an increase in local aid over what had been predicted, the multi-year plan has been extended. Working with Town and School leaders, the FinCom developed a balanced budget and reserved much of the extra income from the last override to balance future years' budgets, thus eliminating the need for an additional override for several more years. Central to this budget is a 3.5% cap on budget increases by the appointing authorities. This budget maintained Town services at the FY14 level.

The FinCom, supported the work of the Minuteman Tech Regional Agreement Amendment Subcommittee. This group crafted a proposal that would address the difficulties the Town has with the present agreement. Despite negotiations among interested parties, this agreement has not been endorsed by all of the member towns. Final passage of the revised agreement and the rebuilding of the school remains in doubt.

After a lengthy hearing on an article to accept the Community Preservation Act (CPA), and subsequent discussion, the FinCom voted to recommend no action. With the support of the Board of Selectmen, the Town Meeting voted to accept the CPA. Subsequently the voters also approved the CPA. This action may affect budget preparation for FY17.

After a presentation by the Electronic Voting Committee (EVC), the FinCom decided to wait until the trial of the equipment at Town Meeting before recommending an appropriation for FY15. Subsequently the trial was successful, the FinCom recommended funding as the EVC had suggested and Town Meeting approved.

The FinCom lost Mary Ronan, one of its longest serving members (35+ years) who died this year. Her presence is missed at FinCom, School Committee and Town Meeting.

The FinCom also continued to monitor other ongoing activities that could have a large financial impact through regular reports by Town officials. Possible federal spending reductions remain a concern. Other issues include development of the master plan, funding for the final round of school renovations, the renovation of the Town's fire stations, the increasing costs of pensions, and funding the liability for retired Town employee health insurance. The Finance Committee will continue to work with other Town officials and citizens to deal with these issues and will keep the Town Meeting informed of the Town's progress.

OFFICE OF THE TREASURER & COLLECTOR OF TAXES

Mission Statement

The Office of Treasurer & Collector of Taxes is responsible for the management, collection, and custodianship of all funds and receipts belonging to the Town of Arlington.



Stephen J. Gilligan, Treasurer & Collector of Taxes

Overview

Under state law the Office of the Treasurer & Collector of Taxes is responsible for Treasury, Collector, and Payroll operations. Town bylaws have assigned postal operations to the Treasurer's office. The Payroll Division, through a Memorandum of Agreement established in 2002, reports directly to the Superintendent of Schools. The Treasurer also serves as Parking Clerk.

FINANCIAL MANAGEMENT SERVICES

The elected Town Treasurer and Collector of Taxes is responsible for directing and managing the tax billing, utility billing, and collection process; receiving all monies from Town departments, securing and depositing Town monies, and in accordance with Massachusetts General Laws, for managing, planning, and directing the Town's financial policies relating to cash management, investment management, and debt management. The Treasurer serves as Custodian of Funds for all Town monies. The Treasurer performs his fiduciary responsibility by developing investment and borrowing strategies based on financial best practices, consultations with financial advisors and investment institutions, and participating in government finance officer's seminars and conferences. Mr. Gilligan is an active member of both the national Government Finance Officers Association of the US & Canada, and the Massachusetts Collectors & Treasurers Association. Mr. Gilligan is Certified as a Massachusetts Assessor. He also serves as a Member of the Board of Directors of the New England States Government Finance Officers Association.

Program Description

The Treasurer/Collector's office is responsible for the proper handling and management of all monies belonging to the Town. Included within these responsibilities are the following:

- Responsible for the billing and collecting of all Real Estate Tax, Personal Property Tax, Motor Vehicle Excise Tax, Parking fines and Permit fees, Water & Sewer accounts, and collecting all Town and School Department(s) receipts. Payments are received directly in the Treasurer's Office, through the mails, via on-line electronic transactions, and lock-box services.
- Receiving and reconciling all deposits from all departments and authorities that charge fees and/or receive monies. Supports and assists all departments in the collection of delinquent accounts.
- Enables, audits, and coordinates School, Recreation, Human Services, and Fire/Ambulance, Library, and Inspections departments to submit deposits directly into our depository bank; daily, overnight, and weekends.
- Responsible for deposits and investment of all Town funds.
- Determine cash management needs to meet vendor and payroll warrants.
- Provide quality customer service to all Town residents, employees, and vendors in the performance of the above-described duties.
- Direct and manage all short and long-term

borrowings. Strategic goal is to maintain the highest possible Bond Rating, based on the Town's financial reserves, debt management, investments, and budgetary situation.

- Manage Treasurer's relationships with finance professionals and institutions that provide custodial, investment and banking services.
- Responsible for directing, managing, and administering, the John J. Bilafer Arlington Citizens Scholarship Foundation/Dollars For Scholars Program.

Budget Statement/Future Outlook

The Treasurer's Office continues to scrutinize its current budget for any potential savings, while being mindful of the critical importance to maintain resources sufficient to collect, invest and/or process over \$132,320,744 in Town revenues.

Interest income on General Fund monies and Town Stabilization Funds is expected to experience a modest increase in the rate of return as compared to the previous 3 fiscal years.

Objectives 2015

- Select winning services provider on Banking Services RFP.
- Hire I.T. Consultant to determine requirements for issuing collection system and cash management system RFP.
- Implement improved office security.

Accomplishments 2014

- Treasurer implemented Foreclosure Policy and procedures for delinquent Real Estate Tax accounts older than three (3) years and/or at a delinquency of \$20,000 or greater.
- Successfully implemented and converted Water & Sewer billing from semi-annual by district, to quarterly billing town-wide.
- Treasurer's Office continues to achieve one of the best commitment-to-collection ratios of real estate and personal property taxes of any community in Massachusetts, by developing internal collection procedures with a focus on end-of-fiscal-year results. Real Estate Tax collections = 100%.
- Attained a top rating of Triple-A ("AAA") from Standard & Poor's rating agency for the 10th consecutive borrowing. Arlington is a member of a group of less than 21 communities in Massachusetts attaining this highest rating.
- FY 2014 Town Audit found Treasurer's operation in full compliance.
- Continue to manage Town of Arlington's relationship with Investment Advisor. Current

FINANCIAL MANAGEMENT SERVICES

net interest gain on all trust fund accounts is 9.26% as of December 2014. The 5-year interest earned is 66.08%.

- Managed successful borrowing of \$12,218,000 attaining a Bond total- interest-cost rate of 2.11% with a “AAA” rating for the bonds - the highest possible ratings from S&P.
- Implemented new procedures for abandoned property (“Tailings”), to proactively remit to Arlington residents.
- The Treasurer directs and administers the Arlington Citizens Scholarship Foundation, which provides financial assistance to Arlington residents attending higher education. Increased both the number of scholarships awarded to 103, and total amount awarded to \$150,950 in 2014.
- Implemented new on-line process for Arlington Citizen’s Scholarship Foundation/Dollars-For-Scholars applications.
- Aggressively managed the on time issuance of all billing and collections for Real Estate Tax, Motor Vehicle Excise Tax, Water & Sewer, and Parking, accurately and on time to avoid short-term borrowing.

- Billing: Processed and issued 60,800 Real Estate & Personal Property bills, 35,038 initial Motor Excise bills, 25,017 initial Water & Sewer bills; plus 2,700 delinquent real estate, 11,472 delinquent excise tax, and 2,461 delinquent water/sewer bills and notices. Total Bills issued: 137,488, adhering to legal mandates.
- Motor Vehicle Excise Tax
- FY11 Revenues – Initial billing: \$3,617,140. Total Excise Tax Collection FY11: \$3,438,728.
- FY12 Revenues – Initial billing: \$4,077,138. Total Excise Tax Collection FY12: \$4,021,599.
- FY13 Revenues – Initial billing: \$4,342,655. Total Excise Tax Collection FY13: \$4,064,778.
- FY 14 Revenues – Initial billing: \$4,213,165. Total Excise Tax Collection FY14: \$4,636,918.
- Deputy Tax Collection: Program revenues: FY09– \$157,276; FY10– \$157,859; FY11 – \$197,534; FY12. \$141,000; FY13 – \$162,046; FY14 – \$ 89,031.
- Lien Certificates processed: FY09–1,603; FY10–1,452; FY 11–1,674; FY12–1,541; FY13–2,177; FY14–986.
- Revenue from Lien Certificates: FY09–\$57,873, FY10–\$72,600; FY11 – \$83,700; FY12 –\$77,093; FY13 – \$108,874, FY14 – \$49,373.

Performance / Workload Indicators

- Real Estate Tax: Managed \$105,512,757 Real Estate Tax commitment. Real Estate Tax collections = 100%.
- Of 14,830 real estate tax accounts, 58 are Tax Title accounts.
- Advertised and filed tax title for all delinquent Real Estate Tax accounts within the same fiscal year.

Office of Treasurer & Collector of Taxes					
Performance Metrics Over 5 Years					
	FY2010	FY2011	FY2012	FY2013	FY2014
Real Estate Bills Processed	60,084	60,119	* 63,000	* 63,700	* 60,800
Motor Excise Bills Processed	35,112	35,222	35,456	33,411	35,038
Water & Sewer Bills Processed	24,849	24,965	24,973	25,046	25,017
Subsequent Delinquent Bills and Notices	22,324	22,604	14,831	12,944	16,633
Liens - Revenue from Water & Sewer Delinquencies	\$140,465	\$134,180	\$183,273	\$161,334	\$217,900
Lien Certificates Processed	1,452	1,674	1,541	2,177	986
Revenue from Lien Certificates	\$72,600	\$83,700	\$77,093	\$108,874	\$49,373
* Includes Personal Property					

FINANCIAL MANAGEMENT SERVICES

- **Water Liens:** Lien all delinquent water accounts onto real estate bills annually. Annual lien amounts: FY09—\$126,420, and FY10—\$140,865, FY11—\$134,181, FY12—\$183,273; FY13—\$191,334; FY14 – 217,900.
- These amounts are less than 1.75% of Water & Sewer billing amounts committed.
- The Treasurer’s office staff includes three positions in management, and seven in clerical and administration.
- Preparation of financial material for receipts, deposits, investments, income, debt for annual Town audits.

- Implement town-wide VoIP phone system.
- Upgrade the MUNIS financial software.
- Work with the Treasurer/Collector’s office in the implementation of the MUNIS receivable/cash modules.

COMPTROLLER/TELEPHONE

The Comptroller’s Office is responsible for the Town’s books of account and financial records, verifying appropriations for all purchase orders, processing invoices for payment, approval of all payrolls and other warrants, balancing monthly appropriation reports, and other financial reporting as governed by Federal and State governments. The Comptroller is responsible for the direct management and supervision of the Telephone department.

The Telephone department is responsible for the operations of the Town and School phone system, including maintaining the two PBX’s and voicemail systems.

Major Accomplishments for 2014

- Closed books on a timely basis and had Town audit and free cash certified on a timely basis.
- Enhanced quarterly report to the Board of Selectmen.

BOARD OF ASSESSORS

Members of the Board of Assessor’s are Chairman Kevin Feeley, Esq., Mary Winstanley O’Connor, Esq., and Robert Greeley.

The Board of Assessors committed 15,220 real estate and personal property tax bills to the Tax Collector for collection for Fiscal Year 2015. These bills raised a total of \$105,285,021 in property and personal property taxes. The total assessed value of all taxable real estate and personal property for Fiscal Year 2015 was \$7,770,112,271 which resulted in a tax rate of \$13.55 per thousand dollars of assessed value. The Board also committed approximately 34,700 automobile excise tax bills for collection of an estimated income of \$4,500,000.

Tax Abatement Overlay

State law requires that the Assessors put aside funds from each tax levy in a reserve that is called an Overlay. This account is established in anticipation that a certain percentage of the tax levy may end up being abated. Individual tax abatements are paid out of this fund. The final amount of the overlay account is determined by the Assessors and added to the tax rate without appropriation, which is usually set at anywhere from 1% to 2.5% of the tax levy. In FY2014, the overlay account is set at \$1,019,663.19. Any surplus left in an overlay account is appropriated by Town Meeting in much the same manner as free cash. On the next page there is a chart showing the disposition of Overlay funds for the last three years

Performance Metrics				
	FY2011	FY2012	FY2013	FY2014
General Ledger Entries	122,165	120,748	113,517	124,116
Purchase Orders Processed	4,953	5,084	5,317	5,651
Accounts Payable Batches Processed	1,192	976	875	645

FY2016 Objectives

- Research the feasibility of electronically distributing payroll direct deposit stubs.
- Continue to expand and enhance financial reporting to Town Officials.

FINANCIAL MANAGEMENT SERVICES

Tax Abatement Overlay Funds			
	FY2012	FY2013	FY2014
Overlay Amount	\$808,924	\$1,454,204	\$1,019,663
Abatements & Exemptions To-Date	\$265,781	\$382,432	\$320,799
Declared Surplus to General Fund	\$100,000	\$200,000	\$200,000
Reserved for Additional Liability	\$443,173	\$871,772	\$489,864

ASSESSMENT DATA

Valuation and Tax Levy			
Fiscal Year	Total Assessed Valuation	Tax Levy	Tax Rate*
2015	\$7,770,112,271	\$105,285,021	\$13.55
2014	\$7,377,629,421	\$101,737,509	\$13.79
2013	\$7,201,277,082	\$98,009,381	\$13.61
2012	\$6,954,794,567	\$95,002,493	\$13.66
2011	\$6,926,589,397	\$85,958,974	\$12.41
2010	\$6,892,736,257	\$83,471,036	\$12.11
2009	\$6,790,772,343	\$80,946,006	\$11.92
2008	\$6,883,264,284	\$78,813,376	\$11.45
2007	\$7,011,721,520	\$76,778,350	\$10.95
2006	\$6,483,756,733	\$73,578,994	\$11.34
2005	\$6,007,309,836	\$65,719,969	\$10.94
2004	\$5,990,614,666	\$63,740,140	\$10.64
2003	\$4,500,135,559	\$61,246,845	\$13.61
2002	\$4,266,984,229	\$59,097,731	\$13.85
2001	\$4,239,775,439	\$55,838,267	\$13.17

* Tax rate expressed in per thousand dollars of assessed value

Percent of Tax Levy by Class					
CLASS	TYPE	FY2012	FY2013	FY2014	FY2015
I	Residential	93.9521	93.7374	93.8614	94.1840
II	Open Space	0	0	0	0
III	Commercial	4.2740	4.6139	4.4905	4.2729
IV	Industrial	.03015	0.2243	.2189	0.2079
V	Personal Property	1.4724	1.4244	1.4292	1.3352
Total		100	100	100	100

FINANCIAL MANAGEMENT SERVICES

Tax Rate Components FY2011-FY2015					
	2011	2012	2013	2014	2015
Levy Base	\$11.10	\$11.42	\$12.28	\$12.38	\$12.22
2 1/2%	\$0.28	\$0.29	\$0.31	\$0.31	\$0.31
Growth	\$0.09	\$0.08	\$0.09	\$0.19	\$0.16
Override	\$0.00	\$0.93	\$0.00	\$0.00	\$0.00
W/S Debt Service	\$0.81	\$0.80	\$0.78	\$0.76	\$0.72
School Debt Exclusion	\$0.14	\$0.10	\$0.12	\$0.14	\$0.14
Symmes Debt Exclusion	\$0.00	\$0.04	\$0.04	\$0.02	\$0.00
Tax Rate*	\$12.41	\$13.66	\$13.61	\$13.79	\$13.55

*Tax Rate = ((Amount To Be Raised)/(Total Taxable Assessed Value))*1000

Details of Tax Rate Calculation					
	FY2011	FY2012	FY2013	FY2014	FY2015
Max Levy Prior FY	\$76,865,559	\$79,443,949	\$88,442,215	\$91,310,473	\$94,987,188
2.50%	\$1,921,639	\$1,986,099	\$2,211,055	\$2,282,762	\$2,374,680
Growth	\$656,751	\$522,167	\$657,203	\$1,393,953	\$1,255,293
Override	\$0	\$6,490,000	\$0	\$0	\$0
Maximum Levy	\$79,443,949	\$88,442,215	\$91,310,473	\$94,987,188	\$98,617,161
Levy Inc. %	3.35%	11.33%	3.24%	4.03%	3.68%
Levy Inc. \$	\$2,578,390	\$8,998,266	\$2,868,259	\$3,676,715	\$3,629,973
W/S Debt Service	\$5,593,112	\$5,593,112	\$5,593,112	\$5,593,112	\$5,593,112
School Debt Exclusion	\$945,868	\$682,156	\$840,116	\$1,049,114	\$1,111,442
Symmes Debt Exclusion	\$0	\$307,130	\$278,540	\$150,000	\$0
Max to be Raised	\$85,982,929	\$95,024,613	\$98,022,241	\$101,779,414	\$105,321,715
Actual Raised	\$85,958,974	\$95,002,494	\$98,009,381	\$101,737,510	\$105,285,021
Excess Levy	\$23,955	\$22,119	\$12,860	\$41,904	\$36,693
Total Taxable Assessed Value	\$6,926,589,397	\$6,954,794,567	\$7,201,277,082	\$7,377,629,421	\$7,770,112,271
Total Avg. % Increase	0.49%	0.41%	3.54%	2.45%	5.05%
Tax Rate	\$12.41	\$13.66	\$13.61	\$13.79	\$13.55
Penny of Tax Rate	\$69,266	\$69,548	\$72,013	\$73,776	\$77,701
Avg. Assessed Value Single Family	\$479,345	\$480,598	\$502,752	\$514,808	\$539,152
Avg. Taxes Single Family	\$5,949	\$6,565	\$6,842	\$7,099	\$7,306

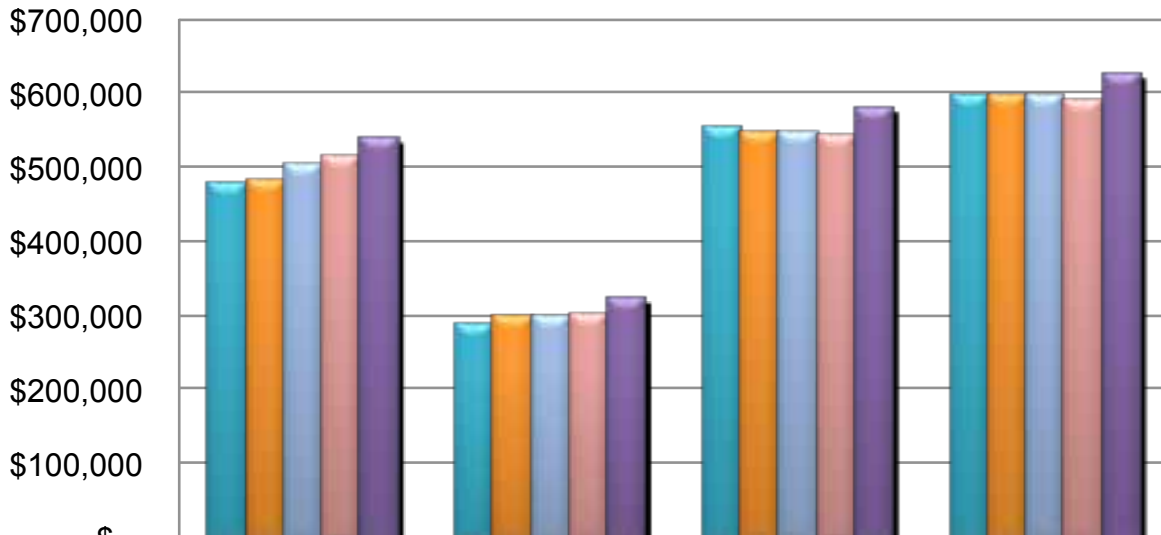
*All numbers subject to rounding and final DOR Certification

FINANCIAL MANAGEMENT SERVICES

State Class Code FY15-FY14 Comparison									
Type	FY2015			FY2014			FY15 vs FY14		
	Parcels	Assessed Value	Avg.	Parcels	Assessed Value	Avg. Assessed Value	Parcel (+/-)	Percent (+/-)	Avg. Assessed Value (+/-)
Single Family	7,991	4,308,739,100	539,199	7,984	4,110,229,200	514,808	7	4.60%	24,391
Condominium	3,367	1,084,819,500	322,192	3,304	993,501,200	300,696	63	8.40%	21,496
Misc	13	10,673,400	821,031	13	11,119,800	855,369	0	-4.18%	-34,338
2 Family	2,308	1,338,429,260	579,909	2,331	1,266,741,960	543,433	-23	5.36%	36,476
3 Family	196	122,809,300	626,578	201	118,859,900	591,343	-5	3.22%	35,235
Apartments	147	389,125,900	2,647,115	146	362,494,300	2,482,838	1	6.85%	164,277
Res Land	320	25,468,800	79,590	327	24,261,700	74,195	-7	4.74%	5,395
Open Space	0			0			0		0
Commercial	386	290,984,900	753,847	386	290,983,000	753,842	0	-0.06%	5
Industrial	22	16,149,400	734,064	22	16,149,400	734,064	0	0.00%	0
Ch Land/61	0			0	0	0	0		0
Ch Land/61A	0			0	0	0	0		0
Ch Land/61B	4	1,384,031	346,008	4	1,349,381	337,345	0	2.51%	8,663
Mixed Use(Res)	76	38,140,296	501,846	76	37,535,317	493,886	0	1.59%	7,960
Mixed Use(Com)		39,639,764		0	38,961,043		0	1.72%	0
Per Prop/501	200	3,256,930	16,285	235	3,600,490	15,321	-35	-9.55%	964
Per Prop/502	147	7,679,450	52,241	174	7,795,870	44,804	-27	-1.50%	7,437
Per Prop/503	0	0		0	0		0		0
Per	2	61,346,410		2	59,907,990		0	2.35%	719,210
Per Prop/505	7	21,208,000	3,029,714	7	24,129,200	3,447,029	0	-12.11%	-417,315
Per Prop/506	2	7,866,700	3,933,350	2	7,852,100	3,926,050	0	0.02%	7,300
Per Prop/508	5	2,391,130	478,226	6	2,157,570	359,595	-1	9.67%	118,631
Total	15,193	7,770,112,271		15,220	7,377,629,421			23.63%	

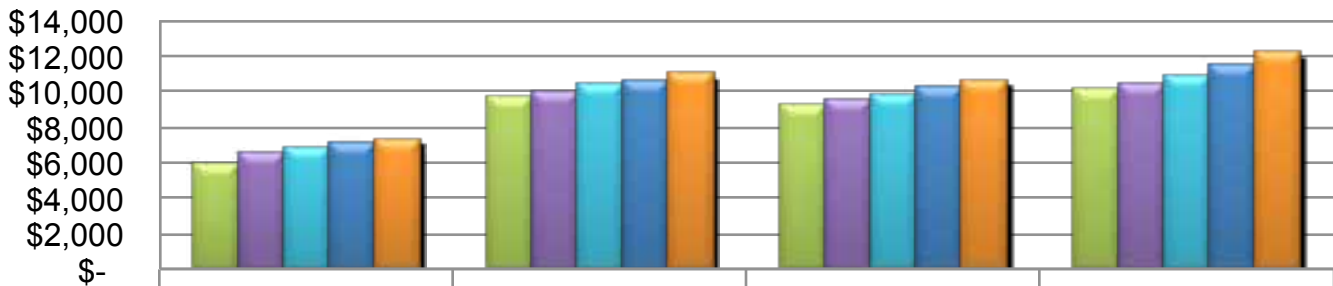
FINANCIAL MANAGEMENT SERVICES

Average Assessed Values FY2011-FY2015



	Single Family	Condominium	2 Family	3 Family
2011	\$476,700	\$287,300	\$553,000	\$598,500
2012	\$480,600	\$298,600	\$546,500	\$598,400
2013	\$502,800	\$297,200	\$546,700	\$596,600
2014	\$514,800	\$300,700	\$543,400	\$591,300
2015	\$539,200	\$322,200	\$579,900	\$626,600

Average Taxes FY2011-FY2015



	Arlington	Belmont	Winchester	Lexington
2011	\$5,916	\$9,676	\$9,167	\$10,032
2012	\$6,565	\$9,964	\$9,557	\$10,441
2013	\$6,842	\$10,358	\$9,838	\$10,830
2014	\$7,099	\$10,566	\$10,191	\$11,480
2015	\$7,306	\$10,938	\$10,588	\$12,182

FINANCIAL MANAGEMENT SERVICES

State Tax Form 31C

**THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION**

FISCAL 2015

**OF
ARLINGTON**

City / Town / District

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe)	\$	154,893,803.27
Ib. Total estimated receipts and other revenue sources (from IIIe)		49,608,782.00
Ic. Tax levy (Ia minus Ib)	\$	105,285,021.27
Id. Distribution of Tax Rates and levies		

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	94.1840%	99,161,644.43	7,318,205,556	13.55	99,161,685.28
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	4.2729%	4,498,723.67	332,008,695	13.55	4,498,717.82
Net of Exempt					0.00
Industrial	0.2079%	218,887.56	16,149,400	13.55	218,824.37
SUBTOTAL	98.6648%		7,666,363,651		103,879,227.47
Personal	1.3352%	1,405,765.60	103,748,620	13.55	1,405,793.80
TOTAL	100.0000%		7,770,112,271		105,285,021.27

Board of Assessors of ARLINGTON
City / Town / District

MUST EQUAL IC

NOTE : The information has not been Approved and is subject to change.

Paul Tierney, Director, Arlington, 781-316-3061

12/9/2014 9:38 AM

AUTHORIZED TO SUBMIT ON BEHALF OF THE BOARD O...

Assessor

Date

(Comments)

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By Maura O'Neil
Date : 10-DEC-14
Approved : Dennis Mountain
Director of Accounts



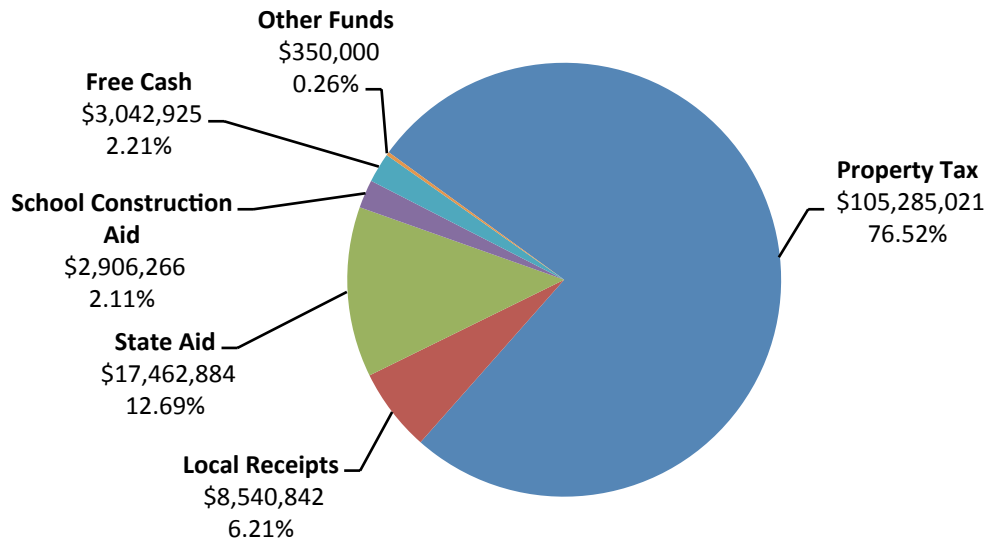
(Gerard D. Perry)

FINANCIAL MANAGEMENT SERVICES

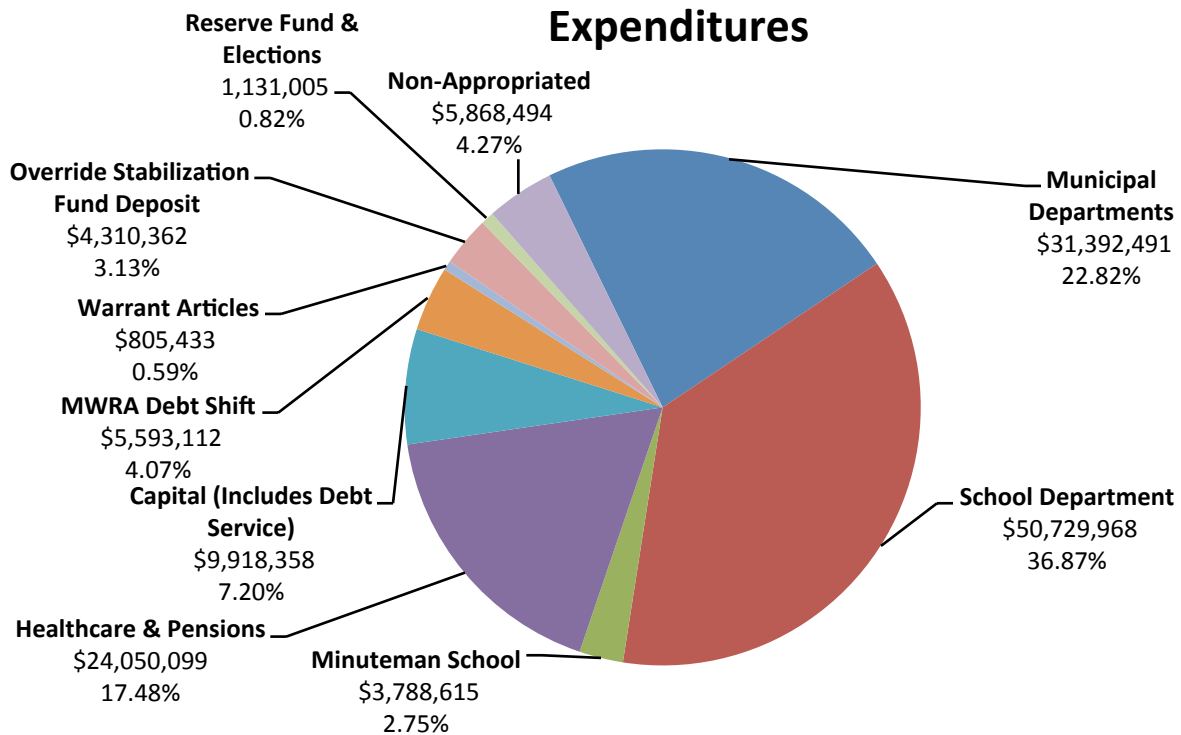
FISCAL YEAR 2015

Total \$137,587,937

Revenue



Expenditures



FINANCIAL MANAGEMENT SERVICES

Powers & Sullivan, LLC

Certified Public Accountants



100 Quannapowitt Parkway
Suite 101
Wakefield, MA 01880
T. 781-914-1700
F. 781-914-1701
www.powersandsullivan.com

Independent Auditor's Report

To the Board of Selectmen
Town of Arlington, Massachusetts

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Arlington, Massachusetts as of and for the year ended June 30, 2014 (except for the Arlington Contributory Retirement System which is as of and for the year ended December 31, 2013), and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Arlington, Massachusetts, as of June 30, 2014 (except for the Arlington Contributory Retirement System which is as of and for the year ended December 31, 2013), and the respective

FINANCIAL MANAGEMENT SERVICES

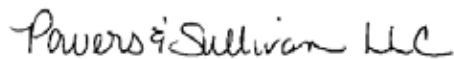
changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 30, 2014, on our consideration of the Town of Arlington, Massachusetts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Arlington, Massachusetts' internal control over financial reporting and compliance.



October 30, 2014

FINANCIAL MANAGEMENT SERVICES

Management's Discussion and Analysis

As management of the Town of Arlington, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the year ended June 30, 2014. We encourage readers to consider the information presented in this report.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Town of Arlington's basic financial statements. These basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net position* presents information on all assets and deferred outflows and liabilities and deferred inflows, with the difference between them reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the Town's financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities include general government, public safety, education, public works, community development, human services, library, culture and recreation, and interest. The business-type activities include the activities of the water and sewer department, youth services, Council on Aging, Ed Burns Arena and the recreation department.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

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Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town of Arlington adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. The budgetary comparison schedule is reported following the notes to the basic financial statements as required supplementary information.

Proprietary funds. The Town maintains one type of proprietary fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for its water and sewer, youth services, Council on Aging, Ed Burns Arena and recreation department activities.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Town maintains three different fiduciary funds. The pension trust fund is used to account for resources held in trust for members of the Arlington Contributory Retirement System. The other postemployment benefit trust fund is used to account for resources held in trust to fund the Town's portion of health benefits for retirees and beneficiaries. The private purpose trust fund is used to account for resources held in trust which principle and investment income exclusively benefit individuals, private organizations, or other governments.

Notes to the basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. For governmental activities, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$121.2 million at the close of 2014.

The largest portion of the Town's net position, \$104.5 million (86%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), net of any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position, \$16.7 million (14%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position, \$105,000, may be used to meet the government's ongoing obligations to citizens and creditors.

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Governmental Activities

	Balance at June 30, 2014	Balance at June 30, 2013	Increase (Decrease)
Assets:			
Current assets.....	\$ 80,638,836	\$ 74,041,035	\$ 6,597,801
Noncurrent assets (excluding capital).....	8,655,461	10,963,096	(2,307,635)
Capital assets.....	142,008,196	139,096,036	2,912,160
Total assets.....	231,302,493	224,100,167	7,202,326
Deferred Outflows of Resources:			
Deferred loss on refunding.....	99,266	151,087	(51,821)
Liabilities:			
Current liabilities (excluding debt).....	10,276,587	12,251,266	(1,974,679)
Noncurrent liabilities (excluding debt).....	46,669,898	35,368,652	11,301,246
Current debt.....	7,913,295	9,895,843	(1,982,548)
Noncurrent debt.....	43,531,862	45,442,415	(1,910,553)
Total liabilities.....	108,391,642	102,958,176	5,433,466
Deferred Inflows of Resources:			
Taxes paid in advance.....	1,782,621	2,093,019	(310,398)
Net Position:			
Net investment in capital assets.....	104,460,350	97,950,516	6,509,834
Restricted.....	16,661,963	14,380,013	2,281,950
Unrestricted.....	105,183	6,869,530	(6,764,347)
Total net position.....	\$ 121,227,496	\$ 119,200,059	\$ 2,027,437

At the end of the current year, the Town is able to report positive balances in all three categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior year. Within the business-type activities, the Town reported an \$81,000 deficit balance for the youth services enterprise fund which is the result of recording a \$117,000 other postemployment benefits liability. The Ed Burns Arena and recreation enterprise funds reported deficit unrestricted net positions of \$63,000 and \$131,000, respectively. These deficits can also be attributed to the liability recorded for other postemployment benefits.

The governmental activities net position increased by \$2 million during the current year. Key increases in net position included the recognition of MSBA capital grants for school improvements of approximately \$1 million, and approximately \$1.6 million in state highway grants. Also, the Town raised \$5.9 million to be transferred to the fiscal stability and long-term stabilization funds. Offsetting these increases was an increase of \$11.2 million in the Town's other postemployment benefit obligation, reported in noncurrent liabilities, and an \$848,000 payment to the other postemployment benefits trust fund which is reported as a fiduciary fund and, accordingly, is not included in the government-wide financial statements.

The \$2.3 million decrease in noncurrent assets (excluding capital) is primarily due to the reduction in the intergovernmental receivable from the Massachusetts School Building Association, as school construction funds are received annually which are used to retire debt outstanding for school construction projects.

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The net \$2.9 million increase in capital assets is mainly from the final portion of the project to renovate the Thompson school and approximately \$1.7 million in street improvements.

Governmental Activities

	2014	2013	Increase (Decrease)
Program revenues:			
Charges for services.....	\$ 11,695,114	\$ 10,668,650	\$ 1,026,464
Operating grants and contributions.....	34,748,457	33,458,295	1,290,162
Capital grants and contributions.....	2,633,477	6,800,967	(4,167,490)
General revenues:			
Real estate and personal property taxes.....	100,765,625	97,180,236	3,585,389
Tax liens.....	220,270	510,933	(290,663)
Motor vehicle excise taxes.....	4,560,606	4,066,173	494,433
Hotel/motel tax.....	300,875	283,497	17,378
Meals tax.....	413,163	326,726	86,437
Penalties and interest on taxes.....	294,295	352,869	(58,574)
Nonrestricted grants and contributions.....	7,502,207	7,046,868	455,339
Unrestricted investment income.....	2,122,915	1,291,139	831,776
Gain on sale of capital assets.....	-	2,873,618	(2,873,618)
Miscellaneous revenues.....	77,981	14,419	63,562
Total revenues.....	165,334,985	164,874,390	460,595
Expenses:			
General government.....	11,362,970	10,813,564	549,406
Public safety.....	25,960,607	25,861,607	99,000
Education.....	95,698,115	90,812,950	4,885,165
Public works.....	13,073,357	12,993,064	80,293
Community and economic development.....	3,658,595	5,683,462	(2,024,867)
Human services.....	1,880,010	2,023,675	(143,665)
Library.....	3,605,979	3,375,967	230,012
Culture and recreation.....	926,550	795,686	130,864
Interest.....	1,231,900	1,802,643	(570,743)
Total expenses.....	157,398,083	154,162,618	3,235,465
Transfers.....	(5,909,465)	(5,859,464)	(50,001)
Change in net position.....	2,027,437	4,852,308	(2,824,871)
Net position, beginning of year.....	119,200,059	114,347,751	4,852,308
Net position, end of year.....	\$ 121,227,496	\$ 119,200,059	\$ 2,027,437

The decrease in capital grants is primarily related to the MSBA reimbursements for a percentage of the construction costs on the Thompson school project which were significantly higher in 2013. Also, the 2013 gain on sale of capital assets represents the proceeds from the sale of the fully depreciated Crosby school building.

Most categories of expenses increase as a result of standard budgetary increases. The decrease in Community and economic development is the result of a decrease in federal and state funding for the Town's Weatherization

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program. Human service decreased due to decreases in several of the youth services nonmajor special revenue funds.

Business-Type Activities

	Balance at June 30, 2014	Balance at June 30, 2013	Increase (Decrease)
Assets:			
Current assets.....	\$ 12,776,652	\$ 10,947,984	\$ 1,828,668
Capital assets.....	22,865,270	22,029,278	835,992
Total assets.....	35,641,922	32,977,262	2,664,660
Liabilities:			
Current liabilities (excluding debt).....	145,649	305,308	(159,659)
Noncurrent liabilities (excluding debt).....	1,300,695	996,272	304,423
Current debt.....	1,361,540	1,301,578	59,962
Noncurrent debt.....	7,069,232	6,580,772	488,460
Total liabilities.....	9,877,116	9,183,930	693,186
Net Position:			
Net investment in capital assets.....	16,204,401	14,827,000	1,377,401
Unrestricted.....	9,560,405	8,966,332	594,073
Total net position.....	\$ 25,764,806	\$ 23,793,332	\$ 1,971,474
	2014	2013	Increase (Decrease)
Program revenues:			
Charges for services.....	\$ 15,906,693	\$ 14,462,642	\$ 1,444,051
Operating grants and contributions.....	147,512	91,703	55,809
General revenues:			
Unrestricted investment income.....	39,822	39,218	604
Total revenues.....	16,094,027	14,593,563	1,500,464
Expenses:			
Water and Sewer.....	18,010,392	17,587,856	422,536
Youth Services.....	582,744	465,735	117,009
Council on Aging.....	120,856	121,014	(158)
Ed Burns Arena.....	646,235	601,659	44,576
Recreation.....	671,791	627,364	44,427
Total expenses.....	20,032,018	19,403,628	628,390
Transfers.....	5,909,465	5,859,464	50,001
Change in net position.....	1,971,474	1,049,399	922,075
Net position, beginning of year.....	23,793,332	22,743,933	1,049,399
Net position, end of year.....	\$ 25,764,806	\$ 23,793,332	\$ 1,971,474

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There was a net increase of \$2 million in net position reported in connection with the Town's business-type activities. Additionally, the water and sewer enterprise fund was subsidized by the general fund in 2014 by approximately \$5.6 million to offset a portion of the costs associated with the repayment of debt to the Massachusetts Water Resources Authority. Of the increase in net position, \$2.1 million was related to the activity in the water and sewer enterprise fund which reported an increase in charges for services as a result of increased water usage. The increase in water and sewer expenses was primarily made up of increases in small equipment purchases and a \$105,000 increase in the MWRA assessment. This assessment comprises 68% of the fund's expenses.

The increase in capital assets consists of the water and sewer enterprise fund's investment in water and sewer lines and water meters, totaling approximately \$1.3 million in 2014, which was funded through available funds.

Financial Analysis of the Government's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$65.2 million, an increase of \$10.8 million from the prior year.

The general fund reported a \$7.3 million increase in fund balance in the fund based financial statements. This includes the activity of the Town's stabilization funds and insurance trust funds which are reported within the general fund. The Town's stabilization funds totaled \$16.5 million at year end and reported an increase of \$5.7 million from 2013, which was primarily the result of funds generated by the 2012 tax override. The operating general fund accounted for the remaining \$1.5 million increase which was generated by positive budgetary results.

The Town's capital borrowing major fund had reported a fund balance of \$3.6 million, an increase of \$2.9 million from the prior year. During 2014, the Town recognized \$5.6 million in bond proceeds in this major fund which represents long-term borrowing used to finance various capital projects identified in the Town's capital improvement plan. The Town also transferred \$2.9 million from the sale of real estate fund into the capital borrowing fund. Current expenditures in this fund totaled \$6.6 million and related mainly to improvements to the Thompson elementary school, the community safety building and fire stations. Capital expenditures have been partially funded through \$450,000 in short-term bond anticipation notes (BANS) which are not recorded as funding sources on the fund based financial statements. Additionally, the Thompson school project costs are partially funded through the Massachusetts School Building Authority (MSBA). The fund reported \$1.1 million in MSBA reimbursements in 2014.

There was a \$695,000 increase in the nonmajor governmental funds, which reported \$22.6 million in revenues, \$20.3 million in expenditures, and (\$1.6 million) in net other financing sources (uses).

General Fund Budgetary Highlights

Changes between the original and final budget were primarily comprised of \$500,000 in additional appropriations from the Special Education Stabilization Fund and \$26,000 from the Municipal Insurance Fund all appropriated for

FINANCIAL MANAGEMENT SERVICES

Education as well as various transfers between functional line items and the release of prior year carryover budgets of approximately \$58,000. The reserve fund and collective bargaining appropriations are initially budgeted under general government. The budget is adjusted as reserve fund transfers are voted by the finance committee or as collective bargaining settlements are made. In the final budget, the Town budgeted to use \$3.4 million of available reserves “free cash” to balance the 2014 budget. However, actual results from operations were better than anticipated as the Town collected approximately \$3 million more than budgeted and departments expended \$950,000 less than budgeted.

By category, all actual revenues came in over budget. The largest revenue variance was in the departmental and other category where revenues were consistent with the prior year and estimated revenues decreased. Also, motor vehicle excise receipts increased by approximately \$500,000. Expenditures for employee benefits came in under budget by approximately \$419,000, significantly contributing to the surplus. General government expenditures and carryforwards were under budget by approximately \$571,000. This was mainly due to the Town’s collective bargaining reserve which turned back \$250,000 and the unused portion of the reserve fund which was approximately \$54,000. Expenditures exceeded the budget for snow and ice removal (public works) and for state and county assessments. The Town is allowed to overspend for snow and ice removal and to raise any unfunded deficit in the subsequent year. State assessments are withheld directly from state distributions to the Town.

Additionally, net transfers in(out) were \$387,000 greater than budgeted, mainly because the Thompson School Premium was transferred into the general fund where it will be reserved and amortized over the life of the bonds.

Other Postemployment Benefits (OPEB)

In 2006 the Arlington Town Meeting formed the Other Postemployment Benefits Committee. The committee’s charge is to make recommendations on the potential funding mechanisms for the postemployment medical benefits unfunded liability as required in Statement No. 45 of the Governmental Accounting Standards Board, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions (GASB 45).

The Town began partially funding this liability in an internally created healthcare trust fund established by Chapter 12 of the Acts of 1998. Upon the implementation of GASB 45, the Town transferred the balance of the healthcare trust fund, as well as all new appropriations for the same purpose, into a newly created Other Postemployment Benefits (OPEB) Trust Fund, as established by Chapter 161 of the Acts of 2005, which is under the supervision and management of the Town’s contributory retirement board. The Town Treasurer is the custodian of the OPEB Trust Fund.

The Town began capturing revenues to fund the OPEB liability in 1997. At that time, the Town established a policy of appropriating the difference between the non-contributory pension appropriation and \$500,000 to the OPEB fund. The Town has subsequently appropriated Medicare Part D reimbursements, as well as certain increases in the share of retiree HMO contributions to be transferred to this fund.

An actuarial study determined that Arlington’s total Actuarial Accrued Liability as of January 1, 2012, at a 4.20% partially funded discount rate, totaled \$174.1 million. As of June 30, 2014, the Town has recognized a liability for other postemployment benefits totaling \$45.6 million. The increase in the liability is based on the difference between the Annual Required Contribution (ARC) of \$18.4 million and the Town’s actual contribution of \$6.8 million which was made through a combination of benefit payments and pre-fundings to the OPEB Trust Fund in the amounts of \$6.3 million and \$548,000, respectively. The assets set aside in trust for future benefits amounted to \$7.4 million at year-end.

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The Town of Arlington is serious about addressing this liability within its financial ability and the OPEB Committee will continue to monitor this liability and explore possible additional funding sources.

Capital Asset and Debt Administration

The Town Manager is responsible for submitting a five-year capital-planning program for all departments to the Board of Selectmen each year. The Capital Planning Committee was created to advise and make recommendations regarding the Capital Plan. Annually the first year of the Capital Plan is submitted to the Town Meeting as the Capital Budget for appropriation. The Capital Plan is reviewed and revised each year to make changes in priorities and to add an additional year to the planning process.

The goal of the Capital Planning Program is to provide a means of planning for the maintenance and/or improvement of the capital assets and infrastructure of the Town of Arlington. To that end, the policy is that approximately 5% of the projected revenue of the Town is dedicated to capital expenditures including prior and future debt issuances. For the 2015 budget, this allowed for an annual cash expenditure of \$1.55 million and a new borrowing of \$12.57 million (including Water & Sewer). The Town's outstanding long-term debt related to the general government and water & sewer enterprise, as of June 30, 2014, was \$72 million for various CIP related projects.

The maintenance of the infrastructure and the capital assets of the Town are of vital importance to the delivery of the quality services that the Town has been known for. To this end, the Capital Planning Committee is dedicated to accomplishing the following objectives:

- To review, plan, and coordinate capital improvements so as to promote a systematic, organized replacement and acquisition schedule.
- To insure that, given limited resources, the capital needs of the community are met.
- To present a sound financial package so as to stabilize and level out the debt of the Town. It should assure timely planning for the most economical method of financing capital improvements.
- To insure wider community participation in the planning of projects and to reduce the pressure to fund a project which may not present as great a need as another project.
- To promote a more effective administration and coordination of capital projects to reduce scheduling problems, and conflicting or overlapping projects not only among local departments but also among other local and state agencies and private enterprises such as the gas and electric companies.

In reviewing the requests of the operating departments the committee uses the following criteria for evaluation:

- Imminent threat to the health and safety of citizens/property.
- Maintenance of operations/necessary expenditure. This does not include ordinary maintenance but rather maintaining a current service level through improvement of a capital asset. These may be major expenditures that will avoid costly replacement in the future.
- Requirement of State or Federal Law/regulation.
- Improvement of infrastructure.
- Improvement of productivity.
- Alleviation of an overtaxed/overburdened situation.

The relationship of the project to other Town projects and needs is also considered in the review and prioritization.

The Town is a member of the Massachusetts Water Resources Authority (MWRA), which assesses member communities annually for their proportionate share of the MWRA's debt service. The Town has also adopted Chapter 59 Section 21C Paragraph N of the Massachusetts General Law, which allows for the shifting of the debt

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service for water and sewer to the tax rate above the limits of Proposition 2 ½. The Town shifted \$5,593,112 in 2014 from the MWRA assessment to the property taxes. During FY 2014, the Town issued an additional \$1.4 million in MWRA sewer bonds and \$750,000 in MWRA water bonds.

The Town has voted to cap the amount of future MWRA debt that will be shifted to the tax rate at \$5,593,112 and correspondingly increase water rates.

The Town is expected to complete Phase 2 of the Community Safety Building renovation in October of 2014. Completion of this project has been significantly delayed due to unforeseen conditions which have also put the project over budget. The approximate cost of Phase 2 is \$3 million. During 2015, the Town will begin and complete design and engineering for the third and final phase of the Community Safety Building renovation. Phase 3 includes a complete renovation to the interior of the building and a reconfiguration of space in order to meet the needs of today's police department. The projected budget for Phase 3 is \$6,561,611 and funding is expected to be included in the 2016 Capital Budget.

During 2014, the Town began and completed design and engineering for the renovation of the Central Fire Station. Construction began in July of 2014 and the expected cost is \$6.3 million. This will complete the renovation of each of the Town's three fire stations.

Please refer to the notes to the financial statements for further discussion of the major capital and debt activity.

Requests for Information

This financial report is designed to provide a general overview of the Town of Arlington's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Comptroller, 869 Massachusetts Avenue, Arlington, Massachusetts 02476.

PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

The Arlington Department of Public Works (DPW) is comprised of eight divisions: Administration, Engineering, Highway, Water/Sewer, Motor Equipment Repair, Properties, Natural Resources, and Cemeteries. With a staff of 115, it is the goal of the Department to provide residents, boards, commissions, and other Town departments with superior Public Works services and support.

Administration

The Administration Division provides the following services: financial (including budget preparation and administration), invoice payment, invoice billings, grant management, and water/sewer reading - billing, personnel and payroll management, customer service, contract administration, oversight of contracted solid waste/recycling and hazardous waste collection services, supervision of contracted custodial services, and oversight of contracted streetlight maintenance on public ways and parking lots.

Solid Waste Collection

The Town is contracted with waste hauler, JRM Hauling and Recycling. With JRM as our contractor since 2012 the Town is able to provide weekly curbside and dumpster collection of solid waste and bulky items from residential and business locations. We were able to expand our services to include weekly collection of recyclables and yard waste. Solid waste is also collected from the following municipal locations: Town Hall and eight other municipal buildings, Community Safety, three fire stations, two libraries, nine public schools, over twenty municipal parks, and approximately fifty public trash barrels. The bulky item collection program collects large items like couches, tables, and sinks.

The Town also provides contracted dumpster trash collection at schools, municipal buildings, non-profit organizations, apartment complexes, and condominium complexes.

Recycling

With the advent of weekly mandatory recycling in 2012 the department has seen reduction in the solid waste tonnage and an increase in the amount of materials recycled. The shift in the amount of materials recycled translates to savings for all residents.

Twice a year the Department holds a recycling event in conjunction with the Recycling Committee at the DPW facility on Grove Street. The first year of this program was 2003 when the Department gave out recycling bins as part of America Recycles Week in November. Since that time the event has grown into a twice-yearly day where over 600 residents are serviced. The Department collects clothing, shoes and sneakers, used toys, books, DVD's and CD's, bicycles, and scrap metal. Additionally, a company is available to shred documents. The Board of Health also comes to the event and collects medical waste items know as sharps (needles, syringes, and lancets). At each event the DPW also collects TVs and CRTs for a fee.

The department maintains a free voluntary drop-off program for electronic waste. This resulted in 29 tons of waste diverted and recycled annually.

Yard Waste Collection

JRM collects yard waste curbside on the expanded weekly schedule from early April to the end of November. Leaves and grass clippings can be placed curbside in barrels with a Yard Waste identification sticker or in compostable 30-gallon paper bags. Branches up to 1" in diameter can be placed curbside if cut into 3 foot lengths and tied into 30 pound maximum bundles. Additional recycling information can be found online at arlingtonma.gov/recycle.

Household Hazardous Waste Collection

2014 marked the seventeenth year of Arlington's membership in the regional household hazardous waste collection facility at 60 Hartwell Avenue in Lexington. Eight monthly collection days were held from April through November. The program continues to collect large quantities, 595 carloads in 2014, of hazardous materials including pesticides, chemicals, used motor oil, antifreeze, and household cleaning products.

Accomplishments

- Held two Community Collection Days to promote recycling and reuse.
- Oversaw contracted aquatic weed harvesting contract in Spy Pond and the Arlington Reservoir.
- Assisted with launch of new Town website.
- Lead Agency with annual EcoFest event at Town Hall.

Recycling, Solid Waste, and Hazardous Waste Statistics (in tons unless specified)*			
Materials	FY2012	FY2013	FY2014
Solid Waste	14,214	12,602	12,846
Commingled (paper/glass/plastic/metal)	4,652	5,257	5,271
Yard Waste	2,381	3,986	3,488
TV/CRT's	2,317 (units)	2,211(units)	1,977 (units)
Appliances	140 (units)	423 (units)	377 (units)

PUBLIC WORKS

- Prepared extensive annual reports for DEP and MWRA.
- Continued to monitor playing field conditions (March-Nov.) with regard to weather related usability and updated website accordingly.
- Managed contracted curb side collection and disposal of 12,846 tons of solid waste.
- Managed contracted curb side collection/disposal of 3,488 of yard waste for composting.
- Managed contracted curb side collection and disposal of 5,271 tons of recyclables.
- Completed Study of DPW facility with regard to long range structural and operational improvements.
- Awarded FEMA grant of \$1.5 million dollars to investigate and construct improvements to reduce Mill Brook flood events.

- permit procedures, tracking of trench repairs and approved contractors.
- Developed requirements and preparation with consultant to prepare town-wide inventory of sidewalk ramps, curbs and sidewalks for use in capital planning and assisting in developing plans for greater accessibility and data management.
- Oversaw the development of specifications, contract preparation and construction for the 2014 Capital Improvement projects including: Handicap Ramps, Curb and Sidewalks, Roadway Rehabilitation Improvements, Sewer Rehabilitation Improvements, Water Rehabilitation Improvements, Cemetery Water Distribution System Upgrades, Traffic Signal Upgrades to Signal Controls, Stormwater System inspection and evaluation.
- Increased communication and outreach to residents and abutters for major construction projects including email notices, flyer notification, web alerts, vehicle message board and project web updates etc.
- Reviewed/approved submittal plans associated with the Stormwater Mitigation bylaw.
- Oversaw construction administration services, design services and investigation of the Sanitary Sewer Inflow and Infiltration Improvement Program.
- Updated annual reports and regulatory requirements for permits EPA NPDES MS4 permit, DCR Reservoir Dam Emergency Action Plan, MWRA Discharge Permit, DEP Public Water Supply Emergency Response Plan.



Engineering Division

The Engineering Division continues to provide a wide variety of support services to other DPW divisions, various Town departments, commissions, contractors, public utilities, and to the general public. The Engineering Division works closely with the Highway and Water and Sewer Division upgrading and improving the infrastructure of the Town by providing surveys, engineering design, construction plans, field layouts, and field inspection services. The Engineering Division also provides technical design and specification for municipal infrastructure improvements, oversees contracted maintenance of the Town's traffic signals, reviews and makes recommendations on the impacts of planned private construction projects, reviews and provides regulation on proposed private way projects and improvements.

Accomplishments

- Provided technical support to several projects of the Transportation Advisory Committee (TAC).
- Served as Community Liaison with MassDOT for Mass. Ave. Rebuild Project.
- Administered and updated street opening

Highway Division

The Highway Division of the Public Works Department maintains 102 miles of roads, 175 miles of sidewalks, 175 miles of curbing, eight parking lots; along with numerous guardrails, stairs, walls, and fences. The Division oversees solid waste services including trash/recycling collections, bulky items collection/disposal, waste fill disposal, and hazardous waste programs. The division also performs street sweeping services and maintains traffic lines, signs, and drainage systems (culverts, pipes, manholes, catch basins and drain channels).

Street Sweeping –The Town is typically swept two times annually (spring and fall).

- Sweeping on main streets done weekly (twenty-eight times).

Snow and Ice Control – There were 28 snow and ice events.

PUBLIC WORKS

- Private contractors used for seven events.
- Seventy inches total snow for season.



Performance Measurements

- Repaired or replaced 99 catch basins.
- Cleaned over 600 catch basins.
- Removed and installed 4,003 l.f. concrete sidewalk.
- Removed and installed 3,752 l.f. asphalt sidewalk.

Special Projects

- Constructed 24' x 24' stage for Town Day event.
- Delivered tax bills to post office for Treasurer's Office.
- Prepared Reservoir parking lot to allow for snow storage and repaired lot in spring.
- Assisted with DPW Community Collection Days.
- Placed 150 sand barrels Town wide for winter season.
- Constructed foundation for memorial bench at Town Hall Garden.
- Re-decked bridge at cemetery.
- Set up and break down for Patriot's Day parade.
- Constructed site improvements for Visitor's Booth at Uncle Sam Park.
- Removed granite structure at Broadway Plaza and repaired brick surface.

Water/Sewer Division

The Water and Sewer Division continues to maintain 135 miles of water mains, 127 miles of sewer mains, 9 Sewer Lift Stations, and numerous hydrants, valves, and service connections/shut offs. Additionally, the Division reads usage meters and prepares quarterly bills on just under 13,000 accounts.

Performance Measurements

- Implemented Quarterly Billing cycle for all user accounts.
- Replaced 297 water meters.
- Provided water use data to the Town Treasurer for billing.

- Repaired water main leaks at 49 locations.
- Repaired water service lines at 80 locations.
- Replaced 30 hydrants.
- Flushed over 204 locations to clear blockages from sewer mains and services.
- Sampled 14 locations weekly for water quality.
- Provided over 766 mark outs for underground excavation work.
- Completed a study to review the current billing structure in an attempt to more equitably charge for water and sewer.

Motor Equipment Repair Division

The Motor Equipment Repair Division continues to maintain 105 over-the-road vehicles including three front end loaders, five backhoes, one mini-excavator, two tractors, nine heavy-duty dump trucks, nine small dump trucks, twenty-two pickup trucks, six utility body trucks, ten snow fighters, nine school buses, two street sweepers, two sewer flushing trucks, one rubbish packer, one compressor truck, one generator truck, two welding trucks, six sedans, three vans, one heavy-duty crane, one rack body, one small, multi-use tractor, and one flat bed.

Performance Measurements

- Provided preventative maintenance and repairs on 150 motor vehicles, including vehicles assigned to the other Town departments.
- Provided staff to Community Safety repair shop as needed.
- Maintained snow and ice vehicles during events.
- Vehicles and Equipment: acquired a Side-walk Plow; Snow Fighter Plow; 3YD Front End Loader; 1 Ton Pickup Truck; and a new Heavy Vehicle Lift to replace failing existing equipment.



Spy pond in spring.

PUBLIC WORKS

Properties Division

The Properties Division provides the Town with quality custodial services, maintenance, and improvements to its public buildings and facilities. The Division is responsible for the maintenance of forty individual public buildings listed in the table below.

Public Buildings (40) maintained by Properties Division	
Arlington Schools	Central Services
Arlington High School	Town Hall
Athletic Field Snack Shack	Town Hall Annex
Ottoson Middle School	Public Works
Peirce Elementary School	Administration Hall
Dallin Elementary School	Director/Engineering/Inspection
Brackett Elementary School	Snow Fighting Garage
Bishop Elementary School	Maintenance Garage
Hardy Elementary School	Large Salt Shed
Thompson Elementary School	Small Salt Shed
Stratton Elementary School	Dog Pound
Non-Public Schools	Cemetery Chapel
Gibbs (Private Use)	Cemetery Garage
Crosby (Dearborn Academy)	Reservoir Pump house
Parmenter (Private Use)	Library
	Robbins Library
	Fox Library
Public Safety	Miscellaneous
Community Safety Building	Robbins House
Central Fire Station (Headquarters)	Robbins Cottage
Park Circle Fire Station	Jarvis House (Legal Department)
Highland Fire Station	Jefferson Cutter House
Recreation	Mount Gilboa
Recreation Ice Rink	23 Maple Street (Senior Center)
Spy Pond Fieldhouse	27 Maple Street (House)
Bath House	

- Rooftop snow removal.
- Peirce School: Installed 90 ton Daiken chiller and added FDD onto HVAC systems.
- Provided assistance to numerous Town Department for building maintenance.



Menotomy Rocks Park

Natural Resources Division

The Natural Resources Division consists of the Forestry and Parks sections and is responsible for the proper management, care, and maintenance of Arlington's more than 19,000 public trees.

Forestry

During the year the Division maintains Town trees including those along the Minuteman Trail that runs from the Cambridge line to the Lexington line. The Division is responsible for the execution of the holiday lights program. The Division also cleans and maintains traffic islands around Town, and on Massachusetts Avenue takes care of installing event banners. Staff of the division maintains the extensive grounds between the Town Hall and the Robbins Memorial Library.

Performance Measurements

- Interior painting: Peirce, Brackett, Ottoson, and High School locker rooms.
- Bishop School: added additional snow guards.
- Hardy School: Maintenance to building envelope: pointing, waterproofing and masonry repairs.
- Restored mulch levels on school playgrounds to manufacturer levels.
- Oversaw lighting upgrades through Mass energy save grants.
- Energy Management Systems additions and upgrades followed by selective retro-commissioning at several buildings.
- Restored corroded stairways at DPW and Ottoson Middle School.

Performance Measurements

- Maintained approximately 19,000 shade trees town wide.
- Planted 166 trees.
- Installed approximately 2,000 holiday lights.
- Maintained "Tree City USA" designation from the National Arbor Day foundation.

Park Maintenance

The Division maintains thirty parks, twenty-six playgrounds, nineteen athletic field infrastructure open spaces, and public lands including: the Reservoir forested trails and beach facility, North Union Spray Pool, the Town Hall Gardens, the Donald R. Marquis/Minuteman Trail, Broadway Plaza, the Robbins House gardens, and twenty-one traffic islands.

PUBLIC WORKS

Performance Measurements

- Maintained all Town fields to accommodate various sports leagues.
- Continued to put a priority on prompt graffiti removal.
- Demolished failing bleacher seats at Summer Street baseball field.

Cemeteries Division

The Cemeteries Division maintains the sixty-two acre Mt. Pleasant Cemetery and the Old Burying Grounds. Lawn mowing, raking, and tree trimming are done by contracted services. Maintenance of gravestones, tombs, walls, fences, roadways, trees, and the Chapel continues to be provided by the remaining four staff members.

Mount Pleasant Cemetery is expected to run out of spaces for new gravesites within the next five years and planning for future interments is a major priority. The Cemetery is currently planning for green cremain burials. Chapel improvements for increased functionality are being explored.

Mount Pleasant Cemetery Revenues in 2014	Number	Revenues Invoiced
New Earth Grave Site Sales	34	\$ 73,250
New Urn Grave Sales	6	\$ 2,100
Perpetual Care Sales	40	\$ 20,000
Grave Site Buy-backs	0	\$ 0
Earth Burials	165	\$ 165,000
Cremain Burials	68	\$ 20,400
Public Lot	0	\$ 0
Non-Resident Burials	97	\$ 48,500
Overtime, Holiday Surcharges	38	\$ 27,520
Mock Burial	6	\$ 1,400
Foundation Charge	45	\$ 9,000
Disinterments	0	\$ 0
Veteran Graves – earth/urn	4	\$ 1,500
Recording Fee	4	\$ 400
Chapel Use, Misc.	2	\$ 276.27
Total Gross Revenues		\$ 369,346.27

Performance Measurements

- Upgraded the Cemetery Mapping system to GIS and Website.
- Continued program of cleaning old stones and monuments in Mt. Pleasant Cemetery.
- Began design development of a columbarium project.



Recognitions

In conclusion we would like to extend heartfelt thanks to our dedicated Public Works employees who keep our roads repaired and plowed, water flowing, our sewers running, our trash picked up, and our parks attractive. Their efforts are an important part of the high quality of life that we enjoy in our community.



COMMUNITY SAFETY

ARLINGTON POLICE DEPARTMENT

Department Overview

The Arlington Police Department (APD) continues to evolve in an effort to meet the changing needs of our community. During 2014 we continued to improve community partnerships, intelligence led policing initiatives, and refined training to maximize the effectiveness of our organization, all the while continuing our commitment to ensure the safety of all members of our community. In 2014 the APD implemented new technologies and improved its social media capacities improving communication to the citizens of Arlington. The Department operates under a community policing philosophy that encourages citizen participation in solving problems of crime, fear of crime, and quality of life issues.

The Department is segmented into three distinct functions: operations, investigations, and support services. The command staff assists Chief Frederick Ryan in the management, administration, and strategic planning for the Department. The Department maintains three divisions: The Community Services Division led by Captain James Curran, the Investigative Services & Professional Standards Division led by Captain Richard Flynn, and the Support Services & Logistics Division led by Captain Juliann Flaherty.



The Community Services Division is responsible for uniformed patrol operations. This Division is tasked with effectively deploying all uniformed patrol personnel, including the Patrol Division, Community Services Officer, Traffic Unit, Canine Unit, Bicycle Unit, and Animal Control. The Patrol Division's primary responsibility is to provide quality uniformed law enforcement services to the community. Not only does the Patrol Division answer calls for service to the community but it also performs other specific assignments. These assignments include wide-ranging quality of life issues in Arlington. These proactive assignments vary between enforcing traffic and parking laws, preserving the peace, protecting life and property, school safety, special event planning and

grants coordination. Through the Crime Analysis Unit, we continue to track crime trends and patterns in the community. This is now resulting in patrol officers being deployed to specific locations to maximize police resources.

The Investigative Services & Professional Standards Division administers the Criminal Investigation Bureau (CIB) and the Professional Standards/Accreditation Office. The CIB is responsible for the follow up investigation of all crimes, the sex offender registry, police prosecutions at district and juvenile court, the School Resource Officer, drug task forces, family services, and code enforcement. The Professional Standards/Accreditation Office is tasked with developing policies and procedures, working to maintain State Accreditation, investigating citizen complaints, and proactively addressing issues of professional standards and accountability within the Department.

The Support Services & Logistics Division is responsible for providing logistical support to all work units in the Department as well as overseeing the administrative functions. The Division is responsible for training, new officer recruitment and hiring, information systems management, firearm/hackney licensing, police scheduling, departmental fleet, building maintenance, issuance of departmental records, and E-911 dispatch functions.

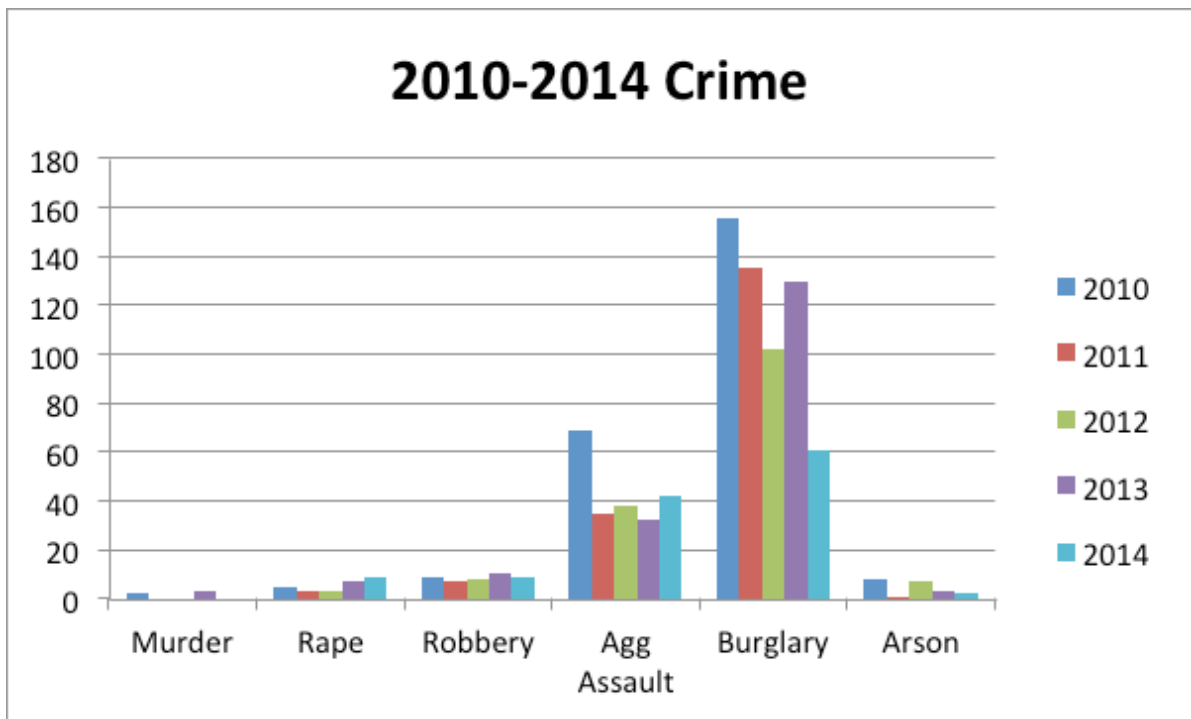
As in all departments in Arlington, the APD is challenged to achieve our mission with extremely limited resources. The Department has historically been underfunded and has been unable to proactively staff assignments to meet the needs of the community. As a result, it may necessitate a reassignment of and probable reduction in services provided by the Department. These reductions have already been realized in the Criminal Investigation Bureau, Traffic Unit and Patrol Division. These reductions will not deter the Department from its core mission of providing quality policing to the citizens of Arlington.

Crime

The Department collects incident information using a system called the National Incident-Based Reporting System or NIBRS. NIBRS is an improvement on the summary based system known as the Uniform Crime Reporting Program, or UCR. Since 1930 the FBI has administered the UCR Program using statistics supplied by law enforcement agencies across the country. At the present time, the FBI is encouraging law enforcement agencies to transition to NIBRS because it provides a more accurate reflection of crime in a given community.

The following is a summary of Part "A" Crimes in Arlington in 2014. Part "A" Crimes are crimes designated by the Federal Bureau of Investigation (FBI) to be the most serious crimes affecting a community, they include: murder/manslaughter, rape (and attempted rape), robbery, aggravated assault, burglary, larceny, arson, and

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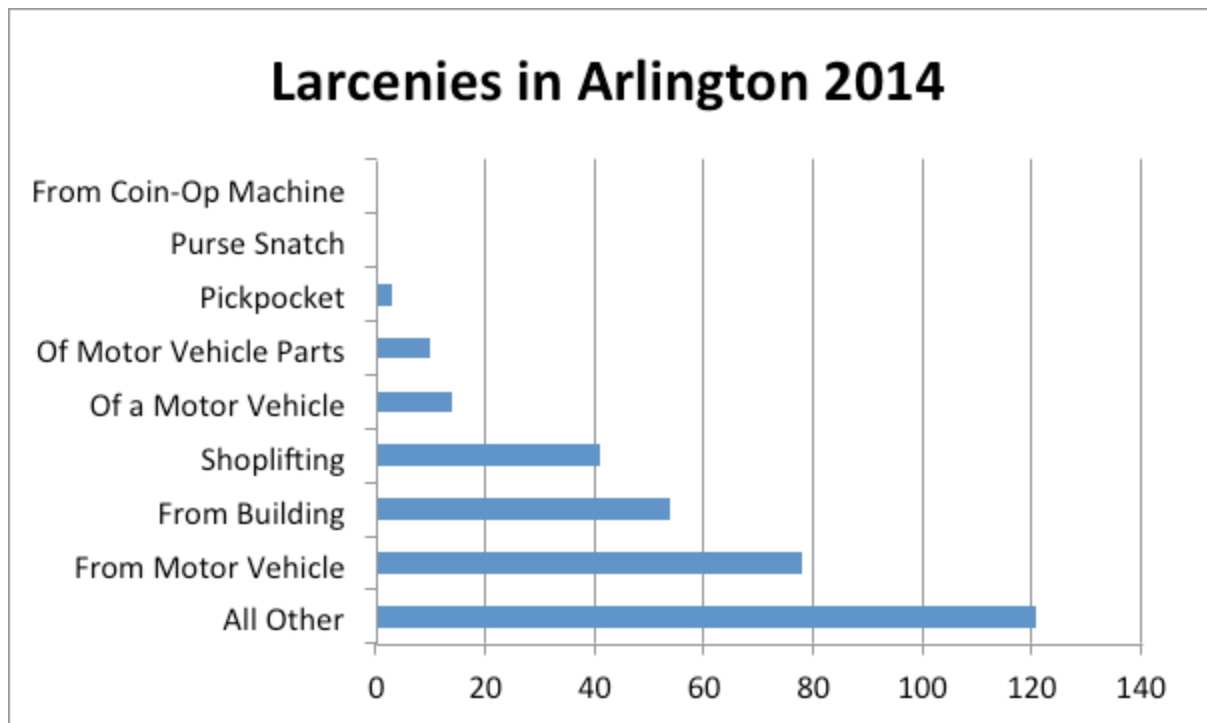


motor vehicle theft. In 2014 there were a total of 444 Part "A" Crimes reported in Arlington, down 25% from 592 Part "A" Crimes in 2013.

There were no murders in Arlington in 2014. There were nine reported rapes, two more than last year. Arlington had nine robberies, one less than last year. Of the nine robberies committed, suspects were armed in three incidents and unarmed in six incidents. Arlington experienced forty-two aggravated assaults; twenty involved weapons and thirty-two involved domestic violence. Of the incidents involving weapons, eight involved a cut-

ting instrument, two involved a shod foot, one involved a shotgun and the rest involved various blunt objects. Arlington had sixty-one reported burglaries in 2014, sixty-nine less incidents than last year. There were fourteen motor vehicles stolen, a decrease of twelve from 2013. There were two reported arsons, one less than last year. In 2014 there were 307 reported larcenies, which is a decrease of seventy-four incidents from 2013.

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Calls for Service

The Police Department logged 28,629 calls for service. Officers filed 3,267 incident reports as compared to 3,475 in 2013. In 2014, 179 people were arrested, a decrease of sixty. Seventeen people were taken into protective custody. Protective custody is a statute that allows police officers to take into custody a person who, due to ingestion of alcohol is incapacitated or a danger to himself or others. Although authority gives the police the option of taking a person to his residence or a treatment facility, the police station is often the most viable option. In 2014, 2,855 motor vehicle citations and 13,939 parking tickets were issued. The Department continues increased traffic and parking education and enforcement to meet the growing concerns of citizens. Traffic issues continue to be one of the greatest areas of complaints to the Department. Currently, the Traffic Unit is understaffed and with the increased demand in investigative and administrative functions of the Traffic Unit, overall productivity has decreased.

Calls for Service	2011	2012	2013	2014
Emergency Calls	27,483	30,168	32,101	28,629
Police Reports	3,638	3,488	3,475	3,267
Arrests	226	209	239	179
Protective Custody	15	35	23	17
Summons	192	183	192	124
Motor Vehicle Citations	4,049	3,914	3,817	2,855

Community Services

Patrol

The Community Services (Patrol) Division responded to 28,629 calls for service during 2014. The majority of calls involve services other than responding to crimes. For instance, the Department responded to a total of 1,189 alarms (residential, business and municipal), 539 disturbance calls, 467 reports of suspicious activity, 152 traffic complaints and 591 animal control calls. The Community Service Division also investigated 361 reports of missing persons.

Traffic Unit

During 2014, the Police Department responded to 778 motor vehicle crashes. That represents a decrease of 6% from 825 crashes responded to in 2013. Of that number, 135 were hit and runs (-11%), 547 were crashes without injuries (-7%) and 96 were crashes with injuries (+13%).

There were no pedestrian fatalities this year.

Approximately 1,476 motor vehicles were stopped by the Department. This resulted in citations being issued for more than 3,000 violations. The most common of these being speeding and red light or stop sign violations.

In 2014, Officer Corey Rateau was nominated for an award from AAA of Southern New England for his efforts in traffic safety, and received a citation naming him a "Traffic Safety Hero" at an awards ceremony in December. The traffic unit applied for and was awarded a \$5,000 grant from The Executive Office of Public Safety and Security in an effort to increase bicycle and pedestrian safety. Grant money was used to produce and distribute bicycle safety brochures town wide. Funds were also used to add extra patrols at various bicycle complaint locations and provide both education and enforcement in these areas. Throughout 2014, The Traffic Unit participated in other initiatives funded by The Executive Office of Public Safety and Security including their "Drive Sober or Get Pulled Over" crackdowns to stop impaired drivers, the "Click it or Ticket" initiative to improve seatbelt compliance in motor vehicles, and a "Speed and Aggressive Driving" campaign targeting those activities. These enforcement efforts included saturated patrols where officers were aggressively looking for violators.

Community Policing

The Arlington Police Department is committed to the philosophy of community policing. Community Policing is a philosophy that every officer in the Department embraces. The concept of partnering with the community to solve problems of crime, fear of crime, and quality of life issues has been institutionalized in the Department. During 2014 the Department continued to offer a number of community policing programs to the public, designed to provide citizens with tools, information, and skills useful in solving those problems.

In 2008 the Department attained its strategic goal of assigning a full-time police officer to the Community Services Unit (CSU), advancing the Department's community policing philosophy, expanding and creating new programs in the community, and creating a Town-wide neighborhood network. In continuing with community partnerships, the Department, Recreation Department and Arlington Youth Health and Safety Coalition, and Health and Human Services collaborated on the fifth annual summer camp for Arlington children in July. Over 120 children from Arlington participated in the program. The camp was a fun-filled week of courses consisting of field trips; safety classes, games and educational seminars geared towards children ages 6 to 11. Also, the Arlington Police Department teamed with the Middlesex County Sheriff's office in providing another free summer camp for Arlington children at the Sheriff's training academy in Billerica. Arlington Officers along with Deputy

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Sheriffs and camp counselors provided a fun-filled week of activities.

Establishing trusting relationships with the youth in our community has long been a goal of the Department's community policing efforts. The Department operates a substation in Menotomy Manor which allows our officers to better serve our community. In 2014 the Department teamed up with Housing Authority to host our 7th annual National Night Out event at the Manor. This event provides the opportunity for positive interaction between police and Arlington youth, with the goal of a safer community. The Department continues to build on its current partnership with the Arlington Housing Authority.

In 2014 the Community Services Unit continued to work with the Council on Aging by providing identity theft and other safety information to the senior population. CSU has held several neighborhood meetings for residents from different areas of town with regards to the Quality of life issues and concerns.

In 2014 the Arlington Police Department continued to work with our local, state and federal agencies to combat Child Exploitation.

In 2015 the Arlington Police Department will be working to bring several programs back such as the Citizens Police Academy and Rape Aggression Defense.

Canine

In 2014 the Departments K9 Unit responded to over 50 calls for service. The K9 Unit consists of Officer Michael Hogan and K9 Dasty. The K9 Unit was responsible for multiple narcotic and evidence recovery incidents. The K9 Unit assisted the following towns and cities: Cambridge, Belmont, Somerville, Lexington, Belmont & Watertown. In addition, K9 Dasty also worked with the Middlesex Drug Task Force, the Cambridge Police Narcotics Unit, the Southern Middlesex Regional Task Force and the United States Drug Enforcement Task Force. The K9 Unit was responsible for recovering over 5 pounds of Marijuana and 2 kilos of cocaine. In addition, K9 Dasty assisted in the apprehension of a dangerous violent felon who had brutally raped an Arlington resident. Throughout the school year, the K9 Unit continues to prevent the presence drugs in our school systems by conducting school locker searches.

In 2014 K9 Dasty competed and certified in The United States Police Canine Association Region #4 Drug Certification Competition. The K9 Unit participates in NEMLEC RRT and SWAT, and responded to multiple NEMLEC call outs. In April, the K9 Unit was assigned to the Boston Marathon Security Detail in Boston and provided security for over a million people.

K9 Dasty will continue to train with Officer Hogan in the upcoming year to make sure that the K9 program has continued success in 2015.

Animal Control

The Animal Control Officer/Animal Inspector Amanda Kennedy enforces all Town By Laws and Massachusetts General Laws relative to control and care of animals. The animal control officer investigates reports of animal cruelty, facilitates conflict resolution pertaining to animal complaints, investigates animal bites, quarantines animals that have bitten or have been bitten by an unknown source, and provides education and assistance with domestic and wild animals to residents and the schools.

The animal control officer responded to 591 animal complaints, 188 deceased animal calls, issued 30 citations, responded to 51 found or running at large pet calls and reunited 45 with their rightful owners, presented 8 workshops, provided 10 spay/neuter vouchers. The animal control officer acting in her Animal Inspector capacity issued 157 quarantines and inspected 8 barns (chicken coops). The Town issued 2,273 dog licenses in 2014, an increase of 465 licensed dogs.

The animal control officer attended the Animal Control Officer Association of Massachusetts's 96 hour certification course held at the Municipal Police Academy in Boylston and graduated top of her class. She served as the Northeast Regional Director for the Animal Control Officer Association of Massachusetts. The animal control officer provided animal disaster and temporary sheltering preparedness training for members of the Community Emergency Response Team. She continued to work with and present to the community on various topics including dog body language, pet first aid/CPR, rabies transmission and humane education. Additionally, she attended ten community meetings to strengthen partnerships in the community. Through the Massachusetts Animal Fund the animal control officer arranged for free spay/neuter services for homeless animals and low income pet owners. She contributed to the department's Facebook page with animal related postings to increase awareness, educate and assist in reuniting lost pets.



Officer T.J. Kelly assists the Animal Control Officer by holding this stray dog for a Facebook photo. This post was viewed by over 16,000 people and the dog was reunited with her owner through social media.

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Support Services

In 2014, The Town of Arlington completed Phase 2 of capital improvements to the Community Safety Building. The primary focus of the Phase 2 renovation project was the exterior envelope repairs and upgrades, making the building water tight. The Phase 2 project included roof repairs, replacement of skylights, exterior windows, curtain wall systems, exterior doors, failed exterior stucco wall cladding, masonry repairs and replacement and installation of new metal flashing. High efficiency windows replaced the original windows. Design plans are currently underway for the remaining phases of improvements, which will include upgrades to the mechanical system and interior work space.

The Arlington Police Licensing Office processed over 200 firearms applications and renewals, and 38 Hackney Licenses. Over 65 Solicitors permits were also processed. Lt. Brendan Kiernan attended Defensive Tactics Instructor School and is now one of few qualified in the state to train Massachusetts police officers in defensive tactics. Two officers also attended Mental Health Training and will conduct trainings for police officers from around the state in 2015. Sergeant Sean Kiernan conducted statewide trainings for Work Zone Safety Planning and instructed recruits at The Lowell Police Academy. Twelve Arlington Police Officers completed Bicycle Training and were deployed throughout the Town on Arlington.



Officers Simard and Riley patrolling the bike path after completing bicycle training this year.

Criminal Investigation Bureau

In January, Detectives from the Criminal Investigation Bureau worked alongside the Massachusetts State Police Investigators assigned to the Middlesex District Attorney's CPAC Unit to investigate an officer involved shooting. This incident began when the Leader Bank located at 141 Mass Ave was robbed. Both Shawn Bambushew and James Riley were indicted and are awaiting trial in Middlesex Superior Court for charges stemming from this incident.

On January 30th Arlington Health and Human Services along with the Arlington Police hosted a community forum on domestic violence. During this event the Police Department introduced its new Family Services

Officer, Rebecca Gallagher. The event included a panel discussion made up of various agencies working every day to prevent domestic violence in Arlington. The panel included the Middlesex District Attorney's Office, REACH Beyond Domestic Violence, Emerge, and Arlington's First Step. The Police Department used this opportunity with the community to increase awareness, to create open dialogues, and to reduce instances of domestic violence.

In February, Arlington Detectives working in cooperation with the Drug Enforcement Agency, the Office of United States Attorney Carmen Ortiz, the Middlesex County Drug Task Force, the Essex County Sheriff's Department and the Boston, Ipswich, Somerville, and Malden Police Departments affected the arrest of a career drug offender who had been convicted four times in the past for drug distribution. Yrvens Baines formerly of Arlington was arrested in Malden as part of an investigation into two suspected heroin overdose deaths in Arlington. Baines was arrested after selling heroin on two occasions to undercover law enforcement officers. He has been federally charged with distributing heroin.

In a previous operation that concluded in February, two Boston men were arrested after they sold heroin to undercover police officers on multiple occasions. Mariano Andujar-Perez and Louis D. Pena both of Boston were arrested at the intersection of Broadway and Adams shortly after an undercover drug buy. Both men are awaiting trial in the Cambridge District Court for Possession of a Class A Drug with Intent to Distribute, and Conspiracy to Violate Drug Laws.

In June, Arlington Detectives responded to the scene of a violent sexual assault where a registered Level 3 Sex Offender had been placed under arrest. Detectives handled this investigation and Essie Billingslea was subsequently indicted by a Middlesex Grand Jury. Billingslea is awaiting trial in Middlesex Superior Court for Aggravated Rape and Armed Assault in a Dwelling.

After being alerted by neighbors to their concerns involving the behavior of Robert Shell, a registered Level 3 Sex Offender (convicted of Possession of Child Pornography), detectives investigated and spoke with Shell's probation officer. Working with Middlesex Assistant District Attorney Adrienne Lynch and Middlesex Superior Court Probation Officer Ross Ickes, Shell appeared in front of Judge Hegarty. He was found to be in violation of the terms and conditions of his probation and is currently incarcerated.

The Arlington Police Department has entered into a partnership with The Arlington Elder Abuse Task Force and the Council on Aging to address the financial exploitation of seniors. In June a luncheon was held at the Arlington Town Hall. This luncheon was titled: Your Economic Security and Personal Safety. Detectives continually investigate the evolving ways that seniors are being exploited in order to educate the community and to re-

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duce the risks of victimization.

During the month of July, Detectives along with Investigators from the Massachusetts Division of Professional Licensure, and the Arlington Board of Health performed compliance checks of the massage therapy establishments in Arlington. Citations were handed out to those establishments with code violations.

The School Resource Officer's (SRO) Office is located at Arlington High School. The SRO works every day handling those incidents that require police involvement in Arlington schools. Currently the SRO is working with school personnel to train and implement ALICE (Alert, Lockdown, Inform, Counter, and Evacuate). ALICE is a Proactive Response to a Man Made Threat. The purpose of ALICE training is to prepare individuals to handle the threat of an Active Shooter. ALICE teaches individuals to participate in their own survival, while leading others to safety.

Our local resources are supplemented with the assistance of North Eastern Massachusetts Law Enforcement Council's (NEMLEC). The SRO has been trained in, attends monthly meetings, and utilizes The School Threat Assessment and Response System (STARS). STARS is a comprehensive program to prepare, access, respond, and strive to prevent threats of violence in schools. This is accomplished through the mobilization of regional resources that recognize the individual uniqueness and integrity of Arlington Schools. This multi-tiered assessment and response system is designed to provide local officials in Arlington access to specialized resources developed through a collaborative effort.

Inspector James Smith has been recently assigned to the Criminal Investigation Bureau (CIB). His current assignment is with the FBI's Violent Crimes against Children Task Force. In August Inspector Smith was involved in the investigation leading to the arrest of Kemont Bowie of Providence, RI on sex trafficking charges. These charges stemmed from Bowie's alleged trafficking of a 17-year-old girl from Arlington to Rhode Island for the purposes of commercial sexual activity. Bowie has been charged federally with one count each of sex trafficking of a child and transportation of a minor.

In September Inspector Fennelly began investigating a telephone scam which was reported to the Criminal Investigation Bureau. The victim reported that he was repeatedly receiving telephone calls informing him that he won a cash lottery and a car. The callers kept stating that they needed money up front to process the prizes. The victim transferred money using bank checks and Western Union money-grams. Working with Cambridge Savings Bank personnel in Arlington, Inspector Fennelly learned that the cash was being transferred to the State of Florida. Inspector Fennelly contacted Det. Brazeau of the Deland, Florida Police Department and subsequently Search Warrants were written and served on banks in Florida. As a result of this investigation, Inspector Fen-

nelly was able to recoup approximately \$30,000 dollars and return it to the victim.

Records

The Records Room processes all requests for public records and police reports.

Records Processed	2011	2012	2013	2014
Calls	27,483	30,168	32,101	28,629
Arrests	226	209	239	179
Citations	4,049	3,914	3,817	2,855
Parking	13,839	15,526	15,169	13,939
Accidents	819	744	813	778
Hackney	60	56	88	38

Grant Funding

The Arlington Police Department, in partnership with the Edinburg Center, was awarded a grant from the Massachusetts Department of Mental Health (MDMH) for our Jail Diversion Program (JDP). The goal of the program is to divert individuals with mental illness, substance abuse, or developmental disabilities from the criminal justice system to appropriate treatment options. The program model was collaboratively developed by members of the Department, the Edinburg Center, Arlington Health and Human Services Department, and other community stakeholders.

The Department based clinician accompanies police officers on calls for service and provides an immediate evaluation on scene. In the case of non-violent or misdemeanor offenses, the goal of the program is to provide linkage to mental health and substance abuse services as alternatives to arrest. In addition to immediate intervention, the clinician provides follow-up contact with individuals in an effort to focus on prevention and reduce future repeat calls to the same location. Successful engagement in treatment is the key to breaking the cycle of "revolving-door" police contact for citizens with mental health problems. Approximately 93% of JDP crisis evaluations resulted in treatment instead of arrest.

The Arlington Police Jail Diversion Program (JDP) clinician averaged thirty-nine contact calls per month in 2014. In addition to co-responding with the police officers on crisis calls, the clinician does follow-up work with families, community treatment providers, hospitals, schools, DCF, DMH, Advocates Psychiatric Emergency Services, Minuteman Senior Services, and other essential persons and agencies involved in a person's care. Linkages to treatment and communication are an essential parts of the JDP program.

The Hoarding Response Team (HRT), comprised of the JDP clinician, Arlington Police Department, the Health Department, and other Town agencies, worked

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with sixteen Arlington families in 2014. Due to this effort the Health Department has been able to close a number of these cases. In June 2014 the JDP program was invited and presented our Hoarding Response Team program at the third annual Mental Health and Law Enforcement Conference at Fitchburg State University. The HRT also presented at the Crisis Intervention Training (CIT) in Somerville which was attended by fifty-two police officers from five local departments. The clinician completed a train the trainer two day certification program and was selected to train new recruits at police academies in Braintree and Springfield.

Accreditation/Professional Standards

The Police Accreditation process is an ongoing daily function of the Arlington Police Department. This year, the Department achieved accreditation status, after being certified as an accredited Law Enforcement Agency by the Massachusetts Police Accreditation Commission since 2008, at which time the Department was one of the first few police departments across the Commonwealth to achieve this prestigious award. This accomplishment demonstrates the Department's commitment to delivering the highest possible standards of police services to the community. In 2015 the Department will update policies and maintain the newly awarded accreditation standards in compliance with criteria set forth by the Commission on Accreditation for Law Enforcement Agencies, Inc.

Regional Police Initiatives

North Eastern Massachusetts Law Enforcement Council (NEMLEC)

The Arlington Police Department is a member of the North Eastern Massachusetts Law Enforcement Council (NEMLEC). The Council is a consortium of fifty-one police departments in Middlesex and Essex County as well as the Middlesex and Essex County Sheriff's Offices. The members of the organization operate pursuant to an inter-agency mutual aid and assistance agreement to share resources and personnel to enhance public safety in a fiscally responsible manner. As part of the agreement, each member commits resources from its law enforcement agency to assist other members in an effort to increase and improve their capabilities and capacities.

NEMLEC is comprised of a Regional Response Team (RRT), which includes a Tactical Unit, Special Weapons and Tactics Unit (SWAT), K-9 Unit, and School Threat Assessment and Response System (STARS), Motor Unit, Bicycle Unit, Accident Reconstruction Unit, and a Crime Scene Unit. Officers associated with NEMLAC receive specialized training in crowd/riot control, crisis negotiations, response to school violence, use of specialized weapons, drug interdiction, and many other specialized areas within the law enforcement profession.

Currently, we have officers assigned to the RRT Unit, SWAT Unit, Motor Unit, STARS, and Drug Interdiction Unit. Chief Frederick Ryan is commanding officer of the Motor Unit for NEMLEC.

STARS

The School Resource Officer is assigned to Arlington High School. The officer utilizes The School Threat Assessment and Response System (STARS), a comprehensive program to prepare, assess, respond, and strive to prevent threats of violence in schools. This initiative is accomplished through mobilizing regional resources that recognize the individual uniqueness and integrity of Arlington Schools.

This multi-tiered assessment and response system is designed to provide municipal officials in Arlington access to specialized resources developed through a collaborative effort. Utilizing the STARS' Protocol, incidents and threats are addressed through response classifications involving varying degrees of consultation, readiness, and intervention.

Once STARS is initiated, local responses are augmented by NEMLEC's regionally coordinated resources including access to personnel and experts with specialized skills, planning and training opportunities, communications systems, equipment and advanced technologies, and protocols for program and techniques evaluation.

As with all NEMLEC programs, STARS provides a mechanism to ensure communication, coordination, and interaction between member agencies in an efficient and cost effective manner. This is done with a focus on the need to maintain control at the local level.

BAPERN

The Greater Boston Police Council (GBPC) has developed and maintained the Boston Area Police Emergency Radio Network (BAPERN) system since the early 1970's. BAPERN was originally conceived as a system to allow police departments in the greater Boston area to be able to communicate with each other while at the same time having discrete local operating frequencies. The system has been expanded and modernized over the years and today acts as a national model for public safety communications.

In addition to radio communications, the GBPC serves its member communities through its cooperative purchasing program. Most member agencies use the GBPC purchasing contracts to acquire fleet vehicles (police, DPW, etc.) and associated municipal equipment.

Awards and Recognitions

On February 27th the Department held its annual Employee Recognition Awards Ceremony. Officer Scott Urquhart was selected as Officer of the Year for 2013. Officer Urquhart consistently performs his patrol du-

COMMUNITY SAFETY

ties at a high level. As a patrolman, he has gained the confidence of his supervisors that he can handle any situation that arises on his shift. He carries himself in a professional manner and has demonstrated that he can keep his composure and stay level-headed on all calls for service.



Officer Urquhart receiving Officer of the Year Award

The attitude and work ethic that Officer Urquhart arrives with, for each shift, is consistently positive. He understands that when he arrives for his shift that it is time to go to work. As with all of his assignments, Officer Urquhart is aware of how his position can have a positive influence in the community. Throughout the year he donates his personal time assisting at the Boys and Girls Club. In the future, Officer Urquhart will continue to be a model for others to look to for guidance.

The Department also awarded two Meritorious Service Ribbons and five Certificates of Commendation at its ceremony. Those employees receiving certificates were: Lieutenant Michael Sheehan, Inspector Brian Fennelly, Inspector Gregory Foley, Analyst Danielle Smith and Officer Thomas Kelly. The employees receiving a ribbon were: Officer Michael Hogan and Officer Brett Blanciforti. Officer Anargyros Siempos received the Department's Leadership Award and Officer David Martin received the Top Gun Award.

Retirements/Promotions/Appointments

The Arlington Police Department made one promotion in 2014. Officer James Kiernan was promoted to the rank of Sergeant and now works as a supervisor in the Patrol Division.



Sergeant James Kiernan Swearing In Ceremony

ARLINGTON FIRE DEPARTMENT

Mission Statement

The Arlington Fire Department (AFD) will strive for excellence in the performance of duty and service to the community and the customers it serves. The Department is committed to find better ways to protect the lives and property of its citizens from the ravages of fire and other disasters and to contribute to the physical wellness of the community through emergency medical service.

Ethics and Values

Knowing that firefighters are held to a higher standard of conduct, the firefighters of the AFD will make every effort to uphold those standards that are entrusted to us and to take an active role in maintaining a professional image of the Fire Service through promptness, efficiency, and dedication to duty.

Communicating with the Public

The Department will serve the public with courtesy and respect, providing assistance wherever professional skills and talents are needed and be ever vigilant in promoting awareness of fire hazards and in educating citizens of all ages.

Fire Department Role

The AFD continues its evolution from a strictly fire prevention and suppression organization to incorporate all hazards mitigation into its service to the community. A significant portion of time and training is spent on preparation for disasters, both man made and natural.

The Fire Department also provides pre-hospital emergency medical services (EMS), building inspections on a regular basis for code enforcement and familiarization, public education projects, training, and performs a number of related tasks including annual hose testing and hydrant inspections.

Over 64% of the calls by the AFD are for medical emergencies. Maintaining Emergency Medical Technician status for the majority of the Department is the responsibility of the EMS Officer. New equipment and techniques are consistently introduced requiring hours of additional training. The Operations Division provides these services to fire department personnel in house, minimizing the expense to the Arlington taxpayers.

During 2014 the AFD responded to 4,808 calls for assistance. Reported dollar loss for 2014 totaled \$3,971,417. This includes structure fires, motor vehicle accidents, water hazard incidents, and hazardous condition incidents. Of these calls 3,060 were for medical emergencies. Medical emergencies include emergency medical responses, emergency medical assists, carbon monoxide activations, and motor vehicle accidents. Rescue 1, the AFD ambulance, transported 1,816 patients to area hospitals, a 4.5% increase from 2013.

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Responses Fire Call Type	2011	2012	2013	2014
Fire	111	133	99	96
Carbon Monoxide Activations	144	21	126	67
Water Hazards	59	49	47	80
Mutual Aid	48	33	25	35
Lock Out/In	87	59	66	63
Electrical Hazards/ Down Lines	352	233	107	188
Motor Vehicle Accidents	106	161	168	148
Smoke Scares	67	50	13	70
Natural Gas Emergencies	87	65	70	109
Flammable Liquid Hazards	24	24	18	22
Hazardous Conditions	8	361	282	59
Other	192	176	198	329
Emergency Medicals	2581	2450	2547	2601
Medical Assists	276	290	220	244
Alarms Sounding	675	647	560	697
Total Calls for Assistance	4817	4752	4546	4808

Operations Division

Inspections/Fire Investigation Unit (FIU)

Fire prevention inspections continue to be a major focus of the Department. The Deputy Chief oversees that inspections by our well-trained officers and firefighters have continued to make Arlington one of the most fire-safe communities in the metro Boston area. Fire prevention inspections, combined with an aggressive interior attack by its suppression teams when necessary, accounts for these positive statistics. The amount of money saved by building owners and insurance companies through prevention and aggressive firefighting are impossible to calculate, but substantial. The Operations Division of the Arlington Fire Department issued 1,066 permits in the year 2014 totaling \$56,777. Certificates of Compliance for Smoke Detectors and Carbon Monoxide Alarms accounted for 643 permits (\$38,380) and 60% of all permits issued. The Arlington Fire Department completed 1241 inspections for license and life safety during the past year.

Fire Permits and Revenue			
2011	2012	2013	2014
861	982	1032	1066
\$46,864	\$52,480	\$70,232	\$56,777

The Fire Investigation Unit (FIU) responds to all fires within the Town and is responsible for determining their cause and origin. A thorough investigation of the cause, origin, and circumstances of how a fire occurred will often prevent similar incidents from happening again.

The experience, knowledge, and continuous training of the members of the FIU, working in conjunction with the State Fire Marshal's Office and the Attorney Generals Office allows for numerous resources to successfully investigate and prosecute all fire related crimes. The FIU consist of a Team Coordinator, Training Coordinator, and a staff of three.

The FIU was activated 96 times this past year to investigate various incidents including, structure fires, vehicle fires, dumpster fires, and grass fires.

FIU Fire Investigation Type	2014
Structures	18
Cooking	33
Motor Vehicle	7
Outside	28
Other	10



In terms of fire prevention for the Town of Arlington, public education is a key component. Without question the most influential group of citizens reached are children. The program, Student Awareness of Fire Education (SAFE), has been an extremely successful curriculum that has been presented to the grammar school children since 1996. The theme of Fire Prevention Week 2014 was "Working Smoke Alarms Save Lives: Test Yours Every Month!" This theme was stressed during the AFD's annual visit to elementary schools. The SAFE instructors also participated in Town Day by using the "Smoke House" to demonstrate to both adults and children different fire safety tips. The SAFE Program also received grant funding for Senior Safe. This program's targeted audience is the elderly. The AFD rolled out a pilot program in 2014 that reached out to the elderly community. The AFD is committed to growing this outreach program by providing fire safety education at elderly housing units, nursing homes, and the Council on Aging.

The Juvenile Fire Setter Intervention Program (JFIP) counseled young, potential fire setters in the dangers of playing with fire. The JFIP, partnering for the twelfth consecutive year with the Youth Villages at the Germaine Lawrence Campus, educated students who were identified as fire setters.

SAFE and JFIP are the only two programs that Arlington Firefighters volunteer to be trained in to protect and educate their community.

COMMUNITY SAFETY

Training

The Operations Division is responsible for managing a comprehensive training program designed to meet the needs of all members of the Department. The primary focus is to promote training necessary to allow the firefighter to achieve specific career goals. Firefighters are constantly evaluated and tested by the division to ensure proficiency in skills and retention of knowledge. This training includes inspections, classroom sessions, practical applications and actual calls for service.

Every firefighter's career with the AFD begins at the Mass Fire Academy (MFA). The MFA's fire instructors hone their knowledge, ability and instincts during a rigorous schedule of training evolutions and a challenging curriculum. All firefighters graduate with the NFPA certification of Firefighter I/II. The final result is a group of highly trained individuals, prepared to work as Firefighters in one of three fire stations on one of four 24-hour shifts.

The Operations Division strives to offer fire service personnel complete and progressive training required to perform the job to which they are trusted, the protection of the lives and property of the citizens of Arlington. Courses have been hosted internally, bringing in Mass. Fire Academy professionals as instructors. Private sector representatives delivered training to all members of the Department. The Department EMS coordinator delivered all emergency medical service training in-house.

The Operations Division handles the development and delivery of all company-level drills, department-level training initiatives, as well as, new recruit indoctrination and training. Operations is also responsible for continuing education and re-certification of EMT's.

In 2014 AFD members received regularly scheduled annual training in such areas as Cold Water / Ice Rescue, CPR, Laddering, Rapid Intervention Team tactics, and the Department of Transportation's EMT refresher course. The Department was able to obtain hands on training when its members were allowed access to several homes that were scheduled for demolition. Firefighters were able to practice apparatus placement, hose line advancement, forcible entry, roof ventilation, and roof operations.

Emergency Medical Services

The Arlington Fire Department staffs a Class 1 Rescue/Ambulance with two EMT-Basics, 24 hours a day, seven days a week. The Department currently has seventy-four EMT's and two first responders.

EMS Staff	2011	2012	2013	2014
EMTs	67	73	73	74
First Responders	3	3	2	2

The Operations Division coordinates all EMS activities and is responsible for all in house medical training, recertifications, medical supplies and keeping all

EMT's and first responders updated with the latest information from the Office of Emergency Medical Services (OEMS), Department of Public Health. All Department EMT's have an obligation to provide pre-hospital patient care in accordance to statewide treatment protocols, Massachusetts Department of Public Health.

The Department responded to 3,060 medical emergencies. Of those emergencies, 780 were for advanced life support and 1,036 for basic life support in nature and transported to the appropriate facility by the Town-operated ambulance, Rescue 1. There were 632 medical emergencies where Rescue 1 was at another emergency medical call and 30 medical calls where Rescue 1 was dispatched, but transport was cancelled prior to arrival at emergency scene. 554 medical emergency responses did not require transportation to area hospitals.

Ambulance Response	2011	2012	2013	2014
Advance Life	837	802	743	780
Basic Life	892	885	1,013	1036
Patient Did Not Require Transport	431	446	570	554
Runs Missed Because R1 On Other Call	664	684	579	632
Ambulance Response, Cancelled Enroute	9	13	13	30
Total Medical Emergencies	2,857	2,901	3,061	3060

The Department is still exploring the possibility of upgrading our level of medical care to Advanced Life Support.

2014 Highlights

The Department re-organized its staff to better serve the public and the fire department. The Fire Prevention Division, Training Division, and EMS Coordinator were consolidated into the Operations Division. The Operations Division responsibility is to coordinate, manage, and supervise fire department training, fire prevention, inspections, EMS, public education and information, and health and safety initiatives.

- Replaced 25% of Department personal protective equipment from capital budget funds. Department has replaced 50% of personal protective equipment since 2013.
- Replaced all of our Self Contained Breathing Apparatus (SCBA's) with the help of a Federal Government grant saving the Town \$160,000 in Capital Budget.

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- All fire department emergency medical technicians were trained and certified through the National Registry of Emergency Medical Technicians.
- All fire department personnel received training from the Operations Division on responding to biological and infectious disease emergencies including TB, Ebola, and D68.
- All fire personnel were trained by Operations Division in the administration of Narcan, a drug given nasally to reduce the effects of narcotics overdoses.
- Continued communication and education of residents about emergency management plans, emergency medical services, and fire suppression and prevention objectives.

Retirements/Promotions/Appointments

- Firefighter Charles Carnell retired on March 26th. He was appointed on October 24, 1982.
- Firefighter Thomas Lyons retired on April 30th. He was appointed on May 29, 1983.
- Lieutenant Gary Mello retired on November 21st. He was appointed on April 24, 1983.
- Lieutenant Alfred Sharpe was promoted to the rank of Captain on April 20, 2014. He was assigned to the Operations Division.
- Firefighter Michael Kelly was promoted to the rank of Lieutenant on April 20, 2014 and was assigned to Group 1.
- Probationary Firefighters Bryan Borges and Sean O'Brien were appointed on November 30, 2014 and were assigned to the Massachusetts Firefighting Academy for Firefighter Recruit Training.

2015 Goals

Continue to provide ancillary programs such as the FIU, JFIP, Vial of Life, and SAFE within the limited resources and funding available.

Continue the four-year program to replace all Protective Gear.

Re-Open Fire Headquarters located at Monument Park. The renovated Fire Headquarters will house Engine 1, Ladder 1, and the Command Vehicle. The Chief of Department, his administrative assistant, and the Operations Division will be located at Fire Headquarters.

INSPECTIONAL SERVICES

The Inspectional Services Department is responsible for enforcement of The Commonwealth of Massachusetts Building, Electrical, and Plumbing & Gas Codes, as well as all related regulations, standards, and Town Bylaws. Additionally, the Inspectional Services Department implements strategic projects as assigned by the Town Manager.

Accomplishments

- Oversight, inspection and permit issuance for Central Fire Station.
- Permit issuance and inspection of MassSave initiatives such as window replacement, air sealing, and insulation projects.
- Inspection and issuance of occupancy permit for the new Thompson School.
- Continued review and inspection of Solarize Arlington initiative.
- Permits were issued for 14 new single-family homes and 6 new two-family homes, of which 6 were new homes added to Arlington's housing stock.

In 2014 the Inspectional Services Department issued a total of 5,912 permits of which 2,702 were Building permits, 1,149 were Plumbing permits, 840 were Gas permits, and 1,221 were Wiring permits. Total fees collected by the Inspectional Services Department were \$1,279,147 with an estimated construction value of \$74,833,355.



Back roof view of Central Fire Station just prior to renovations.

CENTRAL MANAGEMENT SERVICES

HUMAN RESOURCES DEPARTMENT

The Human Resources Department serves all of the employees of the Town that are appointed by the Board of Selectmen, the Town Manager, the Comptroller, the Town Treasurer, the Town Clerk, and the Board of Assessors. The purpose of the Department is to administer the Town's compensation and benefits programs. Additionally, the Department deals with a wide variety of issues relative to quality of life in the workplace and seeks to improve the effectiveness of Town services by recruiting the best employees and reviewing and improving the Departments' organizational structure.

The Department handled over one-hundred personnel transactions relating to a myriad of positions. This includes retirements, resignations, promotions, vacancy postings and advertisements, interviewing, selection, and enrollment of new employees. The Town had over 32 new hires in the year 2014.

Among the searches the Director facilitated over the course of the year were recruitments for Deputy Treasurer, Director of Assessments, and School Accountant. These searches utilized assessment center style evaluations and talented financial professionals from across departments. For some of these vacancies it was the first time this collaborative hiring approach was used. The result is the recruitment of three highly talented and well qualified individuals to these positions.

Over the spring the Department conducted and exhaustive audit of all its basic and voluntary life insurance enrollments; it was a time consuming and highly detailed project. The result of the audit is a streamlined and up to date roster of the 1,000 contracts the Department administers.

The Department utilized grant monies to offer informational sessions for employees on nutrition. The trainings were cosponsored by Whole Foods market. Additionally the Department utilized grant monies to develop informational videos on the Town's Health Reimbursement Account.

Under the direction of the Town Manager and Deputy Town Manager the Director spent the late summer and early fall engaging in successor bargaining with our labor unions. All six collective bargaining unit agreements will expire in the summer of 2015.

The Department closed out the year by actively pursuing an online application tool with the guidance of the IT Department. Once implemented it will bring significant efficiencies to the current e-mail based system.

The Department also worked closely with Department Heads to successfully facilitate a number of labor relations issues, disciplinary matters and workplace investigations.

2015 Objectives

The Department of Human Resources will continue to assist departments in the recruitment and retention of high caliber employees committed to excellent public service. The Department will strive to provide excellent support to all employees and retirees who may have questions about their insurance plans. With the expiration of six union contracts in June HR Department staff will be heavily involved in collective bargaining. The Department will also continue to audit our policies and practices to ensure compliance to various collective bargaining agreements and employment laws.

EQUAL OPPORTUNITY

The Town of Arlington has established the following mission statement relative to Equal Opportunity:

"The Town of Arlington recognizes its legal obligation and moral responsibility to provide Equal Employment Opportunity to its employees and potential employees. The Equal Opportunity Advisory Committee, a volunteer committee appointed by the Town Manager, is committed to the Equal Opportunity program to prevent discriminatory employment practices. The Committee assists the Town in implementing its Equal Opportunity Plan which creates the mechanism and sets the standards by which Equal Opportunity will be assured."

The Equal Opportunity Advisory Committee (EOAC) meets monthly, on the 2nd Wednesday, in the Town Hall Annex. The Committee meetings are open to the public and public attendance is encouraged.

Throughout 2014 the Committee reviewed monthly reports from the Human Resources Director/Equal Opportunity Officer regarding employment opportunities for the Town. The principal focus of the Committee is to ensure that people of all races and ethnic backgrounds are given equal opportunity to apply for and receive positions of employment here in Arlington. The Committee continues to try to increase the number of minority and female applicants for positions of employment. In 2014, 18% of those interviewed for Town Positions identified as being a minority; this is the same percentage as it was in 2013 and an improvement from 12.5% in 2012. Of the 32 hires made in 2014, 5 are of minority status. The Committee continues the ongoing process of strategizing new and inventive ways in which to attract qualified minority applicants.

The Committee takes every opportunity to meet with Department Heads and Elected Officials to express the importance of valuing diversity in the workplace and having fair and equitable hiring practices. Over the past year the Committee met with Police Chief Frederick Ryan, Planning Director Carol Kowalski, Health and Human Services Director Christine Bongiorno, and

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Deputy Town Manager Andrew Flanagan. The Committee also welcomed Arlington's visitors from Pakistan Sanam Zafar and Rukhsana Aziz.

Most recently the Committee hosted Burt Barachowitz, Project Manager of PMA Consultants LLC for the Central Fire Station renovation. Mr. Barachowitz provided the Committee with detailed reports of the participation of females and minorities in the project. The Committee continues to monitor all construction projects that exceed \$200,000. This year also included the ongoing Water and Sewer rehabilitation projects. The Committee looks forward to monitoring future projects.

Any person interested in the issue of Equal Opportunity is encouraged to contact the Equal Opportunity Officer at 781-316-3121 or email cmalloy@town.arlington.ma.us.

INFORMATION TECHNOLOGY

The Information Technology Department is responsible for supporting, implementing, and upgrading over 2000 thousand personal computers, one hundred PDA's, over four hundred printers, twenty five hundred iPads, twenty five servers, across Town and School Departments. Also under the purview of the IT department is the Town and School network infrastructure, five hundred wireless access points, electronic communication systems, the Munis financial software system, Power-School (student information system), Teacher and student evaluation systems, Special Education system, electronic security systems, ESRI, PeopleGIS, Integrated Collection System, Automated Meter Reading System, Police and Fire Applications(FireHouse, QED, Digital Headquarters, and COPLINK) and numerous Town and School Web sites.

Initiative Overview

In 2014 the Information Technology department continued to upgrade the Town and School information technology infrastructures, and improved the systems performance and security, while accommodating various departmental requests. The Department supports the Town and School's files, applications, websites, database servers, data, voice and security networks, and hosted services environments. The IT department is also responsible for testing and evaluating new equipment and systems while consolidating systems as needed. We have begun Phase 1 of the IT Strategic Plan. The Plan was created over the past year through the collaborative efforts of departmental stakeholders, department heads, and the Information Technology Advisory Committee. The Departmental IT Needs Assessment was completed which resulted in the prioritization and funding of strategic department project work to be done.

Ongoing improvements are being made to the

security infrastructure by continually upgrading anti-virus, anti-spyware, content filters, firewalls, and spam protection services. We continue to upgrade and re-configure Town network switches with the capability to support wireless connectivity, Voice Over Internet Protocol (VOIP), gigabit speeds and to provide better performance and greater security. Work is being completed on the creation of the RFP for the replacement of the Town and School Telephone Systems. Wireless Network capability is installed in all of our Town and School buildings. Our Systems Analyst, in conjunction with the IT staff, has spearheaded an initiative to better enable IT to support its Users and also enable users to be more self-sufficient. The initiative includes the creation of an IT Liaison Program, Newly created Troubleshooting Guide, and IT Request Policy and Tool Assessment. This initiative is currently under review by the Town Manager.

We have partnered with our Director of Facilities and Manager of Energy Management and have made progress on our Data Center Consolidation Project. We will be replacing our ancient Air Conditioning system with a more energy efficient system that will take advantage of new technologies allowing the unit to use outside air to assist with cooling. We will also shrink the number of Data Centers from two to one and continue to virtualize servers to shrink our existing hardware footprint.

Strategic Initiatives

- Continued to upgrade Town and School Network infrastructure to support VOIP and Wireless Networking.
- Assessed, selected, and implement Digital Meeting Management product for Selectman, School Committee, and their support staff.
- Implemented Online Payments system for the Treasurer's office to enable citizens to pay real estate, water, excise tax bills, and other fees by credit or debit card and electronic check.
- Completed IT Needs Assessment with Department Heads and Town Manager to identify and prioritize IT project work to be done over the next two years.
- Expanded Apple iPad pilot by 460 iPads and 16 Carts in order to bring each of the non-Thompson Elementary Schools to six carts per school and add three more carts to the Ottoson Middle School and one more cart to AHS.
- Implementation of Electronic Voting system completed and used during Town Meeting
- Completed Phase 2 of VOIP Project. Creation of RFP is completed.
- Outsourced Treasurer Bill Printing function to

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- third party vendor.
- Placed 30 iPads and a cart along with 60 ChromeBooks and Tubs to be managed by the AHS Media Center Tech Support Group for the purpose of supporting AHS BYOD Pilot.
- Created Energy Management System Network and Server environment to support Phase 1 of School/Town Energy Management Project.
- Expanded Town's Internet bandwidth capability by negotiating co-location agreement with Level 3 Communications at no charge to the Town.

Infrastructure/Instructional/Operations Initiatives

- Increased wireless network density in the High School and Ottoson Middle School.
- Continued upgrading Desktop software to Windows 7 and Office 2010 across the Town and Schools.
- The GIS Office conducted preliminary analysis of impervious surfaces to support the exploration of a storm water utility with the assistance of the Engineering Department.
- Purchased, imaged, and distributed 300 laptops for Teachers across the School System.
- Expanded iPad application distribution system using LightSpeed's Mobil Device Manager.
- Configured and enrolled over 460 new iPads into the Mobil Device Management System.
- Completed billing programs to support quarterly water bills and overdue notices.
- Modified water meter configuration system to support quarterly water billing and fire services.
- The GIS Office developed an internet-based address search tool. This tool allows a user to search by an address and return a host of common requested webpages and town related information, such as property assessment details, bills, building permits, school details, trash, recycling and street sweeping routes, polling locations, and zoning details.
- Modified Payment and Donation web sites to work with new Town Web Site.
- Began the process of GPS locating fire hydrants using newly purchased high accuracy GPS unit. The unit integrates with PeopleForms and Arlington's online GIS database.
- Upgraded all School Ricoh Multifunctional Devices and issued pins for authorized access, locked printing and postscript capabilities.
- Upgraded Virtual Server environment to

increase the ability to virtualize additional servers and to add storage capacity.

- Began Linux Pilot project at AHS to support students who need access to Computers that are only setup for Internet access. Tech students build these machines in conjunction with the High School Instructional Technology teacher.
- Upgraded Town network Firewall product.
- Completed field data collection of all fire hydrants in Town and incorporated them into the GIS database.

FY2015 Objectives

Begin execution of Phase 2 of the newly created IT Strategic Plan (establish IT Liaison Program and select and implement new HelpDesk Tool).

- Install New Air Conditioning System for Data Center.
- Consolidate Town and School Data Center and Network Operations.
- Begin Assessment process for replacing/upgrading School Web Site.
- Enhance Security of Town Web Site with Site wide Security Cert.
- Issue Voice Over IP RFP, choose vendor and begin implementation.
- Perform Build out of Elementary School Wireless network for density use.
- Develop and Implement Room Reservation Tool.
- Provide Central Fire Station with New IT Infrastructure as part of the building renovation project.
- Test and Implement CopLogic System for APD.
- Evaluate and Implement School Emergency Communication System.
- Upgrade 200 Teacher Laptops across the School District.
- Add and replace 400 pad's in Elementary Schools across the District.
- Create App so that all Town Day booths and vendor locations and information will be accessible on a phone or tablet at Town Day.

CENTRAL MANAGEMENT SERVICES

LEGAL DEPARTMENT

The Legal Department functions as a full-service law office that furnishes legal opinions and legal advice on a daily basis concerning matters referred to it by the Board of Selectmen, Town Manager, School Department, and all other Town departments and the various boards and commissions. The Department provides legal advice to all Town officials, boards, committees and employees concerning their legal responsibilities and prerogatives, attends meetings, and counsels Town Departments on operational and project-related legal issues. The Town Counsel researches, drafts, and prepares warrant articles and votes for Town Meeting. The Department investigates all claims made against the Town and advises and monitors Town regulatory compliance in order to coordinate all legal affairs of local government. The Legal Department commences, prosecutes, and defends all legal actions and other matters on behalf of the Town in all state and federal and administrative proceedings.

Performance / Workload Indicators	FY2014 Actual	FY2015 Est.	FY2016 Est.
MGL Chapter 84 Claims			
<i>Personal injury or property damage as a result of a claimed defect in a public way</i>			
Total Claims Closed	28	23	23
	20	20	20
New Claims	12	15	15
MGL Chapter 258 Claims - Massachusetts Tort Claims Act			
Total Claims Closed	42	45	45
	26	15	15
New Claims	12	18	18

As with any corporation, The Town of Arlington has constant involvement in contractual and other legal instruments with public, private, and governmental agencies. These include, but are not limited to, the purchase of properties and materials, rendering of services, awarding of grants, drafting of applications, contracts, leases, deeds, and other legally binding instruments. Moreover, the Legal Department is charged with drafting and reviewing a further array of legal instruments such as licenses, releases, easements, and a multitude of other documents as required for protection of the Town's interests in increasingly complex legal matters.

The Legal Department is responsible for the management of the Town of Arlington's Workers' Compensation Self-Insurance program. From the timely processing of claims through the vigorous investigation of accidents, the Department aims to protect workers from the economic consequences of injury, promote safe work environments, and assist injured employees in both their medical recovery and return to work, with the overall goal of limiting the Town's liability while focusing

on the fair treatment of injured workers. The Legal Department is prepared to, and does, litigate all contested Workers' Compensation cases before the Department of Industrial Accidents as well as tracking and commenting on any pending legislation affecting the Town's Workers' Compensation program.

The Legal Department oversees line-of-duty injury claims administration for all police and fire personnel and provides complete claims management for any injured on-duty uniformed employee of the police and fire divisions consistent with appropriate provisions of law, fairness to affected employees, and prudent financial practices.

The Legal Department appeared regularly in the District and Superior Courts of the Commonwealth for hearings on motions, including many significant dispositive motions as well as many successful hearings and trials.

Future Objectives

- Continue to work with other Town departments in an effort to recover various amounts owed to the Town, as well as develop legal options for enhancing use of Town resources.
- Work with the Town's management team to develop requested legal and policy positions in a variety of substantive areas.
- Develop proposals for guidelines on use of outside counsel.
- Continue the comprehensive review and codification of Policies and Practices of the Board of Selectmen and make recommendations on streamlining and making them more effective and up-to-date.
- Work with Town departments to identify and control potential workplace hazards and help improve worker safety.



HEALTH & HUMAN SERVICES

HEALTH AND HUMAN SERVICES

The Arlington Department of Health and Human Services (“HHS”) is the Department overseeing the Health Department, Council on Aging, Youth Counseling Center, and the Veterans’ Services Office. HHS also coordinates the activities of the following boards and commissions: Board of Health, Board of Youth Services, Council on Aging, Disability Commission, and the Human Rights Commission. Additionally, the HHS works with the Food Pantry, Widows Trust Fund Commission, Youth Health and Safety Coalition, and the Health and Human Services Charitable Corporation.

The mission of the Department of Health and Human Services is to protect the health of the public and assist residents with accessing basic human needs.



BOARD OF HEALTH

The three member Board of Health meets on a regular basis. At the meetings, environmental health concerns are addressed, public hearings are held, and policy review is performed. The Board of Health met seven times in 2014 and conducted the following hearings: two food code variance requests, four tobacco sales violations, four housing code violations, and four keeping-of-hens permit requests. The Board granted one food code variance request, suspended four tobacco sales permits for seven consecutive days, granted four keeping-of-hens permits, and voted to uphold all orders to correct housing code violations in question.

Additionally, the Board reviewed and voted to amend Regulations Restricting the Sale of Tobacco Products and Nicotine Delivery Products to include a ban on the sale of flavored tobacco and nicotine delivery products. The ban will take effect on March 1, 2015.

HEALTH DEPARTMENT

The Health Department Office is located at 27 Maple Street in the Arlington Senior Center, located behind Town Hall. The Board of Health is required by State statutes and regulations to perform many important and crucial duties relative to the protection of public health and safety, the control of disease, the promotion of safe and sanitary living conditions, and the protection of the environment from damage and pollution. These

mandated requirements are fulfilled by environmental health staff and public health nursing within the Health Department.

Environmental Health Permitting and Inspections

Staff annually permits and regularly inspects restaurants, tobacco retailers, tanning establishments, body art establishments, swimming pools, chicken coops, camps, the ice-skating rink and three bathing beaches. Inspectors from the Department also investigate numerous resident complaints related to any health issue within the community, ranging from trash and dumpster complaints to housing code violations and noise and odor concerns. The environmental health division is comprised of two full time inspectors. The Department also contracts with three food safety consultants to conduct a portion of mandated food establishment inspections.

The Department has worked diligently over the past year to update existing regulations, apply for grants, and conduct mandated inspections. The Department continues to work closely with other Town agencies (police, fire, inspectional services, council on aging, schools, public works, etc.) to address public health issues in the community.

In an effort to meet growing inspectional needs, the Department applied for and was selected by the Centers for Disease Control and Prevention (CDC) to serve as a host site for their Public Health Associate Program (PHAP). The Program provides a paid public health associate to the health department for a two year period. The public health associate assists the Health Department with a variety of public health issues, including code enforcement and program development.

Tobacco Control

In 2014, the Board voted to amend the Regulations Restricting the Sale of Tobacco Products and Nicotine Delivery Products to include a ban on the sale of flavored tobacco and nicotine delivery products. The ban will take effect on March 1, 2015. In 2014, staff conducted fifty-eight tobacco compliance checks, which resulted in four violations where tobacco was sold to a minor. Said violations resulted in the suspension of each establishment’s tobacco sales permit for seven consecutive days and a fine of \$100. The Department also issued one citation to a food establishment for smoking inside the workplace.

The Department also worked closely with the Arlington Housing Authority to help support efforts to make their five properties (Drake Village, Winslow Towers, Chestnut Manor, Cusack Terrace, and Menotomy Manor) smoke free. The Department applied for and was awarded funding through the Sanborn Foundation to provide smoking cessation support and programs to all interested residents at these properties. The Hous-

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ing Authority plans to implement the smoke free housing initiative in April 2015.

Keeping of Hens

The Health Department is charged with enforcing the Keeping of Hens/Poultry Bylaw. Any resident who wishes to keep hens as pets or for the purposes of home egg production, gardening, or similar purposes must obtain a Permit to Keep Hens from the Board of Health. In 2014, the Department reviewed four applications, issued eight permits and conducted twelve inspections of hen coops/pens.

Swimming Pools

There are 9 semi-public swimming pools in Arlington that are inspected by the Department on an annual basis to ensure compliance with 105 CMR 435.000: Minimum Standards for Swimming Pools (State Sanitary Code: Chapter V). The 8 outdoor swimming pools, located at various apartment buildings in Town and the Winchester Country Club, are inspected in the spring/early summer prior to opening for the season. The Arlington Boys and Girls Club is the only indoor semi-public pool in the Town that is open year round.

Recreational Camps for Children

The Department issued six recreational camp permits in 2014 and inspected each of them to ensure compliance with the minimum housing, health, safety and sanitary protections for children in the care of camps that operate in the Town of Arlington.

Permit Issued	2011	2012	2013	2014
Food	324	345	366	357
Tobacco	28	27	25	20
Waste Hauler	12	14	13	15
Funeral Director	3	4	4	8
Tanning Establishment	2	2	1	1
Public Pool	8	8	8	9
Public Beach	3	3	3	3
Ice Rink	1	1	1	1
Keeping of Hens*	1	4	6	8
Camps	7	3	3	6
Body Art Establishment	1	1	1	1
Body Art Practitioner	2	2	2	2
Bodywork Establishment **	NA	NA	3	0
Bodywork Therapist **	NA	NA	1	0
Total	390	412	435	431

*Keeping of Hens Bylaw was approved at Town Meeting 5/6/2009.

**Bodywork regulations were implemented on 11/1/2013

Inspection Type	2011	2012	2013	2014
Food Establishment	430	565	716	642
Tobacco Compliance Check	0	52	68	58
Housing	152	202	180	205
Demolition Inspection	14	10	11	17
Nuisance Inspection	102	226	256	297
Keeping of Hens*	1	5	9	12
Bodywork Establishment**	NA	NA	20	10
Total	699	1060	1260	1241

*Keeping of Hens Bylaw was approved at Town Meeting 5/6/2009.

**Bodywork regulations were implemented on 11/1/2013



Health compliance officer conducts food inspection.

Food Protection

In accordance with 105 CMR 590.000: Minimum Sanitation Standards for Food Establishments, the Health Department is required, as the regulatory authority, to enforce the provisions of this code. The purpose of this code is to safeguard public health and provide to consumers food that is safe, unadulterated, and honestly presented. This code establishes definitions, sets standards for management and personnel, food operations, and equipment facilities, and provides for food establishment plan review, permit issuance, inspection, employee restriction, and permit suspension.

The Department assigns each food establishment a risk-based category. A food establishment that sells packaged food, such as a convenience store, is considered low risk and is assigned to a category one and is inspected one time per year. A food establishment that serves food to a highly susceptible population, such as a nursing home, is considered high risk and is assigned a category four and is inspected four times per year.

In 2014 the Department issued 202 food establishment permits and conducted 542 routine and follow-up food inspections. Additionally, the Department issued 152 temporary food establishment permits, including the Farmers Market permits, and inspected ninety-seven temporary food vendors, including those at events such as the Feast of the East, Taste of Arlington, Greek Festival, Farmer's Market, Town Day and other various public events throughout the year.

The Department also investigated twenty-three

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food complaints and held four administrative hearings to discuss food safety. The Board heard testimony from two establishments applying for variances from the 105 CMR 590.000; only one was granted. Fourteen new food establishments opened or changed ownership, including three residential kitchens, and eleven establishments closed.

Type of Food Permit	2011	2012	2013	2014
Food Establishment Permits	173	177	181	187
Mobile Food Permits	6	3	3	3
Residential Kitchen Permits	8	10	11	15
Farmers Market Permits	12	12	13	14
Temporary Event Food Permit	125	143	158	138

Housing

The Department conducted 205 inspections of rental and owner-occupied housing units in 2014 in accordance with 105 Code of Massachusetts Regulations 410.000, Massachusetts Housing Code. When a housing inspection is requested by a resident, an inspector conducts the inspection and may cite a landlord for violations of the housing code. The landlord is then ordered to correct violations and an inspector conducts a final inspection to verify the violations have been corrected. Violations documented in 2014 included: unsanitary living conditions, insufficient heat, water damage, leaking plumbing fixtures, lead paint determinations, and insect and rodent infestations.

The Hoarding Response Team (HRT) investigated eight new hoarding cases and followed up twelve ongoing cases. The HRT is a collaboration between Police, Fire and Health officials. The team consists of two health inspectors, a police officer and a clinical responder. In most cases, the team was able to work with the individuals to bring the homes into compliance without condemning the property. The Department did, however, condemn one property due to uninhabitable conditions. The team conducted nine presentations to other municipalities as well as Boston University, regarding the Health Department's approach to hoarding cases.

The Department continues to work closely with the Council on Aging, Veteran Services, and Minuteman



More than 400 residents received flu shots at Town Day in 2014.

Senior Services to assist senior residents with alternate housing and services, such as cleaning and organizing.

In 2014 the Department conducted seventeen inspections at properties awaiting demolition in order to ensure the health and safety of the site. The inspection requires asbestos removal, pest control, dust control, and other control measures to protect the health of the public.

Public Health Nursing

Influenza and Pneumonia Vaccinations

The Health Department, with the assistance of the Medical Reserve Corp (MRC) volunteers, administered 2,300 vaccinations in 2014, a 7% increase over 2013. The increase is particularly impressive given the increased competition from pharmacies in the area. The vaccination clinics continue to receive positive feedback from residents, who appreciate the convenience and efficiency of the clinics. The clinics also serve as practice for the Department's emergency preparedness plan should the Town be faced with a crisis. The Health Department is thankful to the MRCs, who provided 300 volunteer hours of medical and non-medical support that made the vaccination clinics such a success.

The Health Department continues to coordinate with the University of Massachusetts and Northeastern University to provide nursing students with public health experience. Nursing students assist HHS with a number of activities, including administering flu shots, well being visits with seniors, and outreach and education related to health promotion activities.

Communicable Disease Surveillance

To protect the community against the spread of contagious illnesses, Arlington continued to work with the Massachusetts Department of Public Health (MDPH) in conducting online disease reporting through the Massachusetts Virtual Epidemiology Network (MAVEN). State law requires that doctors, hospitals, and laboratories report contagious diseases including, diseases such as tuberculosis, whooping cough, and salmonella. When a doctor diagnoses a resident with a contagious disease, the public health nurse is mandated to conduct an investigation to determine if further control measures are needed. The illness is then recorded and reviewed to identify and respond to any possible disease outbreaks. The online reporting system has streamlined disease investigation and has assisted the MDPH with early detection of contagious disease trends beyond community boundaries.

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Communicable Disease Monitored by Public Health Nurse	2011	2012	2013*	2014
Amebiasis	2	0	0	0
Babesiosis	0	1	2	1
Campylobacter Enteritis	17	11	10	14
Chicken pox	0	2	3	7
ClostridiumPerfringens**				1
Cryptosporidiosis	1	1	0	0
Dengue Fever**				3
Enterovirus	0	0	0	2
Giardia	5	4	3	4
Haemophilis Influenzae	2	1	0	0
Hepatitis A	0	0	1	0
Hepatitis B (chronic)	5	14	21	12
Hepatitis B (acute)		1	0	0
Hepatitis C (acute)		1	6	2
Hepatitis C (chronic)	21	30	31	33
Hepatitis E		1	0	0
Human Granulocytic Anaplasmosis		1	2	2
Influenza	5	19	60	104
Invasive Bacterial Infection	1	1	1	0
Legionellosis	2	2	3	2
Lyme Disease	3	24	39	41
Malaria	0	0	1	2
Measles	0	0	4	4
Meningitis	1	0	0	0
Mumps	0	0	2	0
Norovirus	0	2	0	1
Novel Coronavirus				1
Pertussis	4	6	2	0
Rubella		1	0	1
Salmonella	5	1	4	6
Shigatoxin	1	0	0	0
Shigellosis	1	1	1	1
Strep pneumonia invasive	2	3	1	4
Group A strep	1	0	0	3
Group B strep	3	3	0	3
Toxoplasmosis		1	3	0
Tuberculosis (active)	5	5	4	1
Tuberculosis contacts	0	6	4	0
Tuberculosis A/B			2	5
Tuberculosis Latent**		34	42	31
Vibrio sp.	1	1	1	0
West Nile Virus	0	1	0	0
Yersiniosis	0	1	0	0
Total	88	180	253	291

* 2013 includes contact, and suspected cases in addition to probable and confirmed cases.

** Tuberculosis Latent added in 2012. Dengue Fever and Clostridium Perfringens added in 2014.

Weights and Measures

To ensure compliance with the Consumer and Merchant Protection Act, the Sealer of Weights and Measures conducts inspections of all scales, scanners, and dispensing equipment. This includes retail stores, gas stations, oil trucks and food establishments. The Sealer responds to all consumer complaints to ensure fairness and accuracy.

As merchants are inspected annually, compliance with standards and accuracy of merchant measuring

devices has increased steadily. The Sealer of Weights and Measures determines the amount of savings by computing the amount of fuel pumped each year from a particular measuring device such as a gas pump.

Since 2010 the Department has been contracting with the Town of Belmont to provide sealing services. This arrangement was developed to address a lack of a sealer of weights in measures in the Town of Belmont.

Device Sealed 2014	Arlington	Belmont
Scales 10 lbs and under	13	5
Scales 100lbs and under	100	60
Gasoline pump meters	143	130
Vehicle tank meters (heating oil trucks)	31	0
Taxi Cab Meters	18	0
Bulk heating oil tank meters	3	0
Bottle and can return dispensers	4	5
Individual Weights	0	144
Other devices	3	0
Total	315	344

ARLINGTON YOUTH COUNSELING CENTER (AYCC) & BOARD OF YOUTH SERVICES



The Arlington Youth Counseling Center (AYCC), a division of Health and Human Services, is a community-based and fully licensed, mental health counseling center. It is the mission of AYCC to promote and support the social and emotional wellbeing of all Arlington's youth and families, regardless of ability to pay. AYCC provides direct individual and family counseling, psychiatric evaluation and consultation, medication treatment, support and prevention groups for targeted populations, and case management to Arlington residents struggling with basic resource needs. AYCC collaborates extensively with other local, youth-serving agencies to remain fully integrated in the community and responsive to its mental and behavioral health needs.

For AYCC, 2014 was marked by continued growth as an agency and increased capabilities to address the social and emotional health needs of children, adolescents and families in the community. To meet the high demand for services, AYCC hired five new fee-for-ser-

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Interactive "Feelings Board" at Arlington Town Day

vice clinicians, and brought on two clinical interns for the school year. AYCC's team of 24 clinicians effectively reduced the client wait list to zero by September, and managed to keep it low for the remainder of the year.

Through individual, group and family counseling, AYCC served over 300 children, adolescents and families in 2014, including 185 new clients. In addition, AYCC expanded its school-based counseling services to include all seven of the Arlington elementary schools, the Ottoson Middle School and Arlington High School. Through specialized, school-based groups, including a substance abuse prevention group at the high school, and a social dynamics group at the middle school, AYCC was able to offer support to high risk and vulnerable students who would not otherwise have access to such services. Likewise, through Arlington Public Schools' Project Success program, AYCC provided individual counseling, during the school day, to over 50 elementary school students referred to AYCC by school personnel.

In addition to providing high-quality and increasingly accessible mental health services to Arlington youth and families, AYCC continued to focus on fundraising initiatives and achieving financial sustainability, strengthening community partnerships, providing educational and skills-building opportunities to staff, and securing grants to expand or create new programs to support vulnerable and underserved populations in the community.



Registration tent at the 5th Annual Team Up for AYCC Soccer Tournament

2014 AYCC Highlights

- In collaboration with the Board of Youth Services and other volunteer organizers, AYCC raised over \$35,000 from fundraising events, including the 5th Annual Team Up for AYCC Soccer Tournament, and the 4th Annual Night Out on the Town Gala. Separately, AYCC raised over \$20,000 in donations from generous residents and organizations in the community.
- Through their ongoing support, leadership and advocacy on behalf of AYCC, Senator Ken Donnelly and Representative Sean Garballey were able to secure critical funding from the State to support community-based mental health services at AYCC.
- For the 4th year in a row, AYCC was the beneficiary of High Rock Church's Annual Christmas Benefit Concert. Proceeds from the concert help fund case management services overseen by AYCC and offered to Arlington residents with basic resource needs.
- AYCC received grant funding from a number of local and federal sources, including the Symmes Foundation, CDBG, the Community Health Network Area (CHNA) 17, and Substance Abuse Mental Health Services Administration (SAMHSA).
- AYCC was awarded \$20,000 from CHNA17 to increase community supports for survivors of domestic violence.
- AYCC completed its third of a three year CHNA17 grant to support intervention and treatment services for substance-involved youth. This year, these services included weekly groups for parents of challenging or substance-abusing teens. Also, as a culminating project for the grant, AYCC clinicians, AHS students, parents and other community members participated in a collaborative art project, creating a data mural depicting the important work and accomplishments of the three-year project.
- In honor of beloved Board of Youth Services member Malachy Shaw Jones, who passed away in August, AYCC established a fund to help subsidize the cost of providing psychiatric evaluation, consultation and medication to AYCC clients. To date, the Malachy Shaw Jones fund has raised over \$7,000.
- Through the First Step Program, AYCC ran weekly groups and offered ongoing support and guidance to survivors of domestic violence.
- AYCC continued to develop the knowledge

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and clinical expertise of its staff by organizing regular trainings on topics including, Adolescents and Substance Use, Families Dealing with Substance Abuse, Workplace Safety for Clinicians, Suicide Prevention, Sandplay Therapy, and Group Work.

- In collaboration with the Board of Youth Services and other community partners, AYCC organized and participated in a number of community initiatives, including two community discussions on domestic violence, Arlington Town Day, and food and gift drives (Thanksgiving Baskets and Holiday Help programs) for Arlington families in need.



Data Mural reflecting AYCC's efforts to address youth substance use.

COUNCIL ON AGING

The Arlington Council on Aging (COA), a division of the Department of Health & Human Services, primary responsibilities are to identify the needs of Arlington's elder population, and to design, promote, and implement services and programs to address such needs. In addition, the COA coordinates existing services in the community on behalf of the senior, as well as providing various town offices vital information factoring in the needs of the elder population making Arlington a dignified and livable community for its older community members.



The growing number of seniors is a developing challenge for the Town of Arlington. The 2010 federal census counted 9,245 elders (60+) in Arlington which when projected to 2030 suggest that one-third of the projected population of Arlington, or 15,193 residents, will be seniors (Metropolitan Area Planning Council).

The COA staff continues to serve increasing numbers of seniors and their concerned adult children re-

garding financial distress with housing, food, fuel costs, and rising medical related costs. COA staff is concerned with the increasing trend of anxiety and depression among older adults. The COA utilizes the collective staff experience in providing information leading to indirect and direct access to aging resources for seniors, their families, and community organizations in an effort to lead a dignified life in Arlington. Strong relationships exist through collaborations with Arlington's Emergency Services, DPW, and the entities within Health and Human Services. The staff exhausts all resources to address these concerns; however, many needs are often unmet due to limited social services.



Volunteers attend monthly "Coffee and Conversation."

The COA serves as a field-training site for students from UMASS Boston, UMASS Lowell, Northeastern, Simmons College, Wheelock College, and Salem State University.

Transportation within the COA is a very active component of COA's services. The Van operation utilizes a number of resources including volunteers to meet the needs of the seniors in Arlington. As an enterprise fund, the COA Van Transportation is dependent upon generous grants from The Trustees of the Symmes Hospital, CDBG allocations, and small fees collected from riders. Transportation is a critical component of COA's mission as it helps reduce isolation by providing a means to be actively engaged in COA programs and the community. Further, transportation reduces barriers related to access to health care. There are three options seniors have access to: the COA Van, Dial-A-Ride Taxi, and Medical Escort.

Two hundred and fifteen volunteers support the organization, providing 8,847 volunteer hours per year. Their collective participation in key areas such as administrative support, program development, program operations, medical escort, and annual programs such as the Thanksgiving Day Meal delivery and the Holiday Stocking program through the Friends of Arlington COA, is equivalent to 4.86 FTE's with a minimum cost savings to the Town of Arlington of \$70,776 (\$8/hr). COA staff are beyond grateful to the many hands and hours these outstanding volunteers contribute to the mission of the COA. Volunteers are honored for their service at an annual luncheon.

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The Senior Center also hosts Minuteman Senior Services which operates the “Eating Together” Meal site at the Senior Center and provides home-delivered “Meals-on-Wheels.”

COA Highlights for 2014:

- Received a \$30,000 grant from the Elizabeth and George L. Sanborn Foundation for the Treatment and Cure for Cancer, Inc. to provide rides to seniors for cancer treatments.
- Received a \$15,000 grant from the Symmes Hospital Funding for Medical Transportation to supplement the COA Van budget to provide seniors rides to medical appointments.
- Received an \$8,069 mini grant from the Friends of the Arlington Council on Aging to support health and wellness programs, social functions, and emergency financial assistance for the benefit of Arlington Seniors.
- Received an \$8,500 mini grant from Lahey Clinic and Medical Hospital to support health and wellness programs.
- Received a \$3,724 Service Incentive Grant through the Executive Office of Elder Affairs to create, develop and implement programs supporting the Personal and Economic Safety of Arlington seniors. Working with The Greater Boston Legal Service, local and state legislators, and the Arlington Police Department, COA was able to reach over 175 seniors through this program.
- Received a \$4,000 grant through a National Council on Aging initiative called the Aging Mastery Program. This program is a pilot program and the Arlington Council on Aging was one of 19 COAs to receive the grant. This program ran for twelve weeks and the response was tremendous; there was a 90% retention rate.
- Received a \$10,000 grant from Lahey Clinic and Hospital to focus on mental and behavior health for Arlington seniors. The COA will collaborate with the Arlington Police Department and other area agencies.
- Became a host agency for Operation A.B.L.E. which provides training for older adults; the COA has one candidate that works 20 hours/week learning and contributing to the agency efforts.
- Became a host agency for National Senior Network, Inc. which provides training for older adults; the COA has one candidate that works 17 hours/week learning and contributing to the agency efforts.
- COA implemented over 80 programs in 2014
- COA assisted 69 individuals with Fuel Assis-

stance Applications.

- Increased ridership through COA Transportation by 101 individuals, providing 11,538 one way rides.
- Provided over 2,000 units of health services, including podiatry, blood pressure, flu and pneumonia clinics.
- Collaborated with the Arlington Police Department, the Elder Abuse Task Force, and the Arlington Fire Department to deliver Senior “Fire Safe” programs.
- With the support from the Arlington Redevelopment Board, Town Management, and local legislators, the COA was able to secure three private offices for staff clinicians to secure the confidentiality for seniors seeking services.
- Received a small grant from the Friends of Arlington COA to provide emergency transportation when other means were not available.
- Surpassed our goal of increasing new contact with Arlington seniors; served 458 more through Social Work, served 98 new individuals in programs, and increased ridership by 101 new riders in the COA Transportation program.

Community Partnering Efforts

Partnering with municipal and community organizations creates productive relationships and more efficient means to deliver programs and services helping us to meet the mission of the COA. Minuteman Senior Services serves as our Aging Service Access Point (ASAP). COA would be limited in program support and selection without the Arlington Recreation Department (Walk the Rink), Arlington Boys and Girls Club (Arthritis Exercise Class), Retired Men’s Club, & Bateman Catering (Thanksgiving Meal), and the Friends of Arlington Council on Aging. Other new partnerships that provide interns include UMASS Lowell, Northeastern University, Operation A.B.L.E., and National Senior Network.



Senator Donnelly kicks off Walk the Rink Program

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Organizations such as AARP and SHINE provide free tax preparation and health insurance guidance while Rick Fenton and Noreen Murphy continue to donate their time monthly providing free consultation on financial matters and elder law issues respectively.

The COA appreciates the support from the Arlington Schools. The Arlington High School Football team provided free fall cleanup to 26 households, while the Ottoson Middle School, under the LINKS Program, assisted seniors with shoveling and light outside tasks. The Bishop, Brackett, and St. Agnes elementary schools designed and provided Thanksgiving and holiday cards for more than 150 seniors. My Place To Grow entertained seniors at the Senior Center with holiday songs. This multigenerational relationship benefits both seniors and youth in Town.



Middlesex District Attorney Launches Senior Health and Safety Program.

Goals for 2015

- Increase new contacts in all categories by 10%.
- Continue to seek grants to fund creative and dynamic programs which enhance the lives of Arlington seniors.
- Enhance the Senior Center physical plant
- Continue to expand relationships with other municipal departments.

ARLINGTON YOUTH HEALTH AND SAFETY COALITION (AYHSC)

Arlington Youth Health and Safety Coalition (“AYHSC”) is a federally funded community-based coalition working to prevent and reduce substance abuse and other risk behaviors that adversely affect youth in Arlington. AYHSC includes representatives from public sector (police, schools, healthcare, local government) and private agencies (churches, businesses, youth-serving organizations), as well as parents and youth. Employing a public health approach to prevention and intervention, AYHSC focuses on population level change through education, environmental initiatives, policy development, and improving youth access to treatment.

In 2014, after a year-long funding hiatus, AYHSC

received federal funding from the Drug Free Communities Program (DFC), for an additional five year grant cycle. A new AYHSC Director and Coordinator were hired to resume all grant activities. AYHSC also received grant funding from Mount Auburn Hospital (CHNA 17) and the Sanborn Foundation, as well as generous in-kind support from Arlington Public Schools, Arlington Police Department, Department of Health and Human Services, Arlington Youth Counseling Center (AYCC), Arlington Recreation, and Arlington Center for the Arts. AYHSC members and community partners volunteered in the planning, implementation and evaluation of prevention activities, which are highlighted below.

2014 AYHSC Highlights

- Hosted “The Tool Box: Tricks of the Trade for Raising Teenagers,” a community forum with 150 participants featuring Karren Garrity, author of the book about parenting teens.
- Organized “Arlington Town Day Drug Take-Back” to help community members rid their homes of commonly abused medications.
- Collaborated with AYCC on a data mural project depicting three years of grant-funded work identifying and treating substance involved youth.
- Presented results of the 2013 Youth Risk Behavior Survey (YRBS) to Arlington school committee.
- Conducted two five-week series of *Guiding Good Choices* workshops, a parenting program to improve family management and communication, and reduce risk factors for youth substance abuse.
- Awarded \$10,000 Youth Leadership grant from Community Health Network Area (CHNA 17) to support youth initiatives in preventing substance abuse among their peers.
- Engaged Arlington High School students in designing posters to raise awareness of services provided by AYCC.

VETERANS’ SERVICES

The Commonwealth of Massachusetts began providing services for veterans following the Revolutionary War. In 1861, the legislature formalized Chapter 115 and the establishment of the Department of Veteran Services. By directive, each town is required by to maintain a Veterans’ Service Department to provide benefits to veterans and dependents.

Benefits are available through the state (Chapter 115) and from federal agencies (Veterans’ Administration). State benefits are based on “means tests” and provide financial and medical assistance for veterans and dependents. Additional services for food, shelter,

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clothing and housing are available. Bonuses and annuities are available to veterans that provided wartime service to our nation. Annuity payments are provided to 100% service connected disabled veterans and Gold Star survivors. Support services are provided for educational benefits, employment benefits and housing services. Support services are also provided for military funerals.



Veterans Services Director presides over Memorial Day Services

In February 2014, the Town hired a new Director of Veterans' Services as a result of the retirement of the previous Director. In addition to the state level benefits discussed above, the Director assists veterans in filing applications seeking federal service connected disability compensation. Assistance is provided to veterans seeking federal pensions for non-service connected pensions. Additionally, Veterans Services provides support and direction to veterans seeking enrollment in the VA Healthcare System.

Commemorative ceremonies were conducted for Memorial Day and Veterans Day. For Memorial Day, Veterans Services decorated over 5,500 veterans' graves at Mt. Pleasant Cemetery and St. Paul's Cemetery with flags and also assured the maintenance of the veterans' burial lots.

On July 3, 2014, the Veterans Services' Department dedicated the William L. Reardon, Jr. Veterans Resource Center during a ceremony conducted at the Town Hall. The new resource center allows veterans to access a variety of resources to enhance and develop skills for their personal betterment. The center was dedicated to PVT Reardon who was raised in Arlington and was mortally wounded following the invasion in Normandy during World War II. The Resource Center is located within the Veterans Services' Department in the Town Hall Annex.

In 2014, Veterans Services fielded the following requests: ninety-eight inquiries for Chapter 115 Benefits; twenty-eight new veterans/dependents enrolled in Chapter 115 Benefits; twenty-nine requests for military discharge documents; forty-one inquiries regarding VA Healthcare enrollment; forty-five inquiries regarding federal service connected disability pensions; nine inquires regarding federal Aid and Attendance claims; eleven housing inquiries and eighty-four Administrative requests/inquires.

2014 Veterans Services Highlights

- Dedication of the William L. Reardon, Jr. Veterans Resource Center, which provides veterans access to a variety of resources to enhance and develop skills for their personal betterment.
- Organized Veterans Day parade and held commemorative ceremony to remember the veterans who bravely served our country.
- Decorated more than 5,500 veterans' graves at Mt. Pleasant Cemetery and St. Paul's Cemetery with flags for Memorial Day.

HUMAN RIGHTS COMMISSION

The Arlington Human Rights Commission (AHRC or Commission) was created by Town Meeting in 1993 to advance issues related to the fair and equal treatment of individuals and to create a mechanism for addressing complaints arising out of these issues. The mission of the AHRC is to work individually and collaboratively with other groups in the community to celebrate the ever-changing tapestry of Arlington, and to emphasize, through educational outreach, the danger of intolerance at every level. The Town Manager, School Committee, and the Town Moderator have appointing authority for the thirteen member Commission.

Citizen's forum allows citizens to present issues or concerns relating to equality and fairness at each Commission meeting. In two instances, the Commission has taken action based on citizen concerns:

- In response to a citizen request that the Commission assess the need for a town official to serve as a central clearinghouse for Lesbian Gay Bisexual Transgender Queer (LGBTQ) issues, the Commission established a subcommittee to develop a needs assessment and survey for the town's LGBTQ community.
- In response to a citizen request, the Commission established a joint subcommittee with the Arlington School Committee to investigate allegations of a discriminatory bias in school discipline.

Although the Commission fielded several inquiries from residents, none resulted in a formal complaint. The Commission continues to work with the Arlington Police Department (APD) and the Arlington Public Schools (APS) to learn of, track and, where necessary, address incidents involving graffiti, texting, racist speech, anti-Semitic speech and threats, and racial profiling. The Commission collected the following information regarding hate incidents occurring in Town from citizens and the APD.

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Complaints of tagging/Graffiti of hate messages	2
Hate crimes/Incidents forward to Commission from APD	3
Other hate incidents	1
Differential treatment based on protected status	3
Concerns of racial profiling	1
Other	3

2014 AHRC Highlights

- Celebrated the tenth anniversary of Marriage Equality by sponsoring a featurette, which captured moments inside and outside Arlington Town Hall on May 17, 2004, as its doors opened for same-sex couples to apply for marriage licenses.
- Co-sponsored an event featuring the screening of “Miss Representation,” a documentary film about the insidious media messages bombarding children and young adults. Over fifty people attended the event and the ensuing discussion, including young people and adults. The Commission co-sponsored the event with the Arlington Public School’s Parent Education Forum.
- Continued to provide a liaison to Ottoson Middle School’s (OMS) Building Respect Task Force which began in April 2010, in the wake of a hate incident that brought together school leaders, community members, parents, and students to develop a positive response and prevent further acts of prejudice and bullying at OMS. The Commission has been intimately involved with the Task Force since its inception.
- Established relationships between the AHRC and each of Arlington’s public schools. Additionally, an AHRC commissioner joined the regular meetings held between representatives from the Diversity Task Force and the APS Superintendent.
- In response to an op-ed in the Arlington Advocate, the Commission wrote a commentary published in May 2014 emphasizing the critical role METCO plays in the Arlington Public Schools.
- Began actively communicating events and activities to the public through Facebook and Twitter as a cost-effective way to expand our public outreach on matters relating to the Commission and to promote events that celebrate the diversity of Arlington.
- Continued to update its website to increase user friendliness and accessibility.
- Continued its co-sponsorship of the Martin

Luther King Celebration.

- Featured an historical timeline of the Commission’s twenty years’ work at Town Day.
- Collaborated with the Diversity Task Force in the wake of events in Ferguson, MO and New York City.
- Continued to spearhead the Response Coordination Team (RCT), which has developed a protocol to be used in the event of a hate incident or hate crime.

2015 Goals

- Continue to foster the school liaison program
- Establish Commission liaisons for the private schools in town.
- Sponsor dialogues on other issues of interest to Arlington residents.
- Prepare and conduct a Needs Assessment Survey for the LBGTQ community
- Participate in Town Day.
- Increase collaboration with relevant Town groups.
- Increase outreach to other community groups.

COMMISSION ON DISABILITY

In its twenty-first year of service, the Commission on Disability continued to provide information, referral, guidance, and technical assistance to Arlington officials, residents, public and private agencies, and others to ensure that people with physical, sensory, cognitive, mental illnesses, and other disabilities have equal access to town facilities, services, and programs. The Commission when at full membership has nine volunteer commissioners. As mandated by State law, the majority of Commissioners have a disability. The mandate brings an intimate and informed understanding of disabilities to the Commission’s agenda and ultimate decisions. The Commission continues to bring awareness to Arlington policy makers and other residents as to the legal rights of people with disabilities, enforcing those rights, and working towards community inclusion to make Arlington a stronger town by capitalizing on the strengths that each person living and working here has to offer.

Commission Activities

- Co-sponsored the sixth annual Diversity Career Fair at Arlington Town Hall. Thirty employers from health care, financial, retail, and non-profit organizations participated in the career fair.
- Installed sixty curb cut ramps.
- Had an information booth at Town Day 2014 to answer questions and provide resources about disability legislation.

HEALTH & HUMAN SERVICES

- Reviewed and issued recommendations on several variance requests that had been submitted to the Massachusetts Architectural Access Board.
- Continued to meet with Town Officials to discuss the rights of people with disabilities in order to work towards full community inclusion within the Town of Arlington.
- Purchased six additional assistive listening devices for use at Town Hall meetings.
- Met with the Town's Economic Development Coordinator to identify possible entry access improvements at public accommodations.
- Worked with the True Story Theatre to help promote and identify challenges faced by individuals with visible and invisible disabilities.
- Monitor compliance of the Massachusetts Avenue Corridor Project with disability regulations.
- Work with the True Story Theatre in 2015, with a focus on people with mental illness and other invisible and visible disabilities. In order to make our community more aware and educated about this significant group of people.
- Will continue to identify areas where curb cuts are needed and will work with Town Departments for improvement of snow and ice removal.
- Will summarize rules and responsibilities of the Commission and laws of the Commonwealth that pertain to disability regulations.
- The Commission meets on the third Wednesday of each month at 4:00pm in the conference room of the Housing and Disability Program Office located in Suite 203, 20 Academy St., Arlington (the Senior Center Building). Meetings are open to the public and residents are invited to attend to observe or voice their concerns.

Goals for 2015

- Continue to advocate for a safer driveway, sidewalk surfaces and improved accessible parking spaces at the Senior Center Building.
- In observance of the twenty-fifth anniversary of the signing of the Americans with Disabilities Act into law on July 26, 1990, the Commission will plan and/or participate in an appropriate event to honor this anniversary during July 2015.
- Continue to advocate for and ensure the rights of Arlington residents living with disabilities.
- Co-sponsor the seventh Annual Diversity Career Fair with the Massachusetts Rehabilitation Commission.



RECREATION

RECREATION DEPARTMENT

In 2014 the Arlington Recreation Department continued to offer a variety of safe, quality programs and facilities for the residents of the Town of Arlington. The Ed Burns Arena at the Veterans Memorial Sport Complex had 2,010 hours of ice rentals and our public skating attendance numbers were 5,023 adults and 8,195 youth/seniors, excluding seasonal skate passes.

The Department has been committed to providing quality programs, special events, and improvements to its many facilities. New programs offered in 2014 include: A Family Fitness Expo, Flag Football, Fall Lacrosse, Middle School Field Hockey, Expanded Travel Basketball Grades, Futsal League, Outdoor Summer Concerts and Performances at the Reservoir Beach, and various spring leagues at the Ed Burns Arena.

Overall the participation numbers in recreational programs have increased from 7,131 participants in 2013 to 9,004 participants in 2014. A total of 1,431 season passes were sold, which is approximately the same number of passes that were sold last year.

The North Union Spray Pool located adjacent to the Thompson Elementary School was renovated and was closed most of the 2014 season. The facility did open in August and was kept open with limited hours throughout the early fall season.

Gibbs Gymnasium continued to house a majority of the recreation indoor programs as well as provide indoor birthday parties and gym rental options for the Arlington community. The Department oversees the rental of the facility, which currently includes various youth activities and organizations, adult basketball, and soccer. Gibbs Gymnasium again hosted over 100 birthday parties during the year.

Arlington Recreation collaborates with various Town organizations to offer Town-wide special events. Such events include the Town Day Road Race, Daddy Daughter Dance, Egg Hunt, Halloween and Special

Winter Public Skate. Two new events this past year included the first department sponsored Art in the Park event at Menotomy Rocks Park and assisting the Arlington Park Alliance with their Moonlight Beach party fundraiser at Reservoir Beach. This year we continued to offer the successful Special Needs Skate Program with the Arlington Catholic High School Boys' & Girls' Hockey team and their coaching staff. Arlington Recreation proudly held their Seventh Annual Golf Tournament at the Sandy Burr Country Club. The tournament was in honor of former Arlington Hockey Club President and Vice President, Cindy Curran, and Jim Carney.

Limited outdoor recreational facilities and playing fields continue to be an important issue facing Arlington Recreation. The Department continues to work with both high schools and the Town's many youth sport associations and is crafting policies and procedures to assist in the scheduling and maintenance of Town playing fields. The Department also works with many of the park abutters, neighbors, and friends' organizations on capital projects, perpetual park concerns and maintenance items.



Veteran's Memorial Rink	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014
Ice Rental Hours and Lessons	2,086	1,859	1,944	1,962	1,934	2,010
Stick and Puck & Public Skate Hours	552	500	610	622	790	748
Public Skate #'s-Adult	3,824	3,979	4,484	4,258	4708	5,023
Public Skate Passes #'s-Adult	55	58	53	53	31	98
Public Skate #'s-Child/Sen	8,597	7,846	8,317	8,411	8,115	8,195
Public Skate Passes #'s-Child/Sen	92	98	127	79	67	174
Skate Rentals	2,597	2,762	3,235	2,959	3,378	3,931
Skate Sharpening	962	982	1,112	848	691	914
Skate Sharpening Passes	11	20	15	9	16	3
Stick and Puck	452	557	557	657	1,137	1,749

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Season	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014
Summer	1,349	1,634	1,832	1,823	1,165	2,915
Fall	1,057	920	1,110	1,263	1,862	1,731
Winter	905	1,506	1,207	2,012	1,236	1,860
Spring	732	812	772	786	2,826	2,413
Kids Care Membership	0	0	0	0	42	85
Total	4,043	4,872	4,921	5,884	7,089	9,004
Reservoir Tags						
Adult Resident	352	455	437	437	423	426
Child Resident	346	443	395	395	376	364
Senior Citizen	51	70	71	71	60	59
Non Resident	13	13	24	24	6	3
Resident Family	290	379	340	340	511	470
Non Resident Family	17	34	27	27	30	0
Resident Family Plus 1	59	70	64	64	74	109
Non Resident Family Plus 1	1	3	6	6	0	0
Total	1,129	1,467	1,364	1,364	1,480	1,431
Reservoir Passes						
Total Daily Passes	4,482	6,081	4,717	5,730	5,374	6,172

*Seasonal fluctuations between FY2012 and FY 2013 are due to a change in reporting software in FY2013.

Arlington Recreation increased its state license and now operates a licensed pre-school program. The Arlington Kid Care program was opened again in September at the Gibbs Gymnasium. There are currently seventy-eight children enrolled in the afterschool program and twenty students enrolled in the pre-school program.

Parks and Recreation Commission

Arlington Recreation continues to manage the capital improvement projects for the Park and Recreation Commission. In 2014 the Hibbert Park Playground and the North Union Spray Pool were renovated. The Commission also completed an ADA self assessment of all properties under their jurisdiction.

2014 Objectives

Arlington Recreation will continue to offer residents quality recreational programming. It is the goal of the Department to increase and improve program offerings every season. The Department will continue to work with users of the Ed Burns Arena and Town outdoor playing fields to address the increasing needs of the community. Our financial goal is to continue to become increasingly self-supporting through appropriate fee structuring and program and facility management.

PARK AND RECREATION COMMISSION

In 2014 the Park and Recreation Commission worked closely with Arlington's Recreation Director, Joseph Connelly, and various Town of Arlington organizations and volunteers. The focus of the commission was to improve the Town's public recreation facilities and develop policies that address the increased and varied demand for use of Arlington's open spaces and playing fields. The Commission continued improving parks, playing fields, playgrounds, and open spaces as outlined in its Multi-Year Capital Improvement Plan. The Commission also developed new policies to address increased user requirements for open space in Town and participated in a variety of committees, working to address open space and recreation issues.

Capital Improvements

The process of identifying and implementing capital improvements to areas under the jurisdiction of the Park and Recreation Commission involves establishing a priority of need; application for and approval of funding; coordination with user groups and open space advocates; development of plans and specifications by qualified consultants; selection of contractors through the public bid process and construction of the projects. The length of time for each project varies, depending on the availability of funds and complexity of the project.

The main projects completed this year were the renovations to the North Union Spray Park and the Hib-

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bert Street Park/Playground. The North Union Spray Park project focused on total replacement of all water play features and the outdated electrical and plumbing systems for a recreational asset that is heavily used by many in the warm days of summer. New picnic tables, benches, landscaping and an ADA compliant pathway were included. For the renovation of Hibbert Street Park/Playground, outdated play equipment was replaced with elements to serve a variety of ages, while a grassy area for free play and other passive recreation uses was added. The layout and entrances of this small neighborhood “pocket park” were also improved. The design for both locations was done by Weston and Sampson with strong neighborhood input, and construction was completed by JNJ Sacca in the summer.

Also in 2014, an ADA study was completed by the Institute for Human Center Design (IHCD), focused on surveying the Town’s Park and Recreation sites and programs with the following goals achieved:

Provided an evaluation for the Town Recreation Department of services and programs to determine compliance with ADA regulations;

- Provided an evaluation of Town Park and Recreation Commission facilities, including buildings, playgrounds, fields and parks.
- Prepared a Self Evaluation and Transition Plan that complies with the current ADA standards.
- Identified a grievance procedure and public notice that conforms to ADA/504 requirements.
- Provided the Town with preliminary cost estimates for remediation work required as a result of the evaluations.

The study provides a plan for upgrading recreation properties and programs to be in compliance with the latest ADA standards.

2015 Capital Projects

In 2015 the Commission is looking to complete the renovation of the Spy Pond Tennis Courts. The project will include the complete replacement of the aging courts with the possible addition of one court to facilitate tournament play. Landscaping, site furnishings, and ADA requirements will be considered and a request for recommendations on traffic and parking improvements in the area has been made to the Town’s Transportation Advisory Committee. Safety improvements at Summer Street and Buck Baseball fields are planned to increase protection from stray balls for neighbors, motorists and other park users, and ADA improvements will begin to be addressed.

Policies and Other Projects

To ensure park protection and reduce disruption to other public uses, the Commission continues to re-

view, define, and update policies for its recreational facilities and programs. Policies and forms to request picnics and special events at Arlington’s parks, the field permit policy, gifts policy, community gardens rules, and a town-wide policy on leaving toys and other items at parks, fields and playground are available on-line and at the Recreation Department offices. The Commission is currently working on formalizing a Rink Permitting Policy to ensure fairness in scheduling and a broader understanding of the Town’s obligations to the State’s Department of Conservation and Recreation.



The Commission also works with the many sports groups, “Friends” organizations, and other local Committees and Commissions with an interest in parks, playgrounds and playing fields. Again in 2014 field users and members of various “Friends” groups continued to cite maintenance concerns, especially related to erosion of pathways at Spy Pond Park and other parks. An initial fundraising event was held at the Reservoir to benefit all parks in Town. The Commission worked with members of the Public Arts Committee to host the “Art Rocks Menotomy” event and is collaborating with APAC to create a process and policy around the display of more public art in the parks and planning for an event at Spy Pond Park.

Finally, an off-site meeting devoted to setting goals and objectives and a refinement of the Commissions roles was held. For 2015, these goals include:

- Developing a joint vision with the Department of Public Works on parks, playgrounds, and fields and establishing closer relationships with other groups and organizations in the Town.
- Establishing a maintenance fund and policy on how the fund is used.
- Fostering preservation and beautification projects.
- Identifying needs and priorities within our parks and playgrounds and updating the Capital Plan with changes in priorities and funding.
- Ensuring policies remain current to accommodate changing community needs.

ROBBINS AND FOX LIBRARIES

Mission

The Robbins and Fox libraries, known collectively as the Library, are vital community centers for all. Library staff, trustees, and volunteers create opportunities for lifelong learning, personal fulfillment, and enjoyment that make Arlington a great place to live, work, study, and visit. The Library is committed to services that anticipate and respond to the needs and interests of all users.

It was another busy year at the Library. Although the Robbins Library continued to be closed on Thursday mornings, the public enjoyed Sunday afternoon hours, one of the busiest times at the Robbins Library. The Library circulated 668,087 items in FY2014, and processed 142,543 interlibrary loans. A total of 20,419 items were ordered and processed, 313,203 visitors came through the doors, and 1,022 card-holders took advantage of our meeting rooms. A marked departure from these steady numbers as compared with FY13 was the circulation of electronic content. E-book and downloadable audiobook circulation almost doubled in FY14, in keeping with nationwide trends among library users. Library visits dropped slightly, due in part to weather-related closures.

Accomplishments

- Administration and staff, in consultation with community members, Friends groups, the Foundation, and Trustees, formulated a new Strategic Plan, a five-year plan for Library development.
- Robbinslibrary.org was optimized for mobile devices, a major upgrade that resulted in ease of use for those visiting the Library's website on their smartphones and tablets.
- The laptop lending machine capacity was expanded to hold a total of twenty-four laptops, which are heavily used.
- The first-ever Arlington Book Festival was held on November 1, a day-long event which featured over thirty-five Arlington authors and attracted over 300 attendees. The Festival was organized by the Assistant Director and Adult Services staff, and funded by the Friends of the Robbins Library.
- Preparations were completed at the Fox Library for the future implementation of RFID circulation technology in the Robbins Library and Fox Library.
- The Library's wireless network was upgraded, providing patrons with significantly faster browsing and downloading speeds.
- The ladies' and men's restrooms on the first floor of the Robbins Library were converted

to gender neutral restrooms; signage was updated, accordingly. A baby changing table was installed in the public restrooms adjacent to the Community Room.

- Two articles by Robbins Library staff were published in *Library Journal* magazine: the first featured the public relations campaign surrounding the transition from "tethered" PCs to laptops for the public, and the second article featured Doctor Who Day in the "Programs that Pop" section of the magazine.
- A Local Author Shelf and submission policy were established to highlight books by Arlington authors. The shelves that hold this collection, located in the Reading Room, were custom-made by Andrew Fischer of the Friends of the Robbins Library Board.
- With funding from the Friends of the Robbins Library, the Robbins Library Community Room audio-visual system was completely upgraded with state-of-the-art equipment for use by staff for Library programs.
- Library users found information about programs, hours, and services through regular Constant Contact email announcements, Facebook, blogs, Tumblr, and Twitter.

Services for Adults

In 2014 sixty online databases were made available to the community through municipal funding, the Friends of the Robbins Library, the Minuteman Library Network, the Massachusetts Board of Library Commissioners, and the Massachusetts Library System. The databases reflect a wide variety of subject areas. The Library added two subscriptions in 2014: Safari Books Online for technology-related guides, and Hoopla for downloadable and streaming music, television, and movies.

The Head of Adult Services collaborated with reference librarians to streamline the print Reference collection. As a result the collection is more relevant and is easier for patrons and staff to navigate, and more space was created for teen fiction and adult audiobooks. A "Test Prep" section was also created between the English Language Learning and Teen Fiction collections, making those materials more accessible to all.

Part of the Local History collection is in the process of being digitized for the Digital Commonwealth initiative. This effort is being coordinated by the Local History Librarian in conjunction with Boston Public Library staff.

Programming for adults was strong in 2014. Adult Services staff planned a Science Fiction themed summer reading program with a raffle funded by the Friends of the Robbins Library. A "Doctor Who Day Extravaganza" event, organized by Library staff, attracted over 200

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fans of the cultural phenomenon that is Doctor Who. A popular monthly film series spanned June to December, made possible by the Library's partnership with the Arlington International Film Festival. The eleventh annual Arlington Reads Together program, co-sponsored by the Diversity Task Group of Vision 2020, took place in March with events and discussions inspired by Markus Zusak's *The Book Thief*. The Arlington Reads Together selection is chosen by a committee consisting of Library staff, representatives from the Friends groups and the Trustees, and various community leaders. The first Arlington Book Festival was held in November, organized by the Assistant Director and staff and funded by the Friends of the Robbins Library and trust funds. The Library also supported local writers by hosting "Write-ins" during National Novel Writing Month.



New teen space furniture, funded by the Friends of the Robbins

The Teen Librarian offered orientations to various school groups, and teens continued to make use of the teen space, the teen blog, and the entire YA collection of circulating material. Young adults participated in the programs planned by the Teen librarian in consultation with the Russell Fund Coordinator and the Teen Advisory Group (TAG), including the Teens Only Book Group, writing workshops, movies, and LGBTQ drop-ins. Teenagers participated in the teen summer reading program, themed "Warping Across Time and Space (W.A.T.S.)," and had the opportunity to win raffle prizes funded by trust funds and Friends of the Robbins Library. The Library collaborated with the Gay Straight Alliance to host a GSA Halloween Party open to all teens. Multiple copies of titles on the middle and high school summer reading lists were available for students all summer long.



A scene from the Arlington Book Festival on November 1

The Library offered several book clubs, including the Guys Book Group, Not-So-Young Adult Book Group, Queer Book Group (QBG), Robbins Library Book Discussion Group, and Staff Picks Book Group.

The Robbins Library Community Room, the Fox Branch Library Community Room, and the Robbins Library Conference Room were used by over 100 local organizations for 1,022 meetings. In addition, the two study rooms were in constant demand by students and tutors, and the Local History Room received heavy usage by researchers with Independent Research Cards. The Reading Room continued to be a popular space for rental by citizens for private functions when the library was closed. Many local organizations also took advantage of the Library's exhibit space in the lobby to publicize their organizations and present informational displays.

Services for Young Adults

Young adults in grades six through twelve continued to make use of the facility and services, especially delighting in the new teen furniture that was made possible with funding from the Friends of the Robbins Library.

Services for Children

Children's Department staff launched several new collections in 2014, including the Discover It Yourself (D.I.Y.) collection of microscopes, orienteering kits, and other learning tools that children and their families can enjoy. A collection of American Girl dolls was also added (an instant success). A new art gallery was created in the lobby outside the Children's Room, featuring artwork by local children.

Children from infancy to fifth grade enjoyed Library materials and programs. Materials included books, magazines, music and books on CD, Playaways, DVDs, Wii games, and educational toys. Children and parents participated in many activities at the Library, including story times in English and Spanish, sing-a-longs for infants and toddlers, craft times, toddler programs, workshops, and various performances. The children's librarians offered assistance to children, parents, and teachers in researching homework assignments and for general use of the book collection and the Internet. Staff started new book groups for middle-grade readers.

Library staff maintained a connection with the schools through letters to teachers, attendance at elementary school faculty meetings, assignment support for teachers and students, extended loan periods

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for teachers, Library tours, and the preparation of curriculum kits. The children's librarians presented book talks in the schools and instruction for classes and prepared the summer reading list titles for the elementary schools. Staff worked with school library aides, sharing a new method for cataloging and shelving Folk Tales and Fairy Tales.

Russell Fund

The Library is very fortunate to have the Anne A. Russell Children's Educational and Cultural Enrichment Fund, which sponsors many special programs and services for children that could not be afforded otherwise. The Russell Fund sponsored approximately 325 programs for infants, children and teens which were attended by approximately 13,280 patrons. Over half of these participants attended the sing-alongs or summer concerts (12,525) confirming that music programs remain extremely popular.

Edith Fox Library and Community Center

Children and adults in East Arlington continued to enjoy branch library services on Tuesdays, Wednesdays, Thursdays, Fridays, and select Saturdays. The Fox continues to be open every Friday thanks to funding from the Friends of Fox. Circulation at the Fox Branch Library was up 6% as of December of FY2015 from FY2014, the third year in a row the branch has experienced an increase in circulation. Children and parents enjoyed a variety of programs including storytimes, sing-a-longs, craft programs, drop-in play, workshops on how to read to infants, and the summer reading program. Elementary and nursery schools brought classes to the Fox Branch Library for stories and instruction. All ages enjoyed the monthly book displays that highlighted the collection and exhibits from community groups and the schools. The Fox Library Community Room received a face-lift: a new coat of paint and murals created by Arlington High School art students under the guidance of Nancy Muise.

Circulation and Technical Services

The Circulation Department checked out and returned hundreds of thousands of items, coordinated the volunteer program, maintained the books in good order on the shelves, shifted collections, updated the periodical list, and checked shelves for missing items. Regular activities also included issuing new cards, reserving museum passes, and processing hold requests, which are largely submitted through the Minuteman Library Network's online catalog. The Library collected over \$54,000 in overdue fines and lost book money in FY2014 that was returned to the general Town fund.

A new Integrated Library System called Sierra was implemented in Minuteman Library Network libraries in 2014. This change affected all departments, and staff

worked hard to learn the system and create a seamless experience for Library users during the transition.

The Technical Services Department processed all new materials, updated the records in the automated catalog, coded vendor bills, and maintained selector accounts. Tech Services staff determined how best to process, catalog, and package new collections such as Local Author Shelf materials, the D.I.Y. collection, and the American Girl dolls. The Tech Services team tagged and encoded all new book materials for the Fox Library in preparation for RFID circulation technology. A new machine for cleaning and repairing DVDs was also purchased for the Department with funds donated by the Friends of the Robbins Library.

Board of Trustees

The seven-member Board of Trustees continue their commitment to administer the trust funds for the optimum benefit of the community and advocate for adequate staffing and delivery of essential Library services. The Board approved funding in FY2014 for materials for the adult, children's, young adult, and Fox Branch collections. These included reference and circulating books, books on CD, Playaways, music CDs, non-fiction DVDs, foreign language literature, language learning materials, local history books, and art prints. Other services funded include the summer reading programs, activities for children, the Community Read, the Arlington Book Festival, volunteer and staff appreciation, and staff development.

Barry Memorial Fund

Thanks to the tremendous generosity of the late Evelyn C. Barry and Mary P. Barry, the John F. Barry and Margaret O'C. Barry Memorial Fund, in honor of the donors' parents, was established in late 2011. The terms of the John F. Barry and Margaret O'C. Barry Memorial Fund dictate that the Library Board of Trustees will hold the principal of the fund in perpetuity, only net income shall be used, and no part of said income shall be used to defray, offset, or pay such items as have heretofore been customarily provided for by appropriation of tax revenues. While the Library Board of Trustees did not allocate any net income from the Barry Memorial Fund in 2014, they plan on using these funds in the future to reach Strategic Plan objectives.

Arlington Libraries Foundation

Private donors have funded many of the materials and services enjoyed by library visitors in Arlington since 1807. In 1835, the first continuously operating children's library in the United States was established in Arlington by a bequest of \$100 from Dr. Ebenezer Learned. The Arlington Libraries Foundation was established in 2013 to continue the long tradition of supporting the libraries of our community by raising funds. The Foundation

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seeks to create ways to build a legacy for the Library and create ongoing sources of support. These include an annual campaign to support purchases of materials for the Robbins and the Fox libraries, an annual campaign to offer additional hours, creating endowed funds and named funds at the request of donors, and providing a structure for bequests.

Friends of the Library

The Friends of the Robbins Library, with a membership of over 350, continues to assist the Robbins and Fox Branch libraries with programming, fundraising, and advocacy efforts. This vital support group raises supplemental funds for materials and equipment including books, rental DVDs, audiobooks, music CDs, language learning audiobooks, Playaways, children's materials, online databases, furniture, website maintenance, and the self-service laptop vending machine. They sponsor the museum pass program and provide books and prizes for the adult, teen, and children's summer reading programs. In 2014 the Friends launched a new website, friendsofrobbinslibrary.org, funded the new furniture in the Teen space, and hosted a wide variety of programs including lectures co-sponsored with Science for the Public, silent film nights, and a winter concert series. The Friends' Annual Book Sale took place at Town Day, once again drawing hundreds of book-lovers and raising needed funds. The Friends maintained their ongoing book sale on the fourth floor of the Library, and began curating a themed book sale shelf in the Lobby to promote sales. The Library is very appreciative of the efforts of the Friends of the Robbins Library Board of Directors and part-time coordinator.

The Friends of Fox continue to support the Fox Branch Library with programming, fundraising, and advocacy efforts. They supported the Library by funding Friday hours and select Saturdays at the Fox, and sing-a-longs. The Friends of Fox run the incredibly popular Little Fox Shop, collecting and reselling children's clothing and toys. The annual "Fashion at the Fox" adult clothing sale also raises funds for the Fox Library. The Library is very appreciative of the efforts of the Friends of Fox Board who do so much to support the Fox Branch Library.

Acknowledgments

In November 2014, Library Director Ryan Livergood left the Town for a position as Executive Director of the Warren-Newport Public Library District in Gurnee, Illinois. During his two year tenure as Library Director, Ryan did much to further the mission and goals of the Library. He also served as Treasurer for the Massachusetts Library Association, and on the Minuteman Library Network Board of Directors. Ryan's many Library accomplishments include initiating a regional "Library Card Sign-up Challenge," restoring the position of

dedicated Assistant Director, overseeing major capital improvements such as a new roof in 2012, supporting expanded programs for all age groups, creating a new Strategic Plan for the Library, and raising the Library's profile in the community through multiple new partnerships. Ryan will be missed by staff and by the countless people he served as Library Director.

Donations

In FY2014 citizens, businesses, and organizations gave generously for Library materials and general purposes. The Library acknowledges these gifts that allow for materials and services, which would be unaffordable through the municipal budget alone. The Library is also grateful to Arlington resident Richard Duffy who donates the profits from the sale of his book, *Arlington Then and Now*, to the Library.

The Friends of Robbins donated over \$85,000 to the Robbins and Fox libraries, and the Library is also grateful to the Friends of Fox Library and the volunteers at the Little Fox Shop and Fashion at the Fox for their fund-raising efforts.

Volunteers

Library staff is grateful for the contributions made by volunteers who donate over 3,400 hours assisting with Library operations. Beverley Brinkerhoff, Lanie Cantor, and Ron Sender gave significant hours to operate the important homebound delivery program. Also deserving of special note is Ann Honeycutt, who facilitated the Robbins Library Book Discussion Group for over twenty years. Dinesh Gupta, James Milan, Andrew Fischer, and Richard McElroy maintain the ongoing Friends of the Library book sale on the fourth floor.

Volunteers assisting at the Robbins Library in a variety of capacities were: Kecia Ali, James Battel, Rick Beeny, Priscilla Boisvert, Janet Casey, Monique Chaplin, Graciela Correia, Jennifer Davis Kay, Catherine Farrell, Heidi Gilliam, Aileen Grunder, Kim Haase, Mary Kokaras, Suzanne Monette, Donald Mugnai, Chris Pulari, Matt Olsen, and Max Litvinof. The Library also acknowledges the efforts of the following students, many of whom volunteered at the Robbins Library to fulfill their community service requirements for high school: Grace and Sara Gutierrez, George Chiang, Susanna Faas-Bush, Olivia Ferreira, Michelle He, Max Hardcastle, Risa Komatsu, Augustin Lee, Kenny Liang, Wendy Lin, Owen Niles, Elaine Song, Tomomi Yoshida, and Ziwei Wang.

The Fox Branch Library is grateful to volunteers Debbie Hayes, Katarina Seipel, and teen volunteer Grace Hogle for their efforts. Special recognition is given to Little Fox Shop Founder Susan Dorson and her crew of 20 volunteers who staff the Little Fox Shop at the Fox Library.

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Library administration and Trustees acknowledge the Friends of the Robbins Library Board members for their support: Sally Naish (chair), Amy McElroy (coordinator), Andrew Fischer, Betsy Singer, James Milan, Judi Paradis, Nancy Knoff, Skye Stewart, Stephanie Miserlis, Susi Barbarossa, Timothy Wilson, and Richard McElroy. Special thanks to volunteer Paul Bay, who assisted in reconfiguring the Friends of the Robbins Library membership database.

Library administration and Trustees acknowledge the Friends of Fox Library Board members for their support: Paul Benoit, Pam DiBona, Susan Dorson, Amy Elentuck, Jim Foster, Elizabeth Halley, Jack Hurd, Hilary Rappaport, Scott Weaver, and Shunsuke Yamaguchi.

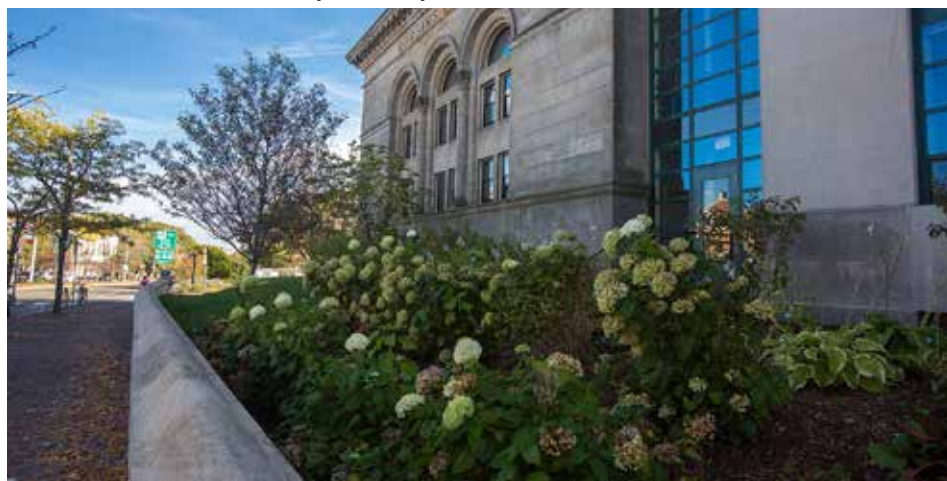
Library administration and Trustees are grateful to the Arlington Libraries Foundation Board members for all of their support: Ethel Doyle (chair), Mary Ellen Bilafer Bache (treasurer), Maryellen Loud (recording secretary), Susan Murie (corresponding secretary), Richard A. Duffy, Leah Eggers, Kathryn Gandek-Tighe, Allen Reedy, Laura Wiener, and Lori Uhland. Martha Parravano resigned in September.

The Library is also appreciative to the many volunteers assisting with the Town Day and Children's book sales. Town Day book sale volunteers include Susan Gilbert, Betsy Singelais, Sue Wood, Ajay Rao, Mary Parlee, Brian Rose, Lorraine G., Tali Gorokhovsky, Mila Stanojevic, Esme Emma Hodgdon, Rachel Diamond, Victoria Tse, Wendy Watson, Susi Barbarossa, Carole Burns, Sally Naish, Tim Wilson, Nancy Knoff, Bonnie Echmalian, Sheila O'Donnell, Katharine Jones, Bonnie Echmalian, Therese Henderson, Judi Paradis, Skye Stewart, Annmarie Ostrowski, Janice St. Clair, Susanne Blair, Colin Blair, Betsy Singer, James Milan, Jean Rosenberg, Steph Miserlis, Amy McElroy, Andrew Fischer, and Harmony Browning. Children's book sale volunteers include Hanna Ali, James Milan, Tali Gorokhovsky, Mila Stanojevic, Emma Hodgdon, Victoria Tse, Anne Higgins, Harmony Browning, Melanie Davis-Kay, Judi Paradis, Susi Barbarossa, and Amy McElroy.

Future Goals

The Library uses the Strategic Plan formulated in FY2014 as a guide for various initiatives that support the Library's mission:

- Continue efforts to ensure that the library provides a clean, welcoming, useful, and aesthetically pleasing environment.
- Conduct a study of library configuration to improve the layout of collections and services.
- Form partnerships with community organizations, strengthening town-wide efforts to make Arlington a cultural destination for residents and visitors.
- Focus on programs, spaces and resources that nurture children and teens, inspire a lifelong love of reading, and spark the imagination.
- Create opportunities for lifelong learning: expand horizons, expose residents and visitors to new knowledge, and nurture personal empowerment.
- Expand the Library's reach through content, programs and services that connect to residents and visitors where they are in Arlington. The Library will work to reach new communities within Arlington and increase the visibility and participation of the Library throughout Arlington.
- Complete the project to digitize a portion of our local history collection through the support of the Digital Commonwealth.
- Move forward with innovative, high value computer/electronic services to improve staff productivity and customer service, including the implementation of RFID at the Robbins Library and Fox Branch Library.



Historic wall in front of Robbins Library reconstructed and garden planted in 2014.

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ARLINGTON PUBLIC SCHOOLS 2013-2014 ANNUAL REPORT

The tradition of excellence in the classroom, performing and visual arts, and athletics continued in the 2013-2014 school year. Motivated students, great teachers, dedicated administrators, involved parents, and a supportive community made this possible. This year continued the focus of building on past successes and moving forward on the four district goals.

- The Arlington Public Schools will ensure that every graduate is prepared to enter and complete a post-secondary degree program, pursue a career, and be an active citizen in an ever-changing world by offering a rigorous, comprehensive, standards-based and data-driven K-12 system of curriculum, instruction, and assessment that integrates social, emotional and wellness support.
- The Arlington Public Schools will recruit, hire, retain, and build the capacity of a diverse staff to be excellent teachers and administrators by providing high quality professional development aligned to needs, instructional support, coaching, and an evaluation framework that fosters continuous improvement.
- The Arlington Public Schools will offer a cost effective education that maximizes the impact of taxpayer dollars and utilizes best practices, academic research, and rigorous self-evaluation to provide students and staff the resources, materials and infrastructure required for optimum teaching and learning in a safe and healthy environment.
- The Arlington Public Schools will be run smoothly, efficiently and professionally. The district will operate transparently and engage in effective collaboration and responsive communication with all stakeholders. It will provide timely, accurate data to support financial decision-making, envisioning of the district's future, and long-range planning in partnership with other Town Officials. Through these actions it will create broad support for a high quality education system that is the community's most valuable asset.

The results of our efforts include:

- Clear expectations for what every child should know and be able to do (standards based education) continued to be refined and integrated into daily life in the classroom. District-wide common assessments in mathematics, English, and writing helped



teachers pace their instruction and informed them about students who had mastered the skills and content and those who needed further instruction. Work to align the English Language Curriculum and the Mathematics Curriculum with the Massachusetts Common Core Standards (MCCS) was completed in preparation for the 2014 MCAS, which was fully aligned with the MCCS. The District's intensive reading program, which focuses on early intervention and intensive support for struggling readers, demonstrated continued success in its eighth year of implementation. All K-5 students were assessed during the school year. Data from these assessments determined the level of support provided for students not meeting benchmark standards. This initiative has helped many more students read at grade level. At all levels, teachers and administrators focused on incorporating 21st century skills into every classroom. While the content of what is taught remained in place, greater emphasis on team work, working in a multicultural global society, perseverance, communication skills, creative problem-solving, and the ability to evaluate and synthesize information was emphasized.

- The new Thompson Elementary School successfully opened in September 2013. The project was completed on time and under budget, and is a wonderful child-friendly facility for students, faculty, administrators and parents.
- The District formed a Stratton Building Committee consisting of administrators, School Committee member, parents, faculty representatives and other community members to develop a plan to bring Stratton to parity with

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the other elementary schools. The Committee was aided in the development of the plan by DRA Architectural firm. The plan was submitted to the town Capital Planning Committee for funding.

- Following the unanimous approval of the Board of Selectmen and the School Committee, the District submitted a Statement of Intent to the Massachusetts School Building Authority (MSBA), requesting support for facilities improvements to Arlington High School. The high school facility was noted as a key concern in its recent re-accreditation process. Prior to the submission of this SOI, the District received engineering reports from On-Site Insight, and an Analysis of Programmatic Needs from HMFH Architects.
- MCAS results indicate that Arlington is a high achieving district with moderate to high student growth. The vast majority of District grade level scores on MCAS were in the top 15% in the state. Students scoring at Proficient and Advanced levels continued to surpass state averages at every grade level. In general, English Language Arts (ELA) Proficient and Advanced scores were 18% about the state level; math, 19%.; science, 21%. The 2014 results showed increases in the percentage of students scoring at the Advanced level in ELA and Mathematics. With only a couple exceptions, students in all tested grades in the aggregate attained at least a Student Growth Percentile of 51 or greater. One hundred percent of Arlington High School's graduating class passed English Language Arts, Mathematics, and Science and Technology/Engineering, receiving a competency determination based on their MCAS performance. 75 students in a class of 296 students (25.3%) qualified for The Adams Scholarship, which provides for free tuition at state colleges.
- During the 2013 - 2014 school year, the staff, teachers, and administrators of Arlington Public Schools have each participated in over 50 hours of professional development focused on topics which enable the district to effectively work towards meeting the goals set by the school committee. Teachers at all levels have participated in professional development centered around instructional techniques that are necessary for implementing the new national standards for education

(Common Core State Standards), analyzing data from common assessments to measure student growth, collecting and analyzing the evidence of educator effectiveness which is part of implementing the new Massachusetts Educator Evaluation System, meeting the needs of English Language Learners (ELL) and integrating technology into the curriculum K -12. In order to deliver widespread professional development in a fiscally responsive manner the district has frequently utilized the expertise of its teachers and staff to share knowledge through a professional learning community model. On the November 1st full-day professional development day, the district offered 40+ workshops led primarily by teachers and staff within the district on topics such as the use of technology in classrooms, reading in the content area, differentiation of instruction, meeting the needs of ELL students, increasing effectiveness of parental communication by utilizing social media, on-line tools for educators, and integrating art and music into the curriculum.

- The Kindergarten curriculum Tools of the Mind was implemented district-wide after a successful two-year pilot in three of the elementary schools. Teachers new to the program participated in in-district and out-of-district professional development in support of their efforts to implement Tools of the Mind. This support will continue into the second year of implementation.
- Teachers participated in extensive professional development both during the summer and school year, which included the elementary Mathematics and Reading Mentor Induction Program, the Mentoring Program for all new teachers, out-of-district conferences and programs, and in-district programs to deepen content knowledge, instructional pedagogy and all aspects of the bullying legislation. Teachers at all levels benefited from programs and course offerings through our Primary Source membership. The District continued its participation in the Teachers As Scholars Program, which provides teachers with content-rich professional development programs. Sixty elementary teachers participated in the graduate level course RETELL required by the Department of Elementary and Secondary Education for teachers who teach English Language Learner students.

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- The new educator evaluation system was implemented at all levels of the district, which required professional development both for teachers and administrators.
- Grants received by the District supported the expansion of technology, curriculum initiatives and professional development. Arlington Education Foundation (AEF) continued its strong support of Arlington's students and teachers with many key grants, including a grant to fund a high school STEM (Science, Technology, Engineering & Mathematics) lab. AEF approved many Innovations Grants in the spring and fall of 2013. Spring grants funded ranged from purchasing a kiln at Brackett School to providing suicide prevention programming at the High School, and bringing snowshoeing to the Thompson School. Fall grants included headsets for Ottoson students to be able to create Scratch animation complete with audio sound to a digital imaging station for the high school and a networked weather station for Stratton Elementary School. The APS Summer Technology University was funded by AEF to provide teachers with professional development in using iPads in a 1:1 environment. Another AEF grant supported professional development for sixth grade English and Social Studies teachers, who worked with district literacy coaches and Lucy Calkins staff on writing, reading, and content area literacy. AEF provided Ottoson Middle School for the third year with a School Improvement Grant to support the work of faculty and staff who serve on the Leadership Team as it designs a roadmap for creating and implementing a shared vision of instruction, student learning, and school culture.
- A grant from [C.A.S.I.T.](#) (Centro Attivita' Scolastiche Italiane) was awarded to Arlington to reinstate Italian courses at the high school, and an additional \$2,000 was awarded to provide additional curriculum support. Biogen Idec Foundation awarded the AHS Science Department funding to pilot allowing students to form 2-3 student "consulting groups." These groups go out into the community (small businesses, civic groups, town agencies - conservation, land trust, etc) and offer their services to collect data of one or more environmental variables (lighting efficiency, heating efficiency, water quality, etc.). Students generate a report on the patterns of data and make specific recommendations to the small business, agency or group, based on their findings. These reports will then be shared in the classroom with a representative of the business present.
- The Arlington Public Schools (APS) applied for and received a \$1.1 million, three-year grant from the U.S. Department of Education in 2012. In its second year, this grant is funding Project S.U.C.C.E.S.S (Schools Uniting and Coordinating Counseling in Elementary School Settings), an initiative to increase counseling services in the elementary schools. The design of intervention focuses on the vital role played by school counselors and mental health professionals in ensuring that students are ready to learn. The grant enables APS to offer the types of supports that result in positive approaches to the challenging situations students sometime face. Quality, comprehensive counseling services at the elementary level are known to increase achievement and narrow achievement gaps. With 12% low-income, 12% English Language Learners, and 15% Special Education students, Arlington has a number of children who have consistently scored below the general population on the Reading and Mathematics assessments of the MCAS. This grant will help to narrow the achievement gap. The Project S.U.C.C.E.S.S. Grant funds collaboration with both the Arlington Youth Consultation Center and The Children's Room, and provides expanded professional development for classroom teachers, counseling staff and administration. As this is a three year grant, the district is focusing on creating sustainability for years to come. The monthly Advisory Committee meetings have been an ongoing forum for professional conversations, sharing best practices, and planning and evaluating grant activities.
- The Technology Plan was further implemented by increasing technology hardware, including LCD projectors, in all schools and increasing wireless access in all schools. Internet capacity was increased, as well as data storage capacity. For all classrooms in the newly constructed Thompson School iPad carts were configured and installed. Thompson is the only 1:1 school (each student has use of their own iPad throughout the school day) in the district. The Massachusetts School Building Authority (MSBA)

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requires for all new schools a budget for technology. The District implemented an iPad application distribution system using LightSpeed's Mobile Device Manager and enrolled over 1500 iPads into the Mobile Device Management System. The student information system (PowerSchool) was upgraded to new version that supports iPad Grading and Attendance App. The student registration process was improved by using newly created online pre-registration forms. Enhancements to GIS mapping system were developed to support redistricting mapping web pages.

- AHS has been named to the AP (Advanced Placement) District Honor Roll for the fourth year in a row. The 2014 list includes 477 districts across the U.S. and Canada who are honored for increasing access to AP® course work while simultaneously maintaining or increasing the percentage of students earning scores of 3 or higher on AP exams. Of the 33 Massachusetts schools listed, only 13 have been recognized for multiple years. Over 100 AHS students achieved the status of AP Scholars based on their performance on the 2014 Advanced Placement exams. Six AHS students were named National Merit Program Finalists. Only 15,000 of the 1.5 million students who take the PSAT/NMSQT® advance to Finalist, which places them in the top 1% of the U.S high school students who participated in the October 2013 Preliminary SAT/National Merit Scholarship exam.
- The schools continued to work in partnership with the police, town, and community to ensure consistent and coordinated responses to inappropriate student behaviors. The Diversion Program started in 2006, which focuses on restitution and rehabilitation for first time, non-violent behavior, has proven to be an effective model. The APS partnered again this year with community and nonprofit organizations to provide more options for counseling services. Meeting the social and emotional needs of children is as high a priority as meeting the academic needs of our students. The Parent Forum series continued again this year, free to all parents and community members. These forums included a variety of topics, such as Bullying Prevention, Sexuality, Transitions, Behavior Management, Anxiety, and The College Process.

The Arlington Public Schools have a team of talented professionals working together towards our shared vision: All students will achieve at their full social, emotional, creative, and academic potential, and will be prepared for higher level academics, workforce success, active citizenship, and life-long learning.

The specific 2013-2014 District Goals approved by the School Committee are as follows:

Goal I - Student Achievement

The Arlington Public Schools will ensure that every graduate is prepared to enter and complete a post-secondary degree program, pursue a career, and be an active citizen in an ever-changing world by offering a rigorous, comprehensive, standards-based and data-driven K-12 system of curriculum, instruction, and assessment that integrates social, emotional and wellness support.

1. Students in grades K-12 will learn Mathematics and English Language Arts curricula that are fully aligned with the Massachusetts Common Core State Standards (CCSS).
2. In order to narrow the achievement gap, students in subgroups will receive additional support to improve their achievement on MCAS, which will be reflected in each school attaining an annual PPI of at least 75.
3. Teachers in general education classes K-12 will be able to monitor the progress of their students in Mathematics and English Language Arts with the pilot of the new District Determined Measures (DDMs) of student progress. At the secondary level, DDMs will also be piloted in Science, Social Studies/History and World Languages. The implementation of DDMs will support high expectations for learning, teacher consistency, and a common focus on instruction. The district will develop DDMs in all other discipline areas in 2013-2014 for piloting in 2014-2015.
4. Students in the aggregate at each grade level tested in English Language Arts and Mathematics will attain a Student Growth Percentile of 51 or greater.

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Goal II - Staff Excellence and Professional Development

The Arlington Public Schools will recruit, hire, retain, and build the capacity of a diverse staff to be excellent teachers and administrators by providing high quality professional development aligned to needs, instructional support, coaching, and an evaluation framework that fosters continuous improvement.

1. Teachers in order to demonstrate proficiency under the new Educator Evaluation System, which will be implemented in the district during the 2013-2014 school year, will be provided with professional development to implement the new system and to improve their instructional practice.
2. One third of the teachers who have been identified by the Department of Elementary and Secondary Education as requiring Sheltered English Immersion (SEI) endorsement will take the RETELL course during the this school year.
3. Kindergarten teachers will be supported with professional development to implement the Tools of the Mind program in all APS Kindergartens in September 2013.

Goal III - Resources, Infrastructure and Educational Environment:

The Arlington Public Schools will offer a cost effective education that maximizes the impact of taxpayer dollars and utilizes best practices, academic research, and rigorous self-evaluation to provide students and staff the resources, materials and infrastructure required for optimum teaching and learning in a safe and healthy environment.

1. Teaching and learning will improve with implementation of Phase One (FY 2013 -2014) of the Updated Technology Plan, which includes: increasing the number of projectors in classrooms by 25%; increasing the number of iPads for teachers by 20%; developing model elementary technology classrooms; updating middle and high school curriculum maps with guidelines for integration/leveraging technology with special attention given to CCSS guidelines for the use of technology; expanding the role of "technology teacher leaders"; researching and procuring a software system for student progress monitoring data; and, hiring a .5 certified media center specialist to support technology integration K- 8.

2. Teachers and students will experience improved building maintenance service delivery and long term preventative maintenance by the implementation of a coordinated work order and capital maintenance system by June 2014.
3. Programs developed by the Special Education Department will foster integration of general education and special education through the use of student support teams, team teaching, imbedded teaching, push-in models, and conferencing/consultation opportunities that will include at least three new connections/interventions at each school by June 2014.

Goal IV - Operations, Communication and Stakeholder Engagement

The Arlington Public Schools will be run smoothly, efficiently and professionally. The district will operate transparently and engage in effective collaboration and responsive communication with all stakeholders. It will provide timely, accurate data to support financial decision-making, envisioning of the district's future, and long-range planning in partnership with other Town officials. Through these actions it will create broad support for a high quality education system that is the community's most valuable asset.

1. A Statement of Interest (SOI) will be developed by December 2013 in collaboration with town officials that addresses the physical plant of Arlington High School.
2. The diversity of APS staff will increase from the 2012-2013 baseline in order to better reflect the diversity of our student population.
3. A capital needs study of the Stratton Elementary School will be conducted in 2013-2014 to determine what work remains to be completed for parity with the other elementary schools.
4. A projection model for long-range, multi-year planning will be developed by October 2013.

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MINUTEMAN HIGH SCHOOL ANNUAL REPORT FOR CALENDAR 2014

Minuteman High School is a four-year, public high school in Lexington, Massachusetts, founded in the Career and Technical Education tradition. Minuteman serves the member towns of Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston, and teaches more than 700 diverse young men and women from local communities across eastern Massachusetts. Minuteman is a revolution in learning, preparing every student for success in college, industry and life.

Minuteman is governed by a 16-member School Committee which sets policy for the district. Each town has one representative on the committee. Arlington's representative is Susan Sheffler.

Arlington Enrollment

As of October 1, 2014, 146 high school students and six (6) post-graduate students from Arlington were enrolled at Minuteman.

2014 Arlington Graduates and Awards		
Graduate	Program	Awards
Samantha Barrett	Health Assisting	National Honor Society, John and Abigail Adams Scholarship Award, President's Education Award for Outstanding Academic Excellence, Portfolio Award, Minuteman Principal's Award, National Honor Society Award, Minuteman Chapter of the National Honor Society Award
Nicole Bazarian	Health Assisting	Class Salutatorian, National Honor Society, Outstanding Vocational Technical Student of the Year, John and Abigail Adams Scholarship Award, President's Education Award for Outstanding Academic Excellence, Career Program Award, Academic Achievement Award (Financial Literacy/Entrepreneur), Portfolio Award, Felicia M. DeLorenzo Scholarship Foundation Award, Old Concord Chapter of the Daughters of the American Revolution Award
Alexander Bergeron	Culinary Arts / Baking	John and Abigail Adams Scholarship Award, President's Education Award Outstanding Academic Achievement, Felicia M. DeLorenzo Scholarship Foundation Award

Scott Bergeron	Graphic Communications	President's Education Award for Outstanding Academic Excellence, Career Program Award, Arlington Dollars for Scholars, Felicia M. DeLorenzo Scholarship Foundation Award, Minuteman Parent Association Scholarship, Richard Trzepacz Graphic Arts Award
Farhad Birjandi	Engineering Technology	National Honor Society, President's Education Award Outstanding Academic Achievement, Academic Achievement Award (World Language), Dr. Ronald J. Fitzgerald Scholarship
Brad Bowie	Engineering Technology	
Christian Bucci	Engineering Technology	John and Abigail Adams Scholarship Award, President's Education Award Outstanding Academic Achievement
Richard Cain	Electrical Wiring	John and Abigail Adams Scholarship Award, President's Education Award for Outstanding Academic Excellence, Career Program Award, Minuteman Alumni Association Scholarship
William Cain	Carpentry	
Ashley Cruz	Health Assisting	President's Education Award for Outstanding Academic Excellence, Arlington Rotary Club Award
Michael Dasaro	Biotechnology	National Honor Society, John and Abigail Adams Scholarship Award, President's Education Award Outstanding Academic Achievement, Portfolio Award, Minuteman Volunteer Award
Griffin George	Health Assisting	
Janell Gomes	Early Education & Care	
Christopher Hall	Culinary Arts / Baking	
Patrick Harrington	Plumbing	Career Program Award, Renzo A. Ricciuti Memorial Scholarship
Eric Hendrickson	Robotics	John and Abigail Adams Scholarship Award
Paul Hicks	Metal Fabrication & Joining Technology	Career Program Award

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Madison Hurley	Biotechnology	John and Abigail Adams Scholarship Award, President's Education Award Outstanding Academic Achievement, Friend of Minuteman Award
Rita Kambil	Engineering Technology	John and Abigail Adams Scholarship Award, President's Education Award for Outstanding Academic Excellence
Douglas Kitchenska	Carpentry	Career Program Award
Sneha Mathew	Biotechnology	John and Abigail Adams Scholarship Award, President's Education Award Outstanding Academic Achievement
Andrew Miksis	Metal Fabrication & Joining Technology	
Frankie Plummer	Carpentry	President's Education Award Outstanding Academic Achievement, Cambridge Savings Bank/Kevin J. Fitzgerald Scholarship, Felicia M. DeLorenzo Scholarship Foundation Award
Solomon Rubin	Programming and Web Development	John and Abigail Adams Scholarship Award, President's Education Award for Outstanding Academic Excellence, Friend of Minuteman
Ibn Sauti	Health Assisting	Felicia M. DeLorenzo Scholarship Foundation Award, Friend of Minuteman Award
Caeleigh Smith	Biotechnology	National Honor Society, John and Abigail Adams Scholarship Award, President's Education Award for Outstanding Academic Excellence, Academic Achievement Award (Art)
Anthony Voloshin	Early Education & Care	John and Abigail Adams Scholarship Award
Kairi Warford	Biotechnology	Class Co-President, National Honor Society, John and Abigail Adams Scholarship Award, President's Education Award for Outstanding Academic Excellence, Career Program Award

Minuteman Half-Day Program

Minuteman offers a unique program allowing juniors and seniors who have passed the MCAS to enroll on a half day-every day basis in a career major. This allows a student to graduate from another high school within the Minuteman district and receive a competency certificate from Minuteman.

Post-Graduate and Continuing Education Programs

Minuteman offers technical training programs to adults who are looking for rewarding jobs in high-demand careers. Adults may apply to the Minuteman Technical Institute programs to hone skills in a technical area, retrain for new employment, or learn new technical skills for the first time.

Career and Technical Offerings

Minuteman currently offers 19 career majors categorized into three clusters: Bio-Science/Engineering, Human & Commercial Services, and Trades & Transportation.

The District School Committee endorsed a new Educational Program Plan for the school which identified two potential new programs: Multi-Media Engineering and Advanced Manufacturing.

Academic Program Offerings

Minuteman offers Advanced Placement courses in English Literature and Composition. During 2014, the school added Calculus A-B. Due to the career and technical emphasis in their program, Minuteman students also have enjoyed success on Advanced Placement tests in Environmental Technology.

Capital Project

Minuteman has received an extension to continue the work of the Feasibility Study as authorized in June 2010. In conducting this study, the professional team, including SKANSKA, as the Owner's Project Manager, and Kaestle Boos Associates, as the Designer, have been working closely with the School Building Committee and the Massachusetts School Building Authority (MSBA). Through this process the Minuteman School Committee has approved a target design enrollment of 628 students and approved a new Educational Program Plan that will embrace an academy concept housing two career academies. These academies will aim to integrate career and technical education with academic subjects to create a truly cohesive learning experience for Minuteman students. Under the current Feasibility Study agreement, Minuteman plans to bring a proposed building project before area Town Meetings in 2016 for approval.

Regional Agreement

The revised Regional Agreement has currently been approved by 10 member communities. The article will be on the Town Meeting warrant of the remaining six towns in the spring.

Minuteman in the Community

Students and staff from Minuteman work on public service projects in the community. As examples, the school is working with Habitat for Humanity in Wayland and with LexHab in Lexington to create more affordable housing.

The school also offers a wide variety of services, including hairdressing and auto repairs, to residents of the district. Our restaurant is also open to the public.

The Minuteman Experience

Minuteman offers a distinctly modern learning experience where students venture beyond a traditional high school curriculum to explore their interests and discover their passion, whether that's Bio-technology, Robotics, Environmental Technology, or another one of our many career majors.

Our teachers and staff encourage students to:

Believe in Yourself. Students graduate from Minuteman with an enduring confidence that they can achieve anything they set out to do, no matter how high the hurdle, how long the road, or how loud the skeptics.

Prepare for College and Life. Minuteman equips students with the academic foundation and study skills to succeed in college, and the industry certifications and acumen to succeed in business, affording every graduate a unique flexibility to pursue their dreams.

Learn from Experts. Minuteman's teachers are demonstrated experts in their respective fields, injecting a depth of knowledge and experience into their classes that is rarely found in public or private schools.

Be More Than Just Another Student. There is no such thing as "just another student" at Minuteman—instead, teachers and staff personally invest themselves in truly knowing each student and working closely with them to realize their full, individual potential.

Make a Fresh Start. From their first day of school, Minuteman students are given the opportunity to make a fresh start among new friends and new teachers who will see them as they are and not as who they once were.

SkillsUSA

SkillsUSA, in partnership with business and industry, provides opportunities for members to develop individually and improve teamwork, leadership and professional skills through education, training, service, and competition. SkillsUSA Massachusetts programs include local and state competitions in which students demonstrate occupational and leadership skills.

An Executive Function initiative was launched in 2010. Study skills, pre-reading strategies, and time management training help students to develop habits and techniques to improve their planning and organization skills.

Minuteman continues to support a full-time Reading Specialist who consults with academic and CTE teachers to implement a school-wide reading program.

The Special Education Department provides services so that all students succeed. The department successfully implemented the Student Learning Center (SLC), which allows students to understand their disability, develop skills and techniques to minimize the impact of that disability, and promote independence and personal responsibility. The SLC also supports the transition to post-secondary education, by following a model of service delivery that is popular among colleges and universities.

Respectfully submitted,

Edward A. Bouquillon, Ph.D.
Superintendent-Director



CULTURAL AND HISTORICAL ACTIVITIES

CULTURAL COUNCIL



The Arlington Cultural Council (ACC) is a local council of the Massachusetts Cultural Council (MCC), a state agency, consisting of resident volunteers appointed by the Arlington Board of Selectmen for three-year terms. Council members, who may serve for as many as two consecutive terms, are charged with the responsibility of supporting and encouraging the arts, humanities, and interpretive sciences in Arlington, primarily through the annual distribution of state allocated funds to applicants through a competitive grant process.

Though much of its business is related to grant cycle activities, occurring September through December,

ACC is active year-round. The ACC generally meets on the second Monday of each month. All meetings are announced in advance and are open to the general public. During 2014, meetings took place at the Senior Center and Jefferson Cutter House.

On April 7, 2014 the ACC honored the 2014 Grant Recipients at a reception at the Friends of the Drama with refreshments, displays, and speakers. About 70 guests -- including grant recipients, government representatives, cultural organizations, and Arlington residents -- attended the reception. Entertainment was provided by musicians who were grantees for different projects during the year: Scott Samenfeld, Ethan Kaczowka and Todd Brunel. Co-Chairs Karin Blum welcomed the guests and co-chair Eliza Burden introduced this year's grant recipients with a slideshow. Jennifer Atwood and Kaitlin Longmire from the Massachusetts Cultural Council were in attendance, and AIFF was recognized for the MCC Gold Star Award. Afterwards, singers from AFD performed two songs from their upcoming show, *A Little Night Music*.

In September, the ACC participated in the annual Town Day celebration and the Council also highlighted recent grantees. Council members distributed current grant applications and guidelines, and provided information about upcoming arts events.

The ACC offered a free Grant Information Session on September 22, 2014 for those planning to apply for funds by the application deadline of October 15, 2014. At the workshop ACC members offered attendees assistance with the grant application process. By October 15th, a total of 31 grant applications from schools, individual artists and cultural groups were submitted to the ACC. Requests for funds totaled over \$29,000. Following the application deadline, applicants were invited to a public session on November 5th and 6th that provided an opportunity for them to elaborate on their projects.

On November 23rd, the ACC held a day-long deliberation meeting to decide which applications would be funded. Funds available for allocation by the ACC totaled \$12,500. Deliberations resulted in 19 grants being awarded by the ACC: Applicants not receiving funds were notified by November 30th, and those receiving funds were notified in December 2014 (as directed by the MCC).

2015 Grant Recipients

A Chance to Dress (Documentary Film)	\$600
Arlington Public School Days at Dallin Museum	\$750
Art Food Community	\$1,100
Art Hunt	\$600
A-town Teen Video Contest	\$250
Belmont World Film	\$300
Elemental Art Rocks Spy Pond Park	\$1,000
Family Dance at Robbins Farm Park	\$550
I am Arlington	\$700
Images of Arlington: #myarlington	\$300
Legendary Locals	\$800
The Marble Collection	\$200
Meeting of Generations	\$600
Arlington Philharmonic Outdoor Summer Concert	\$1,200
Seniors to kids and back again	\$800
Sharing a new song	\$900
Creek River String Band live performance	\$600
True Story Theater	\$800
Two to Tango	\$450

The ACC is pleased to report that a variety of cultural events occurred in Arlington during 2014 that were funded by, or in part by, the ACC. Highlights included a performance by Luminarium Dance Company at the Park Circle Water Tower, Winfred Rembert as artist in residence at Arlington High School, the Arlington Alive Block Party, *Stop Requested*, an original play performed at AHS, and a swan sculpture at Spy Pond Park. Luminarium Dance Company's "Night at the Tower" was selected by the Massachusetts Cultural Council to receive a Gold Star Award. This was the second year in a row that a project funded by the ACC received this honor.

Plans for 2015 include the annual "Celebration of Arts and Culture" in April, Town Day booth in September, and the annual Grant Cycle, with 2016 grant applications due on October 15, 2015. This will also be the year that the ACC collects public input from the community.

CULTURAL AND HISTORICAL ACTIVITIES

COMMISSION ON ARTS AND CULTURE

The mission of Arlington Commission on Arts and Culture is to advocate for arts and cultural opportunities throughout the town and advise the town on matters of a cultural and artistic nature (Section 2A and B). Originally established under Article 21 of Town Meeting in 1993, but not populated at the time, the Commission was re-established in January of 2013. The following have been the Commission's activities in 2014.

Name Change

A Warrant article with 10 signatures was submitted on January 31, 2014, to change name of the Cultural Commission in order to reduce confusion between the Arlington Cultural Commission (ACC) and the Arlington Cultural Council (ACC). The new name, Arlington Commission on Arts and Culture (ACAC), was approved by Town Meeting in May of 2014.

Hired Arts and Culture Liaison

The Commission hired Amy Mongeau in July 2014 as a volunteer Arts and Culture Liaison to be housed in the Town Planning department with a desk and computer, at approximately 10 hours a week. We are grateful to the Town for making room for her. Amy came to us with a strong social media and graphic design background and quickly established a new and improved Arlington Commission on Arts and Culture website, arlingtoncac.com, which lists information about Cultural Organizations in Town, a blog, a cultural calendar, and e-newsletter subscription. She has met with representatives of every major arts/culture group in Town and has worked with Planning Department/ GIS personnel, on a map displaying Arlington's cultural and business organizations. After taking a full-time job, Amy continues to maintain the cultural calendar even on reduced hours and attends ACAC meetings monthly.

Fostering Collaboration

In addition to the meetings and regular communications with local Cultural organizations in connection with our cultural calendar, a subcommittee of the Commission met with members of the Tourism and Economic Development Committee on several occasions to discuss leveraging Arlington Alive as a brand and next steps for developing Arlington as a Cultural Destination.

Cultural Planning

The Commission's bylaws charge us with recommending a long-term Cultural Plan for the Town. The Commission has taken several steps to prepare for this process.

- Commission members met with Arlington Town Manager and Director of Planning and Community Development to seek advice

about undertaking a Cultural Plan and hiring a consultant.

- Commission members met with the Massachusetts Cultural Council to seek advice on applying for Cultural District Designation.
- The Commission has met with members of ATED about possibly grants and Cultural District designation.
- The Commission spent a good part of this year researching various grant opportunities, cultural plans, and cultural districts.

Finances and Budget Request

ACAC submitted an application to the Arlington Cultural Council for a grant to cover website fees and a small stipend for our Arts and Culture Liaison, who maintains the cultural calendar, but we were denied the grant on the basis that it would substitute funding that should be supplied by the Town.

ACAC subsequently submitted a budget request to the Town to cover operational costs, including maintenance of ACAC website and calendar, as well as a Cultural Planning Consultant.

Participation in the Master Plan Process

ACAC met with Arlington's Senior Planner to learn how best to make a relevant contribution to Arlington's Master Plan. On her advice, ACAC submitted comments on the White Papers to the Town's Economic Development Coordinator pertaining to Historical and Cultural Resources and Economic Development. Various members have also participated in the Master Plan public meetings and have submitted feedback. We have also made the suggestion that a Cultural Plan be made part of the Master Plan process as the use of land and buildings should be informed by potential cultural uses in order to maximize their economic benefit to the Town. To this end, ACAC hopes to hire a Cultural Planning consultant to help create a Cultural Plan to follow as closely as possible to the Master Plan.

Being a Town Resource on Matters of Arts and Culture

The Commission participated in the juried selections of Holiday Windows in several categories. The Commission also submitted the nomination of Pamela Powell to the Poet Laureate Screening Committee.

Forming an Advisory Board

The Commission has not yet formally formed an advisory board but Commission members have consulted with members of the Massachusetts Cultural Council, the Cambridge Arts Council, and the Somerville Arts Council, as well as members of other Arlington organizations for advice and is considering approaching these individuals to become Advisory Board Members.

CULTURAL AND HISTORICAL ACTIVITIES

HISTORICAL COMMISSION

The Arlington Historical Commission (AHC) was established in 1970 to preserve and protect significant buildings within the Town that constitute or reflect distinctive features of the architectural, cultural, political, economic or social history of the Town. This work is described in the By-Laws of the Town of Arlington, Title VI, Article 6. To accomplish these goals, the Commission maintains an *Inventory of Historically and/or Architecturally Significant Properties* and administers the demolition delay bylaw through formal public hearings and informal meetings with owners of inventoried properties. The Commission is an advocate for historic preservation in Arlington. The AHC schedules meetings on the first Tuesday of the month, when there is official business, at the Whittemore-Robbins House and all meetings are open to the public.

Hearings and Property Monitoring

The Commission conducted formal hearings on six inventoried properties in 2014:

70-72 Beacon Street, 1173 Massachusetts Avenue, 64 Park Street, 18 Robin Hood Road, 129 Lake Street, 11 Teel Street, and three informal hearings on inventoried properties.

Oversight on the properties from 2011-13 hearings continued throughout the year. Monitored properties included the ones listed above plus 85 Beacon Street (demolition delay), 41 Kensington Road, 30 Franklin Street, 246 Park Avenue, 13 Winter Street, and the Whittemore-Robbins House Cottage (670R Massachusetts Ave.).

Historic Markers

The historic house marker program is for all Arlington properties on the *Inventory*. Each plaque displays the year the property was built and a historic house name, if any.

Web Site

The Commission continues to maintain its own web site that provides a copy of the *Inventory of Historically and/or Architecturally Significant Properties* and describes the process for hearings before the Commission as well as listing our publications and projects. www.arlingtonhistoricalcommission.org.

Education and Outreach Throughout the year, Commissioners participate in activities that educate and inform citizens about historic preservation. The AHC participated in Town Day with a booth.

Other Activities

The Commission continues to work with Town agencies on the maintenance/restoration of the Whittemore-Robbins House and its outbuildings, Winfield Robbins Memorial Gardens, and Town Hall and its grounds.

Commissioners represented the Historical Commission on various municipal boards and historic organizations in Arlington, including the Arlington Preservation Fund, the Arlington Historical Society, and the Arlington Committee on Tourism and Economic Development.

HISTORIC DISTRICT COMMISSION

The Historic Districts Act, M.G.L. Chapter 40C, was created to protect and preserve the historic resources of the Commonwealth through a local review system that encourages and ensures compatible improvement and development. Over 340 Local Historic Commissions across Massachusetts are already established and working closely with the Massachusetts Historical Commission. They serve as local preservation advocates and as an important resource for information about their community's cultural resources and preservation activities.

Arlington has seven established historic districts that include 351 properties that the community has recognized as unique resources worthy of protection. The seven districts and the dates they were established or most recently enlarged are: Avon Place, 1996; Broadway, 1991; Central Street, 1982; Jason/Gray, 1998; Mount Gilboa/Crescent Hill, 1991; Pleasant Street, 2006; and Russell, 1983.

The Arlington Historic District Commission (AHDC) is required by law to review the architectural appropriateness of most proposed exterior design changes, whether they be a minor alteration, new additions, or removal of trim or structures. The Commission consists of qualified volunteers appointed by the Board of Selectmen and always includes a property owner or resident of each District (if one is willing to serve), an architect, a real estate professional, and a representative from the Arlington Historical Society. During 2014 the Commission met twelve (12) times to hold hearings for property owners seeking approval for certificates for exterior work to be conducted on their properties and also one (1) time jointly with the Arlington Historical Commission (AHC). Part of the regular meetings included seventeen (17) Informal Hearings held for property owners seeking advice or resource information for work to be conducted and twenty (20) Formal Hearings. As a result of those meetings and additional CONA applications not requiring a hearing, twenty-one (21) Certificates of Appropriateness (COA), and thirty-eight (38) Certificates of Non-Applicability (CONA) to be undertaken were granted.

During the year the Commissioners also worked on educating the public on the role of the Historic District Commission, updating maps of these districts and on the Town's new Master Plan.

CULTURAL AND HISTORICAL ACTIVITIES

Commissioner Changes in 2014

Jodi Black left AHDC in 2014 and the now vacant 2 at-large seats were advertised publicly. The AHDC is expecting to fill those vacancies in early 2015.

CYRUS E. DALLIN ART MUSEUM

The Cyrus E. Dallin Art Museum has had a very productive year completing its Strategic Plan, receiving and finalizing a Conservation Assessment Program grant, and offering many activities and programs for visitors of all ages.



Activities

Organized on the lawn of the Jefferson Cutter House during Arlington Town Day, Art on the Green 2014 had its best year yet. Twenty-four artists/vendors offered their works for sale. Ceramicists, jewelers, textile artists, painters of oils and acrylics, photographers, and mosaic crafters offered a colorful display of original works. Dick Haley Bookseller's booth hosted a dozen local writers including Megan Marshall Pulitzer Prize winning author of "Margaret Fuller," Rosalie Meropol with her beautifully illustrated children's book "Upside Down Garden," and Hiawatha Bray, Boston Globe writer and author of "You Are Here." Robin Henzer and her quartet played Classical music on the green. The sponsorship of this year's event by the John Mirak Foundation was a bonus since the museum is fortunate to be housed in the historic building that the foundation donated to the town. Because of the continued support of our local merchants and restaurants, the museum's town day raffle was a great success.

Fifty-five prizes were drawn along with the grand prize of \$100. Proceeds from the raffle support the museum's sculpture workshop for first - fourth graders. The Children's Sculpture Workshop, held during February vacation, offers an age-appropriate tour of the galleries by museum docents and a hand-building sculpture class during which children build armatures and work with clay to create their own animals and other figures. This has been the most popular of our children's events. "Chairful Where You Sit 2014" was a temporary outdoor exhibit of 96 colorful, creative chairs placed on the green in front of the museum. The event took place July 18 - 20. On Saturday family activities, sponsored by the museum,

included gallery tours and scavenger hunts with prizes for the children.

A May Walking Tour of sites described in "Arlington's Cultural Heights: 1900-1925" included the Water Tower at Park Circle and Oakland Ave. where the Dallins, Globe editor Edward F. Burns and poet Nixon Waterman lived. People, places and history on this side of Massachusetts Avenue were highlighted. The tour was the sister tour to the October 2013 walk of the Crescent Hill neighborhood. Docents continue to offer adult and student tours throughout the year with consideration for each group's special interest.

Awards

The 2014 Arlington Community Media, Inc. (ACMI) Award for "Preserving Legacies" was awarded for the twelve minute video presentation "Beyond Museum Walls" produced by Geri Tremblay and Jonathan Barbato. This award "applauds...efforts to keep our local history fresh and accessible [as] our experience of the present is made richer by our understanding of the past." "Beyond Museum Walls" includes Arlington's "Menotomy Hunter," "Robbins Memorial Flagstaff" and "The Teacher Mary Scanlan" in front of the former Crosby School. The video can be seen on ACMI's website.

The 2014 New England Museum Association (NEMA) Publication Design Award was given to "Arlington's Cultural Heights: 1900-1925" by Sarah Burks, Doreen Stevens and Aimee Taberner.

Conservation Assessment Program (CAP) Grant

The Conservation Assessment Program is supported through a co-operative agreement between Heritage Preservation (an independent public policy organization dedicated to cultural and historic preservation) and the Institute of Museum and Library Sciences (a federal agency supporting these institutions.) The Cyrus E. Dallin Art Museum, Inc. was awarded a CAP grant which funded an assessment by professional conservators of the museum's collections, environmental conditions, and the condition of the Jefferson Cutter House. This report identifies conservation priorities and helps develop strategies for better collections care, long term collections and preservation planning, and fundraising. The architectural CAP report was presented to the Board of Selectmen at its November 24, 2014 meeting.

Events

Robbins Library hosted a book release event at the Dallin Museum and the Arlington Historical Society completed a joint research project and publication of a new local history book, "Arlington Cultural Heights: 1900-1925." The project was supported in part by a

CULTURAL AND HISTORICAL ACTIVITIES

grant from the Arlington Cultural Council, a local agency, which is supported by the Massachusetts Cultural Council, a state agency. Co-authors Sarah Burks, Doreen Stevens, and Aimee Taberner compiled the biographies of over 40 men and women who lived and worked in Arlington Heights and Crescent Hill between 1900-1925. These residents were a creative, middle class community shaped by an influential group of reformers, educators, writers, craftsmen, musicians, actors, playwrights, and architects.

"Dallin's Female Personifications of Victory," a gallery talk by Christine Sharbrough, presented his use of allegory in sculpture. Several works in the museum, the "Arlington World War I Memorial," "Allegory of Massachusetts," the "Angel Moroni" and "Victory 1919" illustrate Dallin's talent to depict art, history, and symbolism in each of these masterpieces.

The Arlington Book Festival celebrated the art of the written word at the Robbins Library. Co-authors Aimee Taberner and Sarah Burks attended and represented their newly completed history, "Arlington's Cultural Heights: 1900-1925" which is available for purchase on the museum's website.

"New Acquisition Unveiling and Publication Celebration" was a special reception for members in December. Glenn Doherty (the Dallins' great grandson) and his wife Barbara Milhender donated an impressionistic painting "Native Chief and the Wasatch Mountains," signed by Dallin and dated 1892. The oil illustrates a Native American on horseback raising his spear in salute. The Chief and his horse stand in a field of sagebrush with trees and tee-pees lining a distant river. The scene is in Springville Utah where Cyrus was born and lived with his family. His beloved hometown was the source of inspiration for sculptures of Native Americans and paintings of Western landscapes. The museum is very appreciative of this gift which honors another dimension of Dallin's versatility. "Arlington's Cultural Heights: 1900-1925," was spotlighted for the Dallin family, members, docents, and other guests.

Goals Achieved

- Completed the Strategic Plan with the assistance of Laura Roberts, a non-profit manager and consultant who led a professional process to identify short and long term goals. The plan was unanimously accepted by the museum boards and presented to the Board of Selectmen at its November 24, 2014 meeting.
- Completed a Conservation Assessment Program for the Jefferson Cutter House and the museum collections.
- Published "Arlington's Cultural Heights: 1900-1925" in partnership with the Arlington Historical Society.

- Published "The Scout," a newsletter for museum members. This edition included James McGough's "Dallin's Civil War Sculptures and Monuments," photographs of Arthur Dallin's stain glass windows in the Park Avenue Congregational Church, the recovery of the "Praying Knight," and book release of "Arlington's Cultural Heights: 1900-1925."
- Offered unique programs to those of all ages in Arlington and the larger community.

Goals Projected

- Execute short- and long-term goals of the Strategic Plan.
- Execute recommendations cited in the Conservation Assessment Program.
- Pilot Arlington Public School Days program with the Bishop and Hardy Elementary Schools. Developed in partnership with the Arlington School District, the program will enrich the K-5 curriculum through engaging, family-oriented activities at the museum.
- Create space for changing exhibits.

The museum is located in the Jefferson Cutter House 611 Mass. Ave. in Whittemore Park. Contact the museum at: www.dallin.org or info@dallin.org or call 781-641-0747.



Jefferson Cutter House

COMMUNITY DEVELOPMENT

REDEVELOPMENT BOARD

The Arlington Redevelopment Board (ARB) has three powers. It is the planning board under MGL Chapter 41 section 81A. It is the urban renewal authority for the Town under MGL Chapter 121, meaning it may, with Town Meeting approval, hold land or buildings to improve and rehabilitate them to meet community development goals. The ARB is also the Board of Survey, with authority to approve the design of ways (roads) for the purposes of ensuring that new building lots can meet zoning frontage and access requirements. As the permit granting authority for projects that fall under Environmental Design Review, the board spends considerable time reviewing applications for certain development projects to ensure that specific zoning standards are met.

The ARB met twenty times in 2014, including nine Environmental Design review Special Permit hearings. The Board voted to define a Mill Brook Study Area in July, pursuant to the work prepared by the Mill Brook Linear Park Study Group (a subcommittee of the Open Space Committee) intended to be included in the Master Plan. The Board had presented on the Mill Brook planning opportunities at a joint meeting with the Master Plan Advisory Committee, Open Space Committee, Conservation Commission and Redevelopment Board.

Town-owned Leased Properties

The ARB manages three buildings and the Planning Department is responsible for day-to-day management of these and three additional buildings owned and leased by the Town for the Town Manager and Board of Selectmen. The six buildings consist of three former schools, one former library, and two historic houses.

The Board executed two-year lease extensions with the Commonwealth of Massachusetts Department of Mental Health and the Department of Developmental Services for the Central School. Also, the ARB issued Requests for Proposal to lease three spaces in the buildings this year consistent with state procurement law. The Board also voted to place the daytime scheduling for use of the first floor of the Arlington Multi-Purpose Senior Center under the control of the Town's Council on Aging (COA), and to reassign office spaces to the Council Aging that had been occupied at no charge by the non-profit Arlington Seniors Association (ASA). This will allow the Council on Aging to meet the confidentiality requirements of the Health Insurance Portability and Privacy Act when serving Arlington's increasing senior population seeking COA services. The ASA submitted a proposal to lease an office in the Central School to continue the organization's valued services.

Staff participated in a historic building assessment of the ARB's Jefferson Cutter House through a grant procured by the Dallin Museum through the Conserva-

tion Assessment Program. The assessment evaluated and sets priorities for both the building and the museum collection's conservation needs.

PLANNING & COMMUNITY DEVELOPMENT

The Department of Planning & Community Development analyzes and presents data and trends about Arlington's land use, transportation, economic development, housing, public facilities, open space and recreation, and natural and historic resources and cultural properties. The Department prepares and implements long-term and short-range plans related to the Town's natural and built environment. The Department works with the public and the private sector to ascertain and realize community goals for land use and physical development.

The Department also administers the Community Development Block Grant (CDBG) and other grant programs, oversees the day-to-day operations of the Redevelopment Board buildings and other Town-owned, leased buildings, and supports the efforts of Town boards, committees, and commissions charged with planning-related responsibilities.

The Department is staffed by four full-time planners, a part-time planner, a grant administrator and one support staff person. The staff supports over twenty-four Town committees and boards, plus Town initiatives. The Department administers five times as much value in federal revenue for Town services, not including the federal Weatherization and home rehabilitation programs, as it costs the Town to run the Department.

2014 Highlights & Initiatives



Master Plan Advisory Committee Co-Chair Carol Svenson and Committee Members Melisa Tintocalis and Bob Radochia at Town Day

COMMUNITY DEVELOPMENT



Voting on design preferences.



Olmsted Brothers civic block garden wall restoration.

Comprehensive Long-Range Master Plan

The primary focus of the Department was the master plan. In February, the Department, with the Director of Inspectional Services, presented an introduction to Arlington's zoning for Town Meeting Members and the general public. Presentations were given for the public on Land Use (January), Public Facilities and Services (including recreation and outdoor facilities) (February), Economic Development, Housing (both in March), Transportation (April), Historical and Cultural Resources Areas (May) and Natural Resources and Open Space (May). In June, a Visual Preference Survey, "Do You Like This or That?", allowing participants to use hand-held voting devices to record choices, was conducted in the Town Hall Auditorium in June and was also conducted online with 630 respondents. This survey helped to discern the community's taste in commercial district building design and streetscape design. In July, a diagnostic presentation on Arlington's current zoning was presented by RKG Associates. Then, in early November the presentations were compiled along with recommendations and implementation steps and the draft master plan was presented November. Following public comment the draft master plan was revised in preparation for a public hearing by the ARB.



Master Plan Table at Town Day

Olmsted Brothers Civic Block Garden and Wall Restored

Restoration was completed of the limestone wall surrounding the Olmsted Brothers-designed Civic Block Garden between Town Hall and the Robbins Library. The garden was restored to a design more faithful to its original appearance, and broken stones were re-set and repaired after earlier site changes had damaged the wall near the library.

Broadway Plaza improvement

After forty years of occupying space in Broadway Plaza, the defunct granite and brick fountain structure was removed from Broadway Plaza and resurfaced in-kind by DPW to create more useable, passable space for potential performances, exhibits, busking, outdoor dining, and gatherings.

Symmes Conservation & Improvement Project

Arlington 360, the residential development at the former Symmes Hospital site, was issued its final certificate of occupancy. The project includes 176 units of housing, including condominiums and deed-restricted affordable units, conservation land, and two public parks. The Assisted Living component of the project, Bright View Senior Living, was also completed and occupied, and awaits a final certificate of occupancy. Outbound MBTA bus service resumed at the site in 2014.

Affordable Housing

During 2014, the new Arlington 360 (former Symmes Hospital) project was occupied. Of the 176 residential units, 26 units are affordable for low-income residents and 9 are reserved for middle income as a result of the Town's affordable housing zoning requirements and other conditions required by the Town.

The non-profit Housing Corporation of Arlington (HCA) purchased two properties for development of affordable housing, with the help of federal Community Development Block Grant funds administered by the

COMMUNITY DEVELOPMENT

Department. The Kimball-Farmer House is an historic property located on Massachusetts Avenue at Forest Street. Built in 1828 and used over the years as both residential and commercial property, it will be restored to its original historic appearance, and will house 3 affordable units. Occupancy is anticipated by the end of 2015.

HCA also purchased a former church property at the corner of Westminster and Lowell Streets in Downing Square for conversion to approximately 10 units of affordable rental housing. Planning, permitting and design will occur in 2015, with occupancy anticipated in 2016.

Community Development Block Grant

Arlington received \$1,089,484 dollars in Community Development Block Grant (CDBG) funds that were allocated for public and community nonprofit services, public facility projects, and for housing and planning activities. Funding from the U.S. Department of Housing and Urban Development's CDBG program has been declining for several years. Nonetheless, 12 Public Service Agencies and 1 Public Service Staff Position received a total of 185,922 in CDBG funding and served 11,248 people. This includes individuals served via the 18 programs supported by Council on Aging volunteers.

Transportation

The East Arlington Mass. Ave. Rebuild project construction commenced in 2014. When completed, in 2015 or 2016, the project will improve safety for pedestrians, bicyclists and drivers, and provide amenities for shoppers and pedestrians, particularly in the Capitol Square business district, near the Lake Street intersection. The project is funded by the Massachusetts Department of Transportation (MassDOT) and the Federal Highway Administration (FHA).

Design was completed for the Arlington Center Safe Travel project, which will provide a connection of the Minuteman Bikeway through Arlington Center. The project seeks safer crossing of Massachusetts Avenue, Pleasant Street, and Mystic Streets for pedestrians, cyclists, and motorists. Construction will begin in spring/summer of 2015. This project is also funded by MassDOT and FHA.

The Department oversaw an important Parking Management Study for Arlington Center. It was conducted by consultant Nelson/Nygaard and included several public meetings with both residents and businesses. Recommendations included using pricing to create better availability of parking on the street and improvements to access and signage to make the Russell Common Lot better serve the needs of the Arlington Center Business District. The first steps toward improving the parking meters in the Lot were started in 2014.



Molly Rubenstein from Artisan's Asylum, Bill Jacobsen from Workbar, David Miller from Pivot Desk and Emily Reichert from Greentown Labs were panelists at Co-Action

Economic Development

Department staff launched the Town's new Storefront Enhancement Program (SEP) and awarded the first SEP grant to help rehabilitate the exterior of 152-160 Massachusetts Avenue. In June, the Department presented "Co-Action", a second panel for commercial landlords and entrepreneurs detailing how to lease shared workspaces and businesses incubators in under-utilized real estate in town. A new Business Guide was launched both on-line and in print. In 2014 the Department started providing regular commercial vacancy reports to the Board of Selectmen using CoStar vacancy data service. Twenty businesses inquired about opening a business in Arlington.



Co-Action panel.

The Department prepared six technical reports to the Zoning Board of Appeals on Special Permit and Zoning Variance requests in 2014.

COMMUNITY DEVELOPMENT

PERMANENT TOWN BUILDING COMMITTEE

The Permanent Town Building Committee (PTBC) was established by Town Meeting to oversee the design and construction of new buildings and major renovations for Town of Arlington properties. The Committee is comprised of five citizen members, appointed jointly by the chairs of the Selectmen, Finance Committee, and School Committee in addition to the Town Manager, Superintendent of Schools, and Director of Public Works or their designees.

Activities in 2014

Community Safety Building Phase 2 (envelope repair of Community Safety Building): Project close out awaiting final water test of curtain wall when weather permits. Latent conditions and construction quality control issues have delayed the project and caused cost overruns. Project budget \$2,472,000; final cost to be determined.

Community Safety Building Phase 3 (interior renovation): Final design is 99% complete and project will be put out to bid in March 2015. Scope of work includes functional improvements to police department operations and systems upgrades to achieve LEED (Leadership in Energy and Environmental Design) Silver. Funding for the project construction will be sought at 2015 annual Town Meeting. Project budget \$8,083,500.

Central Fire Station Phase 2 (interior renovation): Construction started in July 2014. Scope of work includes all new systems, renovation of living quarters, and relocation of Fire Headquarters from the Community Safety Building. Expected completion summer 2015. Project budget \$6,500,000.

ZONING BOARD OF APPEALS

In 2014 the Zoning Board of Appeals as prescribed in Massachusetts General Laws, Chapter 40A, The Zoning Act, and, also, as further clarified by the Town's Zoning Bylaw, heard and rendered decisions on twenty-two petitions. Since its inception in 1946 the Zoning Board of Appeals has heard and rendered decisions on over 3,300 appeals. Petitions heard by the Board include Variances, Special Permits, Appeals from the Decision of the Building Inspector, and comprehensive permits (Chapter 40B).

The Zoning Board of Appeals is comprised of five regular members: the Chair and four appointees. For any decision to be granted, the vote of the five-member board must carry a super majority. All hearings are open to the public and are generally held on the second and fourth Tuesdays of the month, as needed. The meetings are usually held in the conference room located

on the second floor of the Town Hall annex. All hearings are advertised in The Arlington Advocate for two consecutive weeks and posted on the Town Clerk's Bulletin Board at least three weeks prior to the hearing date. Hearings are also posted on the Town website and abutters to the property are notified by mail. To receive ZBA Agendas by email, subscribe online at arlingtonma.gov/subscribe. The Rules and Regulations of the Zoning Board of Appeals are on file in the Office of the Town Clerk and in the Zoning Board of Appeals' Office at 51 Grove Street.

2014 Petitions Heard By ZBA

Petitions for Variance	3
Applications for Special Permits	3
Appeal of Decision of Inspector of Buildings	0
Amendments to SP/Variances	0
Comprehensive Permits	0
Total	
Total Petitions filed with Town Clerk	6
Total Hearing Continued by the board	3
Total Petitions withdrawn	1

CONSERVATION COMMISSION

The Arlington Conservation Commission (ACC) is required by state and local laws to protect and preserve wetlands and waterways and their surrounding areas. The ACC is comprised of seven (7) volunteer Members and one (1) or more volunteer Associate Members, who are appointed by the Town Manager with the approval of the Board of Selectmen, and a part-time, paid administrator. At meetings twice a month and through on-site visits, commission members work to ensure that all construction and development projects, residential and commercial, that may alter any wetlands, floodplains, rivers, streams, ponds and/or lakes and their buffer zones are in compliance with state and local regulations. The ACC also protects and manages the Town's Conservation Lands and natural resources.

Regulatory Activities

The ACC is mandated to protect wetlands, waterways, water supplies, fisheries, wildlife and wildlife habitat as well as regulate activities in a floodplain through its administration of the Massachusetts Wetlands Protection Act and the Arlington General Bylaw for Wetlands Protection. ACC members regularly seek continuing education to ensure legal compliance with frequently changing regulations and to assist applicants through the regulatory process.

COMMUNITY DEVELOPMENT

In 2014, the ACC convened twenty-three (23) public meetings, and provided coordination, monitoring, permit review, and consultation on numerous residential and municipal developments around town. The board issued five (5) Permits/Orders of Conditions, four (4) Certificates of Compliance, four (4) Enforcements, six (6) Determinations of Applicability, and over twenty (20) site reviews.

Conservation Activities

Land Stewards – Our volunteer citizen organization, Arlington Conservation Land Stewards (ACLS) has assisted in managing twenty-four (24) Town-owned conservation lands comprising approximately thirty (30) acres. Land stewards monitor, coordinate, and maintain (with permission from the ACC) conservation land of their choice, often in their immediate neighborhood or sometimes elsewhere in Town. Each land steward is provided with a stewardship handbook listing the location of conservation lands, conservation land regulations as well as problem/solution management information. The handbook was updated in 2014 and is available online at www.arlingtonma.gov at the Conservation webpage.

The group held a public meeting in October 2014, where topics of GIS mapping capabilities and the ACROSS Lexington trails program were discussed. The idea of an ACROSS Arlington trails program was also put forward.

In the spring, Cheryl Miller, Land Steward Coordinator, organized a project to identify and remove instances of invasive garlic mustard on conservation lands. Populations of garlic mustard were located and completely or partially removed on four sites. As part of the effort, Cheryl held a workshop on garlic mustard at McClennen Park, during which she, three volunteers, and one interested passerby pulled 52 pounds of garlic mustard! Future plans include identification and removal of black swallow-wort and vines (such as oriental bittersweet and English ivy), which are smothering trees.

Mt. Gilboa – A new message section was added to the kiosk by our land steward Suzanne McLeod where people can share nature haikus. New entrance signs were created and put up late fall of this year by Trevor Brown, Eagle Scout.

Arlington's Great Meadows (AGM) – In 2014, the Friends of Arlington's Great Meadows (FoAGM) continued their work enhancing the natural habitat and improving the visitor experience. This group has now been active for over ten years and more information is available at: www.foagm.org.

The ACROSS Lexington program extended into East Lexington and included parts of Arlington's Great Meadows in its path system. There are two loop trails

C & D which are now well marked and extend to the Whipple Hill Conservation land and the Arlington Reservoir. <http://www.lexingtonma.gov/selectmen/committee/acrosslexington.cfm>

The trail markers, entrance signs and bikeway kiosk were updated as part of Liam Lanigan's Eagle Scout project. FoAGM continued with other regular maintenance including replacing broken and rotting boardwalk treads.

To maintain the upland entry meadow, FoAGM continued the mowing program. The work was done in the early fall to avoid interference with nesting birds and to minimize the impact on wildflowers.

FoAGM continue efforts to clear and maintain an approximately 100-yard stretch of AGM along the Minutemen Bikeway that had become densely overgrown with the invasive plant Japanese Knotweed. Over the last ten years, with volunteer labor and purely mechanical means, they have succeeded in keeping this area mostly knotweed-free, preserving a stunning view of the Meadows from the bikeway.

Meadowbrook Park - New entrance signs were created and posted by Trevor Brown, Eagle Scout. In May 2014, stewards, ACC members, and other volunteers carried out a cleanup of the conservation area. This park collects many items that wash down Mill Brook each year.

Mystic Lakes-Mid-Lakes Fishway – Herring and eel were counted by volunteers in the spring of 2014 where the Mystic River Watershed Association estimated that 239,059 (+/- 37,288) fish migrated through the dam's ladder, an increase in the count of the previous year.

Mystic River Oil Spill Cleanup - During 2014, the ACC actively participated in review of environmental data and reports submitted to the MassDEP that evaluated the impact of the Mystic River Oil Spill (which occurred in 2013) on the river environment. The Commission met with the Licensed Site Professional (LSP) from Clean Harbors, who was in charge of the cleanup, for additional information, which ultimately led to the determination that the cleanup had proceeded to completion such that the oil spill was no longer causing conditions that are a significant risk to public health or the environment. EkOngkar Khalsa, Executive Director of the Mystic River Watershed Association, expressed his thanks to the Commission for the care in which they reviewed the cleanup and NRD assessment process.

Summer Street Woods Conservation Area – The ACC, with the Arlington Land Trust, holds a Conservation Restriction over the approximately eight acres of parks and woodlands resulting from the recent redevelop-

COMMUNITY DEVELOPMENT

opment of the former Symmes Hospital site. The ACC with the ALT worked to resolve issues remaining from the construction of the housing and assisted living projects.

2015 Goals and Beyond

The ACC will continue to encourage, support and assist the various volunteer and environmental advocacy groups that are dedicated to preserving the Town's precious conservation lands and other open spaces within its immediate borders as well as those directly adjacent to it. These groups include, among others: Arlington Land Stewards, Arlington Land Trust, Open Space Committee, Friends of Arlington's Great Meadows, Mystic River Watershed Association, and the Massachusetts Association of Conservation Commissions.

The ACC will continue to monitor the Conservation Restrictions it has in Town at the Summer Street Woods, Elizabeth Island, and Brantwood Street.

The ACC has formed two new working groups to organize efforts and analysis: the Waterbodies Assessment group and the Summer St Conservation Land group.

The ACC is leading a coordinated effort of the Town of Arlington, DCR, and the Mystic River Watershed Association in a Grant Application for a storm water restoration project on the Arlington side of the Upper Mystic River in response to the MassDEP NRD from the Mystic River oil spill settlement.

Thanks

The ACC sincerely thanks all individuals and organizations that contributed directly or indirectly to the activities of its fiftieth (50th) year.

Many special thanks go to the scores of volunteers who came out for cleanup projects, assisted as land stewards or participated in the many Friends groups that work to preserve our natural resources and heritage.

OPEN SPACE COMMITTEE

Arlington's Open Space Committee (OSC) was established by Town Meeting in 1996. Members are appointed by the Town Manager and include concerned citizens and representatives of key Town departments and commissions. The committee meets monthly to exchange ideas and discuss ways to protect and maintain the Town's open space and recreation resources. The committee serves an oversight function but does not have direct management responsibility for Town properties. Its main purpose is to enhance communication and coordination among those entities that do have ownership and management authority. In addition, the OSC seeks to raise broad-based community

concerns and to advocate for the protection, stewardship, and appropriate uses of the Town's open spaces.

Open Space and Recreation Plan:

The committee's primary responsibility is to prepare and monitor the Town's official Open Space and Recreation Plan, review its provisions and goals, and document accomplishments. The current Plan originally covered the period 2007–2012, as approved in December 2007 by the Massachusetts Executive Office of Energy and Environmental Affairs (EOEEA) Division of Conservation Services (DCS). In February 2010 the state approved the two-year extension of an amended Action Plan (Chapter 9) through 2014.

During most of 2014, the committee members worked on updating the entire Plan to cover the period 2015–2022. In January 2014 the committee, through the Department of Planning and Community Development, submitted a request for CDBG funding to hire a consultant to help prepare the final report that will be submitted to the state for approval in early 2015. The CDBG request was approved by Town Meeting in May, and Ralph Willmer of the planning and design firm VHB was commissioned to assist the committee, as he did in 2007 for the current Plan.

One of the outreach efforts used to obtain community input for the new Plan was the Vision 2020 annual survey distributed with the Census mailing in January 2014. The featured questions asked about public awareness of some of the Town's smaller and lesser-known open spaces, reasons for visiting open spaces or not, perceptions about which open space and recreation resources are adequate or not, and preferred means of learning about these resources and related programs. Another key source of new information was the Town's Master Plan process, which held numerous public meetings and includes chapters that document open space and natural resources and public facilities and services, including recreation. In addition, Adam Kurowski, the Town's director of GIS and systems analyst, prepared many new town-wide maps and specific maps of key open spaces based on the new GIS database.

Printed copies of the current 2007–2014 Plan are available in the Robbins Library, Planning Department, Town Clerk's office, and certain other Town offices. The entire Plan is also available on the Town website at <http://www.town.arlington.ma.us/town-governance/all-boards-and-committees/open-space-committee/open-space-plans>. The new Plan for 2015–2022 will be posted online after it is approved.

Other Activities:

The committee continued to monitor and contribute to a wide range of open space projects and activities that affect the Town and its residents' quality of life,

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including: endorsement of the Community Preservation Act, which will offer a new source of funds for open space and recreation resources; support for the state Department of Conservation and Recreation's completion of the Alewife Brook Greenway Path as part of the larger Alewife Reservation Master Plan; and the continued maintenance of the Wildlife Habitat Garden at the Arlington Reservoir. As a result of the Vision 2020 survey, the committee worked with staff of the *Arlington Advocate* to publish a series titled "Hidden Gems," which included maps and information about some of the lesser-known Town properties that were highlighted in the survey, such as Meadowbrook Park, Hill's Hill, Mt. Gilboa, and Cooke's Hollow.

Other timely issues addressed by the committee during 2014 included active participation in the Planning Department's Town-wide Master Plan process; various invasive plant and water bodies projects, such as the management of phragmites in Spy Pond and harvesting of water chestnuts in the Reservoir; the establishment of a new community farm at Busa Farm in Lexington, adjacent to the Arlington Reservoir and other Town-owned open space; and expansion of the ACROSS Lexington trail system into Arlington's Great Meadows and the Reservoir, in coordination with the Conservation Commission. The redevelopment of the Symmes site includes nearly nine acres of public open space in two landscaped parks and a woodland area that are accessible to all residents and are protected under a conservation restriction managed by the Arlington Land Trust and the Town's Conservation Commission.

Ongoing open space concerns include the status of the Mugar property in East Arlington due to potential flooding and traffic problems if the land were to be developed; the loss of public access at the Arlington Catholic High School practice field due to expanded fencing around new artificial turf; and improving maintenance of and access to all Town open spaces in general, for all ages and abilities. The committee's previous work on researching and raising awareness about Mill Brook and the possibility of enhancing that natural resource corridor has been adopted as a priority by the Arlington Redevelopment Board and is featured as a recommendation in the Master Plan.

As part of its community education goals, OSC participated in EcoFest in March and Town Day in September, as it does each year. The OSC booths displayed maps of local open spaces, copies of the Open Space and Recreation Plan and the Mill Brook report, flyers about invasive plants and the Conservation Commission's Land Stewards Program, and a sign-up sheet for residents interested in getting more involved.

Goals for 2015:

Following completion and distribution of the 2015–2022 Open Space and Recreation Plan early in

the year, the committee will begin to work on a few new projects, including expanded use of the Town website to disseminate the new maps and other information about local open spaces and recreational facilities. Members will continue their collaborations with other Town entities and community groups to advocate for the proper maintenance and management of the Town's valuable open space and recreation resources. In particular, members will work with the Master Plan Advisory Committee and Planning Department to ensure that open space and recreation recommendations are fully incorporated into all future Town planning.

TRANSPORTATION ADVISORY COMMITTEE (TAC)

The goal of the Transportation Advisory Committee (TAC) is to improve the quality of life in Arlington by improving safety, mobility, and access for people using all modes of transportation, and contribute to improving the environment and public health. In this effort, the TAC works closely with the Arlington Police Department's Traffic Division, the Public Works Department, and the Planning Department, along with the Arlington Schools and Arlington Bicycle Advisory Committee.

The Traffic Authority for Arlington is the Board of Selectmen. The TAC was established by the Board of Selectmen 2001 to advise them on transportation matters. Resident and business members of the Committee at the end of 2014 were: John Hurd (Chamber of Commerce), Melissa Laube, Jeff Maxtutis (Vice Chair), Marjorie Moores, Howard Muise (Chair), Jeanette Rebecchi, Scott Smith, and Town Staff members Officer Corey Rateau (Police), Wayne Chouinard (Public Works), and Laura Wiener (Planning, Committee Secretary). Seth Federspiel, Cary Conrad and Victor Rivas are Associate (non-voting) members.

Major Activities

Arlington Schools: Working with the Safe Routes to Schools program, the TAC continues its multiyear plan to improve pedestrian safety around schools. Phase 1, providing inexpensive safety improvements (paint and signs) for the public elementary schools, is complete. This effort included designating and improving preferred walking routes, reducing conflicts between students and autos during drop-off and pick-up periods, and designating 20 MPH School Zones. Phase 2 is underway and requires more expensive infrastructure improvements such as adding or repairing sidewalks and wheelchair ramps along the preferred walking routes and improving traffic flow for drop-off and pick-up. Also underway is an effort to improve the pedestrian environment and traffic flow around the Ottoson Middle School.

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Crosswalk Flag Program - TAC continued to maintain the pedestrian crossing flag program near elementary schools, to provide more visibility for students crossing busy streets on the way to school. The program has expanded to a total of eight locations around town. The program is now being funded by the Arlington Schools. TAC also developed Flag Program Guidelines for determining new locations this year.

Arlington Center Safe Travel Project - Working with the Planning Department, DPW and the Arlington Bicycle Advisory Committee (ABAC), the Town will receive funds from MassDOT to improve connection of the Minuteman Bikeway through Arlington Center, as well as improving safety and mobility for motorists, cyclists and pedestrians at the intersection of Route 60 and Mass Ave. Goals include providing a safe and visible bikeway connection through the intersection, reducing the crossing distance for pedestrians, and reducing congestion and wait time for vehicles. Project design was completed this year, with construction anticipated to begin in 2015.

Jason Street Cut –Through Traffic, Phase 1: TAC coordinated with neighborhood residents and held a public meeting to present existing transportation conditions and identify issues and potential solutions. Phase 1 recommendations that have been implemented, including additional parking, crosswalk, and intersection signage and crosswalk pavement markings. Phase 2 is now underway and will identify additional infrastructure improvements on Jason Street.

Lake Street Corridor Recommendations - TAC completed a comprehensive analysis of the Lake Street Corridor and submitted a report to the Selectmen in December. The recommendations include providing a new signal at the Bikeway coordinated with the existing signal at Brooks Avenue; signal improvements at Brooks Avenue; signage and pavement markings; handicap access improvements; and vegetation maintenance. The TAC will be discussing the recommendations with the Selectmen in early 2015.

Lowell Street Improvements - The TAC along with the DPW and APD implemented additional safety improvements on Lowell Street adjacent to the Town Reservoir. These included new pedestrian crosswalk signs, traffic warning signs, reflectorized sign posts, and pedestrian flags. The TAC is currently working with the neighborhood to evaluate additional measures to reduce traffic speed and improve safety in this area.

Reports

TAC studied and adopted recommendations to the Board of Selectmen on the following:

Jason Street Cut-through Traffic, Phase 1
Stop sign at Prospect and Hillside
Four way stop at Gray and Oakland
Lake Street Corridor Recommendations
Downing Square Signage

BICYCLE ADVISORY COMMITTEE

2014 was a banner year for bicycling in Arlington. As a bronze-level Bike Friendly Committee, we continue to see increased interest in bicycling for both transportation and recreation. The Minuteman Path is as popular as ever, the bike racks at Alewife Station are packed (primarily with bikes from Arlington residents), bike racks at the Hardy and Thompson schools are packed and more and more bicycles can be seen parked in Arlington Center, the Heights and in East Arlington. It was also a banner year for new infrastructure as the Mass Ave Corridor project finally began, bike lanes or shared lane markings were striped on Mass Ave from the Center to the Lexington Town Line, and the Arlington Center Safe Travel project reached the final design stage.

Throughout the year, the Arlington Bicycle Advisory Committee (ABAC) worked hard to improve awareness and safety of cycling. ABAC worked on the following issues and projects:

- ABAC received the completed report on the project “Navigating the Minuteman Commuter Bikeway”, which was prepared for the Towns of Arlington, Bedford and Lexington by Toole Design Group.
- The Tri-community Bikeway group has met twice and is working to unify policies and cooperative efforts along the Minuteman Commuter Bikeway. We discussed responses and implementation strategies for Navigating the Minuteman Commuter Bikeway Report. In particular, a working group was established to determine the types of signage needed along the bikeway. Also discussed were the various tools available to communicate to users of the Bikeway with regards to issues such as hazards (such as snow and ice) and Bikeway closures due to construction work.
- ABAC has established a working relationship with Arlington’s new COBWEB police detail. We feel that this is an important step forward to help improve the relationship between cyclists, pedestrians and other roadway users.

ABAC received support from Boston law firm

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Breakstone, White & Gluck PC to hand out bike helmets for children; this was done at school bike education programs, at Town Day at the ICanShine bike camp and at a bike safety workshop for 4th-5th graders at the Thompson School. We feel that the promotion of safety is a key issue for ABAC to concentrate its efforts on. This year we will again be handing out 100 free helmets to kids at Town Day thanks to the generosity of Breakstone, White & Gluck PC.

We again held our annual events to promote bicycling:

BikeArlington Tour - which this year was well attended because of good weather and effective promotion. We were happy to be accompanied by one of the Selectmen and his family and have the assistance of an officer from APD.

Town Day - we again manned a booth at Town Day and talked to many people about cycling in Arlington and discussed many of the issues that come up every year. This was in addition to handing out free bike helmets for children.

Winter Social - our annual winter bike social, held at the Arlington Center for the Arts, provided a good opportunity to meet old friends and interact in an informal setting with like colleagues from Arlington and surrounding communities.

Bikeway Cleanup - In Spring 2014, we organized a bikeway cleanup. From this event, we have prepared a list of possible locations of trash receptacles along the Bikeway.

Bikeway Counts - ABAC members also supported the Boston Metropolitan Planning Organization bicycle counting program with several counts conducted on the Minuteman Bikeway in Arlington.

Members of ABAC have worked with TAC to create road-marking guidelines for DPW's Engineering Division.

During National Bike Month in May, ABAC members participated in "Breakfast on the Bikeway" with the 128 Business Council.

ARLINGTON HOUSING AUTHORITY

The Arlington Housing Authority is proud of its distinction of being the largest single provider of affordable housing in the community.

The Arlington Housing Authority manages 1,156 housing units: 520 units for elderly and/or residents with disabilities, 180 units designated for family housing, a home for 13 mentally challenged residents, and 422 vouchers that help participants live in privately-owned dwellings throughout the community.

The Authority is a quasi-governmental agency that

administers these programs sponsored by the state or federal government. Properties owned by the Authority are exempt from local property taxes, yet the Authority annually pays the maximum "in lieu of" taxes as allowed by state statute.



Board of Commissioners

The Board of Commissioners of the Authority is the policy making body of the agency. The five members of the Arlington Housing Authority's Board of Commissioners are: *Chairman*, Bridgett James, *Vice-Chairman*, Nicholas Mitropoulos and *Members*, Richard B. Murray and Gaar Talanian, Daniel Brosnan

The Executive Director, John J. Griffin, is appointed by the Board of Commissioners and manages the day-to-day operations of the Authority.



Daniel Brosnan



Nick Mitropoulos



Bridgett James



Richard Murray



Gaar Talanian



John J. Griffin,
Executive Director

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Year in Review

In 2014 the AHA continued modernization work to all of its buildings, as well as the continued expansion of its tenant services support programs, and worked on creative partnerships with many housing groups and service providers in the community. The Arlington Housing Authority continues to utilize all funding resources provided through federal, state and local sources. It is considered a top performer by HUD and state agencies for their ability to work with other agencies, organizations and contractors to design, bid, award and complete projects that increase the value of its portfolio as well as provide necessary improvements that benefit all residents.

Below are a few highlights of successful projects at each building.

Cusack Terrace

Modernization projects that were completed during 2014 included replacement of all the old smoke detectors with new hard wired smokes. All the kitchen stoves were replaced with new, energy efficient models. Dumpsters were replaced at the site and new carpeting was installed in the common areas. Residents also received new gym equipment to assist with living a healthy and active lifestyle.

Current projects include replacing an old generator with a new efficient system and replacing windows. These projects are within the AHA goals of creating more energy efficient buildings. This will lead to reduced costs, and increased value as well as an improvement to resident's lives.

Chestnut Manor

Modernization projects that were completed during 2014 include replacing the roof and replacing all old smoke detectors. Residents also received new gym equipment to assist with living a healthy and active lifestyle. Current projects include designing and building a new handicap access ramp at the front of the building. This ramp will also include a new patio and landscaping for the tenants. Future projects for Chestnut Manor include parking lot repaving and interior improvements to units such as kitchen and balcony upgrades.

Winslow Towers

Modernization projects that were completed in 2014 include upgrading the laundry room, replacing the mailboxes, and updating the smoke detector system. Residents also received new gym equipment to assist with living a healthy and active lifestyle. Upcoming projects include replacing the roof, upgrading the elevator, and replacing the generator to a more energy efficient system.

Drake Village and the Hauser Building

Modernization projects that were completed in 2014 include site work, paving and dumpster replacement. Residents also received new gym equipment to assist with living a healthy and active lifestyle. Upcoming projects include replacing the roof, and interior unit work including updating kitchen and baths, and windows. These will result in lower energy costs and an improvement to the comfort and safety of our residents.

Menotomy Manor

Modernization projects that were completed in 2014 included the continued site work featuring new paving and landscaping across the development. Current projects include replacing all smoke and carbon monoxide detector systems and converting the hot water systems to new efficient models.

Community Partnerships

The AHA staff continues to work closely with the Local Tenant Organizations that are represented at each building. They meet monthly and are able to communicate any ideas, concerns, or issues to staff. It also allows the staff to receive input on future projects or funding opportunities. The LTO's are a vital part of each building. They host parties, activities, coordinate food delivery, among other important tasks.

The Authority continued to take advantage of the Community Work Program (CWP) sponsored by the Middlesex Sheriff's Office. Under the supervision of correctional personnel, inmates assisted the AHA maintenance staff in its spring and fall cleanup efforts.

Minuteman Senior Services continues to be a successful partnership between the AHA. They provide numerous services to our residents including, health education, food delivery, home care, nursing, among others.

The Arlington Boys and Girls Club and Fidelity House continued afternoon programs in our Menotomy Manor Development that provides homework help, games, and programs for our young residents of Menotomy Manor. This program has been extremely successful, with a large number of residents participating.

The award winning evening program, Operation Success, continues to be a major factor in improving grades by providing homework help and guidance for the residents of Menotomy Manor. Janet Maguire and Peggy Regan run this program with a large group of young volunteers.

The continued partnership between the AHA and the Arlington Police Department has had a positive effect on the residents and neighbors of Menotomy Manor. The AHA continues to see a large decrease in crime and expanded services to the area. The AHA and police held their annual National Night Out Cookout during the summer.

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The Arlington Housing Authority Board would like to thank all our partners for their hard work and we look forward to many new and exciting ideas being put into action in the coming year.

Challenges Ahead

The Authority has been successful in maintaining building operations and looks forward to the coming years in expanding our programs and modernizing our buildings. While the AHA applies for all funding opportunities available, and utilizes 100% of the funds received, there is still a great deficit in the funding needed to ensure optimal quality of life for our residents. Also, the need for low income housing seems to only grow each year and the AHA does its best to provide as much adequate housing as possible. We will continue to meet the demand of our waiting list and aging portfolio with the resources we are provided in creative and innovative ways.

Because the AHA serves the lowest of income residents, 95% of them would not be able to afford the rent in the new affordable housing units being constructed in Town. On our current waitlist, over 80% of the applicants have income below \$10,000 and many receive only temporary assistance in the amount of \$3,000 per year. We greatly appreciate the efforts from the Town of Arlington in awarding us funds to continue to serve its neediest population.

Administrative Services

Waiting lists for state-aided elderly/disabled and family public housing are open. Interested parties can find applications on our website, requesting by mail or in person at the office. The AHA continues to be a member of the MassNAHRO Centralized Section 8 Wait List program. Arlington residents or those who work in town are given a preference on all housing program waiting lists.

The AHA's website, www.arlingtonhousing.org provides valuable information to those wishing to learn more about the AHA and its programs.

You may also become a fan of the Arlington Housing Authority on Facebook and Twitter.

Wait Lists

A waiting list update was conducted at the end of 2014 for our state public housing applicants, thus the numbers are less than previous years.

State-Aided Elderly/Handicap One Bedroom Units

Arlington Applicants:	83
Non-Arlington Applicants:	<u>177</u>
Total	260

State-Aided Family 2-Bedroom Units

Arlington Applicants:	40
Non-Arlington Applicants:	<u>105</u>
Total	145

State-Aided Family 3-Bedroom Units

Arlington Applicants:	11
Non-Arlington Applicants:	<u>52</u>
Total	63

Section 8 Wait List

Arlington Applicants:	*626
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**Because Arlington is on a centralized wait list, the Section 8 wait list is extremely long; therefore, only Arlington residents are listed for this program.*

State Program Rents

Average Elderly/Handicap Monthly Rent: (includes utilities)	\$406/month
Average Family Monthly Rent: (tenant pays utilities)	\$588/month

Acknowledgments

The Arlington Housing Authority would like to thank all its employees for their dedication throughout the year.

VISION 2020

About Vision 2020

Vision 2020, established by Town Meeting in June 1992, is a committee of the Town of Arlington charged to "create, implement, monitor, and review methods for town-wide participation in the Vision 2020 process." The process brings together residents, Town employees and Town leaders to study ideas for creating the community envisioned in the Town Goals enacted by Town Meeting in 1993. The Standing Committee oversees projects of volunteer task groups that work in support of the goals and creates an annual survey to obtain data that Town entities can use for planning. Results of the survey are provided to Town Meeting and posted on the website.

Vision 2020's task groups support goals related to: Business, Communication, Community and Citizen Service, Culture and Recreation, Diversity, Education,

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Environment, Fiscal Resources, and Governance. Task group information can be found at <http://www.arlingtonma.gov/vision2020>.

Notable Activities

2014 was a year of change and achievements for Vision 2020. For the first time, the annual Town Survey had a thirty-four percent return rate—6,536 completed surveys—and a streamlined approach to early analysis of responses allowed participating organizations to take actions based on the information collected before Vision 2020's report was presented to Town Meeting in May.

In addition, Vision 2020 requested and received a small budget that allowed us to print materials for meetings and events, pay fees for Town Hall use, reimburse Task Group leaders for out-of-pocket expenses, replace aging equipment, and pay for unanticipated operating costs. Use of the organization's event tents increased as Task Groups expanded outreach by attending more Town fairs and events.

Annual Vision 2020 Survey

The 2014 Vision 2020 Annual Survey, "Help Shape the Future: Arlington's Library, Open Spaces, and Household Waste Programs" was mailed to every household as an insert to the Town's Annual Census mailing in January. As the response rate has increased, Vision 2020 focused on developing procedures to make question development a collaborative, interactive process with the Town organizations involved to ensure well-defined goals and efficient reporting of the results. Vision 2020 worked with three town organizations that were either developing long-range plans or fulfilling a State-mandated planning requirement: the Arlington Library, including Robbins Library and the Fox Branch Library; the Open Space Committee, and the Department of Public Works-Household Waste Program.

Some data and comments were available to organizations within weeks of the initial survey returns. This enabled them to use the data early in their planning efforts and to take actions in response to incoming comments from survey respondents. Survey results helped each group enhance planning, validate their responses to community needs, and take action where needed. Examples of early applications of the 2014 survey findings appear in the *2014-15 Recycling and Trash Guide*, in the minutes of the Library's presentation at the 2014 Town Meeting, and in Open Space articles in *The Arlington Advocate*.

Household responses received by March 17, were summarized and reported to Town Meeting, Town officials, departments, and Board of Selectmen. The summary report of the 2014 survey follows this section of the Annual Report; full analysis can be found on the Vision 2020 webpage arlingtonma.gov/vision2020.

Additional Activities

- With the Arlington League of Women Voters, co-sponsored the annual Candidates' Night program.
- Sponsored Warrant Article 39 (Water Bodies Fund) for the 2014 Annual Town Meeting to appropriate \$50,000 to the Town's Water Body Fund for the maintenance, treatment, and oversight of the Town's water bodies.
- Spy Pond and Reservoir Committees worked with the DPW and Conservation Commission to continue efforts to remove water chestnuts from the Arlington Reservoir, and plan for the ongoing management of Arlington's water bodies
- At Town Day, used demonstrations, calendar sales, and interactive activities to inform and educate the public about Arlington matters, and to attract new Task Group members. Diversity, Fiscal Resources, Governance, Public Art, and all Environmental Task Groups were represented.
- Continued organization improvement activities including development of procedures and guidelines for Vision 2020's major activities/events, development and implementation of Vision 2020's first budget, discussions about the long-term goals of Vision 2020 and improvements in processes and outreach efforts.

Diversity: The Task Group meets regularly during the year to engage residents on a wide range of issues and provides ongoing leadership to the Superintendent's Diversity Advisory Committee, advocating for recruiting, employing and retaining staff of color in the Arlington Public Schools.

The We Are Arlington Conversation series, initiated last year, continued in 2014 to provide forums for exploration and discussion of sensitive diversity topics: "We are many races," "When faced with injustices,"—in collaboration with Arlington Reads Together events at Robbins Library—"We are many spiritualities and faiths," and "We are many social classes." Conversations employed a variety of formats for dialog; attendance ranged from 26 to 30.

At Town Day, invited children to create mandalas with colored rice and offered a diverse array of finger puppets to visitors to the booth.

As part of expanded outreach and publicity during the year, Co-chair Bonie Williamson and past Co-chair Miriam Stein discussed the purpose of the Task Group and its work in an interview on ACMi Cable TV.

Because of disturbing events in Ferguson, Mo., and Staten Island, N.Y., Diversity opened its December meeting to other groups concerned with social justice,

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the Police Chief, clergy, and concerned residents to discuss what steps town groups might take together to address issues raised by these events. After identifying expectations, concerns, and goals for a series of responses, the group decided to hold a peaceful sidewalk vigil on Sunday, December 14. Vigil planners, from Diversity and several other town organizations, worked with Chief Ryan to plan a peaceful event, inform the wider community, and assure the safety of those who would participate. An estimated 400 people attended the vigil, which included sign-making at First Parish Unitarian Universalist where Arlington Police Department officers met residents. Stories and video clips about the vigil appeared in local press, the Boston Globe, Channel 5 TV, and Youtube. Town groups planned to collaborate on next steps in taking actions and offering events to address needs.

Governance: Presented an Orientation for New Town Meeting Members, led by Town Moderator John Leone.

Fiscal Resources: The Task Group researches topics and reports results and recommendations to the appropriate department or officials. In 2014 the following topics were addressed:

Financial Sustainability – The group is currently undertaking review of commercial land assessments to insure that commercial land values are both consistent and in line with residential land values in town. The review will continue during 2015 and will include analysis of using development to decrease Arlington's structural deficit.

Financial Transparency – Reviewed the FY2014 Town's Financial Plan and provided written and verbal comments to the Manager's office. This process served to educate task group members on this and related financial documents. The plan is to review Town Financial Plans on a bi-annual basis to insure that this excellent document continues to improve.

Arlington Visual Budget – Reviewed the Arlington Visual Budget online tool and provided written and verbal comments relating to clarity and usefulness. The goal is to review and comment on these materials on a bi-annual basis.

Financial Organization – Resumed our periodic review of the Town's Financial Organizational Structure, an issue the group has raised many times. The recent upheaval in the Assessor office and Board of Assessors makes the review timely. It is expected that analysis of this complex topic will continue during 2015.

Arlington's Master Plan – Reviewed and provided written comments with a focus on smart growth promoting zoning and developmental aspects on the initial and revised drafts of the master plan document.

Warrant Article Presentation Order – With an

eye to improving the functioning of town meeting, the group proposed revision of the order in which warrant articles are taken up during town meeting. The concept was to have perfunctory and citizen sponsored articles be among the first ones taken up by the body thereby permitting the meeting to get its processes fully 'established' before moving onto more substantive matters. The plan is to revisit the issue in 2015.

Education: The Task Group was re-launched in February with a broad goal to work with Town Leaders, School Committee members and School Administrators to develop policy ideas that advance Arlington Public Schools.

Projects during the year included hosting School Committee Member Jeff Thielman and Arlington Education Association President Linda Hansen at meetings, enjoying a dedicated tour of the high school led by Superintendent Bodie, and interviewing the district math coordinator to understand new initiatives being implemented in the schools. The committee collaborated with School Administrators and School Committee members in developing questions for the 2015 Vision 2020 Survey and a separate survey of parents done by the school district.

Arlington Public Art (APA): The Committee began the year with a retreat featuring Cecily Miller. Miller was Executive Director of two highly regarded arts organizations in the Boston area, and she developed a wide variety of imaginative programming designed to celebrate the distinctive character and culture of two fascinating, and very different, places: the city of Somerville and historic Forest Hills Cemetery.

APA forged new territory this year with a temporary public art exhibition in a local park. Art Rocks Mentotomy was sponsored by Arlington Recreation, a very fortuitous collaboration for APA. The exhibit featured ten works of art by local and regional artists, and was on view 24/7 during the month of May.

The first phase of the Transformer Mural Box project began over the summer. Six electrical transformer boxes in prominent locations in Arlington Center were fancifully painted by artists. Phase II will take place in the summer of 2015 when six more boxes will be creatively transformed.

In July APA held the third annual Chairful Where You Sit event that featured more than 100 chairs created by community members and purchased for \$100 each by supporters. The event raised \$9000 and allows the Committee to make new connections and strengthen and build on existing support for public art in Arlington.

Reservoir Committee: The Wildlife Habitat Garden had its fourth growing season. Some plants such as the grasses did very well and needed thinning, while a few

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bare spots needed more plantings. The Committee had a number of workdays and help from many volunteers at those events and on their own. A new kiosk was added to the garden area to provide more information about the plants and animals in the garden. The garden is for the entire community. The Committee welcomes schools, recreational groups, and others to participate in its growth.

The “island” in the parking lot was planted with a number of new or transplanted shrubs and wildflowers. A major project with the help of many volunteers from a local Mormon congregation, was the cutting back of the invasive Japanese Knotweed along the path from the parking lot to the garden to make the area more open and inviting. A possible future project is clearing the wooded area along Lowell Street next to LexFarm which is currently overrun with many invasives.

Water chestnut harvesting continued in the summer under the management of DPW. In future years, the volume should be less because the harvesting removes the seeds that produce new plants. This work was funded by the Arlington Water Bodies Fund, as approved by Town Meeting. However, the Committee sponsored additional hand harvesting to clean up along the edges near the southern end near the habitat garden and similar work is likely to continue in future years.

More information about the projects, along with photos, can be found at the Reservoir website: <http://www.arlington2020.org/reservoir/>.

Sustainable Arlington: The Committee encourages environmental awareness on the part of residents and Town government. Two members serve on the Town Manager’s Energy Working Group. Special projects this year:

- Coordinated planning for the well-attended EcoFest 2014, “Rethink Recycling! Reduce, Reuse, Repurpose,” (650+ attendees)
- Began planning for EcoFest 2015, “Energy-wise: Sparking Local Solutions,” March 7, 2015
- helped Arlington’s True Story Theater obtain an Arlington Cultural Council grant to support a performance connected to EcoFest 2015
- Collaborated with True Story Theater and Food Link on a performance called “Stories of Food”
- Co-sponsored Spring and Fall classes at Arlington Community Education focusing on soil health, environmentally supportive gardening and lawn care practices, and growing your own food (edible gardens)
- Publicized Alewife Flood Plain flooding issues, including the potential flooding impacts of clear-cutting the adjacent Silver Maple Forest in preparation for a 300-unit building project.

Spy Pond Committee: The path between Rt. 2 and Spy Pond is frequently used by dog walkers, fishermen, bicycle commuters, explorers, and around-Spy Pond-walkers. On Trails Day, the Committee and the Appalachian Mountain Club installed steps from the stone bench to the lakeshore. The project will be finished next year. A new fence was built around the outfall structure between Spy Pond and Little Pond in cooperation with MassDOT.

The Committee held a June barbeque to honor Nancy Flynn at for her many years of service through the Spy Pond Association. In 1960, the Association worked with the Department of Health to clean up the pond after many years of decline. Flynn’s archives provided a fascinating view into Spy Pond history.

The Sonar treatment in 2013 helped keep the pond free of surface weeds. A clean pond was particularly important to the Arlington Belmont Crew who won the State Championship.

A few other items of note: Kate Barvick filmed the co-chairs for her presentation on Spy Pond; Ottoson students, Kate and Ella, presented their proposal for Sodium Chloride/Calcium Chloride pre-mix; at EcoFest, the Committee auctioned a pair of curbing stones from the Symmes property; volunteers distributed a redesigned fertilizer flyer to 3000 households; planning began for the Family Fun Day and Spy Pond Splash on May 30, 2015.



Reservoir Garden Volunteers April 2014

- Participated in Sustainable Middlesex, a regional group of community sustainability organizations exchanging information and resources related to mitigating and adapting to climate change

Special Recognition / Leadership Changes

Vision 2020 thanks all the volunteers who help support and achieve the Town Goals. The Standing Committee is especially grateful to Josh Lobel and Joey Glushko for their significant and outstanding contributions of time and talents to the production and analysis of the Town Census Insert Survey over many years. Their many hours of work have been vital to the survey effort.

Out-going Vision 2020 Co-chairs Brucie Moulton and Mary Harrison conducted discussions with Task Group Chairs to learn how they saw Vision 2020's work currently and in the future, to determine needed changes in organization operations, and outline the qualities and abilities needed in new leaders. This information drove the development of a Co-chair job description and request for applicants, which were sent to Standing Committee Members, Town leaders, and the Arlington Advocate. Juli Brazile assumed leadership in July. Outgoing Co-chairs provide consultation and assistance as requested.

Bonie Williamson became Co-chair of Diversity Task Group.



To: Town Meeting Members and Town Officials

From: Vision 2020 Standing Committee and Task Groups
Co-Chairs: Brucie Moulton and Mary Harrison
Adria Arch, Brad Barber, Kathleen Bodie, Claire Carswell, Adam Chapdelaine, Joe Connelly, Dan Dunn, Andrew Fischer, Bruce Fitzsimmons, Danuta Forbes, David Garbarino, Joey Glushko, Leba Heigham, Jane Howard, Gordon Jamieson, Elizabeth Karpati, John Leone, Josh Lobel, Gail McCormick, Cheryl Miller, Angela Olszewski, Stephen Ricci, Michael Stern, David White, Bonie Williamson

Date: May 7, 2014

Subject: Vision 2020 Report to the 2014 Annual Town Meeting

The Vision 2020 Standing Committee and its Task Groups are pleased to present this report on their projects and activities for 2013, Warrant Article 39, and the 2014 Annual Survey, "Help Shape the Future: Arlington's Library, Open Spaces, and Household Waste Programs." Complete survey results and analysis will be available on the Town website this summer. Initial data tables follow this introduction.

Details of the work Vision 2020 has performed on behalf of the Town of Arlington during 2013 appear in:

- The Town's 2014 Annual Report, pages 96-105, which briefly reviews Vision 2020's history, describes specific Standing Committee and Task Group accomplishments in 2013, and includes results of the 2013 Vision 2020 Annual Survey, "Collaborative Arlington: Exchanging Information, Working Together." Findings from that survey have been cited in recent online discussions about pre-Town Meeting Community meetings.
- The Finance Committee's Report to the 2014 Annual Town Meeting, which shows their recommended vote for Warrant Article 39 (Water Bodies Fund) and the inclusion of Vision 2020 in Warrant Article 35 (Appropriation/ Committees and Commissions).

Vision 2020 is in transition as an organization. Its reexamination of its purposes, processes, and leadership structures continues during 2014. The 2014 town survey is a successful example of a new Vision 2020 process. The survey focused on three town organizations -- the Library, Open Space Committee, and the DPW -- that are engaged in long range planning. Vision 2020 collaborated with these organizations to develop survey questions and a process for sharing survey findings on a biweekly to monthly basis as surveys came in. Since January, Vision 2020 has been providing comments from the surveys and initial trend data to these organizations.

Underlining the benefits of this approach, Library Director Ryan Livergood said, "The Library is implementing data received from the Vision 2020 survey into our new Strategic Plan. We believe the information we gathered from the Vision 2020 survey will help us to improve the library experience for everyone in our community." Speaking for the Department of Public Works, Charlotte Milan, Recycling Coordinator, said "We can use this information to inform how we improve outreach to residents and continue to build positive recycling habits while reducing solid waste costs for the town." The Open Space Committee has already initiated a series of Arlington Advocate articles which will feature open space sites, starting with those the survey identified as having high percents of "Don't Know About" responses. Ann LeRoyer, Chair of the Open Space Committee, said, "The survey is bearing immediate direct results in terms of community education, and it will be incorporated into the next Open Space Plan for posterity." In addition to providing timely data to the town, this year's survey also achieved a 34% return rate, a Vision 2020 record. Of the 19,383 surveys mailed out with the census, 6,536 completed surveys were returned by the March 17 deadline. We deeply appreciate residents' participation.

As part of its revisioning and revitalization efforts, Vision 2020 has conducted an internal survey, developed a leadership team job description, and initiated a search for new leaders.

COMMUNITY DEVELOPMENT



Vision 2020 Annual Survey Results for 2014

Demographics

Total Responses:
6,536

Precinct

	#	%
Pct. 1	235	3.6%
Pct. 2	310	4.7%
Pct. 3	304	4.7%
Pct. 4	308	4.7%
Pct. 5	272	4.2%
Pct. 6	317	4.9%
Pct. 7	304	4.7%
Pct. 8	347	5.3%
Pct. 9	315	4.8%
Pct.10	318	4.9%
Pct.11	311	4.8%
Pct.12	344	5.3%
Pct.13	290	4.4%
Pct.14	295	4.5%
Pct.15	296	4.5%
Pct.16	286	4.4%
Pct.17	286	4.4%
Pct.18	297	4.5%
Pct.19	317	4.9%
Pct.20	296	4.5%
Pct.21	320	4.9%
No Response	168	2.6%

Household includes children < 18

	#	%
Under 18 yrs	1,933	29.6%

Household includes 18-29 year olds

	#	%
18-29 yrs	1,009	15.4%

Household includes 30-44 year olds

	#	%
30-44 yrs	2,119	32.4%

Household includes 45-54 year olds

	#	%
45-54 yrs	1,708	26.1%

Household includes 55-64 year olds

	#	%
55-64 yrs	1,543	23.6%

Household includes 65-74 year olds

	#	%
65-74 yrs	1,122	17.2%

Household includes 75+ year olds

	#	%
75+ yrs	993	15.2%

Years in Arlington¹

	#	%
<5	1,605	24.6%
6-15 yrs	1,748	26.7%
16-25 yrs	1,028	15.7%
26-40 yrs	872	13.3%
40+ yrs	1,180	18.1%
No Response	103	1.6%

Housing Type

	#	%
Single family	3,347	51.2%
2-family	1,806	27.6%
3-8 unit bldg	351	5.4%
9+ unit bldg	715	10.9%
No Response	317	4.9%

Own/Rent

	#	%
Rent	1,650	25.2%
Own	4,654	71.2%
No Response	232	3.5%

How many people are in your household?

	#	%
1-2 people	3,444	52.7%
3-4 people	2,213	33.9%
5-6 people	321	4.9%
7+people	20	0.3%
No Response	538	8.2%

COMMUNITY DEVELOPMENT

Arlington's Libraries - Robbins Library and the Fox Branch Library

The Library is developing a long-range plan to improve services to the community and to anticipate changing needs.

The %'s shown on this page represent the % of total responses for each question.

How does the survey information benefit the Library?

According to Andrea Nicolay, Assistant Director of the Library, "The timing of the 2014 survey couldn't have been better for the Library because we were in the process of developing our new Strategic Plan just as the valuable Census survey results were rolling in." Director Ryan Livergood said, "The Library is implementing data received from the Vision 2020 survey into our new Strategic Plan. We believe the information we gathered from the Vision 2020 survey will help us to improve the Library experience for everyone in our community."

How likely is it that your household would use these Library services?

	#			%		
	likely	very likely	not likely	likely	very likely	not likely
Check out books	1,512	3,454	1,263	24%	55%	20%
Attend technology/computer trainings	1,049	338	4,578	18%	6%	77%
Use study/meeting rooms	1,509	568	3,888	25%	10%	65%
Download eBooks/eAudioBooks	1,976	1,545	2,447	33%	26%	41%
Use Arlington/regional history resources	1,686	440	3,835	28%	7%	64%
Borrow museum passes	2,294	1,523	2,243	38%	25%	37%
Attend library-sponsored events/programs	2,635	1,015	2,378	44%	17%	39%
Attend book discussion groups	1,165	284	4,502	20%	5%	76%
Use a makerspace with a 3D printer	1,057	413	4,403	18%	7%	75%
Use Library databases	2,110	1,234	2,648	35%	21%	44%
Use Library social media (Facebook, blog)	698	222	5,012	12%	4%	84%
Request an item from another library	1,663	2,414	2,029	27%	40%	33%

How frequently do people in your household use the Library?

		Daily	Weekly	Monthly	Yearly	Never	Just started
In Person:	#	75	1,549	2,331	1,169	1,007	211
	%	1%	24%	37%	18%	16%	3%
Online:	#	106	970	1,494	721	1,997	225
	%	2%	18%	27%	13%	36%	4%

What would increase your use of the library

	#	%
More hours	1,625	14%
Summer weekend hours	2,084	18%
Add. popular materials	949	8%
More entertaining programs	975	9%
Variety of useful programs	1,278	11%
More downloadable content	1,441	13%
Better parking	2,599	23%
Additional locations	413	4%

Has your household used the Library as a place to stay:

	No		Yes	
	#	%	#	%
Warm:	5,728	96%	213	4%
Cool:	4,406	84%	861	16%

COMMUNITY DEVELOPMENT

Open Space Committee

Arlington's Open Space Committee is revising the Town's 2007-2014 Open Space and Recreation Plan to provide more current information and to fulfill a requirement of the State Executive Office of Energy and Environmental Affairs. Many of the Town's recreational areas and large open spaces (such as the Minuteman Bikeway, Spy Pond, Menotomy Rocks Park and Robbins Farm) are popular and well used, but a variety of smaller parks and natural areas are not as well known. To find the location of these parks, go to <http://arlingtonma.gov/maps> and click "Vision 2020 Map of Arlington".

How does the survey benefit the Open Space Committee?

A review of Open Space data showed low use of some sites and high percents of "Don't Know About" responses. To address this, Open Space Committee has initiated a series of Arlington Advocate articles which will feature open space sites, starting with the least known sites. According to Ann LeRoyer, Chair of the Open Space Committee, "The survey is immediately bearing direct results in terms of community education, and it will be incorporated into the next Open Space Plan for posterity!"

The following questions are designed to create better awareness of and access to all open spaces and recreational facilities.

Have any household members visited any of these open spaces?

	#			%		
	No	Yes	Don't know about	No	Yes	Don't know about
Arlington's Great Meadows (in East Lexington)	1,832	2,776	1,434	30%	46%	24%
Meadowbrook Park	2,110	837	2,866	36%	14%	49%
Mill Brook	2,026	1,775	2,044	35%	30%	35%
Cooke's Hollow	1,983	548	3,227	34%	10%	56%
Mt. Gilboa	2,207	901	2,679	38%	16%	46%
Turkey Hill	2,370	1,577	1,926	40%	27%	33%
Ottoson Woods/Crusher Lot	2,306	930	2,539	40%	16%	44%
Summer St. Multigenerational Park	1,912	1,708	2,266	32%	29%	38%
Hill's Hill	1,878	1,117	2,818	32%	19%	48%
Window on the Mystic	1,879	624	3,225	33%	11%	56%
Alewife Greenway Path	1,575	3,595	861	26%	60%	14%
Reservoir Path and Wildlife Habitat Garden	1,598	2,623	1,730	27%	44%	29%

Does the Town have an adequate # of these resources?

	#		%	
	No	Yes	No	Yes
Children's playgrounds	495	4,864	9%	91%
Tennis courts	1,334	3,685	27%	73%
Neighborhood parks	922	4,526	17%	83%
Natural areas/nature trails	1,645	3,715	31%	69%
Community gardens	2,663	2,414	52%	48%
Outdoor/indoor swimming	3,552	1,817	66%	34%
Off leash dog recreation areas	1,583	3,452	31%	69%
Outdoor ice skating	2,733	2,302	54%	46%
Indoor ice skating	998	4,109	20%	80%
Walking/bike trails	1,108	4,461	20%	80%

Does your household use Arlington's open spaces and recreational facilities?

	#	%
No	1,501	23%
Yes	4,631	71%
No Response	404	6%

If No, then why not?

	#	%
Don't know about locations and programs	907	26%
Don't know about open spaces in our neighborhood	600	18%
Not interested in outdoor recreation and competitive sports	407	12%
Not aware of opportunities for casual, non-competitive recreational activities	569	17%
Can't access due to disability barriers	208	6%
Not convenient to travel to and park at some locations	362	11%
Not interested open spaces, in general	372	11%



Vision 2020 Annual Survey Results for 2014

How do you prefer to learn about open space and recreational resources/programs? (Fill up to three bubbles)

	#	%
On-line sources (Arlington List, Patch, Wicked Local, Your Arlington)	2,272	20%
Arlington Recreation or Town websites	3,605	32%
Signage/announcement at a given site	1,139	10%
Seasonal Arlington Rec brochures	2,330	21%
Arlington Advocate (print media)	1,941	17%

COMMUNITY DEVELOPMENT

Public Works - Household Waste Program

The Town would like to know more about your residential trash, recycling, and yard waste practices in order to continue to update and improve the recovery of **recyclable and reusable** materials.

How does the survey benefit the Department of Public Works?

Speaking for the Department of Public Works, Charlotte Milan, Recycling Coordinator, said, "We can use this information to inform how we improve outreach to residents and continue to build positive recycling habits while reducing solid waste costs for the town."

The following questions are designed to create better understanding of waste disposal and recycling behavior.

How many 35-gallon equivalent bags or barrels of TRASH - not including recycling - does your household put out on the curb or in your building's dumpster each week, on average?

	#	%
One or fewer	4,322	68%
Two	1,553	24%
More than two	492	8%

How many RECYCLING CONTAINERS does your household put out on the curb each week, on average? (Fill in ONLY ONE bubble)

	#	%
One 16-gal bin	1,910	30%
More than one 16-gal bin	1,786	28%
One recycling barrel - 35 gal	1,087	17%
More than one 35-gal barrel	935	15%
Shared recycling totes	554	9%
Recycling not available	58	1%

What does your household do with YARD WASTE? (Fill in ALL answers that apply)

	#	%
Composted on the property	1,288	15%
Put on curb for Town collection, April - November	4,419	52%
Removed by a hired lawn service	1,230	15%
Handled by condo association/apartment building	900	11%
Kept on property	634	7%

What does your household do to dispose of FOOD WASTE? (Fill in ALL answers that apply)

	#	%
Include food waste with trash	4,477	46%
Compost some or all food waste at home	1,359	14%
Contract with a private company to take food waste for composting	43	0%
Use a garbage disposal	3,708	38%
Use a worm bin	69	1%

Vision 2020 Annual Survey Results for 2014

Public Works - Household Waste Program - TRASH

The Town would like to know more about your residential trash, recycling, and yard waste practices in order to continue to update and improve the recovery of **recyclable and reusable** materials.

Explanation of tables

These tables show how waste disposal and recycling practices vary for different demographic segments among survey respondents.

The percentages displayed indicate the % of that segment that provided a specific response. For instance 1,166 or 74% of households that have lived in Arlington <5 years put out one or fewer waste barrels per week. Percentages in most categories add to 100%.*

How many waste barrels per week?

Housing type	One or fewer		Two		More than two	
	#	%	#	%	#	%
Single family	2,291	69%	815	25%	202	6%
2-family	1,151	65%	479	27%	151	8%
3-8 unit bldg	242	71%	71	21%	27	8%
9+ unit bldg	456	70%	100	15%	91	14%

Number of people in household	One or fewer		Two		More than two	
	#	%	#	%	#	%
1-2 people	2,494	75%	611	18%	231	7%
3-4 people	1,374	63%	664	30%	155	7%
5-6 people	147	46%	117	37%	54	17%
7+people	2	11%	7	39%	9	50%

Years in Arlington	One or fewer		Two		More than two	
	#	%	#	%	#	%
<5	1,166	74%	338	21%	82	5%
6-15 yrs	1,200	70%	404	24%	102	6%
16-25 yrs	696	69%	239	24%	68	7%
26-40 yrs	558	65%	215	25%	84	10%
40+ yrs	640	57%	332	30%	152	14%

Own/rent	One or fewer		Two		More than two	
	#	%	#	%	#	%
Rent	1,072	68%	377	24%	135	9%
Own	3,112	68%	1,115	24%	344	8%

COMMUNITY DEVELOPMENT



Vision 2020 Annual Survey Results for 2014

Public Works - Household Waste Program - RECYCLING

The Town would like to know more about your residential trash, recycling, and yard waste practices in order to continue to update and improve the recovery of **recyclable and reusable** materials.

Explanation of tables

These tables show how waste disposal and recycling practices vary for different demographic segments among survey respondents.

The percentages displayed indicate the % of that segment that provided a specific response. For instance 1,015 or 31% of households who are in Single family homes put out One 16-gal recycling bin/week. Percentages in most categories add to 100%.*

How many recycling containers does your household put out on the curb each week, on average?

Housing type	One 16-gal bin		More than one 16-gal bin		One recycling barrel - 35 gal		More than one 35-gal barrel		Shared recycling toters		Recycling not available	
	#	%	#	%	#	%	#	%	#	%	#	%
Single family	1,015	31%	1,013	31%	645	20%	563	17%	32	1%	8	0%
2-family	529	30%	584	33%	344	19%	291	16%	17	1%	6	0%
3-8 unit bldg	119	35%	93	28%	41	12%	23	7%	54	16%	6	2%
9+ unit bldg	133	20%	38	6%	18	3%	17	3%	422	64%	34	5%

Number of people in household	One 16-gal bin		More than one 16-gal bin		One recycling barrel - 35 gal		More than one 35-gal barrel		Shared recycling toters		Recycling not available	
	#	%	#	%	#	%	#	%	#	%	#	%
1-2 people	1,336	40%	778	23%	418	13%	269	8%	467	14%	45	1%
3-4 people	378	17%	768	35%	511	23%	481	22%	47	2%	3	0%
5-6 people	17	5%	110	35%	73	23%	117	37%				
7+ people	4	24%	7	41%			5	29%	1	6%		

Own/rent	One 16-gal bin		More than one 16-gal bin		One recycling barrel - 35 gal		More than one 35-gal barrel		Shared recycling toters		Recycling not available	
	#	%	#	%	#	%	#	%	#	%	#	%
Rent	494	31%	372	24%	181	12%	133	8%	343	22%	47	3%
Own	1,348	30%	1,352	30%	872	19%	777	17%	190	4%	5	0%

Years in Arlington	One 16-gal bin		More than one 16-gal bin		One recycling barrel - 35 gal		More than one 35-gal barrel		Shared recycling toters		Recycling not available	
	#	%	#	%	#	%	#	%	#	%	#	%
<5	412	26%	417	26%	339	21%	229	14%	175	11%	14	1%
6-15 yrs	399	24%	520	31%	306	18%	309	18%	142	8%	16	1%
16-25 yrs	287	29%	311	31%	164	16%	150	15%	81	8%	10	1%
26-40 yrs	291	34%	254	30%	119	14%	107	13%	69	8%	5	1%
40+ yrs	477	43%	268	24%	146	13%	132	12%	79	7%	10	1%

COMMUNITY DEVELOPMENT



Vision 2020 Annual Survey Results for 2014

Arlington's Libraries - Robbins Library and the Fox Branch Library

The Library is developing a long-range plan to improve services to the community and to anticipate changing needs. These tables show how Library responses vary for different demographic segments of the survey respondents.

Explanation of tables

The percentages displayed indicate the % of that segment that provided a specific response. For instance, 64 households or 28% of Precinct 1 respondents use the Library weekly. The options in the left hand table all add to 100%.* In the right hand table, in Pct 1, 98 households indicate that "Better parking" would increase their use of the Library. This represents 21% of all the respondents to this question from Pct 1.

How frequently do people in your household use the Library?

			Daily	Weekly	Monthly	Yearly	Never	Just started
Pct. 1	In Person:	#	3	64	71	46	39	8
		%	1%	28%	31%	20%	17%	3%
Pct. 2	In Person:	#	1	77	106	59	42	11
		%	0%	26%	36%	20%	14%	4%
Pct. 3	In Person:	#	4	67	114	57	44	15
		%	1%	22%	38%	19%	15%	5%
Pct. 4	In Person:	#	4	69	104	64	49	13
		%	1%	23%	34%	21%	16%	4%
Pct. 5	In Person:	#	3	62	98	53	39	9
		%	1%	23%	37%	20%	15%	3%
Pct. 6	In Person:	#	8	85	111	47	44	12
		%	3%	28%	36%	15%	14%	4%
Pct. 7	In Person:	#	4	79	110	45	44	9
		%	1%	27%	38%	15%	15%	3%
Pct. 8	In Person:	#	4	97	143	60	34	5
		%	1%	28%	42%	17%	10%	1%
Pct. 9	In Person:	#	10	80	102	43	53	13
		%	3%	27%	34%	14%	18%	4%
Pct.10	In Person:	#	4	102	119	48	29	6
		%	1%	33%	39%	16%	9%	2%
Pct.11	In Person:	#	3	67	124	52	45	8
		%	1%	22%	41%	17%	15%	3%
Pct.12	In Person:	#	1	82	136	64	42	7
		%	0%	25%	41%	19%	13%	2%

What would increase your use of the Library?

			#	%
Better parking	Pct. 1		98	21%
	Pct. 2		110	21%
	Pct. 3		87	16%
	Pct. 4		108	19%
	Pct. 5		112	22%
	Pct. 6		101	18%
	Pct. 7		111	21%
	Pct. 8		91	16%
	Pct. 9		90	18%
	Pct.10		149	25%
	Pct.11		125	26%
	Pct.12		160	26%

COMMUNITY DEVELOPMENT



Vision 2020 Annual Survey Results for 2014

Arlington's Libraries - Robbins Library and the Fox Branch Library

Continued from previous page

How frequently do people in your household use the Library?

			Daily	Weekly	Monthly	Yearly	Never	Just started
Pct.13	In Person:	#	4	58	100	54	59	8
		%	1%	20%	35%	19%	21%	3%
Pct.14	In Person:	#	5	80	102	47	41	15
		%	2%	28%	35%	16%	14%	5%
Pct.15	In Person:	#	2	66	111	50	51	6
		%	1%	23%	39%	17%	18%	2%
Pct.16	In Person:	#	1	74	103	61	39	6
		%	0%	26%	36%	21%	14%	2%
Pct.17	In Person:	#	6	62	76	60	56	19
		%	2%	22%	27%	22%	20%	7%
Pct.18	In Person:	#	2	66	100	54	60	6
		%	1%	23%	35%	19%	21%	2%
Pct.19	In Person:	#	1	58	134	61	47	6
		%	0%	19%	44%	20%	15%	2%
Pct.20	In Person:	#		58	105	58	53	12
		%		20%	37%	20%	19%	4%
Pct.21	In Person:	#	4	68	107	68	54	11
		%	1%	22%	34%	22%	17%	4%

What would increase your use of the Library?

		#	%
Better parking	Pct.13	140	29%
	Pct.14	126	23%
	Pct.15	139	27%
	Pct.16	140	28%
	Pct.17	110	23%
	Pct.18	139	28%
	Pct.19	150	26%
	Pct.20	129	25%
	Pct.21	132	24%

COMMUNITY DEVELOPMENT



Vision 2020 Annual Survey Results for 2014

Arlington's Libraries - Robbins Library and the Fox Branch Library

The Library is developing a long-range plan to improve services to the community and to anticipate changing needs.

These tables show how Library responses vary for different demographic segments of the survey respondents.

Explanation of tables

The percentages displayed indicate the % of that segment that provided a specific response. For instance 878 households that include members "Under 18 years" indicated that "Summer weekend hours" would increase their use of the Library. This represents 21% of all households with members Under 18 years old. Percentages in most categories add to 100%.*

What would increase your use of the Library?	Age of household members													
	Under 18 yrs		18-29 yrs		Age 30-44		45-54 yrs		55-64 yrs		65-74 yrs		75+ yrs	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%
More hours	648	16%	262	15%	1,625	14%	488	15%	391	15%	211	12%	116	10%
Summer weekend hours	878	21%	316	18%	2,084	18%	633	20%	498	19%	271	16%	172	15%
Add. popular materials	356	9%	167	9%	949	8%	285	9%	167	7%	108	6%	67	6%
More entertaining programs	386	9%	137	8%	975	9%	274	8%	176	7%	131	8%	95	9%
Variety of useful programs	405	10%	172	10%	1,278	11%	345	11%	313	12%	221	13%	140	13%
More downloadable content	520	13%	278	16%	1,441	13%	425	13%	311	12%	176	10%	45	4%
Better parking	826	20%	388	22%	2,599	23%	676	21%	632	25%	532	31%	404	36%
Additional locations	111	3%	56	3%	413	4%	111	3%	74	3%	74	4%	74	7%

What would increase your use of the Library?	# Years in Arlington									
	<5		6-15 yrs		16-25 yrs		26-40 yrs		40+ yrs	
	#	%	#	%	#	%	#	%	#	%
More hours	471	15%	531	16%	277	15%	175	12%	157	11%
Summer weekend hours	615	19%	690	20%	340	19%	234	17%	182	12%
Add. popular materials	304	10%	287	9%	138	8%	96	7%	118	8%
More entertaining programs	294	9%	298	9%	129	7%	119	8%	130	9%
Variety of useful programs	373	12%	320	9%	213	12%	171	12%	187	13%
More downloadable content	468	15%	456	14%	221	12%	175	12%	111	7%
Additional locations	117	4%	94	3%	58	3%	59	4%	80	5%

COMMUNITY DEVELOPMENT



Vision 2020 Annual Survey Results for 2014

Open Space Committee

Arlington's Open Space Committee is revising the Town's 2007-2014 Open Space and Recreation Plan to provide more current information and to fulfill a requirement of the State Executive Office of Energy and Environmental Affairs. Many of the Town's recreational areas and large open spaces (such as the Minuteman Bikeway, Spy Pond, Menotomy Rocks Park and Robbins Farm) are popular and well used, but a variety of smaller parks and natural areas are not as well known. To find the location of these parks, go to <http://arlingtonma.gov/maps> and click "Vision 2020 Map of Arlington".

The following questions are designed to create better awareness of and access to all open spaces and recreational facilities.

Explanation of tables

These tables show how answers for Open Space responses vary for different demographic segments of the survey respondents.

The percentages displayed indicate the % of that segment that provided a specific response. For instance 148 or 11% of households in Arlington <5 years responded No to the question of whether there are an adequate number of Children's playgrounds. Percentages in most categories add to 100%.*

Does the town have an adequate number of these resources?

Years in Arlington	Children's playgrounds				Tennis courts				Neighborhood parks				Natural areas/nature trails			
	#		%		#		%		#		%		#		%	
	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes
<5	148	1,216	11%	89%	385	843	31%	69%	226	1,170	16%	84%	384	1,002	28%	72%
6-15 yrs	112	1,391	7%	93%	376	1,049	26%	74%	268	1,256	18%	82%	473	1,034	31%	69%
16-25 yrs	66	793	8%	92%	215	601	26%	74%	160	705	18%	82%	305	558	35%	65%
26-40 yrs	71	626	10%	90%	167	495	25%	75%	131	585	18%	82%	254	445	36%	64%
40+ yrs	88	790	10%	90%	175	660	21%	79%	124	764	14%	86%	211	635	25%	75%

Years in Arlington	Community gardens				Outdoor/indoor swimming				Off leash dog recreation areas			
	#		%		#		%		#		%	
	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes
<5	713	585	55%	45%	938	415	69%	31%	387	873	31%	69%
6-15 yrs	791	645	55%	45%	1,054	457	70%	30%	446	952	32%	68%
16-25 yrs	466	355	57%	43%	593	279	68%	32%	299	539	36%	64%
26-40 yrs	337	319	51%	49%	433	271	62%	38%	206	448	31%	69%
40+ yrs	331	478	41%	59%	495	376	57%	43%	235	599	28%	72%

Years in Arlington	Outdoor ice skating				Indoor ice skating				Walking/bike trails			
	#		%		#		%		#		%	
	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes
<5	684	555	55%	45%	307	934	25%	75%	306	1,107	22%	78%
6-15 yrs	806	625	56%	44%	252	1,187	18%	82%	320	1,218	21%	79%
16-25 yrs	423	393	52%	48%	147	688	18%	82%	200	697	22%	78%
26-40 yrs	336	317	51%	49%	97	579	14%	86%	148	590	20%	80%
40+ yrs	448	393	53%	47%	180	684	21%	79%	117	803	13%	87%

Vision 2020 Annual Survey Results for 2014

Open Space Committee

Explanation of tables

These tables show how answers for Open Space responses vary for different demographic segments of the survey respondents.

The percentages displayed indicate the % of that segment that provided a specific response. For instance 337 or 21% of households who have lived in Arlington <5 years responded No to the question of whether they use Arlington's open spaces and recreational facilities. Percentages in most categories add to 100%.*

Does your household use Arlington's open spaces and recreational facilities?

	No		Yes		No Response	
	#	%	#	%	#	%
Years in Arlington						
<5	337	21%	1,217	76%	51	3%
6-15 yrs	274	16%	1,400	80%	74	4%
16-25 yrs	192	19%	790	77%	46	4%
26-40 yrs	212	24%	605	69%	55	6%
40+ yrs	457	39%	565	48%	158	13%

	No		Yes		No Response	
	#	%	#	%	#	%
Ages of household members						
Under 18 yrs	145	8%	1,751	91%	37	2%
18-29 yrs	223	22%	736	73%	50	5%
30-44 yrs	276	13%	1,784	84%	59	3%
45-54 yrs	270	16%	1,382	81%	56	3%
55-64 yrs	358	23%	1,103	71%	82	5%
65-74 yrs	339	30%	697	62%	86	8%
75+ yrs	445	45%	391	39%	157	16%

MODERATOR



John D. Leone. Moderator

Town Meeting

Arlington's Legislative body, Town Meeting, held its 208th Annual Meeting and a Special Town Meeting over the course of six sessions.

During the first night activities the State of the Town Address was given under Article Two as well as the traditional invocation. Each session thereafter started with the singing of the National Anthem accompanied by Town Meeting members Jane Howard and Kevin Greeley on the piano.

Warrant Articles

The 2014 Annual Town Meeting members made full accountability of their branch of town government a reality with the inaugural use an electronic voting tally and display system. The system was used throughout the meeting to electronically record the votes of each individual Town Meeting Member on various Articles and

Motions under those Articles. The votes were available for public review on the Town's website following the meeting. Not only were the citizens of Arlington able to see how their precinct representatives at Town Meeting voted, but which of them actually attended the meeting. The "clickers" (*calibrated legislator initiated counting by keystroke on electronic recorders*) were well received by the meeting members who expressed a desire to use them on every vote in future years.

Other Warrant Articles of note in 2014 was the establishment of a Poet Laureate for the Town as well as an amendment to the Bylaw to allow public street music performance, busking, in Arlington. Second water meters for irrigation were turned down as was an Article seeking to eliminate extracurricular program fees in the public schools. In keeping with the relaxation of State law regarding medicinal use of marijuana Town Meeting approved adding provisions for Medical Marijuana Treatment Centers under the Zoning Bylaws.

The Meeting also approved an Article to allow the voters to decide if they wish to subject themselves to the Community Preservation Act and its additional tax burden. During the Special Town Meeting a Home rule petition to the Legislature requesting five (5) additional All Alcohol restaurant licenses was approved.

Budgets

After a debate lasting three nights on the omnibus budget, the capital budget, and a multitude of warrant articles calling for other appropriations, a balanced budget of \$136,721,171 was passed. The Special Town Meeting approved an appropriation of for repairs to the Peirce School and it appropriated \$500,000 to be transferred from the Special Educations Stabilization Fund to the School Department.



LEGISLATIVE

PRECINCT 1

Chaplin, Monique	35 Michael Street	2017
King, Marian E.	122 Decatur Street, Apt. 4	2017
McGaffigan, Paul J.	34 Silk Street	2017
VACANCY		2017
Cleinman, Stuart P.	113 Sunnyside Avenue	2016
Lyle, Darren W.	104 Gardner Street	2016
Smith, William J.	112 Decatur Street, #3	2016
Valeri, Robert V.	7 Wheaton Road	2016
Butts, Nancy	14 Wheaton Road	2015
Healy, Deanna Lyn	100B Fremont Street	2015
McGaffigan, Elizabeth	34 Silk Street	2015
Mills, Kevin M.	28 Mystic Valley Pkwy.	2015

PRECINCT 2

Fiore, Peter J.	58 Mott Street	2017
Hayner, Bill	19 Putnam Road	2017
Hayner, Bonnie M.	19 Putnam Road	2017
Logan, William	5 Mary Street	2017
Burgess, John M.	53 Princeton Road	2016
Cella, Augustine R.	99 Spy Pond Parkway	2016
Cella, Steven R.	99 Spy Pond Parkway	2016
Watson, Jennifer	66 Mott Street	2016
Carey, William A., Jr.	155 Lake Street	2015
DeCoursey, Stephen W.	7 Cheswick Road	2015
Fiore, Elsie C.	58 Mott Street	2015
McCabe, Mark W.4	Dorothy Road	2015

PRECINCT 3

Griffin, Jean M.	42 Oxford Street	2017
Stamps, Susan D.	39 Grafton Street	2017
Summers, Richard S.	79 Marathon Street	2017
Tosti, Allan	38 Teel Street, #2	2017
Corbett, Dennis M.	19 Winter Street	2016
Hayward, William F.	68 Cleveland Street, #2	2016
Susse, Jennifer R.	45 Teel Street	2016
Vanderberg, Laura E.	20 Waldo Road	2016
Auster, Adam	10 Cottage Avenue	2015
Dratch, Robin M.	70 Teel Street	2015
Robillard, James F.	58 Broadway	2015
Thompson, Anne K.	14 Cottage Avenue	2015

PRECINCT 4

Beal, Wesley L.	68 Melrose Street	2017
Davidoff, Douglass T.	45 Fairmont Street	2017
Flueckiger, Molly E.	55 Fairmont Street, #2	2017
Kerins, Katelyn M.	27 Fairmont Street	2017
Ferrara, Ryan J.	94 Varnum Street	2016
Kaba, Nawwaf W.	7 Thorndike Street	2016
Marshall, Joseph M.	74 Varnum Street	2016
Swilling, Nathan W.	62 Magnolia Street	2016
Costa, Michael R.	82 Milton Street	2015
Costa, Patricia A.	82 Milton Street	2015
Laite, George	25 Lafayette Street	2015
Rowe, Clarissa	137 Herbert Road	2015

PRECINCT 5

DuBois, Abigail	83 Park Street	2017
Goodfader, Emily	25 Bowdoin Street, #2	2017
Messina, Peter J.	18 University Road	2017
Watson, David M.	170 Franklin Street, #1	2017
Donnelly, Jason M.	36 Amherst Street	2016
Harris, Edward J., III	250 Mystic Valley #2	2016
Miller, Robert W.	4 Parallel Street	2016
Tibbetts, Gary F.	15 University Road	2016
Huber, Sarah C.	24 Amherst Street	2015
O'Rourke, Kathleen Demauro	181 Palmer Street	2015
Ortwein, Nanci L.	135 Medford Street, #2	2015
Smith, Scott B.	39 Amherst Street	2015

PRECINCT 6

Batzell, Stephen W.	374 Mass. Avenue, #3	2017
Cronin, John Stephen	29 Wyman Terrace, #A	2017
Snyder, Jill A.	276 Mass. Avenue, #305	2017
VACANCY		2017
Ballin, James	30 Swan Place	2016
Kraus, Adele A.	438 Mass. Ave., #116	2016
Langone, Richard C.	12 Swan Place	2016
Reynolds, Lisa M.	1 Pond Terrace	2016
Berger, Eric	18 Hamilton Road, #205	2015
Fischer, Andrew S.	25 Lombard Road	2015
Kaplan, William H.	57 Spy Pond Lane	2015
Peluso, Theodore L.	438 Mass. Avenue, #420	2015

PRECINCT 7

Baron, Sheri A.	10 Raleigh Street	2017
Bengtson, Andrew P.	15 Allen Street, #1	2017
Hughes, Timothy M.	20 Webster Street	2017
Sharpe, Theodore W.	51 Palmer Street	2017
Goff, Phil E.	94 Grafton Street	2016
McKinney, Laurence O.	32 Foster Street	2016
Stone, Betty J.	99 Harlow Street	2016
Younkin, Rebecca J.	30 Harlow Street	2016
Alton, Angela A.	91 Harlow Street, #2	2015
Connors, Joseph M.	78 Bates Road	2015
Hanson, Linda	11 Webster Street	2015
Romano, Maria A.	25 Bates Road	2015

PRECINCT 8

Band, Carol L.	57 Bartlett Avenue	2017
Bean, David	50 Jason Street	2017
Berkowitz, William R.	12 Pelham Terrace	2017
Leone, John D.	51 Irving Street	2017
Foskett, Charles T.	101 Brantwood Road	2016
Knobloch, Nicole K.	35 Academy Street	2016
Rehrig, Brian H.	28 Academy Street	2016
Worden, John L. III	27 Jason Street	2016
Aikenhead, Ellen T.	54 Brantwood Road	2015
Grossman, Irwin S.	16 Peabody Road	2015
Lobel, Joshua	73 Jason Street, #2	2015
Worden, Patricia B.	27 Jason Street	2015

LEGISLATIVE

PRECINCT 9

Allen, Harold J., Jr.	7 Bacon Street	2017
Liggett, Steven M.	25 Hayes Street	2017
Makowka, Stephen D.	17 Russell Street	2017
Ruderman, A. Michael	9 Alton Street	2017
Garballey, James J.	45 Maynard Street	2016
Hasbrouck, Brian	46 Sherborn Street	2016
Judd, Lyman G., Jr.	4 Winslow Street, #710	2016
Robillard, James F., II	17 Court Street	2016
Boltz, Barbara Ann	54 Medford Street, #510	2015
Edelstein, Debra A.	63 Webcowet Road	2015
Herlihy, Robert E.	51 Maynard Street	2015
Schlichtman, Paul	47 Mystic Street, #8C	2015

PRECINCT 10

Howard, Jane L.	12 Woodland Street	2017
Howard, Peter B.	12 Woodland Street	2017
Martin, John A.	60 Arlmont Street	2017
Moyer, William David	49 Hillsdale Road	2017
Endo, Pamella K.	201 Spring Street	2016
Quinn, Michael J.	15 Shawnee Road	2016
Spengler, Mark N.	189 Jason Street	2016
Wren, Donna K.	75 Hillsdale Road	2016
Costa, Barbara M.	26 Woodland Street	2015
Forbes, Danuta M.	4 Iroquois Road	2015
Klein, Christian MacQuarrie	54 Newport Street	2015
Varoglu, Mustafa	26 Shawnee Road	2015

PRECINCT 11

Greeley, Kevin F.	363 Mystic Street	2017
Heigham, Leba	82 Richfield Road	2017
Radochia, Joyce H.	45 Columbia Road	2017
Radochia, Robert J.	45 Columbia Road	2017
Hanley, Matthew J.	52 Ridge Street	2016
Schwartz, Paulette	20 Robin Hood Road	2016
Wagner, Carl A.	30 Edgehill Road	2016
Bilafer, Mary Ellen	59 Cutter Hill Road	2015
Caccavaro, Thomas, Jr.	28 Ridge Street	2015
Carney, Christine C.	98 Richfield Road	2015
Fitzgerald, Thomas M.	67 Stowecroft Road	2015

PRECINCT 12

Baker, Michael P.	31 Chester Street	2017
Brazile, Juliana H.	56 Coolidge Road	2017
Cayer, Michael J.	191 Newport Street	2017
Helmuth, Eric D.	33 Grandview Road	2017
Chaput, Roland E.	74 Grand View Road	2016
Jamieson, Gordon A., Jr.	163 Scituate Street	2016
Zeffel, Mona	11 Murray Street	2016
Dohan, Marc	43 Chester Street	2015
Jefferson, Robert J.	27 Park Circle	2015
Larson, William T.	98 Spring Avenue	2015
Thielman, Jeffrey D.	37 Coolidge Road	2015
Bielefeld, Lisa A.	132 Mt. Vernon Street	2015

PRECINCT 13

Deyst, John J., Jr.	26 Upland Road West	2017
Deyst, Mary A.	26 Upland Road West	2017
Fowles, Heather J.	51 Windmill Lane	2017
Good, David F.	37 Tomahawk Road	2017
Bayer, Paul J.	15 Oldham Road	2016
Harrington, Stephen T.	74 Columbia Road	2016
Houser, Paul C.	37 Oldham Road	2016
Lombard, Mark	52 Hodge Road	2016
Curran, Joseph E.	5 Hodge Road	2015
Gilligan, Nancy M.	77 Falmouth Road	2015
Gilligan, Stephen J.	77 Falmouth Road	2015
Krepelka, Marie A.	12 Mohawk Road	2015

PRECINCT 14

Hillis, Robert Glen	17 Mount Vernon Street	2017
Hooper, Gwenyth R.A.	1 School Street, #102	2017
Maher, John F.	990 Mass. Avenue, #44	2017
Mahon, Diane M.	23 Howard Street, #2	2017
Goldstein, Amy R.	29 Albermarle Street	2016
Moore, Christopher B.	80 School Street	2016
O'Day, Brendan F.	48 Walnut Street	2016
Stern, Michael W.	10 Farmer Road	2016
Bahamon, Guillermo E.	22 Oakland Avenue	2015
Jones, Alan H.	1 Lehigh Street	2015
Pachter, Adam E.	67 Quincy Street	2015
Tully, Joseph C.	329 Gray Street	2015

PRECINCT 15

Ciano, Frank J.	65 Woodside Lane	2017
Harrington, Virginia	10 Woodside Lane	2017
Kerble, Joseph W.	92 Morningside Drive	2017
Sweet, Peter A.	167 Woodside Lane	2017
Downing, William J.	24 Fabyan Street	2016
Harrington, Sean C.	10 Woodside Lane	2016
McKenney, James H.	59 Epping Street	2016
Sweeney, Richard A.	41 Hemlock Street	2016
Curro, Joseph A., Jr.	21 Millett Street	2015
Fanning, Richard C.	57 Yerxa Road	2015
LaCourt, Annie	48 Chatham Street	2015
Mara, Nancy A.	63 Epping Street	2015

PRECINCT 16

Garrity, Robert K.	275 Park Avenue	2017
Koch, Kevin P.	100 Florence Avenue	2017
O'Brien, Andrew E.	109 Hillside Avenue	2017
Phelps, Richard S.	77 Oakland Avenue	2017
Kamen, Allen	49 Claremont Avenue	2016
Kenney, William J., Jr.	28 Wilbur Avenue	2016
Lewiton, Marvin	18 West Street	2016
Marin, Jeremy S.	97A Claremont Avenue	2016
Cunniff, Robert C.	26 Cliff Street	2015
Czapski, Holly	25 Ely Road	2015
Phelps, Judith Ann	77 Oakland Avenue	2015
Reedy, Allen W.	153 Renfrew Street	2015

LEGISLATIVE

PRECINCT 17

Finochetti, John V.	55 Dudley Street	2017
Leonard, John R.	26 Grove Street, #10	2017
Olszewski, Angela M.	1 Watermill Place, #428	2017
Spencer, Matthew J.	34 Clark Street, #6	2017
Brown, Michael J.	10 Brattle Terrace	2016
Buck, M. Sandra	28 Forest Street	2016
Burke, William K.	2 Old Colony Lane, #3	2016
LeRoyer, Ann M.	12 Peirce Street	2016
Fitzgerald, Ann V.	162 Summer Street, #1	2015
Monju, Joseph J.	8 Brattle Street, #2	2015
Pedulla, Lisa A.	8 Old Colony Lane, #11	2015
Smith, Ann L.	38 Washington Street	2015

PRECINCT 18

Hadley, David E.	202 Sylvia Street	2017
Hurd, John V.	242 Hillside Avenue	2017
Meagher, Robert F., Jr.	14 Golden Avenue	2017
Tarantino, Michael F.	219 Wollaston Avenue	2017
Carmichael, Raymond T.	255 Sylvia Street	2016
Cusce, Joseph A., Jr.	90 Hathaway Circle	2016
Irizarry, Gilbert	42 Standish Road	2016
Parsons, Carolyn M.	23 Brewster Road	2016
Belskis, John V.	196 Wollaston Avenue	2015
Canniff, John W.	71 Hathaway Circle	2015
Canniff, Shirley M.	71 Hathaway Circle	2015
Ford, William J.	6 Mayflower Road	2015

PRECINCT 19

Doherty, Leo F. Jr.	8 Gay Street	2017
Dunn, John J., Jr.	36 Aerial Street	2017
Gray, Christopher K.	6 Peter Tufts Road	2017
Hutchinson, Robert	28 Thesda Street	2017
Butler, Deborah Sirotkin	19 Overlook Road	2016
DeRosby, John A.	519 Summer Street	2016
Farrell, Daniel J.	38 Ronald Road	2016
Miller, Cheryl R.	10 Thesda Street	2016
Deshler, Christine P.	65 Huntington Road	2015
Durocher, Michelle M.	65 Huntington Road	2015
O'Connor, James M.	63 Overlook Road	2015
Trembly, Edward D.	76 Wright Street	2015

PRECINCT 20

Larkin, Maureen O'Connell	31 Inverness Road	2017
Bloom, Raymond M.	90 Sylvia Street	2016
Byrne, Steven M.	77 Appleton Street	2016
Kardon, Leonard J.	65 Tanager Street	2016
May, Michaela C.	29 Aberdeen Road	2016
Fuller, Peter T.	7 Kilsythe Road	2015
Tosi, Robert L., Sr.	14 Inverness Road	2015
Tosi, Robert L., Jr.	14 Inverness Road	2015
Scott, Martha I.	1 Arnold Road	2015

PRECINCT 21

Fitzgerald, Leanne	64 Westminster Avenue	2017
Memon, Zarina G.	15 Sunset Road	2017
Phillips, Walter C.	2 Crescent Hill Avenue	2017
Trembly, Micah B.	41 Park Ave. Ext., Apt. #2	2017
Doctrow, Susan R.	99 Westminster Avenue	2016
Dunn, Daniel J.	58 Alpine Street	2016
Goebel, Jennifer S.	89 Sunset Road	2016
Mayer, Leslie A.	131 Crescent Hill Avenue	2016
Boudreau, Jeffrey K.	99 Bow Street, #1	2015
Canaday, John T.	269 Lowell Street	2015
Weber, Janice A.	29 Crescent Hill Avenue	2015
John W. May	11 Colonial Village Dr., #11	2015

LEGISLATIVE

2014 ANNUAL TOWN MEETING

Session	Date	Members Total	Members Present	Attendance Percentage
1	April 28, 2014	249	218	88%
2	April 30, 2014	249	213	86%
3	May 5, 2014	249	208	84%
4	May 7, 2014	249	215	86%
5	May 12, 2014	249	204	86%
6	May 14, 2014	249	190	76%

Articles & Actions April 28, 2014 – May 14, 2015

ARTICLE	ACTION	DATE
* 2 STATE OF THE TOWN ADDRESS	VOTED: UNANIMOUSLY	04/28/14
* 3 REPORTS OF COMMITTEES	VOTED: RECEIVED	04/28/14
* 4 APPOINTMENT OF MEASURERS OF WOOD AND BARK	VOTED: QUORUM PRESENT	04/28/14
* 5 ELECTION OF ASSISTANT MODERATOR	VOTED: QUORUM PRESENT	04/28/14
* 6 ZONING BYLAW AMENDMENT/ MEDICAL MARIJUANA TREATMENT CENTERS, REGISTERED MARIJUANA DISPENSARIES SITING	VOTED: 2/3 RD AFFIRMATIVE VOTE ELECTRONIC TALLY AFFIRMATIVE – 160 NEGATIVE – 49	04/28/14
7 ZONING BYLAW AMENDMENT/ COMPREHENSIVE PERMIT APPLICATIONS	VOTED: UNANIMOUSLY NO ACTION	04/28/14
* 8 BYLAW AMENDMENT/REGULATION OF OUTDOOR LIGHTING – DARK SKIES BYLAW	VOTED: MAJORITY VOTE ELECTRONIC TALLY AFFIRMATIVE – 159 NEGATIVE - 52	04/28/14
9 ZONING BYLAW AMENDMENT/ RESTAURANT OUTDOOR SEATING	VOTED: NO ACTION	04/28/14
10 HOME RULE LEGISLATION/ CEMETERY COMMISSION	VOTED: NO ACTION	05/05/14
* 11 BYLAW AMENDMENT/TOWN MEETING ELECTRONIC VOTING	VOTED: MAJORITY AFFIRMATIVE VOTE ELECTRONIC TALLY AFFIRMATIVE – 208 NEGATIVE - 2	04/28/14
12 BYLAW AMENDMENT/MOUNT PLEASANT CEMETERY PARKING RESTRICTIONS	VOTED: NO ACTION	04/30/14

LEGISLATIVE

* 13	BYLAW AMENDMENT/POET LAUREATE	VOTED:	MAJORITY AFFIRMATIVE VOTE	04/30/14
* 14	BYLAW AMENDMENT/PUBLIC MUSIC	VOTED:	AFFIRMATIVE UNANIMOUSLY	04/30/14
* 15	BYLAW AMENDMENT/CULTURAL COMMISSION	VOTED:	AFFIRMATIVE UNANIMOUSLY	04/30/14
* 16	BYLAW AMENDMENT/55 VENNER ROAD/REMOVAL OF EASEMENT RESTRICTION	VOTED:	2/3 RD AFFIRMATIVE VOTE ELECTRONIC TALLY AFFIRMATIVE – 162 NEGATIVE – 17	04/30/14
17	BYLAW AMENDMENT/SECOND WATER METER	VOTED:	MAJORITY VOTE NO ACTION	05/05/14
18	BYLAW AMENDMENT/LAKE STREET SIGNS	VOTED:	MAJORITY VOTE NO ACTION	05/05/14
* 19	PERSONNEL BYLAW AMENDMENT/ ENFORCEMENT (JUNK CARS)	VOTED:	MAJORITY AFFIRMATIVE VOTE	05/05/14
20	BYLAW AMENDMENT/TAR SANDS OIL FREE ARLINGTON	VOTED:	MAJORITY VOTE NO ACTION	05/05/14
* 21	AMENDMENTS TO THE DISTRICT AGREEMENT OF THE MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT	VOTED:	MAJORITY AFFIRMATIVE VOTE	05/07/14
* 22	ACCEPTANCE OF LEGISLATION/ COMMUNITY PRESERVATION ACT	VOTED:	MAJORITY AFFIRMATIVE ELECTRONIC TALLY AFFIRMATIVE – 128 NEGATIVE - 77	05/07/14
23	ACCEPTANCE/LOCAL OPTION TAXES	VOTED:	UNANIMOUS NO ACTION	05/07/14
* 24	ENDORSEMENT OF CDBG APPLICATION	VOTED:	UNANIMOUS AFFIRMATIVE VOTE	05/07/14
* 25	REVOLVING FUNDS	VOTED:	MAJORITY AFFIRMATIVE VOTE	05/07/14
26	COLLECTIVE BARGAINING	VOTED:	UNANIMOUS NO ACTION	05/07/14
* 27	POSITION RECLASSIFICATION	VOTED:	UNANIMOUS AFFIRMATIVE VOTE	05/07/14
* 28	APPROPRIATION/TOWN BUDGETS	VOTED:	UNANIMOUS AFFIRMATIVE VOTE	05/12/14
* 29	APPROPRIATION/REVALUATION OF REAL/PERSONAL PROPERTY	VOTED:	UNANIMOUS AFFIRMATIVE VOTE	05/12/14

LEGISLATIVE

* 30	CAPITAL BUDGET	VOTED:	DECLARED 2/3 RD (QUORUM PRESENT – MORE THAN 85 TMM PRESENT AND VOTING) ELECTRONIC TALLY AFFIRMATIVE – 172 NEGATIVE - 7	05/14/14
* 31	RESCIND BORROWING AUTHORIZATIONS FROM PRIOR YEARS	VOTED:	DECLARED 2/3 RD (QUORUM PRESENT – MORE THAN 85 TMM PRESENT AND VOTING)	05/14/14
* 32	APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF SEWERS AND SEWERAGE FACILITIES	VOTED:	DECLARED 2/3 RD (QUORUM PRESENT - MORE THAN 85 TMM PRESENT AND VOTING) ELECTRONIC TALLY AFFIRMATIVE – 176 NEGATIVE - 9	05/07/14
* 33	APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF WATER MAINS AND WATER FACILITIES	VOTED:	UNANIMOUSLY (QUORUM PRESENT - MORE THAN 85 TMM PRESENT AND VOTING) ELECTRONIC TALLY AFFIRMATIVE – 178 NEGATIVE - 0	05/14/14
* 34	APPROPRIATION/MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT	VOTED:	MAJORITY AFFIRMATIVE VOTE	05/07/14
* 35	APPROPRIATION/COMMITTEES AND COMMISSIONS	VOTED:	UNANIMOUS AFFIRMATIVE VOTE	05/14/14
* 36	APPROPRIATION/TOWN CELEBRATIONS	VOTED:	UNANIMOUS AFFIRMATIVE VOTE	05/04/14
* 37	APPROPRIATION/MISCELLANEOUS	VOTED:	UNANIMOUS AFFIRMATIVE VOTE	05/14/14
38	APPROPRIATION/ELIMINATION OF EXTRACURRICULAR PROGRAMS FEE IN ARLINGTON PUBLIC SCHOOLS	VOTED:	NO ACTION QUORUM PRESENT	05/14/14
* 39	APPROPRIATION/WATER BODIES FUND	VOTED:	UNANIMOUS AFFIRMATIVE VOTE	05/14/14
* 40	APPROPRIATION/HARRY BARBER COMMUNITY SERVICE PROGRAM	VOTED:	UNANIMOUS AFFIRMATIVE VOTE	05/14/14

LEGISLATIVE

41	APPROPRIATION/RESTORATION OF UNCLE SAM HISTORIC SITE SIGNAGE	VOTED:	MAJORITY VOTE NO ACTION	05/14/14
42	APPROPRIATION/RESTORATION OF UNCLE SAM TO TOWN STATIONERY	VOTED:	MAJORITY VOTE NO ACTION	05/14/14
43	APPROPRIATION/HOLIDAY LIGHTS FOR UNCLE SAM PLAZA	VOTED:	UNANIMOUS NO ACTION	05/14/14
44	APPROPRIATION/HISTORIC TOWN SITES' SIGNAGE	VOTED:	UNANIMOUS NO ACTION	05/14/14
45	APPROPRIATION/OLD BURYING GROUND REPAIRS	VOTED:	MAJORITY VOTE NO ACTION	05/14/14
* 46	APPROPRIATION/BATTLE ROAD SCENIC BYWAY:ROAD TO REVOLUTIONS	VOTED:	AFFIRMATIVE VOTE	05/14/14
* 47	APPROPRIATION/PENSION ADJUSTMENT FOR FORMER TWENTY-FIVE YEAR ACCIDENTAL DISABILITY EMPLOYEES	VOTED:	UNANIMOUS AFFIRMATIVE VOTE	05/14/14
* 48	APPROPRATION/OTHER POST EMPLOYMENT BENEFITS (OPEB) TRUST FUND	VOTED:	UNANIMOUS AFFIRMATIVE VOTE	05/14/14
* 49	ACCEPTANCE OF LEGISLATION/ INCREASE MINIMUM ALLOWANCE CONTAINED IN G.L. c. 32, § 12	VOTED:	UNANIMOUS AFFIRMATIVE VOTE	05/14/14
* 50	APPROPRIATION/LONG TERM STABILIZATION FUND	VOTED:	UNANIMOUS (QUORUM PRESENT – MORE THAN 85 TMM PRESENT & VOTING)	05/14/14
* 51	APPROPRIATION/OVERLAY RESERVE	VOTED:	MAJORITY AFFIRMATIVE VOTE	05/14/14
* 52	TRANSFER OF FUNDS/CEMETERY	VOTED:	MAJORITY VOTE ELECTRONIC TALLY AFFIRMATIVE – 129 NEGATIVE - 46	05/14/14
* 53	USE OF FREE CASH	VOTED:	UNANIMOUS AFFIRMATIVE VOTE	05/14/14
* 54	RESOLUTION/TOWN MEETING ELECTRONIC VOTING	VOTED:	MAJORITY AFFIRMATIVE VOTE	05/14/14

LEGISLATIVE

* 55	APPROPRIATION/ELECTRONIC TOWN MEETING VOTING EQUIPMENT	VOTED:	MAJORITY AFFIRMATIVE VOTE	05/14/14
* 56	APPROPRIATION/FISCAL STABILITY STABILIZATION FUND	VOTED:	DECLARED 2/3 RD AFFIRMATIVE VOTE (QUORUM PRESENT – MORE THAN 85 TMM PRESENT AND VOTING)	05/14/14

RESOLUTION MEMORY OF HARRY P. McCABE – ADOPTED APRIL 28, 2014

WHEREAS Harry P. McCabe died on March 4, 2014, and

WHEREAS Mr. McCabe was a member of this Town Meeting, representing Precinct 21 for 48 years, and

WHEREAS Mr. McCabe was instrumental in the founding of the Arlington Council on Aging, and served on that group for 48 years, and

WHEREAS Mr. McCabe was a member of the Board of Selectmen for three years, and served as chairman for one year, and

WHEREAS Mr. McCabe served on the Finance Committee for five years, and

WHEREAS Mr. McCabe was the Moderator of this Town Meeting for 12 years, and

WHEREAS Mr. McCabe served well and diligently in all these roles and in many others for the benefit of the Town of Arlington and its people, particularly the youth and the elderly.

NOW THEREFOR BE IT RESOLVED:

That this Town Meeting goes on record as mourning the death of Mr. McCabe, and holding in grateful remembrance his many years of service to the Town, and

That this Resolution be spread upon the records of the Meeting, and a copy thereof be sent to his family.

A true copy of the vote on the Resolution offered at the 2014 Annual Town Meeting of the Town of Arlington by John L. Worden, III, Town Meeting Member, Pr. 8 and former Town Moderator at the Session held on April 28, 2014.

LEGISLATIVE

SPECIAL TOWN MEETING

APRIL 30, 2014

ARTICLE			ACTION	DATE
* 1	REPORTS OF BOARDS AND COMMITTEES	VOTED:	RECEIVED	04/30/14
* 2	HOME RULE LEGISLATION/ REQUEST FOR LEGISLATION/ ALL ALCOHOL LICENSES	VOTED:	ELECTRONIC TALLY AFFIRMATIVE - 187 NEGATIVE - 22	04/30/14
* 3	AMENDMENTS TO FY2014 BUDGETS	VOTED:	UNANIMOUS AFFIRMATIVE VOTE	04/30/14
* 4	APPROPRIATION/FY2014 COLLECTIVE BARGAINING	VOTED:	AFFIRMATIVE VOTE ELECTRONIC TALLY AFFIRMATIVE - 194 NEGATIVE - 17)	04/30/14
5	CAPITAL BUDGET/CENTRAL FIRE STATION	VOTED:	UNANIMOUS (NO ACTION VOTE)	05/12/14
* 6	APPROPRIATION/PEIRCE ELEMENTARY SCHOOL	VOTED:	UNANIMOUS AFFIRMATIVE VOTE	04/30/14
* 7	CAPITAL BUDGET/THOMPSON SCHOOL	VOTED:	AFFIRMATIVE VOTE ELECTRONIC TALLY AFFIRMATIVE - 209 NEGATIVE - 2	05/07/14

TOWN CLERK & ELECTIONS

TOWN CLERK

The following annual report of the Town Clerk for the year ending December 31, 2014, is herewith submitted in accordance with Section 3 of Article 3, Title 1 of the Town By-Laws. During 2014, three elections were prepared for and conducted by the Town Clerk's Office:

Annual Town Election	April 5, 2014
State Senate Primary	September 9, 2014
State Election (Governor)	November 4, 2014

The Town has twenty-one Accu-Vote voting machines, one for each precinct, and a main counting system located in the Town Clerk's Office. We also have ten AutoMark Voter Assisted Terminals, one for each polling location, which provide autonomy to voters. This system consists of paper ballots to be marked by the voters and inserted into the Accu-Vote machines, which automatically tally the votes appearing on the paper ballots. When the polls close, the precinct totals are immediately printed at the precinct, posted, announced and then transferred to the Town Clerk's Office on a memory card. The precinct totals are accumulated by entering the memory cards into the main counting system. Finally, the complete official Town results are printed and announced.

Town Meeting Members whose terms were to expire at the Annual Town Election were notified of that fact and of the provision of law which allows them to become candidates for re-election by giving written notice thereof to the Town Clerk. Nomination papers are issued to candidates for Town offices, including Town Meeting Members, and, after being certified by the Registrars of Voters Office, were filed with the Town Clerk. A meeting was held by the Registrars of Voters, as required by law, to draw names for position on the official ballot for the Annual Town Election.

Town Meeting voted to purchase electronic voting machines for use at the 2015 Town Meeting. With the exception of Town Meeting Members, candidates for major Town Offices were notified of the law regarding the filing of periodic statements of campaign receipts and expenditures with the Town Clerk's Office. Incumbents and candidates for election during the previous year, who had campaign finance activity, a balance and/or liability were also notified of the requirements of filing annual reports. Upon application, absentee ballots were issued for the aforementioned Elections. Applications for absentee ballots were automatically sent to all persons who had filed physicians' certificates of permanent physical disability, as required by law. Many residents took advantage of the provision of law allowing them to vote in person in the Town Clerk's Office prior to the elections if they were to be out of town or otherwise unavailable to vote in person at the polls on the day of

the elections. A total of 2,445 absentee ballots were issued in 2014.

Absentee ballots by election:

Annual Town Election	584
State Primary-Regular	490
Specially Qualified (Out of Country)	20
State Election-Regular	1,322
Specially Qualified (Out of County)	29

Specially qualified voters are voters who are either, United States Citizens living overseas permanently, temporarily or are members of the United States Armed Forces and their families. With the exception of the Annual Town Election, ballots can be transmitted by email. The majority of the overseas ballots were received and returned by this method.

The Annual Town Meeting began on April 28, 2014, and continued for six sessions, dissolving on May 14, 2014. A total of fifty-six warrant articles were acted upon. The first article of the Annual Town Meeting is the Annual Town Election. Meetings were held prior to the Annual Town Meeting to fill vacancies in the Town Meeting membership (caused by resignation, removal from town, or death) until the next Annual Town Election. The only Special Town Meeting began and dissolved on April 30, 2014. A total of seven warrant articles were acted upon. The attendance for Town Meeting was as low as 76% and as high as 88%. Certificates of all appropriations voted at all Town Meetings and the provisions for meeting them were sent to the Board of Assessors and the Comptroller, as required by law. Certified copies of all votes authorizing indebtedness were sent to the Director of Accounts. The Secretary of the Commonwealth was notified of the acceptance by the Town Meeting of any provisions of the General Laws. In addition, certified copies of all votes passed at all Town Meetings were sent to the departments affected.

All the amendments to the Town By-Laws and Zoning By-Laws, as voted at the Annual Town Meeting, were submitted to the Attorney General and were approved within the statutory period provided. Following advertisement for two weeks in the local newspaper, as required by law, the amendments took effect. A summary of the Annual Town Meeting appears in the Legislative section of this Annual Report. A complete record of the actions taken is contained in the Records of Elections and Town Meetings in the Town Clerk's Office as well as online at arlingtonma.gov/elections.

Births, deaths and marriages were recorded and copies forwarded to the Secretary of the Commonwealth monthly. Certified copies of these vital statistics and all other documents recorded in the Town Clerk's Office were made available upon request. A total of 2,273 dog licenses were issued by the Town Clerk's Office. Certain licenses granted by the Board of Selectmen were

TOWN CLERK & ELECTIONS

Fees Collected	2012	2013	2014
Marriage Intentions	\$6,874	\$7,492	\$6,120
Miscellaneous Certificates	\$36,492	\$35,552	\$36,342
Renewal of Gasoline Permits	\$290	\$806	\$326
Miscellaneous Books/CD's	\$850	\$746	\$600
Miscellaneous Violations/Licenses	\$5,882	\$6,687	\$4,785
Duplicate Dog Tags	\$30	\$32	\$30
Filing Fees/Special Permits	\$14,215	\$190	\$45
Dog Licenses	\$26,235	\$28,515	\$35,895
TOTAL	\$90,868	\$80,020	\$84,043

issued. Raffle and bazaar permits and gasoline permit renewals were issued. Financing statements, utility pole locations, cemetery deeds, and business certificates were recorded. Decisions of the Zoning Board of Appeals, decisions on request for Special Permits from the Redevelopment Board and Amendments to the Traffic Rules and Orders were also placed on file in this office.

The Department of Revenue was notified of all licenses and permits issued and business certificates filed. Street permit, drain layer, blasting, and other surety bonds covering contractors were also placed on file in this office. Oaths of office were administered to all elected or appointed Town Officials and each was given copies of excerpts from the Open Meeting Law and the Conflict of Interest Law. Notices of meetings of all boards, committees or commissions were publicly posted upon receipt, as required by the Open Meeting Law. Town officials and departments were notified of all Legislative Acts affecting them. Fines were collected for citations issued under Section 21D, Chapter 40, General Laws, for violations of the Town By-Laws. Citations for persons who did not pay the penalties within the required time (twenty-one days) were referred to the Clerk of the District Court of Middlesex for further action.

Your attention is directed to the following vital statistics of the Town, which are recorded at this time. It should be noted, however, that the summaries of births and deaths are incomplete, inasmuch as records thereof pertaining to Arlington residents are still being received by our office from the cities and towns where these events occurred.

Vital Statistics	2012	2013	2014
Births	576	600	564
Deaths	319	313	350
Marriages	218	227	196

REGISTRARS OF VOTERS

As mandated by law, a combined Annual Town and School Census was conducted during the months of January and February, 2014. The census was conducted entirely by mail, with computer preprinted forms sent to each household in Arlington requesting that information contained therein be confirmed or corrected. The census forms contained the names of all persons residing in Arlington. Once returned to the Registrars' Office, all census and voter information was entered and continually updated in the Town's computer base by the Registrars' Office. A list of children eligible for Kindergarten for the following year was transmitted to the School Department upon request.

The Jury commissioner obtained juror information directly from the Massachusetts Voter Registration Information system from data entered into the system by this office. The Annual True List of Person, seventeen years of age and older, was published as required by law. In accordance with the True List information that had been presented, notices were sent by first class mail, as required by law, to persons whose names were to be removed from the voting list because they had not been reported as residing in Arlington on January 1, 2014. Those who proved residence were reinstated. The total number of registered voters upon completion of the annual revision of the voting list for the last election of the year was 30,846. The following number of voters in the three political parties are as follows:

Democrats	14,164
Republicans	2,040
Unenrolled (formerly called Independent)	14,523

Voters who enroll in a political designation may not vote in any State or Presidential Primary. Cards were mailed to voters acknowledging receipt of change or cancellation of political party enrollments received during the year by this office.

TOWN CLERK & ELECTIONS

Registered Voters	2012	2013	2014
Total Registered	30,636	30,541	30,846
Democrats	14,182	14,087	14,164
Republicans	2,169	2,077	2,040
Unenrolled	14,160	14,261	14,523

Throughout the year, daily sessions for registration of voters were held during regular business hours in the Office of the Town Clerk. Special sessions were also held until 8:00 P.M. on the last day to register for each of the three elections.

Mail-in voter registrations have eliminated the requirement that special evening and Saturday sessions for the registration of voters to be held except for the final day prior to the deadline for registration for primaries and elections. Special forms for mail-in voter registration were made available at various locations throughout Arlington and all other cities and towns in the State.

In addition, persons were allowed to fill out voter registration affidavits at public offices throughout

Massachusetts, such as the Registry of Motor Vehicles, Social Security, Welfare, Medicaid, Food Stamps, Military Recruitment Offices and other State and Federal departmental offices. These affidavits were forwarded through the computer or by mail to the Registrars of Voters or Election Commissioners of the voters' places of residence. As required by law, acknowledgment forms were sent to persons who registered to vote at special locations, or mailed in registration affidavits, notifying them of their precincts and voting places.

The Board certified voter signatures appearing on nomination papers filed by, or on behalf of, candidates seeking offices at the Annual Town Election. Also, petitions for articles to be inserted in the warrant for the

2014, Annual and any Special Town Meetings, also applications for absentee ballots for the Annual Town Election. After nomination papers for the Annual Town Election had been certified by the Registrars of Voters and filed with the Town Clerk, the Registrars of Voters held a meeting to draw names for the order of position on the official ballot for the election, as required by law.

During the year, the information contained on approximately 20,000 census forms of residents of the Town on January 1, was transferred to their individual master cards. These cards provide a complete official record of residence for all persons seventeen years of age or older from the time they first become residents of the Town. From such information, certificates of residence are issued daily to establish eligibility for attendance at state and regional schools, colleges and universities, receipt of old age assistance, veterans' services, social security, employment in state or federal civil service, and for many other purposes. In addition, Registered Voters' Certificates were issued throughout the year from the Board's records for identification purposes and for proof of citizenship.

During all elections, the Registrars of Voters were in session throughout the entire time the polls were open to assist voters who had questions relating to registration, name and/or address changes, precincts, polling places, and other problems arising during that time. After the polls closed, the Registrars assisted in the tabulation of the ballots until the final results were announced. In 2014, the Clerk's Office began receiving death certificates electronically through the Vitals Information Partnership, (VIP). Our births have been on this system for a few years with great success. In the future, dog licenses may be available online.



TOWN CLERK & ELECTIONS

ARLINGTON ANNUAL TOWN ELECTION, APRIL 5, 2014

Total of Ballots Cast – 6106

% of total number of registered voters – 20.08%

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Total Ballots Cast	167	292	189	189	221	175	214	438	295	386	372	490	368	283	431	330	143	329	332	257	205	6106

Town Clerk for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Stephanie Lucarelli	126	219	124	147	161	126	156	288	235	275	277	362	282	203	332	248	116	237	253	197	158	4522
Write-in Votes	0	0	0	1	3	2	1	2	1	1	1	1	2	0	3	1	0	3	5	1	0	28

Treasurer for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Stephen Gilligan	95	164	69	65	131	94	115	142	165	174	188	211	245	119	235	139	76	169	186	116	100	2998
Julie Brown	63	112	112	113	82	76	92	282	116	205	169	264	110	155	176	181	62	142	132	119	97	2860
Write-in Votes	0	1	0	0	0	0	0	0	0	1	0	0	1	0	1	0	0	0	1	0	0	5

Selectmen for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Diane M. Mahon	105	156	103	103	119	88	115	189	166	187	160	265	170	150	222	179	77	164	199	108	96	3121
Daniel J. Dunn	79	121	124	115	108	85	105	295	134	247	207	321	159	155	222	191	62	121	151	111	113	3226
Robert L. Tosi Jr.	75	167	66	79	114	91	101	151	140	178	198	202	219	145	239	170	91	207	172	170	113	3088
Write-in Votes	0	1	1	1	0	0	1	1	0	0	0	2	0	0	3	1	0	4	2	0	0	17

Assessor for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Mary Winstanley	11	192	104	131	142	110	139	261	215	254	260	334	244	185	294	210	102	210	227	162	134	3993
Write-in Votes	0	0	0	1	3	1	0	6	2	2	3	0	3	3	2	0	0	1	3	0	1	31

School Committee for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Jennifer R. Susse	102	169	140	141	138	105	135	317	159	268	204	297	183	166	244	205	65	173	184	136	115	3646
Michael G. Buckley	65	116	52	56	85	56	67	100	114	126	125	159	151	103	185	144	59	180	147	100	78	2268
Paul Schlichtman	92	142	112	92	104	83	115	244	141	213	190	277	152	151	202	186	81	128	165	124	108	3102
Bill Hayner	83	180	80	76	117	96	110	183	144	188	187	275	212	116	254	167	84	171	191	111	106	3131
Write-in Votes	0	1	0	1	0	0	1	1	0	1	0	0	2	0	4	0	0	0	5	0	1	17

Housing Authority (5)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Dan Brosnan	116	200	112	136	149	114	149	253	228	258	271	332	261	195	324	220	111	213	233	178	136	4189
Write-in Votes	0	0	0	0	1	1	0	5	2	0	0	1	2	3	0	2	0	1	4	0	0	22

TOWN CLERK & ELECTIONS

PRECINCT 1 Three Years

King, Marian E.	122 Decatur Street, Apt. 4	111
McGaffigan, Paul J.	34 Silk Street	110
VACANCY		

PRECINCT 2 Three Years

Hayner, Bill	19 Putnam Road	194
Hayner, Bonnie M.	19 Putnam Road	182
Fiore, Peter J.	58 Mott Street	181
Logan, William	5 Mary Street	165

PRECINCT 2 Two Years

Watson, Jennifer	66 Mott Street	195
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PRECINCT 3 Three Years

Tosti, Allan	38 Teel Street	113
Stamps, Susan D.	39 Grafton Street	110
Summers, Richard S.	79 Marathon Street	85
Griffin, Jean M.	42 Oxford Street	76

PRECINCT 4 Three Years

Kerins, Katelyn M.	27 Fairmont Street	135
Flueckiger, Molly E.	55 Fairmont Street	126
Davidoff, Douglass T.	45 Fairmont Street	125
Beal, Wesley L.	68 Melrose Street	123

PRECINCT 5 Three Years

Watson, David M.	170 Franklin Street, #1	108
DuBois, Abigail	83 Park Street	96
Messina, Peter J.	18 University Road	92
Goodfader, Emily	25 Bowdoin Street, #2	81

PRECINCT 6 Three Years

Batzell, Stephen W.	374 Mass. Avenue, #3	87
Cronin, John Stephen	29 Wyman Terrace, #A	104
Snyder, Jill A.	276 Mass. Avenue, #305	100
VACANCY		

PRECINCT 7 Three Years

Baron, Sheri A.	10 Raleigh Street	127
Bengtson, Andrew P.	15 Allen Street, #1	120
Sharpe, Theodore W.	51 Palmer Street	114
Hughes, Timothy M.	20 Webster Street	109

PRECINCT 8 Three Years

Band, Carol L.	57 Bartlett Avenue	266
Berkowitz, William R.	12 Pelham Terrace	244
Leone, John D.	51 Irving Street	253
Bean, David	50 Jason Street	188

PRECINCT 9 Three Years

Allen, Harold J., Jr.	7 Bacon Street	171
Makowka, Stephen D.	17 Russell Street	162
Liggett, Steven M.	25 Hayes Street	161
Ruderman, A. Michael	9 Alton Street	157

PRECINCT 10 Three Years

Howard, Jane L.	12 Woodland Street	279
Howard Peter B.	12 Woodland Street	269
Moyer, William David	49 Hillsdale Road	238
Martin, John A.	60 Arlmont Street	231

PRECINCT 11 Three Years

Radochia, Robert J.	45 Columbia Road	190
Heigham, Leba	82 Richfield Road	178
Greeley, Kevin F.	363 Mystic Street	176
Radochia, Joyce H.	45 Columbia Road	172

PRECINCT 12 Three Years

Helmuth, Eric D.	33 Grand View Road	301
Brazile, Juliana H.	56 Coolidge Road	276
Baker, Michael P.	31 Chester Street	232
Cayer, Michael J.	191 Newport Street	224

PRECINCT 13 Three Years

Deyst, John J., Jr.	26 Upland Rd. West	218
Deyst, Mary A.	26 Upland Rd. West	223
Fowles, Heather J.	51 Windmill Lane	203
Good, David F.	37 Tomahawk Road	219

PRECINCT 13 Two Years

Houser, Paul C.	37 Oldham Road	256
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PRECINCT 13 One Year

Gilligan, Nancy M.	77 Falmouth Road	197
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PRECINCT 14 Three Years

Mahon, Diane M.	23 Howard Street, #2	193
Hooper, Gwenyth R.A.	1 School Street, #102	183
Maher, John F.	990 Mass. Ave., #44	167
Hillis, Robert G.	17 Mt. Vernon St.	162

PRECINCT 15 Three Years

Ciano, Frank J.	65 Woodside Lane	234
Harrington, Virginia	10 Woodside Lane	208
Kerble, Joseph W.	92 Morningside Drive	245
Sweet, Peter A.	167 Woodside Lane	191

PRECINCT 16 Three Years

Koch, Kevin P.	100 Florence Avenue	215
Garrity, Robert K.	275 Park Avenue	212
O'Brien, Andrew E.	109 Hillside Avenue	212
Phelps, Richard S.	77 Oakland Avenue	211

PRECINCT 17 Three Years

Olszewski, Angela M.	1 Watermill Place	95
Leonard, John R.	26 Grove Street, #10	91
Finochetti, John V.	55 Dudley Street	89
Spencer, Matthew J.	34 Clark Street, #6	88

PRECINCT 18 Three Years

Hadley, David E.	202 Sylvia Street	201
Hurd, John V.	242 Hillside Avenue	185
Meagher, Robert F., Jr.	14 Golden Avenue	192
Tarantino, Michael F.	219 Wollaston Avenue	222

PRECINCT 19 Three Years

Hutchinson, Robert	28 Thesda Street	212
Dunn, John J., Jr.	36 Aerial Street	208
Gray, Christopher K.	6 Peter Tufts Road	198
Doherty, Leo F., Jr.	8 Gay Street	196

TOWN CLERK & ELECTIONS

PRECINCT 19 Two Years

Derosby, John A. 519 Summer Street 218

PRECINCT 20 Three Years

Gormley, Maureen E. 1250 Massachusetts Ave 167
 Larkin, Maureen O'Connell 31 Inverness Road 161
 Loosian, Katherine Norian 39 Inverness Road 167

PRECINCT 20 Two Years

Byrne, Steven M. 77 Appleton Street 106

PRECINCT 21 Three Years

Fitzgerald, Leanne 64 Westminster Avenue 111
 Phillips, Walter C. 2 Crescent Hill Avenue 107
 Trembly, Micah B. 41 Park Ave. Ext., Apt. #2 100
 Memon, Zarina G. 15 Sunset Road 94

PRECINCT 21 One Year

Boudreau, Jeffrey K. 99 Bow Street 68

ELECTION RESULTS FOR STATE PRIMARY 9/9/2014

Registered Voters 30,356
 Cards Cast 8,215
% Voter Turnout 27.06%

DEMOCRAT SENATOR IN CONGRESS

Edward J. Markey 6007
 Write-in Votes 96

GOVERNOR

Donald M. Berwick 2379
 Martha Coakley 2930
 Steven Grossman 2029
 Write-in Votes 5

LIEUTENANT GOVERNOR

Leland Cheung 2862
 Stephen J. Kerrigan 2212
 Michael E. Lake 791
 Write-in Votes 11

ATTORNEY GENERAL

Maura Healy 4619
 Warren E. Tolman 2481
 Write-in Votes 6

SECRETARY OF STATE

William F. Galvin 5613
 Write-in Votes 38

TREASURER

Thomas P. Conroy 1860
 Barry R. Finegold 1669
 Deborah B. Goldberg 2642
 Write-in Votes 11

AUDITOR

Suzanne M. Bump 4943
 Write-in Votes 39

REP IN CONGRESS

Katherine M. Clark 5611
 Sheldon Schwartz 1030
 Write-in Votes 12

COUNCILLOR

M.M. Pettitto Devaney 3380
 Charles N. Shapiro 2071
 Write-in Votes 17

SEN IN GENERAL COURT

Kenneth J. Donnelly 5423
 Write-in Votes 31

REP IN GEN CT 23RD MIDDLE

Sean Garballey 4130
 Write-in Votes 23

REP IN GEN CT 24th MIDDLE

David M. Rogers 1516
 Write-in Votes 6

DISTRICT ATTORNEY

Marian T. Ryan 3934
 Michael A. Sullivan 2320
 Write-in Votes 14

REGISTER of PROBATE

Tara E. DeCristofaro 4754
 Write-in Votes 25

REPUBLICAN

SENATOR in CONGRESS

Brian J. Herr 588
 Write-in Votes 5

GOVERNOR

Charles D. Baker 558
 Mark R. Fisher 236
 Write-in Votes 0

LIEUTENANT GOVERNOR

Karyn E. Polito 637
 Write-in Votes 8

ATTORNEY GENERAL

John B. Miller 624
 Write-in Votes 6

SECRETARY of STATE

David D'Arcangelo 605
 Write-in Votes 2

TOWN CLERK & ELECTIONS

TREASURER

Michael J. Heffernan 596
Write-in Votes 2

AUDITOR

Patricia Saint Aubin 558
Write-in Votes 3

REP IN GEN CT 23RD MIDDLE

Joseph J. Monju 465
Write-in Votes 3

REGISTER of PROBATE

John W. Lambert, SR 572
Write-in Votes 4

ELECTION RESULTS FOR STATE ELECTION 11/4/2014

Registered Voters 30,846
Cards Cast 19,691
% Voter Turnout 63.84%

SENATOR IN CONGRESS

Edward J. Markey 14845
Brian J. Herr 4206
Write-in Votes 36

GOVERNOR - LIEUTENANT GOVERNOR

Baker / Polito 6233
Coakley / Kerrigan 12405
Falchuk / Jennings 619
Lively / Saunders 103
McCormick / Post 102
Write-in Votes 26

ATTORNEY GENERAL

Maura Healy 14289
John B. Miller 4606
Write-in Votes 22

SECRETARY OF STATE

William F. Galvin 14631
David D'Arcangelo 3113
Daniel L. Factor 1028
Write-in Votes 9

TREASURER

Deborah B. Goldberg 12025
Michael J. Heffernan 4654
Ian T. Jackson 1747
Write-in Votes 14

AUDITOR

Suzanne M. Bump 12455
Patricia Saint Aubin 4364
MK Merelice 1190
Write-in Votes 14

REP IN CONGRESS

Katherine M. Clark 15122
Write-in Votes 268

COUNCILLOR

M.M. Petitto Devaney 12647
Thomas Sheff 3849
Write-in Votes 53

SEN IN GENERAL COURT

Kenneth J. Donnelly 14993
Write-in Votes 195

REP IN GEN CT 23RD MIDDLE

Sean Garballey 10793
Joseph J. Monju 2919
Write-in Votes 13

REP IN GEN CT 24th MIDDLE

David M. Rogers 3818
Write-in Votes 35

DISTRICT ATTORNEY

Marian T. Ryan 14501
Write-in Votes 203

REGISTER of PROBATE

Tara E. DeCristofaro 13294
John W. Lambert, SR 3922
Write-in Votes 31

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate of the House of Representatives on or before May 6, 2014?

SUMMARY: The law would eliminate the requirement that the state's gasoline tax, which was 24 cents per gallon as of September 2013, (1) be adjusted every year by the percentage change in the Consumer Price index over the preceding year, but (2) not be adjusted below 21.5 cents per gallon.

YES 7,433
NO 11,434

TOWN CLERK & ELECTIONS

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate of the House of Representatives on or before May 6, 2014?

SUMMARY: This proposed law would expand the state's beverage container deposit law, also known as the Bottle Bill, to require deposits on containers for all non-alcoholic non-carbonated drinks in liquid form intended for human consumption, except beverages primarily derived from dairy products, infant formula, and FDA approved medicines. The proposed law would not cover containers made of paper-based biodegradable material and aseptic multi-material packages such as juice boxes or pouches.

The proposed law would require the state Secretary of Energy and Environmental Affairs (EEA) to adjust the container deposit amount every five years to reflect (to the nearest whole cent) changes in the consumer price index, but the value could not be set below five cents.

The proposed law would increase the minimum handling fee that beverage distributors must pay dealers for each properly returned empty beverage container, which was 2 ¼ cents as of September 2013, to 3 ½ cents. It would also increase the minimum handling fee that bottlers must pay distributors and dealers for each properly returned empty reusable beverage container, which was 1 cent as of September 2013 to 3 ½ cents. The Secretary of EEA would review the fee amounts every five years and make appropriate adjustments to reflect changes in the consumer price index as well as changes in the costs incurred by redemption centers. The proposed law defines a redemption center as any business whose primary containers and that is not ancillary to any other business.

The proposed law would direct the Secretary of EEA to issue regulations allowing small dealers to seek exemptions from accepting empty deposit containers. The proposal law would define small dealer as any person or business, including the operator of a vending machine, who sells beverages in beverage containers to consumers, with a contiguous retail space of 3,000 square feet or less, excluding office and stock room space; and fewer than four locations under the same ownership in the Commonwealth. The proposed law would require that the regulations consider at least the health, safety, and convenience of the public, including the distribution of dealers and redemption centers by population or by distance of both.

The proposed law would set up a state Clean Environment Fund to receive certain unclaimed container deposits. The Fund would be used, subject to appropriation by the state Legislature, to support programs such as the proper management of solid waste, water resource protection, parkland, urban forestry, air quality and climate protection.

The proposed law would allow a dealer, distributor, redemption center or bottler to refuse to accept any beverage container that is not marked as being refundable in Massachusetts.

The proposed law would take effect on April 22, 2015.

A YES VOTE would expand that state's beverage container deposit law to require deposits on containers for all non-alcoholic, non-carbonated drinks with certain exceptions, increase the associated handling fees, and make other changes to the law.

A NO VOTE would make no change in the laws regarding beverage container deposits.

YES 8,588
NO 10,729

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate of the House of Representatives on or before May 6, 2014?

SUMMARY: This proposal law would (1) prohibit the Massachusetts Gaming Commission from issuing any license for a casino or other gaming establishment with table games and slot machines, or any license for a gaming establishment with slot machines; (2) prohibit any such casino or slots gaming under any such licenses that the Commission might have issued before the proposed law took effect; and (3) prohibit wagering on the simulcasting of live greyhound races.

TOWN CLERK & ELECTIONS

The proposed law would change the definition of “legal gaming” under Massachusetts law to include wagering on the simulcasting of live greyhound races, as well as table games and slot machines at Commission-licensed casinos, and slot machines at other Commission-licensed gaming establishments. This would make those types of gaming subject to existing state laws providing criminal penalties for, or otherwise regulating or prohibiting, activities involving illegal gaming.

The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would prohibit casinos, any gaming establishment with slot machines, and wagering on simulcast greyhound races.

A NO VOTE would make no change in the laws regarding gaming.

YES 10,586
NO 8,547

QUESTION 4: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate of the House of Representatives on or before May 6, 2014?

SUMMARY: This proposed law would entitle employees in Massachusetts to earn and use sick time according to certain conditions. Employees who work for employers having eleven or more employees could earn and use up to 40 hours of paid sick time per calendar year, while employees working for smaller employers could earn and use up to 40 hours of unpaid sick time per calendar year.

An employee could use earned sick time if required to miss work in order (1) to care for a physical or mental illness, injury or medical condition affecting the employee or the employee’s child, spouse, parent of a spouse; (2) to attend routine medical appointments of the employee’s child, spouse, parent, or parent of a spouse; or (3) to address the effects of domestic violence on the employee or the employee’s dependent child.

Employees would earn one hour of sick time for every 30 hours worked, and would begin accruing those hours on the date of hire or on July 1, 2015, whichever is later. Employees could begin to use earned sick time on the 90th day after hire.

The proposed law would cover both private and public employers, except that employees of a particular city or town would be covered only if, as required the state constitution, the proposed law were made applicable by local or state legislative vote or by appropriation of sufficient funds to pay for the benefit. Earned paid sick time would be compensated at the same hourly rate paid to the employee when the sick time is used.

Employees could carry over up to 40 hours of unused sick time to the next calendar year, but could not use more than 40 hours in a calendar year. Employers would not have to pay employees for unused sick time at the end of their employment. If an employee missed work for a reason eligible for earned sick time, but agreed with the employer to work the same number of hours or shifts in the same or next pay period, the employee would not have to use earned sick time for the missed time, and the employer would not have to pay for that missed time. Employers would be prohibited from requiring such an employee to work additional hours to make up for missed time, or to find a replacement employee.

Employers could require certification of the need for sick time if an employee used sick time for more than 24 consecutively scheduled work hours. Employers could not delay the taking or payment for earned sick time because they have not received the certification. Employees would have to make a good faith effort to notify the employer in advance if the need for earned sick time is foreseeable.

Employers would be prohibited from interfering with or retaliating based on a employees’ exercise of earned sick time rights, and from retaliating based on an employee’s support of another employee’s exercise of such rights.

The proposed law would not override employers’ obligations under any contract or benefit with more generous

TOWN CLERK & ELECTIONS

provisions than those in the proposed law. Employers that have their own policies providing as much paid time off, usable for the same purposes and under the same conditions, as the proposed law would not be required to provide additional paid sick time.

The Attorney General would enforce the proposed law, using the same enforcement procedures applicable to other state wage laws, and employees could file suits in court to enforce their earned sick time rights. The Attorney General would have to prepare a multilingual notice regarding the right to earned sick time, and employers would be required to post the notice in a conspicuous location and to provide a copy to employees. The state Executive Office of Health and Human Services, in consultation with the Attorney General, would develop a multilingual outreach program to inform the public of the availability of earned sick time.

The proposed law would take effect on July 1, 2015, and states that if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would entitle employees in Massachusetts to earn and use sick time according to certain conditions

A NO VOTE would make no change in the laws regarding earned sick time.

YES 13,577
NO 5,542

QUESTION 5: Shall the Town of Arlington accept sections 3 to 7 inclusive, of Chapter 44B of the General Laws, as approved by its legislative body, a summary of which appears below?

Sections 3 to 7 of Chapter 44B of the General Laws of Massachusetts, also known as the "Community Preservation Act" (hereinafter "CPA"), establishes a dedicated funding source to enable the Town to: (1) acquire or preserve open space, and rehabilitate or create local parks, playgrounds and athletic fields; (2) preserve or restore historic resources and artifacts; and (3) help meet local families' housing needs. In the Town of Arlington, the Community Preservation Act will be funded by a surcharge of 1.5% on the annual property tax assessed on real property, subject to the exemptions below, beginning in fiscal year 2016 and by annual distributions from a trust fund provided by the state under the CPA. The Commonwealth provides distributions from the fund only to communities adopting the CPA.

If approved, the following will be exempt from the surcharge: (1) \$100,000 of the value of each taxable parcel of residential real property; (2) property owned and occupied as a domicile by any person who qualifies for low income housing or low or moderate income senior housing in the Town; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said Chapter 59. A taxpayer receiving a regular property tax abatement or exemption will also receive a pro rate reduction in the surcharge.

Upon acceptance of the CPA by the voters, a Community Preservation Committee must be established by by-law study community preservation needs, possibilities and resources, and to make annual recommendations to Town Meeting for approval on spending the funds. At least 10% of the funds for each fiscal year will be spent or reserved for later spending on each of the Act's three community preservation purposes: (1) open space, such as parks and playgrounds (2) historic resources and (3) community housing in the Town of Arlington.

YES 10,034
NO 8,487

QUESTION 6: This question is not binding

Shall the state representative from this district be instructed to vote in favor of legislation that would allow the state to regulate and tax marijuana in the same manner as alcohol?

YES 3,487
NO 1,157

TOWN DIRECTORY

TOWN OFFICIALS AND COMMITTEES

as of December 31, 2014

Elected by Arlington's Citizens

Board of Selectmen

	Term
Joseph A. Curro Jr., 21 Millett St	2015
Steven M. Byrne, 28 Upland Rd	2015
Kevin F. Greeley, 363 Mystic St	2016
Daniel J. Dunn, Chair, 58 Alpine St	2017
Diane M. Mahon, 23 Howard St	2017

Moderator

John Leone, 51 Irving St 2016

Town Clerk

Stephanie Lucarelli, 20 Laurel St 2017

Town Treasurer

Stephen Gilligan, 77 Falmouth Rd 2017

Board of Assessors

Robert Greeley, 38 Edgehill Rd	2015
Kevin P. Feeley, 25 Baker Rd	2015
Mary Winstanley O'Connor, 781 Concord Tnpk	2017

School Committee

Cindy Starks, 1 Monanock Rd	2015
Jeffrey Thielman, 37 Coolidge Rd	2015
Kirsi C. Allison-Ampe, 12 Brattle Terrace	2016
Judson L. Pierce, 42 Draper Ave	2016
Paul Schlichtman, 47 Mystic Street	2017
William Hayner, 19 Putnam Rd	2017
Jennifer Susse, 45 Teel St	2017

Arlington Housing Authority

Bridgett James
 Nicholas Mitropoulos
 Richard B. Murray
 Daniel Brosnan
 Gaer Talanian

Appointed by Town Moderator Finance Committee**

Kenneth J. Simmons (12)	2015
Christine P. Dreshler (19)	2015
Richard C. Fanning, Vice Chair (15)	2015
Allan Tosti, Chair (3)	2015
David McKenna (21)	2015
Brian Beck (9)	2015
Grant Gibian (17)	2015
John J. Deyst, Jr. (1)	2015
Len J. Kardon (4)	2015
Charles T. Foskett, Vice Chair (8)	2016
Stephen W. DeCoursey (2)	2016
Jonathan Wallach (7)	2016
Alan H. Jones, Vice Chair (14)	2016

Rohit K. Duvadie (18)	2016
Paul J. Bayer (13)	2016
Carolyn White (6)	2016
Peter B. Howard, Secretary (10)	2017
Dean Carman (20)	2017
Mary M. Franclemont (5)	2017
Thomas Caccavaro Jr. (11)	2017
William Kellar (16)	2017
Gloria Turkall, Executive Secretary	
<i>**Appointed by the Town Moderator, Chairman of the Finance Committee, and the Board of Trust Fund Commissioners.</i>	

Minuteman Regional High School Committee Representative

Sue Sheffler

Appointed by the Board of Selectmen

Town Manager

Adam W. Chapdelaine 2/23/15

Comptroller

Ruth Lewis 3/1/17

Board Administrator

Marie A. Krepelka

Bicycle Advisory Committee

Scott Smith	2013
Stephen Miller	2013
Ron Sender	2014
Doug Greenfield	2014
Christopher Tokin	2015
Jack W. Johnson	2015
Philip Goff	2016

Zoning Board of Appeals

Suzanne Rivitaz	2014
Pamela Heidell	2014
Roger DuPont	2015
Walter Fey	2016
Christian Klein	2016

Board of Registrars of Voters

Adele Kraus	2016
Florence R. McGee	2016
John L. Worden III	2017
Stephanie Lucarelli, Chair	

Arlington Cultural Council

Margaret Moore, Recording Secretary
 Karin Blum, Co-Chair
 Eliza Burden, Co-Chair
 Wendy Glaas, Corresponding Secretary
 Joe Burns
 Elisabeth Taylor
 Margaret Husak, Treasurer
 Scott Samenfeld

TOWN DIRECTORY

Jeffrey K. Boudreau
Frank Tadley

Arlington Cultural Commission

Stephanie Marlin-Curiel
Barbara Costa
Adria Arch
Leland Stein
Carla Dorato
Aimee Taberner
Jonathan Hyde

Dallin Museum Trustees

Roly Chaput
Terry Shaoul
Geraldine Tremblay
Dan Johnson
Heather Leavell
Christine Sharbrough
Sarah Burks
Aimee Taberner
Tracy Skahan
Ellen Aamodt
Jacqueline Bates
James P. McGough, Trustee Emeritus

Historic District Commissions

Jade Cummings	2014
Stephen Makowka,	2015
John L. Worden III, Secretary	2015
Beth Cohen	2015
Michael Logan	2015
David Baldwin	2016
Jonathan Nyberg	2016
Martha Penzenik	2016
Charles Barry	2016
Michael Bush	2016
Cynthia Hamilton	2016
Carol Greeley, Executive Secretary	

Transportation Advisory Committee

Scott Smith
Elisabeth Carr-Jones
Howard Muise
Jeff Maxtutis
John V. Hurd (representing the Chamber of Commerce)
Richard Turcotte
Edward Starr
Officer Corey Rateau (Police)
Wayne Chouinard (Public Works)
Laura Wiener (Planning)
Kevin Greeley (Selectmen Liaison)
Marjorie J. Moores
Melissa Laube
Jeanette Rebecchi
Associate Members (non-voting)
Victor Rivas

Cary Conrad
Seth Federspiel

Appointed by the Town Manager Town Manager's Office

Andrew P. Flanagan, Deputy Town Manager
Eileen Messina, Executive Secretary
Domenic Lanzillotti, Purchasing Officer
Joan Roman, Public Information Officer
Eve Margolis, Management Analyst

Legal

Douglas Heim, Town Counsel
Edward M. Marlenga, Workers' Compensation Agent

Planning and Community Development

Carol Kowalski, Director

Community Safety

Frederick Ryan, Chief, Police
Robert Jefferson, Chief, Fire

Libraries

Ryan Livergood, Director

Public Works

Michael Rademacher, Director

Health and Human Services

Christine Bongiorno, Director

Information Technology

David Good, Chief Technology Officer

Human Resources/Affirmative Action

Caryn E. Malloy, Director

Inspectional Services

Michael Byrne, Director

Council on Aging

Susan Carp, Executive Director

Veterans' Services

Jeff Chunglo, Veterans Agent

Health and Human Services

Christine Bongiorno, Director

Weights and Measures

Joseph Carabello, Sealer/Health Compliance Officer

Recreation

Joseph Connelly, Director

Ed Burns Arena

Erin Campbell, Facilities Supervisor

TOWN DIRECTORY

Appointed by the Town Manager

Subject to the approval of the Board of Selectmen

Redevelopment Board

	Term
Bruce Fitzsimmons	2015
Andrew West	2017
Andrew Bunnell	2017
Michael Cayer	2017
Christine M Scypinski *	2018

**Appointed by the Governor*

Board of Health

Marie Walsh Condon	2015
Kenneth Kohlberg	2016
Michael Fitzpatrick, D.M.D.	2016

Board of Library Trustees

Barbara Muldoon	2015
Diane Gordon	2015
Heather Calvin	2015
Adam Delmolino	2016
Francis Murphy	2016
Joyce H. Radochia	2016
Kathleen Fennelly	2017

Park and Recreation Commission

Donald Vitters	2015
Jennifer Rothenberg	2015
Leslie Mayer	2016
James Robillard	2017
Shirley Canniff	2017

Board of Youth Services

Lynn Horgan	2015
Joan Robbio	2015
Cynthia Sheridan	2015
Ann Horgan	2016
Mary DeCoursey	2017
Carlene Newell	2017
Lisa Pedulla	2017
Libby Cole	2017
Gina Murphy	2017
Lauren Boyle	2017
Joan Lehrich	2017
Elizabeth Oppedisano, ex-officio	

Equal Opportunity Advisory Committee

Barbara Boltz
Augusta Haydock
Jack Jones
Adrienne McClure
Patricia O'Donoghue
Howard B. Winkler
Sara Elizabeth Hirshon
Caryn E. Malloy, ex-officio

Historical Commission

Pamela Meister	2012
Jane Becker	2013
JoAnn Robinson	2013
Eric Stange	2013
Patrick B. Guthrie	2016
Diane Schaefer	2017
Richard Duffy, Assoc	
Vicki Rose, Assoc	

Council on Aging

Annette Bender	2015
Ingeborg Reichenbach	2015
Rev. Dr. Rich Phelps	2015
Mara Klein Collins	2015
William Carey	2015
Noreen Murphy	2017
Paul Raia	2017
James Munsey	2017
Sue Culhane	2017

Conservation Commission

David White	2015
Nathaniel Stevens	2016
Charles Tirone	2016
Curtis Connors	2016
Eileen Coleman	2017
Susan D. Chapnick	2017
Janine L. White	2017
Michelle Durocher (Assoc)	2014
Catherine Garnett (Assoc)	2017
Michael S. Nonni (Assoc)	2017
Corinna Beckwith, Conservation Administrator	

Disability Commission

Kerrie Fallon	2015
John J. Thompson	2015
Michael Rademacher	2015
Rachel Buonopane	2015
Molly Flueckiger	2015
D. Heidi Hample	2016
Maureen St. Hilaire	2016
Susan James	2017

Open Space Committee

Elizabeth Karpati	2015
Patsy Kraemer	2016
Ann LeRoyer	2016
David White	2016
Jane Auger	2016
Lisa Decker	2016
Joey Glushko	2017
Michele Hassler	2017
Leslie Mayer	
Teresa DeBenedictis	

Human Rights Commission

Sheri A. Baron
Marlissa Brigggett
Christine C. Carney
Stacy Davison
Jorge Loayza
A. Nick Minton
Mel Goldsipe
Robin Varghese
Sharon Grossman
William Logan
Douglas Davidoff
Ghanda DiFiglia
Christine Bongiorno

Constables

Roland A. Demers, Jr.	2015
Richard Boyle	2016
Tina M. Helton	2017

TOWN DIRECTORY

Various Appointing Authorities

Capital Planning Committee

Charles T. Foskett, Chair

Diane Johnson

Stephen J. Andrew

Michael Morse

Andrew P. Flanagan

Ruth Lewis

Anthony T. Lionetta

Barbara Thornton

Brian Rehrig

Permanent Town Building Committee

John Cole, Chair

Michael Boujoulian

Mark Miano

Suzanne Robinson

Diane Johnson

William Hayner

John Maher

Alan Reedy

Adam Chapdelaine

Vision 2020 Standing Committee

Juli Brazile

Steven Byrne

Paul Schlichtman

Jo-Martha Glushko

Bruce Moulton

David White

Elizabeth Karpati

Jane L. Howard

Andrew Fischer

Adria Arch

Michael Stern

Bonie Williamson

David Garbarino

Bruce Fitzsimmons

Adam Chapdelaine

Joshua Lobel

Cheryl Miller

Angela Olszewski

John Leone

Kathy Bodie

Mary A. Harrison

Joe Connelly

Claire Carswell

Brad Barber

Gail McCormick

Stephen Ricci

Gordon Jamieson

TOWN DIRECTORY

TOWN OF ARLINGTON

www.arlingtonma.gov

TELEPHONE REFERENCE GUIDE

To Reach All Town Offices: 781-316-3000

Office	Extension
Assessors	3050
Cemetery	3276
Clerk	3070
Comptroller	3330
Consumer Affairs	3408
Council on Aging	3400
Council on Alcohol Education	3252
Emergency Management	781-643-4000
Engineering	3320
Fair Housing	3429
Fire (Non-Emergency)	3800
Fire Prevention	3803
Health	3170
Human Resources	3120
Human Rights	3250
Human Services	3250
Information Technology	3340
Inspections	3390
Legal	3150
Libraries	3200
<i>Nights and Weekends</i>	781-316-3200
Fox Library	3198
Parking Clerk	3031
Planning & Community Development	3090
Police (Administration)	3900
Police (Non-Emergency) (24 Hour)	781-643-1212
Public Works:	
Administration at Grove Street	3108
Town Yard at Grove Street	3300
<i>Nights and Weekends</i>	781-316-3301
<i>Water/Sewer Nights/Weekends</i>	781-316-3301
Recreation	3880
Redevelopment Board	3090
Registrars of Voters	3070
Sealer of Weights & Measures	3193
Selectmen	3020
Town Manager	3010
Treasurer/Tax Collector	3030
Veterans' Services	3166
Zoning Board of Appeals	3396

ARLINGTON PUBLIC SCHOOLS 869 MASSACHUSETTS AVENUE

To Reach All School Offices: 781-316-3500

Office	Extension
Superintendent of Schools	3501
Chief Financial Officer	3511
Chief Technology Officer	3343

Special Education	3531
English Language Learners	2339
METCO	3556
Athletics	3351
Data Integration for Curriculum, Instruction, and Assessment	3534
Transportation	3503
High School	3593
Ottoson Middle School	3745
Bishop Elementary	3791
Brackett Elementary	3705

NO SCHOOL ANNOUNCEMENTS: www.arlington.k12.ma.gov will also have a no school announcements.

STATE AND FEDERAL LEGISLATORS

Office	Phone Number
Senator Kenneth J. Donnelly (4th Middlesex District) Room 413-D, State House Boston, MA 02133	617-722-1432
Representative Sean Garballey (23rd Middlesex District) Room 540, State House Boston, MA 02133	617-722-2090
Representative David M. Rogers (24th Middlesex District) Room 134, State House Boston, MA 02133	617-722-2400

OTHER PUBLIC SERVICES

Arlington Advocate	781-643-7900
Arlington Boys and Girls Club	781-648-1617
Arlington Chamber of Commerce	781-643-4600
Arlington Historical Society	781-648-4300
Arlington Housing Authority	781-646-3400
Arlington Senior Center	781-316-3400
NSTAR (Emergency)	800-592-2000
Keyspan (Leaks)	800-231-5325
Center for Mental Health	781-646-7300
Comcast	800-266-2278
Jason Russell House/Smith Museum	781-648-4300
Logan International Airport (Public Info)	617-561-1800
Mass. Bay Transit Authority (Route Info)	617-222-3200
Mass. Water Resources Authority (24 Hour Emergency)	617-727-5274
Middlesex County Offices	617-494-4000
Minuteman Regional High School	781-861-6500
Post Office (Arlington Center)	781-648-1940
RCN	781-316-8800
Registry of Motor Vehicles	617-351-4500
Skating Rink	781-643-4800
Verizon Cable	800-870-9999
Visiting Nurse and Community Health	781-643-6090
Whittemore-Robbins House	781-316-3260
Youth Consultation Center	781-316-3255

TOWN DIRECTORY

Incorporation: The Town of Arlington was originally settled in 1635 as a village under the name Menotomy. In 1807, the Town and a section of what is now Belmont were set off from Cambridge and incorporated as West Cambridge. In 1867, the Town was renamed to Arlington in honor of the heroes buried at Arlington National Cemetery in Arlington, Virginia.

Population

1970 (Federal Census) 52,720
1975 (State Census) 50,223
1980 (Federal Census) 48,219
1985 (State Census) 46,465
1990 (Federal Census) 44,630
2000 (Federal Census) 42,389
2005 (American Community Survey by U.S. Census) 41,224
2010 (Federal Census) 42,844

Location: Arlington is situated six miles northwest of Boston, in latitude 42 degrees 25 minutes north, longitude 71 degrees 09 minutes west. The Town is bordered on the north by Winchester, on the east by Medford and Somerville, on the south by Cambridge and Belmont, and on the west by Lexington.

Elevation: The Town elevation above mean tide ranges from a low of 4 feet to a high of 377 feet. Elevations include 10 feet at Massachusetts Avenue and the Cambridge line, 48 feet at Massachusetts Avenue and Pleasant Street, 155 feet at Massachusetts Avenue and Park Avenue, 281 feet at Crescent Hill Avenue and Park Place, and 377 feet at Park Circle and Eastern Avenue.

Area: Arlington covers 3,517.5 acres, or 5.5 square miles, of which 286.2 acres are covered by water. There are 158.27 acres of parkland owned by the Town and 52.25 acres under the control of the Massachusetts Department of Conservation and Recreation. Just over fifty-nine acres of the land area is devoted to cemeteries.

Form of Government: The Town of Arlington is governed by the "Town Manager Act of the Town of Arlington, Massachusetts," the "By-Laws of the Town of Arlington," and Massachusetts General Laws Chapter 43A, "Standard Form of Representative Town Meeting Government." The executive branch is made up of a five-member Board of Selectmen elected at large. The Board hires a professional manager to administer the daily operations of the government. The legislative branch is a Town Meeting made up of 252 representatives, elected from each of the twenty-one precincts in Town. Arlington is also a member of the 7th Massachusetts Congressional District, 4th Middlesex State Senatorial District, and the 23rd and 26th Middlesex State Representative Districts.

Infrastructure: There are 95.27 miles of public streets and Town ways, 24.36 miles of private streets open for travel, 6.11 miles of state highways and parkways, and 3.24 miles of paper streets. The permanent water system consists of 131.43 miles, and the sewer system consists of 117.37 miles. There are 77.37 miles in the Town's storm drain system, and the Town maintains 3,698 catch basins. There are 104.09 miles of permanent sidewalks and 94 miles of curbing.

Transportation: Arlington is bounded on the south by Route 2, a major transportation route allowing access to Boston and the western part of Massachusetts. Arlington is also a short distance from Interstate Routes 93 and 95. Other major routes that go through the Town are Routes 2A and 3. Public transportation is provided through the Massachusetts Bay Transit Authority (MBTA), servicing the Greater Boston area with bus service and a subway system. Closest access to the subway system is through the Alewife Station located just over the Arlington border in Cambridge.

Education: The Town of Arlington operates an excellent school system with seven elementary schools, one middle school, and Arlington High School. The elementary schools are: Bishop School, 25 Columbia Road; Brackett School, 66 Eastern Avenue; Dallin School, 185 Florence Avenue; Hardy School, 52 Lake Street; Peirce School, 85 Park Avenue Extension; Stratton School, 180 Mountain Avenue, and Thompson School, 70 North Union Street. The Ottoson Middle School is located at 63 Acton Street. Arlington High School is located at 869 Massachusetts Avenue.

Additional Information: Town of Arlington website at www.arlingtonma.gov.