



TOWN OF ARLINGTON
MASSACHUSETTS

2015 ANNUAL REPORT

BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIRMAN
DIANE M. MAHON, VICE CHAIRMAN
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.

TOWN MANAGER
ADAM W. CHAPDELAINÉ

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Credits and Acknowledgements

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EXECUTIVE SERVICES

BOARD OF SELECTMEN

The Board is pleased to submit its annual report for 2015 to Arlington residents. The Board is composed of five elected residents who set policy and oversee the management of municipal functions of the Town.

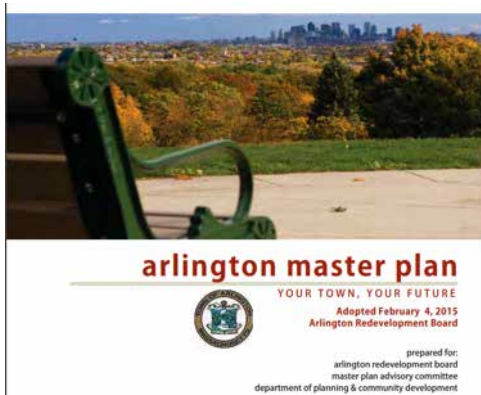
In 2015 Joseph A. Curro Jr. and Steven Byrne were elected to the Board of Selectmen for their second consecutive term. During 2015 Kevin Greeley served as Board Chair, and Diane M. Mahon as Vice Chair.



Arlington Board of Selectmen clockwise, left to right: Diane M. Mahon (Vice Chair), Joseph A. Curro, Jr., Steven M. Byrne, Daniel J. Dunn, Kevin F. Greeley (Chair).

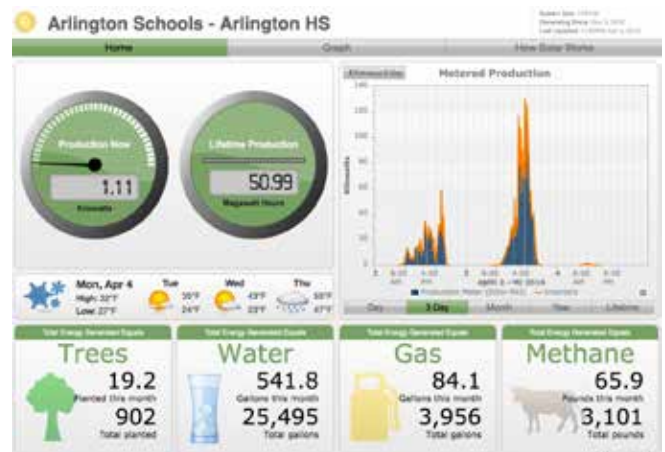
Year in Review

The Master Plan Implementation Committee and the Housing Plan Advisory Committee have been active since the Master Plan was adopted by the Redevelopment Board and Town Meeting in 2015. Some early accomplishments by these committees supporting the Plan include Design Guidelines for commercial development areas such as the Mill Brook Study Area, Mass. Ave. Corridor, and Broadway, new parking management in Arlington Center, and development of a Complete Streets policy which will promote a transportation network which improves access and safety for all users - pedestrians, cyclists, drivers, transit riders, and freight



carriers. In future years the Plan will guide the Town in land use and physical development as intended. The Plan may be read at arlingtonma.gov/planning.

Designated as a “Green Community” in 2010, Arlington continues to move forward in its energy and conservation initiatives and has been awarded \$938,000 in grant funding to date, including \$240,000 in 2015 for numerous efficiency upgrades at the following schools: Bishop, Brackett, Peirce, Ottoson and AHS. The Town is preparing to apply for another round of Green Communities grant funding in 2016 for further energy efficiency upgrades. In June, the Town signed a power purchase agreement with Ameresco for the installation of solar photovoltaic panels on six school roofs. The panels started delivering power in December and the power purchase agreement anticipates Town savings of nearly \$2,000,000 over the next twenty years. The panel’s energy production may also be viewed at each school entrance and online at arlingtonmagov/energy.



Arlington’s Central Fire station, pictured on the cover of this report, was renovated in 2015. While preserving many historic details, the building is the Town’s third Leadership in Energy and Environment Design (LEED) certified building and its first Gold certified. The updates and modernization efforts put into this building will improve safety services to Arlington residents. The new station is also beneficial for educational programs, such as Student Awareness of Fire Education (SAFE).

Volunteerism

Arlington’s many volunteer committees continue to provide valuable contributions to the community by helping those in need, participating in Town governance, and educating the public on important issues.

One such example of volunteer participation is EcoFest. Co-sponsored by Vision 2020’s Sustainable Arlington, the Arlington Garden Club, and Public Works and held at Town Hall. The theme in 2015 was *Energy-Wise: Sparking Local Energy Solutions*.

EXECUTIVE SERVICES

At the event local vendors and environmental groups focused on energy, how we make it, use it, measure it, and conserve it.

Another example of volunteerism is Arlington Alive's Summer Block Party. The event promotes and



celebrates Arlington's creative economy and is co-sponsored by the Arlington Committee on Tourism and Economic Development (ATED), Arlington Cultural Council, and local businesses.



Town Day Celebration

Arlington Town Day was another successful event. Resident and vendor participation was at an all-time high. Again, the Town Day Committee is grateful for the strong community participation that has become well-known as a source for Arlington's strong and thriving community spirit. The Board would like to extend its thanks and congratulations to the Town Day Committee, and especially the Co-chairs, Marie Krepelka and Kathleen Darcy. The Board also wants to extend the same thanks to the many businesses and tireless volunteers whose loyalty, dedication, and hard work made this celebration a success again. All Town Day activities are privately funded and this event continues without any Town funding.

These are just a few of the highlights in Arlington this year. More highlights are included in this report.

Acknowledgments & Recognitions

The Town experienced a great loss with the passing of Roland (Roly) Chaput. Mr. Chaput served in Town Meeting for 44 years and served on the Redevelopment Board, Conservation Commission, Friends of Robbins Farm Park, the Dallin Museum, and the Tourism and Economic Development Committee (A-TED). Mr. Chaput will be sorely missed, however he has left a legacy of civic enhancements that Arlington will benefit from for years to come.

The Town also experienced a great loss with the passing of Ken Simmons. Ken served on the Finance Committee for 38 years and was also very active in the Arlington Rotary Club. Ken provided many years of valuable service to the Town and his efforts will be sincerely missed.

The Town's Comptroller, Ruth Lewis retired with over 25 years of distinguished service to the Town. In August we welcomed Rich Viscay who previously served as the CFO/City Auditor for the City of Everett. We look forward to working with Mr. Viscay.

Arlington's Deputy Town Manager Andrew Flanagan was appointed the Town Manager of Andover, MA in October 2015. Andrew brought tremendous energy and dedication to his duties while in Arlington. Andover is fortunate to have him. In January of 2016, the Town welcomed Sandy Pooler to the position. Previously, Sandy was the Finance Director in Amherst.

In October 2015 Arlington's Director of Planning and Community Development, Carol Kowalski, was appointed Assistant Town Manager for Development for the Town of Lexington, MA. Carol brought professionalism and thoughtfulness to the role and the Board would like to thank her for her many efforts, especially her collaborative efforts in developing Arlington's Master Plan. In early 2016 we welcomed Jennifer Raitt, who previously served as the Assistant Director of Land Use Planning and Chief Planner at the Metropolitan Area Planning Council (MAPC).

The Board of Selectmen would like to thank all Town employees for the work they perform to make Arlington a special place to live, work, and enjoy. We also thank the volunteers who spend thousands of hours each year performing a labor of love for their community; Arlington would not be the same without them. We particularly thank the staff of the Selectmen's Office for their tireless and intelligent work on our behalf: Marie Krepelka, Board Administrator, MaryAnn Sullivan, Frances (Fran) Reidy, and Ashley Maher.

TOWN MANAGER

I am very pleased to deliver what will now be my fourth Annual Report to the Town of Arlington in the capacity of Town Manager. I am honored to serve the Town of Arlington in this capacity and I am thankful to the Board of Selectmen for continuing to entrust me with this role. Arlington has a long tradition of professional management, and I am proud to be able to continue this tradition. I also feel very fortunate to be working in a Town that is made up of so many dedicated, committed, and talented residents. Without the contributions of volunteers, many of Arlington's successes would not be possible.

My goal in making this report is to provide an overview of the financial, organizational, and community based efforts that took place during 2015.

2015 greeted the Town with a series of extraordinary snow events, which resulted in six-consecutive weeks of parking bans and taxed patience. However, I was impressed with the resilience of staff and residents to work together to weather the storms. Renovations of the Central Fire station were completed this year and the result is a LEED Gold certified building. Renovations to the Community Safety Building continue, and both of the projects are providing necessary modernization for public safety operations. Our Information Technology Strategic Plan continues to guide our technology use. The Town also initiated the creation of a joint Facilities Department with the School Department, an effort focused on maintaining the investments made in both Town and School facilities over the past decade. Significant updates to the Town's website made in 2014 are bearing fruit by improving access to residents and building capacity for staff. Finally, 2015 saw the beginning of discussions regarding the Town's growing school enrollment and the space needs prompted by this growth. This issue has garnered tremendous public interest and has once again demonstrated Arlington's high level of civic engagement and participation.

These initiatives and more are included in this report. They are part of the Town's ongoing commitment to seek efficiencies and improvements in service delivery while providing transparency and information that is both relevant and timely. It is my hope that through this report, residents will learn about this commitment. Residents can also receive information about Town activities year-long by visiting the Communications Center at arlingtonma.gov and signing up to one of our many communication methods. Please also note that in several sections of this Annual Report, we have included a link to a webpage where more information about a project or effort can be found.



Adam Chapdelaine, Arlington Town Manager

Town's Financial Outlook

FY2016, the current fiscal year, is the second year beyond what was initially intended to be a three-year plan that incorporated the Proposition 2 ½ override of 2011 designed to carry the Town's budgets through FY2014. The key commitments along with updates on the status of meeting the commitments of that three-year plan are listed as follows:

1. Override funds will be made to last at least three years (FY2012-FY2014). No general override will be sought during this period. – Current projections have extended the plan to cover FY2012-FY2020.

2. If the override passes there will be no Pay As You Throw (PAYT) fee implemented in FY2012, but the placement of a ballot question regarding a revenue neutral PAYT option will be considered in FY2013. - This ballot question was not advanced due to the Town's implementation of a mandatory recycling program in FY2013 which has stabilized both hauling and waste disposal costs.

3. Town and School operating budget increases will be capped at 3.5% per year. An additional allowance of up to 7% shall be allowed for documented special education cost increases. Should actual special education cost increases exceed this amount, the remaining School budget shall be decreased by the difference. – This commitment has been maintained and this year's Town operating budget proposes a 3.24% increase. Due to continuing enrollment growth, a school funding increase above 3.5% is proposed.

4. Health care cost increases will be programmed at 7%. Should actual increases exceed this amount, the Town and School budget totals shall be proportionately decreased by the excess amount. Should actual increases be less than this amount as a result of negotiated health care savings, the extra savings will be:

- a. Deposited into the override stabilization fund to extend the three year override period;

- b. Used to preserve services; and

- c. To satisfy any and all negotiated items between the Town Manager, employees, and retirees. – The override period has been extended to nine years from the original three-year period based to a large degree on health care savings and the first year health care

savings also supported FY2012 wage settlements with employee bargaining units. For future planning purposes, health care premiums are projected to grow at 5.25%, which more accurately reflects the historical average annual growth of Group Insurance Commission premiums.

5. An additional \$600,000 shall be appropriated for the School Department in FY2012 and \$400,000 shall be appropriated each year in addition to the amount currently appropriated in the capital budget for road improvements. – This commitment has been met.

6. Reserves shall be maintained in an amount equivalent to at least 5% of the budget. – This commitment is being maintained.

For in-depth information about the Town's financial condition please refer to the Town Manager's Annual Budget & Financial Plan online at: arlingtonma.gov/budgets.

Dedication to Efficiency, Innovation & Transparency

In 2015 multiple IT Strategic Plan projects were completed or brought very near to completion. Inspectional Services received custom development support for their permit tracking system. The Police Department received support in identifying and implementing Coplogic, a system for reporting minor crimes online. The IT Department is nearing completion of three projects that improve the overall health and speed of the Town's network, through hardware upgrades and reconfiguration, as well as installation of wireless Internet access in Town buildings. The IT Department is also developing a new IT request portal for staff, and Human Resources received development support for an online job application portal. Both are expected to be launched in spring 2016.

Additionally, two long-term projects kicked off in 2015. The Town began its effort to replace the Town's cash management and billing system and implement a new accounts receivable system. These projects will help modernize the architecture upon which the Town finances are managed and allow for improved resident services related to billing.

In FY2017, and beyond, the Town will also remain committed to finding other means of reducing costs, which may include, but will not be limited to, regionalization of services.

Sustainability/Energy Conservation

In 2010 Arlington was named a Green Community by the State's Green Communities Division in recognition of the work that Arlington has done in the past to reduce energy usage, and the plans it has to further reduce energy use in the future. In 2013, based on significant fulfillment of these plans, the State's Department of Energy Resources (DOER) honored Arlington with



the "Leading By Example" award. This award is given to only four municipalities on an annual basis, and Arlington is proud to have earned the designation. More recently, Arlington was one of seven communities statewide that was honored by the Green Communities Division for having reached its 20% energy reduction goal within a five-year time span. Arlington has substantially benefited from its cooperation with the Green Communities Division, having received four grant awards over the past four years, totaling \$938,000. The most recent grant award of \$240,000 came in 2015 and provided funding for numerous efficiency upgrades at various elementary schools, the Ottoson Middle School, and Arlington High School.

Also, this past year, the Town installed solar photovoltaic panels on six school roofs via a power purchase agreement with Ameresco. This installation, which has recently been completed, is estimated to produce 850,000 kWh in its first year of operation. Over the course of the 20-year agreement, the Town estimates a costs savings of approximately \$2,000,000. A web application demonstrating the real time electricity generation of these solar panels can be viewed at arlingtonma.gov/energy. And, of course, the renovation of the Central Fire Station, which, as mentioned, earned LEED Gold certification. Looking forward, the Town will continue to focus energy efficiency efforts and begin to focus discussion on issues regarding climate change preparedness.

Around Town

The MassDOT reconstruction of Massachusetts Avenue in East Arlington achieved full beneficial completion in the fall of 2015. Some elements of the project, such as sidewalks, landscaping, and remaining overhead utility work remain and will be completed in the spring. MassDOT's Arlington Center Safe Travel Project is expected to start the first week of April 2016. The project area is around the intersection of Mass. Ave. and Pleasant Street. The primary goal of the project is to provide a safe connection for the Minuteman Bikeway through Arlington Center, improve roadway safety and mobility for all users, plus upgrade infrastructure (roads, signals, and curb ramps) in the project area. The length of the project is estimated at one construction season.



NLC Prescription Drug Card Program Savings

The Town continues periodic outreach on the National League of Cities (NLC) Prescription Drug Card Program (launched Dec. 2009). At the end of calendar year 2015, Arlington leads the state in cumulative savings to residents with \$252,488, with \$32,468 saved this year. The free program offers residents an average savings of 30% on non-insured prescriptions. Residents can obtain the free card online at arlingtonma.gov/prescriptioncards.



Communications & Customer Service

The Board of Selectmen and I continue to make improving public communications and customer service one of our priority goals. This annual report is one such communication vehicle in which we put a great deal of effort to make it informative, easy to read, and attractive. In 2015 the Massachusetts Municipal Management Association (MMA) awarded Arlington third place for its 2014 report. The Town also makes these reports available online at arlingtonma.gov/annualreports.

In September Arlington Visual Budget (AVB) was awarded the Center for Digital Government's Digital Government Achievement Award (DGAA) for Driving Digital Government Local Government Category. The DGAA highlights outstanding agency and department websites and apps. AVB is an online tool intended to provide the public with a visual representation of the Town's financial history and outlook, as well as illustrate key trends. Launched in 2014, AVB was developed, gratis, by former Selectmen Annie LaCourt and Finance Committee member Alan Jones in partnership with Arlington-based Involutions Studios.

In April of 2015 the Town launched Arlington Open Checkbook. Open Checkbook provides up-to-date financial information about the Town's expenditures to help residents better understand how the Town allocates resources. This new online service provides deeper accounting information including vendor and payroll data by linking directly to the Town's accounting software.

In late 2014 the Town launched its Facebook and Twitter channels and accumulated approximately 200 new likes/follows, respectively. At the end of 2015, the

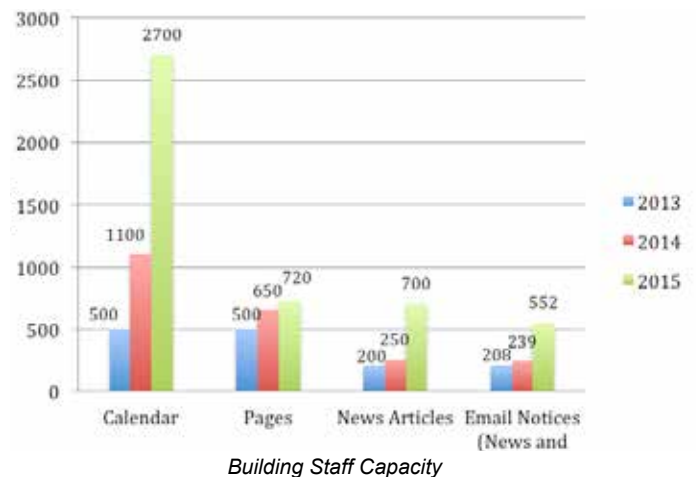
Town's Facebook account had 780 likes and 840 followers on Twitter. These numbers continue to climb.

We strive to inform the public about general Town activities and during emergencies, plus build a stronger relationship with our residents and improve efficiencies for our staff. To meet these needs and increasing demand for them, we utilize the following information channels in conjunction with local media.

Arlingtonma.gov

Arlingtonma.gov is the Town's communication hub supporting one of the priority goals of the Board of Selectmen: enhance public communication and customer service and leverage technology to build staff capacity. The site serves a population of approximately 43,000 residents, surrounding communities, and beyond. The site supports the online communication and outreach activities of fifteen departments, and over sixty-five boards, committees, and commissions. Since the revision of the Open Meeting Law (OML) in July 2010 approximately 1,000 documents are added to the site annually.

We are already seeing improvements in both building staff capacity and user engagement since the website launch in July of 2014. For staff there was a significant increase of calendar postings (145%), news articles (180%), and email notifications (131%). This is in addition to the increase in documents posted (19%) shown in the previous chart. Pages represent long-term content and is not expected to increase significantly over time, though there is certainly a trend to adding more of this content type as well (11%).



This year arlingtonma.gov recorded over 1.5 million Page Views and 558,672 Sessions, both increases from the previous year. There was a 17% increase in user loyalty (Frequency and Recency) by those Users who visited the site more than 200 times during the year, from 16,992 in 2014 to 19,898 in 2015.

EXECUTIVE SERVICES

Website Traffic (arlingtonma.gov)	2011	2012	2013	2014	2015
Page Views	1,354,141	1,399,333	1,381,574	1,316,919	1,538,050
Visits/Sessions	547,114	573,288	586,584	496,936	558,672
Frequency & Recency: Over 200 visits to website	24,157	18,810	17,637	16,992	19,898

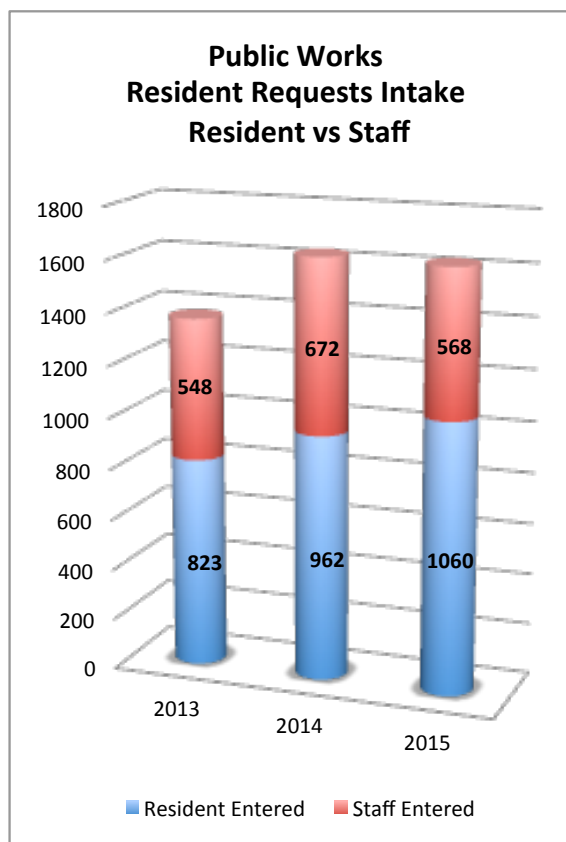
Request/Answer Center

The Request/Answer Center is Arlington's online customer service center where residents can make requests of Town services (and track them), ask questions, and find answers. 2015 marked the eighth year for the service. In 2015 the service adopted Responsive Web Design (RWD) and new features that make it easier for staff and residents to submit requests regardless of what device they use. The system continues to be heavily utilized by both staff and residents.

A major feature of the service is the ability for residents to easily search an extensive database before calling staff for an answer (Find Answers). If they cannot find the answer online, their question is forwarded to staff for a response. Since launching the service, over one million answers have been viewed, yet less than 1% of Questions were submitted for staff to respond. This service continues to enforce the self-serve method of providing easily accessible information so residents can find the information they need at their convenience. One way to measure how productivity might be preserved in this self-service model is to estimate the time of phone calls to staff members. If an average phone call takes 5 minutes to answer then 24,838 productivity hours were preserved, or the equivalent to 13.6 full-time employees (35 hour work week).

Measuring the self-service model in how requests are submitted, we compared the last three years of DPW requests made by the public to those enter by staff. We are seeing moderate increases in residents directly submitting their requests into the Request/Answer Center with 59% of requests entered by residents in 2014 and 65% in 2015.

It is important to note that Public Works reports that not all requests are entered into the system as they



continue to struggle with the challenge of multiple intake methods available (online, email, phone, walk-in, etc.) and lack of resources necessary to enter them all, especially during storm events. Although staff challenges remain, these results show growth in resident use of this service. The Town continues to work on solutions to improve its internal functions and technology to bridge these gaps. Visit the Request/Answer Center at: arlingtonma.gov.

Request/Answer Center: System Stats	2011	2012	2013	2014	2015
Answers Viewed on Portal	203,484	196,393	188,367	267,392	298,054
*Productivity Preserved in Hours/Answers Viewed	16,957	16,366	15,697	22,283	24,838
**New Customer Registrations	3,071	2,338	2,373	2,251	2,067
Requests Created	2,868	2,951	2,772	2,988	3,355
Requests Closed	2,616	2,731	2,811	2,543	3,209
% Questions/Requests Remain Open System	11%	22%	24%	27%	5%

EXECUTIVE SERVICES

Receive time-sensitive notifications
Phone * Text * Email



Register at
www.arlingtonma.gov/subscribe
or call 781-643-1212

Powered by **CODE RED**
Keeping citizens informed

Arlington Alerts, Town Notices, Social Media

Since 2012 Arlington Alerts have been notifying residents via phone, text, and email before, during, and after emergencies or to relay important information. When initiating a Town-wide phone call the system reaches approximately 19,000 phone connections. In 2015 the system was heavily utilized for the extended parking ban due to snow. It's worth mentioning that 203,899 Arlington Alert calls connected during the snow season.

Town of Arlington Notices are official notifications sent by the Town via email to subscribers. This opt-in email distribution list delivers information on Town activities including: public health and public works alerts, election information, and special Town related events. Notices are one of the most helpful and effective tools to communicate to the public.

In 2015 the Town rebounded from the last two years of subscription losses with a 13% increase of subscribers to just shy of 5,000. There was a 13% increase in Arlington Alert email subscribers and a 93% increase in text messaging subscribers.

Although we are pleased with the subscription rate for Arlington Alerts, we are watching the subscription rates to Notices and the website closely as we want to ensure residents are aware of all the Town's activities and not only when there is an emergency.

We invite residents who are not subscribed to these services to do so in the Communication Center at arlingtonma.gov/subscriber.

Arlington continues its efforts to improve communications and customer service while cultivating positive relations with residents. The Town also strives to maximize technology for efficiencies and will continue to build upon these valuable Town assets. We put a lot of effort into making sure our website is timely and accurate, the Request/Answer Center is responding to resident needs, and keeping residents up-to-date through all our communication channels. We constantly evaluate all our channels so we can maximize service delivery and staff efficiency. It is important to note, none of the success can be realized without skillful human intervention and collaboration. From the many content contributions from staff, boards, and committees, to residents utilizing these channels, we continue to help residents 'get connected' and 'stay connected' to Town Hall.

Dedicated Team

Arlington is very fortunate to have so many talented citizens willing to volunteer their time to serve the Town in various capacities including Town Meeting, Boards and Committees. Together with our elected leaders, management team, and staff, they make Arlington a special community. I would like to thank the Board of Selectmen for its leadership and support throughout my fourth year as Town Manager. It's been a year of significant turnover. The departure of Arlington's Deputy Town Manager, Andrew Flanagan to become the Town Manager of Andover, MA and the Director of Planning and Community Development Carol Kowalski appointed as the Assistant Town Manager of Development for Lexington, MA left key roles vacant at the end of 2015. Their contributions were significant. Andrew brought fiscal knowledge and fostered new technology. He spearheaded important updates to the Financial Plan that resulted in award winning budget documents. He also guided the launch of the Town's new website, Arlington Visual Budget, and Arlington's Open Checkbook. As an Arlington resident, Carol brought special care along with her rich experience to Planning activities in Town,

Email & Emergency Communications	2011	2012	2013	2014	2015
Town of Arlington Notices Subscribers	4,141	4,573	4,422	4372	4944
% of Growth from previous year	27%	9%	-3%	-1%	13%
% Compared with # of households (19,000)	22%	24%	23%	23%	26%
Arlington Alert Emails Subscribers*	1,543	2,149	3,795	3,981	4,507
% of Growth from previous year		72%	57%	5%	13%
% Compared with # of households (19,000)		11%	20%	21%	24%
Arlington Alert Text Subscribers*	1,188	2,688	3,310	973	1,875
% of Growth from previous year		44%	81%	-340%	93%
% Compared with # of households (19,000)		14%	17%	5%	10%

*Arlington Alert service launched in January 2012. 2011 numbers reflect beginning of 2012 and are included for comparative purpose.

EXECUTIVE SERVICES

culminating with the development of Arlington's Master Plan adopted last year. I thank them both for their distinguished service to Arlington.

I would like to welcome Sandy Pooler as Arlington's new Deputy Town Manager. In his brief time with Arlington he has already shown deep knowledge of municipal finances. I would also like to welcome Jennifer Raitt. Jennifer has also made a positive impression in her new role as the Director of Planning and Community Development. I would also like to welcome Andrea Nicolay as the new Director of Libraries. Andrea served as the Assistant Director and brings expertise and enthusiasm to one of Arlington's treasures. Finally, I would like to welcome Ruthy Bennett, who transitioned from the role of Energy Manager to the newly created position of Facilities Director.

In early 2016 my Executive Assistant, Eileen Messina moved on to the newly formed Facilities Department. Eileen was an exemplary member of my team and the loss is buoyed by the success she will bring in shaping the new Facilities Department.

Arlington is fortunate to have a talented, dedicated, and hard-working management team that is second

to none in the Commonwealth, and I feel privileged to be able to work with them day in and day out. Going further, Arlington is lucky to have a great team of Town employee across all departments.

I would like to welcome new Executive Assistant, Kristen DeFrancisco, who has been an asset to the office since the first day she arrived. Finally, I would be remiss if I did not express my warmest appreciation for my office staff, Eve Margolis and Domenic Lanzillotti. They are exceptional public employees dedicated to providing the best possible service to each and every person interacting with the Town Manager's Office.

Finally, I would like to express my sincere gratitude to Joan Roman for her tremendous efforts serving as the Town's Public Information Officer, and in particular, for her work on this Annual Report. Joan's attention to detail and design capabilities make her a great asset to the team and result in the compilation of this excellent report.



FINANCIAL MANAGEMENT SERVICES

FINANCE COMMITTEE

During 2015 Chairman Allan Tosti led the Finance Committee (FinCom), assisted by Vice-Chairs Richard Fanning, Charles Foskett, and Alan Jones. Peter Howard served as secretary. FinCom has twenty-one positions, one for each precinct. The appointing authority (Moderator, Trust Fund Commissioners Chair, FinCom Chair) acted to reappoint all members whose terms had been completed and to fill two vacant positions.

In February FinCom began its yearly effort to develop a comprehensive balanced Fiscal Year 2016 (FY16) budget recommendation for the Annual Town Meeting, which begins in April. At least one of the Finance Committee subcommittees reviewed each departmental budget with the corresponding department head. The school budget subcommittee attended School Committee meetings in order to gain a better understanding of the school budget. Hearings were held on all Warrant Articles requiring an appropriation or having a financial impact. Thirteen full committee meetings were held before Town Meeting and six on Town Meeting nights. These meetings, when combined with numerous subcommittee meetings, made for a busy winter and spring schedule. The Committee's report was distributed electronically and a hard copy was mailed to Town Meeting members one week before the first Town Meeting.

FY16 is the fifth year of the current multi-year plan. Working with Town and School leaders, FinCom developed a balanced budget and reserved much of the extra income from the last override to balance future years' budgets, thus eliminating the need for an additional override for several more years. Central to this budget is a 3.25% cap on budget increases by the non-school appointing authorities and 3.5% cap on school spending increases. This budget maintained Town services at the FY15 level. Community Preservation Act (CPA) revenues are being collected in the current fiscal year and a CPA Committee was appointed, recommendations are expected for FY17.

The record-breaking snowfall caused unprecedented snow and ice expenditures. FinCom worked with the Town to fund these expenditures with minimal impact on the FY16 budget.

FinCom listened to a presentation of the Master Plan as approved by the Redevelopment Board. The Board of Selectmen recommended Town Meeting pass a resolution in support of the plan. After considerable discussion, a majority of FinCom voted to support this resolution.

Last year Arlington helped to develop a revision to the Minuteman Technical School regional agreement. A satisfactory revision has been considered essential by Arlington before it would approve funding to rebuild the Minuteman facility. In early 2016 the regional agree-

ment was approved and ratified.

FinCom continued to monitor other ongoing activities that could have a large financial impact through regular reports by Town officials. Possible federal spending reductions remain a concern. Other issues include funding for the final round of school renovations, the increasing costs of pensions, funding the liability for retired Town employee health insurance, the cost of maintaining the Town's water bodies, and MBTA assessments. The Finance Committee will continue to work with other Town officials and citizens to address these issues and will keep Town Meeting informed of the Town's progress.

Acknowledgement

Longtime Finance Committee member Ken Simmons passed in 2015. Ken provided 38 years of valuable service to the Town. His dedication and numerous efforts will be sincerely missed.

OFFICE OF THE TREASURER & COLLECTOR OF TAXES

The Office of Treasurer & Collector of Taxes is responsible for the management, collection, and custodianship of all funds and receipts belonging to the Town of Arlington.



Stephen J. Gilligan, Treasurer & Collector of Taxes

Overview

Under state law the Office of the Treasurer & Collector of Taxes is responsible for all Treasury, Collector, and Payroll operations. In addition, Town Bylaws have assigned postal operations to the Treasurer's office. The Payroll Division, through a Memorandum of Agreement established in 2002, reports to the Superintendent of Schools. The Treasurer also serves as Parking Clerk.

The Town Treasurer and Collector of Taxes is responsible for directing, managing, collecting and fulfilling the billing of Real Estate Tax, Motor Vehicle Excise Tax, Personal Property Tax, Water & Sewer utility bill-

FINANCIAL MANAGEMENT SERVICES

ing, parking violations; and the complete collection process for these billings; receiving all monies from Town departments, securing and depositing Town monies, and in accordance with Massachusetts General Laws, for managing, planning, and directing the Town's financial policies relating to cash management, investment management, and debt management. The Treasurer serves as Custodian of Funds for all Town monies. The Treasurer performs his fiduciary responsibility by developing investment and borrowing strategies based on financial best practices, consultations with financial advisors and investment institutions, and participating in government finance officer's seminars and conferences. Mr. Gilligan is an active member of both the national Government Finance Officers Association (GFOA) of the US & Canada, the New England States GFOA, and the Massachusetts Collectors & Treasurers Association. Mr. Gilligan is certified as a Massachusetts Assessor. Stephen Gilligan serves as a Member of the Board of Directors of the New England States Government Finance Officers Association.

Program Description

The Treasurer/Collector's office is responsible for the proper handling and management of all monies belonging to the Town. Included within these responsibilities are the following:

- Responsible for the billing and collecting of all Real Estate Tax, Personal Property Tax, Motor Vehicle Excise Tax, Parking fines and Permit fees, Water & Sewer accounts, and collecting all Town and School Departments receipts. Payments are received directly in the Treasurer's Office, through the mail, via on-line electronic transactions, and lock-box services.
- Receiving and reconciling all deposits from all departments and authorities that charge fees and/or receive monies. Supports and assists all departments in the collection of delinquent accounts.
- Authorizing, auditing, and coordinating School, Recreation, Human Services, Fire/Ambulance, Library, and Inspections departments to submit deposits directly into our depository bank; daily, overnight, and weekends.
- Responsible for depositing and investing of all Town funds.
- Determining cash management needs to meet vendor and payroll obligations.
- Providing quality customer service to all Town residents, employees, and vendors in the performance of the above-described duties.
- Directing and managing all short and long-

term borrowings.

- Continue achieving strategic goals to maintain the highest possible Bond Rating, based on the Town's financial reserves, debt management, investments, and budgetary situation.
- Managing Treasurer relationships with finance professionals and institutions that provide custodial, investment and banking services.
- Directing and managing the John J. Bilafer Arlington Citizens Scholarship Foundation/Scholarship America program.

Budget Statement/Future Outlook

The Treasurer's Office continues to scrutinize its current budget for any potential savings, while being mindful of the critical importance to maintain resources sufficient to collect, invest and/or process \$131,459,562.00 in FY15 revenues, and revenue increases in FY16.

Interest income on General Fund monies and Town Stabilization Funds is expected to experience a modest increase in the rate of return as compared to the previous 3 fiscal years.

2016 Objectives

- Selecting and implementing a new Tax & Billing Collection System for Real Estate Tax, Personal Property Tax, Motor Vehicle Excise Tax, and Water & Sewer utility billing.
- Selecting and implement a new Accounts Receivable Package.
- Selecting and implementing a Cash Management System.
- Selecting and implementing a Parking Violation Collection system, and Parking Permit system to integrate with the Town's current parking violation issuance system.
- Reorganizing Treasurer's Office operations to eliminate 0.5 FTE staff position, resulting in a \$45,000 savings in FY2016, and on-going savings in future budgets.

2015 Accomplishments

- Converting the Town's depository banking institution to Century Bank, attaining improved performance, additional services, higher interest yield, and competitive fee structures.
- Retaining the services of an I.T. Consultant to determine requirements & specifications for issuing a Collection System and Cash Management System RFP.
- Implementing and installing an improved office security system.
- Continuing the Treasurer's Office achieving

FINANCIAL MANAGEMENT SERVICES

one of the best commitment-to-collection ratios of real estate and personal property taxes of any community in Massachusetts, by developing internal collection procedures with a focus on end-of-fiscal-year results. Real Estate Tax collections = 100%.

- Attaining a top rating of Triple-A (“AAA”) from Standard & Poor’s rating agency for the 12th consecutive borrowing. Arlington is a member of a group of 21 communities in Massachusetts attaining this highest credit rating.
- Treasury operations found in full compliance by Town Audit.
- Continuing to manage Town’s relationship with Investment Advisor. Trust funds 5-Year average is 8.13%.
- Managing successful borrowing of \$4,362,000 attaining a Bond true-interest-cost rate of 1.85% with a “AAA” Credit Rating for our bonds - the highest possible rating from Standard & Poor’s.
- Managing successful borrowing of \$9,232,000 Bond Anticipation Note (BAN) attaining a Bond true- interest-cost rate of 0.397% with a “SP1+” Credit Rating for our BANs - the highest possible BAN ratings from Standard & Poor’s.
- Managing an Advanced Refunding of Town prior debt, saving \$313,116 to the Town.
- The Treasurer directs and administers the Arlington Citizens Scholarship Foundation, which provides financial assistance to Arlington residents attending higher education. Awarded 94 scholarships with a total amount awarded of \$146,000 in 2015.
- Partnering with our I.T. Department to implement major billing changes to Real Estate Tax accounts to incorporate the Community Preservation Act surtax.

- Managing the on-time issuance of all billing and collections for Real Estate Tax, Motor Vehicle Excise Tax, Water & Sewer, and Parking, accurately and on time avoiding short-term borrowing.
- Preparing financial material for annual Town audits.

Performance / Workload Indicators

- Real Estate Tax: Managed \$105,512,757 Real Estate Tax commitment. Real Estate Tax collections = 100%.
- Of 14,929 current real estate tax accounts, 56 are Tax Title accounts.
- Advertising and filing delinquent Real Estate Tax Title accounts within the same fiscal year.
- Billing: Processed and issued 61,128 Real Estate & Personal Property bills, 35,912 initial Motor Excise bills, 50,068 initial Water & Sewer bills; plus 14,783 delinquent excise tax, and 5,279 delinquent water/sewer bills and notices. Total Bills issued: 167,170 - adhering to legal mandates.

Motor Vehicle Excise Tax

- 2011 Commitments – Initial billing: \$3,617,140. Total Excise Tax Collection FY11: \$3,438,728
- 2012 Commitments – Initial billing: \$4,077,138 Total Excise Tax Collection FY12: \$4,021,599
- 2013 Commitments – Initial billing: \$4,342,655 Total Excise Tax Collection FY13: \$4,064,778
- 2014 Commitments – Initial billing: \$4,213,165 Total Excise Tax Collection FY14: \$4,636,918
- 2015 Commitments – Initial billing:

Office of the Treasurer & Collector of Taxes					
	Performance Metrics Over 5 Years				
	FY2011	FY 2012	FY 2013	FY 2014	FY 2015
Real Estate Bills Processed	60,119	* 63,000	* 63,700	* 60,800	*61,128
Motor Excise Bills Processed	35,222	35,456	33,411	35,038	35,912
Water & Sewer Bills Processed	24,965	24,973	25,046	25,017	50,068
Subsequent Delinquent Bills and Notices	22,604	14,831	12,944	16,633	20,062
Liens - Revenue from Water & Sewer Delinquencies	\$134,181	\$183,273	\$191,334	\$217,900	\$223,348
Lien Certificates Processed	1,674	1,541	2,177	986	1,244
Revenue from Lien Certificates	\$83,700	\$77,093	\$108,874	\$49,373	\$62,200
<i>* Includes Personal Property</i>					

FINANCIAL MANAGEMENT SERVICES

\$4,867,711 Total Excise Tax Collection

FY14: \$4,768,890

- **Deputy Tax Collection Program:** Revenues: 2011 – \$197,534; 2012 – \$141,000; 2013 – \$162,046; 2014 – \$89,031; 2015 – \$56,936
- **Lien Certificates:** Certificates processed: FY11–1,674; FY12 –1,541; FY13 – 2,177; FY14 – 986; FY15 – 1,244
- Revenue from Lien Certificates:
- Fiscal Year: FY11 – \$83,700; FY12 – \$77,093; FY13 – \$108,874; FY14 – \$49,373; FY15 – \$62,200
- **Water Liens:** Lien all delinquent water accounts onto real estate account(s) annually.
- Total liens: FY11–\$134,181; FY12 – \$183,273; FY13 – \$191,334; FY14 – \$217,900; FY15 – \$223,348
- The FY15 water lien amount is 1.54% of total Water & Sewer billing amounts committed.

COMPTROLLER

The Comptroller's Office is responsible for the Town's books of account and financial records, verifying appropriations for all purchase orders, processing invoices for payment, approval of all payrolls and other warrants, balancing monthly appropriation reports and other financial reporting as governed by Federal and State government agencies. The Comptroller is also responsible for the direct management and supervision of the Town-wide telephone system and telephone operators.

The Comptroller is responsible for the coordination of the annual independent audit of the Town, and is also responsible for providing quarterly revenue and expenditure reports to the Board of Selectmen, Town Manager, Town Treasurer, and Chairman of the Finance Committee. Whenever applicable, the Comptroller shall make recommendations regarding the Town's financial condition that he deems appropriate.

Major Accomplishments for 2015

- Closed books and had Town audit completed on a timely basis.
- Worked with the Department of Revenue to have Free Cash certified at over \$9 million as well as Retained Earnings of all five Enterprise Funds certified on a timely basis.
- Successful transition from long time Comptroller Ruth Lewis, who had over 25 years of dedicated service to the Town of Arlington.

Performance Metrics	FY2013	FY2014	FY2015
General Fund -Free Cash certified	6,085,848	6,871,692	9,074,598
Water/Sewer Enterprise Fund – Retained Earnings certified	2,497,966	3,718,958	8,546,621
Youth Services Enterprise Fund – Retained Earnings certified	45,315	23,474	23,056
COA Transportation Enterprise Fund – Retained Earnings certified	114,489	132,640	63,211
Rink – Retained Earnings certified	90,435	74,503	77,154
Recreation – Retained Earnings certified	120,887	132,023	205,874
Purchase Orders Processed	5,317	5,651	8,644
Account Payable Batches Processed	875	645	819

2016 Objectives

- Upgrade the Town's financial software to the latest version of MUNIS and to utilize the financial software to its fullest capacity.
- Enhance the Town's audited financial statements to achieve the Government Finance Officers Association (GFOA) Certificate of Achievement of Excellence in Financial Reporting (CAFR), in order to show that the Town will go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure.
- Upgrade the current PBX telephone and voicemail system to a state-of-the-art, VoIP system.
- Promote training and continuing education for all staff members

FINANCIAL MANAGEMENT SERVICES

BOARD OF ASSESSORS

Members of the Board of Assessor's are Chairman Robert Greeley, Mary Winstanley O'Connor, Esq., and Kevin Feeley, Esq. The Board of Assessors committed 15,341 real estate and personal property tax bills to the Tax Collector for collection for Fiscal Year 2016. These bills raised a total of \$108,977,901 in property and personal property taxes. The total assessed value of all taxable real estate and personal property for Fiscal Year 2016 was \$8,513,898,549 which resulted in a tax rate of \$12.80 per thousand dollars of assessed value. The Board also committed approximately 34,700 automobile excise tax bills for collection of an estimated income of \$4,500,000.

Tax Abatement Overlay

State law requires that the Assessors put aside funds from each tax levy in a reserve that is called an Overlay. This account is established in anticipation that a certain percentage of the tax levy may end up being abated. Individual tax abatements are paid out of this fund. The final amount of the overlay account is determined by the Assessors and added to the tax rate without appropriation, and is usually set at anywhere from 1% to 2.5% of the tax levy. In FY2015, the overlay account is set at \$1,534,082.57. Any surplus left in an overlay account is appropriated by Town Meeting in much the same manner as free cash. Below is a chart showing the disposition of Overlay funds for the last three years

Tax Abatement Overlay Funds			
	FY2013	FY2014	FY2015
Overlay Amount	\$1,454,204	\$1,019,663	\$1,534,082
Abatements & Exemptions To-Date	\$382,432	\$320,799	\$343,828
Declared Surplus to General Fund	\$200,000	\$200,000	\$350,000
Reserved for Additional Liability	\$871,772	\$498,864	\$840,254

Valuation and Tax Levy			
Fiscal Year	Total Assessed Valuation	Tax Levy	Tax Rate*
2016	\$8,513,898,549	\$108,977,901	\$12.80
2015	\$7,770,112,271	\$105,285,021	\$13.55
2014	\$7,377,629,421	\$101,737,509	\$13.79
2013	\$7,201,277,082	\$98,009,381	\$13.61
2012	\$6,954,794,567	\$95,002,493	\$13.66
2011	\$6,926,589,397	\$85,958,974	\$12.41
2010	\$6,892,736,257	\$83,471,036	\$12.11
2009	\$6,790,772,343	\$80,946,006	\$11.92
2008	\$6,883,264,284	\$78,813,376	\$11.45
2007	\$7,011,721,520	\$76,778,350	\$10.95
2006	\$6,483,756,733	\$73,578,994	\$11.34
2005	\$6,007,309,836	\$65,719,969	\$10.94
2004	\$5,990,614,666	\$63,740,140	\$10.64
2003	\$4,500,135,559	\$61,246,845	\$13.61
2002	\$4,266,984,229	\$59,097,731	\$13.85
2001	\$4,239,775,439	\$55,838,267	\$13.17

* Tax rate expressed in per thousand dollars of assessed value

Percent of Tax Levy by Class						
CLASS	TYPE	FY2012	FY2013	FY2014	FY2015	2016
I	Residential	93.9521	93.7374	93.8614	94.1840	93.9945
II	Open Space	0	0	0	0	0
III	Commercial	4.2740	4.6139	4.4905	4.2729	4.4503
IV	Industrial	.03015	0.2243	0.2189	0.2079	0.2066
V	Personal Property	1.4724	1.4244	1.4292	1.3352	1.3486
Total		100	100	100	100	100

FINANCIAL MANAGEMENT SERVICES

Tax Rate Components FY2011-FY2014						
	2011	2012	2013	2014	2015	2016
Levy Base	\$11.10	\$11.42	\$12.28	\$12.38	\$12.22	\$11.58
2 1/2%	\$0.28	\$0.29	\$0.31	\$0.31	\$0.31	\$0.29
Growth	\$0.09	\$0.08	\$0.09	\$0.19	\$0.16	\$0.16
Override	\$0.00	\$0.93	\$0.00	\$0.00	\$0.00	\$0.00
W/S Debt Service	\$0.81	\$0.80	\$0.78	\$0.76	\$0.72	\$0.66
School Debt Exclusion	\$0.14	\$0.10	\$0.12	\$0.14	\$0.14	\$0.12
Symmes Debt Exclusion	\$0.00	\$0.04	\$0.04	\$0.02	\$0.00	\$0.00
Tax Rate*	\$12.41	\$13.66	\$13.61	\$13.79	\$13.55	\$12.80
*Tax Rate =((Amount To Be Raised)/(Total Taxable Assessed Value))*1000						

Details of Tax Rate Calculation					
	FY2012	FY2013	FY2014	FY2015	FY2016
Max Levy Prior FY	\$79,443,949	\$88,442,215	\$91,310,473	\$94,987,188	\$98,617,161
2.50%	\$1,986,099	\$2,211,055	\$2,282,762	\$2,374,680	\$2,465,429
Growth	\$522,167	\$657,203	\$1,393,953	\$1,255,293	\$1,337,666
Override	\$6,490,000	\$0	\$0	\$0	\$0
Maximum Levy	\$88,442,215	\$91,310,473	\$94,987,188	\$98,617,161	\$102,420,256
Levy Inc. %	11.33%	3.24%	4.03	3.68%	3.71%
Levy Inc. \$	\$8,998,266	\$2,868,259	\$3,676,715	\$3,629,973	\$3,803,095
W/S Debt Service	\$5,593,112	\$5,593,112	\$5,593,112	\$5,593,112	\$5,593,112
School Debt Exclusion	\$682,156	\$840,116	\$1,049,114	\$1,111,442	\$993,166
Symmes Debt Exclusion	\$307,130	\$278,540	\$150,000	\$0	\$0
Max to be Raised	\$95,024,613	\$98,022,241	\$101,779,414	\$105,321,715	\$109,006,534
Actual Raised	\$95,002,494	\$98,009,381	\$101,737,510	\$105,285,021	\$108,977,901
Excess Levy	\$22,119	\$12,860	\$41,904	\$36,693	\$28,632
Total Taxable Assessed Value	\$6,954,794,567	\$7,201,277,082	\$7,377,629,421	\$7,770,112,271	\$8,513,898,549
Total Avg. % Increase	0.41%	3.54%	2.45%	5.05%	8.74%
Tax Rate	\$13.66	\$13.61	\$13.79	\$13.55	\$12.80
Penny of Tax Rate	\$69,548	\$72,013	\$73,776	\$77,701	\$85,139
Avg. Assessed Value Single Family	\$480,598	\$502,752	\$514,808	\$539,152	\$585,360
Avg. Taxes Single Family	\$6,565	\$6,842	\$7,099	\$7,306	\$7,493
*All numbers subject to rounding and final DOR Certification					

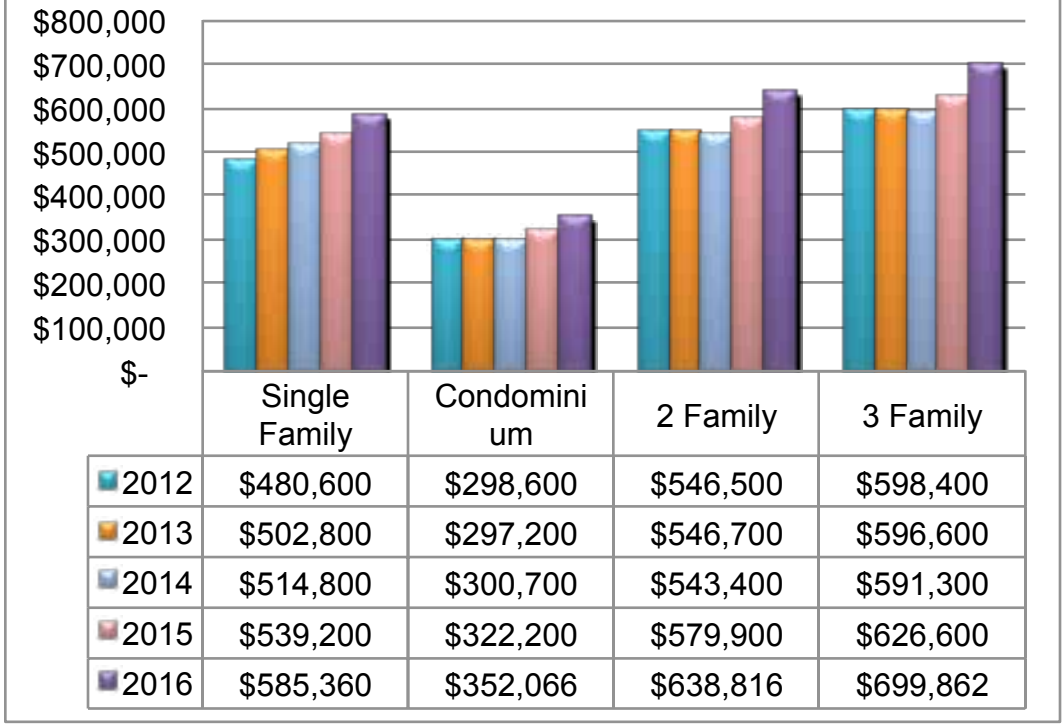
FINANCIAL MANAGEMENT SERVICES

State Class Code FY16-FY15 Comparison									
Type	FY2016			FY2015			FY16 vs FY15		
	Parcels	Assessed Value	Avg. Assessed Value	Parcels	Assessed Value	Avg.	Parcel (+/-)	Percent (+/-)	Avg. Assessed Value (+/-)
Single Family	8,000	4,682,885,700	585,361	7,991	4,308,739,100	539,199	9	8.68%	46,162
Condominium	3,492	1,229,416,600	352,067	3,367	1,084,819,500	322,192	125	13.33%	29,875
Misc	12	11,147,400	928,950	13	10,673,400	821,031	-1	4.44%	107,919
2 Family	2,282	1,457,780,160	638,817	2,308	1,338,429,260	579,909	-26	8.92%	58,908
3 Family	194	135,773,300	699,862	196	122,809,300	626,578	-2	10.56%	73,284
Apartments	146	416,463,200	2,852,488	147	389,125,900	2,647,115	-1	7.03%	205,373
Res Land	313	26,272,700	83,938	320	25,468,800	79,590	-7	3.16%	4,348
Open Space	0			0			0	0.00%	0
Commercial	386	333,741,310	864,615	386	290,984,900	753,847	0	14.69%	110,768
Industrial	22	17,588,600	799,482	22	16,149,400	734,064	0	8.91%	65,418
Ch Land/61	0			0			0	0.00%	0
Ch Land/61A	0			0			0	0.00%	0
Ch Land/61B	4	1,445,709	361,427	4	1,384,031	346,008	0	4.46%	15,419
Mixed Use(Res)	38	42,856,282	1,127,797	38	38,140,296	501,846	0	12.36%	625,951
Mixed Use(Com)	38	43,712,058		38	39,639,764		0	10.27%	0
Per Prop/501	231	6,576,100	28,468	200	3,256,930	16,285	31	101.91%	12,183
Per Prop/502	167	8,132,510	48,698	147	7,679,450	52,241	20	5.90%	-3,543
Per Prop/503	0	0		0	0		0	0.00%	0
Per Prop/504,550-2	2	68,185,320	34,092,660	2	61,346,410		0	11.15%	3,419,455
Per Prop/505	8	21,343,400	2,667,925	7	21,208,000	3,029,714	1	0.64%	-361,789
Per Prop/506	2	8,285,100	4,142,550	2	7,866,700	3,933,350	0	5.32%	209,200
Per Prop/508	4	2,293,100	573,275	5	2,391,130	478,226	-1	-4.10%	95,049
Total	15,341	8,513,898,549		15,193	7,770,112,271			9.57%	

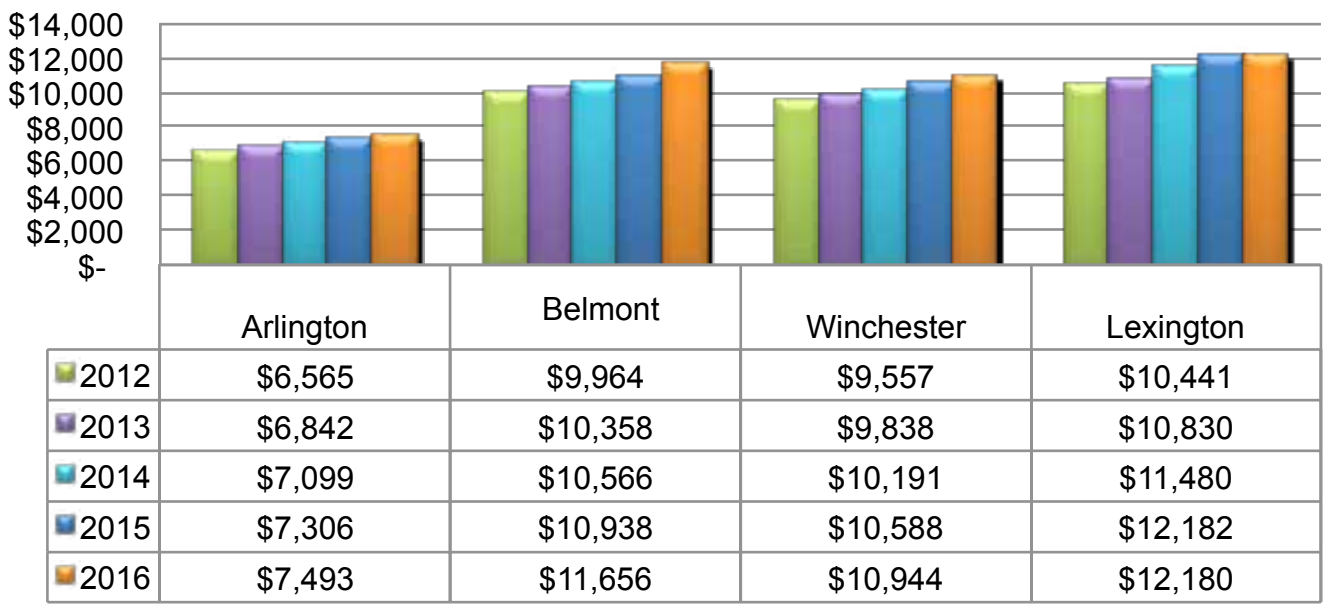
FINANCIAL MANAGEMENT

FINANCIAL MANAGEMENT SERVICES

Average Assessed Values FY2012-FY2016



Average Taxes FY2012-FY2016



FINANCIAL MANAGEMENT SERVICES

Assessor's Office
Town of Arlington
Tax Rate Per \$1,000 of Assessed Value

YEAR	RATE
1929	\$30.00
1930	\$30.40
1931	\$31.40
1932	\$30.40
1933	\$30.40
1934	\$33.00
1935	\$33.00
1936	\$34.00
1937	\$35.60
1938	\$35.20
1939	\$36.80
1940	\$35.80
1941	\$34.80
1942	\$35.60
1943	\$32.00
1944	\$32.00
1945	\$34.40
1946	\$38.00
1947	\$42.80
1948	\$44.20
1949	\$46.20
1950	\$50.40
1951	\$54.20
1952	\$56.40
1953	\$57.60

YEAR	RATE
1954	\$54.50
1955	\$59.20
1956	\$69.20
1957	\$70.40
1958	\$71.20
1959	\$74.00
1960	\$78.20
1961	\$82.60
1962	\$85.00
1963	\$84.60
1964	\$92.60
1965	\$97.60
1966	\$97.60
1967	\$106.00
1968	\$124.00
1969	\$41.00
1970	\$48.20
1971	\$51.80
1972	\$56.80
1973	\$56.80
1973	\$28.20
1974	\$74.00
F75	\$67.20
F76	\$67.20
F77	\$74.80

YEAR	RATE
F78	\$78.00
F79	\$84.60
F80	\$81.00
F81	\$87.00
F82	\$73.50
F83	\$22.70
F84	\$23.43
F85	\$23.96
F86	\$16.49
F87	\$17.24
F88	\$17.66
F89	\$10.86
F90	\$11.25
F91	\$12.47
F92	\$13.84
F93	\$14.52
F94	\$15.55
F95	\$16.06
F96	\$16.54
F97	\$17.08
F98	\$16.73
F99	\$17.17
F00	\$17.66
F01	\$13.17
F02	\$13.85

YEAR	RATE
F03	\$13.64
F04	\$10.61
F05	\$10.94
F06	\$11.34
F07	\$10.95
F08	\$11.45
F09	\$11.92
F10	\$12.11
F11	\$12.41
F12	\$13.66
F13	\$13.61
F14	\$13.79
F15	\$13.55
F16	\$12.80

FINANCIAL MANAGEMENT SERVICES

State Tax Form 31C

**THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION**

FISCAL 2016

**OF
ARLINGTON**

City / Town / District

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe)	\$	<u>160,526,355.43</u>
Ib. Total estimated receipts and other revenue sources (from IIIe)		<u>51,548,454.00</u>
Ic. Tax levy (Ia minus Ib)	\$	<u>108,977,901.43</u>
Id. Distribution of Tax Rates and levies		

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	93.9945%	102,433,233.56	8,002,595,342	12.80	102,433,220.38
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	4.4503%	4,849,843.55	378,899,077	12.80	4,849,908.19
Net of Exempt					0.00
Industrial	0.2066%	225,148.34	17,588,600	12.80	225,134.08
SUBTOTAL	98.6514%		8,399,083,019		107,508,262.65
Personal	1.3486%	1,469,675.98	114,815,530	12.80	1,469,638.78
TOTAL	100.0000%		8,513,898,549		108,977,901.43

Board of Assessors of ARLINGTON
City / Town / District

MUST EQUAL 1C

NOTE : The information was Approved on 12/18/2015.

Paul Tierney, Director, Arlington, 781-316-3061

12/3/2015 11:15 AM

Signed on behalf of the Board of Assessors

Assessor

Date

(Comments)

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By Maura O'Neil
Date : 18-DEC-15
Approved : Thomas Guilfoyle
Director of Accounts



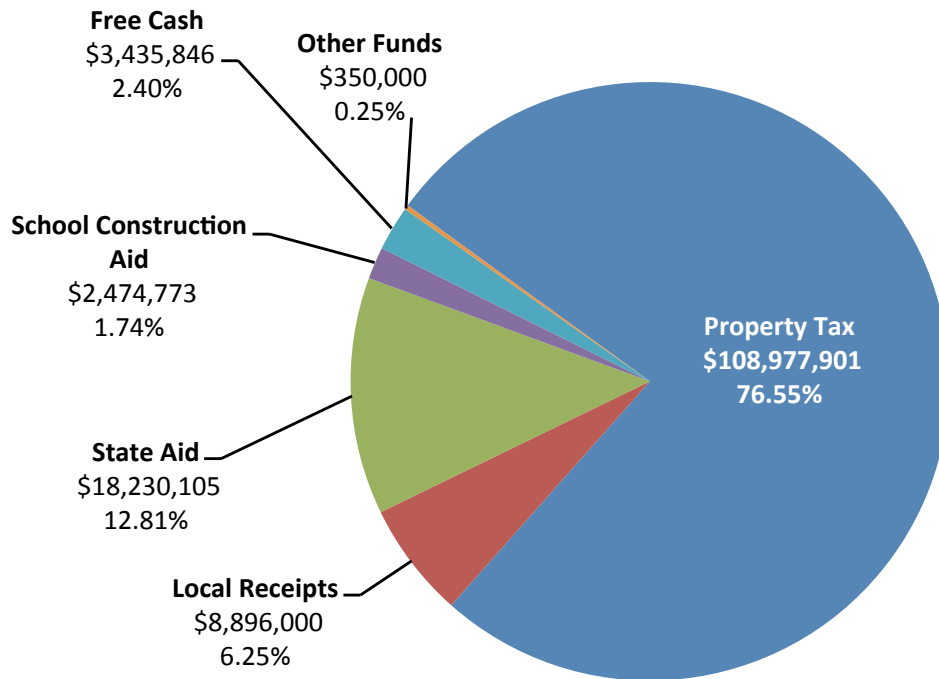
(Mary Jane Handy)

FINANCIAL MANAGEMENT SERVICES

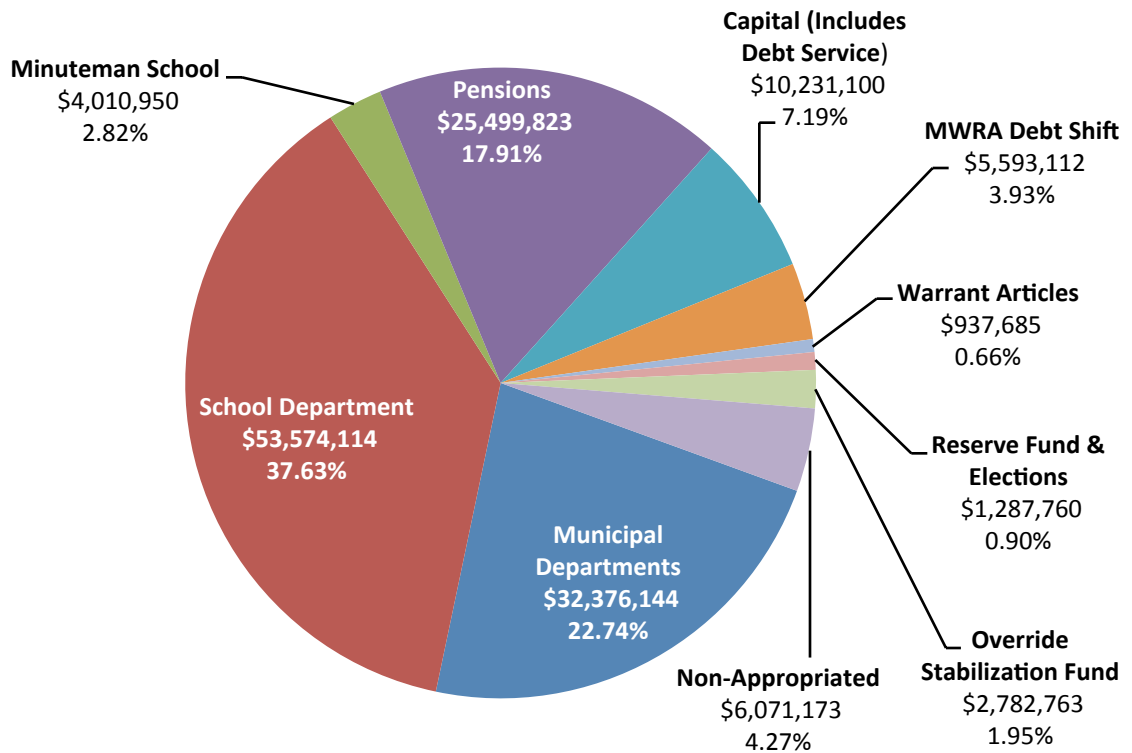
FISCAL YEAR 2016

Total \$142,364,625

Revenue



Expenditures



FINANCIAL MANAGEMENT SERVICES

Powers & Sullivan, LLC

Certified Public Accountants



100 Quannapowitt Parkway
Suite 101
Wakefield, MA 01880
T. 781-914-1700
F. 781-914-1701
www.powersandsullivan.com

Independent Auditor's Report

To the Board of Selectmen
Town of Arlington, Massachusetts

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Arlington, Massachusetts as of and for the year ended June 30, 2015 (except for the Arlington Contributory Retirement System which is as of and for the year ended December 31, 2014), and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Arlington, Massachusetts, as of June 30, 2015 (except for the Arlington Contributory Retirement System which is as of and for the year ended December 31, 2014), and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

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Other Matters

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 3, 2016, on our consideration of the Town of Arlington, Massachusetts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Arlington, Massachusetts' internal control over financial reporting and compliance.



February 3, 2016

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Management's Discussion and Analysis

As management of the Town of Arlington, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the year ended June 30, 2015. We encourage readers to consider the information presented in this report.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Town of Arlington's basic financial statements. These basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net position* presents information on all assets and deferred outflows and liabilities and deferred inflows, with the difference between them reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the Town's financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities include general government, public safety, education, public works, community development, human services, library, culture and recreation, and interest. The business-type activities include the activities of the water and sewer department, youth services, Council on Aging, Ed Burns Arena and the recreation department.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

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Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town of Arlington adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. The budgetary comparison schedule is reported following the notes to the basic financial statements as required supplementary information.

Proprietary funds. The Town maintains one type of proprietary fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for its water and sewer, youth services, Council on Aging, Ed Burns Arena and recreation department activities.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Town maintains three different fiduciary funds. The pension trust fund is used to account for resources held in trust for members of the Arlington Contributory Retirement System. The other postemployment benefit trust fund is used to account for resources held in trust to fund the Town's portion of health benefits for retirees and beneficiaries. The private purpose trust fund is used to account for resources held in trust which principle and investment income exclusively benefit individuals, private organizations, or other governments.

Notes to the basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. For the Town, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$27.7 million at the close of 2015.

The largest portion of the Town's net position, \$122.1 million reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), net of any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position, \$17.7 million represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position is a deficit of \$112 million. The deficit is the result of the implementation of GASB #68 which required the Town to record its net pension liability of \$119.1 million for the first time this year along with the other postemployment benefits liability of \$54.2 million. These are long term unfunded liabilities that will not require significant short term resources.

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Governmental Activities

	2015	2014 (as revised/restated)
Assets:		
Current assets.....	\$ 85,975,556	\$ 80,638,836
Noncurrent assets (excluding capital).....	6,204,088	8,655,461
Capital assets.....	147,526,062	142,008,196
Total assets.....	239,705,706	231,302,493
Deferred Outflows of Resources.....	61,770	99,266
Liabilities:		
Current liabilities (excluding debt).....	11,533,018	10,276,587
Noncurrent liabilities (excluding debt).....	167,681,845	158,465,653
Current debt.....	8,164,434	7,913,295
Noncurrent debt.....	47,296,114	43,531,862
Total liabilities.....	234,675,411	220,187,397
Deferred Inflows of Resources.....	93,740	1,782,621
Net Position:		
Net investment in capital assets.....	104,863,992	104,460,350
Restricted.....	17,656,840	16,661,963
Unrestricted.....	(117,522,507)	(111,690,572)
Total net position.....	\$ 4,998,325	\$ 9,431,741

The governmental activities net position decreased by \$4.4 million during the current year. Key decreases are the recognition of an additional \$8.4 million in the Town's other postemployment benefit obligation, reported in noncurrent liabilities, and an \$868,000 payment to the other postemployment benefits trust fund which is reported as a fiduciary fund and, accordingly, is not included in the government-wide financial statements. Offsetting these was \$2.4 million received from the MSBA for completed projects and \$4.3 million the Town raised to be transferred to the fiscal stability and long-term stabilization funds.

The \$2.5 million decrease in noncurrent assets (excluding capital) is primarily due to the reduction in the intergovernmental receivable from the Massachusetts School Building Association, as school construction funds are received annually which are used to retire debt outstanding for school construction projects.

The net \$5.5 million increase in capital assets is mainly from central fire station renovations and street improvements.

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Governmental Activities	<u>2015</u>	<u>2014</u> <i>(as revised/restated)</i>
Program revenues:		
Charges for services.....	\$ 12,076,378	\$ 11,695,114
Operating grants and contributions.....	26,792,498	34,748,457
Capital grants and contributions.....	336,181	2,633,477
General revenues:		
Real estate and personal property taxes.....	104,296,793	100,765,625
Tax liens.....	609,501	220,270
Motor vehicle excise taxes.....	4,668,133	4,560,606
Hotel/motel tax.....	330,739	300,875
Meals tax.....	401,870	413,163
Penalties and interest on taxes.....	420,679	294,295
Nonrestricted grants and contributions.....	7,133,944	7,502,207
Unrestricted investment income.....	940,814	2,122,915
Gain on sale of capital assets.....	65,000	-
Miscellaneous revenues.....	24,750	77,981
Total revenues.....	<u>158,097,280</u>	<u>165,334,985</u>
Expenses:		
General government.....	11,994,175	11,362,970
Public safety.....	26,530,179	25,960,607
Education.....	92,752,859	95,698,115
Public works.....	13,783,618	13,073,357
Community and economic development.....	3,235,477	3,658,595
Human services.....	2,112,859	1,880,010
Library.....	3,655,453	3,605,979
Culture and recreation.....	1,085,309	926,550
Interest.....	1,544,213	1,231,900
Total expenses.....	<u>156,694,142</u>	<u>157,398,083</u>
Transfers.....	<u>(5,836,554)</u>	<u>(5,909,465)</u>
Change in net position.....	<u>(4,433,416)</u>	<u>2,027,437</u>
Net position, beginning of year, as revised/restated.....	<u>9,431,741</u>	<u>7,404,304</u>
Net position, end of year.....	<u>\$ 4,998,325</u>	<u>\$ 9,431,741</u>

The beginning net position of governmental activities has been revised to reflect the implementation of GASB Statements #67, #68, and #71 and restated to reclass the OPEB liability. To reflect this change, the Town has recorded a net pension liability and a deferred outflow of resources, which has resulted in the revision of the June 30, 2014, balance of the governmental activities by \$111,279,438. The Town restated other postemployment benefit obligations between governmental and business type activities by \$516,317. Previously reported net position of \$121,227,496 has been revised/restated to \$9,431,741.

The decrease in operating grants is related to the Massachusetts Teachers Retirement System's implementation of GASB #67, #68 and #71 which decreased the revenue and corresponding expense by \$7.2 million.

The decrease in capital grants is primarily related to MSBA reimbursements for a percentage of the construction costs on the Thompson school project which concluded in 2014. There was also a decrease in revenue received for highway projects which is a reimbursement of the expenditures.

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Most categories of expenses increase as a result of standard budgetary increases. The increase in public safety was from an increase in salaries from contract negotiations. The decrease in education is net of an increase in salaries from contract negotiations offset with a decrease from the Massachusetts Teachers Retirement System's implementation of GASB #67, #68 and #71. The decrease in Community Development is the result of a decrease in federal and state funding for the Town's Weatherization program.

Business-Type Activities

	<u>2015</u>	<u>2014</u> <i>(as revised/restated)</i>
Assets:		
Current assets.....	\$ 16,337,800	\$ 12,776,652
Capital assets.....	23,736,895	22,865,270
Total assets.....	<u>40,074,695</u>	<u>35,641,922</u>
Deferred Outflows of Resources.....	<u>195</u>	<u>-</u>
Liabilities:		
Current liabilities (excluding debt).....	182,820	145,649
Noncurrent liabilities (excluding debt).....	7,931,630	7,735,296
Current debt.....	1,495,316	1,361,540
Noncurrent debt.....	7,723,916	7,069,232
Total liabilities.....	<u>17,333,682</u>	<u>16,311,717</u>
Net Position:		
Net investment in capital assets.....	17,203,440	16,204,401
Unrestricted.....	5,537,768	3,125,804
Total net position.....	<u>\$ 22,741,208</u>	<u>\$ 19,330,205</u>
	<u>2015</u>	<u>2014</u> <i>(as revised/restated)</i>
Program revenues:		
Charges for services.....	\$ 17,002,973	\$ 15,906,693
Operating grants and contributions.....	199,514	147,512
Capital grants and contributions.....	600,000	-
General revenues:		
Unrestricted investment income.....	53,942	39,822
Total revenues.....	<u>17,856,429</u>	<u>16,094,027</u>
Expenses:		
Water and Sewer.....	18,305,620	18,010,392
Youth Services.....	590,265	582,744
Council on Aging.....	109,930	120,856
Ed Burns Arena.....	610,885	646,235
Recreation.....	665,280	671,791
Total expenses.....	<u>20,281,980</u>	<u>20,032,018</u>
Transfers.....	<u>5,836,554</u>	<u>5,909,465</u>
Change in net position.....	<u>3,411,003</u>	<u>1,971,474</u>
Net position, beginning of year, as revised/restated.....	<u>19,330,205</u>	<u>17,358,731</u>
Net position, end of year.....	<u>\$ 22,741,208</u>	<u>\$ 19,330,205</u>

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The beginning net position of business-type activities has been revised to reflect the implementation of GASB Statements #67, #68, and #71 and restated to reclass the OPEB liability. To reflect this change, the Town has recorded a net pension liability and a deferred outflow of resources, which has resulted in the revision of the June 30, 2014, balance of the business-type activities by \$6,950,918. The Town restated other postemployment benefit obligations between governmental and business type activities by \$516,317. Previously reported net position of \$25,764,806 has been revised/restated to \$19,330,205.

There was a net increase of \$3.4 million in net position reported in connection with the Town's business-type activities. Additionally, the water and sewer enterprise fund was subsidized by the general fund in 2015 by approximately \$5.6 million to offset a portion of the costs associated with the repayment of debt to the Massachusetts Water Resources Authority. The increase in net position of \$3.4 million was related to the activity in the water and sewer enterprise fund which reported an increase in charges for services as a result of increased water rates and usage. The increase in water and sewer expenses was primarily made up of increases in salaries from contract negotiations and a \$67,000 increase in the MWRA assessment. This assessment comprises 68% of the fund's expenses.

The increase in capital assets consists of the water and sewer enterprise fund's investment in water and sewer lines and water meters, totaling approximately \$1.8 million in 2015, which was funded through available funds.

Financial Analysis of the Government's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$72 million, an increase of \$6.7 million from the prior year.

The general fund reported a \$5.8 million increase in fund balance in the fund based financial statements. This includes the activity of the Town's stabilization funds and insurance trust funds which are reported within the general fund. The Town's stabilization funds totaled \$20.9 million at year end and reported an increase of \$4.4 million from 2014, which was primarily the result of funds generated by the 2012 tax override. The operating general fund accounted for the remaining \$1.4 million increase which was due to \$2.2 million in premiums from issuance of bonds received and transferred in from nonmajor funds offset with the planned use of reserves and snow and ice expenses.

The Town's capital borrowing major fund had reported a fund balance of \$5 million, an increase of \$1.4 million from the prior year. During 2015, the Town recognized \$11 million in bond proceeds in this major fund which represents long-term borrowing used to finance various capital projects identified in the Town's capital improvement plan. Current expenditures in this fund totaled \$9.7 million and related mainly to improvements to the community safety building and fire stations.

There was a \$514,000 thousand decrease in the nonmajor governmental funds, which reported \$20.2 million in revenues, \$21.1 million in expenditures, and \$467,174 thousand in net other financing sources (uses).

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General Fund Budgetary Highlights

The change between the original and final budget of \$486,000 was primarily comprised of additional appropriations to the Symmes property and capital projects as well as various transfers between functional line items and the release of prior year carryover budgets. In the final budget, the Town budgeted to use \$3 million of available reserves “free cash” to balance the 2015 budget. However, actual results from operations were better than anticipated as the Town collected approximately \$2.8 million more than budgeted and departments expended \$304,000 less than budgeted.

By category, all actual revenues came in over budget. The largest revenue variance was in the motor vehicle excise taxes category where estimated revenue is budgeted conservatively and revenues increased from prior year. Other significant revenue surpluses were in real estate and personal property taxes and departmental and other which came in over budget by approximately \$702,000 and \$388,000, respectively. Expenditures for education came in under budget by approximately \$249,000 partly due to the close out of prior year encumbrances. General government expenditures and carryforwards were under budget by approximately \$216,000. This was mainly due to the Town’s workers compensation reserve which turned back \$151,000 and the unused portion of the reserve fund which was approximately \$19,000. Expenditures exceeded the budget for snow and ice removal (public works). The Town is allowed to overspend for snow and ice removal and to raise any unfunded deficit in the subsequent year.

Additionally, net transfers in were \$1.7 million greater than budgeted, mainly from bond premiums of \$1.3 million closed to the general fund along with funds transferred from the Symmes property and from federal emergency management funds. The Town also received \$911,000 from the premium from issuance of bonds in 2015.

Other Postemployment Benefits (OPEB)

In 2006 the Arlington Town Meeting formed the Other Postemployment Benefits Committee. The Committee’s charge is to make recommendations on the potential funding mechanisms for the postemployment medical benefits unfunded liability as required in Statement No. 45 of the Governmental Accounting Standards Board, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions (GASB 45).

The Town began partially funding this liability in an internally created healthcare trust fund established by Chapter 12 of the Acts of 1998. Upon the implementation of GASB 45, the Town transferred the balance of the healthcare trust fund, as well as all new appropriations for the same purpose, into a newly created Other Postemployment Benefits (OPEB) Trust Fund, as established by Chapter 161 of the Acts of 2005, which is under the supervision and management of the Town’s contributory retirement board. The Town Treasurer is the custodian of the OPEB Trust Fund.

The Town began capturing revenues to fund the OPEB liability in 1997. At that time, the Town established a policy of appropriating the difference between the non-contributory pension appropriation and \$500,000 to the OPEB fund. The Town has subsequently appropriated Medicare Part D reimbursements, as well as certain increases in the share of retiree HMO contributions to be transferred to this fund.

An actuarial study determined that Arlington’s total Actuarial Accrued Liability as of January 1, 2014, at a 4.0% partially funded discount rate, totaled \$192.5 million. As of June 30, 2015, the Town has recognized a liability for other postemployment benefits totaling \$54.2 million. The increase in the liability is based on the difference between the Annual Required Contribution (ARC) of \$16.3 million and the Town’s actual contribution of \$7.7 million which was made through a combination of benefit payments and pre-fundings to the OPEB Trust Fund in

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the amounts of \$6.8 million and \$868,000, respectively. The assets set aside in trust for future benefits amounted to \$8.4 million at year-end.

The Town of Arlington is serious about addressing this liability within its financial ability and the OPEB Committee will continue to monitor this liability and explore possible additional funding sources.

Capital Asset and Debt Administration

The Town Manager is responsible for submitting a five-year capital-planning program for all departments to the Board of Selectmen each year. The Capital Planning Committee was created to advise and make recommendations regarding the Capital Plan. Annually the first year of the Capital Plan is submitted to the Town Meeting as the Capital Budget for appropriation. The Capital Plan is reviewed and revised each year to make changes in priorities and to add an additional year to the planning process.

The goal of the Capital Planning Program is to provide a means of planning for the maintenance and/or improvement of the capital assets and infrastructure of the Town of Arlington. To that end, the policy is that approximately 5% of the projected revenue of the Town is dedicated to capital expenditures including prior and future debt issuances. For the 2015 budget, this allowed for an annual cash expenditure of \$1.55 million and a new borrowing of \$13.2 million (including Water & Sewer). The Town's outstanding long-term debt related to the general government and water & sewer enterprise, as of June 30, 2015, was \$64 million for various CIP related projects.

The maintenance of the infrastructure and the capital assets of the Town are of vital importance to the delivery of the quality services that the Town has been known for. To this end, the Capital Planning Committee is dedicated to accomplishing the following objectives:

- To review, plan, and coordinate capital improvements so as to promote a systematic, organized replacement and acquisition schedule.
- To insure that, given limited resources, the capital needs of the community are met.
- To present a sound financial package so as to stabilize and level out the debt of the Town. It should assure timely planning for the most economical method of financing capital improvements.
- To insure wider community participation in the planning of projects and to reduce the pressure to fund a project which may not present as great a need as another project.
- To promote a more effective administration and coordination of capital projects to reduce scheduling problems, and conflicting or overlapping projects not only among local departments but also among other local and state agencies and private enterprises such as the gas and electric companies.

In reviewing the requests of the operating departments the committee uses the following criteria for evaluation:

- Imminent threat to the health and safety of citizens/property.
- Maintenance of operations/necessary expenditure. This does not include ordinary maintenance but rather maintaining a current service level through improvement of a capital asset. These may be major expenditures that will avoid costly replacement in the future.
- Requirement of State or Federal Law/regulation.
- Improvement of infrastructure.
- Improvement of productivity.
- Alleviation of an overtaxed/overburdened situation.

The relationship of the project to other Town projects and needs is also considered in the review and prioritization.

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The Town is a member of the Massachusetts Water Resources Authority (MWRA), which assesses member communities annually for their proportionate share of the MWRA's debt service. The Town has also adopted Chapter 59 Section 21C Paragraph N of the Massachusetts General Law, which allows for the shifting of the debt service for water and sewer to the tax rate above the limits of Proposition 2 ½. The Town shifted \$5,593,112 in 2015 from the MWRA assessment to the property taxes. During FY 2015, the Town issued an additional \$200,000 million in MWRA sewer bonds and \$750,000 in MWRA water bonds.

The Town has voted to cap the amount of future MWRA debt that will be shifted to the tax rate at \$5,593,112 and correspondingly increase water rates.

As of June 30, 2015, the Town was entering the initial stages of Phase 3 of the Community Safety Building renovation. Phase 2 had been delayed as a result of unforeseen conditions and the approximate cost of Phase 2 had increased to \$3 million. However, Phase 2 was successfully completed as of March 2015. During 2015, the Town will begin and complete construction for the third and final phase of the Community Safety Building renovation. The construction is scheduled to begin in July 2015 and the expected cost is \$6.5 million.

The Town also recently completed the construction and renovation of the Central Fire Station. The expected cost of the project was \$6.3 million, and the project was completed under budget. This completed the renovation of each of the Town's three fire stations.

Please refer to the notes to the financial statements for further discussion of the major capital and debt activity.

Requests for Information

This financial report is designed to provide a general overview of the Town of Arlington's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Comptroller, 869 Massachusetts Avenue, Arlington, Massachusetts 02476.

PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

The Arlington Department of Public Works (DPW) is comprised of seven divisions: Administration, Engineering, Highway, Water/Sewer, Motor Equipment Repair, Natural Resources, and Cemeteries. With a staff of 77, it is the goal of the Department to provide residents, boards, commissions, and other Town departments with superior Public Works services and support.

In July the Properties Division became a separate department. Please read the Facilities Department report for more information on this change.

Administration

The Administration Division provides the following services: financial (including budget preparation and administration), invoice payment, invoice billings, grant management, and water/sewer reading-billing, personnel and payroll management, customer service, contract administration, oversight of contracted solid waste/recycling and hazardous waste collection services, supervision of contracted custodial services, and oversight of contracted streetlight maintenance on public ways and parking lots.

Solid Waste Collection

The Town is contracted with waste hauler, JRM Hauling and Recycling. With JRM as our contractor since 2012 the Town is able to provide weekly curbside and dumpster collection of solid waste and bulky items from residential and business locations. We were able to expand our services to include weekly collection of recyclables and yard waste. Solid waste is also collected from the following municipal locations: Town Hall and eight other municipal buildings, Community Safety, three fire stations, two libraries, nine public schools, over twenty municipal parks, and approximately fifty public trash barrels. The bulky item collection program collects large items like couches, tables, and sinks.

The Town also provides contracted dumpster trash collection at schools, municipal buildings, non-profit organizations, apartment complexes, and condominium complexes.

Recycling

With the advent of weekly mandatory recycling in 2012 the Department saw a reduction in the solid waste tonnage and an increase in the amount of materials recycled. The shift in the amount of materials recycled translates to savings for all residents.

Twice a year the Department holds a recycling event in conjunction with the Recycling Committee at the DPW facility on Grove Street. The first year of this program was 2003 when the Department gave out recycling bins as part of America Recycles Week in November. Since that time the event has grown into a twice-yearly event where over 600 residents are serviced. The Department collects clothing, shoes and sneakers, used toys, books, DVD's and CD's, bicycles, and scrap metal. Additionally, a company is available to shred documents. The Board of Health also comes to the event and collects medical waste items know as sharps (needles, syringes, and lancets). At each event DPW also collects TVs and CRTs (for a fee).

In July the Department expanded the twice-yearly collection event schedule. DPW now offers a monthly collection event on one Saturday a month. At these events DPW collects: bulky rigid plastic, foam, textiles, books/dvd's/cd's, rechargeable batteries, ink cartridges, scrap metal, and electronic waste. This program provides an outlet for residents to dispose of difficult to recycle items. The Department also maintains a free voluntary drop-off program for electronic waste during regular business hours.



Recycling, Solid Waste, and Hazardous Waste Statistics (in tons unless specified)*			
Materials	FY2013	FY2014	FY2015
Solid Waste	12,602	12,846	12,603
Commingled (paper/glass/plastic/metal)	5,257	5,271	5,297
Yard Waste	3,986	3,488	3,505
TV/CRT's	2,211(units)	1,977 (units)	1,688 (units)
Appliances	423 (units)	377 (units)	332 (units)

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Yard Waste Collection

JRM collects yard waste curbside on a weekly schedule from early April through the first week of December. Leaves and grass clippings can be placed curbside in barrels with a Yard Waste identification sticker or in compostable 30-gallon paper bags. Branches up to 1" in diameter can be placed curbside if cut into three foot lengths and tied into bundles not exceeding 30 pounds. Additional recycling information can be found online at arlingtonma.gov/recycle.

Household Hazardous Waste Collection

2015 marked the eighteenth year of Arlington's membership in the regional household hazardous waste collection facility at 60 Hartwell Avenue in Lexington. Eight monthly collection days were held from April through November. The program continues to collect large quantities, 514 carloads in 2015, of hazardous materials including pesticides, chemicals, used motor oil, antifreeze, oil based paints and solvents, and household cleaning products.

Accomplishments

- Held two Community Collection Days to promote recycling and reuse with the assistance of 20 volunteers. Serviced 1,015 visits.
- Established monthly recycling center at 51 Grove Street facility along with 10 volunteers. Had 756 visits in the first 5 events.
- Oversaw contracted aquatic weed harvesting at the Arlington Reservoir.
- Co-Sponsor of the annual EcoFest event at Town Hall.
- Prepared extensive annual reports for DEP and MWRA.
- Continued to monitor playing field conditions (March-November) with regard to weather related usability and updated website, email, and social media accordingly.
- Managed contracted curbside collection and disposal of solid waste, recyclables, and yard waste.
- Applied for reimbursement from the Federal Emergency Management Agency for over \$250,000 in snow and ice expenditures.



Engineering Division

The Engineering Division continues to provide a wide variety of support services to other DPW divisions, various Town departments, commissions, contractors, public utilities, and to the general public. The Engineering Division works closely with the Highway, Water, and Sewer Divisions upgrading and improving the infrastructure of the Town by providing surveys, engineering design, construction plans, field layouts, and field inspection services. The Engineering Division also provides technical design and specification for municipal infrastructure improvements, oversees contracted maintenance of the Town's traffic signals, reviews and makes recommendations on the impacts of planned private construction projects, reviews and provides regulation on proposed private way projects and improvements.

Accomplishments

- Provided technical support to the Transportation Advisory Committee for planning, projects, and recommendations.
- Administered Arlington, Belmont, and Cambridge Tri-Community Stormwater Flooding Group.
- Monitored, coordinated, and completed annual infrastructure improvement projects including road rehabilitation and preservation, sewer rehabilitation, and water rehabilitation.
- Monitored work, events, and issues associated with the Massachusetts Avenue Rebuild Project and served as liaison with MassDOT for Town related and other pertinent issues.
- Monitored administration and development of CLAMP Project.
- Coordinated inspection and testing associated with investigation of existing traffic signal mast arms and soil borings for future replacement in the area of Arlington Center.
- Monitored ongoing construction projects in Town right-of-ways including Eversource, National Grid, and MWRA contractors.
- Monitored, coordinated, or completed the following project: Mt. Pleasant Cemetery driveway replacement.
- Reviewed, updated, and maintained procedures for managing utility trench repairs, street permitting, Approved Contractor licensing, and tracking of necessary repairs in addition to coordinating permit conditions and requirements in conjunction with the Water Division and Police Department.
- Completed coordination of Town-wide inventory of curb, walk, and ramps.
- Oversaw, coordinated, and maintained capital improvements for roadways, water

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- distribution, and sewer collection systems.
- Oversaw the development of specifications, contract preparation, and construction for Capital Improvement projects including: roadway resurfacing improvements, sewer rehabilitation services, water rehabilitation, and curb/sidewalk/ramp work.
- Coordinated and monitored stormwater investigation and I/I program, and continued Stormwater Awareness Presentation Series.
- Increased communication and outreach to residents and abutters for major construction projects including email notices, flyer notifications, web alerts, vehicle message board, and project web updates.
- Oversaw construction administration services, design services, and investigation of the Sanitary Sewer Inflow and Infiltration Improvement Program.
- Updated EPA NPDES MS4 permit, Arlington Reservoir Dam and Emergency Action Plan, and MWRA Municipal Discharge Permit.



Winter view of Cyrus E. Dallin sculpture Menotomy Indian Hunter at Robbins Memorial Garden, Town Hall.

Highway Division

The Highway Division of the Public Works Department maintains 102 miles of roads, 175 miles of sidewalks, 175 miles of curbing, eight parking lots; along with numerous guardrails, stairs, walls, and fences. The Division oversees solid waste services including trash/recycling collections, bulky items collection/disposal, waste fill disposal, and hazardous waste programs. The division also performs street sweeping services and maintains traffic lines, signs, and drainage systems (culverts, pipes, manholes, catch basins and drain channels).

Street Sweeping –The Town is typically swept two times annually (spring and fall).

- Sweeping on main streets done weekly (twenty-eight times).

Snow and Ice Control – There were 27 snow and ice events.

- Private contractors used for seven events.
- 110 inches total snow for season.

Performance Measurements

- Repaired or replaced 71 catch basins.
- Cleaned over 950 catch basins.
- Removed and installed 4,976 l.f. concrete sidewalk.
- Removed and installed 5,933 l.f. asphalt sidewalk.
- Patched over 5,500 pot holes.

Special Projects

- Constructed 24' x 24' stage for Town Day event.
- Delivered tax bills to post office for Treasurer's Office.
- Prepared Reservoir parking lot to allow for snow storage and repaired lot in spring.
- Assisted with DPW Community Collection Days.
- Placed 150 sand barrels Town wide for winter season.
- Set up and break down for Patriot's Day parade.
- Repaired brick walk sections at Town Hall Annex.
- Assisted with paving of renovated Central Fire Station.
- Assisted in delivering 35 canoes to the Arlington Reservoir to support volunteer cleanup of Water Chestnuts.

Water/Sewer Division

The Water and Sewer Division continues to maintain 130 miles of water mains, 117 miles of sewer mains, 9 Sewer Lift Stations, and numerous hydrants, valves, and service connections/shut offs. Additionally, the Division reads usage meters and prepares quarterly bills on just under 13,000 accounts.

Performance Measurements

- Replaced 173 water meters.
- Provided water use data to the Town Treasurer for billing.
- Repaired water main leaks at 53 locations.
- Repaired water service lines at 79 locations.
- Replaced 40 hydrants.
- Flushed over 184 locations to clear blockages from sewer mains and services.
- Sampled 14 locations weekly for water quality.
- Provided over 493 mark outs for underground excavation work.
- DPW Director elected to serve on the Executive Committee of the MWRA Advisory Board.

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Motor Equipment Repair Division

The Motor Equipment Repair Division continues to maintain 105 over-the-road vehicles including three front end loaders, five backhoes, one mini-excavator, two tractors, nine heavy-duty dump trucks, nine small dump trucks, twenty-two pickup trucks, six utility body trucks, ten snow fighters, nine school buses, two street sweepers, two sewer flushing trucks, one rubbish packer, one compressor truck, one generator truck, two welding trucks, six sedans, three vans, one heavy-duty crane, one -rack body, one small, multi-use tractor, and one flat bed.

Performance Measurements

- Provided preventative maintenance and repairs on 150 motor vehicles, including vehicles assigned to the other Town departments.
- Provided staff to Community Safety repair shop as needed.
- Maintained snow and ice vehicles during events.
- Vehicles and Equipment: acquired a new 1.5 CY Backhoe/Loader, Snow Fighter Plow, 2-Pickup Trucks, and Trailer for Water/Sewer emergency generator.



Spy pond in spring.

Natural Resources Division

The Natural Resources Division consists of the Forestry and Parks sections and is responsible for the proper management, care, and maintenance of Arlington's more than 19,000 public trees.

Forestry

During the year the Division maintains Town trees including those along the Minuteman Trail that runs from the Cambridge line to the Lexington line. The Division is responsible for the execution of the holiday lights program. The Division also cleans and maintains traffic islands around Town, on Massachusetts Avenue,

and takes care of installing event banners. Staff of the division maintains the extensive grounds between the Town Hall and the Robbins Memorial Library.

Performance Measurements

- Maintained approximately 19,000 shade trees town-wide.
- Planted 150 trees.
- Installed approximately 2,000 holiday lights.
- Maintained "Tree City USA" designation from the National Arbor Day foundation.
- Developed new holiday light decorations for the newly renovated Capital Square District along Massachusetts Avenue.



Menotomy Rocks Park

Park Maintenance

The Division maintains thirty parks, twenty-six playgrounds, nineteen athletic field infrastructure open spaces, and public lands including: the Reservoir forested trails and beach facility, North Union Spray Pool, the Town Hall Gardens, the Donald R. Marquis/Minuteman Trail, Broadway Plaza, the Robbins House gardens, and twenty-one traffic islands.

Performance Measurements

- Maintained all Town fields to accommodate various sports leagues.
- Continued to put a priority on prompt graffiti removal.
- Maintained Town sidewalks throughout the winter in which over 100 inches of snow fell.

Cemeteries Division

The Cemeteries Division maintains the sixty-two acre Mt. Pleasant Cemetery and the Old Burying Grounds. Lawn mowing, raking, and tree trimming are done by contracted services. Maintenance of grave-stones, tombs, walls, fences, roadways, trees, and the Chapel is provided by four staff members.

Mount Pleasant Cemetery is expected to run out

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of spaces for new gravesites within the next five years and planning for future interments is a major priority. The Cemetery is currently planning for green cremain burials. Chapel improvements for increased functionality are underway.

Mount Pleasant Cemetery Revenues in 2015	Number	Revenues Invoiced
New Earth Grave Site Sales	39	\$ 75,250
New Urn Grave Sales	8	\$ 2,800
Perpetual Care Sales	46	\$ 23,000
Grave Site Buy-backs	0	\$ 0
Earth Burials	171	\$ 171,000
Cremain Burials	69	\$ 20,700
Public Lot	2	\$ 300
Non-Resident Burials	100	\$ 50,000
Overtime, Holiday Surcharges	36	\$ 25,400
Mock Burial	2	\$ 600
Foundation Charge	45	\$ 9,000
Disinterments	1	\$ 500
Veteran Graves – earth/urn	5	\$ 2,200
Recording Fee	3	\$ 300
Chapel Use, Misc.	4	\$ 213
Total Gross Revenues		\$ 381,263

Performance Measurements

- Completed first phase of the cemetery road-way rehabilitation project.
- Continued program of cleaning old stones and monuments in Mt. Pleasant Cemetery.
- Awarded construction contract for the columbarium project.
- Completed renovations to the exterior of the Chapel. Work included roofing repairs as well as repointing of brick facade and replacement of copper gutters.

Recognitions

The following Public Works Employees completed their service to the Town and its residents in 2015 with over twenty-five years of service: James Dodge, operations manager, 42 years of service and David Giorgio, park maintenance supervisor, 39 years of service. The Town is grateful for their dedicated and loyal service.

We wish to acknowledge the passing of longtime DPW employee Scott Enwright. Scott was originally hired in 1988 as a laborer and rose through the ranks to become a water systems maintenance craftsman. Scott's loyal service and infectious grin will be missed by all.

In conclusion we would like to extend heartfelt thanks to our dedicated Public Works employees who keep our roads repaired and plowed, water flowing, our sewers running, our trash picked up, and our parks attractive. Their efforts are an important part of the high quality of life that we enjoy in our community.



Autumn view of Menotomy Rocks Park

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ARLINGTON POLICE DEPARTMENT

Department Overview

The Arlington Police Department (APD) continues to evolve in an effort to meet the changing needs of our community. During 2015 we continued to improve community partnerships, intelligence-led policing initiatives, and refined training to maximize the effectiveness of our organization, all the while continuing our commitment to ensure the safety of all members of our community. In 2015 the APD implemented new technologies and improved its social media capacities improving communication to the citizens of Arlington. The Department operates under a community policing philosophy that encourages citizen participation in solving problems of crime, fear of crime, and quality of life issues.

2015 was a year in which the APD expanded upon its ability to serve the community. On July 1, 2015 the Department rolled out its Plan of Action to Combat Opiate Addiction in response to the recent heroin epidemic that has spared no community or law enforcement agency in the Commonwealth. The Arlington initiative brings together law enforcement, health & human services, mental health professionals, substance abuse health care professionals, social services, treatment centers, and others to proactively engage in outreach activities to known substance users to provide support/resources to substance users, their families, and other loved ones.



The Department has expanded services in relation to the prosecution of crimes within the community. Offering a Restorative Justice Option is a unique way of looking at harm that meets victim needs and asks those responsible for the harm to make repair. Partnering with Communities for Restorative Justice (C4RJ), a regional nonprofit, we are able to provide a confidential process that is voluntary and involves the support of family, community members, and police. Within the Restorative Justice Option police partners set referral criteria and typically refer adults and youth who are facing criminal charges.

The Department is segmented into three distinct functions: operations, investigations, and support services. The command staff assists Chief Frederick Ryan in the management, administration, and strategic planning for the Department. The Department maintains three divisions: The Community Services Division led by Captain James Curran, the Investigative Services and Professional Standards Division led by Captain Richard Flynn, and the Support Services and Logistics Division led by Captain Juliann Flaherty.

The Community Services Division is responsible for uniformed patrol operations. This Division is tasked with effectively deploying all uniformed patrol personnel, including the Patrol Division, Community Services Officer, Traffic Unit, Canine Unit, Bicycle Unit, and Animal Control. The Patrol Division's primary responsibility is to provide quality uniformed law enforcement services to the community. Not only does the Patrol Division answer calls for service to the community but it also performs other specific assignments. These assignments include wide-ranging quality of life issues in Arlington. These proactive assignments vary between enforcing traffic and parking laws, preserving the peace, protecting life and property, school safety, special event planning and grants coordination. Through the Crime Analysis Unit, we continue to track crime trends and patterns in the community. This is now resulting in patrol officers being deployed to specific locations to maximize police resources.

The Investigative Services & Professional Standards Division administers the Criminal Investigation Bureau (CIB) and the Professional Standards/Accreditation Office. The CIB is responsible for the follow up investigation of all crimes, the sex offender registry, police prosecutions at district and juvenile court, the School Resource Officer, drug task forces, family services, and code enforcement. The Professional Standards/Accreditation Office is tasked with developing policies and procedures, working to maintain State Accreditation, investigating citizen complaints, and proactively addressing issues of professional standards and accountability within the Department.

The Support Services Division is responsible for providing logistical support to all work units in the Department as well as overseeing the administrative functions. The Division is responsible for training, new officer recruitment and hiring, information systems management, firearm/hackney licensing, police scheduling, departmental fleet, building maintenance, issuance of departmental records, and E-911 dispatch functions.

As in all departments in Arlington, the APD is challenged to achieve our mission with extremely limited resources. The Department has historically been underfunded and has been unable to proactively staff assignments to meet the needs of the community. As a result, it may necessitate a reassignment of and probable re-

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duction in services provided by the Department. These reductions have already been realized in the Criminal Investigation Bureau, Traffic Unit and Patrol Division. These reductions will not deter the Department from its core mission of providing quality policing to the citizens of Arlington.

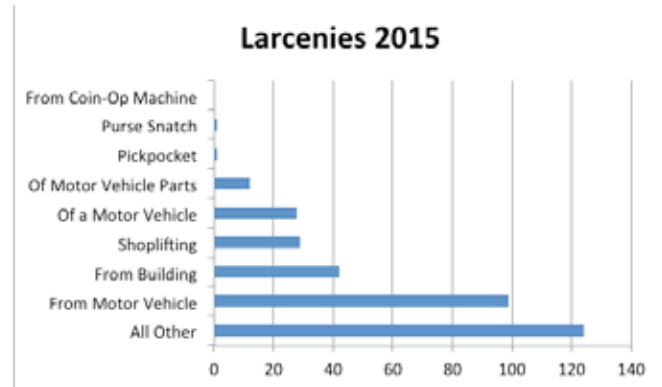
Crime

The Department collects incident information using a system called the National Incident-Based Reporting System or NIBRS. NIBRS is an improvement on the summary based system known as the Uniform Crime Reporting Program, or UCR. Since 1930 the FBI has administered the UCR Program using statistics supplied by law enforcement agencies across the country. At the present time, the FBI is encouraging law enforcement agencies to transition to NIBRS because it provides a more accurate reflection of crime in a given community.

The following is a summary of Part "A" Crimes in Arlington in 2015. Part "A" Crimes are crimes designated by the Federal Bureau of Investigation (FBI) to be the most serious crimes affecting a community, they include: murder/manslaughter, rape (and attempted rape), robbery, aggravated assault, burglary, larceny, arson, and motor vehicle theft. In 2015 there were a total of 457 Part "A" Crimes reported in Arlington, up 3% from 444 Part "A" Crimes in 2014.

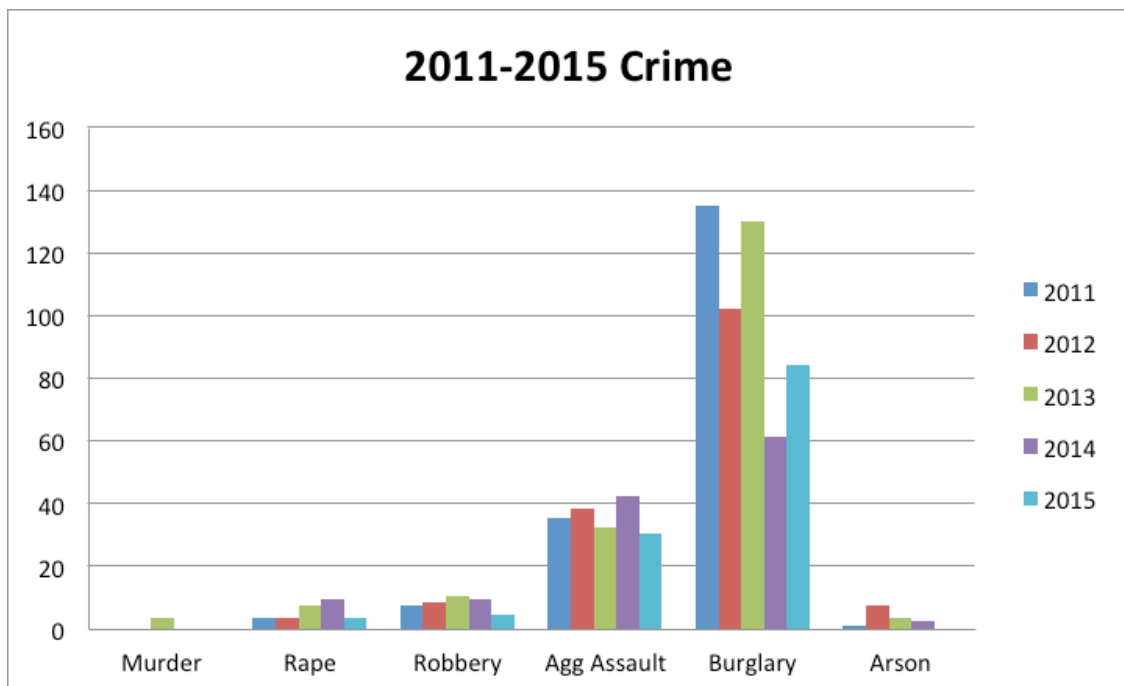
There were no murders in Arlington in 2015. There were three reported rapes, six less than last year. Arlington had four robberies, five less than last year. Of the nine robberies committed, suspects were armed in one incident and unarmed in three incidents. Arlington experienced thirty aggravated assaults; twenty-three involved weapons and seven involved domestic violence. Of the incidents involving weapons, sixteen involved

various blunt objects, four involved a cutting instrument and three involved a shod foot. Arlington had eighty-four reported burglaries in 2015, twenty-three more incidents than last year. There were twenty eight motor vehicles stolen, an increase of fourteen from 2014. There were no reported arsons, two less than last year. In 2015, there were 308 reported larcenies, which is an increase of one incident from 2014.



Calls for Service

The Police Department logged 29,405 calls for service. Officers filed 3,616 incident reports as compared to 3,267 in 2014. In 2015, 188 people were arrested, an increase of nine. Ten people were taken into protective custody. Protective custody is a statute that allows police officers to take into custody a person who, due to ingestion of alcohol is incapacitated or a danger to himself or others. Although authority gives the police the option of taking a person to his residence or a treatment facility, the police station is often the most viable option. In 2015, 2,351 motor vehicle citations and 13,055 parking tickets were issued. The Department continues increased traffic and parking education and enforcement



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to meet the growing concerns of citizens. Traffic issues continue to be one of the greatest areas of complaints to the Department.

Calls for Service	2012	2013	2014	2015
Emergency Calls	30,168	32,101	28,629	29,405
Police Reports	3,488	3,475	3,267	3,616
Arrests	209	239	179	188
Protective Custody	35	23	17	10
Summons	183	192	124	103
Motor Vehicle Citations	3,914	3,817	2,855	2,351

Community Services

Patrol

The Community Services (Patrol) Division responded to 29,405 calls for service during 2015. The majority of calls involve services other than responding to crimes. For instance, the Department responded to a total of 1,151 alarms (residential, business and municipal), 614 disturbance calls, 468 reports of suspicious activity, 168 traffic complaints and 414 animal control calls. The Community Service Division also investigated 565 reports of missing persons.

Community Policing

The Arlington Police Department is committed to the philosophy of community policing. Community Policing is a philosophy that every officer in the Department embraces. The concept of partnering with the community to solve problems of crime, fear of crime, and quality of life issues has been institutionalized in the Department. During 2015 the Department continued to offer a number of community policing programs to the public, designed to provide citizens with tools, information, and skills useful in solving those problems.

The Patrol Division doubled down their focus on speeding drivers who disregard traffic signals and stop signs, drivers who endanger pedestrians, distracted motorists, and those with an affinity for texting behind the wheel during Operation "Safe Streets." Arlington Police deployed extra officers for the exclusive purpose of monitoring traffic in historically crash-prone areas of town. "Pedestrian decoys" - meaning, police officers posing as civilians using a crosswalk - were used to enforce crosswalk laws.

Operation Safe Streets brought together several highly effective initiatives that the Arlington Police Department has deployed in the past and were aimed at not just aggressively enforcing the traffic laws, but also fostering a culture of safety on Arlington roadways.

In the Spring of 2015, APD purchased its first Polaris Electric Bicycle to upgrade its fleet. The Rapid Response Team Safety Model is specifically designed for police use. It can reach up to 20 miles per hour with the assistance of a 750-watt motor. Polaris develops and designs their eBikes using the latest green, electric power technology in conjunction with a sleek design. This allows riders to navigate narrow streets and lanes, which are often difficult for emergency vehicles and patrol cars to reach quickly. In turn, first responders expand their range and arrive faster while conserving energy.

The Arlington Police Patrol Division partnered with the Friends of the Arlington Council on Aging to deliver twenty-nine Holiday Stockings to seniors in the community during the Holiday season.

Throughout the month of December, the Patrol Division supplemented the platoons to conduct "holiday strolls" in the business areas of East Arlington, the Center area and Arlington Heights. The walking routes were met with a lot of praise and appreciation from the business community. Over 165 businesses provided emergency contact numbers and were visited on multiple occasions during the Holiday Strolls.

Canine

In 2015 the Department's K9 Unit responded to over 50 calls for service. The K9 Unit consists of Officer Michael Hogan and K9 Dasty. The K9 Unit was responsible for sixteen narcotic and evidence recovery incidents. During the year, the K9 Unit worked with the Middlesex Drug Task Force, the Cambridge Police Narcotics Unit, the Southern Middlesex Regional Task Force and the United States Drug Enforcement Task Force. The K9 Unit was responsible for confiscating marijuana, cocaine, heroin, and over \$46,000 in US currency. In addition, K9 Dasty assisted in locating a handgun that was used in a shooting in Arlington where two victims were shot at Thorndike Field. Throughout the school year the K9 Unit continued to prevent the presence of drugs in the Arlington school systems by conducting school locker searches.

In 2015 K9 Dasty competed in The United States Police Canine Association Region #9 Drug Certification Competition and received two certificates for Narcotics from the Boston Police K9 Academy. K9 Dasty will continue to train with Officer Hogan in the upcoming year to make sure that the K9 program has continued success in 2016.

Animal Control

The Animal Control Officer (ACO)/Animal Inspector Katie Kozikowski enforces all Town By Laws and Massachusetts General Laws relative to control and care of animals. The ACO investigates reports of animal cruelty, facilitates conflict resolution pertaining to animal complaints, investigates animal bites, quarantines ani-

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imals that have bitten or have been bitten by an unknown source, provides education and assistance with domestic and wild animals to residents and the schools.

In 2015 the ACO responded to a combined total of 414 animal complaints, 126 deceased animal calls, issued 82 citations, responded to 33 found or running at large pet calls and reunited 32 with their rightful owners. Animal Control received a total of 37 lost reports, of that number, 14 were reported to have been reunited with their rightful owner. The ACO, acting in their Animal Inspector capacities, issued 59 quarantines and inspected 11 barns (chicken coops). The Town issued 2,258 dog licenses in 2015.

During the year, the ACO attended trainings on the proper handling of wild life and domestic animals as well as became certified for Chemical Immobilization. The ACO participated in Arlington's Town Day and hosted a wild life presentation for residents on "Living with Coyotes." She attended seven community meetings to strengthen partnerships in the community. With the generous donations of the Friends of ADOG, the ACO was able to successfully create a positive reinforcement program named, *Leash it And Ticket*, which rewards animal owners and handlers for following the Town of Arlington By Laws. Arlington's ACO is an active member of AniMatch which works directly with the Mass Animal Coalition. She also contributes to the department's Facebook page with animal related postings that increase awareness, educate, and assist in reuniting lost pets. The ACO will attend the Animal Control Officer Association of Massachusetts's 96-hour certification course held at the Municipal Police Academy in Boylston in March of 2016.

Support Services

In 2015 the Town of Arlington began the last phase of the renovation of Police Headquarters at 112 Mystic Street. The project completion date is September 2016. The building will be reconfigured in order to better accommodate the APD and to provide enhanced safety and efficiency for officers, personnel, detainees, and visitors. The building interior will receive all new finishes, new fire protection and fire alarm system, as well as high efficiency plumbing fixtures, lighting, and HVAC equipment. The building is designed to receive LEED Silver certification. Part of this reconfiguration was the relocation of the Arlington Fire Department Administration to the newly renovated Fire Department Headquarters at the Central Fire Station. APD will now occupy the entire building at 112 Mystic Street with the exception of the Arlington Fire Department vehicular maintenance garage, which will remain at Mystic Street. In order for the building to remain open throughout the one-year construction project the contractor is performing the work in phases.

The Arlington Police Licensing Office processed 45 Solicitor's licenses, 35 hackney licenses, and 145

firearms licenses and renewals.

APD implemented COPLOGIC which is a browser based software system that is accessed through APD's website. The system allows citizens to report incidents such as thefts, harassing phone calls, and lost property online from any PC or mobile device. This software generates a significant savings on time, which allows the Department to better allocate resources to proactively address crime trends and better meet the needs of the community.

The Department's training office held department-wide training on the administration of Narcan to victims of opiate overdoses to all sworn members of APD. The training office also conducted training on procedural justice and fair and impartial policing. The Department partnered with the Middlesex County Sheriff's Department to provide firearms training using simulated situational scenarios.

APD began to utilize social media as a way to connect and converse with the community. Facebook, Twitter, and Next Door accounts were created and have allowed us to share information quickly and receive tips from members of the public. Over the past year, the Department has connected with over 2,000 people on Facebook, and over 3,200 on Twitter.



Traffic Unit

During 2015 APD responded to 942 motor vehicle crashes. That represents an increase of 21% from 778 crashes responded to in 2014. Of that number 128 were hit and runs (-6%), 666 were crashes without injuries (+22%), and 105 were crashes with injuries (+9%).

There were two pedestrian and one vehicle occupant fatalities this year.

Over 1,297 motor vehicles were stopped by APD. This resulted in citations being issued for more than 2,614 violations. The most common violations cited were for speeding, failure to stop at red lights/stop signs, and crosswalk violations.

In 2015 the Traffic Unit teamed with the Middlesex County District Attorney's Office, Lahey Clinic, and the Lexington and Burlington Police Departments to hold

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a “Passport to Safety” day on the Lexington Common. Children were issued a passport to visit various stations to learn about bicycle laws, the health benefits of cycling, and also receive free helmets that were properly fitted to them. After getting their passports stamped at each station, they were entered into a raffle to win a \$250 gift certificate. The event was well attended by Arlington residents. A student from Ottoson Middle School won the raffle. Also in 2015, Lt. Brendan Kiernan was nominated for an award from AAA Northeast and was recognized as a “Traffic Safety Hero” for the training program he developed for bicycle enforcement. Officer Corey Rateau also joined with AAA Northeast to create a formal training program for the School Safety Patrol at the Stratton School. Due to the schools long-running commitment to the program, the student members were treated by AAA to a Boston Celtics game where they were able to stand on the floor and create a “Hi-Five” tunnel for the players to walk through.

In 2015 the Traffic Unit applied for and was awarded their third \$5,000 grant from the Executive Office of Public Safety and Security (EOPSS) as part of an effort to increase bicycle and pedestrian safety. Grant money was used to produce and distribute bicycle safety brochures and add extra patrols at various locations around Arlington. Due to the two recent pedestrian fatalities, enforcement of crosswalk violations became a main focus for the use of this year’s grant money. Additional grant money was also applied for and received from EOPSS that was used to add additional patrol units to target violators under their “Drive Sober or Get Pulled Over,” “Click It or Ticket,” and “Speed and Aggressive Driving” campaigns throughout the year.

Criminal Investigation Bureau

During the past year the Criminal Investigations Bureau handled various investigations. One of the crimes that were consistently investigated was the different types of scams (Larcenies). Criminals utilized various schemes in their attempts to victimize people. They would often combine newer technology to old schemes in their attempt to pressure people to make important decisions on the spot. This included sending money, wire transfers or giving out their personal information. Victims ranged in age from young college students to senior citizens.

In July Inspector Fennelly successfully investigated a case reported to the Arlington Police where the victims had been waiting for money to be sent to them from their law firm for the sale of a house. The suspect had utilized a similar email address of the victims and had the money wired to his bank account. The defendant, Jason Hancock was arrested by Inspector Fennelly; and after executing a Search Warrant Inspector Fennelly was able to recover \$43,000 dollars belonging to the victims.

In July a victim reported that she was the victim of several scams, and had wired thousands of dollars out of state in the promise of winning a Lottery in a foreign country. After speaking with her family members she came forward and reported that she had withdrawn money from her bank accounts and mailed out thousands of dollars for supposedly “pre-tax purposes.”

In October a victim reported receiving a call from the “Federal Government” claiming that he owed the government money, and in order to avoid being arrested and deported he had to travel to an area store and wire \$2,500 dollars. The callers demanded that the victim remain on his phone, and to not call or talk with anyone.

Indecent Assault & Battery

In February 2013 the Arlington Police, along with the Middlesex District Attorneys’ Office, initiated an investigation into allegations of sexual abuse by a former employee of the Boys and Girls. This culminated in the arrest and indictment of Paul A. Collins, a former aquatics director. Arlington Detectives arrested Paul A. Collins in May on Long Island, New York with the assistance of the US Marshall’s Office and the Suffolk County NY Police Department.

In February Collins pled guilty in front of Middlesex Superior Court Judge Douglas Wilkins on the charges of rape of a child by force, indecent assault and battery on a child under 14 years of age (3 counts), and open and gross lewdness. Judge Douglas Wilkins sentenced Collins to 8 to 10 years in state prison with an additional 10 years of probation.

Drug Investigations

Arlington Detectives are currently assigned with the Federal (DEA) Drug Enforcement Agency Task Force and the (SMCDTF) Suburban Middlesex County Drug Task Force. The SMCDTF agencies include Arlington, Lexington, Belmont, Waltham, Watertown, Newton, Weston, and Lincoln.

In April Yrvens Baines formerly of Arlington was arrested in Malden as part of an investigation into two suspected heroin overdose deaths in Arlington. Baines was arrested after selling heroin on two occasions to undercover law enforcement officers. After a weeklong trial in October a federal jury convicted Yrvens Baines in the US District Court in Boston. U.S. District Court Judge Indira Talwani has scheduled sentencing for January 2016.

On April 10th two Boston men were arrested on federal drugs charges for their roles in trafficking large quantities of heroin and cocaine. In the raid conducted by the DEA on the three Boston locations used by the drug traffickers, federal agents seized six kilograms of heroin, one-and-a-half kilograms of cocaine, a handgun, and a large sum of cash. Yamal Gonzalez, of Boston, was charged with distribution of heroin, and Jose Po-

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lanco, of Boston, was charged with conspiracy to possess heroin with intent to distribute and possession of heroin with intent to distribute. The DEA conducted a three-month investigation into Gonzalez who sold heroin to a cooperating witness on three occasions. The case was investigated by the DEA, the Massachusetts State Police, the Somerville, Cambridge, Arlington, Ipswich, and Boston Police Departments, and the Essex County Sheriff's Office.

On October 8th, as the result of an ongoing investigation, members of the SMCDTF executed a search warrant at 17 Grove Street and subsequently arrested Paul Santos for Cocaine -Trafficking, Possession of Firearm Without FID Card, Drug Violation Near a School, Possession of 2 high capacity feeding devices, and Possession of Ammunition (23 rounds of .40 Caliber ammunition). Items seized from inside 17 Grove Street included Cocaine, scales, cash, and a .40 Caliber Glock handgun.

FBI Violent Crimes against Children Task Force

Detective Smith is currently assigned to the Federal Bureau of Investigation's Violent Crimes against Children Task Force. The mission of the Violent Crimes Against Children program is threefold: first, to decrease the vulnerability of children to sexual exploitation; second, to develop a nationwide capacity to provide a rapid, effective, and measured investigative response to crimes against children; and third, to enhance the capabilities of state and local law enforcement investigators through programs, investigative assistance, and task force operations.

In August members of the Violent Crimes against Children Task Force were involved in the investigation leading to the arrest of Kemont Bowie of Providence Rhode Island on sex trafficking charges. A grand jury indicted Bowie, Ricky Wallace and Raechyl Spooner, both of Pawtucket, on charges that they trafficked two young women, ages 17 and 20, from Boston's South Station to Pawtucket for prostitution. These charges stemmed from Bowie's alleged trafficking of a 17-year-old girl from Arlington to Rhode Island for the purposes of commercial sexual activity.

In May Kemont Bowie agreed to plead guilty to federal charges that he plotted with two others to traffic a teenager for prostitution. According to a plea agreement filed in U.S. District Court, Kemont Bowie, 34, will plead guilty to conspiracy, sex trafficking a child, and transportation of a minor for sexual activity.

In October, saying Bowie presented a danger to society as a predator from whom young women must be protected, Senior U.S. District Court Judge Mary M. Lisi sentenced Bowie to 13 years in prison for his role in luring a 17-year-old runaway and a homeless woman from Boston's South Station to Pawtucket for prostitution.

On July 30 members of the Criminal Investiga-

tion Bureau along with the FBI's Violent Crimes against Children Task Force met to execute a search warrant at 10/12 Spring Rd in Arlington. During the execution of the warrant the Task Force completed forensic examinations on electronic devices located in the residence and interviewed some of the residents. At the conclusion it was determined that the target individual was, Antonio Gutierrez, and his current address was on Melrose St in Arlington. At the conclusion of the investigation, Antonio Gutierrez was placed under arrest for Possession of Child Pornography and Receiving Child Pornography. Antonio Gutierrez was booked and processed here in Arlington and then transferred to Federal Custody.

School Resource Officer

The School Resource Officer's (SRO) Office is located at Arlington High School. Detective Porciello works every day handling those incidents that require police involvement in the town schools. Currently the SRO is working with school and town personnel to train and implement ALICE (Alert, Lockdown, Inform, Counter, and Evacuate). ALICE is a Proactive Response to a Man Made Threat. The purpose of ALICE training is to prepare individuals to handle the threat of an Active Shooter. ALICE teaches individuals to participate in their own survival, while leading others to safety. To prepare for implementing this program the SRO held informational meetings with the School Committee, school faculty, the Fire Department, parents and interested parties.

During May and June ALICE drills were conducted at Arlington High, the Ottoson Middle School, and the Bishop School. The SRO coordinated the participation of the Fire Department, the Police Department and School Department to evaluate the drills. The SRO has scheduled drills for the spring of 2016 at all of the town elementary schools. In addition to the schools, the SRO has also instructed Library personnel in ALICE.

Our local police resources are supplemented with the assistance of North Eastern Massachusetts Law Enforcement Council's (NEMLEC). The SRO has been trained in, attends monthly meetings, and utilizes The School Threat Assessment and Response System (STARS). STARS is a comprehensive program to prepare, access, respond, and strive to prevent threats of violence in schools. This is accomplished through the mobilization of regional resources that recognize the individual uniqueness and integrity of Arlington Schools. This multi-tiered assessment and response system is designed to provide local officials in Arlington access to specialized resources developed through a collaborative effort.

On March 5th a former substitute teacher James Martin was arrested by the Arlington Police Department, following an investigation into a report that Martin had sexually assaulted a teenager in Martin's vehicle. James Martin III, of Woburn was arrested on charges of ag-

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gravated rape and abuse of a child and enticement of a child under the age of 16 years old. Martin had been employed by the Arlington Public Schools between 2011 and 2013. He had periodic communication with the alleged victim by using social media since leaving his job as a teacher in Arlington two years ago. On August 7th it was announced by Middlesex District Attorney Marian Ryan that James Martin had been indicted by a Middlesex County Grand Jury for aggravated rape of a child and child enticement.

Pleasant Street Motor Vehicle Crash

On January 3rd James McLaughlin, 50, of Arlington, passed away from injuries sustained in a single motor vehicle crash. The crash occurred near a curve in the road in the vicinity of 135 Pleasant Street. He was the driver of a vehicle, which left the road and struck a tree on Pleasant Street in Arlington at approximately 1:30 a.m., on January 1. At the time of the crash McLaughlin's blood alcohol content was approximately 0.18.

Detective Foley, along with Investigators from the Alcoholic Beverages Control Commission (ABCC), conducted an investigation into the facts leading up to the crash. The investigation revealed that Mr. McLaughlin had been a patron at the Common Ground just minutes prior to the crash. After leaving, he was accompanied by two adult passengers. Both passengers at the time were employees of the Common Ground.

The findings of the investigation were presented at a December Meeting to the Board of Selectman. At this meeting the Board approved a recommendation from Town Counsel Doug Heim to suspend Common Ground's liquor license for three days. The Board also decided to impose a one-year prohibition from requesting single-day extended hours for events and one year of probation for any liquor license violation. If the Common Ground staff violates any liquor license rule, the restaurant faces an automatic 14-day suspension of its license.

Arizona Terrace Apartment Fire

On Tuesday May 5, at approximately 0400 the Arlington Fire and Police Departments responded to the Arizona Terrace Apartments for an alarm of fire. It was reported that flames were racing through units at the Brookside Condominium Complex.

During the fire one person perished, thirty-six units were damaged or destroyed, and several vehicles in the condominium complex's parking lot were damaged.

An investigation into the cause and origin of the fire was initiated by the State Fire Marshal's Office, AFD's Capt. Melly, APD's Detective Foley, and the Middlesex District Attorney's Office. After conducting an exhaustive investigation it was determined that the cause of the fire was from the careless disposal of smoking material at the bottom of the Building 9 stairwell in the mulch area.

Thorndike Field Shooting

In June, Arlington Detectives were dispatched to the intersection of Mass Ave and Lake Street to assist with the investigation of two individuals being shot. Responding officers had located two individuals who were suffering from gunshot wounds in a motor vehicle stopped on Lake Street. The driver suffered from one gunshot wound to his back just below and to the left of his right armpit. The passenger suffered one gunshot wound to the right side of his face near the corner of his jawbone. The victims were able to tell the officers that they were parked in the Thorndike Field parking lot when two unknown parties approached them and began shooting into the vehicle. When the shooting started they fled. A BOLO was obtained and broadcast over police networks.

Cambridge Police Detective Hussey stopped a male party matching the description provided, and observed a pistol magazine on him. This suspect was detained on the bike path, just east of the Route 2 overpass. The second suspect was located in the Thorndike Field Parking Lot by responding officers. A Black Walter PP 32 auto pistol was later recovered.

Assisting Arlington Investigators with interviewing both the suspects and victims, the documentation and processing of the multiple crime scenes were members of the Massachusetts State Police CPAC, Photo Section, Crime Scene / Chemist Section, Accident Reconstruction Section and the Ballistics Section.

In September Peter Harris and Stephen Meyer were indicted by a Middlesex Grand Jury. Peter Harris, of Boston, was charged with armed assault with intent to commit murder (2 counts), assault and battery with a dangerous weapon (2 counts), possession of a loaded firearm, possession of a firearm, possession of ammunition, and being a level three armed career criminal. Stephen Meyer, of Boston, was charged with assault and battery with a dangerous weapon (2 counts).

Craigslist Robbery

In June, Arlington Detectives were dispatched to an Arlington residence on a reported robbery that occurred inside the home. The caller was reportedly tied up inside the home, but managed to call 911. The victim was located by responding officers on the second floor and found completely restrained. The victim reported that he had placed an ad on Craigslist to sell some unwanted property. He reported that he got a quick response from a potential buyer who wanted to look at it. He arranged to meet this person at the Alewife MBTA Station in Cambridge, picked him up, and then drove him back to his residence.

All pertinent information was sent to the MBTA Police in attempts to locate photos/video of the suspect being picked up at Alewife as well as leaving the stolen car there and using the victim's credit. Upon view-

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ing the photos of the suspect provided by MBTA Crime Scene Services, Detective Fennelly and Officer Hogan both identified the suspect as Steven O'Brien. Steven O'Brien, 25, was indicted by a Middlesex County Grand Jury and charged with larceny over \$250 from a person over the age of 60, larceny from a person over the age of 65, larceny of a motor vehicle, and misuse of a credit card under \$250.

Black Lives Matter Banner

In November detectives initiated an investigation in regards to reports that the "Black Lives Matter" banner on the lawn of the First Parish Unitarian Church had been vandalized. Someone had placed a small sign reading "All" over the word "Black" on the banner. A witness reported they saw a pickup truck pull up to the church, a male got out of the truck and walked up to the sign. This statement led the investigation to a 23-year-old Arlington man who admitted to putting the "All" sign over the banner. Instead of arresting and prosecuting the suspect, Detective DeFrancisco after consulting with Communities for Restorative Justice (C4RJ) and church leadership, decided to seek a community-based restorative justice solution, whereby the suspect will be required to make restitution to the church and perform community service in order to avoid a criminal charge of Destruction of a Place of Worship.

Drug Take Back Program

Throughout 2015 residents of Arlington disposed of their various prescription medications through the use of the Drug Take Back Kiosk located in the front lobby of Police Headquarters. Detectives along with members of Arlington Youth Health and Safety Coalition (AYHSC), and the Arlington Health and Human Services (H&HS) inventoried the prescription medication and detectives properly disposed of the inventories in a Haverhill Incinerator.

Alcohol Compliance Checks

During January and March detectives along with members of AYHSC conducted Alcohol Compliance Checks of all the restaurants and establishments with licenses to serve alcohol in Arlington. The Arlington Police utilized two undercover agents who were both under 21 years of age. As a result of these checks, violations occurred at Fusion Taste located at 303 Broadway, Punjab located at 485 Mass Ave., Mr. Sushi located at 693 Mass Ave., Punjab Tadka at 444 Mass Ave., and Mentomy Beer and Wine Store located at 80 Broadway.

Records

The Records Room processes all requests for public records and police reports.

Records Processed	2012	2013	2014	2015
Calls	30,168	32,101	28,629	29,405
Arrests	209	239	179	188
Citations	3,914	3,817	2,855	2,351
Parking	15,526	15,169	13,939	13,055
Accidents	744	813	778	804
Hackney	56	88	38	35

Grant Funding

In 2010, APD in partnership with the Edinburg Center, was awarded a grant from the Massachusetts Department of Mental Health (DMH) for a Jail Diversion Program (JDP). The goal of the program is to divert individuals with mental illness, substance abuse, or developmental disabilities from the criminal justice system to appropriate treatment options. The program model was collaboratively developed by members of the Department, the Edinburg Center, Arlington H&HS, and other community stakeholders. The Department based clinician accompanies police officers on calls for service and provides an immediate evaluation on scene. In the case of non-violent or misdemeanor offenses, the goal of the program is to provide linkage to mental health and substance abuse services as alternatives to arrest. In addition to immediate intervention, the clinician provides follow-up contact with individuals in an effort to focus on prevention and reduce future repeat calls to the same location. Successful engagement in treatment is the key to breaking the cycle of "revolving-door" police contact for citizens with mental health problems. Approximately 94% of JDP crisis evaluations resulted in treatment instead of arrest.

The Arlington Police Jail Diversion Program (JDP) clinician averaged thirty-six contact calls per month in 2015. In addition to co-responding with the police officers on crisis calls, the clinician does follow-up work with families, community treatment providers, hospitals, schools, DCF, DMH, Advocates Psychiatric Emergency Services, Minuteman Senior Services, and other essential persons and agencies involved in a person's care. Linkages to treatment and communication are an essential parts of the JDP program.

The Hoarding Response Team (HRT), comprised of the JDP clinician, APD, Health Department, and other Town agencies, worked with nine Arlington families in 2015. Due to this effort the Health Department has been able to close a number of these cases. The HRT presented at the Crisis Intervention Training (CIT) in Somerville, which was attended by fifty-seven police officers from five local departments.

In 2015 the JDP clinician formed a partnership with Mike Duggan of Wicked Sober and created the Opiate Overdose Outreach Initiative. This program takes a two-

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pronged approach. The first is a follow-up after an overdose or referral to offer treatment options etc. and the second includes education, community awareness, and treatment referrals/assistance. The initiative hosts monthly community education events and Naloxone is distributed as needed. We have shared our program with over twenty police departments and communities.

Accreditation/Professional Standards

The Police Accreditation process is an ongoing daily function of APD. This year, the Department maintained the accreditation status achieved in 2014. The Department was initially certified as an accredited Law Enforcement Agency by the Massachusetts Police Accreditation Commission in 2008, at which time the Department was one of the first few police departments across the Commonwealth to achieve this prestigious award. This accomplishment demonstrates the Department's commitment to delivering the highest possible standards of police services to the community. In preparation for the next assessment in 2017, this year the Department will update policies and maintain its accreditation status in compliance with criteria set forth by the Commission on Accreditation for Law Enforcement Agencies, Inc.

Regional Police Initiatives

North Eastern Massachusetts Law Enforcement Council (NEMLEC)

The Department is a member of the North Eastern Massachusetts Law Enforcement Council (NEMLEC). The Council is a consortium of fifty-one police departments in Middlesex and Essex County as well as the Middlesex and Essex County Sheriff's Offices. The members of the organization operate pursuant to an inter-agency mutual aid and assistance agreement to share resources and personnel to enhance public safety in a fiscally responsible manner. As part of the agreement, each member commits resources from its law enforcement agency to assist other members in an effort to increase and improve their capabilities and capacities.

NEMLEC is comprised of a Regional Response Team (RRT), which includes a Tactical Unit, Special Weapons and Tactics Unit (SWAT), K-9 Unit, and School Threat Assessment and Response System (STARS), Motor Unit, Bicycle Unit, Accident Reconstruction Unit, and a Crime Scene Unit. Officers associated with the various Units receive specialized training in crowd/riot control, crisis negotiations, response to school violence, use of specialized weapons, drug interdiction, and many other areas of specialization within the law enforcement profession.

Currently, we have officers assigned to the RRT Unit, SWAT Unit, Motor Unit, STARS, and Drug Interdiction Unit. Chief Frederick Ryan is commanding officer of the Motor Unit for NEMLEC.

STARS

The School Resource Officer is assigned to Arlington High School. The officer utilizes The School Threat Assessment and Response System (STARS), a comprehensive program to prepare, assess, respond, and strive to prevent threats of violence in schools. This initiative is accomplished through mobilizing regional resources that recognize the individual uniqueness and integrity of Arlington Schools.

This multi-tiered assessment and response system is designed to provide municipal officials in Arlington access to specialized resources developed through a collaborative effort. Utilizing the STARS' Protocol, incidents and threats are addressed through response classifications involving varying degrees of consultation, readiness, and intervention.

Once STARS is initiated, local responses are augmented by NEMLEC's regionally coordinated resources including access to personnel and experts with specialized skills, planning and training opportunities, communications systems, equipment and advanced technologies, and protocols for program and techniques evaluation.

As with all NEMLEC programs, STARS provides a mechanism to ensure communication, coordination, and interaction between member agencies in an efficient and cost effective manner. This is done with a focus on the need to maintain control at the local level.

BAPERIN

The Greater Boston Police Council (GBPC) has developed and maintained the Boston Area Police Emergency Radio Network (BAPERIN) system since the early 1970's. BAPERIN was originally conceived as a system to allow police departments in the greater Boston area to be able to communicate with each other while at the same time having discrete local operating frequencies. The system has been expanded and modernized over the years and today acts as a national model for public safety communications.

In addition to radio communications, the GBPC serves its member communities through its cooperative purchasing program. Most member agencies use the GBPC purchasing contracts to acquire fleet vehicles (police, DPW, etc.) and associated municipal equipment.

Awards and Recognitions

In February the Department held its annual Employee Recognition Awards Ceremony. Officer John Kelley was carefully chosen as Officer of the Year for 2014. Although Officer Kelley has been with the APD for just over five years, he has proven to be a confident and knowledgeable patrol officer that has quickly become a vital member of the organization. Officer Kelley's consistency and quality of work is exceptional. He believes that responsibilities such as well-written reports, proper

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tactics on the street, and displaying professionalism at all times make a difference. The men and women that Officer Kelley works with know that they can rely on him to get the job done. His peers look up to him and have no problem asking for his advice. Officer Kelley has proven that he can be relied upon to consistently do a fantastic job in the various calls for service that face our officers. Supervisors recognize his ability to use common sense, maintain his composure, and stay focused in a variety of situations.

Officer Kelley takes great pride in his appearance and the police profession in general. He is self-motivated and consistently performs at a level that exceeds the expectations of his supervisors. He performs his duties in an exemplary manner and always maintains a positive attitude. Officer Kelley is the definition of being "Proactive and Proud" and he is valued immensely as a member of the Department.



Officer Kelley receiving Officer of the Year Award

The Department awarded one Metal of Honor, four Meritorious Service Ribbons, and five Certificates of Commendation at its ceremony. Those employees receiving certificates were: Inspectors James Smith, Gregory Foley and Brian Fennelly along with Communications Dispatchers Courtney Giannetti and Philip Fumicello. The employees receiving a ribbon were: Officers Robert Smith, Brett Blanciforti, Scott Paradis, and Anargyros Siempos. Officer Michael Foley received the Department's Medal of Honor and Lieutenant Richard Pedrini was recognized with the Excellence in Leadership Award.

The Department also recognized over 40 employees who responded to Boston and Watertown in the wake of the Boston Marathon Terrorist attacks. During the week of the Marathon Bombings, Arlington Police personnel were persistent in their dedication, bravery, and endurance. They are all a credit to the Department and the Town of Arlington.



Arlington Police Arlington on-scene in Watertown to assist with search for terrorist suspect

In October three Arlington police Officers, Officer Will Milner, Officer Steve Conroy and Sgt. Bryan Gallagher were awarded the Massachusetts Police Association's (MPA) Life Saving Award for their tremendous work during the devastating Arizona Terrace fire on May 5th.

Retirements/Promotions/Appointments

The Department made three provisional promotions in 2015 within Operations and Community Services. Sergeant Richard Pedrini was promoted to Lieutenant and Officers Stephen Krepelka and Robert Pedrini were promoted to Sergeant.

In 2015 Lieutenant James White, Officer Robert Gamez, and Communications Dispatcher Thomas Crosby all retired after having served the department and community for more than 25 years.



Chief Ryan congratulates Lieutenant James White on retirement after 32 years of service.

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ARLINGTON FIRE DEPARTMENT



Mission Statement

The Arlington Fire Department (AFD) will strive for excellence in the performance of duty and service to the community and the customers it serves. The Department is committed to find better ways to protect the lives and property of its citizens from the ravages of fire and other disasters and to contribute to the physical wellness of the community through emergency medical service.

Ethics and Values

Knowing that firefighters are held to a higher standard of conduct, the firefighters of the AFD will make every effort to uphold those standards that are entrusted to us and to take an active role in maintaining a professional image of the Fire Service through promptness, efficiency, and dedication to duty.

Communicating with the Public

The Department will serve the public with courtesy and respect, providing assistance wherever professional skills and talents are needed and be ever vigilant in promoting awareness of fire hazards and in educating citizens of all ages.

Fire Department Role

The AFD continues its evolution from a strictly fire prevention and suppression organization to incorporate all hazards mitigation into its service to the community. A significant portion of time and training is spent on preparation for disasters, both man-made and natural.

The Fire Department also provides pre-hospital emergency medical services (EMS), building inspections on a regular basis for code enforcement and familiarization, public education projects, training, and performs a number of related tasks including annual hose testing and hydrant inspections.



Old firehorn up in Central Station Tower.

Almost 64% of the calls by the AFD are for medical emergencies. Maintaining Emergency Medical Technician status for the majority of the Department is the responsibility of the EMS Officer. New equipment and techniques are consistently introduced requiring hours of additional training. The Operations Division provides these services to fire department personnel in house, minimizing the expense to the Arlington taxpayers.

During 2015 the AFD responded to 5,143 calls for assistance, an increase of 7% from 2014. Reported dollar loss for 2015 totaled \$9,048,556. This includes structure fires, motor vehicle accidents, water hazard incidents, and hazardous condition incidents. This is over \$5 million higher than last year mainly due to the large fire at Arizona Terrace where one of our citizens tragically lost his life. 36 of the 114 units were destroyed along with multiple automobiles. Of these 5,143 calls, 3,269 were for medical emergencies. Medical emergencies include emergency medical responses, emergency medical assists, and motor vehicle accidents. Rescue 1, the AFD ambulance, transported 1,850 patients to area hospitals. This is a slight increase in transports from 2014.

Responses Fire Call Type	2012	2013	2014	2015
Fire	133	99	96	126
Carbon Monoxide Activations	21	126	67	118
Water Hazards	49	47	80	61
Mutual Aid	33	25	35	52
Lock Out/In	59	66	63	70
Electrical Hazards/ Down Lines	233	107	188	190
Motor Vehicle Accidents	161	168	148	160
Smoke Scares	50	13	70	42
Natural Gas Emergencies	65	70	109	112
Flammable Liquid Hazards	24	18	22	22
Hazardous Conditions	361	282	59	59
Other	176	198	329	46
Emergency Medicals	2450	2547	2601	3143
Medical Assists	290	220	244	126
Alarms Sounding	647	560	697	816
Total Calls for Assistance	4752	4546	4808	5143

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Operations Division

Inspections/Fire Investigation Unit (FIU)

Fire prevention inspections continue to be a major focus of the Department. The Deputy Chief oversees that inspections by our well-trained officers and firefighters have continued to make Arlington one of the most fire-safe communities in the metro Boston area. Fire prevention inspections, combined with an aggressive interior attack by its suppression teams when necessary, accounts for these positive statistics. The amount of money saved by building owners and insurance companies through prevention and aggressive firefighting are impossible to calculate, but substantial. The Operations Division of the Arlington Fire Department issued 1,066 permits in the year 2015 totaling \$50,780. Certificates of Compliance for Smoke Detectors and Carbon Monoxide Alarms accounted for 711 permits and 74% of all permits issued. The Arlington Fire Department completed 1,407 inspections for license and life safety during the past year.

Fire Permits and Revenue			
2012	2013	2014	2015
982	1,032	1,066	972
\$52,480	\$70,232	\$56,777	\$50,780

The Fire Investigation Unit (FIU) responds to all fires within the Town and is responsible for determining their cause and origin. A thorough investigation of the cause, origin, and circumstances of how a fire occurred will often prevent similar incidents from happening again.

The experience, knowledge, and continuous training of the members of the FIU, working in conjunction with the State Fire Marshal's Office and the Attorney Generals Office allows for numerous resources to successfully investigate and prosecute all fire related crimes. The FIU consist of a Team Coordinator, Training Coordinator, and a staff of three.

The FIU was activated 126 times this past year to investigate various incidents including, structure fires, vehicle fires, dumpster fires, and grass fires.

FIU Fire Investigation Types	2015
Structures	15
Cooking	15
Motor Vehicle	13
Outside	30
Other	53

In terms of fire prevention for the Town of Arlington, public education is a key component. Without question the most influential group of citizens reached are children. The program, Student Awareness of Fire Education (SAFE), has been an extremely successful curriculum that has been presented to the grammar school children since 1996. The theme of Fire Prevention Week

2015 was "Learn not to Burn!" and the Key Topic was "Every bedroom needs a working smoke alarm." This theme was stressed during the AFD's annual visit to elementary schools where 6,030 students were taught fire safety during their regular school day. The SAFE instructors also participated in Town Day by using the "Smoke House" to demonstrate to both adults and children different fire safety tips. The SAFE Program also continued to roll out Senior Safe targeting the elderly. The AFD started this program in 2014 in an attempt to reach a broader range of our citizens by providing fire safety education at elderly housing units, nursing homes, and the Council on Aging. The head of our SAFE program, Lt. Paone, estimates that his team has gotten their message out to 12,730 total residents of all ages.



The Juvenile Fire Setter Intervention Program (JFIP) counseled young, potential fire setters in the dangers of playing with fire. The JFIP, partnering for the twelfth consecutive year with the Youth Villages at the Germaine Lawrence Campus, educated students who were identified as fire setters.

SAFE and JFIP are the only two programs that Arlington Firefighters volunteer to be trained in to protect and educate their community.



Central Fire Station

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Training

The Operations Division is responsible for managing a comprehensive training program designed to meet the needs of all members of the Department. The primary focus is to promote training necessary to allow the firefighter to achieve specific career goals. Firefighters are constantly evaluated and tested by the division to ensure proficiency in skills and retention of knowledge. This training includes inspections, classroom sessions, practical applications and actual calls for service.

Every firefighter's career with the AFD begins at the Mass Fire Academy (MFA). The MFA's fire instructors hone their knowledge, ability and instincts during a rigorous schedule of training evolutions and a challenging curriculum. All firefighters graduate with the NFPA certification of Firefighter I/II. The final result is a group of highly trained individuals, prepared to work as Firefighters in one of three fire stations on one of four 24-hour shifts.

The Operations Division strives to offer fire service personnel complete and progressive training required to perform the job to which they are trusted, the protection of the lives and property of the citizens of Arlington. Courses have been hosted internally, bringing in Mass. Fire Academy professionals as instructors. Private sector representatives delivered training to all members of the Department. The Department EMS coordinator delivered all emergency medical service training in-house.

The Operations Division handles the development and delivery of all company-level drills, department-level training initiatives, as well as, new recruit indoctrination and training. Operations are also responsible for continuing education and re-certification of EMT's.

In 2015 AFD members received regularly scheduled annual training in such areas as Cold Water / Ice Rescue, CPR, Laddering, Rapid Intervention Team tactics, and the Department of Transportation's EMT refresher course. The Department was able to obtain hands on training when its members were allowed access to several homes that were scheduled for demolition. Firefighters were able to practice apparatus placement, hose line advancement, forcible entry, roof ventilation, and roof operations.

Emergency Medical Services

The Arlington Fire Department staffs a Class 1 Rescue/Ambulance with two EMT-Basics, 24 hours a day, seven days a week. The Department currently has seventy-four EMT's and two first responders.

EMS Staff	2012	2013	2014	2015
EMTs	73	73	74	71
First Responders	3	2	2	1

In response to a change at the Office of Emergency Medical Services (OEMS), all EMTs are now being certified as Nationally Registered EMT (NREMT). This transition by OEMS had a significant local impact as well. The individual agencies are now responsible for records keeping on all EMT training under the oversight of both Region 4 of OEMS and Medical control at Mt Auburn Hospital. The Fire department is now the Training center for all of its EMTs's. As a result, Lt. Alfred Sharpe was promoted to Captain, and assigned to the Operations Division as the full-time EMS Coordinator.

The EMS Coordinators role is responsible for all in house medical training, recertifications, ordering medical supplies, and keeping all EMT's and first responders updated with the latest information from the Office of Emergency Medical Services (OEMS), Department of Public Health. Additional duties include patient follow up, quality assurance of patient care reports, auditing call volumes, compliance with HIPPA laws, communicating with medical control, records keeping on both ambulances and assisting with the routine operations of the department.

The EMS coordinator is also responsible for recognizing at risk citizens, and in collaboration with Council on Aging, Board of Health and other agencies, attempting to provide services to ensure safety in the home. EMT recertification now requires 40 hours of continuing education every 2 years, the majority of which is taught by the EMS Coordinator. All Department EMT's have an obligation to provide pre-hospital patient care in accordance to statewide treatment protocols, Massachusetts Department of Public Health. The Department responded to 3,114 medical emergencies. Of those emergencies, 760 were for advanced life support and 1,090 for basic life support in nature and transported to the appropriate facility by the Town operated ambulance, Rescue 1. There were 737 medical emergencies where Rescue 1 was at another emergency medical call. 556 medical emergency responses occurred where the patient refused transport to an area hospital.

Ambulance Response	2012	2013	2014	2015
Advance Life	802	743	780	760
Basic Life	885	1,013	1036	1090
Patient Did Not Require Transport	446	570	554	556
Runs Missed Because R1 On Other Call	684	579	632	737
Ambulance Response, Cancelled Enroute	13	13	30	25
Total Medical Emergencies	2,857	2,901	3,061	3,143

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The Department is still exploring the possibility of upgrading our level of medical care to Advanced Life Support.

2015 Highlights

- Re-opened Fire Headquarters now located at Central Fire Station, Monument Park. The renovated building will house Engine 1, Ladder 1, Marine 1, and the Command Vehicle. The Chief of Department, his administrative assistant, and the Operations Division are also located here. Fire HQ is the first building in Arlington to be certified LEED Gold.
- Replaced 25% of Department personal protective equipment from capital budget funds. Department has replaced 75% of personal protective equipment since 2014.
- Certified all Deputy Chiefs and Captains to ICS300 of the National Incident Management System.
- All Fire Department personnel received training from the Operations Division on solar panel operation and responding to emergencies involving solar.
- Continued communication and education of residents about emergency management plans, emergency medical services, and fire suppression and prevention objectives.
- Moved Fire training and the Town's Emergency Operations Center (EOC) into the newly renovated Fire Headquarters

Retirements/Promotions/Appointments

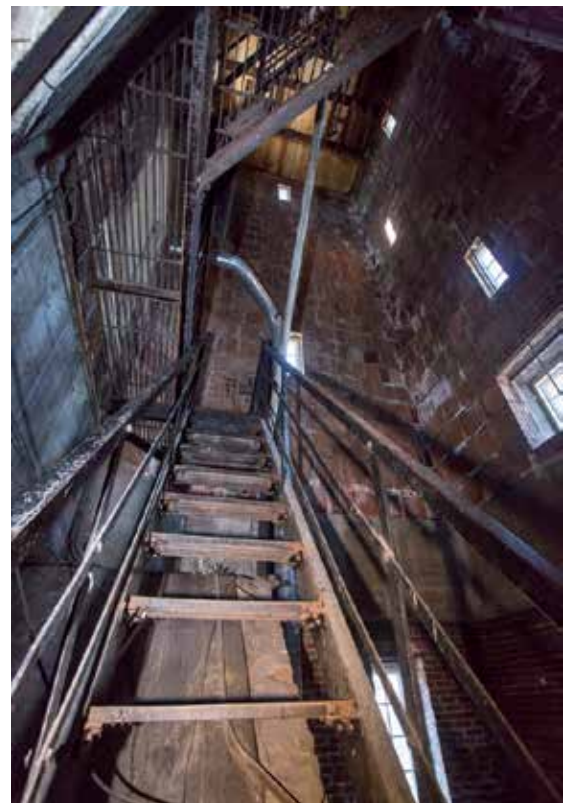
- Deputy Chief Gary Stratton retired on January 4th. He was appointed on October 31, 1982.
- Firefighter Shelley Terrizzi retired on April 1st. She was appointed on August 26, 2007.
- Lieutenant Paul Brooks retired on May 9th. He was appointed on October 31, 1982.
- Firefighter Thomas Sheehan retired on June 6th. He was appointed from the Lowell Fire Department on July 5, 1992.
- Firefighter Robert Morse retired on June 14th. He was appointed on June 12, 1983.
- Dispatcher Tom Crosby retired on June 24th. He was appointed June 21, 1982.
- Captain John Kelly was promoted to the rank of Deputy Chief on February 1, 2015. He was assigned to the Operations, Fire Prevention Division.
- Lieutenant Daniel Kerr was promoted to the rank of Captain on May 17th. He was assigned to the Operations, Training Division.
- Firefighter Martin Conroy was promoted to the rank of Lieutenant on May 17th. He was

assigned to Group 4, Highland Station.

- Firefighter Sean Mullane was promoted to the rank of Lieutenant on June 7, 2015. He was assigned to Group 2, Highland Station.
- Probationary Firefighters Paul Flynn, Brandon Stratton, Richard Gallagher, Edward Beucier, and Christopher Mansfield were appointed on February 1st and were assigned to the Massachusetts Firefighting Academy for Firefighter Recruit Training.

2016 Goals

- Continue to provide ancillary programs such as the FIU, JFIP, Vial of Life, and SAFE within the limited resources and funding available.
- Continue the four-year program to replace all Protective Gear.
- Replace Ladder 1 - a 1994 Pierce 105' Aerial Apparatus.
- Enhance Training/EOC with High Tech capabilities.
- Establish a pilot program and perform a feasibility study into moving all inspections, fire prevention, and fire pre-plans onto a digital format.
- Establish a pilot program and perform a feasibility study into moving all hydrant operations (shoveling and testing) onto a digital format.



Climbing the tower at the old Central Fire Station.

COMMUNITY SAFETY

INSPECTIONAL SERVICES

The Inspectional Services Department is responsible for enforcement of The Commonwealth of Massachusetts Building, Electrical, and Plumbing & Gas Codes, as well as all related regulations, standards, and Town Bylaws. Additionally, the Inspectional Services Department implements strategic projects as assigned by the Town Manager.

Accomplishments

- Inspection and issuance of Certificate of Occupancy for Central Fire Station.
- Permit issuance and inspection of MassSave initiatives such as window replacement, air sealing, and insulation projects.

- Preliminary plan review for Stratton School renovations and temporary modular classroom project.
- Continued review and inspection of Solarize Arlington and MassSave initiatives.
- Permits were issued for seven new single-family homes and ten new two-family homes, of which eight were new dwelling units added to Arlington's housing stock.

In 2015 the Inspectional Services Department issued a total of 5,727 permits of which 2,806 were Building permits, 901 were Plumbing permits, 693 were Gas permits, and 1,327 were Wiring permits. Total fees collected by the Inspectional Services Department were \$1,488,654 with an estimated construction value of \$69,597,599.



Renovated Central Fire Station and new AFD Headquarters

CENTRAL MANAGEMENT SERVICES

HUMAN RESOURCES DEPARTMENT

The Human Resources Department serves all of the employees of the Town that are appointed by the Board of Selectmen, Town Manager, Comptroller, Town Treasurer, Town Clerk, and Board of Assessors. The purpose of the Department is to administer the Town's compensation and benefits programs. Additionally, the Department deals with a wide variety of issues relative to quality of life in the workplace and seeks to improve the effectiveness of Town services by recruiting the best employees and reviewing and improving the Departments' organizational structure.

The Department handled over one-hundred personnel transactions relating to a myriad of positions. This includes retirements, resignations, promotions, vacancy postings and advertisements, interviewing, selection, and enrollment of new employees. The Town had over 27 new hires in the year 2015.

Among the searches the Director facilitated over the course of the year were recruitments for Facilities Director, Deputy Town Manager, and Director of Planning and Community Development. These searches featured assessment center style evaluations and utilized by talented professionals from across Town departments and from within the community. The result is the recruitment of three highly talented and well qualified individuals to these positions.

In early 2015 the Director, as a part of the Town's collective bargaining team engaged, in intensive successor bargaining with all six labor unions under the purview of the Town Manager. The Town came to agreement with all six collective bargaining units prior to the conclusion of the Annual Town Meeting. The AFSCME Local 680 union rejected its initial agreement with the Town but by the fall of 2015 a new agreement was successfully reached and ratified by its membership.

In the late summer the Department went out to bid for its Flexible Spending and Dental Plans. As a result, the Dental program, fully funded by employees, enjoyed rate stability while offering enhanced benefits. The Flexible Spending program, funded by the Town, saw a savings almost \$20,000 while offering enhanced online and mobile tools to employees.

Throughout 2015 the Department worked closely with other departments in preparing to meet the new employer reporting requirements under the Affordable Care Act.

The Department also worked closely with department heads to successfully facilitate a number of labor relations issues, disciplinary matters, and workplace investigations.

2016 Objectives

The Department of Human Resources will continue to assist departments in the recruitment and retention of high caliber employees committed to excellent public service. The Department will engage in its first recruitment in using its online application system. The Department will strive to provide quality service and support to all employees and retirees who may have questions about their insurance plans. The Department looks forward to engaging in its second comprehensive salary study; the Town and Unions worked together to develop an updated list of comparable communities and the last reviewed Fiscal Year 2014 salaries. The Department will also continue to audit our policies and practices to ensure compliance to various collective bargaining agreements and employments laws.

EQUAL OPPORTUNITY

The Town of Arlington has established the following mission statement relative to Equal Opportunity:

"The Town of Arlington recognizes its legal obligation and moral responsibility to provide Equal Employment Opportunity to its employees and potential employees. The Equal Opportunity Advisory Committee, a volunteer committee appointed by the Town Manager, is committed to the Equal Opportunity program to prevent discriminatory employment practices. The Committee assists the Town in implementing its Equal Opportunity Plan which creates the mechanism and sets the standards by which Equal Opportunity will be assured."

The Equal Opportunity Advisory Committee (EOAC) meets monthly, on the 2nd Wednesday, in the Town Hall Annex. The Committee meetings are open to the public and public attendance is encouraged.

Throughout 2015 the Committee reviewed monthly reports from the Human Resources Director/Equal Opportunity Officer regarding employment opportunities for the Town. The principal focus of the Committee is to ensure that people of all races and ethnic backgrounds are given equal opportunity to apply for and receive positions of employment here in Arlington. The Committee continues to try to increase the number of minority and female applicants for positions of employment. In 2015 just under 13% of those interviewed for Town Positions identified as being a minority; this is a decrease from the percentage as it was in 2013 and 2014 (18%). The Committee continues the ongoing process of strategizing new and inventive ways in which to attract qualified minority applicants.

The Committee takes every opportunity to meet with Department Heads and Elected Officials to express the importance of valuing diversity in the workplace and

CENTRAL MANAGEMENT SERVICES

having fair and equitable hiring practices. The Committee continues to monitor all construction projects that exceed \$200,000 which in 2015 included the conclusion of the rehabilitation of the Central Fire Station and the initiation of the last phase of rehabilitation for the Community Safety Building. This year also included the ongoing Water and Sewer rehabilitation projects. The Committee looks forward to monitoring future projects including the reconstruction of the Stratton Elementary School.

Any person interested in this issue of Equal Opportunity is encouraged to contact the Equal Opportunity Officer at 781-316-3121 or email cmalloy@town.arlington.ma.us.

FACILITIES DEPARTMENT

The Facilities Department provides the Town with quality custodial services, maintenance, and improvements to its public buildings and facilities. The Department also focuses on a long-term preventive maintenance schedule for all buildings in order to support the life cycle of the Town's assets and to increase the operating efficiency of the buildings. The Department is responsible for the maintenance of thirty individual public buildings listed in the table below.

<p>Arlington Schools Arlington High School Athletic Field Snack Shack Ottoson Middle School Peirce Elementary School Dallin Elementary School Bracket Elementary School Bishop Elementary School Hardy Elementary Thompson Elementary Stratton Elementary</p> <p>Non-Public Schools Gibbs (private use) Parmenter (private use)</p> <p>Library Robbins Library Fox Library</p> <p>Central Services Town Hall Town Hall Annex</p> <p>Recreation Recreation Ice Rink Spy Pond Fieldhouse Reservoir Bath House</p>	<p>Public Works Administration Hall Director/Engineering/ Inspection Snow Fighting Garage Maintenance Garage Cemetery Chapel Cemetery Garage</p> <p>Public Safety Community Safety Building Central Fire Station HQ Park Circle Fire Station Highland Fire Station</p> <p>Miscellaneous Robbins House Robbins Cottage Jarvis House (Legal Dept.) Jefferson Cutter House Mount Gilboa 23 Maple Street (Senior Center) 27 Maple Street (House)</p> <p><i>37 Buildings</i></p>
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Performance Measurements

- Oversaw lighting upgrades at Bishop, Peirce, Ottoson and High School
- Energy Management Systems additions and upgrades at Bishop, Dallin and Hardy schools followed by selective retro-commissioning at several buildings
- Brackett School: Installed Fault Detection and Diagnostic software program onto HVAC systems
- Hardy School: Maintenance to building envelope: pointing, waterproofing and masonry repairs
- Ottoson stage upgrades and improvements and wood gym floor refurbishment
- Turf Field Replacement at High School
- All Schools, addition of CO2 sensors.
- Brackett, Ottoson, Bishop and high school - striped and replaced vinyl and rubber floor tiles
- High School - Replaced the F building domestic hot water heater
- Interior painting: Peirce, Brackett, Ottoson, and High School
- AHS, Bishop, Pierce, Dallin - Repaired damaged exterior sidewalks, steps and high traffic areas
- Bishop - Installed 22 projectors in classrooms
- Thorough cleaning of all schools over summer break
- Provided assistance to Schools and Town Departments for building maintenance
- Installed electric charging station for Town Manager's new hybrid plug-in vehicle
- Fire stations - Ran cable for security system in all 3 fire stations
- Central Fire station – Upgraded 9 existing street light poles



Sustainability Initiatives

In 2010 Arlington was named a Green Community by the State's Green Communities Division in recognition of the work that Arlington performed in the past to reduce energy usage, and the plans it has to further reduce energy use in the future. In 2013, based on significant fulfillment of these plans, the State's Department of

CENTRAL MANAGEMENT SERVICES

Energy Resources (DOER) honored Arlington with the “Leading By Example” award. This award is given to only four municipalities on an annual basis, and Arlington was proud to have earned the designation.

More recently in 2014, Arlington was one of only seven communities statewide that was honored by the Green Communities Division for having reached its 20% energy reduction goal within a five-year time span. Arlington has substantially benefited from its cooperation with the Green Communities Division, having received four grant awards over the past four years, totaling \$945,976. The most recent grant award of \$240,000 was awarded in 2015 and provided funding for numerous efficiency upgrades at the Bishop School including the installation of a new energy management system, the installation of a Fault Detection and Diagnostic system at the Brackett School and exterior lighting upgrades at the Bishop, Peirce, Ottoson and High Schools. Looking forward, the Town is preparing to apply for another round of Green Communities grant funding in 2016 for further energy efficiency upgrades. In June, the Town signed a power purchase agreement with Ameresco for the installation of solar photovoltaic panels on six school roofs. The panels were delivering power starting in late December and the power purchase agreement projects to save the Town nearly \$2,000,000 over the course of the next twenty years.



Solar panel installation at Dallin School.

Recognitions

We would like to commend the extraordinary efforts of the custodial and maintenance staff for the Town and School buildings. They have worked tirelessly to clean and maintain the Town’s physical assets to a high standard. These employees play a large role in keeping our buildings functioning and operating at an efficient and effective level and providing a safe and secure place to live, learn, and play.

INFORMATION TECHNOLOGY

Overview

The Information Technology (IT) Department is responsible for supporting, implementing, and upgrading over 2,000 personal computers, 100 PDA’s, over 300 printers, 4,500 iPads and Chromebooks, and twenty five servers, across Town and School Departments. Also under the purview of the IT Department is the Town and School network infrastructure, 600 wireless access points, electronic communication systems, the Munis financial software system, PowerSchool (student information system), Teacher and student evaluation systems, Special Education system, electronic security systems, ESRI, PeopleGIS, Open Checkbook, Integrated Collection System, Automated Meter Reading System, Police and Fire Applications (FireHouse, QED, Digital Headquarters, and COPLINK) and numerous Town and School Web sites.

Initiative Overview

In 2015 IT continued to upgrade the Town and School information technology infrastructures, and improved the systems performance and security, while accommodating various departmental requests. IT supports the Town and School’s files, applications, websites, database servers, data, voice, and security networks, and hosted services environments. IT IS also responsible for testing and evaluating new equipment and systems while consolidating systems as needed. We have begun Phase 2 of the IT Strategic Plan.

Ongoing improvements are being made to the security infrastructure by continually upgrading anti-virus, anti-spyware, content filters, firewalls, and spam protection services. We continue to upgrade and reconfigure Town network switches with the capability to support wireless connectivity, Voice Over Internet Protocol, gigabit speeds and to provide better performance and greater security. Work is being completed on the creation of the RFP for the replacement of the Town and School Telephone Systems. Wireless Network capability is installed in all of our Town and School buildings. Our Systems Analyst, in conjunction with the IT staff, has spearheaded an initiative to better enable IT to support its users and also enable users to be more self-sufficient. The initiative includes the creation of an IT Liaison Program, newly created Troubleshooting Guide and IT Request Policy and Tool Assessment.

We have partnered with our Director of Facilities and Manager of Energy Management and have finished the build out of our consolidated data centers. We have completed the replacement our ancient air conditioning system with a more energy efficient system that will take advantage of new technologies allowing the unit to use outside air to assist with cooling.

CENTRAL MANAGEMENT SERVICES

Strategic Initiatives

- Continued to upgrade Town and School Network infrastructure to support VOIP, Wireless Networking, Security systems and Energy Management systems.
- Instituted both 1 to 1 iPad environment and BYOD (Bring Your Own Device) across all Sixth Grade Clusters at the Ottoson Middle School.
- Completed the installation and transfer of Telephone and network systems in the newly renovated Fire Department Headquarters.
- Participated in the planning sessions for the renovation of the Stratton School and created infrastructure design elements to be relocated to the Modular Classrooms.
- Expanded Apple iPad pilot by 500 iPads and 30 Carts in order to continue to bring equity across six of our seven Elementary Schools (Bishop, Brackett, Dallin, Hardy, Peirce, and Stratton). The Thompson Elementary School already has a 1 to 1 iPad environment.
- Begun the collection of requirements for aiding in the creation of an RFP to replace our ancient Collections System (ICS). Hired consultant to assist with interviews and documenting business processes.
- Completed Phase 2 of VOIP Project. Creation of RFP is completed.
- The creation of the Town Day Application, Pet Registration Tool, and the Human Resource Online Job Applications tool continue our commitment to the use of GIS tools and the Town Web Site environments to aid departments and better service our citizens.
- Continued to add School Buildings to Energy Management System Network as part of Phase 1 of School/Town Energy Management Project
- Add new IT Services and network Infrastructure to Community Safety Renovation Project
- Upgraded shared Town and School Wireless Network Controller
- Replaced Town and School Spam, Malware, and Virus Protection System
- Upgraded all (4500) APS iPads to iOS 8.
- Added Google Classroom to both APS Google domains.
- Piloting new Network Access Control(NAC) device to support BYOD (Bring Your Own Device) at AHS and Ottoson Middle School.
- Replaced Town Network Fire Wall/Content Filter and configured to manage additional Internet Bandwidth.
- Configured and enrolled over 500 new iPads, 250 ChromeBooks into the Mobil Device Management System.
- Enabled Electronic Lock Box, Direct Deposit, Electronic File Transfer and Check Reconciliation services with new Town Bank (Century Bank) with Treasurer's Integrated Collection System and Munis.
- Selected and installed new consolidated HelpDesk for Town and School.
- Wrote replacement applications and upgraded web services for Inspectional Services.
- Built new network infrastructure for AHS shared Computer Lab Space.
- Began software development work on water meter replacement project.
- Upgraded Cad and Digital Media Lab with new iMacs.
- Installed and configured new Credit Union Account System (FedCorp) and moved Credit union network services to new provider.
- Consolidated Town and School server rooms into new Data Center.
- Upgraded Virtual Server environment to increase the ability to virtualize additional servers and to add storage capacity.
- Add new Facilities HelpDesk Tool and Student Registration area's on the School website.

Infrastructure/Instructional/Operational Initiatives

- Completed Phase 2 of Wireless Network Project by increasing wireless network density in all Elementary Schools by adding access points to all classrooms that had not been upgraded in Phase 1. All Schools should now have wireless access points in all classrooms.
- Continued upgrading Desktop software to Windows 7 & 10 along with upgrading to Office 2010 across the Town and Schools.
- Integration of CPA Sur-Charge into the Real Estate Module of ICS (Integrated Collection System).

FY2016 Objectives

- Begin execution of Phase 3 of the newly created IT Strategic Plan (establish IT Liaison Program and select and implement new HelpDesk Tool.
- Complete Install of IT Services in the newly renovated Community Safety Building.
- Begin Assessment process for replacing/upgrading School Web Site.
- Choose VOIP (Voice Over Internet Protocol) vendor and begin implementation.
- Build redundant Wireless network Control-

CENTRAL MANAGEMENT SERVICES

lers to support Town and School Wireless Network.

- Install and Test NAT (Network Access Control device) for use in registration of non School owned devices.
- Develop and Implement Room Reservation Tool.
- Evaluate and Implement School Emergency Communication System.
- Upgrade 200 Teacher Laptops across the School District.
- Add and replace 400 pad's in Elementary Schools across the District.
- Form Munis Workgroup made up of subject matter experts from Town and School department's.
- Relocate School IT offices and consolidate Town and School Groups into newly renovated Office and IT Lab Space.
- Create new layout for School Web Site and also add new Dynamic Menu system and Quick Links for easier navigation
- Implement BYOD programs at AHS and Ot-ton Middle School.

LEGAL DEPARTMENT

The Legal Department functions as a full-service law office that furnishes legal opinions and legal advice on a daily basis concerning matters referred to it by the Board of Selectmen, Town Manager, School Department, and all other Town departments and the various boards and commissions. The Department provides legal advice to all Town officials, boards, committees, and employees concerning their legal responsibilities and prerogatives, attends meetings, and counsels Town Departments on operational and project-related legal issues. The Town Counsel researches, drafts, and pre-

pare warrant articles and votes for Town Meeting. The Department investigates all claims made against the Town and advises and monitors Town regulatory compliance in order to coordinate all legal affairs of local government. The Legal Department commences, prosecutes, and defends all legal actions and other matters on behalf of the Town in all state and federal and administrative proceedings.

Performance / Workload Indicators	FY2015 Actual	FY2016 Est.	FY2017 Est.
<i>MGL Chapter 84 Claims - Personal injury or property damage as a result of a claimed defect in a public way.</i>			
Total	50	23	23
Claims Closed	13	20	20
New Claims	8	15	15
<i>MGL Chapter 258 Claims - Massachusetts Tort Claims Act</i>			
Total	50	45	45
Claims Closed	14	14	14
New Claims	21	21	21
Fire - Injured on Duty Claims	27	25	25
Police - Injured on Duty Claims	5	9	9

As with any corporation, The Town of Arlington has constant involvement in contractual and other legal instruments with public, private, and governmental agencies. These include, but are not limited to, the purchase of properties and materials, rendering of services, awarding of grants, drafting of applications, contracts, leases, deeds, and other legally binding instruments. Moreover, the Legal Department is charged with drafting and reviewing a further array of legal instruments such as licenses, releases, easements, and a multitude of other documents as required for protection of the Town's interests in increasingly complex legal matters.

The Legal Department is responsible for the management of the Town of Arlington's Workers' Compensation Self-Insurance program. From the timely processing of claims through the vigorous investigation of accidents, the Department aims to protect workers from the economic consequences of injury, promote safe work environments, and assist injured employees in both their medical recovery and return to work, with the overall goal of limiting the Town's liability while focusing on the fair treatment of injured workers. The Legal De-



CENTRAL MANAGEMENT SERVICES

partment is prepared to, and does, litigate all contested Workers' Compensation cases before the Department of Industrial Accidents as well as tracking and commenting on any pending legislation affecting the Town's Workers' Compensation program.

The Legal Department oversees line-of-duty injury claims administration for all police and fire personnel and provides complete claims management for any injured on-duty uniformed employee of the police and fire divisions consistent with appropriate provisions of law, fairness to affected employees, and prudent financial practices.

The Legal Department appeared regularly in the District and Superior Courts of the Commonwealth for hearings on motions, including many significant dispositive motions as well as many successful hearings and trials.

Future Objectives

- Continue to work with other Town departments in an effort to recover various amounts owed to the Town,

as well as develop legal options for enhancing use of Town resources.

- Complete the codification of policies and practices of the Board of Selectmen into a Selectmen's Handbook and a Policies and Applications Manual.

- Revise and update the Legal Department webpage to provide resources for Town personnel, and volunteers, as well as assist in the identification and management of claims against the Town.

- Reduce costs associated with the accidents and asset losses to the greatest extent practicable by preventing losses and managing exposure to loss.

- Work with the Town's management team to develop requested legal and policy positions in a variety of substantive areas.

- Work with Town departments to identify and control potential workplace hazards and help improve worker safety.



Arlington Town Hall through Robbins Memorial Garden in spring.

HEALTH & HUMAN SERVICES

HEALTH AND HUMAN SERVICES

Health and Human Services

The Arlington Department of Health and Human Services (HHS) is the Department that oversees the Health Department, Council on Aging, Youth Counseling Center, and the Veterans' Services Department. HHS also coordinates the activities of the following boards and commissions: Board of Health, Board of Youth Services, Council on Aging, Disability Commission, and the Human Rights Commission. Additionally, the HHS manages the Food Pantry, Widows Trust Fund Commission, Youth Health and Safety Coalition, and the Health and Human Services Charitable Corporation.

The mission of the Department of Health and Human Services is to protect the health of the public and assist residents with accessing services to meet basic human needs.



BOARD OF HEALTH

The three-member Board of Health meets on a regular basis. At the meetings, environmental health concerns are addressed, public hearings are held, and policy review is performed. The Board of Health met six times in 2015 and conducted the following hearings: three food code variance requests, three keeping-of-hens permit requests, and one application to work with Recombinant DNA (rDNA). The Board granted three foodcode variance requests, two keeping-of-hens permits, and one permit to work with rDNA at a laboratory.

In October 2015 the Board began working on regulations to restrict the sale of medical marijuana. The Board expects to hold public hearings to discuss the regulations, make any necessary changes, and adopt the regulations by April 2016.

HEALTH DEPARTMENT

The Health Department is located at 27 Maple Street in the Arlington Senior Center, located behind Town Hall. The Board of Health is required by State statutes and regulations to perform many important and crucial duties relative to the protection of public health and safety, the control of disease, the promotion of safe and sanitary living conditions, and the protection of the environment from damage and pollution. These mandated requirements are fulfilled by environmental health staff and public health nursing within the Health Department.

Environmental Health Permitting and Inspections

Staff annually permits and regularly inspects restaurants, tobacco retailers, tanning establishments, body art establishments, swimming pools, chicken coops, camps, the ice-skating rink and three bathing beaches. Inspectors from the Department also investigate numerous resident complaints related to any health issue within the community, ranging from trash and dumpster complaints to housing code violations, pest activity, and noise and odor concerns. The environmental health division is comprised of two full-time inspectors and a full-time Public Health Associate from the Centers for Disease Control and Prevention (CDC). The Department also contracts with three food safety consultants to conduct a portion of mandated food establishment inspections.

The Department has worked diligently over the past year to apply for grants, and conduct mandated inspections. The Department continues to work closely with other Town agencies (police, fire, inspectional services, council on aging, schools, public works, etc.) to address public health issues in the community.

Tobacco Control

In March 2015 the Health Department implemented a ban on the sale of flavored tobacco and nicotine delivery products within the Town. In 2015 staff conducted thirty-eight tobacco compliance checks, which resulted in no violations, fines, or suspensions.

The Department continued to work with the Arlington Housing Authority (AHA) to help implement their smoke-free policy at all five AHA properties by providing cessation services to interested residents. Department staff conducted multiple meetings to promote the cessation programs and was able to assist sixteen residents with smoking cessation products (nicotine patches, gum, and lozenges) and programs (hypnotherapy and group meetings with an addiction specialist).

Keeping of Hens

The Health Department is charged with enforcing the Keeping of Hens/Poultry Bylaw. Any resident who wishes to keep hens as pets or for the purposes of home egg production, gardening, or similar purposes must obtain a Permit to Keep Hens from the Board of Health. In 2015 the Department reviewed three applications, granted two new permits and denied one application. The Health Department renewed nine permits and conducted twelve inspections of hen coops/pens.

Swimming Pools

There are nine semi-public swimming pools in the Town of Arlington that are inspected by the Department on an annual basis to ensure compliance with 105 CMR 435.000: Minimum Standards for Swimming Pools (State Sanitary Code: Chapter V). The eight outdoor

HEALTH & HUMAN SERVICES

swimming pools, located at various apartment buildings in Town and the Winchester Country Club, are inspected in the spring/early summer prior to opening for the season. The Arlington Boys and Girls Club, the only indoor semi-public pool in the Town, is open year round.

Recreational Camps for Children

The Department issued seven recreational camp permits in 2015 and inspected each camp to ensure compliance with the minimum housing, health, safety, and sanitary protections for children in the care of camps that operate in the Town of Arlington.

Permit Issued by BOH	2012	2013	2014	2015
Food	345	366	357	365
Tobacco	27	25	20	19
Waste Hauler	14	13	15	16
Funeral Director	4	4	8	9
Tanning Establishment	2	1	1	1
Public Pool	8	8	9	7
Public Beach	3	3	3	3
Ice Rink	1	1	1	1
Keeping of Hens*	4	6	8	12
Camps	3	3	6	7
Body Art Establishment	1	1	1	1
Body Art Practitioner	2	2	2	2
Bodywork Establishment **	NA	3	0	0
Bodywork Therapist **	NA	1	0	0
Total	414	437	431	443

*Keeping of Hens Bylaw was approved at Town Meeting 5/6/2009.

**Bodywork regulations were implemented on November 1, 2013

Inspection Type	2012	2013	2014	2015
Food Establishment	565	716	642	549
Tobacco Compliance Check	52	68	58	38
Housing	202	180	205	220
Demolition Inspection	10	11	17	27
Nuisance Inspection	226	256	297	318
Keeping of Hens*	5	9	12	12
Bodywork Establishment**	NA	20	10	10
Total	1,060	1,260	1,241	1,174

*Keeping of Hens Bylaw was approved at Town Meeting 5/6/2009.

**Bodywork regulations were implemented on November 1, 2013.

Food Protection

In accordance with 105 CMR 590.000: Minimum Sanitation Standards for Food Establishments, the Health Department is required, as the regulatory authority, to enforce the provisions of this code. The purpose of this code is to safeguard public health and provide to consumers food that is safe, unadulterated, and honestly presented. This code establishes definitions, sets standards for management and personnel, food operations, and equipment facilities, and provides for food establishment plan review, permit issuance, inspection, employee restriction, and permit suspension.

The Department assigns each food establishment a risk-based category. A food establishment that sells packaged food, such as a convenience store, is considered low risk and is assigned to a category one and is inspected one time per year. A food establishment that serves food to a highly susceptible population, such as a nursing home, is considered high risk and is assigned a category four and is inspected four times per year.

In 2015 the Department issued 202 food establishment permits and conducted 464 routine and follow-up food inspections. Additionally, the Department issued 163 temporary food establishment permits, including the Farmers Market permits, and inspected seventy-seven temporary food vendors, including those at events such as the Feast of the East, Taste of Arlington, Greek Festival, Farmer's Market, Town Day, Arlington Alive, and other various public events throughout the year.

The Department also investigated six food complaints and held three administrative meetings to discuss food safety. The Board heard testimony from three establishments applying and receiving approval for variances from the 105 CMR 590.000. Fifteen new food establishments opened or changed ownership, including three residential kitchens, and twelve establishments closed.

Type of Food Permits Issued	2012	2013	2014	2015
Food Establishment Permits	177	181	187	187
Mobile Food Permits	3	3	3	1
Residential Kitchen Permits	10	11	15	14
Farmers Market Permits	12	13	14	15
Temporary Event Food Permit	143	158	138	148

HEALTH & HUMAN SERVICES

Housing

The Department conducted 176 inspections of rental and owner-occupied housing units in 2015 in accordance with 105 Code of Massachusetts Regulations 410.000, Massachusetts Housing Code. When a housing inspection is requested by a resident, an inspector conducts the inspection and may cite a landlord for violations of the housing code. The landlord is then ordered to correct violations. An inspector conducts a final inspection to verify the violations have been corrected. Violations documented in 2015 included: unsanitary living conditions, insufficient heat, water damage, leaking plumbing fixtures, lead paint determinations, and insect and rodent infestations. Additionally, Health Inspectors worked closely and at length with the Building and Fire Departments concerning a large scale fire at Brookside Condominiums, and a building wide power outage at Watermill Condominiums.



Health Compliance Officer conducts housing inspection

The Hoarding Response Team (HRT) investigated six new hoarding cases and followed up on fifteen ongoing cases. The HRT is a collaboration between Police, Fire, and Health officials. The team consists of two health inspectors, a police officer and a clinical responder. In most cases, the team was able to work with the individuals to bring the homes into compliance without condemning the property. The Department did, however, condemn three properties due to uninhabitable conditions. The team conducted three presentations to other municipalities on HRT protocols.

The Department continues to work closely with the Council on Aging, Veteran Services, and Minuteman Senior Services to assist senior residents with alternate housing and services, such as cleaning and organizing.

In 2015 the Department conducted twenty-seven inspections at properties awaiting demolition in order to ensure the health and safety of the site. The inspection requires asbestos removal, pest control, dust control, and other control measures to protect the health of the public.

Public Health Nursing

Influenza Vaccinations

The Health Department, with the assistance of the Medical Reserve Corp (MRC) volunteers, administered 1,700 vaccinations in 2015, a decrease compared to the 2,300 vaccinations administered in 2014. The decrease is mainly attributable to the State's change in vaccine guidelines whereby State supplied vaccine can only be used for children 18 years of age or younger. Increased competition from pharmacies has decreased senior participation.



CBS News interviews Arlington resident at flu clinic

With the change in the State's guidelines, the Health Department revised its outreach plan to include vaccination clinics at each school and also held public clinics for Arlington children attending private schools. The Health Department purchased vaccine for seniors, who are particularly vulnerable to influenza.

The vaccination clinics continue to receive positive feedback from residents, who appreciate the convenience and efficiency of the clinics. The clinics also serve as practice for the Department's emergency preparedness plan should the Town be faced with a crisis. The Health Department is thankful to the MRCs, who provided 390 volunteer hours of medical and non-medical support, that made the vaccination clinics such a success.

The Health Department continues to coordinate with the University of Massachusetts and Northeastern University to provide nursing students with public health experience. Nursing students assist HHS with a number of activities, including administering flu shots, wellbeing visits with seniors, and outreach and education related to health promotion activities.

HEALTH & HUMAN SERVICES

Communicable Disease Surveillance

To protect the community against the spread of contagious illnesses, Arlington continues work with the Massachusetts Department of Public Health (MDPH) in conducting online disease reporting through the Massachusetts Virtual Epidemiology Network (MAVEN). State law requires that doctors, hospitals, and laboratories report contagious diseases including: tuberculosis, pertussis, and salmonella among others. When a clinician diagnoses a resident with a contagious disease, the public health nurse is mandated to conduct an investigation to determine if further control measures are needed. The illness is then recorded and reviewed to identify and respond to any possible disease outbreaks. The online reporting system has streamlined disease investigation and has assisted the MDPH with early detection of contagious disease trends beyond community boundaries.

Of note in 2015, additional surveillance was conducted at the behest of the Centers for Disease Control (CDC) and the MDPH for residents returning from Ebola endemic areas, such as Sierra Leone, Guinea, Liberia, and other affected countries. None of the four Arlington residents who traveled to West Africa showed any symptoms of Ebola or other Viral Hemorrhagic Fevers. Per CDC guidelines, patients were monitored for fever and concerning symptoms, twice daily, for twenty-one days after their last potential exposure. In the event a patient became symptomatic the Town, MDPH, and the CDC would implement the CDC's protocols to provide patient care while mitigating risk to others.

In the next column is a partial list of communicable diseases monitored by the public health nurse. For a complete list, please visit the Town's website at www.arlingtonma.gov/health.

Most notable from this table, cases of influenza in 2015 were significantly higher than in years past. It is unclear if this is a result of an under-vaccinated population, the result of the 2014/2015 flu vaccine being a poor match for the circulating flu strains, or if a combination of factors were causative. The Centers for Disease Control reported the formulation for the 2015/2016 flu vaccine was revised with the goal of providing greater efficacy of the vaccine.

Communicable Disease	2013*	2014	2015
Babesiosis	2	1	4
Campylobacter Enteritis	10	14	11
Clostridium Perfringens**	--	1	2
Enterovirus	0	2	1
Giardia	3	4	3
Group A strep	0	3	1
Hepatitis B	21	12	12
Hepatitis C	37	35	30
Human Granulocytic Anaplasmosis	2	2	1
Influenza	60	104	154
Invasive Bacterial Infection	1	0	1
Legionellosis	3	2	3
Lyme Disease	39	41	32
Pertussis	2	0	1
Salmonella	4	6	6
Shigatoxin	0	0	3
Shigellosis	1	1	1
Strep pneumonia -invasive	1	4	1
Tuberculosis <i>contact, and suspected cases in addition to probable and confirmed cases</i>	48	36	38
Varicella	3	7	8
Viral Hemorrhagic Fever (suspect contacts)	--	--	4
Total	237	275	317

-- denotes disease not tracked/present in those years

Weights and Measures

To ensure compliance with the Consumer and Merchant Protection Act, the Sealer of Weights and Measures conducts inspections of scales, scanners, and dispensing equipment. This includes retail stores, gas stations, oil trucks, and food establishments. The Sealer responds to all consumer complaints to ensure fairness and accuracy.

As merchants are inspected annually, compliance with standards and accuracy of merchant measuring devices has increased steadily. The Sealer of Weights and Measures determines the amount of savings by computing the amount of fuel pumped each year from a particular measuring device, such as a gas pump.

Since 2010 the Department has contracted with the Town of Belmont to provide sealing services as Belmont does not fund a sealer position.

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Below is a table of devices sealed in Arlington and Belmont in 2015:

Device Sealed	Arlington	Belmont
Scales 10 lbs and under	11	5
Scales 100lbs and under	99	55
Gasoline pump meters	139	108
Vehicle tank meters (heating oil trucks)	31	0
Taxi Cab Meters	34	0
Bulk heating oil tank meters	3	0
Bottle and can return dispensers	2	3
Individual Weights	0	76
Other devices	3	2
Total	322	249

Food Pantry

2015 was a year of tremendous growth for the Arlington Food Pantry. A second distribution site, located at 117 Broadway was opened, which allowed the Food Pantry to increase its distributions to four distributions a month. The additional space also provided the opportunity to offer more fresh and frozen food items such as produce, meat, and dairy products through partnerships with other agencies, including the Greater Boston Food Bank, Food Link, and Boston Area Gleaners.



Fresh produce ready for distribution at the food pantry

Volunteers continue to be the backbone of the Food Pantry with approximately seventy-five volunteers distributing food each month. During 2015, 2,700 visits were made to the pantry and approximately 12,000 bags of groceries were given away. Each month 150 Arlington families visit the pantry to supplement their food needs.



BOARD OF YOUTH SERVICES /
ARLINGTON YOUTH COUNSELING CENTER
(AYCC)



AYCC receives \$100,000 Cummings Foundation grant

The Arlington Youth Counseling Center (AYCC) is a fully licensed, community-based mental health counseling center serving Arlington youth (ages 3-21) and their families. It is the mission of AYCC to promote and support the social and emotional wellbeing of all Arlington's youth and families, regardless of their ability to pay. AYCC provides a variety of high quality, innovative, and therapeutic outpatient and school-based mental health services, including individual, group, and family counseling, psychiatric evaluation and consultation, and medication management. Through local grants and other fundraising initiatives, AYCC also provides case management services to residents with basic resource needs (housing, food, fuel assistance, health insurance coverage etc.), and offers support groups to identified at-risk populations, including survivors of domestic violence, substance-involved youth, and youth on the autism spectrum.

Building on the momentum of the past several years, AYCC continued to strengthen its organizational capacity to provide mental health counseling and other support services to the community in a more self-sustaining way. The agency did this, in part, by expanding its work within the Arlington Public Schools, maximizing third party payments and other revenue streams, hiring additional fee-for-service clinicians, and increasing the minimum case load requirements for AYCC staff. As a result, in 2015, AYCC achieved its highest level of productivity in recent years, providing over 5,350 counseling and psychiatric sessions to over 350 youth and

HEALTH & HUMAN SERVICES

families, including 192 new clients. Through the use of an Electronic Medical Records system, and a more streamlined billing process, AYCC also saw an increase in insurance reimbursements and client copayments over the past few years. In 2015, AYCC generated \$271,225 in insurance reimbursements and \$52,737 in client co-payments, a 19% increase and 43% increase over 2014, respectively.

In addition to the individual and family counseling sessions totaled above, AYCC clinicians ran several therapeutic groups throughout the year, including two stress management groups at Arlington High School, a new cognitive behavioral therapy (CBT) and mindfulness group at the Ottoson Middle School, a social dynamics group at the Ottoson, a clinic-based group for children experiencing separation, a clinic-based group for parents of challenging teens, and the First Step group for survivors of domestic violence. Hundreds of clinical hours are dedicated to the planning for, and running of, these groups.



District Attorney Marian Ryan reviews warning signs of domestic violence with salon stylists

AYCC highlights from 2015

In May of 2015, AYCC became the proud recipient of a \$100,000 grant from the Cummings Foundation to support school-based counseling and mental health consultation for children in Arlington elementary schools. AYCC was one of 100 local (Greater Boston area) charities to receive the Cummings *100K for 100 Grant*, which will be dispersed to AYCC over a three year period. This funding will enable AYCC to continue its important work within the Arlington Public Schools, providing school-based counseling to Arlington students at no cost to the school system.

For a second year, AYCC received critical funding from the State to support its mission, and to help offset the cost of providing mental health services to the community. AYCC is truly grateful for its many supporters, chief among them being Senator Ken Donnelly and Representative Sean Garballey who advocated tirelessly on behalf of AYCC for this much needed funding.

With approval from the Town Manager, AYCC created a new full-time position to address the increasing

demand for case management services in the community, and to coordinate groups and services for survivors of domestic violence. The new Domestic Violence and Community Resource Specialist will oversee the First Step program, ensuring Arlington residents have access to services available to them.

Through a grant funded by the Community Health Network Area 17 (CHNA17), AYCC coordinated several trainings on domestic violence. In collaboration with Reach Beyond Domestic Violence, AYCC helped organize a training for the Arlington Police Department, and in collaboration with the Middlesex District Attorney's Office, AYCC helped organize a training for salon professionals on how to recognize warning signs of domestic abuse and make safe referrals to local resources.

AYCC continued to focus on professional development among its staff, running monthly clinical case conferences, as well as organizing and funding staff trainings on topics including Group Work, Cognitive Behavioral Therapy (CBT), and Obsessive Compulsive Disorder (OCD).

AYCC collaborated with the Arlington Youth Health and Safety Coalition and the Visual Art Department at Arlington High School (AHS) to update and brighten the therapy rooms at AYCC. Visual art students at AHS created eleven colorful and serene murals for AYCC to help foster a more restorative atmosphere for children and teens.



AHS student mural for AYCC

In collaboration with the Board of Youth Services, and with the support of community partners and generous donors, AYCC raised over \$60,000 from fundraising initiatives and events, including the Annual Team Up for AYCC Soccer Tournament and the 5th Annual Out on the Town Gala. At this year's Gala, AYCC and the Board of Youth Services honored Senator Ken Donnelly for his ongoing support for children's mental health services and advocacy on behalf of AYCC.

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ARLINGTON YOUTH HEALTH & SAFETY COALITION (AYHSC)

Arlington Youth Health & Safety Coalition is a federally funded community-based coalition whose mission is to prevent and reduce substance abuse and other risk behaviors that adversely affect youth in Arlington. The Coalition includes representatives from the public sector (police, schools, healthcare, local government) and private agencies (churches, businesses, youth-serving organizations), as well as parents and youth. Employing a public health approach to prevention and intervention, AYHSC focuses on population level change through education, environmental initiatives, policy development, and improving youth access to treatment.

The past year marked year six of the ten-year federal Drug Free Communities Program (DFC) grant. AYHSC also received grant funding from Mount Auburn Hospital (CHNA 17) and the Sanborn Foundation. The Coalition provided over 3,760 hours of substance abuse prevention services, distributed over 120 types of media (129,720 views in print and online), implemented ten significant programs and policies within the community, and generated over \$33,000 in cash, volunteer, and in-kind resources from Arlington Public Schools, Arlington Police Department, Department of Health, and Arlington Recreation. Coalition members and community partners volunteered in the planning, implementation, and evaluation of prevention activities, which are highlighted below.

2015 Coalition Highlights

- Hosted an Arlington Community Forum, “The Opioid Crisis: Identifying Community Solutions in Arlington,” which featured a keynote presentation by Massachusetts Attorney General Maura Healey.
- Collaborated with the Board of Health to increase the age to purchase tobacco to 21 and ban the sale of flavored tobacco products in Arlington.
- Modified the AHS chemical use policy to include marijuana and e-cigarette prohibition.
- Changed the process of documenting and handling a student who is caught violating the tobacco policy on school grounds by



Community Forum on the Opioid Crisis

revising the official APS Tobacco Violation Policy to include a motivational interviewing, an educational component, and a restorative justice meeting.

- Facilitated a Sticker Shock campaign in local alcohol retail stores in which Coalition members and students adhered stickers to alcohol products to raise public awareness about the minimum drinking age law, and to discourage people over 21 from purchasing and providing alcohol for minors.
- Hosted a door-to-door prescription drug collection event at five Arlington subsidized housing facilities that serve the elderly, disabled, and/or homebound.
- Administered the 2015 Youth Risk Behavior Survey (YRBS) to the Ottoson Middle School.
- Facilitated the fourth annual Health Recreation Cops (HRC) Summer Experience to youth in grades 1 through 6, which included health and safety related lessons, and recreational activities.
- Hosted a booth at the annual Arlington Town Day.



Representative Sean Garballey and Coalition members at Town Day

- Conducted three five-week series of Guiding Good Choices workshops, a parenting program to improve family management and communication, and reduce risk factors for youth substance abuse.
- Hosted a parent forum, “Marijuana and the Adolescent Brain” presented by Boston Children’s Hospital Alcohol and Substance Abuse Program pediatrician, Dr. Scott Hadland.
- Created an official Coalition Student Advisor club at AHS and elected nine student officers to leadership roles within the club.

HEALTH & HUMAN SERVICES

COUNCIL ON AGING



The Arlington Council on Aging (COA) primary responsibilities are to identify the needs of Arlington's elder population, and to design, promote, and implement services and programs to address such needs. In addition, the COA coordinates existing services in the community on behalf of the senior, as well as providing various town offices vital information factoring in the needs of the elder population, making Arlington a dignified and livable community for its older community members.

The growing number of seniors is a developing challenge for the Town of Arlington. The 2010 federal census counted 9,245 elders (60+ years) in Arlington which when projected to 2030 suggest that one-third of the projected population of Arlington, or 15,193 residents, will be seniors (Metropolitan Area Planning Council).



Walk the Rink Program kick off

The COA staff continues to serve increasing numbers of seniors and their concerned adult children regarding financial distress with housing, food, fuel costs, and rising medical costs. COA staff exhausts all resources to address these concerns; however, many needs are often unmet due to limited social services. The COA utilizes the collective staff experience in providing information leading to indirect and direct access to aging resources for seniors, their families, and community to organizations in an effort to lead a dignified life in Arlington.

The COA is also experiencing a surge in participating in programs across the spectrum. Program participation is strong and consistent. The COA serves as a field-training site for students from UMASS Boston, UMASS Lowell, Northeastern, Simmons College, Em-

erson College, and Salem State University.

Transportation within the COA is a very active component of COA's services. The Van operation utilizes a number of resources, including volunteers to meet the needs of the seniors in Arlington. As an enterprise fund, the COA Van Transportation is dependent upon generous grants from The Trustees of the Symmes Hospital, CDBG allocations, and fees collected from riders. Transportation is a critical component of COA's mission as it helps reduce isolation by providing a means to be actively engaged in COA programs and the community. Further, transportation reduces barriers related to access to health care. There are three options seniors have access to: the COA Van, Dial-A-Ride Taxi, and Medical Escort.



Friends of the Council on Aging present a grant for Walk the Rink

Volunteers are vital to the success of the COA, with volunteer support providing more than 8,000 volunteer hours per year. Volunteers provide support in areas such as administrative support, program development, program operations, medical escort, and annual programs such as the Thanksgiving Day Meal delivery and the Holiday Stocking program through the Friends of Arlington COA. COA staff is beyond grateful to the many hands and hours these outstanding volunteers contribute to the mission of the COA. Volunteers are honored for their service at an annual luncheon.

The Senior Center also hosts Minuteman Senior Services which operates the "Eating Together" Meal site at the Senior Center and provides home-delivered "Meals-on-Wheels."

In December 2015 long time and beloved van driver, Donald Boudreau, retired after 29 years of service. The Town thanks Donald for his many years of dedicated service to the Town and its seniors.

HEALTH & HUMAN SERVICES

COA Highlights for 2015

- Received a \$32,500 grant from the Elizabeth and George L. Sanborn Foundation for the Treatment and Cure for Cancer, Inc. to provide rides to seniors for cancer treatments.
- Received a \$15,000 grant from the Symmes Hospital Funding for Medical Transportation to supplement the COA Van budget to provide seniors rides to medical appointments.
- Received over \$8,000 in mini grants from the Friends of the Arlington Council on Aging to support health and wellness programs, social functions, and emergency financial assistance for the benefit of Arlington Seniors.
- 942 individuals participated in COA programs; 1,193 individuals that received one or more services; and 281 individuals utilized COA Transportation services.
- Added four new intergenerational programs.

Community Partnering Efforts

Partnering with municipal and community organizations creates productive relationships and more efficient means to deliver programs and services helping us to meet the mission of the COA. Minuteman Senior Services serves as our Aging Service Access Point (ASAP). COA would be limited in program support and selection without the Arlington Recreation Department (Walk the Rink), Arlington Boys and Girls Club (Intergenerational), Retired Men's Club, and Bateman Catering (Thanksgiving Meal), Lahey Clinic and Medical Hospital (A Matter of Balance and 20 weeks of Farmers Market for fifty seniors), Enhance Asian Community on Health, Inc. for cultural enrichment and outreach to the mandarin Chinese seniors, and the Friends of Arlington Council on Aging through their gifts toward programs and services.

Organizations such as AARP and SHINE provide free tax preparation and health insurance guidance while Sean Condon, Rick Fenton and Noreen Murphy continue to donate their time monthly providing free consultation on long term care, financial matters and elder law issues respectively.

The COA appreciates the support from the Arlington Schools. The Arlington High School Football team provided free fall cleanup to twenty-four households. The Ottoson Middle School, under the LINKS Program, assisted seniors with shoveling and light outside tasks as well as providing technology workshops free of charge for seniors. The Bishop, Brackett, and St. Agnes elementary schools designed and provided Thanksgiving and holiday cards for more than 123 seniors. My Place To Grow and ABC Pre-School periodically entertained seniors at the Senior Center. This multigenerational relationship benefits both seniors and youth in Town.

VETERANS' SERVICES

The Commonwealth of Massachusetts began providing services for veterans following the Revolutionary War. In 1861 the legislature formalized Chapter 115 and the establishment of the Department of Veteran Services. By directive each town is required to maintain a Veterans' Service Department to provide benefits to veterans and dependents.

Benefits are available through Chapter 115 and from federal agencies (Veterans' Administration). State benefits are based on "means tests" and provide financial and medical assistance for veterans and dependents. Additional services for food, shelter, clothing, and housing are available. Bonuses and annuities are available to veterans that provided wartime service to our nation. Annuity payments are provided to 100% service connected disabled veterans and Gold Star survivors. Support services are provided for educational benefits, employment benefits, and housing services. Support services are also provided for military funerals.

In addition to the state level benefits discussed above, the Director assists veterans in filing applications seeking federal service connected disability compensation. Assistance is provided to veterans seeking federal pensions for non-service connected pensions. Additionally, Veterans Services provides support and direction to veterans seeking enrollment in the VA Healthcare System.



Veterans Services Director presides over Memorial Day Services

Commemorative ceremonies were conducted for Memorial Day and Veterans Day. For Memorial Day, Veterans Services decorated over 5,500 veterans' graves at Mt. Pleasant Cemetery and St. Paul's Cemetery with flags and also assured the maintenance of the veterans' burial lots.

In 2015 Veterans Services fielded the following requests: seventy-five inquiries for Chapter 115 Benefits with eighty-one active cases; forty-three requests for military discharge documents; thirty-four inquiries regarding VA Healthcare enrollment; sixty-three inquiries regarding federal service connected disability pensions;

HEALTH & HUMAN SERVICES

twenty-eight inquires regarding federal Aid and Attendance claims; seventeen housing inquiries; and eighty-four administrative requests/inquires.

2015 Veterans Services Highlights

- The Director is now officially certified by the state Department of Veterans' Services regarding state and federal level benefits programs available to veterans and dependents. This is the first time the State has certified local veteran agents.
- The Board of Selectmen officially appointed a seven-member Veterans Council focusing on veteran related issues.
- The Director completed the largest computer-mapping project in the Town's history by satellite mapping over 5,500 veteran graves at Mt. Pleasant Cemetery. This project allows for better tracking of veteran graves, in conjunction with the annual Memorial Day Flags on Graves Program.

COMMISSION ON DISABILITY

In its twenty-second year of service, the Commission on Disability continued to provide information, referral, guidance, and technical assistance to Arlington officials, residents, public and private agencies, and others to ensure that people with physical, sensory, cognitive, mental illnesses and other disabilities have equal access to town facilities, services, and programs.

During FY 2015 the Commission had a full slate of nine volunteer Commissioners. As mandated by State law, the majority of Commissioners have a disability. The mandate brings an intimate and informed understanding of disabilities to the Commission's agenda and ultimate decisions. The Commission continues to bring awareness to Arlington policy makers and other residents as to the legal rights of people with disabilities, enforcing those rights and working towards community inclusion to make Arlington a stronger town by capitalizing on the strengths that each person living and working here has to offer.

2015 Commission on Disability Highlights

- The Commission co-sponsored the seventh annual Diversity Career Fair at Arlington Town Hall. Twenty-six employers from health care, financial, retail, and non-profit organizations participated in the career fair.
- The Commission co-sponsored a Transition Fair at Arlington Town Hall. The purpose of the Transition Fair was for individuals with disabilities transitioning into adult life and their parents to obtain information about available resources.

- The Commission had two booths at Town Day 2015. One booth was available to answer questions and provide resources about disability legislation. The other booth provided an educational puppet troupe for the purpose of teaching children about various disabilities and educational and medical differences. The puppet troupe used frank and often humorous communication of facts and feeling between the puppet characters and individuals, mostly children attended the booth.
- The Commission continued its curb cut ramp project with the installation of eighty-two curb cut ramps during 2015. These curb cut ramps bring the total to 503 curb cut ramps that have been installed since 2010.
- The Commission reviewed and issued recommendations on several variance requests that had been submitted by developers to the Massachusetts Architectural Access Board.
- A self-evaluation of necessary sidewalk repairs and improvements to public ways was completed.
- The Commission continued to meet with Town officials to discuss the rights of people with disabilities to work towards full community inclusion within the Town of Arlington.
- The Commission worked with the True Story Theatre to discuss and identify through theatre, challenges faced by individuals with visible and invisible disabilities.
- The Commission developed a new member information manual.
- The Commission invited Representative Sean Garballey to a meeting in order to discuss and provide input regarding legislative bills being debated before the State Legislature. At the meeting the Commission congratulated Sean for being named the House Legislative Member of the year by the ARC of Massachusetts and the Massachusetts Developmental Disabilities Council.
- The Commission met with the Director of Planning and Community Development to discuss and provide input for improving accessibility at the Senior Center Building. The result has been the addition of two handicapped parking spaces and plans to replace some of the bricks at the Senior Center with a smoother, safer surface.

HEALTH & HUMAN SERVICES

Goals 2016

Commission goals will continue to revolve around the very clear parameters of the Americans with Disability Act.

- The Commission plans to continue to advocate for a safer driveway, and sidewalk surfaces at the Senior Center Building.
- The Commission will continue to advocate for and ensure the rights of Arlington residents living with disabilities.
- The Commission plans to co-sponsor at the Arlington Town Hall, with the Massachusetts Rehabilitation Commission, the eighth Annual Diversity Career Fair.
- The Commission will continue to work with the True Story Theatre in 2016, with a focus on people with mental illness and other invisible and visible disabilities, in order to make our community more aware and educated about this significant group of people.
- The Commission will continue to identify areas where curb cuts are needed and will work with Town Departments to continue improvements made over recent years regarding snow and ice removal.
- The Commission plans to advocate for additional handicapped parking spaces in the business districts along Massachusetts Avenue.

The Commission meets on the third Wednesday of each month at 4:00 p.m. in the conference room of the Housing and Disability Program Office located at 20 Academy Street Suite 203, Arlington (the Senior Center Building). Meetings are open to the public and residents are invited to attend to observe or voice their opinion.



20 Academy Street, Senior Center Offices

HUMAN RIGHTS COMMISSION

The Arlington Human Rights Commission (AHRC) was created by Town Meeting in 1993 to advance issues related to the fair and equal treatment of individuals and to create a mechanism for addressing complaints arising out of these issues. The mission of the AHRC is to work individually and collaboratively with other groups in our community to celebrate the ever-changing tapestry of the Town, and to emphasize, through educational outreach, the danger of intolerance at every level. The Town Manager, School Committee, and the Town Moderator have appointing authority for the thirteen-member commission.

Community Education and Outreach

During the course of the year, the Commission sponsored or co-sponsored several events:

- Sponsored a screening of “Selma,” the acclaimed film about Martin Luther King’s campaign to secure equal voting rights. The film was screened at the Arlington Capital and was free and open to the public. Several dozen people attended.
- Communicated events and matters of interest to the public through Facebook and Twitter as a cost-effective way to reach a broad segment of the public on matters relating to the Commission and to promote events that celebrate the diversity of Arlington. AHRC followers on Facebook and Twitter have grown by 35% and 145%, respectively.
- Co-sponsored the Town’s Martin Luther King Celebration.
- Co-sponsored with the Diversity Task Group a February event entitled, “Race and Class Bias and the Criminal Justice System.”
- Collaborated with local non-profit organization, True Story Theater (TST), and committed to work with TST to sponsor three events with a focus on LGBTQ+ youth issues.
- Continued to offer a citizen’s forum at the beginning of each monthly meeting for concerned citizens to address the Commissions on concerns relating to issues of equality and fairness.
- In response to a 2014 citizen request the Commission developed and implemented a needs assessment and survey regarding LGBTQ issues. Survey questions were included in the Town’s 2020 mailing and additional surveys are available on line and in print.

HEALTH & HUMAN SERVICES

Collaborating in Arlington Public Schools

Liaisons continued between the Commission and each of Arlington's public schools and METCO. Additionally, a commissioner joined the regular meetings held between representatives from the Diversity Task Force and the Superintendent. In response to a 2014 citizen request, the Commission established a joint subcommittee with the Arlington School Committee to investigate allegations of a discriminatory bias in school discipline. By year's end, the subcommittee was concluding its investigation and is preparing to issue its conclusion.

Working with Town Government

The AHRC continued to spearhead the Response Coordination Team (RCT), which has developed a protocol to be used in the event of a hate incident or hate crime, and is composed of Superintendent of Schools Kathy Bodie, School Committee member Joe Curro, Reverend Christine Elliott, Arlington Public Information Officer Joan Roman, APD Chief Frederick Ryan, Chair of the Diversity Task Group of Vision 2020 Miriam Stein, and Reverend David Swaim.

The Commission studied and addressed two warrant articles that dealt with the Commission and its operation. The Commission voted "no action" on those warrants. Following the conclusion of Town Meeting, the Commission worked on a warrant article concerning the Commission and its operations to be discussed at the 2016 Town Meeting.

The Commission voted on a change in its bylaws to include "gender expression" as a protected class.

Incidents and Complaints

The Commission received no formal complaints although it fielded inquiries from concerned citizens that did not result in formal complaints. The Commission collected the following information regarding hate incidents occurring in Town from citizens and the APD:

Incidents	2015
Complaints of tagging/Graffiti of hate messages	2
Hate crimes/Incidents forward to Commission from APD	2
Other hate incidents	1
Other	1

In response to an incident concerning racial epithets in connection with an art installation at Spy Pond, the Commission prepared a letter for publication in the June 18 *Arlington Advocate* regarding the incident. In response to repeated vandalism to a Black Lives Matter sign at the Unitarian Universalist Association, the Commission drafted a letter for the December 12 *Arlington*

Advocate regarding the incident.

The Commission continues to work with the APD and APS to learn of, track and, where necessary, address incidents involving graffiti, texting, racist speech, anti-Semitic speech and threats, and racial profiling.

2016 Goals

- Continue to foster the school liaison program.
- Sponsor dialogues on other issues of interest to Arlington residents.
- Disseminate and analyze the results of the Needs Assessment Survey for the LBGTQ Community.
- Continue to participate in Town Day.
- Increase collaboration with relevant Town groups.
- Increase outreach to other community groups.

RECREATION

RECREATION DEPARTMENT

In 2015 the Arlington Recreation Department continued to offer a variety of safe, quality programs and facilities for the residents of the Town of Arlington. The Ed Burns Arena at the Veterans Memorial Sport Complex had 2,055 hours of ice rentals and our public skating attendance numbers were 4,567 adults and 7,091 youth/seniors, excluding seasonal skate passes.

The Department has been committed to providing quality programs, special events, and improvements to its many facilities. New programs offered in 2015 include: Middle School Field Hockey, Middle School Football, Middle School Track and Field, Chill Zone Summer Drop in program, Futsal League Expansion, Expanded Outdoor Summer Concerts, and Performances at the Reservoir Beach.

Overall the participation numbers in recreational programs have increased from 9,004 participants in 2014 to 9,630 participants in 2015. A total of 1,281 season passes were sold, which is less than the same number of passes that were sold last year. However, the number of day passes increased by over 3,000. The North Union Spray Pool located adjacent to the Thompson Elementary School was open for the full 2015 season and was a huge hit amongst residents.

Gibbs Gymnasium continued to house a majority of the recreation indoor programs as well as provide indoor birthday party and gym rental options for the Arlington community. The Department oversees the rental of the facility, which currently includes various youth activities and organizations, adult basketball, and soccer. Gibbs Gym again hosted over 100 birthday parties in 2015.

Arlington Recreation collaborates with various Town organizations to offer Town-wide special events. Such events include the Town Day Road Race, Daddy Daughter Dance, Egg Hunt, Halloween and Special Winter Public Skates, Art in the Park and the Moonlight Beach Party. This year we continued to offer the suc-

cessful Special Needs Skate Program with the Arlington Catholic High School Boys' & Girls' Hockey team and their coaching staff.

Limited outdoor recreational facilities and playing fields continue to be an important issue facing Arlington Recreation. The Department continues to work with both high schools and the Town's many youth sport associations, the Department is crafting policies and procedures to assist in the scheduling and maintenance of Town playing fields. The Department also works with many of the park abutters, neighbors, and friends' organizations on capital projects, perpetual park concerns and maintenance items.

Arlington Recreation increased its state license and now operates a licensed pre-school program and after school care programs. The Arlington Kid Care program was opened again in September at the Gibbs Gymnasium. There are currently 148 children enrolled in the afterschool and preschool program.



Ed Burns Arena	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
Ice Rental Hours and Lessons	1,859	1,944	1,962	1,934	2,010	2,055
Public Skate #'s-Adult	3,979	4,484	4,258	4,708	5,023	4,567
Public Skate Passes #'s-Adult	58	53	53	31	98	116
Public Skate #'s-Child/Sen	7,846	8,317	8,411	8,115	8,195	7,091
Public Skate Passes #'s-Child/Sen	98	127	79	67	174	148
Skate Rentals	2,762	3,235	2,959	3,378	3,931	3,621
Skate Sharpening	982	1112	848	691	914	785
Skate Sharpening Passes	20	15	9	16	3	5
Stick and Puck	557	557	657	1,137	1,749	1,005

RECREATION

Season	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
Summer	1,634	1,832	1,823	1,165	2,915	3,177
Fall	920	1,110	1,263	1,862	1,731	1,924
Winter	1,506	1,207	2,012	1,236	1,860	2,313
Spring	812	772	786	2,826	2,413	2,069
Kids Care Membership	0	0	0	42	85	148
Total	4,872	4,921	5,884	7,089	9,004	9,630
Reservoir Tags						
Adult Resident	455	437	437	423	426	363
Child Resident	443	395	395	376	364	374
Senior Citizen	70	71	71	60	59	74
Non Resident	13	24	24	6	3	0
Resident Family	379	340	340	511	470	459
Non Resident Family	34	27	27	30	0	0
Resident Family Plus 1	70	64	64	74	109	11
Non Resident Family Plus 1	3	6	6	0	0	0
Total	1,467	1,364	1,364	1,480	1,431	1,281
Reservoir Passes						
Total Daily Passes	6,081	4,717	5,730	5,374	6,172	9,565

*Seasonal fluctuations between FY2012 and FY 2013 are due to a change in reporting software in FY2013.

Parks and Recreation Commission

Arlington Recreation continues to manage the capital improvement projects for the Park and Recreation Commission. In 2015 the Spy Pond Tennis Courts were renovated and a dividing wall was installed at the Gibbs Gymnasium. The Commission also began design for the Magnolia Park renovation and first round of Americans with Disability Act (ADA) upgrades.

2016 Objectives

Arlington Recreation will continue to offer residents quality recreational programming. It is the goal of the Department to increase and improve program offerings every season. The Department will continue to work with users of the Ed Burns Arena and Town outdoor playing fields to address the increasing needs of the community. Our financial goal is to continue to become increasingly self-supporting through appropriate fee structuring and program and facility management.



New Spy Pond Court

EDUCATION

ARLINGTON PUBLIC SCHOOLS 2014-2015 ANNUAL REPORT

The tradition of excellence in the classroom, performing and visual arts, and athletics continued in the 2014-2015 school year. Motivated students, great teachers, dedicated administrators, involved parents, and a supportive community made this possible. This year continued the focus of building on past successes and moving forward on the vision of the Arlington Public Schools as detailed in the four over-arching district goals.

- The Arlington Public Schools will ensure that every graduate is prepared to enter and complete a post-secondary degree program, pursue a career, and be an active citizen in an ever-changing world by offering a rigorous, comprehensive, standards-based and data-driven K-12 system of curriculum, instruction, and assessment that integrates social, emotional and wellness support.
- The Arlington Public Schools will recruit, hire, retain, and build the capacity of a diverse staff to be excellent teachers and administrators by providing high quality professional development aligned to needs, instructional support, coaching, and an evaluation framework that fosters continuous improvement.
- The Arlington Public Schools will offer a cost effective education that maximizes the impact of taxpayer dollars and utilizes best practices, academic research, and rigorous self-evaluation to provide students and staff the resources, materials, and infrastructure required for optimum teaching and learning in a safe and healthy environment.
- The Arlington Public Schools will be run smoothly, efficiently, and professionally. The district will operate transparently and engage in effective collaboration and responsive communication with all stakeholders. It will provide timely, accurate data to support financial decision-making, envisioning of the district's future, and long-range planning in partnership with other Town officials. Through these actions it will create broad support for a high quality education system that is the community's most valuable asset.

The results of our efforts include:

- Clear expectations for what every child should know and be able to do (standards-based education) continued to be refined and integrated into daily life in the classroom.



District-wide common assessments in mathematics, English, and writing helped teachers pace their instruction and informed them about students who had mastered the skills and content and those who needed further instruction. The District's intensive reading program, which focuses on early intervention and intensive support for struggling readers, demonstrated continued success in its ninth year of implementation. All K-5 students were assessed during the school year. Data from these assessments determined the level of support provided for students not meeting benchmark standards. This initiative has helped many more students read at grade level. At all levels, teachers and administrators focused on incorporating 21st century skills into every classroom. While the content of what is taught remained in place, greater emphasis on team work, working in a multicultural global society, perseverance, communication skills, creative problem-solving, and the ability to evaluate and synthesize information was emphasized.

- The Stratton Building Committee (Superintendent, School Department CFO, Stratton School Principal, School Committee member, parents and faculty representatives, the Deputy Town Manager, and a representative from the Finance, Capital Planning, and Permanent Town Building committees) submitted its plan to bring Stratton to parity with the other elementary schools to the Capital Planning Committee in September. The option to complete construction in 14 months rather than over multiple years was endorsed by the Capital Planning Committee.

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- Following the unanimous approval of the Board of Selectmen and the School Committee last spring, the District submitted a Statement of Intent (SOI) to the Massachusetts School Building Authority (MSBA), requesting support for facilities improvements to Arlington High School. The high school facility was noted as a key concern in its re-accreditation process. Prior to the submission of this SOI, the District received engineering reports from On-Site Insight and an Analysis of Programmatic Needs from HMFH Architects.
- Given the trend of increasing enrollment in the Arlington Public Schools, particularly at the elementary level, the School Department contracted with HMFH Architects to complete a space and enrollment study of the schools to be completed by the fall 2015.
- MCAS results indicate that Arlington continues to be a high achieving district with moderate to high student growth. Students scoring at Proficient and Advanced levels in English Language Arts (ELA), math, and science continue to surpass state averages at every grade level. On average, Proficient and Advanced scores were nearly 19% above the state level in ELA; in math, 18%; in science, 21%. The 2015 results show increases in the percentage of students scoring at the Advanced level in ELA and Mathematics. With only two exceptions, students in all tested grades in the aggregate attained at least a Student Growth Percentile of 51 or greater in both ELA and mathematics. All individual schools continue to perform well. Of particular note, Ottoson Middle School achieved Level One (highest state accountability rating) for its 2015 MCAS results. One hundred percent of Arlington High School's graduating class passed English Language Arts, Mathematics, and Science and Technology/Engineering, receiving a competency determination based on their MCAS performance.
- During the 2014 - 2015 school year, the staff, teachers, and administrators of Arlington Public Schools have participated in professional development focused on topics which enable the district to effectively work towards meeting the goals set by the School Committee. Teachers at all levels have participated in professional development centered around instructional techniques that are necessary for implementing the new national standards for education (Common Core State Standards), analyzing data from common assessments to measure student growth, collecting and analyzing the evidence of educator effectiveness which is part of implementing the new Massachusetts Educator Evaluation System, meeting the needs of English Language Learners (ELL), and integrating technology into the curriculum K -12. In order to deliver wide-spread professional development in a fiscally responsive manner, the district has frequently utilized the expertise of its teachers and staff to share knowledge through a professional learning community model.
- Teachers participated in extensive professional development both during the summer and school year, including the elementary Mathematics and Reading Mentor Induction Program, the Mentoring Program for all new teachers, out-of-district conferences and programs, and in-district programs to deepen content knowledge and instructional pedagogy. Teachers at all levels benefited from programs and course offerings through our *Primary Source* membership. The District continued its participation in the *Teachers As Scholars Program*, which provides teachers with content-rich professional development programs. Sixty elementary teachers participated in the graduate level course RETELL required by the Department of Elementary and Secondary Education for teachers who teach English Language Learner students.
- Arlington's mentoring program for new teachers was featured for its exemplary practices in *From Learning to Leadership: A Cost Study for Early Career Supports for Teachers* by The Rennie Center for Education Research and Policy.
- AHS continues to excel on assessments of academic quality reflecting both high achievement and improvements in academic equity. AHS earned a level one designation on the Massachusetts School Report Card. This reflects not only high *performance overall, but success in raising the performance of high needs* students. AHS has received Gold Medal distinction in the U.S. News & World Report Best High School Rankings. In 2015, AHS ranked 21st among Massachusetts schools and in the top 2% of schools nation-

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ally. Arlington was also recognized as a top school in science, technology, engineering and mathematics, or STEM, ranking 200 nationally. AHS has also been named to the College Board's Advanced Placement (AP) Honor Roll for three years for continuing to expand access to AP courses while maintaining or improving performance. AHS was also included in the list of "America's Most Challenging High Schools" by The Washington Post. Students at AHS also improved their performance in the National Merit Scholarship Competition over the past three years. The 2015 graduating class had two Merit Scholarship winners; six finalists; 3 semi-finalists; and, 30 commended students.

- The Technology Plan was further implemented this year by increasing technology hardware, including LCD projectors, in all schools and increasing wireless access in all schools. Internet capacity was increased, as well as data storage capacity. A pilot one-to-one iPad program was implemented in one cluster in the sixth grade at the Ottoson Middle School. The students in this cluster were able to receive 10 additional days of mathematics due to the team's math teacher implementing the "flipped classroom" model, which had students viewing instruction online at home. Students also consistently produced more writing than sixth grade students in previous years, even those students for whom writing is a challenge. Eight teachers at the high school were also selected to have a class set of devices in their classroom to help them quickly increase their use of technology. Teachers in mathematics, science, English Language Arts, and social studies participated in this pilot. Courses in technology have been expanded to increase the number of students studying digital modeling and computer science utilizing additional technology purchased through the support of the Arlington Educational Foundation.
- Grants received by the District supported the expansion of technology, curriculum initiatives, professional development, and academic and social-emotional support for students. A description of these grants follows.
- Arlington Education Foundation continued its strong support of Arlington's students and teachers with these grants that were implemented this school year: The Technology Initiative entered Phase II and focused on expanding STEM (Science, Technology, Engineering and Mathematics) programs at the Ottoson Middle School. AEF funded a 3D printer and cart of iPads, which expanded the Ottoson Technology and Engineering program. In addition, AEF funds were used to update the curriculum and equipment for the school's Digital Media and Literacy class. The multi-year School Improvement Grant for Ottoson Middle School funded the planning phases and initial implementation of the new Advisory Program for all OMS students, as well as the new House System. These structures help a large middle school become a more personal experience for students. The grant cycle also included OMS faculty and staff in a process of developing a shared vision of instruction, and student and school culture, while working toward a vision of shared leadership and responsibility among faculty and students. An AHS Technology User's group received support for professional development and equipment to do preparation for moving to a Bring-Your-Own-Device environment in the future. AEF provided district-wide elementary classroom-based "concentration stations". Each "Cool Tool Kit" is equipped with simple therapeutic tools to support students who experience anxiety or whose ability to self-regulate needs fostering. Development and Expansion Grants were awarded in spring 2015 for the following school year: Expanding the reach of the care coordinator to elementary schools through ongoing professional development of elementary school nurses by the care coordinator. Expanding the Lab-site professional development model to additional teachers and to a non-fiction literacy unit in either science or social studies. Innovations Grants awarded in fall 2014 supported projects ranging from Studies in Shadow Puppetry: Connecting Science, Social Studies, and the Arts at Stratton School, to support for a Science Fair Club at Ottoson, a Kindergarten Garden at Brackett School and Student Leadership Training for the high school. Grants awarded in spring 2015 included support for the Bishop garden, a new AHS Archeology class, and a STEM surge at Dallin.
- The George and Elizabeth Sanborn Foundation continues to fund the APS to support a myriad of activities addressing tobacco pre-

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vention education, intervention for those who are users, and cancer support and education for the students in kindergarten through grade 12, the staff and the community.

- The Arlington Public Schools (APS) applied for and received a \$1.1 million, three-year grant from the U.S. Department of Education in 2012. In its third year, this grant is funding Project S.U.C.C.E.S.S (Schools Uniting and Coordinating Counseling in Elementary School Settings), an initiative to increase counseling services in the elementary schools. The design of intervention focuses on the vital role played by school counselors and mental health professionals in ensuring that students are ready to learn. The grant enables APS to offer the types of supports that result in positive approaches to the challenging situations students sometime face. Quality, comprehensive counseling services at the elementary level are known to increase achievement and narrow achievement gaps. With 12% low-income, 12% English Language Learners, and 16% Special Education students, Arlington has a number of children who have consistently scored below the general population on the Reading and Mathematics assessments of the MCAS. This grant will help to narrow the achievement gap. The Project S.U.C.C.E.S.S. Grant funds collaboration with both the Arlington Youth Consultation Center and The Children's Room, and provides expanded professional development for classroom teachers, counseling staff and administration. As this is a three year grant, the district is focusing on creating sustainability for years to come. The monthly Advisory Committee meetings have been an ongoing forum for professional conversations, sharing best practices, and planning and evaluating grant activities.
- A grant from [C.A.S.I.T.](#) (Centro Attivita' Scolastiche Italiane) was awarded to Arlington to reinstate Italian courses at the high school, and an additional \$2,000 was awarded to provide additional curriculum support.
- Massachusetts Department of Public Health awarded Arlington an Innovative School Care Coordination grant, which funds a "care coordinator" who assists students at risk for a decline in academic achievement because of chronic and/or acute medical conditions and mental health conditions. The focus is to decrease absenteeism and coordinate the overall care of students through communication with the wide variety of care givers involved. These parties can include medical and mental health providers, teachers, parents, guidance, special education, and others, depending on the circumstances.
- Arlington benefits from entitlement grants that are based on federal funding: Small group instruction for Mathematics and English Language Arts before or after school, or in the summer, is an example of an activity funded through the Title I grant. Title I schools also receive additional math coaching and intervention. Arlington's Title IIA Improving Educator Quality grant supports Arlington's new teacher induction program. Achievement Program for Limited English Proficient Students will support a Summer English Language Learner's program for eligible students from all elementary schools for the third year. Arlington's Individuals with Disabilities Education Act (IDEA) Federal Special Education Entitlement Grant provides support for special education, including for team chairs and specialists such as occupational and physical therapists, social workers, psychologists and speech and language pathologists.
- The schools continued to work in partnership with the police, town, and community to ensure consistent and coordinated responses to inappropriate student behaviors. The Diversion Program started in 2006, which focuses on restitution and rehabilitation for first time, non-violent behavior, has proven to be an effective model. The APS partnered again this year with community and non-profit organizations to provide more options for counseling services. Meeting the social and emotional needs of children is as high a priority as meeting the academic needs of our students. The Parent Forum series continued again this year, free to all parents and community members. These forums included a variety of topics, such as, Bullying Prevention, Cyber Safety, Guiding Good Choices, Raising Boys, Sleep and Nutrition, The Gifted Child, Non Traditional Families, Substance Use, Transitions, Behavior Management, Anxiety, and The College Process.

- In coordination with the Arlington Police Department, the District began adopting the “ALICE” Safety Protocol, beginning with the high school, middle school and Bishop. Parents had the opportunity to experience the training before students were trained. ALICE is considered “best practice” for K-12 schools, and is being adopted throughout the United States. The decision was reached after reviewing the Massachusetts Task Force on School Safety and Security report. The remaining schools were scheduled for training in the 2015-16 school year.

For more information about activities and achievements in the Arlington Public Schools during 2014-2015, please see: <http://www.arlington.k12.ma.us/administration/budget/fy16/fy16budgettownmeeting.pdf>. In addition, monthly Superintendent’s Newsletters provide additional insight: <http://www.arlington.k12.ma.us/administration/newsletters/>.

The Arlington Public Schools have a team of talented professionals working together towards our shared vision: All students will achieve at their full social, emotional, creative, and academic potential, and will be prepared for higher level academics, workforce success, active citizenship, and life-long learning.



MINUTEMAN HIGH SCHOOL

Overview

The year 2015 was a busy one at Minuteman High School.

The school saw major changes in its leadership team, took several steps to advance its long-planned and long-awaited building project, secured state grants to support its programs, established a highly popular Girls in STEM Camp, refocused marketing efforts on recruiting in-district students, received awards for student academic and trade successes, saw improvement in its MCAS scores, assisted non-profit community groups and towns with a host of projects, and secured approval of its budget from each of the 16 towns in the district.

Leadership Changes

Minuteman saw major leadership changes with the appointment of a new Principal, Assistant Principal,

Director of Outreach and Development, and Director of Special Education.

John “Jack” Dillon III, who served as the school’s Assistant Principal for nine years, was selected as Principal. George M. Clement was selected to succeed Mr. Dillon as the new Assistant Principal / Director of Admissions. Steven C. Sharek was appointed as the school’s Director of Outreach and Development. Dr. Amy Perreault was appointed interim Director of Special Education.

Building Project Advances

A long-planned building project took major steps forward during 2015.

On February 6, Minuteman’s School Building Committee announced preliminary cost estimates for four alternatives: renovating the school with state financial help, renovating and expanding with state help, building a new school with state help, and building a new school and demolishing the old one with state help.

On March 11, the School Building Committee launched a series of public presentations and information-gathering meetings.

On May 19, the Minuteman School Committee endorsed construction of a new school as its “preferred option” for addressing current facilities issues; creating an educational environment that best meets the needs of students, teachers, and employers; and ensuring continued accreditation.

On August 6, the Massachusetts School Building Authority (MSBA) unanimously endorsed the building of a new 628-student Minuteman High School on district land adjacent to the existing school. The board authorized the school to prepare detailed schematic drawings for the new building.

On December 1, the school’s Design Team submitted a completed schematic design to the MSBA.

On December 22, the Minuteman School Committee took two votes designed to help pave the way for a new school. The committee voted to approve consensus amendments to the Minuteman Regional Agreement and voted to negotiate an intermunicipal agreement with the Town of Lincoln. Lincoln will serve as host community for the new school.

Poll Shows District Voters Support New School

Voters in the Minuteman High School district support the school, its programs, and a proposal to replace the school with a new building – and they do so in big numbers, according to professional research poll. The poll of 400 registered voters was conducted by nationally-recognized pollster David Paleologos of DAPA Research Inc. in late August. It has a margin of error of +/- 4.9 percentage points.

The poll, which was commissioned by Minuteman, was designed to gauge voters’ sentiment about the

school and the quality of its programs, their awareness and level of support for a proposed building project, and the factors that most influence voters' opinions.

"This poll shows that there's a strong positive feeling in the district about Minuteman High School and its programs," said pollster David Paleologos, head of DAPA Research Inc.

"There's a clear willingness to build a new school," Paleologos said. "And this support crosses all demographics: gender, income, age, area, and even political party. These are overwhelming numbers, and the type of results we don't see very often."

New State Regulations Help District Taxpayers

The Board of Elementary and Secondary Education adopted new state regulations covering vocational technical education. Two changes are big "wins" for taxpayers in the Minuteman school district.

One change established a capital fee for out-of-district students. Another established a special education fee for out-of-district students receiving special education services. These regulatory changes are the direct result of efforts by Minuteman to allay concerns from the district's member communities about the costs of providing educational services to out-of-district students.

Minuteman Secures State Grants

Minuteman was awarded an \$88,970 state grant to expand its Biotechnology program and give students a competitive edge in one of the state's fastest-growing industries. The grant was one of six awarded by the Massachusetts Life Sciences Center to schools in the MetroWest region.

In July, the school was awarded a competitive state grant of \$59,940 to purchase three training simulation systems for students learning welding.

State Treasurer Visits Girls in STEM

Minuteman's Girls in STEM Career Exploratory Camp got a visit from a top state official: State Treasurer Deborah Goldberg.

During her visit to the school August 5, Treasurer Goldberg observed what these seventh- and eighth-grade girls were doing and learning, frequently interacting with them and asking many pertinent questions. She said the girls are being empowered "so they can realize their own dreams and make a difference" in the state's economy, especially in burgeoning, 21st Century fields such as health care, finance, high-tech and biotechnology that are largely dominated by men.

New Recruiting, Retention and Marketing Efforts

Minuteman retained the services of Mark C. Perna, a nationally recognized expert in recruiting and retaining students in vocational-technical schools. Mr. Perna

is the founder of Tools for Schools of Columbus, Ohio.

Throughout the year, he worked with a team of administrators, faculty and staff members led by Assistant Principal George Clement. They developed a comprehensive recruiting and marketing campaign to increase applications and enrollment from our member towns. With his help and concerted efforts by the entire staff, Minuteman is going to attract and retain more of the right students in the right programs for the right reasons. As a result of doing this, the school will enroll more students, retain them in greater numbers, and attain higher graduation rates. The right student is one who is motivated, dedicated, sees the light at the tunnel, and wants to get there.

Student Awards

Twelve students from Minuteman High School received medals -- four gold and eight bronze -- in a Massachusetts SkillsUSA competition. The students earned the medals at the SkillsUSA State Leadership and Skills Conference held in Marlborough.

Minuteman High School accepted a grand prize for its Girls in STEM program and Minuteman student Collin Kelly earned a silver medal in the Action Skills competition during the 51st annual SkillsUSA National Leadership and Skills Conference in Louisville, Kentucky.

In May, Minuteman junior Julia Ruderman won first place in the Pioneer Institute's Frederick Douglass Prize Essay Contest for Massachusetts. Ms. Ruderman earned a \$5,000 prize from Pioneer for her essay on the Old Schwamb Mill in Arlington.

Maria Cid-Pacheco, majoring in biotechnology, was Minuteman's 2015 nominee for the prestigious Walter J. Markham Award.

Emma Clemente, an environmental science and technology major, was named the school's Outstanding Vocational-Technical Student of 2015.

MCAS Success

Minuteman High School improved its performance on MCAS tests, with that improvement extending to all disciplines and all student subgroups. Results of the test were reported by the Department of Elementary and Secondary Education (DESE).

"In many cases, the improvement was significant," said William J. Blake, Jr., Minuteman's Director of Curriculum, Instruction and Assessment. "Improvement was particularly significant for our students with disabilities."

District Enrollment

As of October 1, 2014, Minuteman had 673 students enrolled in its high school day program. Of these, 384 (57.1%) lived in one of the 16 district towns and 289 (42.9%) lived outside the district.

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As of October 1, 2014, Minuteman had 63 students enrolled in its post-graduate programs. Of these, 26 (41.3%) lived in one of the 16 district towns and 37 (58.7%) lived outside the district.

Approval of the District Budget

In a process that took a full eight months from start to finish, Minuteman's budget was approved by every Town Meeting in its 16 member communities. The new budget covers the period from July 1 to June 30, 2016. The \$19.8 million budget was 0.9% larger than last year's.

Minuteman School Committee

A 16-member School Committee, comprised of volunteers appointed by Town Moderators in each of the member communities, approves the district budget, hires the superintendent, and sets policy for the district.

Four new members joined the Minuteman School Committee during the year: Pam Nourse of Acton, Vincent Amoroso of Boxborough, Jennifer Leone of Lancaster, and Sharon Antia of Lincoln. Ms. Nourse succeeded Nancy Banks, who relocated outside the district. Mr. Amoroso succeeded Cheryl Mahoney. Ms. Leone replaced David Mazzola, who resigned. Ms. Antia succeed Kemon Taschloglou, a long serving School Committee member.

The other members of the School Committee are Jeffrey Stulin of Needham (Chair), Carrie Flood of Concord (Vice Chair), and David Horton of Lexington (Secretary), Susan Sheffler of Arlington, Jack Weis of Belmont, David O'Connor of Bolton, Judith Taylor of Carlisle, Ford Spalding of Dover, Alice DeLuca of Stow, David Manjarrez of Sudbury, Mary Ellen Castagno of Wayland, and Douglas P. Gillespie of Weston.

Minuteman in the National Spotlight

Minuteman High School was the focus of national attention at least three times during the year.

First, the school's Girls in STEM program was recognized by SkillsUSA, a national organization that runs trade and leadership competitions for students in career and technical schools. SkillsUSA recognized the value of Minuteman's mentoring efforts for Girls in STEM by awarding this initiative the 2015 Grand Prize in the Student2Student mentoring program. Minuteman was recognized at the national SkillsUSA conference in Kentucky.

Second, I authored an article that appeared in the April 2015 issue of *School Administrator* magazine. The article, "Career Skills v. Academics: Not an Either/Or Proposition," can be found at: <http://aasa.org/content.aspx?id=36953>. *School Administrator* magazine is published by the American Association of School Administrators (AASA).

Third, author Nicholas Wyman included a chap-

ter on Minuteman's success in his book: *Job U: How to Find Wealth and Success by Developing the Skills Companies Actually Need*. The book was published in paperback in January 2015.

Looking Ahead

The coming year should be another exciting one at Minuteman High School and I look forward to it with great hope and anticipation. The school's long-planned building project will again be front and center and I truly hope that our 16 member towns will rally around the project, protect the millions of dollars that the state is willing to invest it, and do what's best for our students – and our region's economy. Further, I am eager to start thinking more closely about how best to reuse the old facility in order to maximize the economic and financial benefits to the Minuteman district.

In closing, I wish to offer my personal thanks to the members of the District School Committee, both past and present; members of the School Building Committee; the Skanska/KBA Project Team; our faculty, staff, and students; our alumni; our Program Advisory Committee members; our town and state leaders; the townspeople who attended our community meetings, and the entire staff and board of the MSBA for bringing us to this point in the process. This is meaningful work and I am grateful for the efforts and commitment of my team.

Respectfully submitted,

Edward A. Bouquillon, Ph.D.
Superintendent-Director

LIBRARIES

ROBBINS AND FOX LIBRARIES

Mission

Arlington's libraries are vital community centers for all. Library staff, trustees, and volunteers create opportunities for lifelong learning, personal fulfillment, and enjoyment that make Arlington a great place to live, work, study, and visit. The Library is committed to services that anticipate and respond to the needs and interests of all users.

A total of 300,291 visitors came through the doors of the Robbins Library and Fox Branch Library. Downloadable e-books and e-audiobooks saw heavier use, which accounts for the 9% increase in circulation over last fiscal year.

Robbins Library and Fox Branch Library	FY 2014 Actual	FY 2015 Actual
Circulation of materials	668,087	735,796
Interlibrary loans processed	142,543	141,725
Reference questions answered (phone/email/chat/ in person)	93,869	87,875*
Children's program attendance	23,852	19,550*
Adult and Teen program attendance	2,408	2,631
Usage of meeting rooms	1,022	1,020
Number of public use computers	41	48

*Negatively impacted by winter of 2015, which resulted in six closures.

Accomplishments

- New circulation hardware and software was implemented as part of a multi-step transition to RFID circulation technology, which streamlines the check-out and check-in process.
- For the first time ever, the Robbins Library was open on summer Saturdays from 9 a.m. to 12 p.m. An average of 400 visitors came

through the doors and checked out about 1,000 items each Saturday.

- The Library was honored with three Massachusetts Library Association PR Awards in 2015: second place for Event (Arlington Book Festival), Logo (Arlington Book Festival), and Poster (promotional database display).
- The popular PLUGGED iN program series for adults age fifty plus continued with funding from the Barry Memorial trust fund. Coordinator Michele Meagher worked with input from library staff to create a high-quality mix of educational and entertaining programs.
- For the first time the Library held a Staff Development Day, bringing all staff together for emergency preparedness ALICE training and team-building activities.
- The Arlington Author Salon series kicked off in 2015, a quarterly reading series held at Kickstand Café and co-sponsored by the Library. The Salon was inspired by the Arlington Book Festival. Each Salon features three local authors reading from recent works.
- By participating in the state-wide Commonwealth E-book Collection, the Library provided access to thousands of e-books and e-audiobooks in addition to the collection available through the Minuteman Digital Catalog.
- With funding from the Friends of the Robbins Library, the Library contracted with Best Bees, Inc. to install and maintain two beehives on the third floor balcony overlooking the garden, for educational and inspirational purposes. The hives gave rise to Arlington's "Beehive Table" poets' group, run by Poet Laureate Miriam Levine.
- The addition of a part-time technology librarian significantly improved computer services for staff and the public.



A scene from the Arlington Author Salon, a reading series co-sponsored by the Library.

LIBRARIES

Services for Adults

In 2015 the Local History Room collection of Arlington High School yearbooks was digitized and made available on the open web through Massachusetts's Digital Commonwealth initiative. This effort was coordinated by the Local History Librarian and student volunteers from the high school in conjunction with Boston Public Library staff.

The Library offered entertaining and educational programs for adults throughout the year. A monthly film series spanned June to December, made possible by the Library's partnership with the Arlington International Film Festival. A quarterly series for 20- and 30-something patrons called "Alt+ Library" was successfully launched. The Library offered several book clubs, including the Guys Book Group, Not-So-Young Adult Book Group, Queer Book Group (QBG), and the long-running Robbins Library Book Discussion Group. The twelfth annual Arlington Reads Together program, co-sponsored by the Diversity Task Group of Vision 2020, took place in March with events and discussions inspired by Annabel Pitcher's *My Sister Lives on the Mantelpiece*. The Arlington Reads Together selection is chosen by a committee consisting of Library staff, representatives from the Friends groups and the Trustees, and community leaders.

The Robbins Library Community Room, the Fox Branch Library Community Room, and the Robbins Library Conference Room were used by over 100 local organizations for meetings. In addition, the two study rooms were in constant demand by students and tu-



High School students volunteered for the AHdigitization project.

tors, and the Local History Room received heavy usage by researchers with independent research cards. The Reading Room continued to be a popular space for rental by citizens for private functions when the library was closed. Many local organizations also took advantage of the Library's exhibit space in the lobby to publicize their organizations and present informational displays.

Services for Young Adults

Young adults in grades six through twelve continued to make use of the facility and services. The Teen Space fills with teens after school, making it a full and vibrant space for Arlington's youth. Library staff continued to engage teens via the teen blog and social media. "Help Yourself" bookmarks were created to help teens locate books about sensitive topics. Robbins Library has been a leader in offering LGBTQ+ teen programs and community outreach to local LGBTQ+ organizations, and is known in the community as being a safe space for all teens.

Young adults participated in the programs planned by the Teen Services librarian in consultation with the Russell Fund Coordinator and the Teen Advisory Group (TAG). Teenagers participated in the teen summer reading program, themed "Game Hero," where teens turned in punch cards to collect prizes funded by the Friends of the Robbins Library. Multiple copies of titles on the middle and high school summer reading lists were available for students all summer long. Funds from the Arlington Libraries Foundation were used to purchase extra copies of Summer Reading titles, and the Friends of the Robbins Library sponsored the purchase of popular video games. Other noteworthy programs: Winter Explosion and Henna Art, plus ongoing programs like LGBTQ+ Drop in Nights, writer's workshops, movies, and book chats.

The Teen Services librarian continued her outreach efforts through contact with the public and alternative schools in Arlington, offering orientations to various school groups, attending local LGBTQ+ groups' meetings, and being a judge for the 2nd Annual A-town Teen Video Contest. Within the library, a voting jar was added to the teen area to get teens more involved in teen program and service decisions.

Services for Children

The Children's department welcomed 22,000 children from infancy to fifth grade and their caregivers to enjoy library materials and programs. Materials include books, magazines, music, books on CD, books in braille, Playaways, DVDs, as well as toys, games, and puzzles, "Discover It Yourself" collection, American Girl dolls, puppets, and artwork. With expanded weekend hours in 2015, the Library staff introduced summer weekend programming that was very well received by working parents in the community. The D.I.Y. collection grew this year with the addition of a sewing machine, drum, lap harp, and ukulele.

Children and parents participated in many activities at the Library, including story times in English and Spanish, sing-a-longs for infants and toddlers, craft times, toddler programs, workshops, and various performances. The children's librarians offered assistance to children, parents, and teachers in researching home-

LIBRARIES

work assignments and for general use of the book collection and the Internet. Staff started new book groups for middle-grade readers.

Library staff continued community outreach efforts with visits to all seven elementary schools, attendance at monthly school library aides meetings, letters to teachers, assignment support for teachers and students, extended loan periods for teachers, Library tours, and the preparation of curriculum kits. The children's librarians presented book talks in the schools and instruction for classes and prepared the summer reading list titles for the elementary schools. Library staff also held monthly pre-school story times onsite and offsite, including with a group of recently immigrated families where library staff discuss early childhood literacy and provide board books to families.

Russell Fund

The Library is very fortunate to have the Anne A. Russell Children's Educational and Cultural Enrichment Fund, which sponsors many special programs and services for children that could not be afforded otherwise. Program highlights include: food programs, puppet shows, animal and nature programs and summer outdoor concerts.

Edith M. Fox Library and Community Center

Children and adults in East Arlington continued to enjoy branch library services on Tuesdays, Wednesdays, Thursdays, Fridays, and select Saturdays. The Fox continues to be open every Friday thanks to funding from the Friends of Fox. Children and parents enjoyed a variety of programs including storytimes, sing-a-longs, craft programs, drop-in play, a new "Reading to Dogs" program, and the summer reading program. Elementary and nursery schools brought classes to the Fox Branch Library for stories and instruction. All ages enjoyed the monthly book displays that highlighted the collection and exhibits from community groups and the schools.



A young patron participates in the "Reading to Dogs" program at the Fox Library.

Circulation and Technical Services

The Circulation Department checked out and returned hundreds of thousands of items, coordinated the volunteer program, maintained the books in good order on the shelves, shifted collections, updated the periodical list, and checked shelves for missing items. Regular activities also included issuing new cards, reserving museum passes, and processing hold requests, which are largely submitted through the Minuteman Library Network's online catalog. The Library collected over \$50,000 in overdue fines and lost book money in Fiscal Year 2015 that was returned to the general Town fund.

The Technical Services Department processed 18,422 new items in 2015, updated the records in the automated catalog, coded vendor bills, and maintained selector accounts. Circulation Department staff and the Tech Services team, along with trained staff and volunteers, tagged and encoded thousands of items for the library's enhanced RFID circulation system.

Board of Trustees

The seven-member Board of Trustees continue their commitment to administer the trust funds for the optimum benefit of the community and advocate for adequate staffing and delivery of essential Library services. The Board approved funding in FY2015 for materials for the adult, children's, young adult, and Fox Branch collections. These included reference and circulating books, books on CD, Playaways, music CDs, non-fiction DVDs, foreign language literature, language learning materials, local history books, and art prints. Other services funded include the summer reading programs, activities for children, the Community Read, volunteer and staff appreciation, Staff Development Day, and staff attendance at library conferences and workshops.

Arlington Libraries Foundation

The Arlington Libraries Foundation was established in 2013 to continue the long tradition of supporting the libraries of our community by raising funds. The Foundation seeks to create ways to build a legacy for the Library and create ongoing sources of support. These include an annual campaign to support purchases of materials for the Robbins and the Fox libraries, creating endowed funds and named funds at the request of donors, and providing a structure for bequests. In 2015 the Foundation funded the purchase of books and audiovisual material for the Robbins and Fox libraries, and funded an additional librarian to help meet the demand for children's reference services on Sundays at the Robbins Library.

Friends of the Library

The Friends of the Robbins Library, with a membership of over 350, continues to assist the Robbins and Fox Branch libraries with programming, fundrais-

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ing, and advocacy efforts. This vital support group raises supplemental funds for materials and services including maintenance of the library's website and the self-service laptop vending machine. They sponsor the museum pass program and provide books and prizes for the adult, teen, and children's summer reading programs. In 2015 the Friends made improvements to their website, friendsofrobbinslibrary.org, funded the two beehives on the third floor balcony, and hosted a wide variety of programs.



Friends of the Robbins Library sponsored beehives for the 3rd floor balcony.

The Friends' Annual Book Sale took place at Town Day, once again drawing hundreds of book-lovers and raising needed funds. The Friends maintained their ongoing book sale on the fourth floor of the Library, curated a themed book sale shelf in the Lobby to promote sales, and partnered with the Garden Club for the biennial Books in Bloom fundraiser. The Library is very appreciative of the efforts of the Friends of the Robbins Library Board of Directors and part-time coordinator.

The Friends of Fox continue to support the Fox Branch Library with programming, fundraising, and advocacy efforts. They supported the Library by funding Friday hours and select Saturdays at the Fox, and sing-a-longs. The Friends of Fox run the incredibly popular Little Fox Shop, collecting and reselling children's clothing and toys. The annual "Fashion at the Fox" adult clothing sale also raises funds for the Fox Library. The Library is very appreciative of the efforts of the Friends of Fox Board who do so much to support the Fox Branch Library.

Acknowledgments

After serving on the Board of Trustees for three years, Diane Gordon stepped down in November 2015. Diane was instrumental in successfully advocating for municipal support of Sunday hours and Summer Saturdays at the Robbins Library, extremely popular services that help the community take full advantage of the library.

Donations

In FY2015 citizens, businesses, and organizations gave generously for Library materials and general purposes. The Library acknowledges these gifts that allow for materials and services which would be unaffordable through the municipal budget alone. The Library is also grateful to Arlington resident Richard Duffy who donates the profits from the sale of his book, *Arlington Then and Now*, to the Library.

The Friends of Robbins donated over \$85,000 to the Robbins and Fox libraries, and the Library is also grateful to the Friends of Fox Library and the volunteers at the Little Fox Shop and Fashion at the Fox for their fund-raising efforts.

Volunteers

The Library staff is grateful for the contributions made by volunteers who donated over 3,400 hours assisting with many aspects of Library operations. Beverley Brinkerhoff, Lanie Cantor, and Ron Sender gave significant hours to operate the important homebound delivery program. Ave Rongone, Susan Gilbert, David Warrington, and Richard McElroy maintained the ongoing Friends of the Library book sale on the fourth floor.

Volunteers assisting at the Robbins Library in a variety of capacities were: Matthias Beebe, Rick Beeny, Mary Cahill, Patricia Carroll, Graciela Correa, Catherine Farrell, Aileen Grunder, Kim Haase, Mary Kokaras, Max Litvinof, Matt Olsen, Sonan Rambhia, Rama Savitri, Alan Schramm, Shikhar Shere, Brad Sonnenberg, and Carol Sullivan. Volunteers working on the RFID project include: Harold Forbes, Heidi Gilliam, Jain Himanshu, Devika Kakkarr, Donald Mugnai, Judy Nudelman, Susan Patchen, Dolores Schueler, Edda Shaffer, and Maggie Stanley.

The Library also acknowledges the efforts of the following students, many of whom volunteered at the Robbins Library to fulfill their community service requirements for high school: Brendan Ambo, Kate Barvick, Ofelia Cohen, Sahil Duvadie, Morgan Jackson, Alex Klein, Sebastian Krajenski, Kenny Liang, Nikita Saini, Josh Scoggins, and Eric Tighe. Our Adult Services page Nicole Cerundolo also volunteered her time to support some of our bigger teen programs. The library acknowledges the QSA teens who helped run our drop in nights: Claire Dickson, Abigail Dickson, and Gabe Oppenheimer. Melanie Davis-Kay is credited with being an outstanding teen services intern.

The Fox Branch Library is grateful to volunteers Debbie Hayes, Marie Ariel, and Becca Casper for their efforts. Special recognition is given to Little Fox Shop Founder Susan Dorson and her crew of 20 volunteers who staff the Little Fox Shop at the Fox Library.

Library administration and Trustees acknowledge the Friends of the Robbins Library Board members for their support: Sally Naish (chair), Amy McElroy (co-

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ordinator), Andrew Fischer, Betsy Singer, James Milan, Nancy Knoff, Richard McElroy, Ruth Hersh, Skye Stewart, Stephanie Miserlis, Susi Barbarossa, and Timothy Wilson.

Library administration and Trustees acknowledge the Friends of Fox Library Board members for their support: Paul Benoit, Pam DiBona, Susan Dorson, Amy El-lentuck, Elizabeth Halley, Jack Hurd, Hilary Rappaport, Scott Weaver, and Shunsuke Yamaguchi.

Library administration and Trustees are grateful to the Arlington Libraries Foundation Board members for all of their support: Richard Duffy (chair), Maryellen Loud (assistant chair), Julie Dunn (treasurer), Mary Ellen Bilafer Bache (assistant treasurer), Maureen Quinn (recording secretary), Karin Barrett, Ethel Doyle, Susan Murie, and Bettina Stevens.



Student volunteer Morgan Jackson on Volunteer Appreciation Day

The library is also appreciative to the many volunteers assisting with the Town Day and Children's book sales. Town Day book sale volunteers include Susan Gilbert, Betsy Singelais, Sue Wood, Ajay Rao, Mary Parlee, Brian Rose, Lorraine G., Tali Gorokhovsky, Mila Stanojevic, Esme Emma Hodgdon, Rachel Diamond, Victoria Tse, Wendy Watson, Susi Barbarossa, Carole Burns, Sally Naish, Tim Wilson, Nancy Knoff,

Bonnie Echmalian, Sheila O'Donnell, Katharine Jones, Bonnie Echmalian, Therese Henderson, Judi Paradis, Skye Stewart, Annmarie Ostrowski, Janice St. Clair, Susanne Blair, Colin Blair, Betsy Singer, James Milan, Jean Rosenberg, Steph Miserlis, Amy McElroy, Andrew Fischer, and Harmony Browning. Children's book sale volunteers include Hanna Ali, James Milan, Tali Gorokhovsky, Mila Stanojevic, Emma Hodgdon, Victoria Tse, Anne Higgins, Harmony Browning, Melanie Davis-Kay, Judi Paradis, Susi Barbarossa, and Amy McElroy.

Future Goals

- Identify goals for the Reimagining Our Libraries renovation campaign with input from staff and the community. Define project limits, understand existing conditions, and develop planning options that will transform Arlington's libraries for 21st century users.
- Continue efforts to ensure that the library provides a clean, welcoming, useful, and aesthetically pleasing environment.
- Form partnerships with community organizations, strengthening town-wide efforts to make Arlington a cultural destination for residents and visitors. Contribute to the managing partnership of the Cultural District effort.
- Focus on programs, spaces and resources that nurture children and teens, inspire a lifelong love of reading, and spark the imagination.
- Create opportunities for lifelong learning: expand horizons, expose residents and visitors to new knowledge, and nurture personal empowerment.
- Expand the Library's reach through content, programs, and services that connect to residents and visitors where they are in Arlington. Reach new communities within Arlington and increase the visibility and participation of the Library throughout Arlington.



A frieze outside Robbins Library

CULTURAL AND HISTORICAL ACTIVITIES

CULTURAL COUNCIL



The Arlington Cultural Council (ACC) is a local council of the Massachusetts Cultural Council (MCC), a state agency, consisting of resident volunteers appointed by the Arlington Board of Selectmen for three-year terms. Council members, who may serve for as many as two consecutive terms, are charged with the responsibility of supporting and encouraging the arts, humanities, and interpretive sciences in Arlington, primarily through the annual distribution of state allocated funds to applicants through a competitive grant process.

Though much of its business is related to grant cycle activities, occurring September through December, ACC is active year-round. ACC generally meets on the second Monday of each month. All meetings are announced in advance and are open to the public. During 2015 meetings took place at the Senior Center, Jefferson Cutter House, and Town Hall.

On April 7, the ACC honored the 2015 Grant Recipients at a reception at the Charles H. Lyons Hearing Room in Town Hall with refreshments, displays, and speakers. About 50 guests attended the receptions, including grant recipients, government representatives, cultural organizations, and Arlington residents. Entertainment was provided by the Creek River String Band, one of the 2015 grant recipients. Refreshments were donated by FoodLink, Glutenis Minimus, and The Madrona Tree. Co-Chairs Karin Blum welcomed the guests and co-chair Eliza Burden gave remarks about cultural highlights during the past year in Arlington. Arlington Town Manager, Adam Chapdelaine, announced the grant recipients, who received certificates prepared by Rep. Sean Garballey's office. Charlotte Cutter from the Massachusetts Cultural Council was in attendance, and Luminarium Dance Company was recognized for their 2015 MCC Gold Star Award for the 2014 project "Night at the Tower."

During May and June, ACC collected community input as required by the MCC. The community input survey was publicized on Facebook and on the ACC's website, and received over 150 responses.

In September the ACC participated in Arlington's annual Town Day celebration and the Council also highlighted recent grantees. Council members distributed current grant applications and guidelines, and provided information about upcoming arts events. ACC offered a free Grant Information Session on September 16th for those planning to apply for funds by the application deadline of October 15th. At the workshop ACC members offered attendees assistance with the grant application process.

By October 15, a total of 27 grant applications from schools, individual artists, and cultural groups were submitted to ACC. Requests for funds totaled over \$31,000. Following the application deadline, applicants were invited to public sessions in November that provided an opportunity for them to elaborate on their projects and answer questions from council members.

On November 15, the ACC held a half-day deliberation meeting to decide which applications would be funded. Funds available for allocation by the ACC totaled \$12,200. Deliberations resulted in seventeen grants being awarded by the ACC: Applicants not receiving funds were notified by November 30, and those receiving funds were notified in January 2016 (as directed by the MCC).

2016 Grant Recipients

Opal Ensemble	\$750
Dan Fox	\$750
Belmont World Film	\$750
Arlington Public Art	\$1,000
Stefanie Weber	\$500
Yogi Shridhare	\$500
Music to Cure MS	\$500
Raul Nieves	\$750
Robbins Library	\$1,500
Arlington Center for the Arts	\$1,500
Arlington Historical Society	\$1,375
Dallin Art Museum	\$600
Lawrence Rogovin	\$300
Pamela Powell	\$600
Old Schwamb Mill	\$375
Powers Music School	\$250
The Marble Collection	\$200

The ACC is pleased to report that a variety of cultural events occurred in Arlington during 2015 that were funded by, or in part by, the ACC. Highlights included Art Food Community at the Thompson School, "I am Arlington," an Installation at Maxima Art Center, the Arlington Philharmonic Summer Concert at Robbins Farm Park, and Belmont World Film at the Regent Theater.

Over the year, the Council welcomed a large number of new Council members, including two previous grant recipients. There are currently nine members on the Council, and there are still vacancies. Plans for 2016 include the annual "Celebration of Arts and Culture" in April, Town Day booth in September, and the annual Grant Cycle, with 2017 grant applications due on October 15, 2016.

CULTURAL AND HISTORICAL ACTIVITIES

COMMISSION ON ARTS AND CULTURE (ACAC)

The mission of Arlington Commission on Arts and Culture (ACAC) is to advocate for arts and cultural opportunities throughout Arlington and advise the Town on matters of a cultural and artistic nature.

Originally established under Article 21 of Town Meeting in 1993, but not populated at the time, the Commission was reestablished in January of 2013. The Commission meets monthly, on the first Thursday of the month in the Jefferson Cutter Gallery. All meetings are open to the public.



Arlington Commission on Arts and Culture

Cultural District Designation

The Commission focused a great deal of effort on preparing the Town to apply for Cultural District status from the Massachusetts Cultural Council (MCC). Activities toward this goal include extensive research on cultural districts and meetings with MCC about their Cultural District Initiative. In collaboration with A-TED, held a public meeting at the Old Schwamb Mill where, a representative of the Concord Chamber of Commerce and Concord Center Cultural District shared her experiences in developing their cultural district. As required by MCC, a Managing Partnership (MP) was established and is comprised of the Town Libraries, Arlington Chamber of Commerce, Arlington Center for the Arts (ACA), Cyrus Dallin Art Museum, St. John's Coffeehouse, Arlington Friends of the Drama, Arlington Center Merchants' Association, Capitol Square Business Association, and Arlington Historical Society. Preliminary approval by MCC of our proposed district map and asset inventory was received by the MCC and the Libraries are facilitating and communicating the next steps of the application process.

Public Art Inventory

The Commission worked with a summer intern, Will Sullivan, to produce the Town's first inventory of

public art. A small amount of work remains to complete the project. An online version can be viewed on ACAC's website at arlingtoncac.com. More detailed information on each piece of art, including photos, installation date, expected duration, property owner, artist information, materials, budget, and funding sources where applicable, is stored on Google drive.

Town-wide Cultural Plan

The Commission is charged with recommending a long term Cultural Plan for the Town. The Commission has taken several steps to prepare for this process. Commission members sought advice from MCC, the Cambridge Arts Council, and Maren Brown from Maren Brown Associates in addition to conducting research on how other local communities engage in cultural planning. Commission members met with the Town's Economic Development Planner and the Metropolitan Area Planning Council (MAPC) about the possibility of a District Local Technical Assistance Grant (DLTA) to conduct a cultural planning process with MAPC. ACAC members met with Arlington's Town Manager twice to inform him about our options.

Arts Advocacy

In September, ACAC co-chair spoke in support of the Arlington Center for the Arts (ACA) about the future of the Gibbs School building at the school committee meeting. ACAC also attended a strategy meeting at the ACA. ACAC has been in close touch with Linda Shoemaker, ACA's executive director, on supporting her campaign. ACAC also wrote a letter of support for the ACA in support of pole banners for Open Studios. As a result of the impending needs of the Cultural District Managing Partnership, the cultural planning process, A-TED and Arlington Public Art, ACAC co-chairs met with Arlington's Town Manager to request staff time devoted to arts and culture within the Planning and Community Development Department.

Coordinating Public Art Projects

Members of ACAC convened a meeting of Arlington Public Art, Town Planning staff, and Capitol Square representatives, to coordinate potentially overlapping art projects with the needs of the proposed Cultural District. Projects include Mass. Ave. public art, a youth banner project, Capitol Square banners, and an additional potential public art and wayfinding project, recommended by the MCC, to help link the area between the East and the Center to create a single continuous Cultural District.

Goals for 2016

- Facilitate a successful application process to the MCC for the area spanning East Arlington to Arlington Center to be designated a Cultural District.

CULTURAL AND HISTORICAL ACTIVITIES

- Assist in the launch of an Arlington Cultural District, if so designated by the MCC.
- Apply for a District Local Technical Assistance Grant from the MAPC and begin work on phase one of a long-term cultural plan.
- Strengthen our capacity by adding two additional members and gaining access to professional development resources through an organizational membership to Americans for the Arts.
- Continue to advocate for arts and cultural activities and institutions within the Town as well as promote Arlington as an arts and culture destination.

HISTORICAL COMMISSION

The Arlington Historical Commission (AHC) was established in 1970 as the Town agency responsible for community-wide preservation planning as described in Massachusetts General Law, Chapter 40, Section 8D. The Commission is an advocate for historic preservation in Arlington, and;

- Encourages appropriate maintenance and restoration of the Town's historic structures and open spaces.
- Educates and advises municipal departments, boards, commissions, and citizens on historic preservation and the significance of Arlington's historic buildings, landscapes, objects, documents, and other landmarks.
- Provides guidance and advice to owners of historically significant properties.
- Participates in the management and maintenance of historic resources owned by the Town, e.g., Arlington Town Hall, the Whittemore-Robbins House.

In addition the Commission is responsible to review and act upon any applications for building permits that involve changes to historically or architecturally significant structures in Arlington under the Town's demolition-delay bylaw, Title VI, Article 6. To accomplish these goals, the Commission maintains an *Inventory of Historically and/or Architecturally Significant Properties* and administers the demolition delay bylaw through formal public hearings and informal meetings with owners of inventoried properties.

Hearings and Property Monitoring

The Commission conducted formal hearings on seven inventoried properties in 2015:

61 Brantwood Road, 67 Dudley Street, 42 Henderson St., 38 Kensington Park, 1167 Massachusetts Ave-

nue, 163 Park Avenue, 18 Robin Hood Road, in addition to three informal hearings on inventoried properties.

Oversight on the properties from 2011-14 hearings continued throughout the year. Monitored properties included the ones listed above plus, 30 Franklin Street, 41 Kensington Road, 129 Lake Street, 1173 Massachusetts Avenue, 246 Park Avenue, 64 Park Street, 13 Winter Street, and the Whittemore-Robbins House and Cottage (670R Massachusetts Ave.).

Historic Markers

The historic house marker program is for all Arlington properties on the *Inventory*. Each plaque displays the year the property was built and a historic house name, if any.

Website

The Commission continues to maintain its own website that provides a copy of the *Inventory of Historically and/or Architecturally Significant Properties* and describes the process for hearings before the Commission as well as listing our publications and projects. www.arlingtonhistoricalcommission.org.

Education and Outreach

Throughout the year, Commissioners participate in activities that educate and inform citizens about historic preservation. The AHC participated in Town Day with a booth.

Other Activities

The Commission continues to work with other Town agencies on the maintenance and restoration of the Whittemore-Robbins House and its outbuildings, the Winfield Robbins Memorial Gardens, the Town Hall and its grounds.

Commissioners represented the Historical Commission on various municipal boards and historic organizations in Arlington, including the Arlington Preservation Fund (Patrick Guthrie and Dianne Schaefer) the Arlington Historical Society (Pamela Meister), and the Arlington Committee on Tourism and Economic Development (Patrick Guthrie). JoAnn Robinson represents the Commission on the Community Preservation Act Committee.

ARLINGTON HISTORIC DISTRICT COMMISSION (AHDC)

The Historic Districts Act, M.G.L. Chapter 40C, was created to protect and preserve the historic resources of the Commonwealth through a local review system that encourages and ensures compatible improvement and development. Over 340 Local Historic Commissions across Massachusetts are already established and working closely with the Massachusetts

CULTURAL AND HISTORICAL ACTIVITIES

Historical Commission. They serve as local preservation advocates and as an important resource for information about their community's cultural resources and preservation activities.

Arlington has seven established historic districts that include 351 properties that the community has recognized as unique resources worthy of protection. The seven districts and the dates they were established or most recently enlarged are: Avon Place, 1996; Broadway, 1991; Central Street, 1982; Jason/Gray, 1998; Mount Gilboa/Crescent Hill, 1991; Pleasant Street, 2006; and Russell, 1983.

The Arlington Historic District Commission (AHDC) is required by law to review the architectural appropriateness of most proposed exterior design changes, whether they be a minor alteration, new additions, or removal of trim or structures. The Commission consists of qualified volunteers appointed by the Board of Selectmen and always includes a property owner or resident of each District (if one is willing to serve), an architect, a real estate professional, and a representative from the Arlington Historical Society. During 2015 the Commission met twelve (12) times to hold hearings for property owners seeking approval for certificates for exterior work to be conducted on their properties. Part of the regular meetings included ten (10) Informal Hearings held for property owners seeking advice or resource information for work to be conducted and twenty-five (25) Formal Hearings. As a result of those meetings and additional CONA applications not requiring a hearing, twenty-two (22) Certificates of Appropriateness (COA), and thirty-six (36) Certificates of Non-Applicability (CONA) to be undertaken were granted. In addition, there were four (4) Application Denials (94 Pleasant St., 20 Wellington St., 15 Montague St., 195 Pleasant St).

During the year the Commissioners also worked on educating the public on the role of the Historic District Commission, updating maps of the Historic Districts and on the Town's new Master Plan.

Commissioner Changes in 2015

Martha Penzenik stepped down in May as a Commissioner-at-large after many years of service as the Board's appointed "architect." Marshall Audin replaced Martha Penzenik as the Board's "architect" and a member at-large in June. Michael Logan stepped down in the spring as well, having served as the Board's representative for many years for the Avon Place District. Margaret Capodanno, a resident of Avon Place was appointed to fill Michael's vacancy. Stuart A. Lipp and Carol S. Tee joined the Commission as at-large members, thus filling all existing vacancies. Website: www.arlingtonhistoricdistrict.com.



CYRUS E. DALLIN ART MUSEUM BOARD OF TRUSTEES

The Cyrus Dallin Art Museum promotes new insights into our shared history by exploring the life, work, and values of this celebrated sculptor of Arlington. The values of the Museum are shaped by Cyrus Dallin's own values, as manifest in his life and work. As we seek to live Dallin's values, the Museum instills pride in the community where Dallin dedicated his time and talents to make art accessible to all, provides opportunities for learning and exploration, works in partnership with others who share Dallin's commitment to artistic expression, education, and social justice, and reflects America's shared, albeit complicated, history.

Over 900 people from around the world visited the Museum in 2015. The Museum is open Fridays, Saturdays, and Sundays from noon to 4:00 p.m. throughout the year. Docents offer tours during regular hours and at other times by appointment. Tours are tailored for adults and children with consideration for each group's area of special interest. A Docent Appreciation reception was held in December to thank volunteer docents for the important work they do to keep the Museum open. The Museum is located in the Jefferson Cutter House at 611 Massachusetts Avenue. Contact the Museum at info@dallin.org or call 781-641-0747. The web address is www.dallin.org.

In addition to offering many activities and programs for visitors of all ages, the Museum made significant progress on goals established by the strategic plan, adopted in 2014.

Goals Achieved

- Successful application to the Massachusetts Historical Commission resulted in the award of a \$65,000 grant from the Massachusetts Preservation Projects Fund to commence an urgently needed exterior restoration of the Jefferson Cutter House, matched by Town funds.
- Analyzed attendance patterns and adjusted hours of operation.

CULTURAL AND HISTORICAL ACTIVITIES

- Collaborated with Town organizations and businesses on the application for Cultural District designation through the Massachusetts Cultural Council (MCC).
- Supported fundraising efforts of non-profit board to allow for increase to hours for paid Curator/Director.
- Addressed pest management issues caused by maintenance problems of building.
- Reorganized the Board of Trustees into task-oriented working groups.

Activities and Programs

- A Children's Sculpture Workshop took place on February 22 during school vacation week. This popular program offers an age-appropriate tour of the galleries and a hand-building sculpture class during which children build armatures and work with clay to create their own animals and other figures.
- Museum Trustee Sarah Burks led a gallery talk on March 8 in celebration of International Women's Day and Women's History Month. Dallin chose to sculpt some of the most independent thinkers in American history – and they were women. The gallery walk covered some of the historical female figures that Dallin sculpted including Julia Ward Howe, Ann Hutchinson, Sacagawea, and his own mother, a western pioneer.
- The Museum successfully piloted its new ArtVenture program for Arlington public school children on April 19 and May 3. This fun, interactive program was developed in partnership with Arlington Public Schools to supplement the K-5 curriculum. Children from the Hardy and Bishop schools learned to observe, think, and talk about sculpture. This program was made possible with the support of Brookline Bank and the Arlington Cultural Council, a local agency which is supported by MCC.
- The Museum aims to collaborate with other Town organizations whenever possible. This has resulted in a multi-year collaboration with the Public Art Committee's *Chairful Where You Sit*, a temporary outdoor exhibit of creative chairs in front of the museum. The event took place July 10–12 and raised money for future Town public art projects. To support the event, the museum was open free of charge and the museum sponsored age-appropriate scavenger hunts for children in the galleries.



James McGough quizzes two students from the Hardy School during ArtVenture family day at the Museum in April 2015. Photo courtesy of Cyrus Dallin Art Museum.

- The Museum's busiest day of the year, Art on the Green, is an important part of Town Day celebrations. The John Mirak Foundation sponsored the event. For sixteen years, the Museum has given artists an opportunity to exhibit and sell their works in front of the museum. Ceramicists, jewelers, textile artists, painters of, photographers, and mosaic crafters offered a colorful display of original works. Local writers were on location for book signings. The Museum raised money for educational programming with the Town Day raffle, supported by the generous contribution of prizes by the local business community.

In order to increase capacity through fundraising, the Museum's non-profit Board of Directors, with the support of the Board of Trustees, hosted a Summer Soiree at the Whittemore-Robbins House in August. This event featured a silent auction and the unveiling of *On the Warpath*, a sculpture by Cyrus Dallin that was recently restored by Daniel Fairbanks. The sponsors of the Soiree were Daniel Johnson, the Dallin family, Winchester Cooperative Bank, American Alarm, Century Bank, Leader Bank, and Watertown Savings Bank.

CULTURAL AND HISTORICAL ACTIVITIES



*Daniel Fairbanks stands in front of Cyrus Dallin's *On the Warpath* sculpture, which Fairbanks restored and unveiled at the Museum's Summer Soiree held at the Whittemore-Robbins House in August 2015. Photo courtesy of Sarah Burks.*

The Museum hosted a well-attended lecture and demonstration by Arlington native Nick Batzell in October. Batzell, who works at Skylight Studios, described clay modeling, molding, and bronze casting and demonstrated production techniques for making plaster works of art.



Nick Batzell, an Arlington native and professional sculptor at Skylight Studios, demonstrates creating plaster works of art with molds at a Museum lecture in October 2015.

Future Goals

- Partner with the Town on exterior renovations to the Jefferson Cutter House, funded in part through a Massachusetts Preservation Projects Fund grant from the Massachusetts Historical Commission. Work to be completed by the end of June 2016.
- Participate in the Managing Partnership for the proposed Arlington Cultural District.
- Expand educational programs and activities including sculpture workshops, sketching in the galleries, and ArtVenture for Arlington school children and their families.
- Create space for changing exhibits in the galleries and renovate existing galleries.
- Upgrade object labeling and create a printed Gallery Guide, funded in part through a grant from the Arlington Cultural Council.
- Host Picnic in the Park and community concert by the Creek River String Band (performance funded in part by a grant from the Arlington Cultural Commission).

In Recognition

Roland E. Chaput (1933-2016) was a long-time supporter of the Museum. The Museum would like to recognize Roly's many years of service. He volunteered as a docent and group tour guide, served as a member and co-chair of the Board of Trustees, and continued to give generously of his time and resources even after retiring from board duties. He worked to foster community support for the Museum and to demonstrate its value as a tourist attraction. The Museum and the Arlington community at large have lost a great friend and supporter.

COMMUNITY DEVELOPMENT

REDEVELOPMENT BOARD

The Arlington Redevelopment Board (ARB) is a five member Board; it has three powers:

1. It is the Planning Board, under MGL Chapter 41 Section 81 A; it is the special permit granting authority for projects, which require an Environmental Design Review (EDR);

2. It is the urban renewal authority for the Town under MGL Chapter 121 where it may, with Town Meeting approval, hold land or buildings to improve and rehabilitate them to meet community development goals;

3. It is the Board of Survey with authority to approve the design of roads for the purposes of ensuring that new building lots can meet zoning frontage and access requirements. (In 2015 there were no applications for Board of Survey consideration.)

The ARB met 25 times during this year. It held hearings on four EDR projects; two of these were approved, and two are pending approvals by other boards. The Arlington Master Plan, following a 2-year development process, was adopted by the Board and was endorsed by the Annual Town Meeting. An Implementation Committee will now guide actions to support this Plan. The ARB oversaw and adopted Design Standards for commercial and mixed-use properties in the Town's commercial corridors –Broadway, Mass. Ave., the Mill Brook and the Minuteman Bikeway. The ARB works with other Town boards as well, and has appointed volunteers to serve on a number of committees and groups working in support of the Master Plan. These groups include the Implementation Committee, the Community Preservation Committee, the Housing Plan Advisory Committee, the Preservation Fund, the Open Space Committee, and Vision 2020.

The ARB manages three properties; the Planning Department is responsible for day-to-day management of these and three additional buildings owned and

leased by the Town for the Town Manager and Board of Selectmen. The buildings are occupied by various tenants, which include state and local groups that provide services to residents and to the community as a whole. The Jefferson Cutter House and the 23 Maple St. locations have received preservation grants to rehabilitate these historic structures. The Jefferson Cutter House and the Central School (Senior Center) provide space in the evenings for use by Town Boards and Committees - a resource for the many volunteer groups in Arlington. These sites also lease space for special events in the evenings and on weekends.

PLANNING & COMMUNITY DEVELOPMENT

The Department of Planning and Community Development (DPCD) works with the public and with the private sector to realize community goals for land use and physical development. It gathers and presents data and analyzes trends in Arlington's land use, transportation, economic development, and housing; and it monitors the use of public facilities such as open space and recreational areas, as well as natural and historic and cultural properties.

The Department is staffed with 4.5 planners, a grant administrator, and one support staff person. They support and participate on numerous Town committees, commissions and boards, and work with other departments to support Town initiatives. They oversee the day-to-day activities of Redevelopment Board properties, as well as some Town owned buildings. The Department also administers the Community Development Block Grant (CDBG) - a Federal program which supports services and projects responsive to the needs of lower income residents.

2015 Planning & Community Development Groups/Projects	
Arlington Redevelopment Board	Warrants; Env. Design Review - 4 cases
Master Plan Advisory Committee and Implementation Committee	Arlington Master Plan
Vision 2020 and its Task Groups	Annual Census Insert Survey
Open Space Committee	Open Space and Recreation Plan - 2015-2022
EcoFest Committee	EcoFest 2015 - Energy-Wise - Local Solutions
Bicycle Advisory Committee	
Transportation Advisory Committee	
Housing Plan Advisory Committee	
Arlington Tourism and Econ. Development (ATED)	Tourist information center
Battle Road Scenic Byway Committee	Regional program
Arlington Commission on Arts and Culture	Support for arts and cultural programming
Parking Implementation and Governance Comm.	Arlington Center parking management

COMMUNITY DEVELOPMENT

Master Plan

A highlight of 2015 was the adoption of the Arlington Master Plan by the Redevelopment Board (acting as Planning Board) and the Annual Town Meeting. This was the culmination of a two-year public process. In support of the Master Plan, the DPCD will be active with two new committees: the Master Plan Implementation Committee and the Housing Plan Advisory Committee. Some early accomplishments supporting the Plan include Design Guidelines for commercial development areas such as the Mill Brook Study Area, Mass. Ave. Corridor, and Broadway; proposed warrant articles for 2016 Annual Town Meeting to advance mixed use development; new parking management in Arlington Center; and development of a Complete Streets policy which will promote a transportation network which improves access and safety for all users - pedestrians, cyclists, drivers, transit riders, and freight carriers. In the new year the Department will seek to maintain the momentum of the Master Plan process by looking at other topics - including mixed use development, parking requirements and transportation needs, residential and neighborhood protection, and ways to support historic preservation.

Economic Development

Arlington's Economic Development Planner managed the Department's Storefront Enhancement Program (SEP) in its second year, doubling output by providing grants to restore the façade of the Regent Theatre and to help renovate a former factory for conversion into office space. Up to four additional grants are being planned with local business and property owners. In May the Department presented a commercial vacancy and employment report to the Board of Selectmen, including econometric models and data from business retention surveys. In September the Department released a groundbreaking report on Arlington's home-based workforce and followed in October by hosting a panel for residents interested in working in collaborative workspaces. At this event the Department was delighted to welcome Workbar, a premier chain of co-working spaces in the Boston area, to Arlington Heights, where the company's fourth co-working space will open in January of 2016. Over the year the Department assisted twenty-three businesses interested in locating in Arlington, and assisted six restaurants with sidewalk dining permits.

Affordable Housing

Arlington continued its strong support of affordable housing during this past year with the following activities:

- The Master Plan recommended that the Town update its Housing Plan, last completed in 2004. The Planning Department applied for a state grant called Planning

Assistance Toward Housing (PATH) and received \$15,000 to hire a consultant to develop a Housing Production Plan. In August, a Housing Plan Advisory Committee was appointed by the Redevelopment Board. Soon thereafter, the Metropolitan Area Planning Council (MAPC) was chosen to conduct the study. The process began in October, and is scheduled to be completed by June 30, 2016. The consultants have begun looking at the changing demographics of the Town, housing needs and opportunities, and will make recommendations for meeting the Town's housing needs.

- Kimball-Farmer House. The Housing Corporation of Arlington began renovation of this historic structure, which will soon house three low or moderate-income households.
- 20 Westminster Avenue. The Housing Corporation of Arlington began design and permitting for conversion of this church into nine units of affordable housing.
- The Department oversaw a lottery for resale of a one-bedroom affordable condominium to a moderate-income first time homebuyer.

CDBG program

The CDBG program, a federal program under the Dept. of Housing and Urban Development (HUD), received and distributed \$1,273,348 for 2014-2015. These funds are used to support non-profit programs and services, public facility projects, and housing and planning activities that benefit income-eligible residents and neighborhoods. Funds are used to support the development of affordable housing and to support local businesses with a revitalized facade improvement program. Annually a portion of the funds are used to support compliance with Americans with Disabilities Act (ADA) requirements - specifically, more than 60 sidewalk ramps completed each year. The Weatherization and Rehabilitation loan program continues to make low interest loans available for low-income homeowners to make energy improvements and other code improvements; 220 households benefitted from this program. These programs are also supported by Eversource and National Grid.

The Department reviewed nineteen sign permit requests; reviewed and reported on twenty-two ZBA cases (five variance requests, and seventeen special permit requests); and reviewed and commented on seventeen license applications, including three completed sidewalk cafe permits. Four Environmental Design Reviews were completed for the ARB. Additionally, the Department is overseeing the preservation activities at these Town-owned locations: Central School, the Jefferson Cutter House, and at 23 Maple St.

COMMUNITY DEVELOPMENT

PERMANENT TOWN BUILDING COMMITTEE

The Permanent Town Building Committee (PTBC) was established by Town Meeting to oversee the design and construction of new buildings and major renovations for Town of Arlington properties. The Committee is comprised of five citizen members, appointed jointly by the chairs of the Selectmen, Finance Committee, and School Committee, a representative of the School Committee and in addition the Town Manager, Superintendent of Schools, and Director of Public Works or their designees.

Fire Chief Robert Jefferson and Director of Facilities Ruthy Bennett joined the Committee this year as full-time members. They replaced Michael Boujoulian and Mark Miano who served the committee well for many years. Brett Lambert was named an alternate designee of the Superintendent of Schools for non-school projects.

Activities in 2015

Thompson School: The project was officially closed out with the Massachusetts School Building Authority (MSBA) in March. Final project cost of \$18,977,528 was \$1,618,482 under budget. MSBA reimbursement to Town of Arlington was \$9,008,059.

Community Safety Building Phase 2 (envelope repair): Project closed out fall 2015. Latent conditions and construction quality control issues delayed the project and caused cost overruns. Project budget \$2,472,000; final cost \$3,242,637.

Community Safety Building Phase 3 (interior renovation): Scope of work includes functional improvements to police department operations and systems upgrades to achieve LEED (Leadership in Energy and Environmental Design) Silver. Construction began in July and completion is expected in summer 2016. Latent conditions (i.e. conditions that could only be seen once demolition of existing construction was underway) have added cost to the project, but to date have been covered by the budget contingency. Project budget \$8,130,500.

Central Fire Station Phase 2 (interior renovation): Construction started in July 2014 and was completed fall 2015. Scope of work included all new systems, renovation of living quarters, and re-location of Fire Headquarters from the Community Safety Building. Project completed on budget at \$6,500,000 and is certified LEED Gold.

Stratton School (partial renovation): Scope of work includes new roof, windows and HVAC on east side of the building to match prior work on west side; a new Media Center and expanded Food Service and Administration areas; technology, fire protection, lighting and accessibility upgrades throughout. Design work started fall 2015 and will go out to bid early spring 2016.

In addition temporary modular classrooms will be erected on site to house students during the construction period. Project budget \$15,793,000.

ZONING BOARD OF APPEALS

In 2015 the Zoning Board of Appeals as prescribed in Massachusetts General Laws, Chapter 40A, The Zoning Act, and, also, as further clarified by the Town's Zoning Bylaw, heard and rendered decisions on twenty-two petitions. Since its inception in 1946 the Zoning Board of Appeals has heard and rendered decisions on over 3,300 appeals. Petitions heard by the Board include Variances, Special Permits, Appeals from the Decision of the Building Inspector, and comprehensive permits (Chapter 40B).

The Zoning Board of Appeals is comprised of five regular members: the Chair and four appointees and two associate members. For any decision to be granted, the vote of the five-member board must carry a super majority. All hearings are open to the public and are generally held on the second and fourth Tuesdays of the month, as needed. The meetings are usually held in the conference room located on the second floor of the Town Hall annex. All hearings are advertised in The Arlington Advocate for two consecutive weeks and posted on the Town Clerk's Bulletin Board at least three weeks prior to the hearing date. Hearings are also posted on the Town website. Abutters to the property are notified by mail. To receive ZBA Agendas by email, subscribe online at arlingtonma.gov/subscribe. The Rules and Regulations of the Zoning Board of Appeals are on file in the Office of the Town Clerk and in the Zoning Board of Appeals' Office at 51 Grove Street.

2015 Petitions Heard By ZBA

Petitions for Variance	5
Applications for Special Permits	18
Appeal of Decision of Inspector of Buildings	0
Amendments to SP/Variances	0
Comprehensive Permits	1
Total	
Total Petitions filed with Town Clerk	24
Total Hearing Continued by the board	7
Total Petitions withdrawn	1
Total Petitions sent to ARB	2

CONSERVATION COMMISSION

The Arlington Conservation Commission (ACC) is required by state and local laws to protect and preserve wetlands and waterways and their surrounding areas. The ACC is comprised of seven (7) volunteer Members

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and one (1) or more volunteer Associate Members, who are appointed by the Town Manager with the approval of the Board of Selectmen, and a part-time, paid administrator. At meetings twice a month and through on-site visits, ACC members work to ensure that all construction and development projects, residential and commercial, that may alter any wetlands, floodplains, rivers, streams, ponds, and/or lakes are in compliance with state and local regulations. The ACC also protects and manages the Town's Conservation Lands and natural resources.

Regulatory Activities

The ACC is mandated to protect wetlands, waterways, water supplies, fisheries, wildlife and wildlife habitat as well as regulate activities in a floodplain through its administration of the Massachusetts Wetlands Protection Act and the Arlington General Bylaw for Wetlands Protection. ACC members regularly seek continuing education to keep abreast of frequently changing regulations and to assist applicants through the regulatory process.

In 2015 the ACC held twenty-three (23) public meetings, and provided coordination, monitoring, permit review, and consultation on numerous residential and municipal developments around Town. The ACC issued fourteen (14) Permits/Orders of Conditions, three (3) Certificates of Compliance, and three (3) Determinations of Applicability. The ACC initiated three (3) Enforcement actions and conducted over twenty site visits.

Conservation Activities

Waterbodies survey report - In 2015 the Conservation Commission set up a working group to evaluate fourteen water bodies in the Town of Arlington, which include five lakes and ponds and nine streams. Water quality and the environmental health of the surrounding landscape was the main focus along with developing a list of needed improvements and ranking each water body based on water quality, public access, and use. To this end, action items were identified to help facilitate the understanding and involvement in the management of all fourteen sites by various Town departments and local waterbody associations. The Conservation Commission found that a majority of the sites are negatively impacted by polluted runoff and stormwater discharges due to the highly urban nature of Arlington and surrounding towns. Most of these water bodies have excessive aquatic invasive plants that degrade water quality, impede recreational use, and degrade aesthetics. Based on this initial assessment, the Commission identified five priority locations for attention in the coming year: Arlington Reservoir, Hills Pond, Mill Brook, Reeds Brook Retention Ponds at McClennen Park, and Spy Pond. The Conservation Commission is committed to working with local stakeholders, keeping abreast of

the latest technologies and approaches and strives to encourage environmental stewardship for active participation at all 14 sites.

Mystic Riverfront Restoration -The ACC took the lead on developing the Mystic Riverfront Restoration Project proposal for the Town in response to the Massachusetts Department of Environmental Protection (DEP) Natural Resource Damages Assessment and Restoration Program Grant (Doc. No. BWSC- NRD-2015-02 COMMBUYS Bid#: BD-15-1045-BWSC0-BWSC1-0000005835). The proposed Restoration project will create a native riverbank (riparian) habitat and improve stormwater quality. It will be located along the Mystic River at the end of Park Street in the area that was directly impacted by oil released from a tanker truck that overturned nearby on Route 60 in May 2013. The proposed Restoration project will provide slope stabilization along the riverbank, enhance the natural ecosystem, and help to improve water quality of the river. The Restoration project will include direct involvement from the surrounding environmental justice (EJ) community during creation of additional riparian habitat and will include the placement of educational signage along the existing adjacent footpath.

In addition to the restoration and enhancement of the riverbank habitat and the drain pipe outfall improvements, the Town has agreed to fully fund the installation and maintenance of a new pretreatment system for the storm drain pipe. This related project will capture oils, sediment, and litter to reduce contamination and sedimentation in the Mystic River. The combination of these two projects will provide for the sustainable restoration of the Upper Mystic River Bank and the improvement of local water quality. DEP is expected to select grant recipients in the first half of 2016.

Proposed 40B project at Mugar land - In May 2015 a developer initiated the permitting process under General Laws Chapter 40B for a proposed mixed-income 219 rental unit development at the 17-acre property in East Arlington known as the Mugar Property. The developer filed a "Site Approval" application with MassHousing. The ACC attended a July site visit and provided information to the Arlington Board of Selectmen to assist with the Board's comments on the application.

Land Stewards - The ACC's volunteer citizen organization, Arlington Land Stewards (ALS) has assisted in managing twenty-four (24) Town-owned conservation lands comprising approximately thirty (30) acres. Land stewards monitor, coordinate, and maintain (with permission from the ACC) conservation land of their choice, often in their immediate neighborhood or sometimes elsewhere in Town. Each land steward is provided with a stewardship handbook listing the location of conservation lands, conservation land regulations as well as problem/solution management information. The

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handbook is available online at arlingtonma.gov/conservation.

This was also a busy year for volunteer projects with some new trails including steps for easier access down to the shore at the Windows on the Mystic conservation land on the Upper Mystic Lake. Many of these projects were conducted by Eagle Scouts. More information about the Town's conservation land and other open spaces may be viewed on the Town's new "Open Space and Recreation Areas" application, which can be accessed at arlingtonma.gov/openspace.

After having managed a number of volunteer projects on conservation lands, the ACC this year developed a set of Volunteer Guidelines to aid those interested in undertaking such projects. This document can be found on the Commission's website on the Conservation Land Stewards page.

Arlington's Great Meadows (AGM) – In 2015 the ACROSS Lexington program extended into East Lexington and included parts of AGM in its path system. There are two loop trails C & D which are well marked and extend to the Whipple Hill Conservation land and the Arlington Reservoir. More about ACROSS Lexington can be found on lexingtonma.gov. Friends of Arlington's Great Meadows (FoAGM) sponsored two nature walks, one in the spring led by Meg Muckenaupt and one in the fall led by Don Miller. In addition, they had a "Walk All Around AGM" event in the late fall led by David White. FoAGM also continued with regular maintenance including replacing broken and rotting boardwalk treads.

Four years ago, FoAGM undertook a project to restore the upland "entry meadow" at the northwest corner of AGM, which had been rapidly reverting to woodland, to its historical open condition. In the fall of 2010, with the assistance of a large group of volunteers, they cleared the area of trees and dense shrubbery. In the spring of 2011, they planted a mix of native wildflowers in the southwestern corner of the meadow. Since that time, with the help of volunteers, they have worked to control invasive plants and the re-growth of woody vegetation by hand trimming. To maintain this lovely meadow, they continued this year with the mowing program. The work was done in the early fall to avoid interference with nesting birds and to minimize the impact on wildflowers.

FoAGM continue the efforts to clear and maintain an approximately 100-yard stretch of AGM along the Minutemen Bikeway that had become densely overgrown with the invasive plant Japanese Knotweed. Permanent eradication of this invasive is extremely difficult, particularly without the use of herbicides. However, over the last ten years, with volunteer labor and purely mechanical means, they have succeeded in keeping this area mostly knotweed-free, preserving a stunning view of the Meadows from the bikeway.

Meadowbrook Park - In May 2015 land stewards, ACC members, and other volunteers carried out a springtime cleanup of this approximately 3-acre wetland area at the mouth of Mill Brook. This park collects many items that wash down Mill Brook each year.

Mystic Lakes-Mid-Lakes Fishway – Herring and eel were counted by volunteers in the spring of 2015. Mystic River Watershed Association reported that 57,617 fish were observed through the dam's ladder, an increase in the count of the previous year.

2016 Goals and Beyond

The ACC will continue to encourage, support, and assist the various volunteer and environmental advocacy groups that are dedicated to preserving the Town's precious conservation lands and other open spaces within its immediate borders as well as those directly adjacent to it. These groups include, among others: Arlington Land Stewards, Arlington Land Trust, Open Space Committee, Friends of Arlington's Great Meadows, Mystic River Watershed Association, and the Massachusetts Association of Conservation Commissions.

The ACC has formed two new working groups to organize effort and analysis: the Waterbodies Fund and the Summer Street Conservation Land.

Acknowledgments

The ACC sincerely thanks all individuals and organizations that contributed directly or indirectly to the activities of its fifty-first (51st) year. Many special thanks go to the scores of volunteers who came out for cleanup projects, assisted as land stewards, or participated in the many Friends groups that work to preserve the Town's natural resources and conservation lands.

Open Space Committee

Arlington's Open Space Committee (OSC) was established by Town Meeting in 1996. Members are appointed by the Town Manager and include concerned citizens and representatives of key Town departments and commissions. The Committee meets monthly to exchange ideas and discuss ways to protect, maintain, and promote the Town's open space and recreation resources. The Committee serves an oversight function but does not have direct management responsibility for Town properties. It seeks to enhance communication and coordination among those entities that do have ownership and management authority. In addition, the OSC works to raise broad-based community concerns and to advocate for the protection, stewardship, and appropriate uses of the Town's open spaces.

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OPEN SPACE COMMITTEE

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Open Space and Recreation Plan

The Committee's primary responsibility is to prepare and monitor the Town's official Open Space and Recreation Plan, review its provisions and goals, and document accomplishments. During most of 2014 and 2015, the committee members worked on updating the prior Plan to cover the period 2015–2022, with the assistance of CDGB funding to hire a consultant, Ralph Willmer of the planning and design firm VHB, to help prepare the final document. A key source of new information was the Town's 2015 Master Plan, which also addresses open space, recreation, and natural resources concerns. Adam Kurowski, the Town's director of GIS and systems analyst, prepared many new Town-wide maps and specific maps of key open spaces based on the updated GIS database.

A nearly complete draft Plan was presented to the Board of Selectmen and Town Meeting in the spring, and it was adopted by both the Arlington Redevelopment Board and the Open Space Committee in March. The Massachusetts Executive Office of Energy and Environmental Affairs (EOEEA) Division of Conservation Services (DCS) gave its final approval of the 2015-2022 Plan in September. Printed copies of the complete Plan and Appendices are available in the Robbins and Fox libraries, Planning Department, Selectmen's and Manager's offices, and certain other Town departments. The entire Plan is posted on the Committee's website at arlingtonma.gov/openspace.

Other Activities

Following completion of the Plan, the committee announced its online availability to local media and relevant Town departments and organizations. Work also began on making the maps and descriptions of key parks and conservation sites more accessible to residents. The GIS technical staff in the Planning Department helped the committee develop "Experiencing Ar-

lington's Open Spaces," a web-based application that makes much of the Plan's site information available for viewing on a computer, smart phone or tablet. For each open space site featured there are multiple photographs and a brief description of the property, as well as a map showing access points and internal walking trails. It may be viewed at arlingtonma.gov/openspace.

A second outreach effort, Connecting Arlington, was initiated by volunteer Kelsey Cowen to map out safe and interesting walking routes that connect significant cultural, economic, historic, recreational, and natural places across Arlington. Starting with routes in East Arlington, this project will include annotated maps so that everyone can enjoy walking to the best places in town.

A third project developed by OSC member John Pickle encourages residents with digital cameras and smart phones to take photos at designated locations at Menotomy Rocks Park and the Reservoir, with other sites to be added later. This Picture Post initiative is linked to a national database that archives photos documenting the same locations over time so the visual data can be analyzed for future scientific, maintenance and planning purposes.

The Committee also continued to monitor and contribute to a wide range of open space projects and activities that affect the Town and its residents' quality of life, including continued support for and involvement with: the Community Preservation Act, which was adopted in late 2014 and will offer a new source of funds for open space and recreation resources; the Water Bodies Fund, which funds control of invasive plants and water quality issues at Spy Pond, the Reservoir, and other sites; and expansion of the ACROSS Lexington trail system into Arlington's Great Meadows and the Reservoir, in coordination with the Conservation Commission. As part of its community education goals, OSC participated in EcoFest in March and Town Day in September, as it does each year.

Ongoing open space concerns include the proposed development of the Mugar property in East Arlington under the state's Chapter 40B. OSC joined many other Town entities, the Arlington Land Trust, and other environmental organizations to try to prevent development of the Mugar land due to its potential flooding and traffic problems. The Committee's previous work on researching and raising awareness about Mill Brook and the possibility of enhancing that natural resource corridor has been adopted as a priority by the Arlington Redevelopment Board and is featured as a recommendation in the Master Plan.

During 2015 several long-time members of the Open Space Committee resigned: Patsy Kraemer, Lisa Decker, and Michele Hassler. Elena Bartholomew replaced Leslie Mayer as the representative from the Park and Recreation Commission. John Pickle, a scientist

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and teacher, was appointed to the committee, and several other new members are expected to be appointed in early 2016.

Goals for 2016

The committee will concentrate on implementing various goals and objectives outlined in the 2015-2022 Open Space and Recreation Plan. It will continue work on the Connecting Arlington and Picture Post projects and the expanded use of the Town website to disseminate maps and other information about local open spaces and recreational facilities. Members will continue their collaborations with other Town entities and community groups to advocate for the proper maintenance and management of the Town's valuable open space and recreation resources. In particular, members will work with the Master Plan Implementation Committee, Community Preservation Committee, Vision 2020, and Town departments of Planning and Public Works to ensure that open space and recreation recommendations are fully incorporated into all future Town planning.

TRANSPORTATION ADVISORY COMMITTEE (TAC)

The goal of the Transportation Advisory Committee (TAC) is to improve the quality of life in Arlington by improving safety, mobility, and access for people using all modes of transportation, and contribute to improving the environment and public health. In this effort the TAC works closely with the Arlington Police Department's Traffic Division, Public Works Department, and Planning Department, along with Arlington Schools and the Arlington Bicycle Advisory Committee (ABAC).

The Traffic Authority for Arlington is the Board of Selectmen. The TAC was established by the Board of Selectmen in 2001 to advise them on transportation matters.

Major Activities

Lake Street Corridor Recommendations: TAC completed a comprehensive analysis of the Lake Street Corridor in late 2014 and presented their findings to the Board of Selectmen (BoS) on February 5, 2015. The TAC report recommended the installation of a new traffic/pedestrian/bicycle signal at the intersection of Lake Street and the Minuteman Bikeway to improve operations and safety, signal improvements at Brooks Avenue; signage and pavement marking changes; handicap access improvements; and vegetation maintenance. The BoS was cautiously supportive of the TAC recommendation for a signal and requested that TAC conduct a field test simulating a traffic signal using police officer control at the Lake Street/Bikeway intersection. The test was conducted in June 2015. Transportation data was col-

lected in the study area for approximately two weeks between Thursday, June 4 and Friday, June 19, both with and without police officer control at the intersection. The data collection effort for this study was the largest ever conducted by the TAC. It was a collaborative effort between TAC, BoS, Town Manager, the Arlington Police Department and volunteers consisting of current and former TAC members, ABAC and EALS members and other Town residents (too many to name). TAC thanks all who participated in this study.

A draft report summarizing the results of the study was prepared in late 2015 for review by the TAC at its January 2016 meeting. Based on the data collected, the draft report concluded the proposed traffic signal would provide a modest improvement in traffic delay and vehicle travel time during weekday peak hours without any significant adverse effect on pedestrians and bicyclists. It recommended the BoS consider pursuing installation of a new signal at Lake Street and the Bikeway crossing. Due to the complexity and issues involved in constructing a new signal at this location, the TAC recommended forming a design review committee, which would evaluate issues and identify constraints, design details, types and hours of operations, and costs. The committee would include members from the TAC, DPW, APD, ABAC, EALS, and Walk Arlington.

Parking Implementation and Governance Committee: This committee was formed to implement improvements to parking in Arlington Center approved by the BoS. TAC conducted the initial study that eventually led to a consultant study that produced the recommendations adopted by the BoS. Several members of TAC also serve on the parking committee: Howard Muise (TAC Chair) is TAC representative to the parking committee; Laura Wiener (TAC Secretary) is the Planning Department representative; Corey Rateau is Police Department representative; John Hurd (TAC Chamber of Commerce representative) is Arlington Center business representative; Mike Gordon is citizen representative.

Safe Pedestrian Access at Bus Stops: TAC initiated a study to evaluate pedestrian access at stops on all bus routes in Arlington. A working group was formed to consider crosswalks, traffic signals, sidewalks, bus shelters, and any other factors affecting pedestrian access to bus service.

Crosswalk Flag Program: TAC continued to maintain the pedestrian crossing flag program near elementary schools to provide more visibility for students crossing busy streets on the way to school. The program has expanded to a total of eight locations around town. The program is now being funded by the Arlington Schools. TAC previously adopted Flag Program Guidelines, which it uses for evaluating potential new locations requested by residents. TAC is currently reviewing a request for flags at the crosswalk on Park Ave. at Appleton St.

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Jason Street Cut –Through Traffic, Phase 2: TAC conducted a study of cut-through traffic on Jason Street in 2014. The recommendations for additional signage for parking, crosswalk, and intersections, and crosswalk pavement markings were adopted by the BoS and implemented by the Department of Public Works (DPW). In 2015, TAC continued the study to consider infrastructure changes on Jason Street to improve pedestrian safety, especially at the entrance to Menotomy Rocks Park. Several concepts for changes have been developed and will be reviewed by TAC in early 2016 for possible recommendation to the BoS.

Lowell Street Improvements: Following implementation additional safety improvements on Lowell Street adjacent to the Town Reservoir, the TAC continued working with the neighborhood to evaluate additional measures to reduce traffic speed and improve safety in this area. In late 2015, a concept plan for possible infrastructure changes was developed by the Town Engineer. It will be reviewed by TAC at its February 2016 meeting. The initial Lowell Street improvements included new pedestrian crosswalk signs, traffic warning signs, reflectorized sign posts, and pedestrian flags.

Complete Streets Policy: A Complete Street is one that serves all users—pedestrians, drivers, bicycle riders, transit riders and freight carriers. TAC and its partners developed a policy this year for the Town's road construction projects, to encourage healthy transportation and reduce car travel. During the coming year, this policy will go to the Selectmen for their input and adoption. When adopted, the policy will allow the Town to access state funding for design and construction of Complete Streets projects.

Intersection of Massachusetts Avenue, Mill Street and Jason Street: This year the Town implemented a series of improvements at this intersection recommended by TAC and funded by mitigation money provided by the CVS on Mass Ave. The improvements included narrowing the traffic island on Jason Street to provide a short right-turn lane, lane use changes on Mill Street and traffic signal changes. The traffic signal changes included optimized timing and concurrent pedestrian phasing to allow for running Mill Street and Jason Street in separate phases. These separate phases were designed to eliminate the difficult left-turn conflicts that result from the streets being offset. Residents' concerns about the concurrent phasing and conflicts with vehicles turning left off of Mass Ave led the Board of Selectmen to restore the original signal-phasing plan with an exclusive pedestrian phase. An earlier improvement funded by CVS mitigation funds included installation of a system to provide signal pre-emption for emergency vehicles.

Reports

TAC studied and adopted recommendations to the Board of Selectmen on the following:

- Crosswalk at Highland St and High Haith Rd.
- Spy Pond Tennis Courts Reconstruction
- Context Sensitive Bike Facility Design Guide Matrix

BICYCLE ADVISORY COMMITTEE

The Arlington Bicycle Advisory Committee (ABAC) has continued to work on making Arlington a better place to cycle in and through. It has maintained its annual events:

Our Winter Social, which this year was a little different. We hosted a round table discussion on the topic of bike, pedestrian, and car interactions and what we can do to improve things. We had an invited panel of guest speakers from the various constituencies: Walk Boston, Mass Bike, Arlington Police Department (APD), and the Livable Streets Alliance. The Town Manager moderated. The panel was asked various questions and there was a lively discussion of the issues that continued after the formal session ended. The take home message is that we all have to be aware of one another and all of us should follow the rules.

Our annual tour of Arlington was again blessed with no rain, and this year it highlighted the Reservoir, McClennan Park, and The Old Schwamb Mill. We had about 40 people for the tour and an escort from APD. All who participated enjoyed the tour.

We again manned the ABAC both at Town Day and gave out more than 50 youth helmets that were generously supplied by the law firm of Breakstone, White & Gluck PC. We also sold rear bike lights as a fundraiser, which was supported by Quad Bikes in Arlington. The helmets and lights were part of ABAC's commitment to safety. As always our commitment to safety comes with an emphasis that all road users should follow all rules.

We continued to meet with the Bicycle Advisory groups in Lexington and Bedford to discuss such matters as unified wayfinding signage, bikeway counts, and ways of effectively communicating bikeway issues for users in all three towns.

Bikeway counts were conducted at Swan Place on two days to again show just what a popular facility the Bikeway has become.

Arlington's COBWEB (Cops on Bicycles With Education for Bicyclists) officers have regularly attended ABAC's meetings and this has led to some useful exchanges of ideas.

Other areas that the Committee has worked in include the redrafting of a proposed set of guidelines for events on the Bikeway and applications for such events.

Members of the Committee, together with Trans-

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portation Advisory Committee (TAC), produced a flyer that was included in the tax mailings and was sponsored by the Planning Department. The flyer highlighted nighttime visibility distances and placed an emphasis on the importance of visibility.

Several members of the committee scouted the Bikeway for locations for trash bins that could be installed and serviced, cutting down on the trash that accumulates on the Bikeway.

The Committee helped to finalize the Roadway Marking Guidelines that were produced though TAC and presented to the Selectmen.

The Committee was consulted on the location of the Bobby Mac Memorial on the Bikeway.

The intersection of the Bikeway and Lake Street was discussed on several occasions and input was given to TAC.

The Bikeway signage policy was reviewed and passed on to the Town Manager.

The Committee began the process of reapplying to the League of American Cyclists to renew our status as a Bike Friendly Community.

Committee members scouted the Bikeway for possible locations for a new historic marker to be supplied by the Rails-to-Trails Conservancy. The locations were presented to the Board of Selectmen who made a final selection as to sighting of the sign.

Committee member Stephan Miller has redesigned the Bikeway website using different, more widely used software that is more accessible, cheaper, and easier to maintain.



HOUSING AUTHORITY

The Arlington Housing Authority is proud of its distinction of being the largest single provider of affordable housing in the community.

Our mission is to provide adequate, affordable and safe housing to low, very-low and extremely low-income families, the elderly and the disabled from the Town of Arlington and surrounding communities through collaborative partnerships with community agencies and to manage Housing Authority finances in a fiscally responsible manner. This year marks the Housing Authority's sixty- eighth year offering housing to low and moderate income persons either through direct housing in government owned developments or subsidized housing in privately owned dwellings.

The Arlington Housing Authority manages 1,156 housing units: 520 units for elderly and disabled, 179 units designated for family housing include 10 wheel

chair accesable family units, a group home for 13 developmentally disabled residents, and 422 vouchers that help participants live in privately-owned dwellings throughout the community.

The Authority is a quasi-governmental agency that administers these programs sponsored by the State or Federal government. Properties owned by the Authority are exempt from local property taxes, yet the Authority annually pays the maximum "in lieu of" taxes as allowed by state statute.

Board of Commissioners

The Board of Commissioners of the Authority is the policy making body of the agency. The five members of the Arlington Housing Authority's Board of Commissioners are: *Chairman*, Nicholas Mitropoulos, *Vice-Chairman*, Gaar Talanian, *Treasurer*, Richard B. Murray and *Members* Daniel Brosnan and Joseph Daly.

The Executive Director, John J. Griffin, is appointed by the Board of Commissioners and manages the day-to-day operations of the Authority.



Daniel F. Brosnan



Nick C. Mitropoulos



Joseph S. Daley



Richard B. Murray



Gaar C. Talanian



John J. Griffin,
Executive Director

Year in Review

In 2015 the AHA continued modernization work to all buildings, as well as the continued expansion of its tenant services support programs, and worked on creative partnerships with many housing groups and service providers in the community. In partnership with the tenant associations, in May, the Arlington Housing Authority implemented a policy of smoke free housing. Below are a few highlights of successful projects at each building.

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Cusack Terrace 67 Units 8 Summer Street

Modernization projects that were completed during 2015 include the installation of a new energy efficient generator, adding state of the art mailboxes and upgrading the laundry room with energy efficient washer and dryers. Current projects include replacing solar corridor windows with new energy efficient windows and replacing the existing community room door with an electric ADA compliant door to improve accessibility for the tenants.

Winslow Towers - 132 Units 4 Winslow Street

Winslow Tower projects completed include replacing the failed generator, replacing all roof exhaust fans, adding new mailboxes and upgrading the laundry room with energy efficient washer and dryers. Upcoming projects include replacing the roof, replacement of both elevators and installing a new ADA compliant electric sliding door at the main entrance.

Chestnut Manor - 100 Units 54 Medford Street

Modernization projects that were completed in 2015 include the replacement of all heat detectors throughout the building, upgrading the laundry room with energy efficient washer and dryers and replacing mailboxes. Upcoming projects include replacing the sewerage ejector pump and building a handicap access ramp at the front of the building. This ramp will also include a new patio and landscaping for the tenants.

5 kitchens were completely replaced.

Drake Village - 72 Units and the Hauser Building 144 Units, 37 Drake Road

Modernization projects that were completed in 2015 include replacing mailboxes, adding new carpeting and upgrading the laundry room with energy efficient washer and dryers. Current projects include installing a new ADA compliant electric sliding door and replacing the old fob system for better security. Energy efficient windows and fire alarm system upgrades are currently in design.

Menotomy Manor – 179 Units Freemont Court

Projects that were completed in 2015 include the installation of over 200K of insulation throughout all the property and the completion of all new sidewalks with our development. Current projects include replacing outdated hot water heaters, parking lot replacements and a new life and skills center is currently in design. This exciting new project will create a larger space for programs currently operating in Menotomy Manor including Operation Success, Fidelity House, Arlington

Food Pantry and will provide for many new programs to provide life and skills support to our families.

24 Summer Street – Single family Resident

Modernization projects that were completed in 2015 include upgrading the old oil furnace with a new energy efficient gas furnace all new plumbing and replacing the existing deck with a new sustainable trex deck.

Community Partnerships



Executive Director, John J. Griffin and State Appointee, Gaar Talanian, thanking Middlesex Sheriff, Peter Koutoujian and his Community Work Program crew for their work on the Arlington Housing Authority's properties

We greatly appreciate the efforts from the Town of Arlington in awarding us CDGB funds and support for many of our services and programs for our residents.

2015 was a great year in expanding our partnerships with a number of community service program providers. The Authority continued to take advantage of the Community Work Program (CWP) sponsored by Middlesex Sheriff, Peter Koutoujian. Under the supervision of correctional personnel, inmates assisted the AHA maintenance staff in its spring and fall cleanup efforts, painting of community rooms and hallways and many other projects that the housing authority would not have been able to accomplish due to funding.

Minuteman Senior Services has been very successful at our Drake Village location by providing services to our seniors and a meals program. The expansion of the program to our other facilities has proven quite beneficial. The quality of life for our residents has improved with the helpful resources that Minuteman Senior Services provides.

In 2015 Fidelity House continued afternoon programs in our Menotomy Manor Development to children, free memberships and financial assistance to make summer programs more attainable for families and their children. This program has been extremely successful, with a large number of residents participating.

The award winning evening program, Operation

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Success, continues to be a major factor in improving grades by providing homework help and guidance for the residents of Menotomy Manor. Janet Maguire and Peggy Regan run this program with a large group of young volunteers.

The continued partnership between the AHA and the Arlington Police Department has had a positive effect on the residents and neighbors of Menotomy Manor. The AHA continues to see a large decrease in crime and expanded services to the area. The AHA and the Arlington Police participated in National Night Out by giving drugs and crime a going away party during the summer, which continues to draw great crowds and support from residents and neighbors in the Menotomy Manor area.

The Authority has also partnered with the Town of Arlington on other projects that included the installation of 28 cameras in all three fire houses as well as linked and installed card access systems. The Authority has provided a trailer for the Arlington Police Animal Control Unit located in our family housing development. During the renovation of the Arlington Police Station the police department temporarily relocated many of its administrative staff and policeman to the Cusack Terrace Community Room.

The annual cookouts for the elderly and disabled residents were held in each of our four elderly/handicapped developments. The patriotic theme of "Red, White and Blue" was a complete success. Residents continue to enjoy the good food, music and great company.

The Arlington Housing Authority Board would like to thank all our partners, residents, and tenant associations for their hard work and we look forward to many new and exciting ideas being put into action in the coming year.

Challenges Ahead

The Authority has been successful in maintaining our buildings and operation and look forward to the coming years in expanding our programs and modernizing our buildings. While the AHA applies for all funding opportunities available, and utilizes 100% of the funds received, there is still a great deficit in the funding needed to ensure optimal quality of life for our residents. Escalating utility cost, and regulatory changes will continue to have a negative impact on the operation and services that the housing authority provides. We continue to seek innovative ways to provide services to our residents and seek creative ways to develop opportunities for additional housing and programs within the community.

Because the AHA serves the lowest of income residents, 95% of them would not be able to afford the rent in the new affordable housing units being constructed in town. On our current waitlist, over 80% of the ap-

plicants have income below \$10,000 and many receive only temporary assistance in the amount of \$3,000 per year.

Administrative Services

The Authority continues to be a member of the MassNAHRO Centralized Section 8 Wait List program. The list is to all daily. Arlington residents receive a preference on the waitlist.

The AHA's website, www.arlingtonhousing.org, provides valuable information to those wishing to learn more about the AHA and its programs. Applications for housing can be downloaded from our website.

Wait Lists

Stated-Aided Elderly/Handicap One Bedroom Units

Arlington Applicants:	63
Non-Arlington Applicants:	366
Total	429

State-Aided Family 2-Bedroom Units

Arlington Applicants:	30
Non-Arlington Applicants:	327
Total	357

State-Aided Family 3-Bedroom Units

Arlington Applicants:	4
Non-Arlington Applicants:	141
Total	137

Section 8 Wait List

Arlington Applicants:	*593
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**Because Arlington is on a centralized wait list, the Section 8 wait list is extremely long; therefore, only Arlington residents are listed for this program.*

State Program Rents

Average Elderly/Handicap Monthly Rent:
\$418/month (includes all utilities)

Average Family Monthly Rent:
\$623/month (tenant pays utilities)

Acknowledgments

The Arlington Housing Authority would like to thank all its employees for their dedication and hard work throughout the year.

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VISION 2020

About Vision 2020

Vision 2020, established by Town Meeting in June 1992, is a collection of committees that brings together residents, Town employees and Town leaders to study ideas for creating the community envisioned in the Town Goals enacted by Town Meeting in 1993. The Standing Committee is charged to “create, implement, monitor, and review methods for town-wide participation in the Vision 2020 process.”

Vision 2020’s Task Groups support goals related to: Business, Communication, Community and Citizen Service, Culture and Recreation, Diversity, Education, Environment, Fiscal Resources, and Governance. Task Groups may include multiple committees focused on specific missions. Task Group information can be found at arlingtonma.gov/vision2020.

A modest budget from the Town allows Vision 2020 to print materials for meetings and events, pay fees for Town Hall use, reimburse Task Groups leaders for out-of-pocket expenses, replace aging equipment, and enable Task Groups to explore new programming ideas in response to events in the community.

Notable Activities

The Standing Committee recommended changes to its structure, which Town Meeting approved. The goal was to reduce the size of the Standing Committee to nine members, serving rotating three-year terms so that it was similar to other committees.

Vision 2020 is among the Arlington committees and commissions participating in a project partially funded by the National Endowment for the Arts [NEA]. The NEA grant was awarded to Arlington-based True Story Theater. The grant helps fund the Arlington’s Living Brochure project that began in October, 2015 and will conclude in September, 2017. The goal is to use the arts to increase civic engagement and any committee, board or commission is eligible to participate.

Annual Vision 2020 Survey

Vision 2020 volunteers work with Town departments and organizations to create an annual survey to obtain data Town entities can use for planning. Results of the survey are provided to Town Meeting and to the groups who helped compose the survey; results are also posted on the Town website.

The 2015 Vision 2020 Survey, “Help Shape the Future: Energy, Mobility, Business, Schools, and the Arts” was mailed to every household as an insert to the Town’s Annual Census mailing in January. Thirty-two percent of households responded, which meant processing 6028 surveys. As the response rate has increased, Vision 2020 volunteers have focused on procedures to make question development a collabora-

tive, interactive process with the Town organizations involved to ensure well-defined goals and efficient reporting of the results.

Household responses received by March 17, 2015, were summarized and reported to Town Meeting, Town officials, and the groups that created questions for the survey. The summary report of the 2015 Survey follows this section of the Annual Report; the full analysis of the 2015 Survey can be found at arlingtonma.gov/vision2020.

Additional Activities

- With the Arlington League of Women Voters, co-sponsored the annual Candidates’ Night program.
- Sponsored Warrant Article 34 (Water Bodies Fund) for the 2015 Annual Town Meeting to appropriate \$40,000 to the Town’s Water Body Fund for the maintenance, treatment, and oversight of the Town’s water bodies.
- At Town Day, used demonstrations, art and craft projects, and interactive activities to inform and educate the public about Arlington matters, and to attract new Task Group members. Diversity, Fiscal Resources, Governance, Public Art, and all Environmental Task Groups were represented.
- Completed a review of requirements for new survey software in collaboration with the IT Department. The current volume of survey responses and aging software have increased the amount of work necessary to scan and analyze the Annual Survey.

Task Group Highlights

Diversity: The Diversity Task Group (DTG) meets regularly during the year to engage residents on a wide range of issues and provides ongoing leadership to the Superintendent’s Diversity Advisory Committee, advocating for recruiting, employing and retaining staff of color in the Arlington Public Schools.

In February, as follow-on to its December Black Lives Matter vigil, DTG presented a Town Hall panel discussion and community conversation “Unequal Justice: Consequences of Race and Class in Our Justice System.” The event, co-sponsored by 24 organizations – including Town committees, houses of worship, businesses, and rights groups – drew 300 people including Town leaders and State Representatives. Arlington’s Chief Ryan served on the panel. ACMi Cable TV recorded and broadcasted the event.

In response to the devastating earthquakes in Nepal, the group reached out to Nepali residents to see if they would like to hold a vigil acknowledging the impact of the event on them and on their relatives and friends in Nepal. DTG arranged for use of Town Hall Plaza,

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provided publicity, and encouraged the Nepali community to plan and present the program for the vigil and to display aspects of their culture. About 150 people attended this moving event. ACMi recorded the program and aired clips from it.

These events brought greater visibility to the DTG and increased communications with partners and co-sponsors. A website was chosen as the best way to engage the community, publicize diversity-related events and activities happening within Arlington and neighboring communities, and invite conversations about diverse topics. In July arlingtonmadtg.org went live. It has become a linking site for diversity-related committees and groups, offering information and resources, blog space for idea exchange, and publicity and posting of events.

During the year, the DTG engaged in more frequent collaborations with Arlington Human Rights Commission and Arlington Disabilities Commission, sharing ideas about Town issues and co-sponsoring events. A plan to rework Task Group responsibilities and structure was implemented to make the work more sustainable for members.

Partnering with Robbins Library, DTG participated in the selection of the Arlington Reads Together book, *My Sister Lives on the Mantelpiece* and cosponsored a panel discussion related to the book, "World Peace through Books."

At the end of 2015, the DTG began publicizing their January, 2016 True Story Theater show on "Stigmas," planning a Town Hall event on Unconscious Bias for April, and working to bring the photography show "Stereotypes" to Arlington.

Several DTG members deserve special recognition for their work during this past year. Co-Chair Bonie Williamson managed the conceptualization and delivery of the panel presentation and the vigil. Her sensitivity and leadership were crucial to the success of these events. Brooks Harrelson and Yawa Degboe developed and have managed the group's website which is now a significant outreach and gathering tool for the group. Their website design and management abilities and consultation to the group on technologies are outstanding. Additionally, as an ACMi News Producer, Yawa filmed Diversity's major events and provided publicity on ACMi TV.

Governance: Presented an Orientation for New Town Meeting Members, led by Town Moderator John Leone.

Fiscal Resources: The Fiscal Resources Task Group (FRTG) researches topics and reports results and recommendations to the appropriate department or officials. In 2015 the following topics were addressed:

Financial Sustainability – FRTG analyzed land value assessments as provided by the Director of Assessments for parcels on Mass Ave. The group was unable to understand some of the results. The results and

related questions were documented in a letter to the Director. The group met with the Director and the Board Chair to discuss the questions. Some were answered satisfactorily.

Financial Transparency – Reviewed the FY16 Financial Plan and compared it to the FY14 Financial Plan. Last year, after a review of the FY14 Plan, FRTG made numerous suggestions for improvements and a few corrections and provided them to the Town Manager. This year, a review of the FY16 Plan noted that all the errors had been corrected and a few of the suggestions had been acted on. The group met with the Deputy Town Manager and his assistant to review this material.

Financial Transparency – Suggested, in a letter to the Contributory Retirement Board (CRB), that the Board report to Town Meeting on the status and outlook of the Town's retirement fund. Currently the CRB provides no information directly to Town Meeting. The group has received no answer from the CRB.

Warrant Article Presentation Order – After making recommendations intended to improve Town Meeting, FRTG was glad to observe during the 2015 Town Meeting that, though zoning articles were still first, the Master Plan resolution, another Redevelopment Board article was last. By the time the Town Meeting reached this important matter, the meeting had settled down and members were able to carry out a meaningful debate.

Financial Organization – FRTG met with the Town Manager to discuss whether to reconsider options for reorganizing the Town's financial departments and shifting to appointed rather than elected officials in some cases. During an open and congenial discussion, the Manager noted that though some procedural changes had been made, more would be desirable. However he convinced the group that it was too soon to raise this matter again.

Arlington Public Art (APA): APA is a committee under Vision 2020's Culture and Recreation Goal. Major projects of 2015 included collaboration with Arlington Recreation to hold Art Rocks Spy Pond, an exhibit of public art placed at Spy Pond Park during the month of May. APA also sponsored artists who painted seven transformer boxes along Mass. Ave. from the center to the Heights. Chairful Where You Sit made its fourth annual appearance as APA's fundraiser and art installation featuring the work of many community members. A new committee, including several previous chair artists, was formed to help Adria Arch plan the fifth annual event. APA is now in the process of working with a professional art advisor to commission art along the renovated Mass Ave Corridor project in East Arlington.

Reservoir Committee: The Reservoir Committee is one of three committees of the Environment Task Group of Arlington Vision 2020. The Committee works with Town departments to maintain and improve the area around the Reservoir. Information about projects,

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a photo album, and the option to join a Committee email list can be found at arlington2020.org/reservoir.

The Wildlife Habitat Garden had its fifth growing season. The grasses did very well and needed thinning, while a few bare spots needed some more plantings. A number of workdays and help from many volunteers on their own makes the garden a true community project. Schools, recreational groups, and others are invited to participate in its growth.

Work continued to improve the “island” in the parking lot, which was cleared of invasive plants last year, and volunteers planted, or transplanted, a number of new plants this year. Japanese Knotweed along the path from the parking lot to the habitat garden was cut back so the area is much more open and inviting.

Water chestnut harvesting resumed this summer under the management of the Arlington DPW. In addition the Mystic River Watershed Association (MyRWA) had some corporate harvesting events in the Fall. The Committee hopes to increase these volunteer efforts in the future.

In September “The Res” was Arlington’s Park of the Month and hosted a variety of artistic activities to engage people. The Committee produced a tri-fold brochure this fall that describes the various activities that go on at the Reservoir and contains a new map.

Sustainable Arlington: Sustainable Arlington is one of three committees of the Environment Task Group of Arlington Vision 2020. The Committee encourages environmental awareness and steps to protect the local environment on the part of residents and Town government. Two members serve on the Town Manager’s Energy Working Group. Three different members have been chosen to serve on the Town Manager’s new working group to address climate change preparedness. Monthly meetings and other events are listed at sustainablearlington.org. Special projects this year:

- Collaborated with Mothers Out Front and the Energy Working Group to begin the process of implementing Community Choice Aggregation.
- Collaboration with the Energy Working Group resulted in Arlington receiving its fourth Green Communities Program grant (\$240,000) for implementing energy efficiency projects in Town facilities installing solar power systems on six schools.
- Participated in Sustainable Middlesex, a regional group of community sustainability organizations exchanging information and resources related to mitigating and adapting to climate change.
- Coordinated planning for EcoFest 2015, “Energy-wise: Sparking Local Solutions,” to

support continuing energy efficiency gains and the shift to renewable energy.

- Began planning for EcoFest 2016, “Are You Ready for Climate Change?” March 19, 2016.
- Worked with the Vision 2020 Standing Committee to help Arlington’s True Story Theater obtain a 2-year, \$25,000 NEA “Our Town” grant. Our Town grants strengthen communities by fostering collaboration between nonprofit arts organizations and local government. True Story Theater will work with six Town committees, including Sustainable Arlington, to create “Arlington’s Living Brochure.” This project uses improvisational, playback performances to inform residents about and invite them to participate in volunteer groups that work with the Town to improve quality of life.
- Co-sponsored a public forum on carbon pricing.
- Co-sponsored Spring and Fall Arlington Community Education classes on soil health, environmentally supportive gardening methods, and growing your own food (edible gardens).

Spy Pond Committee: The Spy Pond Committee is one of three committees of the Environment Task Group of Arlington Vision 2020. The Committee monitors Spy Pond water quality, restores and improves the trail between Rt 2 and Spy Pond, conducts educational activities about the pond, and works with the DPW and the Arlington Conservation Commission to manage invasive plants and excessive vegetation. Meetings are the first Tuesday at 7:30pm, Sept-May, in the Town Hall Annex. Website: arlingtonma.gov/spypond.

Spy Pond Fun Day May 30, 2015 was a resounding success. Planning started in 2014 with the Spy Pond Committee, Friends of Spy Pond Park, Arlington Land Trust, Arlington Recreation, Arlington-Belmont Crew, Arlington DPW, Arlington Center for the Arts, Mass. Audubon Habitat, and Mystic River Watershed Association. There was a wide range of activities: music on the lawn, kayaks and canoes for exploring Spy Pond, birch bark boats, tours of Elizabeth Island, easels for painting, scavenger hunts, crafts and games for children, a watershed model, water quality testing, nature activities, face painting, public art, martial arts, and rowing machines.

The annual Spy Pond Trails Day event improved the path between Rt. 2 and Spy Pond. Volunteers from the Committee and the Appalachian Mountain Club removed invasive plants, finished the stone bench overlooking Spy Pond, and picked up bags of trash. Volunteers distributed a fertilizer flyer to 3000 households in

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the watershed, participated in Town Day, and worked with the Conservation Commission, DPW, and Finance Committee on the Town's Water Bodies Fund.

A wide range of birds visited the pond including hooded mergansers, American coots, bald eagles, green herons, ruddy ducks, ospreys, doubled-crested cormorants, blue herons, a belted kingfisher, and a cooper's hawk. Spy Pond had good ice fishing with 18" of ice. Mass DOT repaired the fence along Rt. 2 after the winter storms. Unfortunately the invasive Asian clam has entered the pond.

The Town was not able to treat Spy Pond this year due to the presence of Englemann's Umbrella Sedge (a Massachusetts threatened plant). As a result, excessive vegetation was present in the pond. The Committee worked with the Natural Heritage program of Massachusetts Fish and Wildlife, the Conservation Commission, the DPW, Oxbow Associates, and Aquatic Control Technology to resolve this issue for 2016.

Special Recognition and Leadership Changes

Vision 2020 thanks all the volunteers who help support and achieve the Town Goals. The Standing Committee is especially grateful to Josh Lobel and Joey Glushko for their significant and outstanding contributions of time and talents to the production and analysis of the Town Census Insert Survey over many years. Their many hours of work have been vital to the survey effort.



Arlington Reservoir Park of the Month Celebration. Courtesy Photo by Rachel James.

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To: Town Meeting Members and Town Officials

From: Vision 2020 Standing Committee and Task Group Chairs

Chair: Juli Brazile

Adria Arch, Brad Barber, Kathleen Bodie, Steven Byrne, Claire Carswell, Adam Chapdelaine, Joe Connelly, Andrew Fischer, Bruce Fitzsimmons, David Garbarino, Joey Glushko, Mary Harrison, Jane Howard, Gordon Jamieson, Elizabeth Karpati, John Leone, Josh Lobel, Gail McCormick, Cheryl Miller, Angela Olszewski, Stephen Ricci, Paul Schlichtman, Michael Stern, David White, Bonie Williamson

Date: May 6, 2015

Subject: Vision 2020 Report to the 2015 Annual Town Meeting

The Vision 2020 Standing Committee and Task Groups are pleased to present this report on their activities during 2014, Warrant Articles 12 and 34, and the 2015 Annual Survey "Help Shape the Future: Energy, Mobility, Business, Schools, and the Arts."

Details about the work Vision 2020 volunteers performed in 2014 appear in the Town's Annual Report 2014, pages 95-112, which briefly reviews Vision 2020's history, describes specific accomplishments, and presents a summary of the results of the 2014 Annual Survey.

We have two articles in the warrant:

- Article 12 (Vision 2020 Standing Committee). Following the approval of Town Meeting, we will begin advertising the open positions and meeting with residents who are interested in joining the committee. We hope to have a description of the Standing Committee available soon with information about who to contact for information and how to apply.
- Article 34 (Water Bodies Fund). The Finance Committee supports funding again this year and Appendix E of their report details treatment and testing projects covering FY14 to FY18.

The 2015 Annual Survey was mailed to 18,910 households. By the cut-off date of March 17, we received 6058 completed surveys and we are pleased that the difficult winter did not deter Arlington residents. The 32% response rate is just lower than last year's. Given this volume of response, we are exploring updated tools for survey scanning. It is labor-intensive work and any simplification would be welcome. Although we have not completed our analysis, we can report that, for the first time since we started asking how long people had lived in Arlington, the highest number was 0-5 years. Complete survey results will be available on the Town website this summer. Initial data tables follow this introduction.

Updating the composition of the Standing Committee begins a new phase in our re-visioning process. We will develop more written procedures internally to manage communication across the entire organization and seek to engage residents with new initiatives. And, now that Town Meeting has approved the new Standing Committee structure, we will begin advertising the openings and seeking residents who are interested in joining the Standing Committee.

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Vision 2020 Annual Survey Results for 2015

Demographics

Total Responses:
6,058

Precinct

	#	%
Pct 1	221	3.8%
Pct 2	281	4.8%
Pct 3	273	4.7%
Pct 4	291	5.0%
Pct 5	247	4.2%
Pct 6	308	5.3%
Pct 7	290	5.0%
Pct 8	320	5.5%
Pct 9	284	4.9%
Pct 10	302	5.2%
Pct 11	270	4.6%
Pct 12	333	5.7%
Pct 13	253	4.3%
Pct 14	261	4.5%
Pct 15	258	4.4%
Pct 16	271	4.6%
Pct 17	291	5.0%
Pct 18	273	4.7%
Pct 19	283	4.8%
Pct 20	271	4.6%
Pct 21	274	4.7%

Household includes ages:

	#	%
under 18 yrs	1,531	16.8%
18-29 yrs	910	10.0%
30-44 yrs	1,942	21.3%
45-54 yrs	1,440	15.8%
55-64 yrs	1,351	14.8%
65-74 yrs	1,073	11.8%
75+ yrs	864	9.5%

Years in Arlington

	#	%
0-5 yrs	2,057	34.9%
6-15 yrs	1,428	24.2%
16-25 yrs	922	15.7%
26-40 yrs	550	9.3%
41+ yrs	934	15.9%

Housing Type

	#	%
Single Family	3,170	52.3%
2-family	1,639	27.1%
3-8 unit bldg	341	5.6%
9+ unit bldg	709	11.7%

Own/Rent

	#	%
Rent	1,595	27.0%
Own	4,317	73.0%

How many people are in your household?

	#	%
1-2 people	3,527	59.4%
3-4 people	2,080	35.0%
5 or more people	330	5.6%

Household includes children in Arlington Public Schools

	#	%
Yes	1,168	19.7%
No	4,764	80.3%

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Vision 2020 Annual Survey Results for 2015

Energy Working Group

The Energy Working Group (EWG) studies energy efficiency options for Town-owned buildings. Your feedback on new opportunities can help prioritize projects or establish broader energy goals. Responses indicate that residents are engaged with energy issues for their households and at the municipal level and there is support for changes that move Arlington away from fossil fuels.

The %'s shown on this page represent the % of total responses for each question.

With the rapid evolution of Electric Vehicle (EV) technology, an increasing number of consumers are investing in EVs. EV refers to a car that must be plugged in to charge. Does your household own an EV or are you considering buying one?

	#			% EV Ownership		
	Yes	No	No Response	Yes	No	No Response
Electric Vehicle Ownership	61	5,481	516	1%	90%	9%

	#		% EV Purchase	
	Purchase during 2015	No Response	Purchase during 2015	No Response
Considering Purchase in 2015	247	5,811	4%	96%

	#		% EV Purchase 1-3 Years	
	Yes	No Response	Yes	No Response
Considering Purchase in 1-3 Years	1,218	4,840	20%	80%

In order to establish the infrastructure necessary to own and operate an EV, would you support the development of public EV charging stations, even if it meant dedicating a few (2-3) parking spaces in each of Arlington's three business districts?

	#			% EV Charging Stations		
	Yes	No	No Response	Yes	No	No Response
Support EV Charging Stations	4,334	1,286	438	72%	21%	7%

The Town buys electricity under a multi-year contract for all Town and School buildings. When the current contract expires, would you support the Town including a requirement for some renewable energy in the new contract, even if the price were up to 2% higher than the market's otherwise best available price?

	#			% Renewable Energy Contract		
	Yes	No	No Response	Yes	No	No Response
Support Renewable Energy Contract	3,939	1,616	503	65%	27%	8%

The Town's stabilization fund currently invests in fossil fuel energy companies. Would you support the Town pursuing a planned program to divest from the fossil fuel industry?

	#			% Divest Fossil Fuels		
	Yes	No	No Response	Yes	No	No Response
Divest Fossil Fuel Industry	3,570	1,746	742	59%	29%	12%

Community solar projects allow electricity consumers to derive some of the benefits of solar energy, without having to install solar panels themselves. The energy company typically installs a solar array at an off-site location (likely not in Arlington), and electricity consumers purchase electricity from the company. Would your household consider purchasing electricity from such a regional project?

	#			% Regional Solar Project		
	Yes	No	No Response	Yes	No	No Response
Regional Solar Energy Project	4,172	1,210	676	69%	20%	11%

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Vision 2020 Annual Survey Results for 2015

Disability Commission

We want to understand the needs of our residents so we can seek more targeted solutions. Questions about disabilities were last asked in the 2005 Annual Survey. Capturing information on the types of disabilities our residents manage provides a baseline for future surveys. Comparing 2005 to 2015, we see a slight increase in households that report having members with a disability – from 15% to 21%.

The %'s shown on this page represent the % of total responses for each question.

If no members of your household have disabilities, please fill the bubble on this line and go to Question 4.

	#		% No Disabilities	
	No disabilities	No Response	No disabilities	No Response
No Disabilities	4,786	1,272	79%	21%

If you or members of your household have disabilities, please indicate which categories best describe the disabilities:
(Fill all bubbles that apply)

	#	%		#	%
Visual Impairment	146	7%	Mental Health/Behavioral Challenge	206	10%
Hearing Impairment	252	12%	Cognitive Impairment	124	6%
Sensory Impairment	34	2%	Physical Impairment/Disability	494	23%

If any members of your household used handicapped accessible parking in Arlington in the past year, please indicate how often accessible parking could be found in the following locations.

	#					% No Disabilities				
	Always	Often	Usually	Never	No Opinion	Always	Often	Usually	Never	No Opinion
Town Administration Buildings	54	80	133	254	339	6%	9%	15%	30%	39%
School Buildings	39	42	72	238	450	5%	5%	9%	28%	54%
Street or Parking Lot - Center	61	66	182	244	318	7%	8%	21%	28%	37%
Street or Parking Lot - East Arlington	43	52	122	259	370	5%	6%	14%	31%	44%
Street or Parking Lot - Heights	49	64	162	232	351	6%	7%	19%	27%	41%
Recreational facilities or parks	38	56	105	219	420	5%	7%	13%	26%	50%

We would like to know if outdoor seating at restaurants in Arlington is creating challenges for residents with disabilities.

Has sidewalk seating at an Arlington restaurant obstructed you or any member of your household from easily navigating past a restaurant?

	#		% Navigating Sidewalk Seating	
	Yes	No	Yes	No
Navigating Sidewalk Seating	105	1,353	7%	93%

Have you or household members had issues with accessibility when trying to utilize outdoor seating at an Arlington restaurant?

	#		% Navigating Seating	
	Yes	No	Yes	No
Accessibility Issues Sidewalk Seating	44	1,366	3%	97%

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Vision 2020 Annual Survey Results for 2015

Economic Development

The Economic Development Office seeks to learn more about people in Arlington who work from their home. Of the roughly 2000 respondents who work from home, almost one quarter expressed interest in shared work space if it could be developed in Arlington.

The %'s shown on this page represent the % of total responses for each question.

How many members of your household over 16 years of age earn their livelihood by working from home some part of the week?

	#				% Work from Home			
	None	One	Two	More than 2	None	One	Two	More than 2
Number members work from home	3,835	1,524	467	20	66%	26%	8%	0%

Which category(ies) best describe the work members of your household do from home? (Fill all bubbles that apply)

	#	%		#	%
Agriculture / Horticulture	21	1%	Other Work/Services not specified above	332	14%
Transportation / Warehousing / Util	19	1%	Media Creation/Production	113	5%
Food Service/Accommodation	35	2%	Education/Health/Social Services	493	22%
Professional Science & Management	572	25%	Finance / Insurance / Real Estate	192	8%
Information/Technology Production	520	23%	Health / Biological Life Sciences	264	12%
Arts Entertainment and Recreation	196	9%	Retail / Wholesale Trade	62	3%
Public Administration	27	1%	Manufacturing - Durable/NonDurable	19	1%
Writing/Editing	303	13%	Construction/Property Management	70	3%

If you or members of your household work from home some of the week, please provide the following information.

#		%		#			%		
self employed	work for employer	self employed	work for employer	<15 hrs /week	15-34 hrs/week	35+ hrs/week	<15 hrs /week	15-34 hrs/week	35+ hrs/week
787	1,484	35%	65%	1,128	567	538	51%	25%	24%

If you or members of your household who work from home leave during the day to patronize Arlington businesses, which best describes those trips?

	#			%		
	Food and Dining	Goods and Services	Rarely Leave During Work	Food and Dining	Goods and Services	Rarely Leave During Work
Business Patronized	1,059	835	674	41%	33%	26%

If a shared work space with flexible lease options existed in Arlington, would you or members of your household be interested in renting space there? (left column indicates how many people work from home in the household)

	#		% Shared Workspace	
	Yes	No	Yes	No
None	42	379	10%	90%
One	281	1,188	19%	81%
Two	115	334	26%	74%
More than 2	5	13	28%	72%
No Response	7	43	14%	86%
Total	443	1,914	19%	81%

COMMUNITY DEVELOPMENT



Vision 2020 Annual Survey Results for 2015

Arlington Public Schools

We want to learn if existing methods of communicating important information about Arlington Public Schools (APS) are reaching residents who do not have children in the schools. A slight majority of households indicate they were very or somewhat aware of the details we provided. There is some interest in expanding communication into more channels such as Facebook or Twitter, although town and school email and websites are still the most reliable channels.

The %'s shown on this page represent the % of total responses for each question.

Household includes children in Arlington Public Schools

	#	%
Yes	1,168	19.7%
No	4,764	80.3%

As Arlington continues to attract families with school-aged children, enrollment has increased significantly putting pressure on budgets and causing crowding to be a concern in many buildings. Our total school enrollment has increased by 450 students in the past three years alone, which is a nearly 10% increase. Additionally, enrollment will likely increase by more than 125 students next school year.

Are members of your household aware of the increased enrollment in Arlington Public Schools?

	#				%			
	Aware	somewhat aware	Not aware	No Response	Aware	somewhat aware	Not aware	No Response
Aware of Increased Enrollment	1,434	1,797	2,624	203	24%	30%	43%	3%

Arlington High School is evaluated by the New England Association of Schools and Colleges every 10 years. The most recent review identified problems with the physical plant that impact education. A failure to address these issues could jeopardize reaccreditation in 2022. School Administration and Town Officials submitted a formal Statement of Interest to the Massachusetts School Building Authority (MSBA) in 2014 regarding improvements at the high school.

Are members of your household aware of the condition of the high school facilities?

	#				%			
	Very Aware	Somewhat aware	Not Aware	No Response	Very Aware	Somewhat aware	Not Aware	No Response
Aware of AHS Condition	1,452	1,606	2,769	231	24%	27%	46%	4%

As the planning process to address the physical plant at the High School continues, the School Administration will want to keep residents up-to-date on important milestones. Additionally, APS is interested in better informing residents about other school-related opportunities such as Adult Education, Community Service programs, and Concerts/Performances. Please indicate your preferred methods to receive information from APS. (Fill in the first bubble or all that apply)

Yes and No below indicates whether household has children enrolled in Arlington Public Schools.

	Yes		No		No Response	
	#	%	#	%	#	%
All options	283	7%	771	6%	13	5%
Arlington Advocate	287	7%	1,601	12%	35	14%
Fliers Library & Senior Center	74	2%	739	6%	15	6%
Public Forums	132	3%	471	4%	11	4%
School Parent Email List	754	18%	278	2%	11	4%

	Yes		No		No Response	
	#	%	#	%	#	%
Town email notices	568	13%	2,134	16%	27	11%
School district website	429	10%	446	3%	7	3%
Town website	414	10%	1,766	13%	29	12%
Facebook	113	3%	464	4%	7	3%
Twitter	37	1%	164	1%	4	2%



Vision 2020 Annual Survey Results for 2015

Arts & Culture

Arlington has a growing number of arts and culture offerings that are available to the public. The following list highlights just a few of the many opportunities and resources spanning the length of the town from the East to the Heights. These results indicate that information about some newer offerings has not reached all residents. We plan to look deeper at the data to determine if some events have neighborhood support, but not town wide awareness, so we can target publicity and outreach better.

The %'s shown on this page represent the % of total responses for each question.

Leave both bubbles blank if your household is not familiar with an item.

	Know About		Notice/Attend	
	#	%	#	%
Dallin Art Museum	2,201	43%	852	21%
Arlington Center for the Arts	2,425	47%	1,144	28%
Spy Pond Mural	872	17%	639	16%
Arlington Book Festival	871	17%	279	7%
Chairful Where You Sit	1,167	23%	716	17%
Transformer Box Paintings	981	19%	915	22%
Art Rocks Menotomy	719	14%	474	12%
Jason Russell House	2,592	50%	1,100	27%
Old Schwamb Mill	2,349	46%	1,011	25%
Arlington Cultural Heights Walk	417	8%	125	3%
Arlington Friends of the Drama	1,643	32%	615	15%
Shakespeare in the Park	1,509	29%	477	12%
True Story Theater	336	7%	118	3%
Arlington Children's Theater	1,618	31%	385	9%
Arlington International Film Festival	2,281	44%	298	7%
Capitol Theater	2,967	58%	3,170	77%
Philharmonic Society of Arlington	793	15%	198	5%
Menotomy Music Series	373	7%	125	3%
Regent Theater	3,080	60%	1,835	45%
Arlington Alive	332	6%	107	3%

MODERATOR



John D. Leone. Moderator

Town Meeting

Arlington's Legislative body, Town Meeting, held its 209th Annual Meeting over the course of five sessions.

During the first night activities the State of the Town Address was given as well as the traditional invocation. Each session thereafter started with the singing of the National Anthem accompanied by Town Meeting members Jane Howard and Kevin Greeley on the piano.

Warrant Articles

The 2015 Annual Town Meeting members continued the use of the electronic voting tally and display system, or, the "clickers" (*calibrated legislator initiated counting by keystroke on electronic recorders*) under the terms of a three-year lease contract.

Town Meeting in a vote of self-regulation placed a four (4) minute time limit on speakers presenting reports, announcements and resolutions. It was the belief of the meeting that such a limitation would increase brevity and lead to a more efficient meeting. A resolution was also passed that directed the Town Meeting Procedures Committee to study and to report back to, and make recommendations for Bylaw Amendments that would allow for a process for removing Town Meeting Members from their office if they fail to attend a sufficient number of Town Meetings during their term in office.

Another Warrant Articles of note in 2015 was the establishment of Community Preservation Act Committee. The CPA Committee shall study the needs, possibilities and resources of the Town regarding community preservation. It shall make recommendations to the Town Meeting for the acquisition, creation, and preservation of open space, historic resources; land for recreational and open space use; and support of community housing; and for rehabilitation or restoration of such

open space and community housing. The CPA Committee shall make its final recommendations to Town Meeting for approval.

The Meeting also voted to reorganize the Vision 2020 Committee into a more streamlined body and it approved a Resolution accepting the Master Plan that was prepared and presented by the Planning Department.

Budgets

After a debate lasting two nights on the omnibus budget, the capital budget, and a multitude of warrant articles calling for other appropriations, a balanced budget for Fiscal Year 2016 expenditures of \$141,832,502 was passed. Two notable big-ticket items were \$7,647,000 to finish up the rebuild of the Community Safety Building and \$1,085,000 for Stratton School improvements.

Special Town Meeting

On January 25, 2016 a rare Special Town Meeting was held for three important items that could not wait until the Annual Spring Meeting. In short order the meeting voted to: approved \$14,708,000 for the reconstruction of the Stratton elementary school without the assistance of the Massachusetts School Building Authority; and, to support the transfer of funds from the Town's reserve account to fund temporary classroom space for the Thompson School to alleviate overcrowding. The Meeting then voted to adopt the December 21, 2015 Amendments to the *Regional Agreement of the Minuteman Regional Vocational School District*, which, among other changes, finally provides Arlington with proportional voting power at Minuteman.



LEGISLATIVE

PRECINCT 1

		TERM
Dennis, Gregory D.	19 Wheaton Road	2018
McGaffigan, Elizabeth	34 Silk Street	2018
Mills, Kevin M.	28 Mystic Valley Pkwy.	2018
Revilak, Stephen A.	11 Sunnyside Avenue	2018
Chaplin, Monique	35 Michael Street	2017
Hartshorne, Charles K.	11 Marrigan Street	2017
King, Marian E.	122 Decatur Street, Apt. 4	2017
McGaffigan, Paul J.	34 Silk Street	2017
Cleinman, Stuart P.	113 Sunnyside Avenue	2016
Lyle, Darren W.	104 Gardner Street	2016
Smith, William J.	112 Decatur Street, #3	2016

PRECINCT 2

DeCoursey, Stephen W.	7 Cheswick Road	2018
Fiore, Elsie C.	58 Mott Street	2018
McCabe, Mark W.	4 Dorothy Road	2018
Fiore, Peter J.	58 Mott Street	2017
Hayner, Bill	19 Putnam Road	2017
Hayner, Bonnie M.	19 Putnam Road	2017
Logan, William	5 Mary Street	2017
Burgess, John M.	53 Princeton Road	2016
Cella, Augustine R.	99 Spy Pond Parkway	2016
Cella, Steven R.	99 Spy Pond Parkway	2016
Watson, Jennifer	66 Mott Street	2016
Bilsky, Alexander B.	65 Colonial Drive	2016

PRECINCT 3

Auster, Adam	10 Cottage Avenue	2018
Dratch, Robin M.	70 Teel Street	2018
Hoppe, John K.	63 Teel Street	2018
Thompson, Anne K.	14 Cottage Avenue	2018
Griffin, Jean M.	42 Oxford Street	2017
Stamps, Susan D.	39 Grafton Street	2017
Summers, Richard S.	79 Marathon Street	2017
Tosti, Allan	38 Teel Street, #2	2017
Corbett, Dennis M.	19 Winter Street	2016
Hayward, William F.	68 Cleveland Street, #2	2016
Susse, Jennifer R.	45 Teel Street	2016
Vanderberg, Laura E.	20 Waldo Road	2016

PRECINCT 4

Costa, Patricia A.	82 Milton Street	2018
Laite, George	25 Lafayette Street	2018
Rowe, Clarissa	137 Herbert Road	2018
Taberner, Aimee, L.	92 Thorndike Street	2018
Flueckiger, Molly E.	55 Fairmont Street, #2	2017
Kerins, Katelyn M.	27 Fairmont Street	2017
Ferrara, Ryan J.	94 Varnum Street	2016
Kaba, Nawwaf W.	7 Thorndike Street	2016
Marshall, Joseph M.	74 Varnum Street	2016
Swilling, Nathan W.	62 Magnolia Street	2016

PRECINCT 5

		TERM
Ortwein, Nanci L.	135 Medford Street, #2	2018
Smith, Scott B.	39 Amherst Street	2018
Supprise, Rita B.	71 Webster Street	2018
Veatch, Phillip Alan	46 Park Street	2018
DuBois, Abigail	83 Park Street	2017
Goodfader, Emily	25 Bowdoin Street, #2	2017
Messina, Peter J.	18 University Road	2017
Watson, David M.	170 Franklin Street, #1	2017
Donnelly, Jason M.	36 Amherst Street	2016
Harris, Edward J., III	250 Mystic Valley Pkwy, #2	2016
Miller, Robert W.	4 Parallel Street	2016
Tibbetts, Gary F.	15 University Road	2016

PRECINCT 6

Fischer, Andrew S.	25 Lombard Road	2018
Kaplan, William H.	57 Spy Pond Lane	2018
Peluso, Theodore L.	438 Mass. Avenue, #420	2018
Waxman, Lesley A.	60 Pleasant Street, #303	2018
Batzell, Stephen W.	374 Mass. Avenue, #3	2017
Bisson, Susan	29 Marion Road	2017
Cronin, John Stephen	29 Wyman Terrace, #A	2017
Snyder, Jill A.	276 Mass. Avenue, #305	2017
Ballin, James	30 Swan Place	2016
Kraus, Adele A.	438 Mass. Ave., #116	2016
Langone, Richard C.	12 Swan Place	2016
Reynolds, Lisa M.	1 Pond Terrace	2016

PRECINCT 7

Connors, Joseph M.	78 Bates Road	2018
Hanson, Linda	11 Webster Street	2018
Michelman, Thomas S.	20 Everett Street, #2	2018
Pedulla, Lisa A.	20 Everett Street, #2	2018
Baron, Sheri A.	10 Raleigh Street	2017
Bengtson, Andrew P.	15 Allen Street, #1	2017
Hughes, Timothy M.	20 Webster Street	2017
Sharpe, Theodore W.	51 Palmer Street	2017
Goff, Phil E.	94 Grafton Street	2016
McKinney, Laurence O.	32 Foster Street	2016
Stone, Betty J.	99 Harlow Street	2016
Younkin, Rebecca J.	30 Harlow Street	2016

PRECINCT 8

Grossman, Irwin S.	16 Peabody Road	2018
Lobel, Joshua	73 Jason Street, #2	2018
Starks, Cindy	1 Monadnock Road	2018
Worden, Patricia B.	27 Jason Street	2018
Band, Carol L.	57 Bartlett Avenue	2017
Bean, David	50 Jason Street	2017
Berkowitz, William R.	12 Pelham Terrace	2017
Leone, John D.	51 Irving Street	2017
Foskett, Charles T.	101 Brantwood Road	2016
Knobloch, Nicole K.	35 Academy Street	2016
Rehrig, Brian H.	28 Academy Street	2016
Worden, John L. III	27 Jason Street	2016

LEGISLATIVE

PRECINCT 9			PRECINCT 13		
		TERM			TERM
Boltz, Barbara Ann	54 Medford Street, #510	2018	Dupont, DeAnne	32 Oldham Road	2018
Edelstein, Debra A.	63 Webcowet Road	2018	Gilligan, Nancy M.	77 Falmouth Road	2018
Herlihy, Robert E.	51 Maynard Street	2018	Gilligan, Stephen J.	77 Falmouth Road	2018
Schlichtman, Paul	47 Mystic Street, #8C	2018	Krepelka, Marie A.	12 Mohawk Road	2018
Allen, Harold J., Jr.	7 Bacon Street	2017	Deyst, John J., Jr.	26 Upland Road West	2017
Liggett, Steven M.	25 Hayes Street	2017	Deyst, Mary A.	26 Upland Road West	2017
Makowka, Stephen D.	17 Russell Street	2017	Fowles, Heather J.	51 Windmill Lane	2017
Ruderman, A. Michael	9 Alton Street	2017	Good, David F.	37 Tomahawk Road	2017
Garballey, James J.	45 Maynard Street	2016	Bayer, Paul J.	15 Oldham Road	2016
Hasbrouck, Brian	46 Sherborn Street	2016	Harrington, Stephen T.	74 Columbia Road	2016
Robillard, James F., II	17 Court Street	2016	Houser, Paul C.	37 Oldham Road	2016
			Lombard, Mark	52 Hodge Road	2016
PRECINCT 10			PRECINCT 14		
Costa, Barbara M.	26 Woodland Street	2018	Bahamon, Guillermo E.	22 Oakland Avenue	2018
Forbes, Danuta M.	4 Iroquois Road	2018	Jones, Alan H.	1 Lehigh Street	2018
Klein, Christian MacQuarrie	54 Newport Street	2018	Pachter, Adam E.	67 Quincy Street	2018
Varoglu, Mustafa	26 Shawnee Road	2018	Tully, Joseph C.	329 Gray Street	2018
Howard, Jane L.	12 Woodland Street	2017	Hillis, Robert Glen	17 Mount Vernon Street	2017
Howard, Peter B.	12 Woodland Street	2017	Hooper, Gwenyth R.A.	1 School Street, #102	2017
Martin, John A.	60 Arlmont Street	2017	Maher, John F.	990 Mass. Avenue, #44	2017
Moyer, William David	49 Hillsdale Road	2017	Mahon, Diane M.	23 Howard Street, #2	2017
Endo, Pamela K.	201 Spring Street	2016	Goldstein, Amy R.	29 Albermarle Street	2016
Quinn, Michael J.	15 Shawnee Road	2016	Moore, Christopher B.	80 School Street	2016
Spengler, Mark N.	189 Jason Street	2016	O'Day, Brendan F.	48 Walnut Street	2016
Wren, Donna K.	75 Hillsdale Road	2016	Stern, Michael W.	10 Farmer Road	2016
PRECINCT 11			PRECINCT 15		
Bilafer, Mary Ellen	59 Cutter Hill Road	2018	Curro, Joseph A., Jr.	21 Millett Street	2018
Caccavaro, Thomas, Jr.	28 Ridge Street	2018	Fanning, Richard C.	57 Yerxa Road	2018
Carney, Christine C.	98 Richfield Road	2018	LaCourt, Annie	48 Chatham Street	2018
Schwartz, Carroll E.	20 Robin Hood Road	2018	Mara, Nancy A.	63 Epping Street	2018
Greeley, Kevin F.	363 Mystic Street	2017	Ciano, Frank J.	65 Woodside Lane	2017
Heigham, Leba	82 Richfield Road	2017	Harrington, Virginia	10 Woodside Lane	2017
Radochia, Joyce H.	45 Columbia Road	2017	Kerble, Joseph W.	92 Morningside Drive	2017
Radochia, Robert J.	45 Columbia Road	2017	Sweet, Peter A.	167 Woodside Lane	2017
Hanley, Matthew J.	52 Ridge Street	2016	Downing, William J.	24 Fabyan Street	2016
Heigham, Christopher J.	82 Richfield Road	2016	McKenney, James H.	59 Epping Street	2016
Schwartz, Paulette	20 Robin Hood Road	2016	Sweeney, Richard A.	41 Hemlock Street	2016
Wagner, Carl A.	30 Edgehill Road	2016			
PRECINCT 12			PRECINCT 16		
Bielefeld, Lisa A.	132 Mt. Vernon Street	2018	Czapski, Holly	25 Ely Road	2018
Dohan, Marc	43 Chester Street	2018	Phelps, Judith Ann	77 Oakland Avenue	2018
Jefferson, Robert J.	27 Park Circle	2018	Reedy, Allen W.	153 Renfrew Street	2018
Thielman, Jeffrey D.	37 Coolidge Road	2018	Thornton, Barbara	223 Park Avenue	2018
Baker, Michael P.	31 Chester Street	2017	Garrity, Robert K.	275 Park Avenue	2017
Brazile, Juliana H.	56 Coolidge Road	2017	Koch, Kevin P.	100 Florence Avenue	2017
Cayer, Michael J.	191 Newport Street	2017	O'Brien, Andrew E.	109 Hillside Avenue	2017
Helmuth, Eric D.	33 Grandview Road	2017	Phelps, Richard S.	77 Oakland Avenue	2017
Ames, Benjamin B.	14 Hawthorne Avenue	2016	Kamen, Allen	49 Claremont Avenue	2016
Chaput, Roland E.	74 Grand View Road	2016	Kenney, William J., Jr.	28 Wilbur Avenue	2016
Jamieson, Gordon A., Jr.	163 Scituate Street	2016	Lewiton, Marvin	18 West Street	2016
Zeftel, Mona	11 Murray Street	2016	Marin, Jeremy S.	97A Claremont Avenue	2016

LEGISLATIVE

PRECINCT 17

		TERM
Burks, Sarah L.	993 Mass. Ave., #225	2018
Fitzgerald, Ann V.	162 Summer Street, #1	2018
Monju, Joseph J.	8 Brattle Street, #2	2018
Smith, Ann L.	38 Washington Street	2018
Finochetti, John V.	55 Dudley Street	2017
Leonard, John R.	26 Grove Street, #10	2017
Olszewski, Angela M.	1 Watermill Place, #428	2017
Spencer, Matthew J.	34 Clark Street, #6	2017
Brown, Michael J.	10 Brattle Terrace	2016
Buck, Sandra M.	28 Forest Street	2016
Burke, William K.	2 Old Colony Lane, #3	2016
LeRoyer, Ann M.	12 Peirce Street	2016

PRECINCT 18

Belskis, John V.	196 Wollaston Avenue	2018
Canniff, Shirley M.	71 Hathaway Circle	2018
Ford, William J.	6 Mayflower Road	2018
Gersh, Jon	24 Kipling Road	2018
Hadley, David E.	202 Sylvia Street	2017
Meagher, Robert F., Jr.	14 Golden Avenue	2017
Tarantino, Michael F.	219 Wollaston Avenue	2017
Carmichael, Raymond T.	255 Sylvia Street	2016
Cusce, Joseph A., Jr.	90 Hathaway Circle	2016
Irizarry, Gilbert	42 Standish Road	2016
Parsons, Carolyn M.	23 Brewster Road	2016

PRECINCT 19

Deshler, Christine P.	65 Huntington Road	2018
Foran, Brian P.	5 Reed Street	2018
O'Connor, James M.	63 Overlook Road	2018
Trembly, Edward D.	76 Wright Street	2018
Doherty, Leo F. Jr.	8 Gay Street	2017
Dunn, John J., Jr.	36 Aerial Street	2017
Gray, Christopher K.	6 Peter Tufts Road	2017
Hutchinson, Robert	28 Thesda Street	2017
Butler, Deborah Sirotkin	19 Overlook Road	2016
DeRosby, John A.	519 Summer Street	2016
Miller, Cheryl R.	10 Thesda Street	2016
Monks, Flynn, C.	14 Wright Street	2016

PRECINCT 20

Carman, Dean E.	29 Kilsythe Road	2018
Fuller, Peter T.	7 Kilsythe Road	2018
Haase, Camilla B.	88 Park Avenue, #401	2018
Tosi, Robert L., Jr.	14 Inverness Road	2018
Gormley, Maureen E.	1250 Massachusetts Ave.	2017
Larkin, Maureen O'Connell	31 Inverness Road	2017
Loosian, Katherine Norian	39 Inverness Road	2017
Scott, Martha I.	1 Arnold Road	2017
Bloom, Raymond M.	90 Sylvia Street	2016
Byrne, Steven M.	77 Appleton Street	2016
Kardon, Leonard J.	65 Tanager Street	2016
May, Michaela C.	29 Aberdeen Road	2016

PRECINCT 21

		TERM
Boudreau, Jeffrey K.	99 Bow Street, #1	2018
Canaday, John T.	269 Lowell Street	2018
Hallett, Pamela M.	1 Gilboa Road	2018
Weber, Janice A.	29 Crescent Hill Ave.	2018
Fitzgerald, Leanne	64 Westminster Ave.	2017
Memon, Zarina G.	15 Sunset Road	2017
Phillips, Walter C.	2 Crescent Hill Avenue	2017
Trembly, Micah B.	41 Park Avenue Ext., Apt. #2	2017
Doctrow, Susan R.	99 Westminster Ave.	2016
Dunn, Daniel J.	58 Alpine Street	2016
Mayer, Leslie A.	131 Crescent Hill Ave.	2016
White, David E.	55 Bow Street, #2	2016

LEGISLATIVE

2015 ANNUAL TOWN MEETING

Session	Date	Member Total	Members Present	Percentage
1	April 27, 2015	248	218	88%
2	April 29, 2015	248	209	84%
3	May 4, 2015	249	214	86%
4	May 6, 2015	250	219	88%
* 5	May 11, 2015	250	219	88%
Avg. Attendance				86.8%

Articles & Actions April 27, 2015 – May 11, 2015

<u>ARTICLE</u>			<u>ACTION</u>	<u>DATE</u>
*2	STATE OF THE TOWN ADDRESS	VOTED:	UNANIMOUS	04/27/15
*3	REPORTS OF COMMITTEES	VOTED:	RECEIVED	04/27/15
*4	APPOINTMENT OF MEASURERS OF WOOD AND BARK	VOTED:	UNANIMOUS	04/27/15
*5	ELECTION OF ASSISTANT MODERATOR	VOTED:	UNANIMOUS	04/27/15
6	ZONING BYLAW AMENDMENT/ DOCUMENTED ZONING REVIEWS	VOTED:	NO ACTION ELECTRONIC TALLY YES – 147 NO - 45	04/27/15
* 7	ZONING BYLAW AMENDMENT AND BYLAW AMENDMENT/REGULATION OF POSTED EVENT NOTICES	VOTED:	AFFIRMATIVE ELECTRONIC TALLY <u>ZONING BYLAW</u> YES – 171 NO – 35 AFFIRMATIVE ELECTRONIC TALLY <u>TOWN BYLAW</u> YES – 177 NO - 30	05/04/15
* 8	BYLAW AMENDMENT/LIMITING SPEAKING TIME FOR ANNOUNCEMENTS AND REPORTS	VOTED:	AFFIRMATIVE ELECTRONIC TALLY YES – 104 NO - 95	04/27/15
9	BYLAW AMENDMENT/HUMAN RIGHTS COMMISSION	VOTED:	VOICE VOTE NO ACTION	04/27/15

LEGISLATIVE

* 10	BYLAW AMENDMENT/DESCRIPTION OF THE MOUNT GILBOA/CRESCENT HILL DISTRICT	VOTED:	UNANIMOUS	04/27/15
* 11	BYLAW AMENDMENT/ESTABLISHMENT OF A COMMUNITY PRESERVATION COMMITTEE	VOTED:	AFFIRMATIVE ELECTRONIC TALLY YES – 159 NO - 48	04/29/15
* 12	REVISION OF TOWN COMMITTEE/ VISION 2020 STANDING COMMITTEE	VOTED:	AFFIRMATIVE ELECTRONIC TALLY YES – 178 NO - 2	05/04/15
* 13	DISPOSITION OF REAL ESTATE/ 1207 MASSACHUSETTS AVENUE	VOTED:	AFFIRMATIVE ELECTRONIC TALLY YES - 184 NO - 11	05/04/15
* 14	DISPOSITION OF REAL ESTATE/ PARCEL 13-383 CLIFFE AVENUE LEXINGTON	VOTED:	VOICE VOTE NO ACTION	05/04/15
* 15	HOME RULE/BOARD OF ASSESSOR CHANGES	VOTED:	AFFIRMATIVE ELECTRONIC TALLY YES – 116 NO - 76	05/04/15
* 16	ACCEPTANCE OF LEGISLATION/ COMPLETE STREETS PROGRAM	VOTED:	AFFIRMATIVE ELECTRONIC TALLY YES – 157 NO - 33	05/04/15
17	ACCEPTANCE/LOCAL OPTION TAXES	VOTED:	UNANIMOUS NO ACTION	05/06/15
* 18	ENDORSEMENT OF CDBG APPLICATION	VOTED:	AFFIRMATIVE ELECTROIC TALLY YES - 190 NO - 14	05/06/15
* 19	REVOLVING FUNDS	VOTED:	AFFIRMATIVE ELECTRONIC TALLY YES – 199 NO - 4	05/06/15
* 20	COLLECTIVE BARGAINING	VOTED:	AFFIRMATIVE UNANIMOUS	05/11/15

LEGISLATIVE

* 21	POSITIONS RECLASSIFICATION	VOTED:	AFFIRMATIVE UNANIMOUS ELECTRONIC TALLY YES – 199 NO - 0	05/06/15
* 22	APPROPRIATION/TOWN BUDGETS	VOTED:	AFFIRMATIVE ELECTRONIC TALLY YES – 192 NO - 4	05/11/15
* 23	APPROPRIATION/REVALUATION OF REAL/PERSONAL PROPERTY	VOTED:	AFFIRMATIVE UNANIMOUS	05/11/15
* 24	CAPITAL BUDGET	VOTED:	AFFIRMATIVE DECLARED 2/3 RD (QUORUM PRESENT – MORE THAN 85 TMM PRESENT AND VOTING) ELECTRONIC TALLY YES – 188 NO - 2	04/29/15
* 25	RESCIND BORROWING AUTHORIZATIONS FROM PRIOR YEARS	VOTED:	AFFIRMATIVE DECLARED 2/3 RD (QUORUM PRESENT – MORE THAN 85 TMM PRESENT AND VOTING) ELECTRONIC TALLY YES – 187 NO - 2	04/29/15
* 26	APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF SEWERS AND SEWERAGE FACILITIES	VOTED:	AFFIRMATIVE DECLARED 2/3 RD (QUORUM PRESENT - MORE THAN 85 TMM PRESENT AND VOTING) UNANIMOUS ELECTRONIC TALLY YES - 189	04/29/15
* 27	APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF WATER MAINS AND WATER FACILITIES	VOTED:	AFFIRMATIVE DECLARED 2/3 RD (QUORUM PRESENT - MORE THAN 85 TMM PRESENT AND VOTING) ELECTRONIC TALLY YES - 190 NO - 1	04/29/15

LEGISLATIVE

* 28	APPROPRIATION/MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL	VOTED:	AFFIRMATIVE ELECTRONIC TALLY YES – 156 NO - 16	05/04/15
* 29	APPROPRIATION/COMMITTEES AND COMMISSIONS	VOTED:	AFFIRMATIVE UNANIMOUS	05/11/15
* 30	APPROPRIATION/TOWN CELEBRATIONS	VOTED:	AFFIRMATIVE UNANIMOUS	05/11/15
* 31	APPROPRIATION/MISCELLANEOUS	VOTED:	AFFIRMATIVE UNANIMOUS	05/11/15
* 32	APPROPRIATION/PUBLIC ART EAST ARLINGTON MASSACHUSETTS AVENUE CORRIDOR	VOTED:	AFFIRMATIVE ELECTRONIC TALLY YES – 130 NO - 62	05/11/15
* 33	APPROPRIATION/HUMAN RIGHTS COMMISSION/FUND EXECUTIVE DIRECTOR	VOTED:	AFFIRMATIVE ELECTRONIC TALLY YES – 161 NO - 24	05/11/15
* 34	APPROPRIATIONS/WATER BODIES FUND	VOTED:	AFFIRMATIVE UNANIMOUS	05/11/15
* 35	APPROPRIATION/HARRY BARBER COMMUNITY SERVICE PROGRAM	VOTED:	AFFIRMATIVE UNANIMOUS	05/11/15
* 36	APPROPRIATION/BATTLE ROAD SCENIC BYWAY: ROAD TO REVOLUTIONS	VOTED:	AFFIRMATIVE	05/11/15
* 37	APPROPRIATION/PENSION ADJUSTMENT FOR FORMER TWENTY-FIVE YEAR/ACCIDENTAL DISABILITY EMPLOYEES	VOTED:	AFFIRMATIVE UNANIMOUS	05/11/15
* 38	APPROPRIATION/OTHER POST EMPLOYMENT BENEFITS (OPEB) TRUST FUND	VOTED:	AFFIRMATIVE UNANIMOUS	05/11/15
39	ACCEPTANCE OF LEGISLATION/ INCREASE OF SURVIVOR BENEFITS	VOTED:	UNANIMOUS NO ACTION	05/11/15
* 40	APPROPRIATION/LONG TERM STABILIZATION FUND	VOTED:	AFFIRMATIVE UNANIMOUS	05/11/15
* 41	APPROPRIATION/OVERLAY RESERVE	VOTED:	AFFIRMATIVE UNANIMOUS	05/11/15

LEGISLATIVE

* 42	TRANSFER OF FUNDS/CEMETERY	VOTED:	AFFIRMATIVE	05/11/15
* 43	USE OF FREE CASH	VOTED:	AFFIRMATIVE UNANIMOUS	05/11/15
* 44	APPROPRIATION/FISCAL STABILITY STABILIZATION FUND	VOTED:	UNANIMOUS (QUORUM PRESENT - MORE THAN 85 TMM PRESENT & VOTING)	05/11/15
* 45	RESOLUTION/TOWN MEETING MEMBER REMOVAL PROCESS	VOTED:	AFFIRMATIVE ELECTRONIC TALLY YES – 107 NO - 79	05/11/15
* 46	RESOLUTION/MASTER PLAN ENDORSEMENT	VOTED:	AFFIRMATIVE ELECTRONIC TALLY YES – 128 NO - 43	05/11/15

The Annual Town Meeting Dissolved on May 11, 2015 at 11:45 P.M.

TOWN CLERK & ELECTIONS

TOWN CLERK

The following annual report of the Town Clerk for the year ending December 31, 2015, is herewith submitted in accordance with Section 3 of Article 3, Title 1 of the Town By-Laws. One election was held in 2015, the Annual Town Election on Saturday, March 28, 2015.

The Town has twenty-one Accu-Vote voting machines, one for each precinct, and a main counting system located in the Town Clerk's Office. We also have ten AutoMark Voter Assisted Terminals, one for each polling location, which provide autonomy to voters. This system consists of paper ballots to be marked by the voters and inserted into the Accu-Vote machines, which automatically tally the votes appearing on the paper ballots. When the polls close, the precinct totals are immediately printed at the precinct, posted, announced and then transferred to the Town Clerk's Office on a memory card. The precinct totals are accumulated by entering the memory cards into the main counting system. Finally, the complete official Town results are printed and announced.

Town Meeting Members whose terms were to expire at the Annual Town Election were notified of that fact and of the provision of law, which allows them to become candidates for re-election by giving written notice thereof to the Town Clerk. Nomination papers are issued to candidates for Town offices, including Town Meeting Members, and, after being certified by the Registrars of Voters Office, were filed with the Town Clerk. A meeting was held by the Registrars of Voters, as required by law, to draw names for position on the official ballot for the Annual Town Election.

Town Meeting Members successfully used our new electronic voting devices voted on in 2014 for this year's Town Meeting. With the exception of Town Meeting Members, candidates for major Town Offices were notified of the law regarding the filing of periodic statements of campaign receipts and expenditures with the Town Clerk's Office. Incumbents and candidates for election during the previous year, who had campaign finance activity, a balance and/or liability were also notified of the requirements of filing annual reports.

Upon application, absentee ballots were issued for the aforementioned election. Applications for absentee ballots were automatically sent to all persons who had filed physicians' certificates of permanent physical disability, as required by law. Many residents took advantage of the provision of law allowing them to vote in person in the Town Clerk's Office prior to the elections if they were to be out-of-town or otherwise unavailable to vote in person at the polls on election day. A total of 303 absentee ballots were cast for the 2015 Annual Town Election. Specially qualified voters are voters who are either, United States Citizens living overseas permanently, temporarily or are members of the United States

Armed Forces and their families. With the exception of the Annual Town Election, ballots can be transmitted by email. The majority of the overseas ballots were received and returned by this method.

The Annual Town Meeting began on April 27, 2015, and continued for five sessions, dissolving on May 11, 2015. A total of forty-six warrant articles were acted upon. The first article of the Annual Town Meeting is the Annual Town Election. Meetings were held prior to the Annual Town Meeting to fill vacancies in the Town Meeting membership (caused by resignation, removal from town, or death) until the next Annual Town Election. There were no Special Town Meetings. Attendance for 2015, Town Meeting were between 84% and 88%.

Certificates of all appropriations voted at all Town Meetings and the provisions for meeting them were sent to the Board of Assessors and the Comptroller, as required by law. Certified copies of all votes authorizing indebtedness were sent to the Director of Accounts. The Secretary of the Commonwealth was notified of the acceptance by the Town Meeting of any provisions of the General Laws. In addition, certified copies of all votes passed at all Town Meetings were sent to the departments affected.

All amendments to Town By-Laws and Zoning By-Laws, as voted at the Annual Town Meeting, were submitted to the Attorney General and approved within the statutory period provided. Following advertisement for two weeks in the local newspaper, as required by law, the amendments took effect. A summary of the Annual Town Meeting appears in the Legislative section of this Annual Report. A complete record of the actions taken is contained in the Records of Elections and Town Meetings in the Town Clerk's Office as well as online at arlingtonma.gov/elections.

Births, deaths and marriages were recorded and copies forwarded to the Secretary of the Commonwealth monthly. Certified copies of these vital statistics and all other documents recorded in the Town Clerk's Office were made available upon request. A total of 2,258 dog licenses were issued by the Town Clerk's Office for the calendar year 2015. Certain licenses granted by the Board of Selectmen were issued. Raffle and bazaar permits and gasoline permit renewals were issued. Financing statements, utility pole locations, cemetery deeds, and business certificates were recorded.

Vital Statistics	2013	2014	2015
Births	600	564	571
Deaths	313	350	384
Marriages	227	196	190

TOWN CLERK & ELECTIONS

Fees Collected	2013	2014	2015
Marriage Intentions	\$7,492	\$6,120	\$5,900
Miscellaneous Certificates	\$35,552	\$36,342	\$40,166
Renewal of Gasoline Permits	\$806	\$326	\$226
Miscellaneous Books/CD's	\$746	\$600	\$433
Miscellaneous Violations/Licenses	\$6,687	\$4,875	\$5,125
Duplicate Dog Tags	\$32	\$30	\$32
Filing Fees/Special Permits	\$190	\$45	\$1,325
Dog Licenses	\$28,515	\$35,895	\$52,220
TOTAL	\$80,020	\$84,233	\$105,427

Decisions of the Zoning Board of Appeals, decisions on request for Special Permits from the Redevelopment Board and Amendments to the Traffic Rules and Orders were also placed on file in this office.

The Department of Revenue was notified of all licenses and permits issued and business certificates filed. Street permit, drain layer, blasting, and other surety bonds covering contractors were also placed on file in this office. Oaths of office were administered to all elected or appointed Town Officials and each was given copies of excerpts from the Open Meeting Law and the Conflict of Interest Law. Notices of meetings of all boards, committees or commissions were publicly posted upon receipt, as required by the Open Meeting Law. Town officials and departments were notified of all Legislative Acts affecting them.

Fines were collected for citations issued under Section 21D, Chapter 40, General Laws, for violations of the Town By-Laws. Citations for persons who did not pay the penalties within the required time (twenty-one days) were referred to the Clerk of the District Court of Middlesex for further action.

Your attention is directed to the following vital statistics of the Town, which are recorded at this time. It should be noted, however, that the summaries of births and deaths are incomplete, inasmuch as records thereof pertaining to Arlington residents are still being received by our office from cities and towns where these events occurred.

REGISTRARS OF VOTERS

As mandated by law, a combined Annual Town and School Census was conducted during the months of January and February 2015. The census was conducted entirely by mail, with computer preprinted forms sent to each household in Arlington requesting that information contained therein be confirmed or corrected. The census forms contained the names of all persons residing in Arlington. Once returned to the Registrars' Office, all census and voter information was entered and continually updated in the Town's computer base by the Registrars' Office. A list of children eligible for Kindergarten for the following year was transmitted to the School Department upon request.

The Jury commissioner obtained juror information directly from the Massachusetts Voter Registration Information system from data entered into the system by this office. The Annual True List of Person, seventeen years of age and older, was published as required by law. In accordance with the True List information that had been presented, notices were sent by first class mail, as required by law, to persons whose names were to be removed from the voting list because they had not been reported as residing in Arlington on January 1, 2015. Those who proved residence were reinstated. The total number of registered voters upon completion of the annual revision of the voting list for the last election of the year was over 30,000. The table below breaks voter registration, by major party, in the last three years.

Registered Voters	2013	2014	2015
Total Registered	30,541	30,846	30,225
Democrats	14,087	14,164	13,899
Republicans	2,077	2,040	1,968
Unenrolled	14,261	14,523	14,180

Voters who enroll in a political designation may not vote in any State or Presidential Primary. Cards were mailed to voters acknowledging receipt of change or cancellation of political party enrollments received during the year by this office. Throughout the year, daily sessions for registration of voters were held during regular business hours in the Office of the Town Clerk. Special sessions were also held until 8:00 P.M. on the last day to register for each of the three elections.

Mail-in voter registrations has eliminated the requirement that special evening and Saturday sessions for the registration of voters to be held, except for the final day prior to the deadline for registration for primaries and elections. Special forms for mail-in voter registration were made available at various locations throughout Arlington and all other cities and towns in the State. Additionally, persons were allowed to fill out voter registration affidavits at public offices throughout Massachusetts, such as the Registry of Motor Vehicles, Social Security, Welfare, Medicaid, Food Stamps, Military Recruitment Offices and other State and Federal

TOWN CLERK & ELECTIONS

departmental offices. These affidavits were forwarded through the computer or by mail to the Registrars of Voters or Election Commissioners of the voters' places of residence. As required by law, acknowledgment forms were sent to persons who registered to vote at special locations, or mailed in registration affidavits, notifying them of their precincts and voting places.

The Board certified voter signatures appearing on nomination papers filed by, or on behalf of, candidates seeking offices at the Annual Town Election. Also, petitions for articles to be inserted in the warrant for the 2014, Annual and any Special Town Meetings, also applications for absentee ballots for the Annual Town Election. After nomination papers for the Annual Town Election had been certified by the Registrars of Voters and filed with the Town Clerk, the Registrars of Voters held a meeting to draw names for the order of position on the official ballot for the election, as required by law.

During the year, the information contained on approximately 20,000 census forms of residents of the Town on January 1, was transferred to their individual master cards. These cards provide a complete official record of residence for all persons seventeen years of age or older from the time they first become residents of the Town. From such information, certificates of residence are issued daily to establish eligibility for attendance at state and regional schools, colleges and

universities, receipt of old age assistance, veterans' services, social security, employment in state or federal civil service, and for many other purposes. Registered Voters' Certificates were issued throughout the year from the Board's records for identification purposes and for proof of citizenship.

During all elections, the Registrars of Voters were in session throughout the entire time the polls were open to assist voters who had questions relating to registration, name and/or address changes, precincts, polling places, and other problems arising during that time. After the polls closed, the Registrars assisted in the tabulation of the ballots until the final results were announced.

In 2015 the Clerk's Office began receiving death certificates electronically through the Vitals Information Partnership, (VIP). Our births have been on this system for a few years with great success. A huge thank you goes to our Systems Analyst & Director of GIS, Adam Kurowski, for initializing our new dog license system on our computers. We are still waiting for permission to accept credit cards in order to license dogs and other certificates electronically. Adam has been our number one supporter in this process and we appreciate, not only his expertise in this matter, but his constant training and patience with all of us.



TOWN CLERK & ELECTIONS

ARLINGTON ANNUAL TOWN ELECTION, MARCH 28, 2015

Total of Ballots Cast – 2697

% of total number of registered voters – 9.11%

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Total Ballots Cast	94	143	93	79	77	71	92	176	159	173	164	215	183	104	172	155	66	143	132	110	86	2697

Selectmen for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Steven M. Byrne	62	85	64	48	53	42	67	104	108	118	122	147	123	73	116	103	45	91	91	75	70	1807
Joseph A. Curro, Jr.	61	81	81	57	59	47	70	126	103	144	105	163	115	76	137	106	46	84	96	79	71	1907
Write-in Votes	1	6	5	8	1	1	2	2	6	2	1	3	6	0	4	0	3	2	3	1	1	58

Assessor for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Kevin P. Feeley	43	64	52	41	46	27	57	103	92	121	105	131	104	61	102	100	45	66	81	61	52	1554
Stephen T. Harrington	38	64	34	28	20	29	28	45	41	36	47	54	68	34	57	40	17	55	43	33	33	844
Write-in Votes	0	0	1	0	0	0	0	1	3	0	0	1	1	0	0	0	0	0	0	0	0	7

Assessor for One Year (1)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Robert E. Greeley	62	90	55	52	56	42	64	103	123	125	122	154	129	67	119	108	48	86	100	79	66	1850
Write-in Votes	1	4	1	3	0	0	1	1	4	2	1	1	1	2	2	1	3	0	2	0	2	32

School Committee for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Jeffrey D. Thielman	47	66	53	37	51	37	66	121	83	127	83	143	90	62	104	99	39	68	71	61	56	1564
Cindy Starks	59	87	66	53	48	39	61	128	96	132	86	142	91	69	112	105	43	62	90	66	58	1693
Alexis G. Moisand	33	67	27	31	26	27	27	47	55	49	71	76	73	44	66	51	24	66	50	38	38	986
Write-in Votes	1	1	3	3	0	0	2	0	2	1	0	0	3	0	2	0	2	1	1	0	0	22

Housing Authority for Five Years (5)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Joseph S. Daly	66	94	60	55	56	42	70	94	129	116	122	147	121	71	118	92	48	95	99	81	62	1838
Write-in Votes	1	0	2	0	0	0	0	1	4	1	0	4	4	0	1	0	2	1	0	1	1	23

TOWN CLERK & ELECTIONS

TOWN MEETING MEMBER ELECTION RESULTS

PRECINCT 1 Three Years

Dennis, Gregory D.	19 Wheaton Road	55
McGaffigan, Elizabeth	34 Silk Street	53
Mills, Kevin M.	28 Mystic Valley Pkwy.	48
Revilak, Stephen A.	111 Sunnyside Avenue	53

PRECINCT 2 Three Years

DeCoursey, Stephen W.	7 Cheswick Road	82
Fiore, Elsie C.	58 Mott Street	85
McCabe, Mark W.	4 Dorothy Road	88

PRECINCT 3 Three Years

Auster, Adam	10 Cottage Avenue	66
Dratch, Robin M.	70 Teel Street	68
Hoppe, John K.	63 Teel Street	60
Thompson, Anne K.	14 Cottage Avenue	59

PRECINCT 4 Three Years

Costa, Patricia A.	82 Milton Street	27
Laite, George	25 Lafayette Street	55
Rowe, Clarissa	137 Herbert Road	58
Taberner, Aimee, L.	92 Thorndike Street	53

PRECINCT 5 Three Years

Ortwein, Nanci L.	135 Medford Street, #2	54
Smith, Scott B.	39 Amherst Street	56

PRECINCT 6 Three Years

Fischer, Andrew S.	25 Lombard Road	52
Kaplan, William H.	57 Spy Pond Lane	46
Peluso, Theodore L.	438 Mass. Avenue, #420	46
Waxman, Lesley A.	60 Pleasant Street, #303	44

PRECINCT 7 Three Years

Connors, Joseph M.	78 Bates Road	47
Hanson, Linda	11 Webster Street	70
Michelman, Thomas S.	20 Everett Street, #2	60
Pedulla, Lisa A.	20 Everett Street, #2	69

PRECINCT 8 Three Years

Grossman, Irwin S.	16 Peabody Road	112
Lobel, Joshua	73 Jason Street, #2	134
Starks, Cindy	1 Monadnock Road	121
Worden, Patricia B.	27 Jason Street	116

PRECINCT 9 Three Years

Boltz, Barbara Ann	54 Medford Street, #510	121
Edelstein, Debra A.	63 Webcowet Road	103
Herlihy, Robert E.	51 Maynard Street	113
Schlichtman, Paul	47 Mystic Street, #8C	98

PRECINCT 10 Three Years

Costa, Barbara M.	26 Woodland Street	134
Forbes, Danuta M.	4 Iroquois Road	135
Klein, Christian MacQuarrie	54 Newport Street	130
Varoglu, Mustafa	26 Shawnee Road	121

PRECINCT 11 Three Years

Bilafer, Mary Ellen	59 Cutter Hill Road	120
Caccavaro, Thomas, Jr.	28 Ridge Street	104
Carney, Christine C.	98 Richfield Road	122
Schwartz, Carroll E.	20 Robin Hood Road	112

PRECINCT 12 Three Years

Bielefeld, Lisa A.	132 Mt. Vernon Street	146
Dohan, Marc	43 Chester Street	136
Jefferson, Robert J.	27 Park Circle	122
Thielman, Jeffrey D.	37 Coolidge Road	139

PRECINCT 13 Three Years

Dupont, DeAnne	32 Oldham Road	79
Gilligan, Nancy M.	77 Falmouth Road	100
Gilligan, Stephen J.	77 Falmouth Road	104
Krepelka, Marie A.	12 Mohawk Road	131

PRECINCT 14 Three Years

Bahamon, Guillermo E.	22 Oakland Avenue	64
Jones, Alan H.	1 Lehigh Street	71
Pachter, Adam E.	67 Quincy Street	72
Tully, Joseph C.	329 Gray Street	72

PRECINCT 15 Three Years

Curro, Joseph A., Jr.	21 Millett Street	135
Fanning, Richard C.	57 Yerxa Road	119
LaCourt, Annie	48 Chatham Street	99
Mara, Nancy A.	63 Epping Street	106

PRECINCT 16 Three Years

Czapski, Holly	25 Ely Road	88
Phelps, Judith Ann	77 Oakland Avenue	92
Reedy, Allen W.	153 Renfrew Street	102
Thornton, Barbara	223 Park Avenue	89

PRECINCT 17 Three Years

Burks, Sarah L.	993 Mass. Ave., #225	49
Fitzgerald, Ann V.	162 Summer Street, #1	47
Monju, Joseph J.	8 Brattle Street, #2	41
Smith, Ann L.	38 Washington Street	45

PRECINCT 18 Three Years

Belskis, John V.	196 Wollaston Avenue	91
Canniff, Shirley M.	71 Hathaway Circle	95
Ford, William J.	6 Mayflower Road	88
Gersh, Jon	24 Kipling Road	87

PRECINCT 19 Three Years

Deshler, Christine P.	65 Huntington Road	107
Foran, Brian P.	5 Reed Street	95
O'Connor, James M.	63 Overlook Road	94
Trembly, Edward D.	76 Wright Street	98

PRECINCT 20 Three Years

Carman, Dean E.	29 Kilsythe Road	73
Fuller, Peter T.	7 Kilsythe Road	88
Tosi, Robert L., Jr.	14 Inverness Road	88

TOWN CLERK & ELECTIONS

PRECINCT 21 Three Years

Boudreau, Jeffrey K.	99 Bow Street, #1	51
Canaday, John T.	269 Lowell Street	56
Hallett, M. Pamela	1 Gilboa Road	68
Weber, Janice A.	29 Crescent Hill Avenue	62

PRECINCT 1 Two Years

Hartshorne, Charles K.	11 Marrigan Street	72
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PRECINCT 11 One Year

Heigham, Christopher	82 Richfield Road	120
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PRECINCT 12 One Year

Ames, Benjamin B.	14 Hawthorne Avenue	159
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PRECINCT 19 One Year

Monks, Flynn C.	14 Wright Street	107
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TOWN DIRECTORY

TOWN OFFICIALS AND COMMITTEES

as of December 31, 2015

Elected by Arlington's Citizens

Board of Selectmen

	Term
Kevin F. Greeley, 363 Mystic St	2016
Daniel J. Dunn, Chair, 58 Alpine St.	2017
Diane M. Mahon, 23 Howard St.	2017
Joseph A. Curro Jr., 21 Millett St.	2018
Steven M. Byrne, 28 Upland Rd	2018

Moderator

John Leone, 51 Irving St 2016

Town Clerk

Stephanie Lucarelli, 20 Laurel St 2017

Town Treasurer

Stephen Gilligan, 77 Falmouth Rd 2017

Board of Assessors

Mary Winstanley O'Connor, 781 Concord Tnpk	2017
Robert Greeley, 38 Edgehill	2018
Kevin P. Feeley, 25 Baker Rd	2018

School Committee

Kirsi C. Allison-Ampe, 12 Brattle Terrace	2016
Judson L. Pierce, 42 Draper Ave	2016
Paul Schlichtman, 47 Mystic Street	2017
William Hayner, 19 Putnam Rd	2017
Jennifer Susse, 45 Teel St	2017
Cindy Starks, 1 Monanock Rd	2018
Jeffrey Thielman, 37 Coolidge Rd	2018

Arlington Housing Authority

Nicholas Mitropoulos, Chair
 Gaer Talanian, Vice Chair
 Richard B. Murray
 Daniel Brosnan
 Joseph S. Daley
 John Griffin, Executive Director

Appointed by Town Moderator

Finance Committee**

John J. Deyst, Jr. (1)	2016
Charles T. Foskett, Vice Chair (8)	2016
Stephen W. DeCoursey (2)	2016
Jonathan Wallach (7)	2016
Alan H. Jones, Vice Chair (14)	2016
Rohit K. Duvadie (18)	2016
Paul J. Bayer (13)	2016
Carolyn White (6)	2016
Peter B. Howard, Secretary (10)	2017
Dean Carman (20)	2017
Mary M. Franclemont (5)	2017
Thomas Caccavaro Jr. (11)	2017
William Kellar (16)	2017
Darrel Harmer (12)	2018
Christine P. Deshler (19)	2018
Richard C. Fanning, Vice Chair (15)	2018
Allan Tosti, Chair (3)	2018
David McKenna (21)	2018
Brian Beck (9)	2018
Grant Gibian (17)	2018
Jeananne M. Russell (4)	2018

Gloria Turkall, Executive Secretary

**Appointed by Town Moderator, Finance Committee Chair, and the Board of Trust Fund Commissioners.

Minuteman Regional High School Committee Representative

Sue Sheffler

Appointed by the Board of Selectmen

Town Manager

Adam W. Chapdelaine 2/23/18

Comptroller

Richard Viscay 8/18

Board Administrator

Marie A. Krepelka

Bicycle Advisory Committee

Christopher Tokin	2015
Jack W. Johnson	2015
Philip Goff	2015
Scott Smith	2016
Stephen Miller	2016
Ron Sender	2018
Doug Greenfield	2018

Zoning Board of Appeals

Pamela Heidell, Chair	2016
Roger DuPont	2018
Walter Fey	2016
Christian Klein	2016
Patrick Quinn	2017
Suzanne Spinney	2017

Board of Registrars of Voters

Adele Kraus	2016
Florence R. McGee	2016
John L. Worden III	2017
Stephanie Lucarelli, Chair	

Arlington Cultural Council

Karin Blum, Co-Chair	2016
Jeffrey K. Boudreau	2017
Sherry Greene	2018
Merli Guerra	2018
Susan Lubar	2017
Nilou Moochhala	2018
Lauren Richmond	2018
Scott Samenfeld	2016
Elisabeth Taylor	2016
Jeff Timperi	2018

Commission on Arts and Culture (ACAC)

Stephanie Marlin-Curiel, Co-Chair	2018
Barbara Costa, Co-Chair	2019
Adria Arch	2019
Carla Dorato	2017
Jonathan Hyde	2018
Leland Stein	2017
Aimee Taberner	2017

TOWN DIRECTORY

Dallin Museum Trustees

Sarah Burks, Co-Chair	2015
Aimee Taberner, Co-Chair	2015
Ellen Aamodt, Secretary	2016
Tracy Skahan, Secretary	2016
Jacqueline Bates	2015
Chris Costello	2018
Dan Johnson	2017
Geraldine Tremblay	2016

Historic District Commissions

Marshall Audin	2018
David Baldwin	2016
Charles Barry	2016
Michael Bush	2016
Margaret Capodanno	2018
Beth Cohen	2018
Jade Cummings	2017
Cynthia Hamilton	2016
Stuart Lipp	2018
Stephen Makowka	2018
Jonathan Nyberg	2016
Carol S. Tee	2018
John L. Worden III, Secretary	2018
Carol Greeley, Executive Secretary	

Transportation Advisory Committee

Howard Muise, Chair
Jeff Maxtutis, Co-Chair
Marjorie J. Moores, Co-Chair
Seth Federspiel
John V. Hurd (representing the Chamber of Commerce)
Melissa Laube
Jeanette Rebecchi
Scott Smith
Officer Corey Rateau (Police)
Wayne Chouinard (Public Works)
Laura Wiener (Planning)
<i>Associate Members (non-voting)</i>
Cary Conrad
Mike Gordon
Victor Rivas

Appointed by the Town Manager

Town Manager's Office

Andrew F. Flanagan, Deputy Town Manager (left October 2015)
Eileen Messina, Executive Secretary
Domenic Lanzilloitti, Purchasing Officer
Joan Roman, Public Information Officer
Eve Margolis, Management Analyst

Legal

Douglas Heim, Town Counsel
Edward M. Marlenga, Workers' Compensation Agent

Planning and Community Development

Carol Kowalski, Director (left in October 2015)
--

Community Safety

Frederick Ryan, Chief, Police
Robert Jefferson, Chief, Fire

Libraries

Andrea Nicolay, Director

Public Works

Michael Rademacher, Director

Facilities

Ruthy Bennett, Director

Health and Human Services

Christine Bongiorno, Director

Information Technology

David Good, Chief Technology Officer

Human Resources/Affirmative Action

Caryn E. Malloy, Director

Inspectional Services

Michael Byrne, Director

Council on Aging

Susan Carp, Executive Director

Veterans' Services

Jeff Chunglo, Veterans Agent

Weights and Measures

Joseph Carabello, Sealer/Health Compliance Officer
--

Recreation

Joseph Connelly, Director

Ed Burns Arena

Erin Campbell, Facilities Supervisor

Appointed by the Town Manager

Subject to the approval of the Board of Selectmen

Redevelopment Board

Andrew West	Term
Andrew Bunnell	2017
Michael Cayer	2017
Kin Lau	2019

Board of Health

Kenneth Kohlberg	2019
Michael Fitzpatrick, D.M.D.	2016
Marie Walsh Condon	2018

Board of Library Trustees

Adam Delmolino	2016
Francis Murphy	2016
Joyce H. Radochia	2016
Katharine Fennelly	2017
Barbara Muldoon	2018
Heather Calvin	2018

TOWN DIRECTORY

Park and Recreation Commission

Leslie Mayer	2016
Shirley Canniff	2017
Donald Vitters	2018
Jennifer Rothenberg	2018
Elena Bartholomew	2019
Christine Tarantino (Assoc)	

Board of Youth Services

Mary DeCoursey	2017
Carlene Newell	2017
Lisa Pedulla	2017
Gina Murphy	2017
Lauren Boyle	2017
Joan Lehrich	2017
Michael Ginns	2017
Roblyn Anderson Brigham	2018
Cynthia Sheridan	2018
Hanna Simon	2019
Justine Bloch	2019
Elizabeth Oppedisano, ex-officio	

Equal Opportunity Advisory Committee

Barbara Boltz
Augusta Haydock
Jack Jones
Adrienne McClure
Patricia O'Donoghue
Howard B. Winkler
Sara Elizabeth Hirshon
Caryn Cove Malloy, ex-officio

Historical Commission

Pamela Meister
Jane Becker
JoAnn Robinson, Chair
Eric Stange
Patrick B. Guthrie
Diane Schaefer
Richard Duffy, Assoc
Vicki Rose, Assoc

Council on Aging

Noreen Murphy	2017
Paul Raia	2017
James Munsey	2017
Sue Culhane	2017
Marjorie Vanderhill	2018
Ann Fitzgerald	2018
Jill Greenlee	2018
Mara Klein Collins	2018
Rev. Dr. Richard Phelps	2018

Conservation Commission

Nathaniel Stevens	2016
Charles Tirone	2016
Curtis Connors	2016
Susan D. Chapnick	2017
Janine L. White	2017
Michael S. Nonni	2017
David White	2018
Catherine Garnett (Assoc)	2017
Eileen Coleman (Assoc)	2017
Corinna Beckwith, Conservation Administrator	

Disability Commission

Maureen St. Hilaire	2019
Susan James	2017
Kerrie Fallon	2018
John J. Thompson	2018
Michael Rademacher	2018
Beverley Bevilacqua	2018
Susan Savage Tennant	2018
Cynthia DeAngelis	2018
Patrick Quinn	2018

Open Space Committee

Patsy Kraemer	2016
Ann LeRoyer	2016
David White	2016
Jane Auger	2016
Joey Glushko	2017
Michele Hassler	2017
Elizabeth Karpati	2018
John Pickle	2019
Lisa Decker	2019
Leslie Mayer	
Teresa DeBenedictis	

Human Rights Commission

Sheri A. Baron
Marlissa Briggett
Christine C. Carney
Stacy Davison
Jorge Loayza
A. Nick Minton
Mel Goldsipe
Sharon Grossman
William Logan
Ghanda DiFiglia
Gary Horowitz
Yawa Degboe
Christine Bongiorno

Constables

Richard Boyle	2016
Tina M. Helton	2017
Roland A. Demers, Jr.	2018

Various Appointing Authorities

Capital Planning Committee

Charles T. Foskett, Chair
Diane Johnson
Stephen J. Andrew
Michael Morse
Andrew P. Flanagan
Richard Viscay
Anthony T. Lionetta
Barbara Thornton
Brian Rehrig

Permanent Town Building Committee

John Cole, Chair
Suzanne Robinson
Diane Johnson
William Hayner
John Maher
Alan Reedy
Adam Chapdelaine

TOWN DIRECTORY

Vision 2020 Standing Committee	Term
Juli Brazile	2018
Steven Byrne	
Paul Schlichtman	
Jo-Martha Glushko	2016
Brucie Moulton	
David White	
Elizabeth Karpati	
Jane L. Howard	
Andrew Fischer	
Adria Arch	
Michael Stern	2017
Bonie Williamson	
David Garbarino	
Bruce Fitzsimmons	
Adam Chapdelaine	
Joshua Lobel	2016
Cheryl Miller	
Angela Olszewski	
John Leone	
Kathy Bodie	
Mary A. Harrison	2016
Joe Connelly	
Claire Carswell	
Brad Barber	
Gail McCormick	
Stephen Ricci	
Gordon Jamieson	2017
Annie LaCourt	2017

TOWN DIRECTORY

TOWN OF ARLINGTON

www.arlingtonma.gov

TELEPHONE REFERENCE GUIDE

To Reach All Town Offices: 781-316-3000

Office	Extension
Assessors	3050
Cemetery	3276
Clerk	3070
Comptroller	3330
Consumer Affairs	3408
Council on Aging	3400
Council on Alcohol Education	3252
Emergency Management	781-643-4000
Engineering	3320
Facilities	3113
Fair Housing	3429
Fire (Non-Emergency)	3800
Fire Prevention	3803
Health	3170
Human Resources	3120
Human Rights	3250
Human Services	3250
Information Technology	3340
Inspections	3390
Legal	3150
Libraries	3200
<i>Nights and Weekends</i>	781-316-3200
Fox Library	3198
Parking Clerk	3031
Planning & Community Development	3090
Police (Administration)	3900
Police (Non-Emergency) (24 Hour)	781-643-1212
Public Works:	
Administration at Grove Street	3108
Town Yard at Grove Street	3300
<i>Nights and Weekends</i>	781-316-3301
<i>Water/Sewer Nights/Weekends</i>	781-316-3301
Recreation	3880
Redevelopment Board	3090
Registrars of Voters	3070
Sealer of Weights & Measures	3193
Selectmen	3020
Town Manager	3010
Treasurer/Tax Collector	3030
Veterans' Services	3166
Zoning Board of Appeals	3390

ARLINGTON PUBLIC SCHOOLS 869 MASSACHUSETTS AVENUE

To Reach All School Offices: 781-316-3500

	Extension
Superintendent of Schools	3501
Chief Financial Officer	3511
Chief Technology Officer	3343

Special Education	3531
English Language Learners	2339
METCO	3662
Athletics	3366
Data Integration for Curriculum, Instruction, and Assessment	3534
Transportation	3503
High School	3594
Ottoson Middle School	3745
Bishop Elementary	3791
Brackett Elementary	3705

NO SCHOOL ANNOUNCEMENTS: Broadcast on WBZ (1030), WEEI (850), and WCVB-TV (Channel 5). Fire Whistle sounds at 6:30 A.M. for No School at Junior and Senior High Schools, at 7:45 A.M. for No School at the Elementary Schools. www.arlington.k12.ma.gov will also have a no school announcements.

STATE AND FEDERAL LEGISLATORS

Office	Phone Number
Senator Kenneth J. Donnelly (4th Middlesex District) Room 413-D, State House Boston, MA 02133	617-722-1432
Representative Sean Garballey (23rd Middlesex District) Room 540, State House Boston, MA 02133	617-722-2090
Representative David M. Rogers (24th Middlesex District) Room 134, State House Boston, MA 02133	617-722-2400

OTHER PUBLIC SERVICES

Arlington Advocate	781-643-7900
Arlington Boys and Girls Club	781-648-1617
Arlington Chamber of Commerce	781-643-4600
Arlington Historical Society	781-648-4300
Arlington Housing Authority	781-646-3400
Arlington Senior Center	781-316-3421
NSTAR (Emergency)	800-592-2000
Keyspan (Leaks)	800-231-5325
Center for Mental Health	781-646-7300
Comcast	800-266-2278
Jason Russell House/Smith Museum	781-648-4300
Logan International Airport (Public Info)	617-561-1800
Mass. Bay Transit Authority (Route Info)	617-222-3200
Mass. Water Resources Authority (24 Hour Emergency)	617-727-5274
Middlesex County Offices	617-494-4000
Minuteman Regional High School	781-861-6500
Post Office (Arlington Center)	781-648-1940
RCN	781-316-8800
Registry of Motor Vehicles	617-351-4500
Skating Rink	781-643-4800
Verizon Cable	800-870-9999
Visiting Nurse and Community Health	781-643-6090
Whittemore-Robbins House	781-316-3260
Youth Consultation Center	781-316-3255

TOWN DIRECTORY

Incorporation: The Town of Arlington was originally settled in 1635 as a village under the name Menotomy. In 1807 the Town and a section of what is now Belmont were set off from Cambridge and incorporated as West Cambridge. In 1867 the Town was renamed to Arlington in honor of the heroes buried at Arlington National Cemetery in Arlington, Virginia.

Population

1970 (Federal Census) 52,720
1975 (State Census) 50,223
1980 (Federal Census) 48,219
1985 (State Census) 46,465
1990 (Federal Census) 44,630
2000 (Federal Census) 42,389
2005 (American Community Survey by U.S. Census) 41,224
2010 (Federal Census) 42,844

Location: Arlington is situated six miles northwest of Boston, in latitude 42 degrees 25 minutes north, longitude 71 degrees 09 minutes west. The Town is bordered on the north by Winchester, on the east by Medford and Somerville, on the south by Cambridge and Belmont, and on the west by Lexington.

Elevation: The Town elevation above mean tide ranges from a low of 4 feet to a high of 377 feet. Elevations include 10 feet at Massachusetts Avenue and the Cambridge line, 48 feet at Massachusetts Avenue and Pleasant Street, 155 feet at Massachusetts Avenue and Park Avenue, 281 feet at Crescent Hill Avenue and Park Place, and 377 feet at Park Circle and Eastern Avenue.

Area: Arlington covers 3,517.5 acres, or 5.5 square miles, of which 286.2 acres are covered by water. There are 158.27 acres of parkland owned by the Town and 52.25 acres under the control of the Massachusetts Department of Conservation and Recreation. Just over fifty-nine acres of the land area is devoted to cemeteries.

Form of Government: The Town of Arlington is governed by the "Town Manager Act of the Town of Arlington, Massachusetts," the "By-Laws of the Town of Arlington," and Massachusetts General Laws Chapter 43A, "Standard Form of Representative Town Meeting Government." The executive branch is made up of a five-member Board of Selectmen elected at large. The Board hires a professional manager to administer the daily operations of the government. The legislative branch is a Town Meeting made up of 252 representatives, elected from each of the twenty-one precincts in Town. Arlington is also a member of the 7th Massachusetts Congressional District, 4th Middlesex State Senatorial District, and the 23rd and 26th Middlesex State Representative Districts.

Infrastructure: There are 95.27 miles of public streets and Town ways, 24.36 miles of private streets open for travel, 6.11 miles of state highways and parkways, and 3.24 miles of paper streets. The permanent water system consists of 131.43 miles, and the sewer system consists of 117.37 miles. There are 77.37 miles in the Town's storm drain system, and the Town maintains 3,698 catch basins. There are 104.09 miles of permanent sidewalks and 94 miles of curbing.

Transportation: Arlington is bounded on the south by Route 2, a major transportation route allowing access to Boston and the western part of Massachusetts. Arlington is also a short distance from Interstate Routes 93 and 95. Other major routes that go through the Town are Routes 2A and 3. Public transportation is provided through the Massachusetts Bay Transit Authority (MBTA), servicing the Greater Boston area with bus service and a subway system. Closest access to the subway system is through the Alewife Station located just over the Arlington border in Cambridge.

Education: The Town of Arlington operates an excellent school system with seven elementary schools, one middle school, and Arlington High School. The elementary schools are: Bishop School, 25 Columbia Road; Brackett School, 66 Eastern Avenue; Dallin School, 185 Florence Avenue; Hardy School, 52 Lake Street; Peirce School, 85 Park Avenue Extension; Stratton School, 180 Mountain Avenue, and Thompson School, 70 North Union Street. The Ottoson Middle School is located at 63 Acton Street. Arlington High School is located at 869 Massachusetts Avenue.

Additional Information: Town of Arlington website at www.arlingtonma.gov.