



TOWN OF ARLINGTON
MASSACHUSETTS
2016 ANNUAL REPORT

BOARD OF SELECTMEN

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JOSEPH A. CURRO, JR.

TOWN MANAGER
ADAM W. CHAPDELAINÉ

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Credits and Acknowledgements

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EXECUTIVE SERVICES

BOARD OF SELECTMEN

The Board is pleased to submit its annual report for 2016 to Arlington residents. The Board is composed of five elected residents who set policy and oversee the management of municipal functions of the Town. In 2016 Kevin F. Greeley was elected to the Board of Selectmen for his 9th consecutive term. During 2016 Diane M. Mahon served as Board Chair, and Daniel J. Dunn as Vice Chair.



Arlington Board of Selectmen clockwise, left to right: Diane M. Mahon (Chair), Joseph A. Curro, Jr., Steven M. Byrne, Daniel J. Dunn (Vice-Chair), Kevin F. Greeley.

Year in Review

Master Plan - The Master Plan Implementation Committee (MPIC) remains active since the Master Plan was adopted by the Arlington Redevelopment Board (ARB) and Town Meeting in 2015. The Master Plan recommended that the Town update its 2004 Housing Plan and working with the Metropolitan Area Planning Council and JM Goldson, the Housing Plan Advisory Committee, the ARB, and the Department of Planning and Community Development (DPCD) developed a Housing Production Plan (HPP) for the next 5-10 years. The HPP documents the Town's changing demographics and housing trends, and developed goals and strategies for meeting the Town's current and future housing needs. In 2016 the HPP was adopted



by the Redevelopment Board and the Board of Selectmen, and approved by the Massachusetts Department of Housing and Community Development. Implementation of the Housing Production Plan will begin in 2017. Also in 2016 a Complete Streets policy was adopted by the Board and MassDOT.

Age Friendly Community is a term coined by the AARP to describe a community that is welcoming to people of all ages, a goal that the Board highly endorses. Efforts to support an Age Friendly Community in Arlington this year include investments in the Council on Aging. Specific investments include an increase in social worker staff time, a major renovation planned for the Town's Senior Center, and a \$500,000 investment in sidewalk improvements; the latter is aimed at improving accessibility and mobility throughout the community.

Green Community - Designated as a Green Community in 2010, Arlington continues to move forward in its energy and conservation initiatives and has been awarded \$1,185,943 in grant funding to date, including \$247,943 in 2016 for numerous efficiency upgrades at various elementary schools, the Ottoson Middle School, Ed Burns Arena and Town Hall.

Jefferson Cutter House - The exterior of the Jefferson Cutter House, pictured on the cover and throughout this report, was renovated in 2016. Funding for this project was provided by the Massachusetts Historical Commission, ARB Urban Renewal Fund, and a Community Development Block grant. It was finished in the summer to great fanfare and is a shining jewel of Arlington Center.



Jefferson Cutter House.

Volunteerism

Arlington's many volunteer committees continue to provide valuable contributions to the community by helping those in need, participating in Town governance, and educating the public on important issues.

One such example of volunteer participation is EcoFest, which is co-sponsored by Vision 2020's Sustainable Arlington, the Arlington Garden Club, and Public Works and held at Town Hall. The theme in 2016 was *Ready for Climate Change?*



At the event local vendors and environmental groups focused on climate change. What do we need to know? What can we do to mitigate the effects at home and in our community? A highlight was a talk by MAPC Energy Manager on how the region is preparing. Another example of volunteerism is Arlington Alive's annual Summer Block Party.



The event promotes and celebrates Arlington's creative economy and is co-sponsored by the Arlington Committee on Tourism and Economic Development (ATED), Arlington Cultural Council, and local businesses.



The 2016 Patriots Day Parade begins in Arlington Heights.

Patriots Day Parade

The Arlington Patriots Day Parade has celebrated Arlington's role in America's battle for Independence for

more than 100 years. Local re-enactors, veterans, and other celebrants have marched down Massachusetts Avenue year after year, raising our patriotic spirit and uniting the Town in honor of our historic role. However, funding for the parade had diminished over recent years while costs escalated, leaving Arlington with insufficient funding to hold a parade in 2015. Fortunately, businesses and residents stepped up to the plate to sponsor the return of this wonderful event in 2016. The Board would like to thank the efforts of our Veterans Services Director, Jeffrey Chunglo, and the Patriots Day Committee volunteers for their efforts in breathing new life into the parade and its importance within the community. We look forward to continuing this tradition for another 100 years.



Town Day Celebration

Arlington Town Day was another successful event. Resident and vendor participation was at an all-time high. The Town Day Committee is grateful for the strong community participation that has become well-known as a source for Arlington's strong and thriving community spirit. The Board would like to extend its thanks and congratulations to the Town Day Committee, and especially the Co-chairs, Marie Krepelka and Kathleen Darcy. The Board also wants to extend the same thanks to the many businesses and tireless volunteers whose loyalty, dedication, and hard work made this celebration a success again. All Town Day activities are privately funded and this event continues without any Town funding.

These are just a few of the highlights in Arlington this year. More highlights are included in this report.

Acknowledgments & Recognitions

The Board of Selectmen would like to thank all Town employees for the work they perform to make Arlington a special place to live, work, and enjoy. We also thank the volunteers who spend thousands of hours each year performing a labor of love for their community; Arlington would not be the same without them. We particularly thank the staff of the Selectmen's Office for their tireless and intelligent work on our behalf: Marie Krepelka, Board Administrator, MaryAnn Sullivan, Frances (Fran) Reidy, and Ashley Maher.

TOWN MANAGER

I am very pleased to deliver what will now be my fifth Annual Report to the Town of Arlington as Town Manager. I am honored to serve the Town of Arlington in this capacity and I am thankful to the Board of Selectmen for continuing to entrust me with this role. Arlington has a long tradition of professional management, and I am proud to be able to continue this tradition. I also feel very fortunate to be working in a Town that is made up of so many dedicated, committed, and talented residents. Without the contributions of volunteers, many of Arlington's successes would not be possible.

My goal in making this report is to provide an overview of the financial, organizational, and community based efforts that took place during 2016.

The year 2016 saw both school capacity expansion and renovation projects get off the ground to address growing enrollment at Arlington Public Schools while also updating existing infrastructure to meet 21st century educational standards. Gibbs Junior High, currently leased to private tenants, is being renovated to accommodate sixth grade students from the overcrowded Ottoson Middle School. To meet enrollment demands at the Thompson School, modular classrooms were leased to accommodate the growing school population while construction of a six class room expansion is undertaken. The construction contract for this project was awarded in October and completion is expected for fall 2017 occupancy. The Stratton Elementary School is undergoing a renovation which includes a new roof, windows and HVAC on the east side of the building to match prior work on the west side; a new Media Center and expanded Food Service and Administration areas; enhanced technology, fire protection, lighting, and accessibility upgrades throughout. Modular classrooms were erected on site to house students during the construction period. The construction contract was awarded in March and completion is expected for fall 2017 occupancy.

The year also saw the completion of the final of three phases of renovation at the Community Safety Building on Mystic Street. This project received LEED (Leadership in Energy and Environmental Design) Silver certification for LEED Commercial Interiors. This renovation allows the building to provide necessary modernization for public safety operations.

The year also saw the exterior restoration of the historic Jefferson Cutter House in Arlington Center. As mentioned in the Selectmen's report, funding for this project was provided by multiple sources and was welcomed with great enthusiasm over the summer.

In 2016 the Arlington Police Department (APD) remained dedicated to combating the opioid epidemic. The APD Opiate Overdose Outreach Initiative pairs police with a Public Health Clinician to provide door-to-



Adam Chapdelaine, Arlington Town Manager

door outreach to known substance users and to provide support/resources to their families and loved ones. The Initiative also hosts regular, well-attended, community events and provides Nasal Naloxone to individuals and families at risk of overdose. APD has shared their Initiative with over seventy police departments throughout the United States and Mexico, presented the program at conferences across the country, and Chief Frederick Ryan presented the Initiative in Washington D.C. to the Director of National Drug Control and to a U.S. Senate Opioid Roundtable. Arlington is leading the way to curb the heroin epidemic and I wanted to take a moment to commend the efforts of the Department, Chief Ryan, and Clinical Responder, Rebecca Wolfe, M.Ed. in their persistent effort to eradicate this terrible illness. You can learn about this initiative at arlingtonma.gov/police.

These initiatives and more are included in this report. They are part of the Town's ongoing commitment to seek efficiencies and improvements in service delivery while providing transparency and information that is both relevant and timely. It is my hope that through this report, residents will learn about this commitment. Residents can also receive information about Town activities year-round by visiting the Communications Center at arlingtonma.gov and signing up to one of our many communication methods. Please also note that in several sections of this Annual Report, we have included a link to a webpage where more information about a project or effort can be found.

Town's Financial Outlook

FY2017, the current fiscal year, is the third year beyond what was initially intended to be a three-year plan that incorporated the Proposition 2 ½ override of 2011 designed to carry the Town's budgets through FY2014. The key commitments along with updates on the status of meeting the commitments of that three-year plan are listed as follows:

- 1) Override funds will be made to last at least three years (FY2012-FY2014). No general override will be sought during this period. – *Current projections have extended the plan to cover FY2012-FY2020.*

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2) If the override passes there will be no Pay As You Throw (PAYT) fee implemented in FY2012, but the placement of a ballot question regarding a revenue neutral PAYT option will be considered in FY2013.

- *This ballot question was not advanced due to the Town's implementation of a mandatory recycling program in FY2013 which has stabilized both hauling and waste disposal costs.*

3) Town and School operating budget increases will be capped at 3.5% per year. An additional allowance of up to 7% shall be allowed for documented special education cost increases. Should actual special education cost increases exceed this amount, the remaining School budget shall be decreased by the difference. – *This commitment has been maintained and this year's Town operating budget proposes a 3.25% increase. Due to continuing enrollment growth, a school funding increase above 3.5% is proposed.*

4) Health care cost increases will be programmed at 7%. Should actual increases exceed this amount, the Town and School budget totals shall be proportionately decreased by the excess amount. Should actual increases be less than this amount as a result of negotiated healthcare savings, the extra savings will be:

- a) Deposited into the override stabilization fund to extend the three year override period;
 - b) Used to preserve services; and
 - c) To satisfy any and all negotiated items between the Town Manager, employees, and retirees.
- *The override period has been extended to nine years from the original three-year period based to a large degree on health care savings and the first year health care savings also supported FY2012 wage settlements with employee bargaining units. For future planning purposes, health care premiums are projected to grow at 5.25%, which more accurately reflects the historical average annual growth of Group Insurance Commission premiums.*

5) An additional \$600,000 shall be appropriated for the School Department in FY2012 and \$400,000 shall be appropriated each year in addition to the amount currently appropriated in the capital budget for road improvements. – *This commitment has been met.*

6) Reserves shall be maintained in an amount equivalent to at least 5% of the budget. – *This commitment is being maintained.*

For in-depth information about the Town's financial condition please refer to the Town Manager's Annual Budget & Financial Plan online at: arlingtonma.gov/budgets.

Dedication to Efficiency, Innovation & Transparency

Currently, the Town is in the process of fully updating its financial software, MUNIS, and is also in the process of transferring its cash management, billing, and accounts receivable software to the MUNIS platform. The completion of these projects will help modernize the architecture upon which the Town finances are managed and allow for improved resident services related to billing.

The Town has also recently implemented a new web hosted work order system for the Facilities Department and is investigating software linked to the Town's GIS system aimed at upgrading the work order system used by the Department of Public Works. Both of these projects are aimed at increasing efficiency within the departments, while also enhancing the long-term maintenance of the Town's buildings and infrastructure.

In FY2017, and beyond, the Town will also remain committed to finding other means of reducing costs, which may include, but will not be limited to, regionalization of services.



Sustainability/Energy Conservation

In 2010 Arlington was named a Green Community by the State's Green Communities Division in recognition of the work that Arlington has done in the past to reduce energy usage, and the plans it has to further reduce energy use in the future. In 2013, based on significant fulfillment of these plans, the State's Department of Energy Resources (DOER) honored Arlington with the "Leading By Example" award. This award is given to only four municipalities on an annual basis, and Arlington is proud to have earned the designation. Arlington has substantially benefited from its cooperation with the Green Communities Division, having received five grant awards over the past five years, totaling \$1,185,943. The most recent grant award of \$247,943 came in 2016 and provided funding for numerous efficiency upgrades at various elementary schools, the Ottoson Middle School, the Ed Burns Arena and Town Hall. Also, in 2015, the Town installed solar photovoltaic panels on six school roofs via a power purchase agreement with Ameresco. This installation produced 793,180 kWh in its first year of operation. Over the course of the 20 year agreement, the Town estimates a costs savings

EXECUTIVE SERVICES

of approximately \$2,000,000. Further, the Town has recently completed the renovation of Police Headquarters, which has earned LEED Silver certification. Looking forward, the Town will continue to focus on energy efficiency efforts and also begin to focus discussion on issues regarding climate change preparedness.

Around Town

The MassDOT reconstruction of Massachusetts Avenue in East Arlington finalized in the spring and efforts began on Phase 2. This second phase looks at the stretch of Mass. Ave. from Pond Lane to Mill Street in Arlington Center. With public participation, a conceptual design plan has been developed. MassDOT's Arlington Center Safe Travel Project was implemented and completed this year. The primary goal of the project is to provide a safe connection for the Minuteman Bikeway through Arlington Center, improve roadway safety and mobility for all users, plus upgrade infrastructure (roads, signals, and curb ramps) in the project area.

Parking

Many of the recommendations in the Arlington Center Parking Management Plan have been implemented. Multi-space meters in parking lots have been replaced and single space meters installed in Arlington Center. The new meters, which cost \$1.00 per hour and have a four-hour limit, will help increase on-street parking availability by encouraging long-term parking in municipal lots, which have no hourly limit, and cost \$0.50/hour. In 2017 the Town plans to propose and develop priorities for a Parking Benefits District. A Parking Benefits District will allow the Town to segregate the net revenue from parking meters to spend on improvements to Arlington Center, such as new sidewalks and lighting, etc. The District would have to be approved by Town Meeting.

Arts & Cultural Planning

In 2016, the Planning Department along with the Metropolitan Area Planning Council (MAPC), the Arlington Commission on Arts and Culture (ACAC), and others in the community launched a Town-wide cultural planning process. Their first goal is to have an arts and culture action plan that aims to strengthen and grow arts and cultural opportunities in Arlington, leading to a thriving arts and cultural life for all. The project will also help the Town implement the historic and cultural resource area goals outlined in the Master Plan and bolster efforts to create a Cultural District from Arlington Center to East Arlington. More activity is expected in 2017.



NLC Prescription Drug Card Program Savings

The Town continues periodic outreach on the National League of Cities (NLC) Prescription Drug Card Program (launched Dec. 2009). At the end of calendar year 2016, Arlington leads the state in cumulative savings to residents with \$279,069, with \$26,582 this year. The free program offers residents an average savings of 30% on non-insured prescriptions. Residents can obtain the free card online at arlingtonma.gov/prescriptioncards.



Communications & Customer Service

The Board of Selectmen and I continue to make improving public communications and customer service one of our priority goals. This annual report is one such communication vehicle in which we put a great deal of effort to make it informative, easy to read, and attractive. In 2016 the Massachusetts Municipal Management Association (MMA) awarded Arlington first place for its 2015 report. The Town also makes these reports available online at arlingtonma.gov/annualreports.

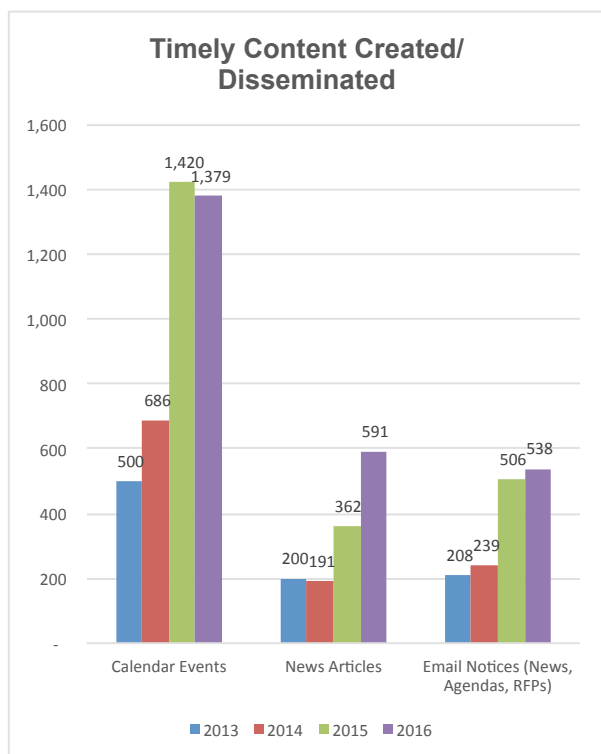
We strive to inform the public about general Town activities and during emergencies, plus build a stronger relationship with our residents and improve efficiencies for our staff. To meet these needs and increasing demand for them, we utilize the following information channels in conjunction with local media.

Arlingtonma.gov

Arlingtonma.gov is the Town's communication hub supporting one of the priority goals of the Board of Selectmen: enhance public communication and customer service and leverage technology to build staff capacity. The site serves a population of approximately 43,000 residents, surrounding communities, and beyond. The site supports the online communication and outreach activities of fifteen departments, and over sixty-five boards, committees, and commissions. Since the institution of the Open Meeting Law (OML) in July 2010 approximately 1,000-1,500 documents are added to the site annually, mostly agendas and minutes.

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Website Traffic (arlingtonma.gov)	2012	2013	2014	2015	2016
Page Views	1,399,333	1,381,574	1,316,919	1,538,050	1,731,811
Visits/Sessions	573,288	586,584	496,936	558,672	649,723
Frequency & Recency Over 200 visits to website	18,810	17,637*	16,992	19,898	22,625



**Note: The chart has been corrected from the 2015 report. Last year the chart reported cumulative totals instead of annual totals. Although the values were off, the trend remained the same – increases in news and email notifications created and disseminated.*

We continue to see improvements in both building staff capacity and user engagement since the website launch in July of 2014. For staff there were increases news postings (63%) and email notifications (6%). Calendar postings decreased by 3%. These activities are in addition to the increases in documents posted (13%) shown in the previous chart. The num-

ber of pages are up 9% with a total of 785 pages on the site. A municipal site Arlington's size should generally be around 500 pages. Our page count of 785 is high and indicates that we should audit our site to ensure these pages are necessary.

This year arlingtonma.gov recorded over 1.7 million Page Views and approximately 650K Sessions, both increases from the previous year, 11% and 14%, respectively. There was a 12% increase in user loyalty (Frequency and Recency) by those Users who visited the site more than 200 times during the year, from 19,899 in 2015 to 22,625 in 2016.

Request/Answer Center

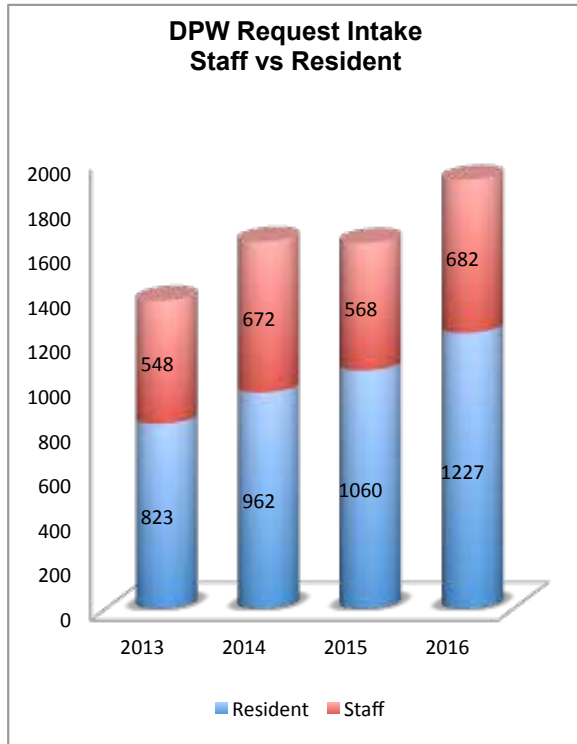
The Request/Answer Center is Arlington's online customer service portal where residents can make requests of Town services (and track them), ask questions, and find answers. 2016 marked the ninth year for the service. In 2015 the service was updated with Responsive Web Design (RWD) and in 2016 the backend system was updated with a new user interface that is more modern and easier for staff to process requests. The system continues to be heavily utilized by both staff and residents.

A major feature of the service is the ability for residents to easily search an extensive database before calling staff for an answer. If they cannot find the answer online, their question is forwarded to staff for a response. Since launching the service, over one million answers have been viewed, yet less than 1% of questions are submitted for staff to respond. This service continues to enforce the self-serve method of providing easily accessible information so residents can find the information they need at their

Request/Answer Center: System Stats	2012	2013	2014	2015	2016
Answers Viewed on Portal	196,393	188,367	267,392	298,054	297,894
Productivity Preserved in Hours/Answers Viewed	16,366	15,697	22,283	24,838	24,825
New Customer Registrations	2,338	2,373	2,251	2,067	1,779
Requests Created	2,951	2,772	2,988	3,355	3,222
Requests Closed	2,731	2,811	2,543	3,209	3,231
% Questions/Requests Remain Open System	22%	24%	27%	5%	9%

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convenience. One way to measure how productivity might be preserved in this self-service model is to estimate the time of phone calls to staff members. If an average phone call takes 5 minutes to answer, then 24,825 productivity hours were preserved, or the equivalent to 13.6 full-time employees (35 hour work week).



Measuring the self-service model in how requests are submitted, we compared the last four years of DPW requests intake methods, comparing staff vs. resident entered requests. Between 2015 and 2016 the ratio of residents and staff entered requests are similar, 65% and 64% respectively. Overall requests entered into the system for Public Works continue to increase.

It is important to note that Public Works

reports that not all requests are entered into the system as they continue to struggle with the challenge of multiple intake methods available (online, email, phone, walk-in, etc.). To encourage more direct resident reporting to this system, as well as overall resident engagement and staff ease of use, the Town is evaluating a mobile application option that will compliment ongoing efforts to improve request intake and GIS integration previously mentioned in this report.

Receive time-sensitive notifications
Phone * Text * Email



Register at
www.arlingtonma.gov/subscribe
or call 781-643-1212

Powered by **CODE RED**
Keeping citizens informed.

Arlington Alerts, Town Notices, Social Media

Since 2012 Arlington Alerts have been notifying residents via phone, text, and email before, during, and after emergencies or to relay important information. When initiating a Town-wide phone call the system reaches approximately 19,000 phone connections. In 2016 the system was utilized for Arlington Police Department's Opioid Outreach Initiative meeting, one snow emergency / parking ban (1), and the Patriots Day Parade.

Town of Arlington Notices are official notifications sent by the Town via email to subscribers. This opt-in email distribution list delivers information on Town activities including: public health and public works alerts, election information, and special Town related events. Notices are one of the most helpful and effective tools to communicate to the public.

In 2016 the Town saw a 3% increase in subscribers totalling 5,103. There was a 4% increase

Online Communications	2012	2013	2014	2015	2016
Town of Arlington Notices Subscribers	4,573	4,422	4,372	4,944	5,103
% of Growth from previous year	9%	-3%	-1%	13%	3%
% Compared with # of households (19,000)	24%	23%	23%	26%	27%
Arlington Alert Emails Subscribers*	2,149	3,795	3,981	4,507	4,710
% of Growth from previous year	72%	57%	5%	13%	4%
% Compared with # of households (19,000)	11%	20%	21%	24%	25%
Arlington Alert Text Subscribers*	2,688	3,310	973	1,875	2,301
% of Growth from previous year	44%	81%	-340%	93%	19%
% Compared with # of households (19,000)	14%	17%	5%	10%	12%

EXECUTIVE SERVICES

in Arlington Alert email subscribers and a 19% increase in text messaging subscribers. Although the increases are modest the overall reach to residents via these channels is strong.

An emphasis of social media was given in 2016. The Town beta-tested and rolled out Vision Social. Vision Social is a social media management tool that allows website users to push/schedule News and Calendar content to social media channels, improving outreach with minimal overhead. Arlington Fire Department created a Twitter account and the Patriots Day Celebration can be found on Facebook.

Cross-department meetings and workshops were instituted in 2016 and have greatly improved content workflow and quality across-departments on all channels, with an emphasis on News and Social content.

Arlington continues its efforts to improve communications and customer service while cultivating positive relations with residents. The Town also strives to maximize technology for efficiencies and will continue to build upon these valuable Town assets. We put a lot of effort into making sure our website is timely and accurate, the Request/Answer Center is working properly and responding to resident needs, keeping residents up-to-date through Town Notices and social media, plus be prepared for an emergency with Arlington Alerts. We constantly evaluate all our channels so we can maximize service delivery and staff efficiency. It is important to note, none of the success can be realized without skillful collaboration. From the many content contributions from staff, boards, and committees, to residents utilizing these channels, we continue to help residents 'get connected' and 'stay connected' to Town Hall.

Acknowledgements

Arlington is very fortunate to have so many talented citizens willing to volunteer their time to serve the Town in various capacities including Town Meeting, Boards, and Committees. Together with our elected leaders, management team, and staff, they make Arlington a special community. I would like to thank the Board of Selectmen for its leadership and support throughout my fifth year as Town Manager. I am also very grateful for the professionalism, knowledge, and support provided by Deputy Town Manager, Sandy Pooler.

This year Arlington's Director of Recreation, Joe Connelly was appointed the Director of Community Services for the Town of Andover. Joe spent over eleven years with Arlington and his accomplishments include significant capital upgrades at the Ed Burns Arena, multiple park and playground renovations, and constant innovation and modernization of recreational programs offered by the Recreation Department. In September, the Town welcomed Jon Marshall into the role. Jon was

the Recreation and Parks Director for Natick where he built a track record in building outstanding community programs and a deft hand in public administration. I would also like to welcome James Feeney in the role as Assistant Town Manager. The Assistant Town Manager serves a lead role in community relations and strategizes on solutions to a wide variety of customer service issues. The role is also be responsible for capital project management and oversight of Community Preservation Act funded projects, as well as serving as the Public Records Officer for the Town. Jim previously served as Arlington's Health Compliance Officer and has performed the roles of acting Director of Health & Human Services and interim Director of Recreation. In the spring, Management Analyst, Eve Margolis, was appointed Area Administrator for International Development at the Harvard Kennedy School. Eve's professionalism was a great asset to the Town and she will be missed. In July, we welcomed Amy Fidalgo as our new Management Analyst. Amy previously worked as Arlington's Community Development Block Grant (CDBG) Administrator where she managed the Town's entitlement block grant. Amy's diligence and attention to detail are a welcome addition to the office.

The Town thanks Joe and Eve for their service to Arlington and welcomes Jon, Jim, and Amy. I have every confidence they will ensure the delivery of high-quality Town services to residents and staff.

Arlington is fortunate to have a talented, dedicated, and hard-working management team that is second to none in the Commonwealth, and I feel privileged to be able to work with them day in and day out. Going further, Arlington is lucky to have a great team of Town employee across all departments.

Finally, I would be remiss if I did not express my warmest appreciation for my office staff, Kristen De-Francisco and Domenic Lanzillotti. They are exceptional public employees dedicated to providing the best possible service to each and every person interacting with the Town Manager's Office. I would like to express my sincere gratitude to Joan Roman for her tremendous efforts serving as the Town's Public Information Officer, and in particular, for her work on this Annual Report. Joan's passion for communication with the public, attention to detail and design capabilities make her a great asset to the team and result in the compilation of this excellent report as well as year round excellence in the provision of public information.

FINANCIAL MANAGEMENT SERVICES

FINANCE COMMITTEE

During 2016 Chairman Allan Tosti led the Finance Committee (FinCom), assisted by Vice-Chairs Richard Fanning, Charles Foskett, and Alan Jones. Peter Howard served as secretary. The FinCom has twenty-one positions, one for each precinct. The appointing authority (Moderator, Trust Fund Commissioners Chair, FinCom Chair) acted to reappoint all members whose terms had been completed and to fill 2 vacant positions. One of these vacancies was caused by the death of Kenneth (Ken) J Simmons who had faithfully served on the FinCom for approximately 40 years. His experience has been missed.

In February the FinCom began its yearly effort to develop a comprehensive balanced Fiscal Year 2017 (FY17) budget recommendation for the Annual Town Meeting, which begins in April. At least one of the Finance Committee subcommittees reviewed each departmental budget with the corresponding department head. The school budget subcommittee attended School Committee meetings to gain insight of the school budget. Hearings were held on all Warrant Articles requiring an appropriation or having a financial impact. Fifteen full committee meetings were held before Town Meeting and eight on Town Meeting nights. These meetings, when combined with numerous subcommittee meetings, made for a busy winter and spring schedule. The Committee's report was distributed electronically and a hard copy was mailed to Town Meeting members before the first Town Meeting.

FY17 is the sixth year of the current multi-year plan. Working with Town and School leaders, the FinCom developed a balanced budget and reserved much of the extra income from the last override to balance future years' budgets, thus eliminating the need for an additional override for several more years. Central to this budget is a 3.25% cap on budget increases by the non-school appointing authorities. As in recent years, the School budget included an allowance for enrollment growth based on a percentage of the per pupil cost as determined by the State. This year with a larger enrollment increase, the percentage was increased to 35%. In addition there was an extra allowance for special education expenses that increased the school appropriation by 6.4%.

This is the first year that the Community Preservation Act Committee (CPAC) was able to recommend funding projects. The FinCom reviewed the proposals and unanimously supported the CPAC recommendation.

The Minuteman School District agreed on a new regional agreement and the FinCom carefully considered the bonding for a new Minuteman Tech building. The superintendent attended several meetings to explain the planned building and why it is needed. He

also addressed an ad hoc Town committee. By a close vote the FinCom recommended that Town Meeting authorize the bond contingent on a successful referendum vote. Subsequently the Town Meeting and later the Town did approve the bond authorization and debt exclusion. Since one of the towns that belong to the Minuteman Region did not approve the authorization, this issue remained open until a district wide referendum approved the project in September.

FinCom also considered the proposal of the School Enrollment Task Force (SETF) to renovate the former Gibbs School as a sixth grade school. The SETF had held many meetings to decide how to respond to the large expected increase in school enrollment. The FinCom reviewed all the material that the SETF produced and after a series of discussions recommended the SEFT solution to Town Meeting contingent on a successful referendum vote. Subsequently the voters did approve the Gibbs renovation debt exclusion.

The FinCom also continued to monitor other ongoing activities that could have a large financial impact through regular reports by Town officials. Possible federal spending reductions remain a concern. Other issues include the increasing costs of pensions, funding the liability for retired Town employee health insurance, the cost of maintaining the Town's water bodies and MBTA assessments. The Finance Committee will continue to work with other Town officials and citizens to deal with these issues and will keep the Town Meeting informed of the Town's progress.

OFFICE OF THE TREASURER & COLLECTOR OF TAXES

The Office of Treasurer & Collector of Taxes is responsible for the management, collection, and custodianship of all funds and receivables belonging to the Town of Arlington.



Stephen J. Gilligan, Treasurer & Collector of Taxes

FINANCIAL MANAGEMENT SERVICES

Overview

Under state law the Office of the Treasurer & Collector of Taxes is responsible for all Treasury, Collector, and Payroll operations. In addition, Town bylaws have assigned postal operations to the Treasurer's Office. The Payroll Division, through a Memorandum of Agreement established in 2002, centralizes Town and School payroll operations at the Office of the Superintendent of Schools. The Treasurer also serves as Parking Clerk.

The Town Treasurer and Collector of Taxes is responsible for directing, managing, collecting and fulfilling the billing of Real Estate Tax, Motor Vehicle Excise Tax, Personal Property Tax, Water & Sewer utility billing, parking violations; and the complete collection process for these billings; receiving all monies from Town departments, securing and depositing Town monies; and in accordance with Massachusetts General Laws, for managing, planning, and directing the Town's financial policies relating to cash management, investment management, and debt management. The Treasurer serves as Custodian of Funds for all Town monies. The Treasurer performs his fiduciary responsibility by developing investment and borrowing strategies based on financial best practices, consultations with financial advisors and investment institutions, and participating in government finance officer's seminars and conferences. Mr. Gilligan is an active member of both the national Government Finance Officers Association (GFOA) of the US & Canada, the New England States GFOA, and the Massachusetts Collectors & Treasurers Association. Mr. Gilligan is certified as a Massachusetts Assessor. Stephen Gilligan serves as a Member of the Board of Directors of the New England States Government Finance Officers Association. Mr. Gilligan completes 4 terms as Treasurer & Collector of Taxes on April 1, 2017. He is not seeking reelection. He retires from 40 years of public service, including: 11 years as Treasurer & Collector of Taxes, 10 years as Selectmen, 10 years as Conservation Commission Chairman, and 40 years as a Town Meeting Member representing Precinct-13.

Program Description

The Treasurer/Collector's Office is responsible for the proper handling and management of all monies belonging to the Town. Included within these responsibilities are the following:

- Responsible for the billing and collecting of all Real Estate Tax, Personal Property Tax, Motor Vehicle Excise Tax, Parking fines, and Permit fees, Water & Sewer accounts, and collecting all Town and School department(s) receipts. Payments are received directly in the Treasurer's Office, through the mail, via on-line electronic transactions, and lock-box services.

- Receiving and reconciling all deposits from all departments and authorities that charge fees and/or receive monies. Supports and assists all departments in the collection of delinquent accounts.
- Enables, audits, and coordinates School, Recreation, Human Services, and Fire/Ambulance, Library, and Inspections departments to submit deposits directly into our depository bank; daily, overnight, and weekends.
- Responsible for deposits and investment of all Town funds.
- Determine cash management needs to meet vendor and payroll obligations.
- Provide quality customer service to all Town residents, employees, and vendors in the performance of the above-described duties.
- Direct and manage all short and long-term borrowings.
- Continue achieving strategic goal to maintain the highest possible Bond Rating, based on the Town's financial reserves, debt management, investments, and budgetary situation
- Manage Treasurer's relationships with finance professionals and institutions that provide custodial, investment and banking services.
- Reconciling and recovering all MSBA School construction re-imburements due the Town from FY2001 to present.
- Directing and managing the John J. Bilafer Arlington Citizens Scholarship Foundation/Scholarship America program.

Budget Statement/Future Outlook

The Treasurer's Office continues to scrutinize its current budget for any potential savings, while being mindful of the critical importance to maintain resources sufficient to collect, invest and/or process \$131,459,562.00 in FY16 revenues, and revenue increases in FY2016.

Interest income on General Fund monies and Town Stabilization Funds is expected to experience a modest increase in the rate of return as compared to the previous 3 fiscal years.

Objectives 2017

- Implementing our new Motor Vehicle Excise Tax Collection System.
- Implementing our new Utility Billing and Collection System for Water & Sewer.
- Implementing new procedures for a Parking Revenue Enterprise Fund and Parking Meter Collections Operations.

FINANCIAL MANAGEMENT SERVICES

Accomplishments 2016

- Selected and commenced implementing a new Tax & Billing Collection System for Real Estate Tax, Personal Property Tax, Motor Vehicle Excise Tax.
- Selecting and implementing our new Real Estate and Personal Property Tax Collection System.
- Implementing a new Cash Management System.
- Implementing a new Accounts Receivable Package.
- Implementing a new Cashiering System.
- Initiating procedures for multiple systems for the collection of Real Estate Tax, Motor Vehicle Excise Tax, Personal Property Tax, and Cash Management.
- Continuing the Town's depository banking institution relationship with Century Bank, attaining improved performance, additional services, higher interest yield, and competitive fee structures.
- Managing the on-time issuance of all billing and collections for Real Estate Tax, Motor Vehicle Excise Tax, Water & Sewer, and Parking, accurately and on time to avoid short-term borrowing.
- Reorganizing Treasurer's Office operations to eliminate 0.5 FTE staff position, resulting in a \$45,000 savings in FY2016, and future budgets.
- Implementing enhanced Treasury Office security system.
- Treasurer's Office continues to achieve one of the best commitment-to-collection ratios of real estate and personal property taxes of any community in Massachusetts, by developing internal collection procedures with a focus on end-of-fiscal-year results. Real Estate Tax collections = 100%.
- Attained a top rating of Triple-A ("AAA") from Standard & Poor's rating agency for the 13th consecutive borrowing. Arlington is a mem-

ber of a group of 21 communities in Massachusetts attaining this highest rating.

- Town Audit found Treasurer's operation in full compliance.
- Manage Arlington's relationship with our Investment Advisor. Trust Funds 5-Year income average is 8.30% net.
- Managing the successful borrowing of \$26,128,000, attaining a Bond true-interest-cost rate of 2.597% with a "AAA" Credit Rating for our bonds - the highest possible ratings from Standard & Poor's.
- The Treasurer directs and administers the Arlington Citizens Scholarship Foundation, which provides financial assistance to Arlington residents attending higher education. Awarded 101 scholarships with a total amount awarded of \$151,000 in 2016.
- Partnered with our I.T. Department to implement major billing changes to Real Estate Tax accounts to incorporate the Community Preservation Act surtax.
- Managed the on-time issuance of all billing and collections for Real Estate Tax, Motor Vehicle Excise Tax, Water & Sewer, and Parking, accurately and on time to avoid short-term borrowing.

Performance / Workload Indicators

Real Estate Tax: Managing \$110,511,438 Real Estate Tax commitment. Real Estate Tax collections = 100%.

- Of 14,929 current real estate tax accounts, 44 are Tax Title accounts.
- Advertising and filing tax title for all delinquent Real Estate Tax accounts within the same fiscal year.

Billing: Processing and issuing 62,068 Real Estate & Personal Property bills, 36,467 initial Motor Excise bills, 50,081 initial Water & Sewer bills; plus 19,535 combined delinquent excise tax, and water/sewer bills and notices. Total Bills issued: 168,151- adhering to legal mandates.

Performance Metrics Over 5 Years					
Office of the Treasurer & Collector	FY2012	FY2013	FY2014	FY2015	FY2016
Real Estate Bills Processed	* 63,000	* 63,700	* 60,800	*61,128	* 62,068
Motor Excise Bills Processed	35,456	33,411	35,038	35,912	36,467
Water & Sewer Bills Processed	24,973	25,046	25,017	50,068	50,081
Subsequent Delinquent Bills and Notices	14,831	12,944	16,633	20,062	19,535
Liens - Revenue from Water & Sewer Delinquencies	\$183,273	\$161,334	\$217,900	\$223,348	\$200,872
Lien Certificates Processed	1,541	2,177	986	1,244	1,323
Revenue from Lien Certificates	\$77,093	\$108,874	\$49,373	\$62,200	\$66,150

* Includes Personal Property.

FINANCIAL MANAGEMENT SERVICES

Motor Vehicle Excise Tax

- 2012 Commitments – Initial billing: \$4,077,138. Total Excise Tax Collection FY12: \$4,021,599
- 2013 Commitments – Initial billing: \$4,342,655. Total Excise Tax Collection FY13: \$4,064,778
- 2014 Commitments – Initial billing: \$4,213,165. Total Excise Tax Collection FY14: \$4,636,918
- 2015 Commitments – Initial billing: \$4,867,711. Total Excise Tax Collection FY15: \$4,768,890
- 2016 Commitments – Initial billing: \$5,038,846. Total Excise Tax Collection FY16: \$4,952,881

Deputy Tax Collection Program: Revenues: 2012 – \$141,000; 2013 – \$162,046; 2014 – \$89,031; 2015 – \$56,936; 2016 – \$62,161

Lien Certificates: Certificates processed: FY12 – 1,541; FY13 – 2,177; FY14 – 986; FY15 – 1,244; 2016 – 1,323

Revenue from Lien Certificates: Fiscal Year: FY12 – \$77,093; FY13 – \$108,874; FY14 – \$49,373; FY15 – \$62,200; FY16 – \$66,150

Water Liens: Lien all delinquent water accounts onto real estate account(s) annually.

Total liens: FY12 – \$183,273; FY13 – \$191,334; FY14 – \$217,900; FY15 – \$223,348; FY16 – \$200,872

- The FY16 water lien amount is 1.54% of total Water & Sewer billing amounts committed.
- Preparation of all financial material for annual Town audits.

COMPTROLLER

The Comptroller's Office is responsible for the Town's books of account and financial records, verifying appropriations for all purchase orders, processing invoices for payment, approval of all payrolls and other warrants, balancing monthly appropriation reports, and other financial reporting as governed by Federal and State government agencies.

The Comptroller is responsible for the coordination of the annual independent audit of the Town, and is also responsible for providing quarterly revenue and expenditure reports to the Board of Selectmen, Town Manager, Town Treasurer, and Chairman of the Finance Committee. Whenever applicable, the Comptroller shall make recommendations regarding the Town's financial condition that he deems appropriate.

2016 Accomplishments

- Closed books and had Town audit completed on a timely basis.
- Created the Town's first Comprehensive Annual Financial Report (CAFR), which enhances the Town's independent audit. The CAFR was developed in accordance with the Government Finance Officers Association's (GFOA) Certificate of Achievement of Excellence in Financial Reporting Program and goes beyond the minimum requirements of generally accepted accounting principles. Preparing comprehensive annual financial statements and reports in the CAFR is part

Town of Arlington, MASSACHUSETTS

COMPREHENSIVE ANNUAL FINANCIAL REPORT



For the Year Ended June 30, 2016

Adam Chapdelaine, Town Manager
Richard Viscay, Comptroller

Prepared by the Comptroller

FINANCIAL MANAGEMENT SERVICES

of the Town's continuing effort to provide fiscal transparency to residents. The CAFR includes the independent auditor's report previously found in this Annual Report, but will now be found online in the CAFR. You may find the CAFR along with other financial and budget documents at arlingtonma.gov/financial.

- Worked with the Department of Revenue to have Free Cash certified at over \$9.7 million as well as Retained Earnings of all five Enterprise Funds certified on a timely basis.
- Conducted a financial investment analysis of the Town's financial software (MUNIS) and how it is used to ensure controls and best practices are in place for financial reporting, budgeting, and procurement.
- Created new accounts for the recently adopted Community Preservation Act, and assisted in creating policies and procedures as to how approved projects will be administered between the Comptroller's office and the Community Preservation Committee.

- 2017 Objectives
- Work with Treasurer's office to implement MUNIS Tax Billing and Collection modules and synergize the operations between the offices of the Treasurer and Comptroller.
- Decentralize accounts payable process allowing departments to enter their own invoices into the MUNIS system to eliminate manual processes and to streamline financial operations of the Town.
- Perform Town-wide fraud risk assessment as well as specific departmental audits to help identify, assess, and evaluate fraud risk related to internal controls of Town Departments.
- Create new internship program for Arlington High School students who are seeking careers in finance and accounting.
- Promote training and continuing education for all staff members

BOARD OF ASSESSORS

Members of the Board of Assessor's are Chairman Mary Winstanley O'Connor, Esq., Robert Greeley, and Kevin Feeley, Esq.

The Board of Assessors committed 15,341 real estate and personal property tax bills to the Tax Collector for collection for Fiscal Year 2017. These bills raised a total of \$112,439,838 in property and personal property taxes. The total assessed value of all taxable real estate and personal property for Fiscal Year 2017 was \$8,592,216,406 which resulted in a tax rate of \$12.56 per thousand dollars of assessed value. The Board also committed approximately 35,661 automobile excise tax bills for collection of an estimated income of \$5,100,000.

Tax Abatement Overlay

State law requires that the Assessors put aside funds from each tax levy in a reserve that is called an Overlay. This account is established in anticipation that a certain percentage of the tax levy may end up being abated. Individual tax abatements are paid out of this fund. The final amount of the overlay account is determined by the Assessors and added to the tax rate without appropriation, and is usually set at anywhere from 1% to 2.5% of the tax levy. In FY2015, the overlay account is set at \$1,746,720.80. Any surplus left in an overlay account is appropriated by Town Meeting in much the same manner as free cash. Below is a chart showing the disposition of Overlay funds for the last three years

Comptroller Performance Metrics

Performance Metrics	2014	2015	2016
General Fund -Free Cash certified	6,871,692	9,074,598	9,701,131
Water/Sewer Enterprise Fund – Retained Earnings certified	3,718,958	8,546,621	7,188,427
Youth Services Enterprise Fund – Retained Earnings certified	23,474	23,056	37,349
COA Transportation Enterprise Fund – Retained Earnings certified	132,640	63,211	80,209
Rink – Retained Earnings certified	74,503	77,154	78,839
Recreation – Retained Earnings certified	132,023	205,874	381,219

FINANCIAL MANAGEMENT SERVICES

Tax Abatement Overlay Funds	FY2014	FY2015	FY2016
Overlay Amount	\$1,019,663	\$1,534,082	\$1,746,720
Abatements & Exemptions To-Date	\$320,799	\$343,828	\$329,298
Declared Surplus to General Fund	\$200,000	\$350,000	\$200,000
Reserved for Additional Liability	\$498,864	\$840,254	\$528,748

Valuation and Tax Levy			
Fiscal Year	Total Assessed Valuation	Tax Levy	Tax Rate*
2017	\$8,952,216,406	\$112,439,838	\$12.56
2016	\$8,513,898,549	\$108,977,901	\$12.80
2015	\$7,770,112,271	\$105,285,021	\$13.55
2014	\$7,377,629,421	\$101,737,509	\$13.79
2013	\$7,201,277,082	\$98,009,381	\$13.61
2012	\$6,954,794,567	\$95,002,493	\$13.66
2011	\$6,926,589,397	\$85,958,974	\$12.41
2010	\$6,892,736,257	\$83,471,036	\$12.11
2009	\$6,790,772,343	\$80,946,006	\$11.92
2008	\$6,883,264,284	\$78,813,376	\$11.45
2007	\$7,011,721,520	\$76,778,350	\$10.95
2006	\$6,483,756,733	\$73,578,994	\$11.34
2005	\$6,007,309,836	\$65,719,969	\$10.94
2004	\$5,990,614,666	\$63,740,140	\$10.64
2003	\$4,500,135,559	\$61,246,845	\$13.61
2002	\$4,266,984,229	\$59,097,731	\$13.85
2001	\$4,239,775,439	\$55,838,267	\$13.17

* Tax rate expressed in per thousand dollars of assessed value

Percent of Tax Levy by Class						
CLASS	TYPE	FY2013	FY2014	FY2015	FY2016	FY2017
I	Residential	93.7374	93.8614	93.1840	93.9945	94.1390
II	Open Space	0	0	0	0	0
III	Commercial	4.6139	4.4905	4.2729	4.4503	4.3518
IV	Industrial	0.2243	0.2189	.2079	0.2066	0.2242
V	Personal Property	1.4244	1.4292	1.3352	1.3486	1.2850
Total		100	100	100	100	100

FINANCIAL MANAGEMENT SERVICES

Tax Rate Components FY2013-FY2017					
	FY2013	FY2014	FY2015	FY2016	FY2017
Levy Base	\$12.28	\$12.37	\$12.22	\$11.58	\$11.43
2 1/2%	\$0.31	\$0.31	\$0.31	\$0.29	\$0.29
Growth	\$0.09	\$0.19	\$0.16	\$0.16	\$0.12
Override	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
W/S Debt Service	\$0.78	\$0.72	\$0.72	\$0.66	\$0.62
School Debt Exclusion	\$0.12	\$0.14	\$0.14	\$0.12	\$0.10
Symmtes Debt Exclusion	\$0.04	\$0.02	\$0.04	\$0.02	\$0.00
Tax Rate*	\$13.61	\$13.79	\$13.55	\$12.80	\$12.56
<i>*Tax Rate =((Amount To Be Raised)/(Total Taxable Assessed Value))*1000</i>					

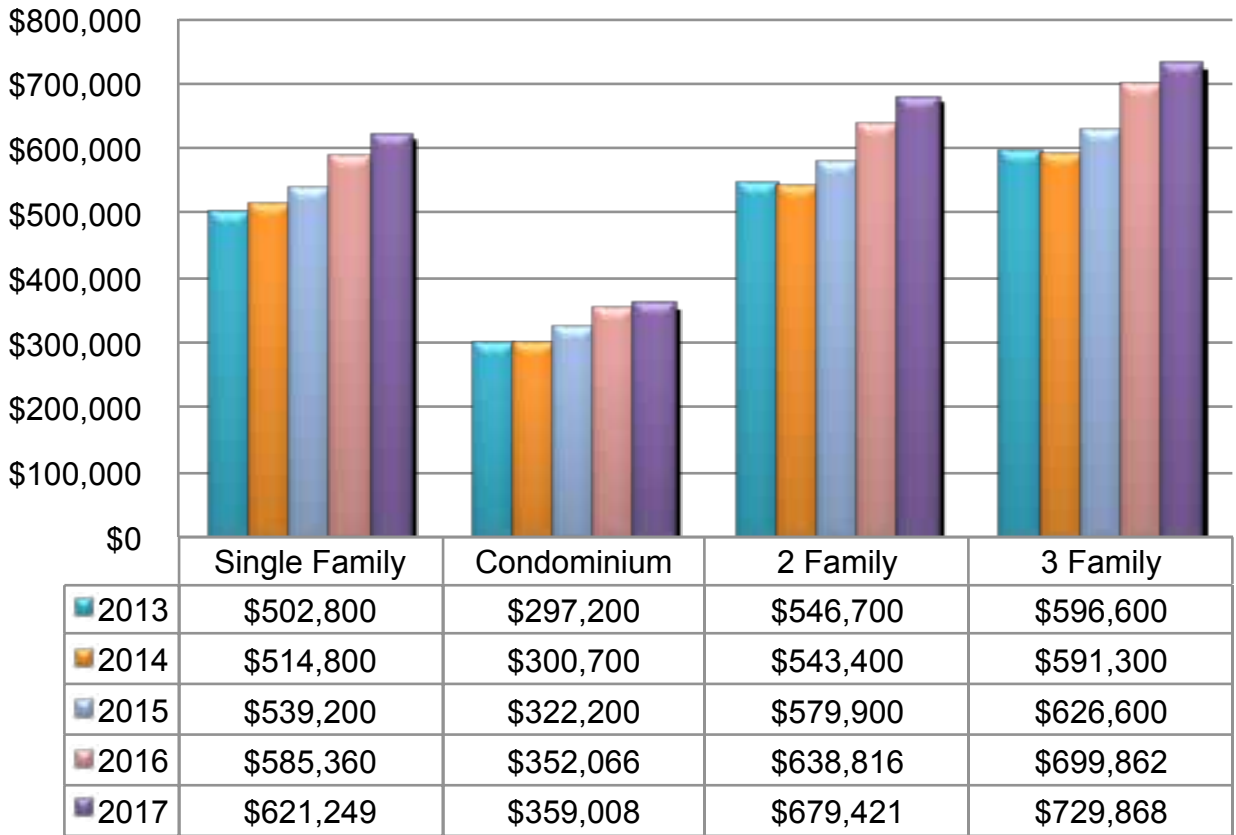
Details of Tax Rate Calculation					
	FY2013	FY2014	FY2015	FY2016	FY2017
Max Levy Prior FY	\$88,442,215	\$91,310,473	\$94,987,188	\$98,617,161	\$102,420,256
2.50%	\$2,211,055	\$2,282,762	\$2,374,680	\$2,465,429	\$2,560,506
Growth	\$657,203	\$1,393,953	\$1,255,293	\$1,337,666	\$1,070,144
Override	\$0	\$0	\$0	\$0	\$0
Maximum Levy	\$91,310,473	\$94,987,188	\$98,617,161	\$102,420,256	\$106,050,906
Levy Inc. %	3.24%	4.03%	3.68%	3.71%	3.42%
Levy Inc. \$	\$2,868,259	\$3,676,715	\$3,629,973	\$3,803,095	\$3,630,650
W/S Debt Service	\$5,593,112	\$5,593,112	\$5,593,112	\$5,593,112	\$5,593,112
School Debt Exclusion	\$840,116	\$1,049,114	\$1,111,442	\$993,166	\$878,800
Symmtes Debt Exclusion	\$278,540	\$150,000	\$0	\$0	\$0
Max to be Raised	\$98,022,241	\$101,779,414	\$105,321,715	\$109,006,534	\$112,522,818
Actual Raised	\$95,009,381	\$101,737,510	\$105,285,021	\$108,977,901	\$112,439,838
Excess Levy	\$12,860	\$41,904	\$36,693	\$28,632	\$82,980
Total Taxable Assessed Value	\$7,201,277,082	\$7,377,629,421	\$7,770,112,271	\$8,513,898,549	\$8,952,216,406
Total Avg. % Increase	3.54%	2.45%	5.32%	9.57%	5.15%
Tax Rate	\$13.61	\$13.79	\$13.55	\$12.80	\$12.56
Penny of Tax Rate	\$72,013	\$73,776	\$77,701	\$85,139	\$89,522
Avg. Assessed Value Single Family	\$502,752	\$514,808	\$539,152	\$585,360	\$621,249
Avg. Taxes Single Family	\$6,842	\$7,099	\$7,306	\$7,493	\$7,802
<i>*All numbers subject to rounding and final DOR Certification</i>					

FINANCIAL MANAGEMENT SERVICES

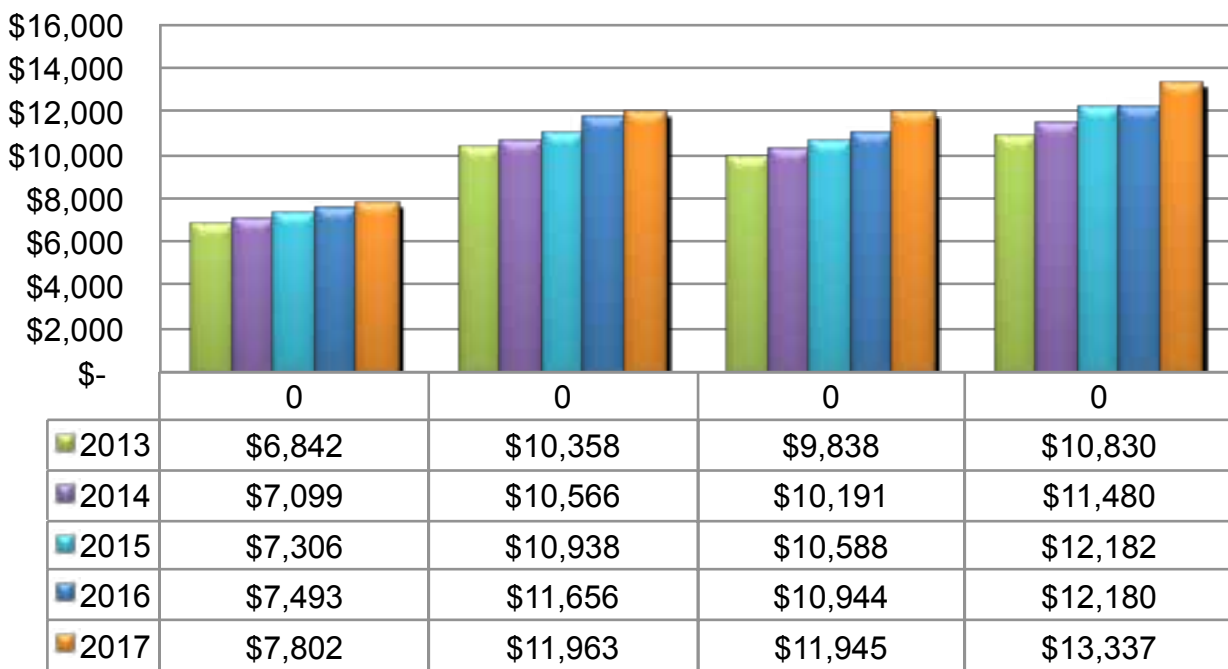
State Class Code FY17-FY16 Comparison									
Type	FY2017			FY2016			FY17 vs FY16		
	Assessed Value	Avg. Assessed Value		Assessed Value	Avg.	Parcel (+/-)	Percent (+/-)	Avg.	
Single Family	7,994		621,249	8,000		585,361	-6	6.05%	35,889
Condominium	3,552		359,008	3,492		352,067	60	3.72%	6,942
Misc	13	13,426,600	1,032,815	12	11,147,400	928,950	1	20.45%	103,865
2 Family	2,264		679,422	2,282		638,817	-18	5.52%	40,605
3 Family	193	140,864,700	729,869	194	135,773,300	699,862	-1	3.75%	30,007
Apartments	146	420,721,500	2,881,654	146	416,463,200	2,852,488	0	1.02%	29,166
Res Land	312	28,852,500	92,476	313	26,272,700	83,938	-1	9.82%	8,538
Open Space	0			0			0	0.00%	0
Commercial	382	342,809,610	897,407	386	333,741,310	864,615	-4	2.72%	32,793
Industrial	22	20,065,800	912,082	22	17,588,600	799,482	0	14.08%	112,600
Ch Land/61	0			0			0	0.00%	0
Ch Land/61A	0			0			0	0.00%	0
Ch Land/61B	4	1,535,206	383,802	4	1,445,709	361,427	0	6.19%	22,374
Mixed Use(Res)	38	43,989,020	1,157,606	38	42,856,282	1,127,797	0	2.64%	29,809
Mixed Use(Com)	38	45,241,220		38	43,712,058		0	3.50%	40,241
Per Prop/501	209	5,786,050	27,684	231	6,576,100	28,468	-22	-12.01%	-784
Per Prop/502	157	7,118,030	45,338	167	8,132,510	48,698	-10	-12.47%	-3,360
Per Prop/503	0	0		0	0		0	0.00%	0
Per Prop/504,550-2	2	71,713,880		2	68,185,320		0	5.17%	
Per Prop/505	8	18,412,800	2,301,600	8	21,343,400	2,667,925	0	-13.73%	-366,325
Per Prop/506	2	10,257,700	5,128,850	2	8,285,100	4,142,550	0	23.81%	986,300
Per Prop/508	4	1,746,030	436,508	4	2,293,100	573,275	0	-23.86%	-136,768
Total	15,340			15,341				5.15%	

FINANCIAL MANAGEMENT SERVICES

Average Assessed Values FY2013-FY2017



Average Taxes FY2013-FY2017



FINANCIAL MANAGEMENT SERVICES

MASSACHUSETTS DEPARTMENT OF REVENUE
 DIVISION OF LOCAL SERVICES
 BUREAU OF ACCOUNTS

Arlington
 City / Town / District

TAX RATE RECAPITULATION Fiscal Year 2017

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from page 2, IIe)	\$ 167,976,625.05
Ib. Total estimated receipts and other revenue sources (from page 2, IIIe)	55,536,787.00
Ic. Tax Levy (Ia minus Ib)	\$ 112,439,838.05
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	94.1390	105,849,739.14	8,427,530,080.00	12.56	105,849,777.80
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	4.3518	4,893,156.87	389,586,036.00	12.56	4,893,200.61
Net of Exempt					
Industrial	0.2242	252,090.12	20,065,800.00	12.56	252,026.45
SUBTOTAL	98.7150		8,837,181,916.00		110,995,004.86
Personal	1.2850	1,444,851.92	115,034,490.00	12.56	1,444,833.19
TOTAL	100.0000		8,952,216,406.00		112,439,838.05

MUST EQUAL 1C

Board of Assessors

Paul Tierney, Director, Arlington, ptierney@town.arlington.ma.us 781-316-3061 | 12/13/2016 9:40 AM

Comment: Authorized to submit on behalf of the Board of Assessors

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By: Susan Whouley
Date: 12/14/2016
Approved: Thomas Guilfoyle
Director of Accounts: Mary Jane Handy

Mary Jane Handy

NOTE : The information was Approved on 12/14/2016

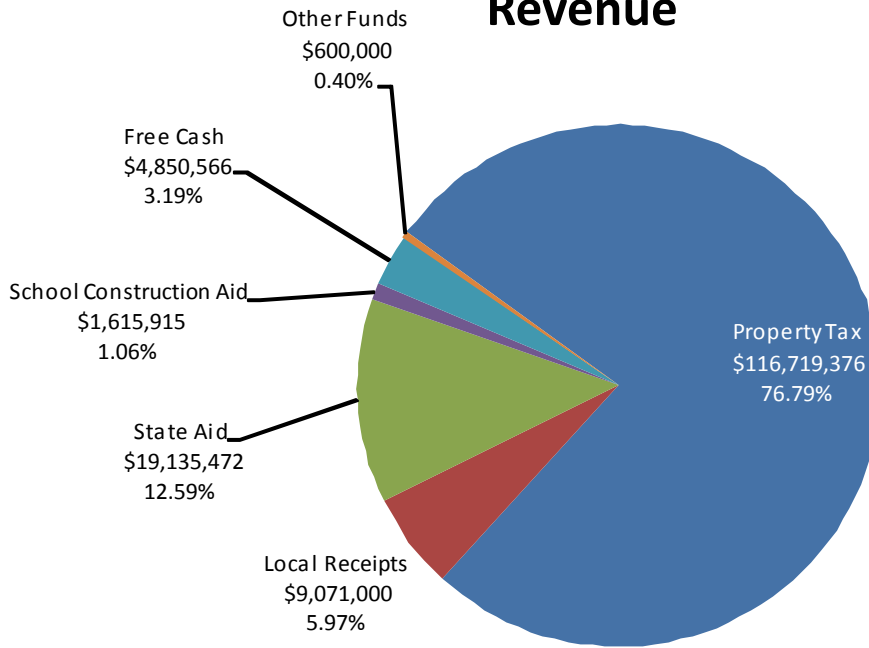
FINANCIAL MANAGEMENT

FINANCIAL MANAGEMENT SERVICES

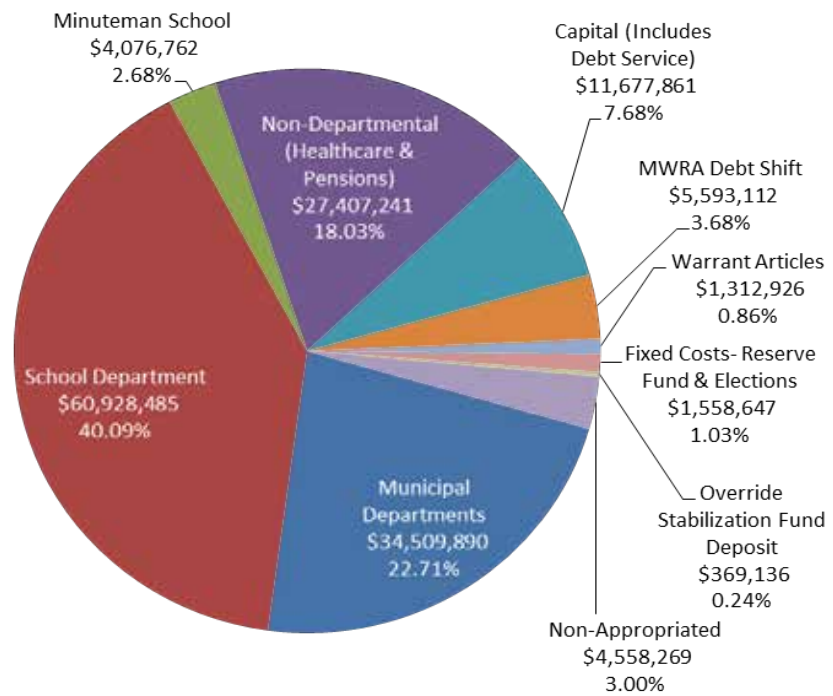
FISCAL YEAR 2017

Total \$ \$151,992,329

Revenue



Expenditures



PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

The Arlington Department of Public Works (DPW) is comprised of seven divisions: Administration, Engineering, Highway, Water/Sewer, Motor Equipment Repair, Natural Resources, and Cemeteries. With a staff of 77, it is the goal of the Department to provide residents, boards, commissions, and other Town departments with superior Public Works services and support.

Administration

The Administration Division provides the following services: financial (including budget preparation and administration), invoice payment, invoice billings, grant management, and water/sewer reading-billing, personnel and payroll management, customer service, contract administration, oversight of contracted solid waste/recycling and hazardous waste collection services, supervision of contracted custodial services, and oversight of contracted streetlight maintenance on public ways and parking lots.

Accomplishments

- Oversaw contracted aquatic weed harvesting at the Arlington Reservoir.
- Co-Sponsor of the annual EcoFest event at Town Hall.
- Prepared extensive annual reports for DEP and MWRA.
- Continued to monitor playing field conditions (March-November) with regard to weather related usability and updated website, email, and social media accordingly.
- Managed contracted curbside collection and disposal of solid waste, recyclables, and yard waste.

Solid Waste Collection

The Town is contracted with waste hauler, JRM Hauling and Recycling. With JRM as our contractor since 2012 the Town is able to provide weekly curbside and dumpster collection of solid waste and bulky items from residential and business locations. We were able to expand our services to include weekly collection of recyclables and yard waste. Solid waste is also collected from the following municipal locations: Town Hall and eight other municipal buildings, Community Safety, three fire stations, two libraries, nine public schools, over twenty municipal parks, and approximately fifty public trash barrels. The bulky item collection program collects large items like couches, tables, and sinks.

The Town also provides contracted dumpster trash collection at schools, municipal buildings, non-profit organizations, apartment complexes, and condominium complexes.

Recycling

With the advent of weekly mandatory recycling in 2012 the Department saw a reduction in the solid waste tonnage and an increase in the amount of materials recycled. The shift in the amount of materials recycled translates to savings for all residents.

Once a year the Department holds a recycling event in conjunction with the Recycling Committee at the DPW facility on Grove Street. The Department collects clothing, shoes and sneakers, used toys, books, DVD's and CD's, bicycles, and scrap metal. Additionally, a company is available to shred documents. The Board of Health also comes to the event and collects medical waste items known as sharps (needles, syringes, and lancets). DPW also collects TVs and CRTs (for a fee).

In July of 2015 the Department expanded the yearly collection event schedule. DPW now offers a monthly collection event on one Saturday a month. At these events DPW collects: bulky rigid plastic, foam, textiles, books/dvd's/cd's, rechargeable batteries, ink cartridges, scrap metal, and electronic waste. This program provides an outlet for residents to dispose of difficult to recycle items. The Department also maintains a free voluntary drop-off program for electronic waste during regular business hours.



Accomplishments

- Doubled visits to Public Works for specialized and targeted recycling, the results of hosting monthly pop-up Recycling Center events. Twelve events held, 2,493 household visits.
- Extended volunteer engagement, with 12 dedicated Recycling Center volunteers, and 30+ volunteers at the annual spring Community Collection Day.
- Awarded a MA DEP School Recycling Assistance grant and hired a School Sustainability Coordinator.
- Awarded a MA DEP Recycling Dividends grant as a result of our recycling activities, which further funds our extended waste diversion reach into the community.
- Produced Arlington Recycles video series, airing on local cable access TV and on the Town website.

PUBLIC WORKS

Recycling, Solid Waste, and Hazardous Waste Statistics (in tons unless specified)*			
Materials	FY2014	FY2015	FY2016
Solid Waste	12,846	12,603	12,943
Commingled (paper/glass/plastic/metal)	5,271	5,297	5,452
Yard Waste	3,488	3,505	3,190
TV/CRT's	1,977 (units)	1,688 (units)	2,006 (units)
Appliances	377 (units)	332 (units)	552 (units)

- Provided discounted rain barrel and compost bins sale programs, adding on-site composting education at the Rot and Roll event.

Yard Waste Collection

JRM collects yard waste curbside on a weekly schedule from early April through the first week of December. Leaves and grass clippings can be placed curbside in barrels with a Yard Waste identification sticker or in compostable 30-gallon paper bags. Branches up to 1" in diameter can be placed curbside if cut into three foot lengths and tied into bundles not exceeding 30 pounds. Additional recycling information can be found online at arlingtonma.gov/recycle.

Household Hazardous Waste Collection

2016 marked the nineteenth year of Arlington's membership in the regional household hazardous waste collection facility at 60 Hartwell Avenue in Lexington. Eight monthly collection days were held from April through November. The program continues to collect large quantities, 540 carloads in 2016, of hazardous materials including pesticides, chemicals, used motor oil, antifreeze, oil based paints and solvents, and household cleaning products.

Engineering Division

The Engineering Division continues to provide a wide variety of support services to other DPW divisions, various Town departments, commissions, contractors, public utilities, and to the general public. The Engineering Division works closely with the Highway, Water, and Sewer Divisions upgrading and improving the infrastructure of the Town by providing surveys, engineering design, construction plans, field layouts, and field inspection services. The Engineering Division also provides technical design and specification for municipal infrastructure improvements, oversees contracted maintenance of the Town's traffic signals, reviews and makes recommendations on the impacts of planned private construction projects, reviews and provides regulation on proposed private way projects and improvements.

Accomplishments

- Provided technical support to the Transportation Advisory Committee for planning, projects, and recommendations.
- Administered Arlington, Belmont, and Cambridge Tri-Community Stormwater Flooding Group including meeting agenda and presentation considerations.
- Monitored punch list items and project close-out requirements for Massachusetts Avenue Re-Build Project and served as Liaison with MassDOT for Town related and other pertinent issues.
- Monitored work, events, and issues associated with the Arlington Center Safe Travel Project and served as Liaison with MassDOT.
- Monitored, coordinated, or completed the following project: Mt. Pleasant Cemetery driveway re-surfacing project.
- Coordinated planning for curb and walk construction in accordance with ADA Transition Plan preparations.
- Oversaw the development of specifications, contract preparation, and construction for Capital Improvement projects including: roadway resurfacing improvements and pavement preservation projects, sewer rehabilitation services, water rehabilitation, and curb, sidewalk, and ramp work.
- Updated EPA NPDES MS4 permit, Arlington Reservoir Dam and Emergency Action Plan, and MWRA Municipal Discharge Permit.



Arlington Center Safe Travel

PUBLIC WORKS

Highway Division

The Highway Division of the Public Works Department maintains 102 miles of roads, 175 miles of sidewalks, 175 miles of curbing, eight parking lots; along with numerous guardrails, stairs, walls, and fences. The Division oversees solid waste services including trash/recycling collections, bulky items collection/disposal, waste fill disposal, and hazardous waste programs. The division also performs street sweeping services and maintains traffic lines, signs, and drainage systems (culverts, pipes, manholes, catch basins and drain channels).

Street Sweeping –The Town is typically swept two times annually (spring and fall).

- Sweeping on main streets done weekly (twenty-eight times).

Snow and Ice Control – There were 12 snow and ice events.

- Private contractors used for 7 events.
- 38 inches total snow for season.

Performance Measurements

- Repaired or replaced 52 catch basins.
- Cleaned 720 catch basins.
- Removed and installed 11,308 l.f. of sidewalk.
- Patched over 4,700 potholes.

Special Projects

- Constructed 24' x 24' stage for Town Day event.
- Prepared Reservoir parking lot to allow for snow storage and repaired lot in spring.
- Assisted with DPW Community Collection Day and monthly Recycling Center.
- Placed 150 sand barrels Town wide for winter season.
- Set up and break down for Patriot's Day parade.
- Assisted in delivering 35 canoes to the Arlington Reservoir to support volunteer cleanup of Water Chestnuts.
- Assisted with Feast of the East and Summer Arts Block Party
- Erected/constructed veteran's flagpole and monument foundation at Mt. Pleasant Cemetery.

Water/Sewer Division

The Water and Sewer Division continues to maintain 131 miles of water mains, 117 miles of sewer mains, 9 Sewer Lift Stations, 1,398 hydrants, and numerous valves, and service connections/shut offs. Additionally, the Division reads usage meters and prepares quarterly bills on just under 12,500 accounts.

Performance Measurements

- Replaced 217 water meters.
- Provided water use data to the Town Treasurer for billing.
- Repaired water main leaks at 69 locations.
- Repaired water service lines at 41 locations.
- Replaced 40 hydrants.
- Flushed over 210 locations to clear blockages from sewer mains and services.
- Sampled 14 locations weekly for water quality.
- Provided over 509 mark outs for underground excavation work.
- DPW Director elected to serve as Secretary of the Executive Committee of the MWRA Advisory Board.



Motor Equipment Repair Division

The Motor Equipment Repair Division continues to maintain 105 over-the-road vehicles including three front end loaders, five backhoes, one mini-excavator, two tractors, nine heavy-duty dump trucks, nine small dump trucks, twenty-two pickup trucks, six utility body trucks, ten snow fighters, nine school buses, two street sweepers, two sewer flushing trucks, one rubbish packer, one compressor truck, one generator truck, two welding trucks, six sedans, three vans, one heavy-duty crane, one -rack body, one small, multi-use tractor, and one flat bed.

Performance Measurements

- Provided preventative maintenance and repairs on 150 motor vehicles, including vehicles assigned to the other Town departments.
- Provided staff to Community Safety repair shop as needed.
- Maintained snow and ice vehicles during events.
- Began work with outside consultant to improve organization and operations of MER functions.

PUBLIC WORKS

Natural Resources Division

The Natural Resources Division consists of the Forestry and Parks sections and is responsible for the proper management, care, and maintenance of Arlington's more than 19,000 public trees.

Forestry

During the year the Division maintains Town trees including those along the Minuteman Trail that runs from the Cambridge line to the Lexington line. The Division is responsible for the execution of the holiday lights program. The Division also cleans and maintains traffic islands around Town, and on Massachusetts Avenue takes care of installing event banners. Staff of the division maintains the extensive grounds between the Town Hall and the Robbins Memorial Library.

Performance Measurements

- Maintained approximately 19,000 shade trees town-wide.
- Planted 175 trees.
- Removed 187 trees
- Maintained "Tree City USA" designation from the National Arbor Day foundation.
- Developed new holiday light decorations for the Arlington Heights commercial district along Massachusetts Avenue.
- Hired new part time Tree Warden to put greater emphasis on this important Town asset.

Park Maintenance

The Division maintains thirty parks, twenty-six playgrounds, nineteen athletic field infrastructure open spaces, and public lands including: the Reservoir forested trails and beach facility, North Union Spray Pool, the Town Hall Gardens, the Donald R. Marquis/Minuteman Trail, Broadway Plaza, the Robbins House gardens, and twenty-one traffic islands.

Performance Measurements

- Maintained all Town fields to accommodate various sports leagues.
- Continued to put a priority on prompt graffiti removal.
- Maintained Town sidewalks throughout the winter.

Arlington Tree Committee

The DPW works in conjunction with the Tree Committee. During 2016 the committee was very busy with the following activities:

- Participation in community events such as Town Day and EcoFest.
- Initiated an effort to improve tree care by designing and distributing bag tags for all

planted trees. Also designed door hangers for DPW to use when planting new trees.

- Updated request form on Town website asking requestors to water new trees.
- Ongoing publicity included articles in the Arlington Advocate, maintaining arlingtontrees.org website, Facebook page, and started a GoogleGroup (119 members) to share tree-related information, photographs, and articles.
- Outreach, using PowerPoint presentations, to various Town organizations to make sure trees and tree care are taken into consideration when planning and executing building projects in Town.
- Initiated a pilot Town tree inventory. Working with the DPW, GIS Director, the DCR, the ATC initiated a crowd-sourced tree inventory using the OpenTreeMap software. Volunteers for this effort were recruited using Facebook and Googlegroups.
- The ATC assisted with the successful passage of a local tree preservation bylaw. The ATC submitted a warrant article to Town Meeting to address concerns of excessive tree loss during new construction. The bylaw went into effect on September 1. The ATC has been working to alert builders/developers with a targeted mailing and flyers for use by the Building Department.



Cemeteries Division

The Cemeteries Division maintains the sixty-two acre Mt. Pleasant Cemetery and the Old Burying Grounds. Lawn mowing, raking, and tree trimming are done by contracted services. Maintenance of grave-stones, tombs, walls, fences, roadways, trees, and the Chapel is provided by four staff members.

Mt. Pleasant Cemetery is expected to run out of spaces for new gravesites within the next five years and planning for future interments is a major priority. In 2016 the new columbarium was completed. The Town is now able to provide niches for cremain burial on a preneed basis. The cemetery also has space available for green cremain burials. Chapel improvements for increased functionality are ongoing.

PUBLIC WORKS

Mount Pleasant Cemetery Revenues in 2016	Number	Revenues Invoiced
New Earth Grave Site Sales	35	71,250
New Urn Grave Sales	9	3,500
Perpetual Care Sales	44	22,000
Grave Site Buy-backs	3	(1,800)
Earth Burials	154	154,000
Cremain Burials	84	25,200
Columbarium Sales	14	24,400
Columbarium Fees	2	200
Public Lot	0	0
Non-Resident Burials	98	49,000
Overtime, Holiday Surcharges	31	23,000
Mock Burial	4	800
Foundation Charge	43	8,600
Disinterments	0	0
Veteran Graves – earth/urn	1	500
Recording Fee	5	500
Chapel Use, Misc.	4	377
Total Gross Revenues		\$381,527

Performance Measurements

- Completed cemetery roadway rehabilitation project.
- Continued program of cleaning old stones and monuments in Mt. Pleasant Cemetery.
- Began construction of the columbarium project.

Recognitions

The following Public Works Employees completed their service to the Town and its residents in 2016 with over twenty-five years of service: Peter D'Olimpio, Supervisor of Motor Equipment Repair, 32 years of service and Dennis Mannix, dispatcher, 25 years of service. The Town is grateful for their dedicated and loyal service.

In conclusion we would like to extend heartfelt thanks to our dedicated Public Works employees who keep our roads repaired and plowed, water flowing, our sewers running, our trash picked up, and our parks attractive. Their efforts are an important part of the high quality of life that we enjoy in our community.



New columbarium at Mt. Pleasant Cemetery.

COMMUNITY SAFETY

ARLINGTON POLICE DEPARTMENT



Department Overview

The Arlington Police Department (APD) continues to evolve in an effort to meet the changing needs of our community. During 2016 we continued to improve community partnerships, intelligence led policing initiatives, and refined training to maximize the effectiveness of our organization, all the while continuing our commitment to ensure the safety of all members of our community. In 2016 the APD implemented new technologies and improved its social media capacities improving communication to the citizens of Arlington. The Department operates under a community policing philosophy that encourages citizen participation in solving problems of crime, fear of crime, and quality of life issues.

In 2016 the APD continued to expand upon its ability to proactively serve the community. After rolling out a Plan of Action to Combat Opiate Addiction in response to the recent heroin epidemic, the Department remained dedicated in providing outreach activities to known substance users and to provide support/resources to their families and loved ones. The APD Opiate Overdose Outreach Initiative hosted bi-monthly community events including a standing-room-only presentation on medication assisted treatment, a screening and panel discussion regarding the film "If Only" at the Regent Theater, and new public walk-in hours for treatment and information. We continue to be the only police department in the Commonwealth to educate and provide Nasal Naloxone to individuals and families at risk of overdose. We have shared our program with over seventy police departments throughout the United States and Mexico and have presented our program at conferences and events from Portsmouth, New Hampshire to Port Angeles, Washington. The APD has been honored to present our program in Washington D.C. to the Director of National Drug Control and to a U.S. Senate Opioid Roundtable.

The Arlington Police Department has expanded services in relation to the prosecution of crimes within the community. Offering a Restorative Justice Option is a unique way of looking at harm that meets victim needs and asks those responsible for the harm to make repair. Partnering with Communities for Restorative Justice (C4RJ), a regional nonprofit, we are able to provide

a confidential process that is voluntary and involves the support of family, community members, and police. Within the Restorative Justice Option, police partners set referral criteria and typically refer adults and youth who are facing criminal charges.

The Department is segmented into three distinct functions: operations, investigations, and support services. The command staff assists Chief Frederick Ryan in the management, administration, and strategic planning for the Department. The Department maintains three divisions: The Community Services Division led by Captain James Curran, the Investigative Services and Professional Standards Division led by Captain Richard Flynn, and the Support Services and Logistics Division led by Captain Juliann Flaherty.

The Community Services Division is responsible for uniformed patrol operations. This Division is tasked with effectively deploying all uniformed patrol personnel, including the Patrol Division, Community Services Officer, Traffic Unit, Canine Unit, Bicycle Unit, and Animal Control. The Patrol Division's primary responsibility is to provide quality uniformed law enforcement services to the community. Not only does the Patrol Division answer calls for service to the community but it also performs other specific assignments. These assignments include wide-ranging quality of life issues in Arlington. These proactive assignments vary between enforcing traffic and parking laws, preserving the peace, protecting life and property, school safety, special event planning and grants coordination. Through the Crime Analysis Unit, we continue to track crime trends and patterns in the community. This is now resulting in patrol officers being deployed to specific locations to maximize police resources.

The Investigative Services & Professional Standards Division administers the Criminal Investigation Bureau (CIB) and the Professional Standards/Accreditation Office. The CIB is responsible for the follow up investigation of all crimes, the sex offender registry, police prosecutions at district and juvenile court, the School Resource Officer, drug task forces, family services, and code enforcement. The Professional Standards/Accreditation Office is tasked with developing policies and procedures, working to maintain State Accreditation, investigating citizen complaints, and proactively addressing issues of professional standards and accountability within the Department.

The Support Services Division is responsible for providing logistical support to all work units in the Department as well as overseeing the administrative functions. The Division is responsible for training, new officer recruitment and hiring, information systems management, firearm/hackney licensing, police scheduling, departmental fleet, building maintenance, issuance of departmental records, and E-911 dispatch functions.

As in all departments in Arlington, the APD is chal-

COMMUNITY SAFETY

lenged to achieve our mission with extremely limited resources. The Department has historically been underfunded and has been unable to proactively staff assignments to meet the needs of the community. As a result, it may necessitate a reassignment of and probable reduction in services provided by the Department. These reductions have already been realized in the Criminal Investigation Bureau, Traffic Unit and Patrol Division. These reductions will not deter the Department from its core mission of providing quality policing to the citizens of Arlington.

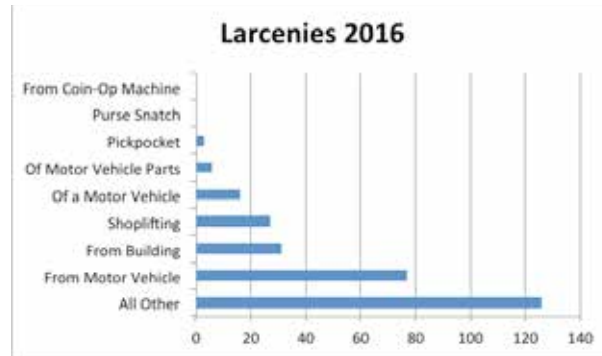
Crime

The Department collects incident information using a system called the National Incident-Based Reporting System or NIBRS. NIBRS is an improvement on the summary based system known as the Uniform Crime Reporting Program, or UCR. Since 1930 the FBI has administered the UCR Program using statistics supplied by law enforcement agencies across the country. At the present time, the FBI is encouraging law enforcement agencies to transition to NIBRS because it provides a more accurate reflection of crime in a given community.

The following is a summary of Part I Crimes in Arlington in 2016. Part I Crimes are crimes designated by the Federal Bureau of Investigation (FBI) to be the most serious crimes affecting a community, they include: murder/nonnegligent homicide, rape, robbery, aggravated assault, burglary, larceny, arson, and motor vehicle theft. In 2016 there were a total of 370 Part I Crimes reported in Arlington, down 19% from 457 Part I Crimes in 2015.

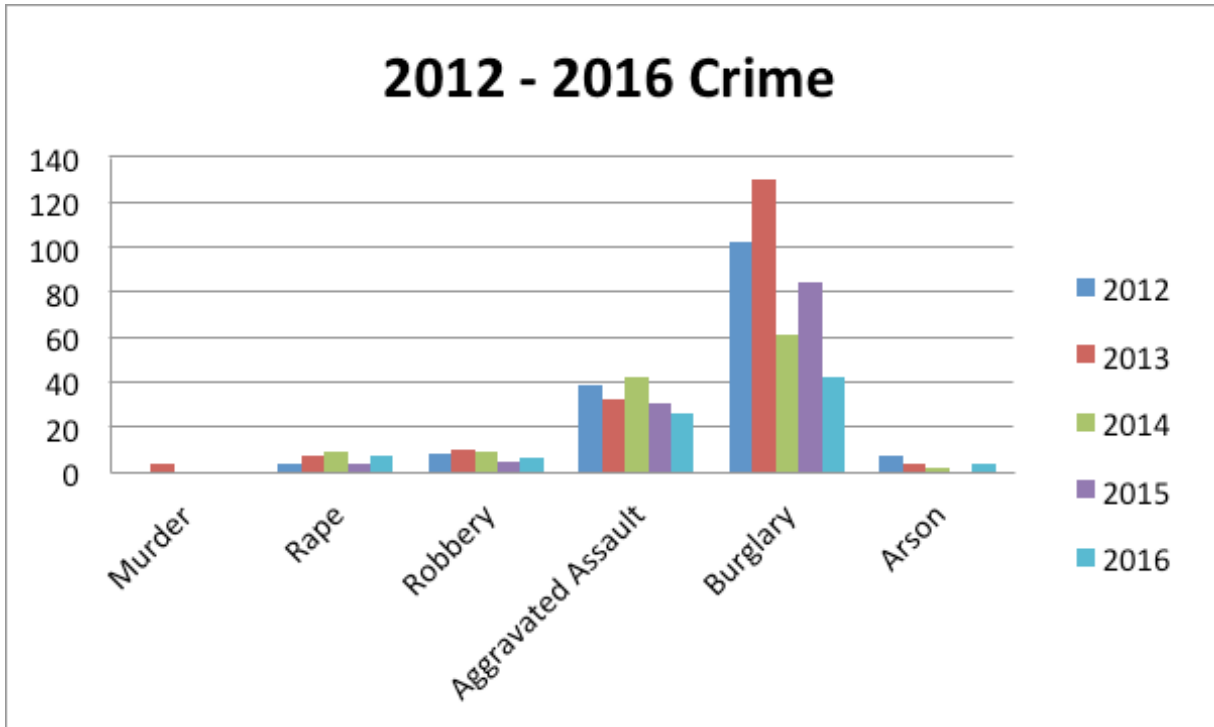
There were no murders in Arlington in 2016. There were seven reported rapes, four more than last

year. Arlington had six robberies, two more than last year. Of the six robberies committed, suspects were armed in one incident and unarmed in five incidents. Arlington experienced twenty-six aggravated assaults; twenty-three involved weapons and six involved domestic violence. Of the incidents involving weapons, fourteen involved various blunt objects, six involved a cutting instrument, two involved a shod foot and one involved a motor vehicle. Arlington had forty-two reported burglaries in 2016, forty-two less incidents than last year. There were sixteen motor vehicles stolen, a decrease of twelve incidents from 2015. There were three reported arsons. In 2016 there were 270 reported larcenies, which is a decrease of thirty-eight incidents from 2015.



Calls for Service

The Police Department logged 31,412 calls for service. Officers filed 4,023 incident reports as compared to 3,616 in 2015. In 2016, 122 people were arrested, a decrease of sixty-six. Eleven people were taken into protective custody. Protective custody is a statute that allows police officers to take into custody a person who,



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due to ingestion of alcohol is incapacitated or a danger to himself or others. Although authority gives the police the option of taking a person to his residence or a treatment facility, the police station is often the most viable option. In 2016, 2,527 motor vehicle citations and 15,498 parking tickets were issued. The Department continues increased traffic and parking education and enforcement to meet the growing concerns of citizens. Traffic issues continue to be one of the greatest areas of complaints to the Department.

Calls for Service	2013	2014	2015	2016
Emergency Calls	32,101	28,629	29,405	31,412
Police Reports	3,475	3,267	3,616	4,023
Arrests	239	179	188	122
Protective Custody	23	17	10	11
Summons	192	124	103	90
Motor Vehicle Citations	3,817	2,855	2,351	2,527

Community Services

Patrol

The Community Services (Patrol) Division responded to 31,412 calls for service during 2016. The majority of calls involve services other than responding to crimes. For instance, the Department responded to a total of 1,177 alarms (residential, business, and municipal), 533 disturbance calls, 485 reports of suspicious activity, 225 traffic complaints and 564 animal control calls. The Community Service Division also investigated 809 reports of missing persons.

Community Policing

The Arlington Police Department is committed to the philosophy of community policing. Community Policing is a philosophy that every officer in the Department embraces. The concept of partnering with the community to solve problems of crime, fear of crime, and quality of life issues has been institutionalized in the Department. During 2016 the Department continued to offer a number of community policing programs to the public, designed to provide citizens with tools, information, and skills useful in solving those problems.

In 2016 the Department developed and hosted the first Citizens Police Academy in over a decade. The program is a free, eight week educational program designed to offer local residents and business owners an opportunity to learn about the inner workings of the Arlington Police. The classes not only provide law enforcement education to residents but also help to foster a more positive relationship with the citizens of the com-

munity. The academy was a huge success with twenty students successfully completing the academy.

In 2015 APD purchased its first Polaris Electric Bicycle to upgrade its fleet. The Rapid Response Team Safety Model is specifically designed for police use. It can reach up to 20 miles per hour with the assistance of a 750-watt motor. In 2016 we added a second Ebike to the fleet. Both bicycles have been very helpful in events such as the Patriot's Day Parade and the Jason Russell House reenactment. The Polaris Ebikes allow the officers to cover a wider range, including the bike path and recreational parks in the town and enhances our Community Policing efforts and allow us to more easily engage the community.

During the month of August, the Department conducted a Rape Aggression Defense (R.A.D.) class. The R.A.D. system develops and enhances the options of self-defense techniques. The twelve hour class is a comprehensive, women only course that begins with awareness, prevention, risk-reduction and risk-avoidance, while progressing to the basics of hands on defensive training. The class was hosted by American Alarm and sixteen students participated.

During 2016 the Department joined a Regional Critical Incident Stress Management (CISM) Team. The team, which was founded and facilitated by the Cambridge Police Department, also includes members of the Belmont, Brookline, Chelsea, Everett, Somerville and Watertown Police Departments. The purpose of the program is to help officers prepare for and respond to critical incidents with a focus on their wellness and resiliency. Members of this Regional CISM Team will serve as regional peer support officers to assist participating communities in responding to major critical events and to those officers who have been affected by these incidents. Each of the participating departments have three to five officers who were trained by ICISF Faculty in collaboration with Peer Support Service LLC in Critical Incident Stress Management. Certified officers will be activated as needed, by participating agencies to voluntarily attend group crisis interventions, including demobilizations, defusing and debriefings. They will also be available as ongoing peer support resources for affected officers within the participating region.

The Arlington Police Patrol Division once again, partnered with the Friends of the Arlington Council on Aging, to deliver twenty-nine Holiday Stockings to seniors in the community during the 2016 holiday season.

From the last few weeks of December, into the first week of January, the Patrol Division utilized members of the platoons to conduct "holiday strolls" in the business areas of East Arlington, the Center area, and Arlington Heights. The walking routes were met with a lot of praise and appreciation from the business community. It gave the Arlington Police an opportunity to receive valuable feedback about the services we offer. We also were

COMMUNITY SAFETY

provided emergency contact numbers from new businesses and were able to address any concerns from our business partners in the community.

Canine

In 2016 the Departments K9 Unit responded to over 50 calls for service. The K9 Unit which consists of Officer Michael Hogan and K9 Dasty added a third member to their unit this year, K9 Eiko. K9 Eiko joined the police department in 2016 and successfully completed a 560 hour course in December. K9 Eiko is certified in patrol, which includes tracking, building searches, area searches, article searches and apprehension.

During the year, the K9 Unit worked with the Middlesex Drug Task Force, the Cambridge Police Narcotics Unit, the Southern Middlesex Regional Task Force and the United States Drug Enforcement Task Force. The K9 Unit was responsible for confiscating illegal narcotics. Throughout the school year, the K9 Unit continued to prevent the presence of drugs in the Arlington school systems by conducting school locker searches.

In 2016 K9 Dasty competed in The United States Police Canine Association Region #4 Drug Certification Competition and received two certificates for Narcotics from the Boston Police K9 Academy.

In the upcoming year, K9 Dasty will continue to train with Officer Hogan as the Department's narcotic K9. Eiko will work as the Department's patrol dog and will seek narcotic certification.

Animal Control

The Animal Control Officer (ACO)/Animal Inspector Katie Kozikowski enforces all Town By Laws and Massachusetts General Laws relative to the control and care of animals. The ACO investigates reports of animal cruelty, facilitates conflict resolution pertaining to animal complaints, investigates animal bites, quarantines (animals that have bitten or have been bitten by an unknown source), and provides education assistance for domestic and wild animals to residents and the schools.

In 2016 the ACO responded to a combined total of 564 animal complaints, 196 deceased animal calls, issued 77 citations, responded to 31 found or running at large pet calls and reunited 28 of them with their rightful owners. Animal Control received a total of 122 lost reports, of that number, 48 were reported to have been reunited with their rightful owner. The ACO, acting in her Animal Inspector capacity, issued 79 quarantines, inspected 11 barns (chicken coops) and inspected 5 kennel license facilities. The Town issued 2,281 dog licenses and 5 kennel licenses.

The ACO hosted and co-hosted a plethora of presentations for residents throughout the year on several topics which included "Living with Coyotes", "Living with Wild Life", "Reading Dog Body Language", "Pet Hospice" and "Pet CPR". She presented at the Go Green

Club at the Dallin School as well as presented for Cub Scout Troops and Church groups from Arlington.

HOSTED BY ARLINGTON ANIMAL CONTROL

LIVING WITH WILD LIFE

PRESENTATION BY: CHRISTOPHER BROUGHTON BOSSONG



DATE: JUNE 2, 2016

TIME: 6PM-8PM

ARLINGTON SENIOR CENTER
27 MAPLE STREET (2ND FLOOR)

FREE! NO RSVP NECESSARY

Alongside the Town Clerk, the ACO implemented the Town's kennel license application, procedure and inspections to issue personal and business kennel license for daycare, training facilities and owners of more than 4 dogs. She assisted in the implementation of a computerized dog licensing system as well as the implementation of future online registrations. She attends social media meetings and works with ACMi to create public service announcements regarding domestic pets and wild life.

With the generous donations of the Friends of ADOG, the ACO was able to successfully continue her positive reinforcement program named, *Leash it And Ticket*, which rewards animal owners and handlers for following the Town of Arlington Bylaws; 12 rewards were donated by ADOG and were presented to a winner each month.

Arlington's ACO is an active member of AniMatch which works directly with the Mass Animal Coalition. She also contributes to the Department's Facebook page with animal related postings that increase awareness, educate, and assist in reuniting lost pets. The ACO graduated from the Animal Control Officer Association of Massachusetts's 96-hour certification course held at the Municipal Police Academy in Boylston in March of 2016. Throughout the year, the ACO also attended several trainings on the proper handling of wild life and domestic animals as well as becoming certified in Pet First Aid and CPR.

COMMUNITY SAFETY



Newly renovated 2nd floor lobby at Police Headquarters.

Support Services

A ribbon cutting ceremony was held on November 3, 2016, marking the reopening of Arlington Police Headquarters, after completing the final phase of renovations. The Department also hosted a public open house, offering tours to community members. The renovations included reconfiguring the building to better accommodate The Arlington Police Department and to provide enhanced safety and efficiency for officers, personnel, detainees and visitors. The building received LEED Silver Certification.



Newly renovated Community Room.

The Arlington Police Department Licensing Office processed 42 solicitors' licenses, 23 hackney licenses, and 220 Firearms licenses and renewals. The Department also held its second gun buy back event which was a regional initiative conducted with five other agencies. Arlington police took back 24 unwanted firearms.

The Police Department welcomed five new police

officers in 2016. The officers who graduated from the Massachusetts Transit Police Academy in September, completed an additional twelve weeks of field training and have all been assigned to the patrol division.



Officers Joseph Canniff, Daniel Styffe, Salena Zona, Thomas Guanci & Tenzing Dundutsang

The Department's training office held several department wide trainings in 2016. Mindfulness and Meditation was introduced to all sworn personnel, as well as training on procedural justice and fair and impartial policing. The Department partnered with The Middlesex County Sheriff's Department to provide training using simulated situational scenarios. All Arlington Police Officers also attended training in Critical Incident Stress Management and Peer Counseling.

Traffic Unit

During 2016, the Police Department responded to 807 motor vehicle crashes. That represents a decrease of 14% from 942 crashes responded to in 2015. Of that number 86 were hit and runs (-33%), 595 were crashes without injuries (-11%), and 96 were crashes with injuries (-9%).

There were no motor vehicle crashes that resulted in a fatality during 2016.

Over 2,500 motor vehicles were stopped by the Department. This resulted in citations being issued for 2,737 violations. The most common violations cited were for speeding, failure to stop at red lights/stop signs, crosswalk violations, and motor vehicle equipment violations.

During the year the Traffic Unit continued to work with the Town Manager's Office and The Board of Selectmen's Office to address parking, traffic, and other quality of life issues affecting the community. A member of the Traffic Unit continued to serve on the Transportation Advisory Committee (TAC) as well as on the Parking Implementation Governance Committee (PIGC). One of the major accomplishments of the PIGC this year was managing the installation of single-space parking me-

COMMUNITY SAFETY

ters in Arlington Center. The Traffic Unit also continued to work with the School Department and their Human Resources staff to train and oversee the Traffic Supervisors deployed around the various schools to assist with student crossing. Regular meetings were also held with the Engineering Department and MassDOT to develop traffic safety plans around multiple major construction sites throughout Town.

In 2016 the Traffic Unit made several purchases to assist with overall traffic and parking enforcement. Three new lidar units (used to very accurately detect vehicle speeds) were purchased and made available to all officers to use throughout their shifts. These units, used during training in the Police Academies, were well received by our officers. Also, the older non-functioning message board was replaced. The newer one can be programmed remotely by multiple authorized users and has been deployed around Town to alert motorists of traffic and parking related matters. The Traffic Unit also applied for and was awarded a \$7,500 grant from Massachusetts Department of Environmental Protection's Electric Vehicle Incentive Program (EVIP). This money was used towards purchasing a fully electric vehicle (a Smart Fortwo) that was assigned to the Parking Control Officers to share during their parking enforcement duties. This vehicle also serves as an example of the Arlington Police Department's commitment to sustainable living and protecting our environment.

Additional grant money was also applied for and received from the Executive Office of Public Safety and Security (EOPSS) that was used to add additional patrols units to target violators under their "Drive Sober or Get Pulled Over," "Click It or Ticket," and "Speed and Aggressive Driving" campaigns throughout the year. During the spring and summer, The Traffic Unit continued to manage and deploy extra officers as part of the Pedestrian and Bicycle Grant received during the fiscal year, targeting bicycle violators as well as promoting increased pedestrian safety.



Parking Control Officer William Smith with a fully electric vehicle (a Smart Fortwo)

Criminal Investigation Bureau

The Criminal Investigation Bureau has remained busy during the past year investigating various crimes. The crime that victimizes more residents are the various types of frauds. Whether it is calling someone on the telephone and claiming to be an Internal Revenue Service Agent threatening to issue an Arrest Warrant against someone for nonpayment of Income Taxes or someone calling an elderly resident and claiming that their grandchild is in jail and needs bail money. The common thread in all of these frauds is the desire to steal money.

In June Inspector Brian Fennelly was inducted into the Town of Arlington's Elder Abuse Prevention Task Force Hall of Fame for his diligent work in handling various Elderly Scam Investigations. In December, Inspector Brian Fennelly was promoted to Sergeant.

Grandparent Scam

In June Inspector Fennelly initiated a Larceny investigation after an Elderly resident fell victim to a scam where the telephone caller claimed that her grandson had been involved in a motor vehicle crash out of state and required bail money. Over the course of the scam the victim lost over \$50,000 dollars to the suspect.

After obtaining numerous Search Warrants, Inspector Fennelly was able to identify a Georgia resident as the suspect. Working with the Middlesex District Attorney's Office the suspect was indicted by a Middlesex County Grand Jury. He is due to be arraigned in Middlesex Superior Court in January 2017.

Sexual Assault

In June of 2014 the Arlington Police responded to an East Arlington residence and arrested Essie Billingslea for Rape. After a two week long trial in January, Essie Billingslea was found guilty by a jury in the Middlesex Superior Court for three counts of aggravated rape, kidnapping, assault with a dangerous weapon, assault in a dwelling, home invasion, and breaking and entering in the daytime. In February 2016 Essie Billingslea was sentenced to life in prison.

NH Man Guilty in Secretly Videotaping Women

In September of 2014 Arlington Police arrested Joseph Hennessey at the Kickstand Café after an employee found a flowerpot which contained a secreted recording device in the women's bathroom. After a week-long trial Joseph Hennessey was found guilty by a Middlesex County Superior Court Jury of four counts of photographing or videotaping a person in a state of nudity.

In September 2016, Joseph Hennessey was sentenced to 2.5 years in a House of Corrections.

Spelling Bee Bandit

In October the Arlington Police responded to the

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TD Bank, 880 Massachusetts Ave. for a report of a robbery. When police arrived, the suspect had fled the bank with an undisclosed amount of cash. A search of the area was conducted, but officers were unable to locate the suspect.

After working on the investigation with members of the FBI Violent Crimes Task Force, Arlington Police Inspector James Smith applied for a search warrant out of the Cambridge District Court for a Chelsea residence. In December, Detective Sergeant Bryan Gallagher and Inspector James Smith assisted the FBI Violent Crimes Task Force with the execution of the search warrant. This search led to the arrest of Jason Englen who allegedly robbed four banks in the Greater Boston area over the last several months.

Juveniles Arrested for Robbery

Shortly after midnight on May 21 police responded to 202 Broadway for an unconscious male lying in the street. He regained consciousness and told officers that while walking home from a Cambridge establishment he was assaulted by possibly two unknown assailants. He had suffered serious head injuries and had his wallet stolen during the assault. Inspector Gina Bassett following up on the incident identified the various locations where the victim's credit cards were used. Photographs of these transactions were obtained, and after working with our local law enforcement partners two juveniles were identified. Arrest warrants were issued by the Cambridge Juvenile Court, and both suspects were arrested while attending school. In September, both juveniles plead guilty in the Cambridge District Juvenile Court, and they were found delinquent. Both were committed to the Department of Youth Services.

Child Pornography Investigation

After an investigation conducted between the Criminal Investigation Bureau and the FBI Violent Crimes Task Force, Inspector James Smith arrested an Arlington resident and charged him with possessing and distributing child pornography. In June, Mason Lister was arrested and charged with Possession of Visual Material of a Child in the State of Nudity or Sexual Conduct, and Distribution of Visual Material of a Child in the State of Nudity or Sexual Conduct

School Resource Officer

The School Resource Officer's (SRO) Office is located at Arlington High School. Inspector Stephen Porciello works every day handling those incidents that require police involvement in the town schools. During the past year, Inspector Stephen Porciello has worked with the school, fire and town personnel to train and implement ALICE (Alert, Lockdown, Inform, Counter, and Evacuate). The purpose of ALICE training is to prepare individuals to handle the threat of an Active Shooter. AL-

ICE teaches individuals to participate in their own survival, while leading others to safety.

Annually during the school year, ALICE drills are conducted at Arlington High, the Ottoson Middle School, and the various Elementary Schools. The SRO coordinates the participation of the Fire Department, the Police Department, and School Department to evaluate the drills.

The Criminal Investigation Bureau took pride when Inspector Porciello was awarded the 2015 Officer of the Year at our annual awards ceremony.

Drug Take Back Program

Over the course of 2016 over 700 pounds of assorted prescription medications were dropped off at the Police Department Lobby for destruction. The various prescription medications were discarded in the Drug Take Back Kiosk. The drug kiosk is located in the Police Headquarters Lobby and is available 24/7.

In October Inspector Edward Defrancisco and Captain Richard Flynn along with members of Arlington Youth Health and Safety Coalition (AYHSC), and the Arlington Health and Human Services (H&HS) took part in the National Drug Take Back Day sponsored by the Drug Enforcement Agency. During this event, over 240 pounds of assorted prescription medication was turned in for destruction.

National Drug Take Back Day is a free and anonymous event coordinated by the DEA and police departments. The designated day gives the public an opportunity to prevent substance abuse by disposing of potentially dangerous expired, unused, or unwanted prescription drugs in their possession.

Alcohol Compliance Checks

During February detectives along with members of AYHSC conducted Alcohol Compliance Checks of all the restaurants and establishments with licenses to serve alcohol in Arlington. The Arlington Police utilized one undercover agent who was under 21 years of age. As a result of these checks, there were no violations.

Domestic Violence

October is Domestic Violence Awareness Month. It was created to raise awareness, promote education and encourage victims to let their voices be heard. This issue is one that affects all walks of life, in every community. In addition, every year millions of children are exposed to domestic violence in the home. This exposure can have long-term effects on children's emotional well-being and psychological health.

We are lucky to have great resources in our community, including our own Family Services Unit, Inspector Rebecca Gallagher, as well as First Step Domestic Violence Program which is located right here in Town.

In the spirit of Domestic Violence Awareness

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Month, the Arlington Police working with our partners participated in an event held at the Town Hall. On October 13, 2016, the Town hosted the interactive workshop, Toxic Relationships.

Records

The Records Room processes all requests for public records and police reports.

Records Processed	2013	2014	2015	2016
Calls	32,101	28,629	29,405	31,412
Arrests	239	179	188	122
Citations	3,817	2,855	2,351	2,527
Parking	15,169	13,939	13,055	15,498
Accidents	813	778	804	807
Hackney	88	38	35	25

Grant Funding

In 2010 the Arlington Police Department, in partnership with the Edinburg Center, was awarded a grant from the Massachusetts Department of Mental Health (DMH) for a Jail Diversion Program (JDP). The goal of the program is to divert individuals with mental illness, substance use disorder, and developmental disabilities from the criminal justice system to appropriate treatment options. The program model was collaboratively developed by members of the Police Department, the Edinburg Center, Arlington Health and Human Services Department, and other community stakeholders.

The Department based clinician accompanies police officers on calls for service and provides an immediate evaluation on scene. In the case of non-violent or misdemeanor offenses, the goal of the program is to provide linkage to mental health and substance abuse services as alternatives to arrest. In addition to immediate intervention, the clinician provides follow-up contact with individuals in an effort to focus on prevention and reduce future repeat calls to the same location. Successful engagement in treatment is the key to breaking the cycle of “revolving-door” police contact for citizens with mental health problems. Approximately 94% of JDP crisis evaluations resulted in treatment instead of arrest.

The Arlington Police Jail Diversion Program (JDP) clinician averaged thirty-five contact calls per month in 2016. In addition to co-responding with the police officers on crisis calls, the clinician does follow-up work with families, community treatment providers, hospitals, schools, DCF, DMH, Advocates Psychiatric Emergency Services, Minuteman Senior Services, and other essential persons and agencies involved in a person’s care. Linkages to treatment and intra-agency communication are essential pieces of the JDP program.

The Hoarding Response Team (HRT), comprised of the JDP clinician, Arlington Police Department, the Health Department, and other Town agencies, worked with eight Arlington families in 2016. Due to this effort the Health Department has been able to close a number of these cases. The HRT presented at the Crisis Intervention Training (CIT) in Brookline which was attended by fifty-eight police officers from seven local departments.

In 2015 the JDP clinician formed a partnership with Mike Duggan of Wicked Sober and created the Opiate Overdose Outreach Initiative. This program takes a two-pronged approach. The first is a follow-up after an overdose or referral to offer treatment options etc. and the second includes education, community awareness, and treatment referrals/assistance. The initiative hosts community education events and Naloxone is distributed as needed. We have shared our program with over seventy police departments and communities including presenting our program to over 800 attendees at an opiate awareness conference in Fort Worth Texas and at a rally attended by over 200 in Cleveland Ohio.

Accreditation/Professional Standards

The Police Accreditation process is an ongoing daily function of the Arlington Police Department. During 2016, the Department added new technology/software to assist in the maintenance of the accreditation status achieved in 2014. The Department was initially certified as an accredited Law Enforcement Agency by the Massachusetts Police Accreditation Commission in 2008, at which time the Department was one of the first few police departments across the Commonwealth to achieve this prestigious award. This accomplishment demonstrates the Department’s commitment to delivering the highest possible standards of police services to the community. In preparation for the next assessment in 2017, the Department continues to update policies and maintain its accreditation status in compliance with criteria set forth by the Commission on Accreditation for Law Enforcement Agencies, Inc.

Regional Police Initiatives

North Eastern Massachusetts Law Enforcement Council (NEMLEC)

The Arlington Police Department is a member of the North Eastern Massachusetts Law Enforcement Council (NEMLEC). The Council is a consortium of fifty-one police departments in Middlesex and Essex County as well as the Middlesex and Essex County Sheriff’s Offices. The members of the organization operate pursuant to an inter-agency mutual aid and assistance agreement to share resources and personnel to enhance public safety in a fiscally responsible manner. As part of the agreement, each member commits resources from its law enforcement agency to assist other members in

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an effort to increase and improve their capabilities and capacities.

NEMLEC is comprised of a Regional Response Team (RRT), which includes a Tactical Unit, Special Weapons and Tactics Unit (SWAT), K-9 Unit, and School Threat Assessment and Response System (STARS), Motor Unit, Bicycle Unit, Accident Reconstruction Unit, and a Crime Scene Unit. Officers associated with the various Units receive specialized training in crowd/riot control, crisis negotiations, response to school violence, use of specialized weapons, drug interdiction, and many other areas of specialization within the law enforcement profession.

Currently, we have officers assigned to the RRT Unit, SWAT Unit, Motor Unit, STARS, and Drug Interdiction Unit. Chief Frederick Ryan is commanding officer of the Motor Unit for NEMLEC.

STARS

The School Resource Officer is assigned to Arlington High School. The officer utilizes The School Threat Assessment and Response System (STARS), a comprehensive program to prepare, assess, respond, and strive to prevent threats of violence in schools. This initiative is accomplished through mobilizing regional resources that recognize the individual uniqueness and integrity of Arlington Schools.

This multi-tiered assessment and response system is designed to provide municipal officials in Arlington access to specialized resources developed through a collaborative effort. Utilizing the STARS' Protocol, incidents and threats are addressed through response classifications involving varying degrees of consultation, readiness, and intervention.

Once STARS is initiated, local responses are augmented by NEMLEC's regionally coordinated resources including access to personnel and experts with specialized skills, planning and training opportunities, communications systems, equipment and advanced technologies, and protocols for program and techniques evaluation.

As with all NEMLEC programs, STARS provides a mechanism to ensure communication, coordination, and interaction between member agencies in an efficient and cost effective manner. This is done with a focus on the need to maintain control at the local level.

BAPERIN

The Greater Boston Police Council (GBPC) has developed and maintained the Boston Area Police Emergency Radio Network (BAPERIN) system since the early 1970's. BAPERIN was originally conceived as a system to allow police departments in the greater Boston area to be able to communicate with each other while at the same time having discrete local operating frequencies. The system has been expanded and modernized over

the years and today acts as a national model for public safety communications.

In addition to radio communications, the GBPC serves its member communities through its cooperative purchasing program. Most member agencies use the GBPC purchasing contracts to acquire fleet vehicles (police, DPW, etc.) and associated municipal equipment.

Awards and Recognitions



Chief Frederick Ryan with Officer of the Year Inspector Stephen Porciello and his daughter.

In February the Department held its annual Employee Recognition Awards Ceremony. Inspector Stephen Porciello was carefully chosen as Officer of the Year for 2015. As an eight year veteran of the Arlington Police Department, Inspector Porciello has consistently displayed the highest quality of service while representing the Department.

As the School Resource Officer, Inspector Porciello has diligently worked with the Arlington School Department to implement the ALICE program. ALICE educates individuals to participate in their own survival while leading others to safety in the event of an active shooter. This has included training school staff, students, School Committee Members, parents, and all persons interested in learning about the program.

In addition to handling the daily incidents that occur in schools, Inspector Porciello has conducted numerous criminal investigations. In March of 2015 Inspector Porciello conducted an in depth investigation into allegations that a former substitute teacher had sexually assaulted a teenager. During the course of the investigation, Inspector Porciello interviewed numerous individuals while also preparing and executing multiple search warrants. The defendant was subsequently arrested and successfully prosecuted on charges of Aggravated Rape, Abuse, and Enticement of a Child Un-

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der the Age of 16. Inspector Porciello's consistency and quality of work is exceptional even when dealing with the difficult task of investigating crimes against children and students.

Parking Control Officer Willie Smith was awarded as the Department's Employee of the Year award. Over his ten years on the job, Officer Smith has proven that he can be relied upon to consistently do an outstanding job in the various aspects of the position. Supervisors have commended his ability to use common sense, maintain his composure, and stay focused in a variety of situations, ranging from a disputed parking ticket, to calling in various emergency situations he has encountered during his shift.



Dispatcher John Plourde, Officer Dennis Mahoney, Officer Scott Paradis, Chief Frederick Ryan, Officer Brett Blanciforti and Officer Robert Smith

The Department awarded three Meritorious Service Ribbons and twelve Certificates of Commendation at its ceremony. Those employees receiving ribbons were: Sergeant Bryan Gallagher, and Officers Steven Conroy and William Milner. Those employees receiving certificates: Sergeant Bryan Gallagher, Inspectors Chris Gallagher, James Smith, and Brian Fennelly and Officers Bryan White, John Kelley, John Costa, Steven Conroy (2), Robert Smith (2), and William Milner. Captain Richard Flynn received the Department's Top Gun Award and Lieutenant Michael Sheehan was recognized with the Excellence in Leadership Award.

The Department awarded twelve Life Saving Ribbons for their tremendous work during the devastating Arizona Terrace fire on May 5, 2015. Those employees receiving ribbons were: Dispatchers John Plourde and Jason Pugliese, and Officers Dennis Mahoney, Robert Smith, Brett Blanciforti, Scott Paradis, Mike Hogan, Chadwick Brown, and Anargyros Siempo.

Retirements/Promotions/Appointments

The Arlington Police Department made several promotions in 2016 within the Community Services Division. Sergeant Richard Pedrini was permanently promoted to the rank of Lieutenant. Inspector Brian Fennelly, Officer David Martin, Officer Scott Paradis, and Officer Robert Pedrini were permanently promoted to the rank of Sergeant.

In 2016 Parking Control Officer Brian Curran retired after five years of service to the Town of Arlington.



Newly renovation Arlington Police Headquarters

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ARLINGTON FIRE DEPARTMENT



Mission Statement

The Arlington Fire Department (AFD) will strive for excellence in the performance of duty and service to the community and the customers it serves. The Department is committed to find better ways to protect the lives and property of its citizens from the ravages of fire and other disasters and to contribute to the physical wellness of the community through emergency medical service.

Ethics and Values

Knowing that firefighters are held to a higher standard of conduct, the firefighters of the AFD will make every effort to uphold those standards that are entrusted to us and to take an active role in maintaining a professional image of the Fire Service through promptness, efficiency, and dedication to duty.

Communicating with the Public

The Department will serve the public with courtesy and respect, providing assistance wherever professional skills and talents are needed and be ever vigilant in promoting awareness of fire hazards and in educating citizens of all ages.

Fire Department Role

The AFD continues its evolution from a strictly fire prevention and suppression organization to incorporate all hazards mitigation into its service to the community. A significant portion of time and training is spent on preparation for disasters, both man made and natural.

The Fire Department also provides pre-hospital emergency medical services (EMS), building inspections on a regular basis for code enforcement and familiarization, public education projects, training, and performs a number of related tasks including annual hose testing and hydrant inspections.

Almost 61% of the calls by the AFD are for medical emergencies. Maintaining Emergency Medical Technician status for the majority of the Department is the responsibility of the EMS Officer. New equipment and techniques are consistently introduced requiring hours of additional training. The Operations Division provides these services to fire department personnel in house, minimizing the expense to the Arlington taxpayers.

During 2016 the AFD responded to 5205 calls for assistance, increase of 3% from 2015. Reported dollar loss for 2016 totaled \$3,186,677. This includes structure fires, motor vehicle accidents, water hazard incidents, and hazardous condition incidents. Of these 5205 calls, 3177 were for medical emergencies. Medical emergencies include emergency medical responses and emergency medical assists. Rescue 1, the AFD ambulance, transported 1792 patients to area hospitals. This is consistent with the amount of transports in 2015.

Responses Fire Call Type	2013	2014	2015	2016
Fire	99	96	126	129
Carbon Monoxide Activations	126	67	118	111
Water Hazards	47	80	61	75
Mutual Aid	25	35	52	31
Lock Out/In	66	63	70	44
Electrical Hazards/ Down Lines	107	188	190	218
Motor Vehicle Accidents	168	148	160	174
Smoke Scares	13	70	42	44
Natural Gas Emergencies	70	109	112	107
Flammable Liquid Hazards	18	22	22	36
Hazardous Conditions	282	59	59	77
Other	198	329	46	235
Emergency Medicals	2,547	2,601	3,143	3,068
Medical Assists	220	244	126	109
Alarms Sounding	560	697	816	747
Total Calls for Assistance	4,546	4,808	5,143	5,205

Operations Division

Inspections/Fire Investigation Unit (FIU)

Fire prevention inspections continue to be a major focus of the Department. The Deputy Chief oversees that inspections by our well-trained officers and firefighters have continued to make Arlington one of the most fire-safe communities in the metro Boston area. Fire prevention inspections, combined with an aggressive interior attack by its suppression teams when necessary,

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accounts for these positive statistics. The amount of money saved by building owners and insurance companies through prevention and aggressive firefighting are impossible to calculate, but substantial. The Operations Division of the Arlington Fire Department issued 1,099 permits in the year 2016 totaling \$54,943. Certificates of Compliance for Smoke Detectors and Carbon Monoxide Alarms accounted for 729 permits and 66% of all permits issued. The Arlington Fire Department completed 1693 inspections for license and life safety during the past year. This is an increase of over 20% from 2015.

Fire Permits and Revenue			
2013	2014	2015	2016
1032	1,066	972	1099
\$70,232	\$56,777	\$50,780	\$54,943

The Fire Investigation Unit (FIU) responds to all fires within the Town and is responsible for determining their cause and origin. A thorough investigation of the cause, origin, and circumstances of how a fire occurred will often prevent similar incidents from happening again.

The experience, knowledge, and continuous training of the members of the FIU, working in conjunction with the State Fire Marshal's Office and the Attorney Generals Office allows for numerous resources to successfully investigate and prosecute all fire related crimes. The FIU consist of a Team Coordinator, Training Coordinator, and a staff of three.

The FIU was activated 129 times this past year to investigate various incidents including, structure fires, vehicle fires, dumpster fires, and grass fires.

2016 FIU Investigations	
Structures	17
Cooking	42
Motor Vehicle	8
Outside	41
Other	21



In terms of fire prevention for the Town of Arlington, public education is a key component. Without question the most influential group of citizens reached are children. The program, Student Awareness of Fire Education (SAFE), has been an extremely successful curriculum that has been presented to the grammar school children since 1996. Our instructors continued to teach selected topics from the "Learn Not to Burn" curriculum produced by the National Fire Protection Association and to teach the key Fire Safety Behaviors in the Mas-

sachusetts Fire and Life Safety Education Curriculum Planning. This theme was stressed during the AFD's annual visit to elementary schools where 6,038 students were taught fire safety during their regular school day. The SAFE instructors also participated in Town Day by using the "Smoke House" to demonstrate to both adults and children different fire safety tips. The SAFE Program also continued to roll out Senior Safe targeting the elderly. The AFD started this program in 2014 in an attempt to reach a broader range of our citizens by providing fire safety education at elderly housing units, nursing homes, and the Council on Aging. The head of our SAFE program, Lt. Paone, estimates that this year his team has gotten their message out to 12,563 total residents of all ages.

The Juvenile Fire Setter Intervention Program (JFIP) run by Deputy Chief James Bailey counseled young, potential fire setters in the dangers of playing with fire. The JFIP, partnering for the twelfth consecutive year with the Youth Villages at the Germaine Lawrence Campus, educated students who were identified as fire setters.

SAFE and JFIP are the only two programs that Arlington Firefighters volunteer to be trained in to protect and educate their community.

Training

The Operations Division is responsible for managing a comprehensive training program designed to meet the needs of all members of the Department. The primary focus is to prepare firefighters for the tactics and tasks that they need to complete in order to mitigate daily hazards in town. Firefighters are constantly evaluated and tested by the division to ensure proficiency in skills and retention of knowledge. This training includes inspections, classroom sessions, practical applications and actual calls for service.

Every firefighter's career with the AFD begins at the Mass Fire Academy (MFA). The MFA's fire instructors hone their knowledge, ability and instincts during a rigorous schedule of training evolutions and a challenging curriculum. All firefighters graduate with the NFPA certification of Firefighter I/II. The final result is a group of highly trained individuals, prepared to work as Firefighters in one of three fire stations on one of four 24-hour shifts.

The Operations Division strives to offer fire service personnel complete and progressive training required to perform the job to which they are trusted, the protection of the lives and property of the citizens of Arlington. Courses have been hosted internally, bringing in Mass. Fire Academy professionals as instructors. Private sector representatives delivered training to all members of the Department. The Department EMS coordinator delivered all emergency medical service training in-house.

The Operations Division handles the development

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and delivery of all company-level drills, department-level training initiatives, as well as, new recruit indoctrination and training. Operations are also responsible for continuing education and re-certification of EMT's.

In 2016 AFD members received regularly scheduled annual training in such areas as Cold Water / Ice Rescue, CPR, Laddering, Rapid Intervention Team tactics, and the Department of Transportation's EMT refresher course. The Department was able to obtain hands on training when its members were allowed access to several homes that were scheduled for demolition. Firefighters were able to practice apparatus placement, hose line advancement, forcible entry, roof ventilation, roof operations and search and rescue techniques.

Emergency Medical Services

The Arlington Fire Department staffs a Class 1 Rescue/Ambulance with two EMT-Basics, 24 hours a day, seven days a week. The Department currently has seventy-five EMT's and one first responder.

EMS Staff	2013	2014	2015	2016
EMTs	73	74	71	75
First Responders	2	2	1	1

In response to a 2014 change at the Office of Emergency Medical Services (OEMS), all EMTs are now being certified as Nationally Registered EMT (NREMT). This transition by OEMS had a significant local impact as well. The Arlington Fire dept is responsible for keeping records on all EMT training under the oversight of both Region 4 of OEMS and Medical control at Mt Auburn Hospital. The Fire department is now the Training center for all of its EMT's. Capt Al Sharpe is assigned to the Operations Division as the full time EMS Coordinator. The EMS Coordinators role is responsible for all medical training, recertification's, ordering medical supplies and keeping all EMT's and first responders updated with the latest information from the Office of Emergency Medical Services (OEMS), Department of Public Health. Additional duties include patient follow up, quality assurance of patient care reports, auditing call volumes, compliance with HIPPA laws, communicating with medical control, records keeping on both ambulances and assisting with the routine operations of the department. Another role assigned to the EMS coordinator is acting as a liaison with the Board of Health, Council on aging and the police clinician to recognize and assist at risk citizens in an effort to provide a safe home environment.

EMT recertification requires 40 hours of continuing education every 2 years, the majority of which is taught by the EMS Coordinator. All Department EMT's have an obligation to provide pre-hospital patient care

in accordance with the Massachusetts statewide treatment protocols, Department of Public Health. The Department responded to 3,068 medical emergencies. Of those emergencies, 644 were for advanced life support and 1,204 for basic life support and transported to the appropriate facility by the Town operated ambulance, Rescue 1. There were 632 medical emergencies where Rescue 1 was at another emergency medical call and another agency assisted with patient care. 538 medical emergency responses occurred where no transport to a hospital was needed based on a variety of circumstances.

Ambulance Response	2013	2014	2015	2016
Advance Life	743	780	760	644
Basic Life	1,013	1,036	1,090	1,204
Patient refused transport	570	554	556	538
Runs Missed Because R1 On Other Call	579	632	737	632
Total Medical Emergencies	2,901	3,061	3,143	3,068

2016 Highlights

- Draft, design and order Ladder Tower 1 – to replace 1994 Pierce 105' Aerial Apparatus
- Replaced 25% of Department personal protective equipment from capital budget funds. Department has replaced 100% of personal protective equipment since 2014.
- Enhanced Training/Emergency Operations Center, EOC, with High Tech capabilities
- Instituted a program and moved all inspections, fire prevention, all hydrant operations (shoveling and testing) and fire pre-plans onto a digital format.
- Instituted a new program to formally inspect all occupancies in town with the exception of 1-4 families for Fire and Life Safety Hazards. The department reached 70% inspection rate.
- Created and expanded on our social media outlets including Town website and Twitter.
- Purchased and trained all members on the LUCAS, auto-CPR machine and incorporated a new CCR, Cardio Cerebral Resuscitation, protocol that increases survivability for patients in cardiac arrest.
- Training department utilized multiple houses scheduled to be torn down for structural fire-fighting skills development.
- Collaborate with the Arlington High School Art Department on a project to enhance artwork

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in the Central Fire Station. Students volunteered to paint building features that were maintained in the station remodel and had great fire and art history.

Retirements/Promotions/Appointments

Captain Paul McPhail was awarded the Arlington Firefighter of the Year award at this year's banquet. Captain McPhail has worked tirelessly on and off duty in the past year to improve the overall safety of the fire department.

Citizen David Serabian was given the Extraordinary Citizen of the Year award at the banquet. Mr. Serabian has donated multiple house to the department to be used for training. This has allowed us to gain valuable experience that otherwise would be done in a less effective classroom setting

Firefighter Stephen Pickett retired on January 31st. He was appointed on May 29, 1994.

Firefighter Joseph Andrade resigned on March 12th. He was appointed on March 25, 2012.

Firefighter John Arnold resigned on June 6th. He was appointed on September 23, 2012.

Probationary Firefighters John DeRosby, Albert DeSimone, Keith Baker, and Alexis Santos were appointed on February 21st and assigned to the Massachusetts Firefighting Academy for Recruit Training.

Probationary Firefighters Brenton Loveless, Jeffrey Sacca, Paul Stanton, and Michael Carroll were appointed on June 13th and were assigned to the Massachusetts Firefighting Academy for Firefighter Recruit Training.

2017 Goals

- Continue to provide ancillary programs such as the Fire Investigation Unit, FIU, Junior Firesetter Intervention Program, JFIP, Vial of Life, and Student Awareness Fire Education, SAFE within the limited resources and funding available.
- Assess the benefit of an Arlington Fire Department Advanced Life Support, ALS, and put together a comprehensive plan to implement ALS in the Department.
- Create a formal professional development/continuing education program by identifying fire personnel for specialized training and enrolling those personnel in appropriate courses at the Mass Firefighting Academy at Stow.
- Research and draft design new Fire Engine Pumper and Rescue ambulance to replace aging equipment as listed in FY18 Capital Plan.
- Follow through with Fire and Life Safety Inspections, with the goal of reaching 100% of occupancies in town with the exception of 1-4 families. Ensure that the process can

continue on an annual basis.

- Expand on our Health and Wellness Program with the assistance of O2X, a Human Performance Vendor.

INSPECTIONAL SERVICES

The Inspectional Services Department is responsible for enforcement of the Commonwealth of Massachusetts Building, Electrical, and Plumbing & Gas Codes, as well as all related regulations, standards, and Town Bylaws. Additionally, the Inspectional Services Department implements strategic projects as assigned by the Town Manager.

Accomplishments

- Inspection and issuance of Certificate of Occupancy for newly renovated Community Safety Building.
- Permit issuance and inspection of MassSave initiatives such as window replacement, air sealing, and insulation projects.
- Permit issuance for Stratton School renovations and temporary modular classroom project.
- Permit issuance for Thompson School modular classrooms and preliminary plan review for addition.
- Continued review and inspection of Solarize Arlington and MassSave initiatives.
- Permits were issued for 10 new single-family homes and 4 new two-family homes.
- Arizona Ranch rebuild project continuation.
- Assisting ZBA with appeals process.
- Preparation of ISO evaluation process.

Goals

- Assist Zoning Board of Appeals in their consideration of proposed 40B project.
- Participate in zoning recodification project.
- Participate in Master Plan Implementation Committee.
- Participate in Zoning Bylaw Recodification Committee.
- Participate in Residential Zoning Workgroup.
- Gibbs School plan review.
- Maintain transparency with information including plans and permits for active projects.

In 2016 the Inspectional Services Department issued a total of 6,087 permits of which 3,023 were Building permits, 931 were Plumbing permits, 707 were Gas permits, and 1,426 were Wiring permits. Total fees collected by the Inspectional Services Department were \$1,707,767 with an estimated construction value of \$85,915,761.

CENTRAL MANAGEMENT SERVICES

HUMAN RESOURCES DEPARTMENT

The Human Resources Department serves all of the employees of the Town that are appointed by the Board of Selectmen, the Town Manager, the Comptroller, the Town Treasurer, the Town Clerk, and the Board of Assessors. The purpose of the Department is to administer the Town's compensation and benefits programs. Additionally, the Department deals with a wide variety of issues relative to quality of life in the workplace and seeks to improve the effectiveness of Town services by recruiting the best employees and reviewing and improving the Departments' organizational structure.

The Department handled over one-hundred personnel transactions relating to a myriad of positions. This includes retirements, resignations, promotions, vacancy postings and advertisements, interviewing, selection, and enrollment of new employees. The Town had over 57 new hires in the year 2016; due to the large number of retirements and resignations this number is over double what it was in 2015.

Among the searches the Director facilitated, over the course of the year, were recruitments for Assistant Town Manager and Director of Recreation. These searches utilized assessment center style evaluations and talented professionals from across Town departments and from within the community. The result is the successful recruitment of highly talented and well qualified individuals to these positions.

In early 2016 the department successfully navigated its first year of reporting under the Affordable Care Act. This involved distribution of a W-2 type form to every benefit eligible employee and electronic transmittal to the IRS. Successful compliance with the law protects the Town from liability and fines.

Also in early 2016 the Department implemented Flexible Spending and the Health Reimbursement program through a new 3rd party vendor, saving \$20,000 while offering enhanced online and mobile tools to employees. The Department has worked diligently over the course of the year to make the programs run as smoothly as possible.

The HR department believes strongly that crucial the successful delivery of Town services is a rigorous Human Resources program. In 2016 the Department worked closely with Department Heads to successfully facilitate a number of labor relations issues, disciplinary matters and workplace investigations.

2017 Objectives

The Department of Human Resources will continue to assist departments in the recruitment and retention of high caliber employees committed to excellent public service. The Department will engage in the second comparative compensation study for FY2017. The first study, which reviewed the compensation of 100 town

and 100 school positions examined Arlington's pay as compared to 12 other comparable towns for FY2014 and largely informed the Town's last round of collective bargaining discussions. The list of comparable towns was developed in partnership with the Union and Town and School elected officials.

The Department will strive to provide quality service and support to all employees and retirees who may have questions about their insurance plans. The Department will also continue to audit our policies and practices to ensure compliance to various collective bargaining agreements and employment laws.

EQUAL OPPORTUNITY

The Town of Arlington has established the following mission statement relative to Equal Opportunity:

"The Town of Arlington recognizes its legal obligation and moral responsibility to provide Equal Employment Opportunity to its employees and potential employees. The Equal Opportunity Advisory Committee, a volunteer committee appointed by the Town Manager, is committed to the Equal Opportunity program to prevent discriminatory employment practices. The Committee assists the Town in implementing its Equal Opportunity Plan which creates the mechanism and sets the standards by which Equal Opportunity will be assured."

The Equal Opportunity Advisory Committee (EOAC) meets monthly, on the 2nd Wednesday, in the Town Hall Annex. The Committee meetings are open to the public and public attendance is encouraged.

Throughout 2016 the Committee reviewed monthly reports from the Human Resources Director/Equal Opportunity Officer regarding employment opportunities for the Town. The principal focus of the Committee is to ensure that people of all race, gender, and ethnic backgrounds are given equal opportunity to apply for and receive positions of employment here in Arlington.

The Committee is dedicated to increasing the number of minority and female applicants for positions of employment. In 2016 and 2015, nearly 13% of candidates interviewed for Town Positions identified as a minority applicant. This is a 5% decrease from 2014 and 2013 (18%). The Committee continues the ongoing process of strategizing new and inventive ways to attract a qualified and diverse applicant pool.

The Committee also continues to monitor all construction projects exceeding a \$200,000 budget. In 2016 these projects included the rehabilitation of the Community Safety Building, and the renovation of the Stratton School. In order to help promote equal opportunity and diversity on construction projects in Arlington, the Committee developed a detailed Contractor Certification last year, which requires Contractors to disclose specific efforts being made to diversify their workforce. The

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Committee looks forward to monitoring future projects, including the expansion of the Thompson School and the reconstruction of the Gibbs Middle School in East Arlington.

The Committee takes every opportunity to meet with Department Heads and Elected Officials to express the importance of valuing diversity in the workplace and having fair and equitable hiring practices. In 2016 the Committee met with Sandy Pooler, Deputy Town Manager, Jim Feeney, Assistant Town Manager and Jon Marshall, Recreation Director.

In 2016 the Committee regrettably accepted the resignation of Howard Winkler. Howard diligently and fervently served the EOAC for over 20 years. In 1999 Howard helped champion the Town Bylaw that sets participation goals for female and minority participation in construction contracts over \$200,000. The Town of Arlington is a friendlier more diverse community because of Howard's efforts and accomplishments.

Any person interested in this issue of Equal Opportunity is encouraged to contact the Equal Opportunity Officer at 781-316-3121 or email cmalloy@town.arlington.ma.us.

FACILITIES DEPARTMENT

The Facilities Department provides the Town with quality custodial services, maintenance, and improvements to its public buildings and facilities. The Department also focuses on a long-term preventive maintenance schedule for all buildings in order to support the life cycle of the Town's assets and to increase the operating efficiency of the buildings. The Department is responsible for the maintenance of thirty nine individual public buildings listed in the table below.

Performance Measurements

- Oversaw interior lighting upgrades at Town Hall and Ottoson Middle School as well as exterior lighting upgrades at Town Hall, Robbins Library, Ed Burns Arena and Dallin, Stratton, Brackett, Hardy and Ottoson Schools.
- Energy Management Systems additions and upgrades at the Town Hall.
- Repaired pipes and valves at Town Hall heating system.
- Installed 3-way boiler valve at Hardy Elementary School.
- Created new AHS preschool classroom.
- Installed new AHS preschool playground rubber surface.
- Installed new retaining wall at Ottoson parking lot.
- Repaired steam traps at AHS, Town Hall and Parmenter building.

- Finished 3 year cycle of Hardy envelope weatherization.
- Repaired DPW garage roof.
- Repair and weatherization of cemetery chapel.
- Interior painting at portions of all schools.
- Repaired doors at AHS.
- Thorough cleaning of all schools over summer break.
- Provided assistance to Schools and Town Departments for building maintenance.

<p>Arlington Schools Arlington High School Athletic Field Snack Shack Ottoson Middle School Peirce Elementary School Dallin Elementary School Bracket Elementary School Bishop Elementary School Hardy Elementary Thompson Elementary Stratton Elementary Gibbs (6th grade academy 2018)</p> <p>Non-Public Schools Parmenter (private use)</p> <p>Library Robbins Library Fox Library</p> <p>Central Services Town Hall Town Hall Annex</p> <p>Recreation Recreation Ice Rink Spy Pond Fieldhouse Reservoir Bath House Reservoir Pump House</p>	<p>Public Works Administration Hall Director/Engineering/ Inspection Snow Fighting Garage Maintenance Garage Salt Sheds (2) Cemetery Chapel Cemetery Garage</p> <p>Public Safety Community Safety Building Central Fire Station HQ Park Circle Fire Station Highland Fire Station</p> <p>Miscellaneous Robbins House Robbins Cottage Jarvis House (Legal Dept.) Jefferson Cutter House Mount Gilboa 23 Maple Street (Senior Center) 27 Maple Street (House)</p> <p><i>39 Buildings</i></p>
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Sustainability Initiatives

In 2010 Arlington was named a Green Community by the State's Green Communities Division in recognition of the work that Arlington performed in the past to reduce energy usage, and the plans it has to further reduce energy use in the future. In 2013, based on significant fulfillment of these plans, the State's Department of Energy Resources (DOER) honored Arlington with the "Leading By Example" award. This award is given to only four municipalities on an annual basis, and Arlington was proud to have earned the designation.

More recently in 2014 Arlington was one of only seven communities statewide that was honored by the

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Green Communities Division for having reached its 20% energy reduction goal within a five-year time span. Arlington has substantially benefited from its cooperation with the Green Communities Division, having received five grant awards over the past four years, totaling over \$1M. The most recent grant award of \$247,000 was awarded in 2016 and provided funding for numerous lighting and efficiency upgrades at schools and Town buildings. Looking forward, the Town is preparing to apply for another round of Green Communities grant funding in 2017 for further energy efficiency upgrades including continued lighting upgrades and HVAC upgrades. The solar panels on 6 school roofs started to deliver power in late December 2015 and have been producing power without issues since that time.



Recognitions

We would like to offer our thanks to the custodial and maintenance staff for the Town and School buildings for their extraordinary efforts over the last year. They have worked tirelessly to clean and maintain the Town's physical assets to a high standard. These employees play a critical role in keeping our buildings functioning and operating at an efficient and effective level and providing a safe and secure place to live, learn, and play.



INFORMATION TECHNOLOGY

Overview

The Information Technology (IT) Department is responsible for supporting, implementing, and upgrading over 2,000 personal computers, 100 PDA's, over 300 printers, 4,000 Tablets and twenty five servers, across Town and School Departments. Also under the purview of the IT Department is the Town and School network infrastructure, ACMi building and network switch management, 600 wireless access points, electronic communication systems, the Munis financial software system, PowerSchool (student information system), Teacher and student evaluation systems, Special Education system, Electronic Security systems, Energy Management systems, ESRI, PeopleGIS, Open Checkbook, Integrated Collection System, Automated Meter Reading System, Police and Fire Applications (FireHouse, QED, Digital Headquarters, and COPLINK) and numerous Town and School websites.

Initiative Overview

In 2016 IT continued to upgrade the Town and School information technology infrastructures, and improved the systems performance and security, while accommodating various departmental requests. IT supports the Town and School's files, applications, websites, database servers, data, voice, and security networks, and hosted services environments. IT is also responsible for testing and evaluating new equipment and systems while consolidating systems as needed. We continue to execute Phase 2 of the IT Strategic Plan.

Ongoing improvements are being made to the security infrastructure by continually upgrading anti-virus, anti-spyware, content filters, firewalls, and spam protection services. We continue to upgrade and reconfigure Town network switches with the capability to support wireless connectivity, Voice Over Internet Protocol, gigabit speeds and to provide better performance and greater security. Work was completed on the creation of the RFP for the replacement of the Town and School Telephone Systems. Wireless Network capability is installed in all of our Town and School buildings. Our Systems Analyst, in conjunction with the IT staff, has spearheaded an initiative to better enable IT to support its users and also enable users to be more self-sufficient.

Renovation and Construction projects required a wide variety of IT services this past year. The Stratton and Thompson Modular Classroom Projects were completed on time for the opening of School in September. The renovation of the Stratton School and the Thompson School addition continue on schedule. The Police station renovation was successfully completed. The Gibbs design-build work is ongoing and the Hardy conceptual infrastructure design has begun.

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Strategic Initiatives

- Continued to upgrade Town and School Network infrastructure to support VOIP, Wireless Networking, Security systems and Energy Management systems.
- Expanded both 1 to 1 iPad environment and BYOD (Bring Your Own Device) across all Grades at the Ottoson Middle School and Arlington High School.
- Inter-departmental team created that included the Treasurer, Town Manager's Office, Comptroller, and IT Department to develop a project scope and RFP for the tax collection system, Excise Tax system, and Utility Billing system. The team also reviewed proposals and awarded contracts for each of the RFPs.
- Completed the 2 year process of coordinating the Massachusetts Orthoimagery Consortium (MassOrtho), a 60 community regional procure of aerial imagery for use in GIS. Arlington was also the fiscal agent and liaison between the federal government (USGS) and the participants for the ~\$800,000 project.
- Completed IT service upgrades and installs in the Thompson and Stratton Modular Classrooms as well as the Police Station and Central School/AHS Millbrook sites.

Infrastructure/Instructional/Operational Initiatives

- Completed Phase 2 of Wireless Network Project by increasing wireless network density in all Elementary Schools by adding access points to all classrooms that had not been upgraded in Phase 1. All Schools should now have wireless access points in all classrooms.
- Replaced Town and School Spam, Malware, and Virus Protection System.
- Upgraded all (4500) APS iPads to iOS 8.
- Development and successful implementation of an improved fire hydrant inspection program through collaboration with Fire Department staff. The resulting products were GIS generated maps and checklists allowing Fire Department to efficient track and complete annual hydrant inspections Town-wide.
- Conducted a needs assessment and facilitated advanced training for Recreation Department staff on MyRec, their scheduling and management system. This effort is a piece of the overall effort to modernize the room and event reservation system, which is on-going.
- Conducted a review of the existing capital budget submission and review process and

technology used to support this effort. Collaborated with Capital Budget Committee, Town Manager's Office, ITAC, and IT Director to develop an online form based submission, review, and management system, which interfaces with the existing Capital Budget database and reporting tools.

- Implemented Bring Your Own Device program at the Ottoson Middle School and Arlington High School, and implemented new Network Access Control (NAC) registration device to support it.
- Selected and installed Network Registration and Security tool to support BYOD.
- Increased the size of both of the School Internet Circuits from 250mb to 500mb each.
- Added a second Wireless Controller for redundancy and performance purposes on the Town and School Wireless Networks.
- Added secure wireless to the Highland and Park Circle Fire Stations.
- Built temporary data and voice networks in the Cusack Building to support the relocation of Police Department personnel during renovation of Police Station.
- Moved all computer equipment from Police station to temporary locations including 911 Services to State loaned Trailer.
- Removed inactive network cabling from ceilings during Police Station Demo.
- Moved Police Station infrastructure to temporary electrical power during all three phases of the demo and renovation.
- Installed Smart Boards, Projectors, Speakers, TV Monitors, in all Police Station Conference rooms, Meeting rooms, and Chief's Office.
- Removed all re-usable technology equipment from the Stratton School during the week after School closed and prior to construction renovation beginning July 1, 2016.
- Installed data and voice networks along with iPad, Chromebook carts and all teacher and administrative laptops, Apple TV's and printers into the Stratton modular classrooms for September opening of School.
- Increased WAN bandwidth to all Elementary schools to 10GB.
- Added Fiber network, Wireless Antenna's and network switching in AHS press box to enable wireless access of lighting controls at all Peirce athletic complex fields.
- Installed two additional security card access devices on AHS front door and loading dock door.

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- Extended Data, Voice, Security, and Paging systems to Thompson School Modular Classrooms.
- Installed all Classroom Technology infrastructure (Wireless, Audio Visual, Apple TV's, iPads and Carts for use in the two new Thompson Modular Classrooms.
- IT Subject Matter Expert assigned to Thompson, Stratton, Gibbs, Police Station, AHS construction project teams.
- Built data and voice infrastructure for the Mill-Brook program that was moved from Holo-vak/High Rock Church to the Central School.
- Built new Munis three server infrastructure to support the roll out of Munis 11-2 and a variety of Munis Modules that will run it.
- Provided and setup Munis training lab in AHS for Town and School employees training.
- Made extensive changes to the Treasurers Integrated Collection System to implement CPA tax into tax billing system.
- Created cloud based Disaster Recovery system for Town critical server infrastructure.
- Re-wrote VOIP RFP and did ROI study.
- Provisioned and installed 600 Chromebooks and carts in the Elementary Schools.
- Provisioned and Installed 300 new MacBook Pro's at the Ottoson, Thompson, Brackett, and Peirce and also re-provisioned 200 MacBooks turned in by Ottoson, Thompson, Brackett, and Peirce teachers for use at AHS.
- Installed and created server and network infrastructure for 47 Ricoh Fax, Printer and Scanner devices throughout the Arlington Public School System.
- Managed and oversaw the installation of network and desktop infrastructure that enabled the PARCC exams to be taken electronically by APS students at the Ottoson, Stratton, Pierce, Dallin, and Bishop.
- Built 30 seat wired and wireless Computer lab along with assisting Audio Visual technologies at the Ottoson Middle School.
- Replaced 50 mg Town Internet Circuit with Comcast 100 mg circuit after existing Vendor was unable to continue to provide connectivity at the existing rate.
- Moved APS Student Information System(PowerSchool) along with SIF Agent environment(School Interoperability Framework) to a Hosted Service Environment.
- Built new School IT office and tech support center in AHS Room 105.
- Procured, tested and implemented new Parent/Teacher Conferencing System.
- Installed Google Sync Student Account link to Microsoft Active Directory to assist with student registration and account setup.
- Built Azure server of Facilities Energy Management System.
- Processed the results for six elections.
- Email Server Security Upgrade. Installed Security Plus Anti-Virus Module for Additional Email Server Protection. Identified and resolved multiple issues regarding spam and malware. Solved user account hijacking issues where passwords were compromised.
- Redesigned APS Website to include site dashboard tools.
- Processed an avg. of 450 School Helpdesk Tickets a month.
- Removal of Sophos Antivirus software from Town and School desktops and servers in order to install new Kaspersky Enterprise wide Anti-Virus Server and agents.
- Begun migration of ICS tax subsystems to commercial replacements.
- Solved Water Meter Replacement programming and data problems with Itron.
- Rewrote GIC Insurance comparison for personnel. New program is simpler, localized to the desktop using Personnel's shared drive files, and can be easily maintained by someone trained in the use of Microsoft Visual Studio.
- Completed CPA tax cut into ICS real estate by re-writing key pieces of ICS refunds, journals, billing, and miscellaneous programs.
- Investigate and Configure Managed Distribution with Apple and on the Mobil Device Manager as well as installing Apple Configurator 2 on all Configurator Laptops.
- Refresh all iPads(2000) in the Hardy, Thompson, Ottoson, Brackett, Stratton, Pierce, Dallin and Bishop.
- Supplied Facilities Custodial Management Team and Tradesmen with iPad's to process work-orders.
- Provided Technical and Munis support to Comptroller's Office after the retirement of former Comptroller.
- Provided technical support, including processing of votes for three elections this year.
- Participated as Subject Matter Expert for RCN Cable Contract re negotiation as member of Cable Advisory Committee.
- Provided Infrastructure, Audio Visual and Technical Support of Town Meeting and Special Town Meeting that enables the integration of presentation material, electronic voting, cable television and wireless coverage.

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- Added multiple building EMS systems to network infrastructure.
- Replaced Town Network Fire Wall/Content Filter and configured to manage additional Internet Bandwidth.

FY2017 Objectives

- Create RFP for Network Security Audit, Choose vendor, run tests.
- Hire VOIP Project Manager and ReWrite VOIP RFP with ROI.
- Issue VOIP RFP, Choose Vendor, and begin implementation.
- Replace existing Email system with integrated messaging system.
- Evaluate Utility Billing Systems, Choose, and implement.
- Implement Munis Tax Collection's System as well as Tyler Cashiering and multiple Munis modules.
- Move instructional technology and IT Infrastructure into newly renovated Stratton School.
- Implement IT Infrastructure and Instructional Technology in Design/Build of Thompson School addition.
- Implement IT Infrastructure and Instructional Technology in Design/Build of Gibbs School.
- Investigate, choose and implement new Enterprise Wide Messaging System.



LEGAL DEPARTMENT

The Legal Department functions as a full-service law office that furnishes legal opinions and legal advice on a daily basis concerning matters referred to it by the Board of Selectmen, Town Manager, School Department, and all other Town departments and the various boards and commissions. The Department provides legal advice to all Town officials, boards, committees and employees concerning their legal responsibilities and prerogatives, attends meetings, and counsels Town Departments on operational and project-related legal issues. The Town Counsel researches, drafts, and prepares warrant articles and votes for Town Meeting. The Department investigates all claims made against the Town and advises and monitors Town regulatory compliance in order to coordinate all legal affairs of local government. The Legal Department commences, prosecutes, and defends all legal actions and other matters on behalf of the Town in all state and federal and administrative proceedings.

Performance / Workload Indicators	FY2015 Actual	FY2016 Actual	FY2017 Est.
MGL Chapter 84 Claims - <i>Personal injury or property damage as a result of a claimed defect in a public way.</i>			
Total	50	30	23
Claims Closed	13	9	20
New Claims	8	17	15
MGL Chapter 258 Claims - <i>Massachusetts Tort Claims Act</i>			
Total	50	46	45
Claims Closed	14	14	14
New Claims	21	13	21
Fire - Injured on Duty Claims	27	33	25
Police - Injured on Duty Claims	5	10	9

As with any corporation, The Town of Arlington has constant involvement in contractual and other legal instruments with public, private, and governmental agencies. These include, but are not limited to, the purchase of properties and materials, rendering of services, awarding of grants, drafting of applications, contracts, leases, deeds, and other legally binding instruments. Moreover, the Legal Department is charged with drafting and reviewing a further array of legal instruments such as licenses, releases, easements, and a multitude

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of other documents as required for protection of the Town's interests in increasingly complex legal matters.

The Legal Department is responsible for the management of the Town of Arlington's Workers' Compensation Self-Insurance program. From the timely processing of claims through the vigorous investigation of accidents, the Department aims to protect workers from the economic consequences of injury, promote safe work environments, and assist injured employees in both their medical recovery and return to work, with the overall goal of limiting the Town's liability while focusing on the fair treatment of injured workers. The Legal Department is prepared to, and does, litigate all contested Workers' Compensation cases before the Department of Industrial Accidents as well as tracking and commenting on any pending legislation affecting the Town's Workers' Compensation program.

The Legal Department oversees line-of-duty injury claims administration for all police and fire personnel and provides complete claims management for any injured on-duty uniformed employee of the police and fire divisions consistent with appropriate provisions of law, fairness to affected employees, and prudent financial practices.

The Legal Department appeared regularly in the District and Superior Courts of the Commonwealth for hearings on motions, including many significant dispositive motions as well as many successful hearings and trials.

Future Objectives

- Develop new and updated resources in conjunction with Town departments and the Records Access Officer for meeting Open Meeting Law, Public Records Law, Procurement Law, and Conflict of Interest Law advisory needs.
- Support Town boards, commissions, and study groups in developing legal options and strategies for evaluating important matters pending before them.
- Continue to defend and prosecute matters on behalf of the Town and its departments including affirmative recovery actions.
- Work with the Town's management team to develop new legal and policy positions in a variety of requested substantive areas.
- Work with the Town's first point of medical contact facility for injured employees with the goal of providing quality care in a more convenient and timely manner.
- Utilize effective case management and medical case management to the greatest extent practicable to reduce costs and exposures associated with accidents and asset losses.
- Work with Town departments to identify and control potential workplace hazards and help improve worker safety.



HEALTH & HUMAN SERVICES

HEALTH AND HUMAN SERVICES

The Arlington Department of Health and Human Services (“HHS”) is the Department that oversees the Health Department, Council on Aging, Youth Counseling Center, and the Veterans’ Services Department. HHS also coordinates the activities of the following boards and commissions: Board of Health, Board of Youth Services, Council on Aging, Disability Commission, and the Human Rights Commission. Additionally, the HHS manages the Food Pantry, Widows Trust Fund Commission, Youth Health and Safety Coalition, and the Health and Human Services Charitable Corporation.

The mission of the Department of Health and Human Services is to protect the health of the public and assist residents with accessing services to meet basic human needs.



BOARD OF HEALTH

The three-member Board of Health meets on a regular basis. At the meetings, environmental health concerns are addressed, public hearings are held, and policy review is performed. The Board of Health met six times in 2016 and conducted the following hearings: one food code variance request, one keeping-of-hens permit request, one swimming pool variance request, one housing code violation, and seven Tobacco/Nicotine Delivery Product Sales violations. The Board granted one food-code variance request, one keeping-of-hens permit, and one swimming pool variance request. In addition, the Board voted to sustain an order to correct housing code violations and issued seven, seven-day suspensions to establishments who had sold tobacco/nicotine delivery products to a person under twenty-one years of age. In June 2016 the Board adopted regulations to Restrict the Sale of Medical Marijuana in Arlington.

HEALTH DEPARTMENT

The Health Department is located at 27 Maple Street in the Arlington Senior Center, located behind Town Hall. The Board of Health is required by State statutes and regulations to perform many duties relative to the protection of public health and safety, the control of disease, the promotion of safe and sanitary living conditions, and the protection of the environment from

damage and pollution. These mandated requirements are fulfilled by environmental health and public health nursing staff within the Health Department.



Health Compliance Officer checks water temperature to ensure sanitary code compliance

Environmental Health Permitting and Inspections

Staff annually permits and regularly inspects restaurants, tobacco retailers, tanning establishments, body art establishments, swimming pools, chicken coops, camps, the ice-skating rink, and three bathing beaches. Inspectors from the Department also investigate numerous resident complaints related to any health issue within the community, ranging from trash and dumpster complaints to housing code violations, pest activity, as well as noise and odor concerns. In 2016 the environmental health division was comprised of two full time inspectors and a full time Public Health Associate from the Centers for Disease Control and Prevention (CDC). The Department also contracts with three food safety consultants to conduct a portion of mandated food establishment inspections.

The Department saw a significant number of changes in 2016 with the vacancy of one full-time inspector, the departure of one contract food inspector in September, and the expiration of the CDC Public Health Associate grant position in October. Despite these changes, the Department worked diligently to apply for grants, conduct mandated inspections, and continue to work closely with other Town Agencies to address public health issues in the community.

Tobacco Control

In 2016 staff conducted thirty-eight tobacco/nicotine delivery product compliance checks, which resulted in seven product sales violations. Each establishment was issued a \$100.00 fine and was required to serve a seven-day suspension of their permit to sell Tobacco and Nicotine Delivery Products.

HEALTH & HUMAN SERVICES

Keeping of Hens

The Health Department is charged with enforcing the Keeping of Hens/Poultry Bylaw. Any resident who wishes to keep hens as pets or for the purposes of home egg production, gardening, or similar purposes must obtain a Permit to Keep Hens from the Board of Health. In 2016 the Department reviewed one application and granted one new permit. The Health Department renewed twelve existing permits and conducted nineteen inspections of hen coop/pens.

Permit Issued	2013	2014	2015	2016
Food	366	357	365	341
Tobacco	25	20	19	19
Waste Hauler	13	15	16	18
Funeral Director	4	8	9	8
Tanning Establishment	1	1	1	1
Public Pool	8	9	7	8
Public Beach	3	3	3	3
Ice Rink	1	1	1	1
Keeping of Hens	6	8	12	13
Camps	3	6	7	6
Body Art Establishment	1	1	1	1
Body Art Practitioner	2	2	2	2
Bodywork Establishment **	3	0	0	0
Bodywork Therapist **	1	0	0	0
Total	437	431	443	421

**Bodywork regulations were implemented on November 1, 2013

Inspection Type	2013	2014	2015	2016
Food Establishment	716	642	549	490
Tobacco Compliance Check	68	58	38	38
Housing	180	205	220	185
Demolition Inspection	11	17	27	18
Nuisance Inspection	256	297	318	609
Keeping of Hens	9	12	12	19
Bodywork Establishment	20	10	10	4
Total	1,260	1,241	1,174	1,363

Swimming Pools

There are eight semi-public swimming pools in the Town of Arlington that are inspected annually by the Department to ensure compliance with 105 CMR 435.000: Minimum Standards for Swimming Pools (State Sanitary Code: Chapter V). The seven outdoor swimming pools, located at various apartment buildings in Town and the Winchester Country Club, are inspected in

the spring/early summer prior to opening for the season. The Arlington Boys and Girls Club, the only indoor semi-public pool in the Town, is open year round.

In 2016 the Department received an inquiry from a business interested in opening a float tank therapy spa in Arlington. Despite the Board's approval to grant a variance from certain requirements of the Code, the Massachusetts Department of Public Health (MDPH) denied their variance. Therefore, the business was unable to pursue their plans to open in Arlington. Currently, a representative from the Department is working with MDPH to review these types of businesses and create applicable regulations for Float Tanks and other similar therapeutic spas.

Recreational Camps for Children

The Department issued six recreational camp permits in 2016 and inspected each camp to ensure compliance with the minimum housing, health, safety, and sanitary protections for children in the care of camps that operate in the Town of Arlington. Food Protection

In accordance with 105 CMR 590.000: Minimum Sanitation Standards for Food Establishments, the Health Department is required, as the regulatory authority, to enforce the provisions of this code. The purpose of this code is to safeguard public health and provide consumers food that is safe, unadulterated, and honestly presented. This code establishes definitions, sets standards for management and personnel, food operations, and equipment facilities, and provides for food establishment plan review, permit issuance, inspection, employee restriction, and permit suspension.

The Department assigns each food establishment a risk-based category. A food establishment that sells packaged food, such as a convenience store, is considered low risk and assigned to a category one, which correlates to one inspection per year. A food establishment that serves food to a highly susceptible population, such as a nursing home, is considered high risk and assigned to a category four which correlates to four inspections per year.

In 2016 the Department issued 183 food establishment permits and conducted 420 routine and follow-up food inspections. Additionally, the Department issued 156 temporary food establishment permits, including the Farmers Market permits, and inspected seventy-eight temporary food vendors, including those at events such as the Feast of the East, Greek Festival, Farmer's Market, Town Day and other various public events throughout the year.

The Department also investigated four food complaints and held one administrative meeting to discuss food safety. The Board heard testimony from one establishment applying and receiving approval for a variance from the 105 CMR 590.000. Fourteen new food establishments opened or changed ownership, including two residential kitchens, and nine establishments closed.

HEALTH & HUMAN SERVICES

Type of Food Permits Issued	2013	2014	2015	2016
Food Establishment Permits	181	187	187	183
Mobile Food Permits	3	3	1	2
Residential Kitchen Permits	11	15	14	11
Farmers Market Permits	13	14	15	11
Temporary Event Food Permit	158	138	148	134

Housing

The Department conducted 185 inspections of rental and owner-occupied housing units in 2016 in accordance with 105 Code of Massachusetts Regulations 410.000, Massachusetts Housing Code. When a housing inspection is requested by an occupant, an inspector conducts the inspection, cites all violations of the code, and issues a correction order to the owner of the property. Upon correction of the violations, an inspector conducts a final inspection to verify that all violations have been corrected in accordance with the Code. Violations documented in 2016 included: unsanitary living conditions, insufficient heat, water damage, leaking plumbing fixtures, lead paint determinations, and insect and rodent infestations.

The Hoarding Response Team (HRT) investigated five new hoarding cases and followed up on thirteen ongoing cases. The HRT is a collaboration between Police, Fire, and Health officials. The team consists of two health inspectors, a police officer and a clinical responder. In most cases, the team was able to work with the individuals to bring the homes into compliance without condemning the property. The Department did, however, condemn three properties due to uninhabitable conditions. The team presented to first responders at two different venues on HRT protocols.

The Department continues to work closely with the Council on Aging, Veteran Services, and Minuteman Senior Services to assist senior residents with alternate housing and services, such as cleaning and organizing.

In 2016 the Department conducted eighteen inspections of properties awaiting demolition in order to ensure the health and safety of the site. The inspection requires asbestos removal, pest control, dust control, and other control measures to protect the health of the public.

Public Health Nursing

Communicable Disease Surveillance

Below is a partial list of communicable diseases monitored by the public health nurse. For a complete list, please visit the Town's website at www.arlingtonma.gov/health.

Communicable Disease	2014	2015	2016
Babesiosis	1	4	1
Calicivirus/norovirus	--	--	1
Campylobacter Enteritis	14	11	6
Clostridium Perfringens*	1	2	0
Enterovirus	2	1	0
Giardia	4	3	5
Group A strep	3	1	3
Haemophilus influenza	0	0	1
Hepatitis B	12	12	12
Hepatitis C	35	30	10
Human Granulocytic Anaplasmosis	2	1	3
Influenza	104	154	79
Invasive Bacterial Infection	0	1	0
Legionellosis	2	3	1
Lyme Disease	41	32	45
Malaria	0	0	1
Mumps	0	0	1
Pertussis	0	1	1
Salmonella	6	6	6
Shigatoxin	0	3	3
Shigellosis	1	1	0
Strep pneumonia -invasive	4	1	3
Tuberculosis <i>contact, and suspected cases in addition to probable and confirmed cases</i>	36	38	36
Varicella	7	8	2
Viral Hemorrhagic Fever (suspect contacts)	--	4	0
West Nile Virus	0	0	3
Yersiniosis	0	0	2
Total	275	317	225

-- denotes disease not tracked/present in those years

*This is the most common cause of food borne illness in the US. Lack of reported cases indicates only that persons who suffered illness were not hospitalized or were not tested.

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Weights and Measures

To ensure compliance with the Consumer and Merchant Protection Act, the Sealer of Weights and Measures conducts inspections of scales, scanners, and dispensing equipment. This includes retail stores, gas stations, oil trucks, and food establishments. The Sealer responds to all consumer complaints to ensure fairness and accuracy.

As merchants are inspected annually, compliance with standards and accuracy of merchant measuring devices has increased steadily. The Sealer of Weights and Measures determines the amount of savings by computing the amount of fuel pumped each year from a particular measuring device, such as a gas pump.

Since 2010 the Department has contracted with the Town of Belmont to provide sealing services as Belmont does not fund a sealer position. Below is a table of devices sealed in Arlington and Belmont in 2016:

Device Sealed	Arlington	Belmont
Scales 10 lbs and under	6	7
Scales 100lbs and under	118	51
Gasoline pump meters	131	104
Vehicle tank meters (heating oil trucks)	34	0
Taxi Cab Meters	17	0
Bulk heating oil tank meters	3	0
Bottle and can return dispensers	2	3
Individual Weights	0	74
Other devices	2	3
Total	313	242



Food Pantry

The Arlington Food Pantry continued its 25 year history of providing food for all Arlington residents in need. In 2016 the Food Pantry had over 3,000 visits, a 27% increase over the previous year. Volunteers distributed over 250,000 pounds of food.

Residents that visited the pantry continue to receive not only non-perishable food but also fresh produce, eggs, frozen meats, and dairy products thanks to our partners from the Greater Boston Food Bank, Food Link, and Boston Area Gleaners. Additionally, the Food Pantry received over 3,000 bags of nonperishable donations from Arlington's very generous community.

The Board of Directors adopted a new logo and mission statement for the Food Pantry. The new mission states: the Arlington Food Pantry is dedicated to



Food Pantry volunteers prepare Thanksgiving packages.

eliminating food insecurity by providing nutritious and culturally appropriate food in a respectful and compassionate manner to any Arlington resident in need. The Food Pantry is grateful for the generous community, which provides the necessary funding, food, and volunteer power to ensure that no Arlington resident goes hungry.

BOARD OF YOUTH SERVICES ARLINGTON YOUTH COUNSELING CENTER (AYCC)



The Arlington Youth Counseling Center (AYCC) is a community-based, licensed mental health counseling center. Its mission is to promote and support the social and emotional wellbeing of all Arlington's youth and families, regardless of their ability to pay. AYCC provides a variety of high quality, innovative, and therapeutic outpatient and school-based mental health services, including individual, group, and family counseling, psychiatric evaluation and consultation, and medication management. Through local grants and other fundraising initiatives, AYCC also provides case management services to residents with basic resource needs (housing, food, fuel assistance, health insurance coverage etc.), and oversees the First Step Group and other support services for survivors of domestic violence.

AYCC's clinical team includes a child and adolescent psychiatrist and psychiatric clinical nurse specialist, a psychologist, two Licensed Independent Clinical Social Workers (LICSW) serving as Clinical Director and Assistant Clinical Director, sixteen licensed fee-for-service clinicians, and an LICSW serving as the Domestic Violence and Community Resource Specialist. AYCC collaborates extensively with the schools, other town departments, and local, youth-serving agencies to ensure that the organization is fully integrated into the

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community and responsive to the mental and behavioral health needs of Arlington's youth and families.

In 2016 AYCC provided more than 5,500 counseling and medication therapy sessions to over 350 youth and families. To keep pace with the demand for mental health services, AYCC has continued to expand its clinical presence in the schools while also maximizing the physical space and clinical capacity of the center during the day time and after school hours. AYCC has continued to strengthen and refine billing procedures, reduce late submissions for insurance reauthorizations, and increase consistent collection of copayments. As a result, AYCC has seen continued revenue growth in 2016, generating \$306,398 in insurance reimbursements and \$74,375 in client copayments, up from \$271,225 and \$52,737, respectively in 2015.



Team AYCC raised over \$12,000 at the Cause + Event 5k in May

2016 AYCC Highlights

- AYCC continued to run several successful groups in the schools and at AYCC, including two stress management groups at the High School, and three groups at the Ottoson Middle School—two for students with anxiety and depression, and a social skills group for students on the autism spectrum. AYCC clinicians also developed two new groups at AYCC, one for parents of substance-involved teens, and a Dialectical Behavior Therapy group for adolescent girls. AYCC clinicians dedicate many hours to developing, planning and running therapeutic groups.
- AYCC continued to prioritize professional development among its staff, organizing monthly case conferences and offering a number of clinical trainings, including some on the following topics: the Children's Behavioral Health Initiative and Wraparound Services; Mindfulness in Therapy; Dialectical Behavior Therapy (DBT); the Assessment and Treatment of Autism Spectrum Disorders, Clinical Competency in Working with Trans and Gender Non-Conforming Adolescents and Their Families; Anxiety Disorders in Children

and Adolescents; and Decisions and Directions in Child and Family Treatment: An Exploration of Options for Promoting Growth, Change, and Healing.

- AYCC and members of the Board of Youth Services organized a team of nearly twenty runners and walkers to participate in the Cause + Event Boston 5k fundraiser, and successfully raised over \$12,000. The event was both a fundraiser as well as an opportunity to promote awareness about AYCC among the hundreds of other race participants and supporters on the streets.
- AYCC staff collaborated with the Board of Youth Services (BYS) to host an open house for community members interested in learning more about the programs and services offered by the agency. Over thirty community members joined AYCC staff and BYS members for a meet and greet, refreshments, and tours of the Whittemore Robbins House.
- AYCC received \$33,000 in year two of a three year Cummings Grant to support school-based counseling and mental health consultation in all seven Arlington elementary schools. Through the Cummings Grant, AYCC expanded its in-school services in 2016 to include individual counseling for students at Ottoson Middle School.
- AYCC collaborated with the Arlington Public Schools and AYCC Psychiatrist, Dr. Dan Geller, to offer a parent forum on anxiety disorders in children and adolescents. The forum, which was held at Ottoson Middle School, was well attended and well received by over fifty parents.
- For a third year, AYCC received critical funding from the State to support its mission, and to help offset the cost of providing mental health services to the community. AYCC is deeply grateful to our state legislators, Senator Donnelly, Representative Garballey, and Representative Rogers, and their incredible staff, for advocating on behalf of AYCC for this much needed funding.



The First Step Program and True Story Theater offered an interactive workshop titled "Toxic Relationships" in October

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- With funding support from High Rock Church, AYCC provided case management services to forty-eight individuals and families from Arlington, helping to connect them to food, housing, and other financial resources.
- Through the First Step domestic violence program, AYCC conducted outreach to forty individuals, and worked intensively with ten survivors. In addition, First Step organized two outreach and educational events during the year—a tent at Town Day, and a community forum with True Story Theater. The latter provided an interactive theater experience focused on how to offer support to someone who is, or might be experiencing domestic violence. First Step is currently working on outreach to adolescents regarding teen dating violence in hopes of increasing early identification of abusive behaviors in dating relationships.
- In collaboration with the Board of Youth Services, and with the support of generous community members, individual donors, and business sponsors, AYCC raised over \$65,000 in 2016. The 6th Annual Out on the Town gala was a tremendous success, raising \$30,000, and featuring former senior advisor to President Barack Obama, and renowned CNN commentator, media strategist, and best-selling author, David Axelrod.



Board of Youth Services at the 6th Annual Out on the Town Gala featuring guest speaker, David Axelrod.

tives from the public sector (police, schools, healthcare, local government) and private agencies (churches, businesses, youth-serving organizations), as well as parents and youth. Employing a public health approach to prevention and intervention, AYHSC focuses on population level change through education, environmental initiatives, policy development, and improving youth access to treatment.



AYHSC receives national award at CADCA conference in February 2016.

The past year marked year seven of the ten-year federal Drug Free Communities Program (DFC) grant. AYHSC also received grant funding from the Sanborn Foundation and Massachusetts Department of Public Health's Bureau of Substance Abuse Services. The Coalition provided 4,031 hours of substance abuse prevention services, distributed more than 110 types of media (439,000 views in print and online), implemented nine significant programs and policies within the Arlington community, and generated \$52,000 in cash, volunteer, and in-kind resources from Arlington Public Schools (APS), Arlington Police Department (APD), Arlington Department of Health & Human Services, and Arlington Recreation. Coalition members and community partners volunteered their time to plan, implement and evaluate youth substance use prevention activities, which are highlighted below.

2016 Coalition Highlights

- Awarded the 2016 CADCA Chairman's Award (of 170 applicants) in recognition of exemplary demonstration and application of core competencies and essential processes of effective community problem solving.
- Administered the 2016 Youth Risk Behavior Survey (YRBS) at Arlington High School.
- Partnered with the APD to conduct regular alcohol retail compliance checks, host the DEA's National Drug Take-Back Initiative, and monitor the 24-hour APD drug disposal kiosk.
- Conducted four five-week series of Guiding Good Choices workshops, a parenting program to improve family management and communication, and reduce risk factors for youth substance abuse.
- Administered the 2016 AYHSC Parent

ARLINGTON YOUTH HEALTH & SAFETY COALITION



Arlington Youth Health & Safety Coalition (AYHSC) is a federally funded community-based coalition whose mission is to prevent and reduce substance abuse and other risk behaviors that adversely affect youth in Arlington. The Coalition includes representa-

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HRC campers watch demonstration by Officer Mike Hogan and K9 Dasty.

Survey to 589 Arlington parents to provide information about youth use rates, measure parent perception of youth harm in using substances, and gauge parent support of Arlington laws concerning substance abuse.

- Created Ottoson Cares About Prevention (OCAP), an official substance use prevention club at the Ottoson Middle School.
- Hosted the 7th annual HRC (Health, Recreation, & Community Safety) Summer Experience in collaboration with Arlington Recreation, APD and Arlington Fire. 131 campers aged four through twelve attended the three-day camp. Activities this year included a lesson on cyber safety from APD, a tour of the AFD fire station, recreation/sports, and a substance abuse prevention magic show.
- Hosted a booth at the annual 2016 Arlington Town Day, where Coalition members provided information to Arlington residents about Coalition activities, and positive social norms at OMS and AHS.
- Coordinated SBIRT (Screening, Brief Intervention and Referral to Treatment) at the Ottoson Middle School, in which 402 seventh grade students were screened for risk of substance use disorder.
- AHS's Club 84 anti-tobacco student club participated in the national Great American Smoke Out day, attended the annual Kick Butts Day at MA State House, and was honored as the #1 club in the State for their prevention activities.
- Hosted two APS Parent Forums: "The Real Truth: Busting the Myths of Substance Use – An Interactive Presentation of Results of the 2016 Arlington YRBS" and "Under Construction: What Everyone Must Know about Tween & Teen Brain Development" by Dr. Potee.
- Collaborated with APS school committee to develop a new APS District substance abuse prevention policy.
- Coordinated a Youth Mental Health First

Source: 2010 federal census and updated by the Massachusetts Council on Aging.

Aid Training for 20 APS school nurses and social workers to learn how to appropriately respond to youth who are experiencing a mental health crisis.

- Advocated for the Arlington Board of Health to pass regulations to restrict the sale of medical marijuana dispensaries in Arlington in order to prevent misuse among youth.
- Hosted the AYHSC 10-Year Celebration event to celebrate the success of the work of the AYHSC over the past 10 years since it was founded in 2006.

COUNCIL ON AGING



The growing number of those 60 years and older in Arlington is nearing 11,000¹. With approximately 26% of the total population in Arlington 60 years and older, Arlington like many communities, faces a constant challenge to identify and address the needs of this age cohort and to create an age friendly community. The goal of the Council on Aging and the Town will continue to focus on the qualities allowing our residents to age in place.

The Arlington Council on Aging (COA), a division of the Department of Health & Human Services, primary responsibilities are, to identify the needs of Arlington's elder population, and to design, promote, and implement services and programs to address such needs. In addition, the COA coordinates existing services in the community on behalf of the senior, as well as providing various Town offices vital information factoring in the needs of the elder population making Arlington a dignified and livable community for its older community members.

The COA staff continues to serve increasing numbers of seniors and their concerned adult children regarding financial distress with housing, food, fuel costs, and rising medical related costs. The staff exhausts all resources to address these concerns; however, many needs are often unmet due to limited social services. The COA utilizes the collective staff experience in providing information leading to indirect and direct access to aging resources for seniors, their families, and community organizations in an effort to lead a dignified life in Arlington.

The COA is experiencing a surge in participation

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in programs across the spectrum, with eighty-six different programs offered in 2016. Between programs and services, including transportation, COA had approximately 19,000 contacts in 2016.

The COA serves as a field-training site for students from UMASS Boston, UMASS Lowell, Northeastern, Simmons College, Emerson College, Salem State University, and Regis College. Undergraduate and graduate students have participated in program planning, implementation of programs and services, home visits, and health clinics. COA will continue to serve as a supervising site for these educational institutions, which enable COA to reach more seniors.

Transportation within the COA is a very active component of COA's services. There were 6,084 rides provided for 121 unique riders. The Van operation utilizes a number of resources including volunteers to meet the needs of the seniors in Arlington. As an enterprise fund, the COA Van Transportation is dependent upon grants from The Trustees of the Symmes Hospital and CDBG allocations; however, both grantors reduced their grants by \$7,000 collectively in 2016, which resulted in COA eliminating Friday van service. Transportation is a critical component of COA's mission as it helps reduce isolation by providing a means to be actively engaged in COA programs and the community. Further, transportation reduces barriers related to access to health care. There are three options seniors have access to: the COA Van, Dial-A-Ride Taxi, and Medical Escort.

Volunteers participate in daily operations providing over 10,000 hours of service per year and volunteers remain a vital support to the organization offering support in key areas such as administrative support, program development, program operations, medical escort, and annual programs such as the Thanksgiving Day Meal delivery and the Holiday Stocking program through the Friends of Arlington COA make reaching our goals possible. The COA staff is beyond grateful to the many hands and hours these outstanding volunteers contribute to the mission of the COA. Volunteers are honored for their service at an annual luncheon.

The Senior Center also hosts Minuteman Senior Services which operates the "Eating Together" Meal site at the Senior Center and provides home-delivered "Meals-on-Wheels."

2016 COA Highlights

Received a \$32,500 grant from the Elizabeth and George L. Sanborn Foundation for the Treatment and Cure for Cancer, Inc. to provide rides to seniors for cancer treatments.

- Received a \$13,000 grant from the Symmes Hospital Funding for Medical Transportation to supplement the COA Van budget to provide seniors rides to medical appointments. The represents a \$2,000 reduction from

previous years.

- Received over \$14,000 in mini-grants from the Friends of the Arlington Council on Aging to support health and wellness programs, social functions, and emergency financial assistance for the benefit of Arlington Seniors.
- Developed and implemented the Arlington Memory Café to provide programming for seniors with cognitive decline.
- Individual contacts increased by 10, however, multiple contacts through services and programs increased by 25%.
- Added four new intergenerational programs, two of which are with Arlington Girls and Boys Club.

Community Partnering Efforts

Partnering with municipal and community organizations create productive relationships and more efficient means to deliver programs and services helping us to meet the mission of the COA. Minuteman Senior Services serves as our Aging Service Access Point (ASAP) and provides SHINE counselors and two congregate meal sites. The COA would be limited in program support and selection without the AARP Tax Service, Arlington Recreation Department (Walk the Rink), Arlington Boys and Girls Club (Intergenerational), Arlington Community Education (Program offerings), BrightView of Arlington (Memory Café), Retired Men's Club & Bateman Catering (Thanksgiving Meal), Lahey Clinic and Medical Hospital (Farmers Market for fifty seniors and the Diabetes Management Program), Enhance Asian Community on Health, Inc. for cultural enrichment and outreach to the mandarin Chinese seniors, LGBT Aging Project, and the Friends of Arlington Council on Aging through their gifts toward programs and services.

Organizations such as AARP and SHINE provide free tax preparation and health insurance guidance while Sean Condon, Rick Fenton and Noreen Murphy continue to donate their time monthly providing free consultation on long term care, financial matters and elder law issues respectively.

The COA appreciates the support from the Arlington Schools. The Arlington High School Football team provided free fall cleanup to twenty-four households. The Ottoson Middle School, under the LINKS Program, assisted seniors with shoveling and light outside tasks as well as providing technology workshops for seniors. The Bishop, Brackett, and St. Agnes elementary schools designed and provided Thanksgiving and holiday cards for more than 130 seniors. My Place To Grow and ABC Pre-School periodically entertained seniors at the Senior Center. This multigenerational relationship benefits both seniors and youth in Town.

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VETERANS' SERVICES



Benefits are available through the state (Chapter 115) and from federal agencies (Veterans' Administration). State benefits are income based and provide financial and medical assistance for veterans and dependents. Additional services for food, shelter, clothing and housing are available. Bonuses and annuities are available to veterans that provided wartime service to our nation. Annuity payments are provided to 100% service connected disabled veterans and Gold Star survivors. Support services are provided for educational benefits, employment benefits and housing services. Support services are also provided for military funerals.

Historical data has shown a consistent number of veterans/dependents seeking Chapter 115 Benefits. It is important to note these benefits extend to surviving spouses; therefore, Veterans' Services does not anticipate any appreciable decrease in the number of cases.

Per the Department of Veterans' Services (DVS) statistics, the number of active cases (veterans/dependents currently receiving Chapter 115 benefits) is fifty-six cases. It is important to note that the Commonwealth of Massachusetts reimburses Arlington a minimum of 75% of all approved expenditures for Chapter 115 Veteran Benefits. All requests for emergency services as well as other special services are reimbursed at 100%.

Commemorative ceremonies were conducted for Memorial Day and Veterans Day. For Memorial Day, Veterans Services decorated over 5,500 veterans' graves at Mt. Pleasant Cemetery and St. Paul's Cemetery with flags.

Veteran Administration (VA) Claims

In addition to the state level benefits discussed above, the Director assists veterans and dependents in filing applications seeking federal service connected disability compensation and non-service connected compensation. Additionally, Veterans' Services provides support and direction to veterans seeking a variety of federal VA services.

According to the most recent VA report from October 2015, Arlington has 289 veterans/dependants receiving VA funds for compensation or pensions. The total annual amount received is \$317,463 (\$26,455.25 per month). All federal VA funds are tax-free and these funds are infused back into the local economy. Since the October 2015 VA report, Veterans' Services has processed an additional forty-eight claims for VA compensation or pensions.

2016 Veterans Services Highlights

- Completion of the largest GIS mapping project in Arlington's history. This was a two-phased project to satellite map and then mark all veteran burial lots at Mt. Pleasant Cemetery as part of the Memorial Day, Flags on Graves Program. This process reduced the amount of time needed to place flags on graves from weeks to days. This also allows for participation from civic groups and organizations to assist with flag placement, not previously possible.
- The final Veterans Burial Lot at Mt. Pleasant Cemetery was dedicated during the annual Memorial Day ceremony. This lot was dedicated to veterans serving in the "Global War on Terrorism" era. All fundraising efforts were managed by the Veterans Council, which raised more than \$9,500 in private funds to pay for the monument and beautification of the burial lot.
- The Director serves as Chairman of the Veterans Council along with six other members. The Council focuses on addressing current issues related to veteran memorials, the review and development of policies pertaining to Arlington veterans, and new projects to promote Arlington and their veterans.
- The Memorial Day ceremony was conducted in Town Hall. This was a change from previous years, enabling a larger number of veterans to attend, providing shelter from the weather and seating for all veterans and attendees. The Veterans Day parade and ceremony was conducted at Monument Square.
- The Director continues to provide contributory support to the Town of Winchester under a temporary agreement to provide services.
- The Director was re-elected as a member of the Executive Board for the Massachusetts Veterans Service Officers Association. He serves as Sergeant-At-Arms, and as a member on the Training Committee.

COMMISSION ON DISABILITY

In its twenty-third year of service, the Commission on Disability provided information, referral, guidance, and technical assistance to Arlington officials, residents, public and private agencies, and others to ensure that people with physical, sensory, cognitive, mental illnesses, and other disabilities have equal access to Town facilities, services, and programs.

As mandated by State law, the majority of Commissioners have a disability. The mandate brings an intimate and informed understanding of disabilities to the Commission's agenda and ultimate decisions. The Commission continues to bring awareness to Arlington

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policy makers and other residents as to the legal rights of people with disabilities, enforcing those rights and working towards community inclusion to make Arlington a stronger town by capitalizing on the strengths that each person living and working in Town has to offer.

2016 Commission on Disability Highlights

- The Commission held several workshops with business owners to discuss the need for increased handicapped parking spaces along Massachusetts Avenue. Based on the workshop feedback, the Commission recommended and the Board of Selectman ultimately approved, twenty seven additional handicap spaces on Massachusetts Ave, twelve of which were added in 2016 with the remainder to be added before July 2017.
- The Commission co-sponsored the eighth annual Diversity Career Fair at Arlington Town Hall. Twenty-seven employers from health care, financial, retail, and non-profit organizations participated in the career fair.
- The Commission had two booths at Town Day 2016. One booth was available to answer questions and provide resources about disability legislation. The other booth provided an educational puppet troupe for the purpose of teaching children about various disabilities and educational and medical differences. The puppet troupe used frank and often humorous communication of facts and feeling between the puppet characters and individuals, mostly children that attended the booth.
- Through Community Development Block Grant funding, the Commission identified, and DPW installed sixty-one curb cut ramps in 2016, bringing the total curb cut ramps installed since 2010 to 564.
- The Commission reviewed and issued recommendations on several variance requests that had been submitted by developers to the Massachusetts Architectural Access Board and also reviewed seven application for accessibility compliance submitted by restaurants requesting outside dining permits.
- The Commission continued to meet with Town Officials to discuss the rights of people with disabilities in order to work towards full community inclusion within the Town of Arlington.
- The Commission worked with the True Story Theatre, which promotes social healing by inviting individuals to share their stories and then spontaneously transforming them into theatre. Commission members told stories

from their lives and watched them enacted on the spot by True Story. The Commission worked with the True Story Theatre to discuss and identify through theatre, challenges faced by individuals with visible and invisible disabilities.

- The Commission met with the Director of Planning and Community Development to discuss accessibility improvement in removing bricks in the circular driveway and entrance to the Senior Center at 27 Maple Street and replacing the bricks with a smoother, safer surface.
- The Commission had a display table at the Robbins Library for the purpose of providing information on disability and also for displaying recommended books pertaining to disabilities.

The Commission meets on the third Wednesday of each month at 4:00 p.m. in the conference room of the Housing and Disability Program Office located at 20 Academy Street Suite 203, Arlington (Senior Center). Meetings are open to the public and residents are invited to attend to observe or voice their opinion.

HUMAN RIGHTS COMMISSION

The Arlington Human Rights Commission (AHRC) was created by Town Meeting in 1993 to advance issues related to the fair and equal treatment of individuals and to create a mechanism for addressing complaints arising out of these issues. The mission of AHRC is to work individually and collaboratively with other groups in our community to celebrate the ever-changing tapestry of our Town, and to emphasize, through educational outreach, the danger of intolerance at every level. The Town Manager, School Committee, and the Town Moderator have appointing authority for thirteen members of the commission. AHRC met monthly throughout the year.

During the course of the year, the Commission presented or co-sponsored several events:

A booth at Town Day received many visitors.

The Commission continued its collaboration with local nonprofit organization True Story Theater (TST) and developed three events with a focus on LGBTQ+ issues, two of which were co-presented this year with the third event planned for 2017. Video from one of the events is available on ACMI's website. The Commission also co-sponsored TST's events developed with other groups including Being an Active Bystander training, an interactive event to teach people how to diffuse situations in which someone is being discriminated against or harassed.

The Commission co-presented with Facing History and Ourselves, a community dialogue about Building

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an Inclusive and Welcoming Community.

In response to a 2014 citizen request, the Commission conducted a needs assessment survey regarding LBGTQ+ issues. A subset of the survey questions was included in the Town's Vision 2020 mailing to reach a wider audience. Over 350 responses were received in 2016 and the Commission will analyze the responses in 2017.

The Commission published four guest commentaries in *The Advocate* and issued two joint statements with APD addressing equality and diversity issues.

The Commission co-sponsored and promoted relevant events by other local groups including the MLK Committee, League of Women Voters, and the Diversity Task Group.

A commissioner was an invited speaker at the unveiling of Inside OUT Ottoson, an art project developed in response to racist and anti-Semitic graffiti at the school.

Liaisons continued between the Commission and each of Arlington's public schools and METCO. A commissioner also attends monthly meetings of the Superintendent's Diversity Advisory Committee. The Commission also helped to sponsor a Facing Racism retreat for Arlington High students and offered to reimburse transportation costs for METCO students.

In response to a 2014 citizen request, the Commission established a joint subcommittee with the Arlington School Committee to investigate allegations of racial bias in school discipline. The conclusion of the Joint Subcommittee of the Arlington School Committee and Arlington Human Rights Commission is that, while there is a higher rate of suspension for students of color than white students, it is similar to the rates seen in comparable communities. The number of students from group homes located in Arlington that were suspended contributed to the higher proportion of suspended students of color. These students most often arrive in Arlington with serious social and emotional needs. Arlington Public Schools has in place a program that supports and educates students from group homes in their transition to Arlington High School. Since the implementation of the program, the number of out of school suspensions has decreased.

AHRC continued to lead the Response Coordination Team (RCT), which developed a protocol for responding to hate incidents or crimes. RCT comprises Superintendent of Schools Kathy Bodie, Selectman Steven Byrne, Reverend Christine Elliott, Public Information Officer Joan Roman, APD Chief Frederick Ryan, Diversity Task Group's Miriam Stein, and Reverend David Swaim.

The Commission submitted three Warrant Articles for the April Town Meeting: (i) to amend the Town bylaws to allow AHRC to have co-chairs at its discretion, (ii) to make having an executive director optional and at the

Commission's discretion, and (iii) to expand equal protection from discrimination to include gender identity or expression. Commissioners attended Board of Selectmen meetings and precinct meetings to answer questions about its three Warrant Articles and to increase awareness of AHRC's mission. All passed unanimously at Town Meeting.

The Commission spearheaded training for commissioners and Town and school personnel on transgender issues. The Massachusetts Transgender Political Coalition conducted the training for approximately thirty people. Attendance included representatives from many Town offices, including the Board of Selectmen, the Arlington Police Department (APD), the Council on Aging, and Human Resources.

The Commission collaborated with the Town Manager to gather documentation in response to an evaluation of the Town's LBGTQ+ inclusion conducted by the Human Rights Campaign Foundation in partnership with the Equality Federation Institute, which significantly raised the Town's final Municipal Equality Index score. The Commission will work with the Town Manager in 2017 to implement improvements to address deficiencies identified in the report.

Incident and Complaints

The Commission received one formal complaint, which fell outside its time limitation period. It fielded a number of inquiries from concerned citizens that did not result in formal complaints. The Commission collected information regarding hate incidents occurring in Town from citizens and the APD, as follows:

- Complaints of Tagging/Graffiti of hate messages: 2
- Other Hate Incidents: 8
- Defacement/vandalism of Black Lives Matter signs: 6

In July, a group of forty residents attend a commission meeting to discuss an incident involving a Swastika painted on the garage of an African-American family, a spate of other recent hate incidents, and how the community can respond appropriately. Ideas from the meeting will be incorporated in planning for the upcoming *Arlington for All* project. The Commission continues to work with the Police and the Schools to learn of, track and, where necessary, address incidents involving graffiti, texting, racist and anti-Semitic speech and threats, and racial profiling.

RECREATION

RECREATION DEPARTMENT

The Arlington Recreation Department continued to offer a variety of programs and facilities for the residents of Arlington in 2016. The Department continues to operate as a self-supporting department and does not utilize general fund dollars to support the staff, programs, or Ed Burns Arena.

The Ed Burns Arena at the Veterans Memorial Sport Complex had a successful year. The chart below gives you an overview of the usage at the rink for the previous five years.



Bay State Skating

ED BURNS ARENA	FY2012	FY2013	FY2014	FY2015	FY2016
Ice Rental Hours	1,962	1,934	2,010	2,055	2,032
Public Skate #'s-Adult	4,258	4,708	5,023	4,567	4,795
Public Skate Passes #'s-Adult	53	31	98	116	107
Public Skate #'s-Child/Senior	8,411	8,115	8,195	7,091	7,643
Public Skate Passes #'s-Child/Senior	79	67	174	148	140
Skate Rentals	2,959	3,378	3,931	3,621	3,325
Skate Sharpening	848	691	914	785	845
Stick and Puck	657	1,137	1,749	1,005	1,377

There were several upgrades that were completed at the rink this year. New LED efficient light fixtures throughout the rink and electrical upgrades were completed in 2016. New electrical controllers will assist in making the rink more efficient by enabling the selection of the right amount of light for the given event taking place. These improvements will reduce the energy consumption and help reduce costs.

The Department has been committed to providing quality programs and special events. The chart below gives you an overview of the Department's participation numbers for the past 5 years.

Overall the participation numbers in recreational programs have increased steadily over the past five years. However there will be a number of factors that will impact this growth moving forward and it is anticipated that the participation numbers will decrease in FY18 and FY19.

Gibbs Gymnasium was used for indoor recreational programming and rental space for the residents of Arlington. The gymnasium had a total of 2,416 hours of use this past year. Rentals made up 590 hours, parties totaled 230 hours, and recreational programs consisted of 1,596 hours. The Department will oversee the rental of the gymnasium until June of 2017.

The numbers at the Reservoir have fluctuated a bit over the past 5 years. The chart below represents the number of beach goers over the past 5 years.

Arlington Recreation collaborates with various Town organizations to offer Town-wide special events. Such events include the Town Day Road Race, Daddy Daughter Dance, Egg Hunt, Halloween and Special Winter Public Skates, Art in the Park, Dog Park Events and the Moonlight Beach Party.

Supply and demand continues to be a challenge with the outdoor facilities and playing fields in Town. The

Season	FY2012	FY2013	FY2014	FY2015	FY2016
Summer	1,823	1,165	2,915	3,177	3,423
Fall	1,263	1,862	1,731	1,924	2,417
Winter	2,012	1,236	1,860	2,312	2,613
Spring	786	2,826	2,413	2,069	1,971
Kids Care Memberships	0	42	85	148	163
Total	5,884	7,131	9,004	9,630	10,424

RECREATION

Reservoir Tags	FY2012	FY2013	FY2014	FY2015	FY2016
Adult Resident	437	423	426	363	279
Child Resident	395	376	364	374	339
Senior Citizen	71	60	59	74	68
Non Resident	24	6	3	0	0
Resident Family	340	511	470	459	325
Non Resident Family	33	30	0	0	0
Resident Family Plus 1	64	74	109	11	79
Total Tags Sold	1,364	1,480	1,431	1,281	1,090
Total Daily Passes	5,730	5,375	6,172	9,565	8,806

Department works closely with Public Works to try and balance usage with conditions. The number of fields has remained constant over the years, but the influx in the school age population has increased. There is also a growing request for new leagues and non-permitted usage for adults. The Department will continue to work with the various user groups, friends groups, and residents to address these challenges.

Park and Recreation Commission

Arlington Recreation continues to manage the capital improvement projects for the Park and Recreation Commission. Projects in 2016 consisted of:

- Magnolia Park Project – updating park elements, improving ADA access, improving drainage, and expanding community garden plots.
- Buck Field Safety Upgrades – improve safety between baseball field and playground.
- Robbins Farm Project – held public meetings to solicit input and created initial concept plans.
- Florence ADA Upgrades – finalized construction documents.
- Ed Burns Arena Electrical Upgrades – LED lighting and electrical controls.



Wayne from Maine concert

2017 Objectives

The Department will face a number of challenges in 2017. We will be working with Arlington Public Schools to continue to offer our state licensed preschool and afterschool programs. With the loss of programming space at the Gibbs Gymnasium, the Department will seek programming space to try and account for the 2,416 hours used at the Gibbs Gymnasium in 2016. The steady growth in the school age population will continue to increase the need for afterschool recreational space, further compounding the challenges in 2017 and beyond. The Department has a number of projects on the books for 2017 including park improvements at Robbins Farm Park, ADA upgrade at Florence Field, and fence work at Robillard Field. The Department is in the process of requesting funding for additional projects in 2017.



Arlington Reservoir, Lowell Street

EDUCATION

ARLINGTON PUBLIC SCHOOLS 2015-2016 ANNUAL REPORT

The tradition of excellence in the classroom, performing and visual arts, and athletics continued in the 2015-2016 school year. Motivated students, great teachers, dedicated administrators, involved parents, and a supportive community made this possible. This year the district continued its focus on building on past successes and moving forward on the vision of the Arlington Public Schools (APS) as detailed in the four over-arching district goals.



- The Arlington Public Schools will ensure that every graduate is prepared to enter and complete a post-secondary degree program, pursue a career, and be an active citizen in an ever-changing world by offering a rigorous, comprehensive, standards-based and data-driven K-12 system of curriculum, instruction, and assessment that integrates social, emotional and wellness support.
- The Arlington Public Schools will recruit, hire, retain, and build the capacity of a diverse staff to be excellent teachers and administrators by providing high quality professional development aligned to needs, instructional support, coaching, and an evaluation framework that fosters continuous improvement.
- The Arlington Public Schools will offer a cost effective education that maximizes the impact of taxpayer dollars and utilizes best practices, academic research, and rigorous self-evaluation to provide students and staff the resources, materials and infrastructure required for optimum teaching and learning in a safe and healthy environment.
- The Arlington Public Schools will be run smoothly, efficiently and professionally. The district will operate transparently and engage in effective collaboration and responsive communication with all stakeholders. It will provide timely, accurate data to support financial decision-making, envisioning of the district's future, and long-range planning in partnership with other Town officials. Through these actions it will create broad support for a high quality education system that is the community's most valuable asset.

The results of our efforts include:

- Clear expectations for what every child should know and be able to do (standards-based education) continued to be refined and integrated into daily life in the classroom. District-wide common assessments in mathematics, English, and writing helped teachers pace their instruction and informed them about students who had mastered the skills and content and those who needed further instruction. The District's intensive reading program, which focuses on early intervention and intensive support for struggling readers, demonstrated continued success in its tenth year of implementation. All K-5 students were assessed during the school year. Data from these assessments determined the level of support provided for students not meeting benchmark standards. This initiative has helped many more students read at grade level. At all levels, teachers and administrators focused on incorporating 21st century skills into every classroom. While the content of what is taught remained in place, greater emphasis was placed on team work, working in a multicultural global society, perseverance, communication skills, creative problem-solving, and the ability to evaluate and synthesize information.
- The Stratton Building renovation project commenced at the end of the school year, following the Capital Planning Committee's recommendation to Town Meeting to fund the project, and the approval by Town Meeting. Expected completion is for the opening of school in September 2017.
- Following the unanimous approval of the Board of Selectmen and the School Commit-

EDUCATION

tee last spring, the District submitted again this year a Statement of Intent (SOI) to the Massachusetts School Building Authority (MSBA), requesting support for facilities improvements to Arlington High School. The high school facility was noted as a key concern in its re-accreditation process. Prior to the submission of this SOI, the District received engineering reports from On-Site Insight and an Analysis of Programmatic Needs from HMFH Architects. In January, the MSBA Board of Directors voted to invite Arlington High School into the Eligibility Period and then voted in May for Arlington to commence the process of submitting documentation required in this first module of the process to rebuild or renovate the school.

- Given the trend of increasing enrollment in the Arlington Public Schools, particularly at the elementary level, the School Department contracted with HMFH Architects to complete a space and enrollment study of the schools that was completed in the fall 2015. A School Enrollment Task Force (SETF) was constituted to review the study and to make recommendations to the Town for a plan to address school space needs resulting from increasing enrollment. The SETF recommended plan included adding six classrooms to the Thompson Elementary School for opening in September 2017 and to repurpose the Gibbs School building for a sixth grade school. Town Meeting, subject to a town referendum, authorized the funding for the construction of six additional classrooms at the Thompson Elementary School and the renovation of the Gibbs School, as well as funds for a high school feasibility study. Three questions on the June 14 ballot asked voters to consider funding for: construction at Thompson and the renovation of the Gibbs, a study and design costs for renovating Arlington High School; and the funds to pay Arlington's share of a new Minuteman High School. All three questions passed by wide majorities.
- The Department of Elementary and Secondary Education allowed school districts to choose whether to administer MCAS or PARCC assessments for English Language Arts (ELA) and Mathematics in grades 3-8. APS, with the approval of the School Committee, chose to administer the PARCC assessment, which is more similar to the next generation MCAS than the older ver-

sion of MCAS. MCAS science tests were administered in grades 5 and 8, and MCAS ELA and Mathematics exams were taken by tenth grade students. MCAS science assessments, which are course related, were taken by students primarily in grades 9 and 10. In all assessments, students scored significantly higher than the state averages. Additionally, students could take the assessment online or on paper. There was no difference in scores between students who took the test online and those who took it on paper. Overall, the PARCC and MCAS results indicate that Arlington continues to be a high achieving district with moderate to high student growth.

- During the 2015-2016 school year, the staff, teachers, and administrators of Arlington Public Schools have each participated in over 70 hours of professional development focused on topics which enable the district to effectively work towards increasing the capacity of all staff to deliver an effective teaching and learning experience for all students. Teachers at all levels have participated in professional development centered around:
 - Building skills in instructional techniques that are necessary to close the achievement gap between struggling and succeeding students;
 - Assisting teachers with creating supports necessary to provide each student with the social emotional growth that will prepare them to become purposeful adults, and;
 - Providing teachers with the skills necessary to integrate the development of twenty-first century skills into the curriculum K-12.

In order to deliver wide-spread professional development in a fiscally responsive manner, the district has frequently utilized the expertise of its teachers and staff to share knowledge through a professional learning community model. Math and literacy coaches, assisted by teacher leaders, provided an expanded level of support for improving instruction not previously offered within the district. The expansion of the skills of teacher leaders has been generously supported by the Arlington Education Foundation (AEF). The use of mini-blended learning courses (courses which include both a face-to-face and an online component) taught by district curriculum coordinators and teacher leaders provided teachers with additional expertise in meeting

EDUCATION

the needs of English Language Learners and Special Education students. Libraries of exemplar videos have been expanded to assist teachers with continued refining of their classroom practices.

- Arlington High School (AHS) continues to excel on assessments of academic quality reflecting both high achievement and improvements in academic equity. AHS earned a level one designation on the Massachusetts School Report Card for the second year in a row. This reflects not only *high performance overall, but success in raising the performance of high needs* students. AHS again received Gold Medal distinction in the U.S. News & World Report Best High School Rankings. This year AHS ranked 19th among Massachusetts schools and in the top 2% of schools nationally. Arlington was also recognized as a top school in science, technology, engineering and mathematics, or STEM, ranking 157 nationally. Newsweek also ranked Arlington in the top 2% of schools. On the National Merit Scholarship Competition, the 2016 graduating class had two Merit Scholarship winners; five finalists; 5 semi-finalists; and 16 commended students.
- The Technology Plan was further implemented this year by increasing technology hardware, including LCD projectors, in all schools and increasing wireless density in all elementary schools. Internet capacity was increased, as well as data storage capacity, and security. A one-to-one iPad program and BYOD (Bring Your Own Device) was implemented in all sixth grade clusters at the Ottoson Middle School. Courses in technology have been expanded to increase the number of students studying digital modeling and computer science utilizing additional technology purchased through the support of the Arlington Education Foundation.
- Grants received by the District supported the expansion of technology, curriculum initiatives, professional development and academic and social-emotional support for students, as well as a grant from the Department of Public Health for Screening, Brief Intervention and Referral to Treatment (SBIRT), which provides funds to train staff and plan the implementation of substance abuse screening process in the middle school, and later, the high school. Additionally, Ottoson received a grant from Symmes

Medical Use Non-Profit Corporation for a pilot project designed to promote emotional wellness.

- Again this year, the Arlington Education Foundation continued to provide extraordinary support. Innovation Grants ranged from a supporting a new high school archaeology class to a Science, Technology, Engineering and Math surge at Dallin, and from using video to support mathematics coaching of teachers to building curriculum along with the Bishop garden. Continuing Scholars Awards allowed a Spanish teacher to travel to Cuba, three social workers to deepen their knowledge of trauma and the importance of connection, joy and playfulness, and a reading specialist to learn more about phonemic awareness, reading and spelling. The third and final year of the Technology Initiative resulted in a fully functioning Digital Imaging Studio at Arlington High School so that photography, animation, film-making, and graphic design are available. The new studio and studio improvements have made a dramatic impact on the Visual Arts curriculum. Also at AHS, mobile science computer carts now allow 3D modeling of chemicals, either for chemistry or biology, or using simulation software to model and study iterations of experiments using modern methods. At Ottoson Middle School, additional enhancements to the tech/ engineering class have included the addition of a third 3D printer. Additional technology was purchased to expand the Digital Media and Literacy Class. AEF also supported a new maker space for the high school, as well as support for a planning grant for Safe and Supportive Schools.
- The George and Elizabeth Sanborn Foundation continues to fund the APS to support a myriad of activities addressing tobacco prevention education, intervention for those who are users, and cancer support and education for the students in kindergarten through grade 12, the staff and the community.

- A grant from [C.A.S.IT.](#) (Centro Attivita' Scholastiche Italiane) was awarded to Arlington to continue to offer Italian courses at the high school, and an additional \$2,000 was awarded to provide additional curriculum support.
- The schools continued to work in partnership with the police, town, and community to ensure consistent and coordinated responses to inappropriate student behaviors. The Diversion Program started in 2006, which focuses on restitution and rehabilitation for first time, non-violent behavior, has proven to be an effective model. The APS partnered again this year with community and non-profit organizations to provide more options for counseling services. Meeting the social and emotional needs of children is as high a priority as meeting the academic needs of our students. The Parent Forum series continued again this year, free to all parents and community members. These forums include a variety of topics ranging from: Bullying Prevention, Cyber Safety, Guiding Good Choices, Raising Boys, Sleep and Nutrition, The Gifted Child, Non Traditional Families, Substance Use, Transitions, Behavior Management, Anxiety, and The College Process.

For more information about activities, school and department highlights and achievements in the Arlington Public Schools during 2015-2016, please see: <http://www.arlington.k12.ma.us/administration/budget/fy17/fy17budgettownmeeting.pdf>. In addition, monthly Superintendent's Newsletters provide additional insight: <http://www.arlington.k12.ma.us/administration/newsletters/>.

The Arlington Public Schools have a team of talented professionals working together towards our shared vision: All students will achieve at their full social, emotional, creative, and academic potential, and will be prepared for higher level academics, workforce success, active citizenship, and life-long learning.



Overview

Calendar year 2016 was historic for Minuteman High School. The school secured voter approval of its long-planned and long-awaited building project, secured a major state grant to launch a new Advanced Manufacturing program, saw continued improvement in student test scores, regained its Level 1 Accountability Rating from the state, adopted a budget that was smaller than the previous year's, won more accolades for its Girls in STEM program, helped launch a new statewide Girls in Trades initiative, and earned a spotless bill of health from its auditors for the second year in a row.

Voters Approve Funding for New School

Minuteman High School really made history on September 20. In a special district-wide election, voters in the Minuteman Regional School District approved funding for a new \$144.9 million Minuteman High School. The project was approved in a landslide.

Superintendent Edward A. Bouquillon thanked voters for supporting the project. "The level of support was simply overwhelming," said Bouquillon, "I'm so grateful to the voters and to everyone who worked so hard to make this happen. This is a major milestone in Minuteman's history." The final, certified tally was 12,160 in favor (69.47%) and 5,321 opposed (30.4%). There were 24 blanks (0.14%) Voter turnout was 9.78%.

The September 20 district-wide referendum only required a simple majority of those voting in the District to approve the project. They did, with nearly seven out of 10 voting in favor. "What this mean is that we're going to build a brand new school for future generations," he said. "And we're going to do it with solid support from the voters in the vast majority of our towns." Voters in 12 of the 16 member towns voted in favor of building the new school by wide margins. In one town (Needham) the margin was 92%-8%.

The MSBA has committed roughly \$44 million in state money to help finance the project. The District will pay for the rest through borrowing and through revenue generated by a new capital fee to be imposed on non-member communities that send students to Minuteman.

Building Project Advances

Here are some of the major milestones for the construction project during 2016:

- January 27, 2016 – The MSBA voted unanimously to pay up to \$44,139,213 for a new school.

- March 11, 2016 – The Commissioner of Elementary and Secondary Education approved a revised Minuteman Regional Agreement that had been previously approved by all 16 member towns.
- March 15, 2016 – The Minuteman School Committee voted to approve \$144.9 million in bonding for a new school under M.G.L. Chapter 71, Section 16(d). This method requires all member towns to either approve the bonding (or not disapprove it) at Town Meetings.
- April-May 2016 – Fifteen of the District's 16 member towns voted to approve the bonding or take no action, a decision which is deemed approval. All votes were by overwhelming margins, several of them unanimous. Five towns made their Town Meeting approval contingent on a later debt exclusion vote by their town. All five of the debt exclusion votes later passed by wide margins.
- May 4, 2016 – Belmont rejected bonding for the Minuteman project, effectively blocking the project. It was the only town to vote against. (Later in the year, Belmont voted to withdraw from the District, a step that will not actually occur until July 1, 2020.)
- June 27, 2016 – The Minuteman School Committee voted 12-1 to issue \$144.9 million in debt for construction of a new school pursuant to M.G.L Chapter 71, Section 16(n), which requires approval at a district-wide referendum.
- September 20, 2016 – District voters approved funding for a new school in a district-wide referendum. The vote was overwhelming.
- December 13, 2016 – The District School Committee voted 14-0 to enter into a Project Funding Agreement with the Massachusetts School Building Authority (MSBA) and to approve the sale of \$8 million in bond anticipation notes (BANs) for the project.

State Approves Changes in Governing Agreement

In the spring of 2016, the state's Commissioner of Elementary and Secondary Education approved revisions in the Regional Agreement that governs the operations of the Minuteman District. Many town leaders had said that approval of a new Regional Agreement was critical to the ultimate success of the Minuteman building project.

The new Minuteman Regional Agreement creates a four-year rolling average for the assessment of operating costs, gives larger towns more of a say in some school committee decisions, eliminates the five-student

minimum charged to member towns for capital costs, and requires out-of-district communities to help pay for their share of capital costs of a new building.

The new Regional Agreement also allowed several towns, most of which send few students to Minuteman, an option to withdraw from the District. Town Meetings in Boxborough, Carlisle, Lincoln, Sudbury, Wayland, and Weston voted to exercise that option. Voters in Dover rejected the idea by a better than 2-1 margin. The departing towns will leave June 30, 2017.

\$500,000 State Grant for Advanced Manufacturing

With the help of a \$500,000 state grant, Minuteman High School will launch a new Advanced Manufacturing & Metal Fabrication program to train high school students and adults for high-wage, high-demand jobs in the field of advanced manufacturing.

The competitive grant was announced by Governor Charles Baker during ceremonies at the State House on February 24, 2016. The Governor announced grants totaling \$9.3 million from the new Massachusetts Skills Capital Grant Program. He was joined at the event by Lt. Governor Karyn Polito, Labor and Workforce Development Secretary Ronald Walker II, Education Secretary James Peyser, and Housing and Economic Development Secretary Jay Ash.

Some 68 schools and training programs applied for grants. Only 35 were successful. Minuteman received \$500,000, the largest grant possible under the program. Only one other school received the maximum award.

Competitive Grants for Biotechnology / Expanding Access

In August, the Department of Elementary and Secondary Education (DESE) awarded the school a \$10,000 planning grant to expand student access to career and technical education programs. It was one of only 12 institutions in Massachusetts to receive a Competitive Career and Technical Education Partnership Planning Grant.

In December, the Massachusetts Life Sciences Center announced that it had approved Minuteman's application for a STEM Equipment and Supplies Grant to assist the school's Biotechnology program. The grant will provide \$100,000 for equipment and supplies and another \$8,172 for professional development. The equipment will include a water purification system, vacuum pumps, biological safety cabinets, and two 3-D printers. The Massachusetts Life Sciences Center received 105 applications. It approved 49.

Improved MCAS Performance

Minuteman High School improved its performance on state MCAS tests this year, with that improvement extending to all disciplines and all student subgroups.

Results of the test were reported in October by the Massachusetts Department of Elementary and Secondary Education (DESE).

As a result of the continued MCAS improvement, Minuteman regained its Level 1 Accountability Rating from the state. Each year, DESE rates all schools and school districts in Massachusetts from Level 1 to Level 5, with Level 1 being the best. "In most cases, the improvement was consistent with the strides we made last year," said William J. Blake, Jr., Minuteman's Director of Curriculum, Instruction and Assessment. "As a result, we have reestablished our Level 1 Accountability Rating." Improvement continues to be particularly significant for students with disabilities, Blake said.

Minuteman has the highest percentage of students receiving Special Education services of any public high school in Massachusetts. Approximately 47% of the students at Minuteman are classified as Students with Disabilities. The state average is about 17%.

SC Approves Smaller District Budget

The Minuteman School Committee adopted a budget for the new fiscal year that was slightly smaller than the previous one. The Committee voted to approve a \$19.7 million budget for the fiscal year ending June 30, 2017. The budget was \$103,000 or 0.52% lower than the prior year's budget of \$19.8 million.

The FY 2017 budget continues a multi-year transition to a school with a smaller, 628-student enrollment. The new budget continues to phase-out two vocational-technical education programs, merge two programs, and phase-in two new programs.

Highest Bond Rating and Exemplary Annual Audit

The Minuteman Regional Vocational Technical School District got some excellent financial news.

First, it received the highest short-term bond rating possible from rating agency Standard and Poor's. Second, for the second year in a row, the District received a spotless bill of health from its auditing firm, Melanson & Heath. In a letter to the school, S&P Global Ratings assigned the Minuteman District an "SP-1+" rating, the highest short-term municipal bond rating possible. It assigned the rating for an \$8 million general obligation bond anticipation note for Minuteman's high school construction project.

The school also learned that its auditing firm would be making no audit findings for fiscal year 2016 – the second year in a row that that has happened. Observers say that public agencies such as the Minuteman School District rarely receive audits in which the auditors make no findings.

Girls in STEM Receives National Recognition

For the second year in a row, Minuteman's chapter of SkillsUSA was awarded the Grand Prize in the

Student2Student Recognition Program for its Girls in STEM (Science, Technology, Engineering and Mathematics) outreach to middle-school girls. The Minuteman students also earned this honor because of a successful paper recycling program they launched at the school.

SkillsUSA is a national organization that runs trade and leadership competitions for students in career and technical schools.

Minuteman Leads Girls in Trades Initiative

Minuteman joined with leaders in business, trade unions, and education in launching a new organization: to increase awareness and participation in the construction trades by young women: the Massachusetts Girls in Trades Advisory Group. The group held multiple planning meetings at Minuteman. These efforts culminated in the first-ever Massachusetts Girls in Trades Conference and Career Fair held at IBEW Local 103 in Dorchester on March 30, 2016. The initiative was jointly originated and spearheaded by Minuteman and Wynn Boston Harbor. Maryanne Ham and Michelle Roche from Minuteman were among the key organizers.

Electrical Union Partnership

The International Brotherhood of Electrical Workers (IBEW) Local 103 launched a partnership with Minuteman High School aimed at giving students a head start on high-paying careers in the electrical field. Officials from IBEW Local 103 visited the school to announce the initiative. "This is the real deal," said Richard Antonellis, Jr., the Business Agent for IBEW Local 103 who will oversee the Pre-Apprentice Partnership with Minuteman. "This partnership will give two Minuteman students, one male and one female, the opportunity to join our five-year training program." Antonellis said getting into the IBEW's training program is "highly competitive." Each year, he said the union has only 100-150 training slots and around 1,400 applications for the training. Antonellis and Business Manager John Dumas said the two Minuteman students would be selected by Minuteman teachers based on the students' overall attitude, attendance and grades. Nominees also need to pass an aptitude test.

Upon their graduation from Minuteman, the two students selected for the training would go into a five-year, union-paid apprenticeship program. Students work for an electrical contractor for four days per week and attend school one day per week. Students aren't paid for class time and need to pay for their books.

New Computer Lab in Bolton

Students at the Florence Sawyer Middle School in Bolton now have a brand new computer lab, thanks to a unique partnership with Minuteman High School. Officials from the two schools cut a ceremonial ribbon to mark the opening of the new lab, which is part of Min-

uteman's Middle School Technology Outreach Program. "We're very grateful to the partnership with Minuteman," said Sawyer School Principal Joel Bates. "This new lab gives students a practical experience that is engaging. It brings the 21st century into the classroom in a middle school." As part of its effort to reach out to middle school students in its district, Minuteman committed more than \$30,000 to provide Florence Sawyer with 24 computers, a 3D printer, a laptop computer, and week-long teacher training. The lab itself is operated by Minuteman Middle School Outreach teacher Mary Mullahy and serves students in grades 5-8. The students are taught using curriculum provided by Project Lead the Way, a national organization that promotes learning in applied design and engineering.

Minuteman Featured in Boston Globe Magazine

Minuteman High School was prominently mentioned in a feature story in The Boston Globe Magazine on October 2, 2016. In bold, capital letters, the front page of the Magazine stated: "Vocational Education is Crucial to Our Economy. It's About Time It Gets Some Respect." Inside, a 7-page article featuring students from Minuteman, Madison Park High School, and Greater Lowell Tech touted the success of vocational education in Massachusetts. Among other things, the story quoted Minuteman Superintendent Dr. Edward A. Bouquillon as well as Brendan O'Rourke of Lexington, a Minuteman graduate now attending UMass Lowell.

Minuteman in the National Spotlight

In January, the school announced that Superintendent Edward Bouquillon had been elected to the board of trustees of a national organization that is the leading provider of competency-based career and technical assessments in the country. Dr. Bouquillon will serve on the 11-member board of NOCTI based in Michigan. Dr. Bouquillon is the only person from New England to serve on the volunteer board.

On March 1, Minuteman played host to an international delegation from Thailand. Led by the nation's Minister of Science and Technology, a five-member delegation from Thailand visited Minuteman on March 1. The delegation was hoping to learn about Minuteman's STEM initiatives and innovative vocational-technical education programs.

Two Students Win Design Contests

Melanie Hennessey, a Minuteman student from Dover, was the winner of a logo design contest sponsored by the Battlegreen Run Foundation. The foundation is a non-profit foundation that organizes an annual road race in Lexington, MA to fund a number of worthy local charities. Ms. Hennessey is majoring in Design & Visual Communications at Minuteman. Her winning logo design can be found on the foundation's website:

www.battlegreenrunfoundation.org.

Student John "Jack" Ross of Arlington won a logo design contest sponsored by the Minuteman Futures Foundation, Inc., a private, non-profit organization that raises funds to support students and programs at Minuteman. Mr. Ross will receive a \$500 scholarship for his efforts. The winning entry features a hand outlined in gold supporting the letters MFF, with the words Minuteman Futures Foundation underneath.

Minuteman Grad Helps Build the Future

Minuteman graduate Dana Ham is thinking big these days. Really, really big. That's because he is now the Director of Facilities for what is probably the largest construction project presently underway in Massachusetts – Wynn Boston Harbor, the first five-star resort and casino in the Commonwealth. Located in Everett, this massive \$2.1 billion project will encompass over 3 million square feet on 33 acres and has an anticipated opening date of June 2019. Mr. Ham works with the Wynn team overseeing the project.

A Lexington resident, he is a 1983 graduate of Minuteman and was inducted into the school's Hall of Fame in 2015. He credits Minuteman with giving him a solid foundation for his professional success. "I wouldn't be where I am right now if it wasn't for Minuteman," he said.

District Enrollment

As of October 3, 2016, Minuteman had an enrollment of 623 students. Some 592 students were enrolled in high school day programs, including the "Minuteman in the Morning" program. Of these, 67% lived in one of the district towns and 34% lived outside the district. Some 31 students were enrolled in Minuteman post-graduate programs. Of these, 32% lived in one of the 16 district towns and 68% lived outside the district.

Minuteman School Committee

A 16-member School Committee, comprised of volunteers appointed by each of the member communities, approves the district budget, hires the superintendent, and sets policy for the district. School Committee officers include Jeffrey Stulin of Needham (Chair), Carrie Flood of Concord (Vice Chair), and David Horton of Lexington (Secretary). Other members included Pam Nourse of Acton, Susan Sheffler of Arlington, Jack Weis of Belmont, David O'Connor of Bolton, Vincent Amoroso of Boxborough, Judith Taylor of Carlisle, Ford Spalding of Dover, Jennifer Leone of Lancaster, Sharon Antia of Lincoln, Alice DeLuca of Stow, David Manjarrez of Sudbury, Mary Ellen Castagno of Wayland, and Douglas Gillespie of Weston. Mr. Weis resigned from the Committee in November and was replaced in December by James Gammill. Ms. Taylor moved away from the District and was succeeded in September by Christine Lear.

LIBRARIES

ROBBINS AND FOX LIBRARIES



Mission

Arlington’s libraries are vital community centers for all. Library staff, trustees, and volunteers create opportunities for lifelong learning, personal fulfillment, and enjoyment that make Arlington a great place to live, work, study, and visit. The Library is committed to services that anticipate and respond to the needs and interests of all users.

Robbins Library and Fox Branch Library	FY2015 Actual	FY2016 Actual
Materials circulated	735,796	757,028
Interlibrary loans processed	141,725	145,677
Reference questions answered	87,875	89,729
Children’s program attendance	19,550	25,967
Adult and Teen program attendance	2,631	2,895
Usage of meeting rooms	1,020	1,099
Number of public use computers	48	58

Accomplishments

- The popular PLUGGED iN program series for adults age fifty plus continued with funding from the Barry Memorial trust fund. Coordinator Michele Meagher worked, with input from Library staff, to create a high-quality mix of educational and entertaining programs.
- The Library held a Staff Development Day, bringing all staff together to focus on sensitivity to mental health issues in the community, emergency preparedness ALICE training, and team-building activities.
- The Arlington Author Salon received a grant from the Arlington Cultural Council. The Salon, founded in 2015, is a quarterly

reading series held at Kickstand Café and co-sponsored by the Library. Each Salon features three local authors reading from recent works.

- By continuing to participate in the state-wide Commonwealth E-book Collection, the Library provided access to thousands of e-books and e-audiobooks in addition to the collection available through the Minuteman Digital Catalog.
- The Library hosted the second Arlington Book Festival in November, bringing thirteen Arlington authors to the Robbins Library to discuss their creative process, inspiring all who attended.
- The Library upgraded various technology features including a new mobile friendly, accessible library website as well as a new secure charging station to allow patrons to securely charge their device while they use the library.

Services for Adults

The Library offered entertaining and educational programs for adults throughout the year. A monthly film series spanned June to December, made possible by the Library’s partnership with the Arlington International Film Festival. The Library offered several book clubs, including the Guys Book Group, Not-So-Young Adult Book Group, Queer Book Group (QBG) featuring works that highlight LGBTQ+ issues, and the long-running Robbins Library Book Discussion Group. A new discussion series was launched called TEDxRobbinsLibrary, to encourage discussion around thematic TED talks. The thirteenth annual Arlington Reads Together program, co-sponsored by the Diversity Task Group of Vision 2020, took place in March with events and discussions inspired by *Americanah*. The Arlington Reads Together selection is chosen by a committee consisting of Library staff, representatives from the Friends groups, the Trustees, and community leaders. Robbins Library continued outreach efforts through participation in the Farmer’s Market and the Arlington Alive summer festival.

The Robbins Library Community Room, the Fox Branch Library Community Room, and the Robbins Library Conference Room were used by over 100 local organizations for meetings. In addition, the two study rooms were in constant demand by students and tutors, and the Local History Room received heavy use by researchers with independent research cards. The Reading Room continued to be a popular space for rental by citizens for private functions when the library was closed. Many local organizations also took advantage of the Library’s exhibit space in the lobby to publicize their organizations and present informational displays.

Services for Teens

Teenagers in grades six through twelve continued to make use of the facility and services. The Teen space fills with teens after school, evenings and weekends, making it a full and vibrant space for Arlington's youth. *The Library's Teen Collection had the 3rd highest circulation of teen titles in the network for an individual library.*

The Teen Librarian also started to utilize the teen space for more programming, and reported an increase in attendance. Library staff continued to engage teens via the teen blog and social media. Robbins Library has been a leader in offering LGBTQ+ teen programs and community outreach to local LGBTQ+ organizations, and is known in the community as being a safe space for all teens.

Young adults participated in the programs planned by the Teen Services librarian in consultation with the Russell Fund Coordinator and the Teen Opinion Time group. Teenagers participated in the teen summer reading program, and multiple copies of titles on the middle and high school summer reading lists were available for students all summer long. Funds from the Arlington Libraries Foundation were used to purchase extra copies of Summer Reading titles, and the Friends of the Robbins Library sponsored the purchase of popular video games. One highlight of Teen programming was the launch of Girls Who Code in October 2016. This school year program seeks to correct the gender imbalance in technology careers. Other noteworthy programs include: LGBTQ+ Drop In, writer's workshops, movies, and book chats.

The Teen Services librarian continued her outreach efforts through contact with the public and alternative schools in Arlington, offering orientations to various school groups and attending local LGBTQ+ groups' meetings.

Services for Children

The Children's department welcomed children from infancy to fifth grade and their caregivers, offering books, magazines, music, books on CD, books in braille, Playaways, DVDs, as well as toys, games and puzzles, "Discover It Yourself" collection, American Girl dolls, puppets, and artwork.

Children and parents participated in many activities at the Library, including story times in English and Spanish, sing-a-longs for infants and toddlers, craft times, toddler programs, workshops, and various performances. The children's librarians offered assistance to children, parents, and teachers in researching homework assignments and for general use of the book collection and the Internet. Staff continued to offer book groups for middle-grade readers.

Community outreach efforts included visits to all seven elementary schools, attendance at monthly school library aides meetings, letters to teachers, as-

signment support for teachers and students, extended loan periods for teachers, Library tours, kindergarten kits, and the preparation of curriculum kits. Children's librarians presented book talks in the schools and instruction for classes and prepared the summer reading list titles for the elementary schools. Library staff also held monthly pre-school storytimes onsite and offsite, including with a group of recently immigrated families where library staff discuss early childhood literacy and provide board books to families.

Russell Fund

The Library is very fortunate to have the Anne A. Russell Children's Educational and Cultural Enrichment Fund, which sponsors many special programs and services for children that could not be afforded otherwise. Program highlights include: food programs, puppet shows, animal and nature programs, and summer outdoor concerts.

Edith M. Fox Library and Community Center

Children and adults in East Arlington continued to enjoy branch library services on Tuesdays, Wednesdays, Thursdays, Fridays, and select Saturdays. The Fox continues to be open every Friday thanks to funding from the Friends of Fox. Children and parents enjoyed a variety of programs including storytimes, sing-a-longs, craft programs, drop-in play, the "Reading to Dogs" program, and the summer reading program. Elementary and nursery schools brought classes to the Fox Branch Library for stories and instruction. All ages enjoyed the monthly book displays that highlighted the collection and exhibits from community groups and the schools.

Circulation and Technical Services

The Circulation Department checked out and returned hundreds of thousands of items, coordinated the 30-person volunteer program, maintained the books in good order on the shelves, shifted collections, updated the periodical list, and checked shelves for missing items. Regular activities also included issuing new cards, reserving museum passes, and processing hold requests, which are largely submitted through the Minuteman Library Network's online catalog. The Library collected over \$50,000 in overdue fines and lost book money in Fiscal Year 2016 that was returned to the general Town fund.

The Technical Services Department processed 18,422 new items in 2016, updated the records in the automated catalog, coded vendor bills, and maintained selector accounts. Circulation Department staff and the Tech Services team, along with trained staff and volunteers, tagged and encoded thousands of items for the library's enhanced RFID circulation system.

LIBRARIES

Board of Trustees

The seven-member Board of Trustees continue their commitment to administer the trust funds for the optimum benefit of the community and advocate for adequate staffing and delivery of essential Library services. The Board approved funding in FY2015 for materials for the adult, children's, young adult, and Fox Branch collections. These included reference and circulating books, books on CD, Playaways, music CDs, non-fiction DVDs, foreign language literature, language learning materials, local history books, and art prints. Other services funded include the summer reading programs, activities for children, the Community Read, volunteer and staff appreciation, Staff Development Day, and staff attendance at library conferences and workshops.

Changes

After serving on the Board of Trustees for thirty-two years, Barbara Muldoon stepped down in August 2016. Barbara served during the major 1992 building project that resulted in renovations and an addition to the Robbins Library, and she also served as Trust Fund Liaison for many of her years on the board. She continues to be a strong advocate for libraries. A new trustee, Arlington resident Lois Rho, joined the Board in December.

Arlington Libraries Foundation

The Arlington Libraries Foundation was established in 2013 to continue the long tradition of supporting the libraries of our community by raising funds. The Foundation seeks to create ways to build a legacy for the Library and create ongoing sources of support. These include an annual campaign to support purchases of materials for the Robbins and the Fox libraries, creating endowed funds and named funds at the request of donors, and providing a structure for bequests. In 2016 the Foundation funded all of the downloadable e-books and audiobooks available to Arlingtonians through Overdrive Advantage and Hoopla. In addition, the Foundation funded books and audiovisual material for the Robbins and Fox libraries and sponsored an additional librarian to help meet the demand for children's reference services on Sundays at the Robbins Library.

Friends of the Library

The Friends of the Robbins Library, with a membership of over 350, continues to assist the Robbins and Fox Branch libraries with programming, fundraising, and advocacy efforts. This vital support group raises supplemental funds for materials and services including maintenance of the library's website and the self-service laptop vending machine. They sponsor the museum pass program and provide books and prizes for the adult, teen, and children's summer reading programs. Special projects in 2016 included new canvas

bags for children receiving their first card, an LED display in the Robbins Library lobby, twelve laptops for Girls Who Code and school visits, and a new logo design. The Friends' Annual Book Sale took place at Town Day, once again drawing hundreds of book-lovers and raising funds. The Friends maintained their ongoing book sale on the fourth floor of the Library and curated a themed book sale shelf in the Lobby to promote sales. The Library is very appreciative of the efforts of the Friends of the Robbins Library Board and the Friends' part-time coordinator.

The Friends of Fox continue to support the Fox Branch Library with programming, fundraising, and advocacy efforts. They supported the Fox Library by funding Friday hours and select Saturdays at the Fox, and by sponsoring sing-a-longs and library materials. The Friends of Fox run the incredibly popular Little Fox Shop, collecting and reselling children's clothing and toys. The annual "Fashion at the Fox" adult clothing sale also raises funds for the Fox Library. Special projects of the Friends of Fox included supporting the Arlington Public Art "East Arlington Stories" project, and initiating a program series for adults on Wednesday evenings.

Acknowledgments

Donations

The Library acknowledges the generous gifts from citizens, businesses and organizations that allow for materials and services, which would be unaffordable through the municipal budget alone. The Library is also grateful to Arlington resident Richard Duffy who donates the profits from the sale of his book, *Arlington Then and Now*.

Volunteers

The Library staff is grateful for the contributions made by volunteers who donated over 3,400 hours assisting with many aspects of Library operations. Beverley Brinkerhoff, Lanie Cantor, and Ron Sender gave significant hours to operate the important homebound delivery program. Ave Rongone, Susan Gilbert, David Warrington, and Richard McElroy maintained the ongoing Friends of the Library book sale on the fourth floor.

Volunteers assisting at the Robbins Library in a variety of capacities were: Matthias Beebe, Rick Beeny, Mary Cahill, Patricia Carroll, Graciela Correa, Catherine Farrell, Aileen Grunder, Kim Haase, Mary Kokaras, Max Litvinof, Matt Olsen, Sonan Rambhia, Rama Savitri, Alan Schramm, Shikhar Shere, Brad Sonnenberg, and Carol Sullivan. Volunteers working on the RFID project include: Harold Forbes, Heidi Gilliam, Jain Himanshu, Devika Kakkarr, Donald Mugnai, Judy Nudelman, Susan Patchen, Dolores Schueler, Edda Shaffer, and Maggie Stanley.

The Library also acknowledges the efforts of the following students, many of whom volunteered at the

LIBRARIES

Robbins Library to fulfill their community service requirements for high school: Brendan Ambo, Kate Barvick, Ofelia Cohen, Sahil Duvadie, Morgan Jackson, Alex Klein, Sebastian Krajenski, Kenny Liang, Nikita Saini, Josh Scoggins, and Erica Tighe. Our Adult Services page Nicole Cerundolo also volunteered her time to support some of our bigger teen programs. The library acknowledges the Queer Straight Alliance (QSA) teens who helped run our drop in nights: Claire Dickson, Abigail Dickson, and Gabe Oppenheimer. Melanie Davis-Kay is credited with being an outstanding teen services intern.

The Fox Branch Library is grateful to volunteers Debbie Hayes, Marie Ariel, and Becca Casper for their efforts. Special recognition is given to Little Fox Shop Founder Susan Dorson and her crew of 20 volunteers who staff the Little Fox Shop at the Fox Library.

Library administration and Trustees acknowledge the Friends of the Robbins Library Board members for their support: Sally Naish (chair), Andrew Fischer, Betsy Singer, James Milan, Richard McElroy, Ruth Hersh, Skye Stewart, Stephanie Miserlis, Susi Barbarossa, David Warrington, Timothy Wilson, and Amy McElroy (coordinator).

Library administration and Trustees acknowledge the Friends of Fox Library Board members for their support: Paul Benoit, Pam DiBona, Susan Dorson, Amy Elentuck, Elizabeth Halley, Jack Hurd, Hilary Rappaport, Scott Weaver, and Shunsuke Yamaguchi.

Library administration and Trustees are grateful to the Arlington Libraries Foundation Board members for all of their support in 2016: Richard Duffy (chair), Maryellen Loud (assistant chair), Julie Dunn (treasurer), Mary Ellen Bilafer Bache (assistant treasurer), Maureen Quinn (recording secretary), Karin Barrett, Ethel Doyle, Patrick Hanlon, Susan Murie, and Bettina Stevens.

The library is also appreciative to the many volunteers assisting with the Town Day and Children's book sales. Town Day book sale volunteers include Susi Barbarossa, Carole Burns, Sally Naish, Tim Wilson, Alison Goulder, Katharine Jones, Judi Paradis, Ave Rangone, Janice St. Clair, Betsy Singer, James Milan, Hadley Flavin, Jean Rosenberg, Jo Costantino, Bella Costantino, Susan Gilbert, Betty Athanasoulas, Dave Warrington, Natasha Colman, Ruth Hersh, Richard McElroy, Grace Willoughby, Lee Varban, Therese Henderson, Harmony Browning, Steph Miserlis, Amy McElroy, Andrew Fischer, Skye Stewart, David Warrington, and Richard McElroy. Children's book sale volunteers include Yuri Santos, Julia Longo, Mia Umali, Natasha Colman, Rinke (Aaron) Tang, Kelly Brosnan, Grace Willoughby and Amy McElroy. The Fourth Floor Friends ongoing book sale volunteers are Ave Rongone, Susan Gilbert, David Warrington and Richard McElroy.

Future Goals

- Provide a clean, welcoming, useful, and aesthetically pleasing environment for library users.
- Focus on programs, spaces, and resources that nurture children and teens, inspire a lifelong love of reading, and spark the imagination.
- Create opportunities for lifelong learning: expand horizons, expose residents and visitors to new knowledge, and nurture personal empowerment.
- Expand the Library's reach through content, programs and services that connect to residents and visitors where they are in Arlington.
- Engage an architecture firm to assist the Library in a space planning project to better understand what interior renovations are needed at the Robbins and Fox libraries in order to meet the current and future needs of all Arlington's citizens.
- Use the outcome of the 2017 Reimagining Our Libraries space planning project to determine a direction and timeline for interior renovations at the Robbins Library and Fox Branch Library.
- Provide guidance and support to the Arlington Libraries Foundation as they begin a capital fundraising campaign for the Reimagining Our Libraries interior renovation project.
- Improve service levels at the Fox Branch Library with additional weekend hours and more programs for children and families.
- Continue to strengthen Town-wide efforts to make Arlington a cultural destination for residents and visitors by supporting the proposed Cultural District and by participating in other Town-sponsored efforts and initiatives.



CULTURAL AND HISTORICAL ACTIVITIES

CULTURAL COUNCIL



The Arlington Cultural Council (ACC) is a local council of the Massachusetts Cultural Council (MCC), a state agency, consisting of volunteers appointed by the Arlington Board of Selectmen for three-year terms. Council members, who may serve for as many as two consecutive terms, are charged with the responsibility of supporting and encouraging the arts, humanities and interpretive sciences in Arlington, primarily through the annual distribution of state allocated funds to applicants through a competitive grant process.

Though much of its business is related to grant cycle activities, occurring September through December, ACC is active year-round. It generally meets on second Mondays. All meetings are announced on the Town website in advance and are open to the public. During 2016 meetings took place at the Senior Center, Jefferson Cutter House, and Town Hall.

New this year is an MCC initiative whereby ACC itself can initiate its own proposal, with up to 15% of the budget of \$12,200, allocated to ACC by MCC. The ACC proposal must be considered at the same deliberation meeting with the other grant proposals submitted. ACC chose not to exercise this option in the current grant cycle just completed, but is considering doing so in the next one (October 16, 2017 deadline for 2018 grant cycle).

Also new this year was a completely electronic application and award process through MCC. This has been a great improvement, eliminating manual record-keeping, multiple paper copies and tracking of all applications going forward.

Major turnover occurred in ACC personnel this year, begun with Co-Chair Karin Blum cycling off, Nilou Moochhala resigning, Merli Guerra, the other Co-Chair resigning, Lisbet Taylor becoming Chair; and 4 new members joining: David Harris, Kimberley Harding, Asia Kepka, and Gabrielle Marroig.

On April 4, the ACC honored the 2016 Grant Recipients at a reception at the Charles H. Lyons Hearing Room in Town Hall with refreshments, displays, and speakers. About 50 guests attended the receptions, including grant recipients, government representatives, cultural organizations and Arlington residents. Arlington Board of Selectman Joe Curro announced the grant recipients. Music was provided by Scott Samenfeld and his ensemble EulipiaJazz. Refreshments were donated by Stop & Shop, FoodLink and Madrona Tree. Co-Chairs Karin Blum and Merli Guerra welcomed guests and gave remarks about cultural highlights during the past year in Arlington.

In September ACC participated in Arlington's annual Town Day celebration, with Council members highlighting the recent grantees; distributing current grant applications and guidelines; and providing information about upcoming arts events. ACC offered a free Grant Information Session on September 20th for those planning to apply for funds by the application deadline of October 17th. At the workshop, ACC members offered attendees assistance with the grant application process.

By October 17, a total of 27 grant applications from schools, individual artists, and cultural groups were submitted to ACC. Requests for funds totaled over \$31,000.

Following the application deadline, applicants were invited to public sessions in

November that provided an opportunity for them to elaborate on their projects and answer questions from council members.

On November 15, the ACC held a half-day deliberation meeting to decide which applications would be funded. Funds available for allocation by the ACC totaled \$12,200. Deliberations resulted in seventeen grants being awarded by the ACC: Applicants not receiving funds were notified by November 30, and those receiving funds were notified in January 2016 (as directed by the MCC).

2016 Grant Awards

Arlington Center for the Arts	\$ 1,500
Arlington Historical Society	\$ 1,375
Arlington Public Art	\$ 1,000
Belmont World Film	\$ 750
Creek River String Band	\$ 300
Cyrus E. Dallin Art Museum	\$ 600
Dan Fox	\$ 750
Dance Caliente	\$ 750
Marble Collection, Inc.	\$ 200
Music to Cure MS	\$ 500
Old Schwamb Mill	\$ 375
Opal Ensemble	\$ 750
Pamela Powell	\$ 600
Powers Music School, Inc.	\$ 250
Robbins Library	\$ 1,500
Stefanie Weber	\$ 500
Yogi Shridhare	\$ 500
	\$22,200

CULTURAL AND HISTORICAL ACTIVITIES

One grantee, Weber Tap & Blues, has been delayed, due to illness in the family. It has been rescheduled for July 29 in Regent Theatre's Black Box. Another grantee, Yogi Shridhare, declined the grant award.

The ACC is pleased to report that a variety of cultural events occurred in Arlington during 2016 that were funded in part by the ACC. One that garnered tremendous public interest was the "East Arlington Public Art Initiative," presented by Arlington Public Art and the Town of Arlington. This project provided "experimental temporary pop-up art" outdoors on East Arlington buildings. The art highlighted the history of local businesses and their owners, while enlivening the spaces, building community, drawing fascinated visitors and strengthened senses of identity and place.

Plans for 2017 include the annual "Celebration of Arts and Culture" in April; Town Day booth in September; the annual Grant Cycle, with 2018 grant applications due on October 16, 2017; and a new initiative: Arts and Culture Plan for the Town of Arlington, being developed by MAPC and ACAC. As Chair, Lisbet Taylor is a working member of the Planning Committee.

COMMISSION ON ARTS & CULTURE (ACAC)

The mission of Arlington Commission on Arts and Culture (ACAC) is to advocate for arts and cultural opportunities throughout Arlington and advise the Town on matters of a cultural and artistic nature.

The Commission meets monthly, on the first Thursday of the month in the Jefferson Cutter Gallery. All meetings are open to the public.

Cultural District Designation Application

In 2016, with continued input from members of ACAC and under administrative leadership of Andrea Nicolay, Director of Libraries, members of the Managing Partnership (MP) of the proposed Cultural District completed the application for cultural district designation to the Massachusetts Cultural Council (MCC). *The Cultural District Managing Partnership currently includes The Arlington Libraries, The Chamber of Commerce, Arlington Center for the Arts, Arlington Friends of the Drama, The Book Rack representing the Center Business Association, Arlington Department of Planning and Community Development, Artbeat representing the Capitol Square District, Artful Heart, Cyrus Dallin Art Museum, Arlington Historical Society, and St. John's Coffeehouse.* After the Board of Selectmen approved the application and submitted a resolution, a public meeting was held at the ACA in March to solicit wider input from members of the Town on ideas for programming and goals of a cultural district, to be included in the application. The proposed cultural district extends from the Jason Russell House

and Mill Street in Arlington Center to Milton Street in East Arlington. The application was submitted to the MCC in June, and given a requirement that a cultural district be walkable, representatives of the MCC came to Arlington in July for a roundtable meeting with Town officials, and a walking tour along the length of the district, stopping in at some of the arts and cultural points of interest along the way. Members of the Managing Partnership and other stakeholders met after the walk with MCC representatives to review final points. The MCC is expected to make a determination of the cultural district application in early 2017. The goal of the Cultural District is to have an area of concentration that brings attention to Arlington as a cultural destination, and use it to launch a coordinated marketing plan that promotes arts and culture in all parts of town, both in and beyond the District's borders.

Bike Path Projects

The MCC had advised ACAC and the MP to think about how to make the Cultural District feel continuous from Arlington Center to East Arlington, so ACAC engaged Cecily Miller, public art consultant who has been working with APA. Miller advised that the area between Mass Ave and Arlington Center would be a longer term, larger budget process and suggested starting by mounting smaller scale public art on the bike path. On behalf of ACAC, Miller solicited proposals from 9 artists. Proposals were reviewed for consideration and prioritization for implementation, contingent on fundraising. Also on Miller's advice, ACAC applied to the Arlington Cultural Council for a pilot grant to start with just two or three public art projects for the same bike path area that could be mounted this spring/summer.

Town-wide Arts and Culture Action Plan

ACAC applied for and received a \$25,000 in-kind grant from the Metropolitan Area Planning Council (MAPC) to support the arts and culture planning process, in collaboration with the Town's Department of Planning and Community Development (DPCD), to gather public input through an online survey, focus group meetings, and public meetings. A working group was established in ACAC's work with DPCD and MAPC to include representatives of other town arts and culture organizations, and proposed Cultural District Managing Partners: the Chamber of Commerce, Board of Selectmen, Town Libraries, Arlington Center for the Arts, Arlington Cultural Council, and others.

DPCD also made available, through its Community Block Development Grant, \$5,000 for the portion of the arts and culture planning process to focus on organizational planning, to explore how the various town arts and culture organizations could best coordinate their efforts. The Arlington Cultural Council has expressed interest in more coordination and information sharing with ACAC.

CULTURAL AND HISTORICAL ACTIVITIES

The DPCD/MAPC/ACAC collaboration toward an Arts and Culture Action Plan had its public kickoff at Town Day, at both ACAC and DPCD booths (with involvement from a community engagement staffperson from MAPC). An ACAC member, Adria Arch, appeared before BoS in December to inform them of the online survey, working group, and focus groups. The survey has been publicized widely in the press and town-wide email lists as well as by distribution of printed flyers and postcards. By the end of 2016, over 500 people had responded to the survey.

Arts Advocacy

ACAC continued to support organizations, including the Arlington Center for the Arts and A-Town Jazzfest, in their requests with the Town and worked with Arlington Public Art (APA) and the Town to submit a warrant article for FY18 funding for a public art consultant. The consultant would continue the work that was started in East Arlington and spread it to other parts of Town. The consultant would also continue to seek grant funding to use the bike path as a cultural connector between East Arlington and Arlington Center.

Attendance at Americans for the Arts Conference

Members of ACAC took advantage of the unusual opportunity of this year's Boston location for the 2016 Americans for the Arts Conference by sharing one registration for the 3-day conference in June, which enabled making many connections to cultural planning consultants and representatives of other communities pursuing cultural planning and other arts and culture programming.

Additional Commissioners Added

ACAC put forth an article to the 2016 Town Meeting to allow two additional places to be added to the size of the Commission, from 7 to 9, given the many responsibilities foreseen especially in terms of taking on an arts and culture action planning process.

Goals for 2017

- Implementation of Arts and Culture Action Plan (expected June 2017), working closely with DPCD
- Assist in the launch of an Arlington Cultural District, if so designated by the MCC
- Increased collaboration among cultural organizations in Arlington.
- One-stop source of information about cultural events and programs for Town residents and visitors.
- Continue to advocate for arts and cultural activities and institutions within the Town as well as to promote Arlington as an arts and culture destination.

HISTORICAL COMMISSION

The Arlington Historical Commission (AHC) was established in 1970 as the Town agency responsible for community-wide preservation planning as described in Massachusetts General Law, Chapter 40, Section 8D.

- The Commission is an advocate for historic preservation in Arlington, and
- Encourages appropriate maintenance and restoration of the Town's historic structures and open spaces.
- Educates and advises municipal departments, boards, commissions, and citizens on historic preservation and the significance of Arlington's historic buildings, landscapes, objects, documents and other landmarks.
- Provides guidance and advice to owners of historically significant properties.
- Participates in the management and maintenance of historic resources owned by the Town, e.g., Arlington Town Hall, the Whittemore-Robbins House.

In addition the Commission is responsible to review and act upon any applications for building permits that involve changes to historically or architecturally significant structures in Arlington under the Town's demolition-delay bylaw, Title VI, Article 6.

To accomplish these goals, the Commission maintains an *Inventory of Historically and/or Architecturally Significant Properties* and administers the demolition delay bylaw through formal public hearings and informal meetings with owners of inventoried properties.

Hearings and Property Monitoring

The Commission conducted formal hearings on ten inventoried properties in 2016:

122 Claremont Avenue, 187 Forest Avenue, 252 Gray Street, 18 Kensington Road, 3-11 Lakeview Street, 1210 Massachusetts Avenue, 7 Medford Street, 47 Mystic Lake Drive, 22 Williams Street and the Whittemore-Robbins Carriage House in addition to three informal hearings on inventoried properties.

Oversight on the properties from 2012-16 hearings continued throughout the year. Monitored properties included the ones listed above plus, 61 Brantwood Road, 30 Franklin Street, 42 Henderson Street, 38 Kensington Park, 41 Kensington Road, 129 Lake Street, 1167 Massachusetts Avenue, 1173 Massachusetts Avenue, 163 Park Avenue, 246 Park Avenue, 64 Park Street, 18 Robin Hood Road, 13 Winter Street, and the Whittemore-Robbins House and Cottage (670R Massachusetts Avenue).

CULTURAL AND HISTORICAL ACTIVITIES

Arlington Community Preservation Act (CPA)

The Historical Commission has actively supported CPA applications for historic preservation grants in Arlington. Members of the Commission are working with the Town on the implementation of the grants and to advise on the preservation of Arlington's historic resources. In 2016 Commissioner Patrick Guthrie worked on the Arlington CPA project to stabilize the Whittemore-Robbins Carriage House.

Historic Markers

The historic house marker program is for all Arlington properties on the *Inventary*. Each plaque displays the year the property was built and a historic house name, if any.

Website

The Commission continues to maintain its own web site that provides a copy of the *Inventary of Historically and/or Architecturally Significant Properties* and describes the process for hearings before the Commission as well as listing our publications and projects. www.arlingtonhistoricalcommission.org.

Education and Outreach

Throughout the year, Commissioners participate in activities that educate and inform citizens about historic preservation. The AHC participated in Town Day with a booth.

Other Activities

The Commission continues to work with other Town agencies on the maintenance and restoration of the Whittemore-Robbins House and its outbuildings, the Winfield Robbins Memorial Gardens, the Town Hall and its grounds.

Commissioners represented the Historical Commission on various municipal boards and historic organizations in Arlington, including the Arlington Preservation Fund (Patrick Guthrie and Dianne Schaefer) the Arlington Historical Society (Pamela Meister), and the Arlington Community Preservation Act Committee (JoAnn Robinson).



Cupola atop of Whittemore-Robbins House.

HISTORIC DISTRICT COMMISSION

The Historic Districts Act, M.G.L. Chapter 40C, was created to protect and preserve the historic resources of the Commonwealth through a local review system that encourages and ensures compatible improvement and development. Over 340 Local Historic Commissions across Massachusetts are already established and working closely with the Massachusetts Historical Commission. They serve as local preservation advocates and as an important resource for information about their community's cultural resources and preservation activities.

Arlington has seven established historic districts that include approximately 351 properties that the community has recognized as unique resources worthy of protection. The seven districts and the dates they were established or most recently enlarged are: Avon Place, 1996; Broadway, 1991; Central Street, 1982; Jason/Gray, 1998; Mount Gilboa/Crescent Hill, 1991; Pleasant Street, 2006; and Russell, 1983.

The Arlington Historic District Commission (AHDC) is required by law to review the architectural appropriateness of most proposed exterior design changes, whether they be a minor alteration, new additions, or removal of trim or structures. The Commission consists of qualified volunteers appointed by the Board of Selectmen and always includes a property owner or resident of each District (if one is willing to serve), an architect, a real estate professional, and a representative from the Arlington Historical Society. During 2016 the Commission met twelve (12) times to hold hearings for property owners seeking approval for certificates for exterior work to be conducted on their properties. Part of the regular meetings included eleven (11) Informal Hearings held for property owners seeking advice or resource information for work to be conducted and twenty-two (22) Formal Hearings. As a result of those meetings and additional CONA applications not requiring a hearing, nineteen (19) Certificates of Appropriateness (COA), forty-one (41) Certificates of Non-Applicability (CONA) to be undertaken were granted. In addition, there were four (3) Application Denials (59 Jason & 85 Irving St., 53 Academy St. and 139-141 Westminster Ave.).

During the year the Commissioners also worked on educating the public on the role of the Historic District Commission, updating maps of the Historic Districts and on the Town's Master Plan and Community Preservation Act. Letters of support were sent on various CPA applications.

Commissioner Changes in 2016

Jonathan Nyberg stepped down in November as a Commissioner-at-large after many years of service as

CULTURAL AND HISTORICAL ACTIVITIES

the Board's appointed "realtor". A letter has been sent to the Greater Boston Area of Realtors (GBAR) asking for a potential replacement candidate.



CYRUS E. DALLIN ART MUSEUM BOARD OF TRUSTEES

The Cyrus Dallin Art Museum promotes new insights into our shared history by exploring the life, work, and values of this celebrated sculptor of Arlington. The values of the Museum are shaped by Cyrus Dallin's own values, as manifest in his life and work. As we seek to live Dallin's values, the Museum instills pride in the community where Dallin dedicated his time and talents; makes art accessible to all; provides opportunities for learning and exploration; works in partnership with others who share Dallin's commitment to artistic expression, education, and social justice, and reflects America's shared, albeit complicated, history.

Over 600 people from around the world visited the Museum in 2016, despite the Museum being closed for exterior renovations March 31st through August 6th. The Museum is open Fridays, Saturdays, and Sundays from 12:00 to 4:00 p.m. throughout the year. Volunteer docents offer tours during regular hours and at other times by appointment. Tours are tailored for adults and children with consideration for each group's area of special interest. The museum is located in the Jefferson Cutter House at 611 Massachusetts Avenue. Contact the Museum at info@dallin.org or call 781-641-0747. The web address is www.dallin.org.

In addition to offering many activities and programs for visitors of all ages, the Museum made significant progress on goals established by the strategic plan adopted in 2014.

Goals Achieved

- Successfully completed the exterior restoration of the Jefferson Cutter House, funded in part by a Massachusetts Preservation Projects Fund grant from the Massachusetts Historical Commission and by Town funds including Community Development Block Grant funding.
- In collaboration with Town organizations and businesses, submitted the Cultural District

application and participated in the Town tour for the Massachusetts Cultural Council representatives. The Cyrus Dallin Art Museum is a member of the Managing Partnership for the proposed Arlington Cultural District.

- Supported fundraising efforts of the museum's non-profit board to allow for an increase to the paid hours of the Curator/Director.
- Resolved pest management issues caused by maintenance problems of the building.
- Expanded educational programming including Art Venture for Arlington school children and their families.
- Collaborated with community partners to host Picnic in the Park, a community concert, with the Creek River String Band, and Chairful Where You Sit. The performance was partially funded by a grant from the Arlington Cultural Commission



Jefferson Cutter House in May 2016. Scaffolding was erected as part of a full exterior restoration of the building including new roof, refurbished windows, shutters, doors, and repairs to rotted exterior clapboards and trim. Photo courtesy of Sarah Burks.

Activities and Programs

- Board of Trustees Chair Emeritus, James McGough, gave a lecture in January about Dallin's Civil War Monuments. The lecture was recorded by and broadcast on ACMi television.
- Hosted lectures on the American Renaissance of Coin Design by Chris Costello, a US Mint Artist Infusion Program artist and museum trustee.
- A children's sculpture workshop took place in February during school vacation week. This popular program offers an age-appropriate tour of the galleries and a hand-building sculpture class during which children build armatures and work with clay to create their own animals and other figures.

CULTURAL AND HISTORICAL ACTIVITIES



The Cyrus Dallin Art Museum reopened in mid-summer after completion of the exterior renovation of the Jefferson Cutter House. Photo courtesy of Sarah Burks.

- The ArtVenture program for Arlington public and private school K-5 children was significantly expanded in 2016. Over 100 families participated in the weekend-long program in March.
- Joined the Freedom's Way National Heritage Area's regional *Hidden Treasures* program to promote Arlington and its cultural amenities by hosting a walking tour of Dallin sculptures in the center of Town.
- Organized a museum tour for Boston By Foot guides to encourage tourism in Arlington; guides were also led on a walk from Arlington Center to the Jason Russell House. Boston By Foot is a non-profit organization that offers tours promoting broader public awareness of Boston's history and architecture. Three of Dallin's Boston sculptures are on some of their most popular tours: Paul Revere, Appeal to the Great Spirit, and Anne Hutchinson.
- Hosted a lecture at Town Hall in October by John Raimondi, one of America's most prominent contemporary sculptors.
- Organized a free community-wide summer event, Picnic in the Park, with music by the Creek River String Band.
- Assisted the museum non-profit with the second annual Summer Soiree Gala fundraiser.
- The Museum's busiest day of the year, Art on the Green, is an important part of Town Day celebrations. The John Mirak Foundation sponsored the event. For seventeen years, the Museum has given artists an opportunity

to exhibit and sell their works. Artists and craftsman offered a colorful display of original works. Local writers were on location for book signings. The Museum raised money for educational programming with its Town Day raffle, supported by the generous contribution of prizes by the local business community.

Future Goals

- Participate in next steps for the nominated Arlington Cultural District as a member of the Managing Partnership.
- Expand educational programs and activities including advanced sculpture workshops, sketching in the galleries, and ArtVenture for Arlington school children and their families.
- Continue progress made on the creation of space for changing exhibits and the renovation of existing galleries.
- Complete new object labeling and printed Gallery Guide, funded in part through a grant from the Arlington Cultural Council.
- Host a tour for MFA exterior guides to share information about Cyrus Dallin, his sculpture career, and the Cyrus Dallin Art Museum to these MFA volunteers who reach thousands of Boston museum visitors each year.

In Recognition

Dorothy Burt (1929-2016) was a long-time supporter of the Museum. The Museum would like to recognize Dottie's contributions as a volunteer docent. She was one of our longest serving volunteers, who kindly remembered the museum as a donor even after she was no longer able to continue as a tour guide.



James McGough and Dorothy (Dottie) Burt in the CDAM museum galleries in 2000.

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REDEVELOPMENT BOARD

The Arlington Redevelopment Board (ARB) is a five-member Board with the following powers:

1. It is the Planning Board, under MGL Chapter 41 Section 81 A; it is the special permit granting authority for projects which require an Environmental Design Review (EDR);
2. It is the Urban Renewal Authority for the Town under MGL Chapter 121 where it may, with Town Meeting approval, hold land or buildings to improve and rehabilitate them to meet community development goals;
3. It is the Board of Survey with authority to approve the design of roads for the purposes of ensuring that new building lots can meet zoning frontage and access requirements. (In 2016 there were no applications for Board of Survey consideration.)

As the Town's Planning Board, the ARB met twenty-one (21) times during this year and held hearings on ten (10) EDR special permits. All were approved.

As the Town's urban renewal authority, the ARB manages three properties: the Central School at 20 Academy Street, 23 Maple Street, and the Jefferson Cutter House at 611 Massachusetts Avenue. Building tenants range from Town departments to nonprofit organizations. Significant turnover occurred at the Central School with the Housing Corporation of Arlington and two state agencies ending long-term leases. The ARB oversaw a Request for Proposals process to fill available spaces. The Mystic River Watershed Association, an existing tenant, added space to and extended their lease, the Arlington Public Schools' Millbrook Program took a short-term lease, and the Arlington Retirement Board secured a three-year lease. The ARB entered into a Memorandum of Understanding with the Arlington Center for the Arts (ACA) with the goal of ACA raising funds to move into the remaining available space by July 2017 and enter into a long-term lease with the ARB.

The Town received a \$82,000 grant from the Massachusetts Historical Commission to preserve the exterior of the Jefferson Cutter House.



*Dallin Museum trustees with Town staff.
Photo by Heather Leavell.*

PLANNING & COMMUNITY DEVELOPMENT

The Department of Planning and Community Development (DPCD) is responsible for a wide range of activities and duties, including economic development, land use planning, housing policy, transportation projects, open space conservation, and neighborhood improvement efforts. DPCD administers programs to promote stable neighborhoods and economic development, including the Home Improvement Loan Program, Menotomy Weatherization Program, and Storefront Enhancement Program. The Department conducts studies of important issues and long-range planning opportunities in the Town, and prepares plans and strategies for solving those problems. In addition, the Department assists in the preparation of the Town's long-term capital improvement plans.

DPCD coordinates the Town's efforts with state and regional planning agencies and it oversees the operation of the Arlington Redevelopment Board (ARB) and the Conservation Commission. The Department also administers the Town's federal Community Development Block Grant (CDBG) and HOME Programs. The ARB is the Town's Planning Board and is also the redevelopment authority. The ARB manages three town buildings: Jefferson Cutter House, Central School, and 23 Maple Street.

DPCD has nine full-time and four part-time staff members who support and participate on numerous Town committees, commissions and boards, and work with other departments in support of Town initiatives. The groups and projects with DPCD involvement include: Arlington Redevelopment Board; Master Plan Implementation Committee and four sub-groups (Zoning Recodification Working Group, Residential Study Group, Mill Brook Study Group, Historic and Cultural Resources Working Group); Vision 2020 and its Task Groups; Open Space Committee; Bicycle Advisory Committee; Transportation Advisory Committee; Housing Plan Advisory Committee/ Housing Plan Implementation Committee; Arlington Tourism and Econ. Development (ATED); Battle Road Scenic Byway Committee; Arlington Commission on Arts and Culture; Parking Implementation and Governance Committee; Disability Commission; Arlington Center Merchants Association; Arlington Heights Merchants Association; Support Arlington Heights; Support Arlington Center; and the Arlington Chamber of Commerce.

The Department reviewed ten (10) sign permit requests; reviewed and reported on nineteen (19) ZBA cases; and reviewed and commented on twenty-six (26) license applications, including six (6) restaurants that obtained sidewalk dining permits with assistance from the Department.

COMMUNITY DEVELOPMENT



Walkshop, 2016.

Mass Ave Phase II Streetscape

DPCD worked with the Department of Public Works and VHB, a consultant, to develop a conceptual design for improving Arlington Center. This is the first planning phase, which will result in a scope of work for the reconstruction of Massachusetts Avenue in Arlington Center from Pond Lane to Mill Street. The project will eventually involve reconstruction of the roadway and improvements to curbs, sidewalks, lighting, street trees, street furniture, and more in the project area. Broadway Plaza will get special attention, as the Town looks for new ways to make the area more inviting and vibrant. This project will be designed in keeping with the Town's Complete Streets policy, adopted by the Selectmen on April 11, 2016. DPCD hosted a series of public meetings to encourage public input, including three public forums and a walkshop.

Arlington Center Safe Travel Project

DPCD facilitated the MassDOT Arlington Center Safe Travel Project which was completed in 2016. The project area is around the intersection of Massachusetts Avenue and Pleasant Street Intersection. The primary goal of the project is to provide a safe connection for the Minuteman Bikeway through Arlington Center, improve roadway safety and mobility for all users, plus upgrade infrastructure (roads, signals, and curb ramps) in the project area.

Cultural Plan

DPCD launched a Town-wide cultural planning process working with the Metropolitan Area Planning Council (MAPC), the Arlington Commission on Arts and Culture (ACAC), and others. The project deliverable is an Arts and Culture Action Plan that aims to strengthen and grow arts and cultural opportunities in Arlington, leading to a thriving arts and cultural life for all. This project will also help the Town implement the historic and cultural resource area goals outlined in the Master Plan and bolster efforts to create a Cultural District from Arlington Center to East Arlington.

Economic Development

Arlington's Economic Development Coordinator managed the Department's Storefront Enhancement Program (SEP), in its third year, and initiated much needed façade improvements in East Arlington Center. Up to four additional grants are being planned with local business and property owners. The Department also worked with citizen groups in the neighborhood business districts to address the issue of business district improvements, particularly regarding the commercial vacancies in Arlington Center. In October, Special Town Meeting approved a bylaw that calls for the registration of vacant commercial and industrial property. In November the Department hired a new Economic Development Coordinator, who has commenced updating the Town's business inventory and reassessing the needs of the business community and each business district.

Affordable Housing

The Town of Arlington continued its strong support of affordable housing during 2016. The Master Plan recommended that the Town update its 2004 Housing Plan. Working with the MAPC and JM Goldson, the Housing Plan Advisory Committee, and the Arlington Redevelopment Board, the Department of Planning and Community Development developed a Housing Production Plan (HPP) for the next five years. The HPP documents the Town's changing demographics and housing trends, and developed goals and strategies for meeting the Town's current and future housing needs. The plan was adopted by the Redevelopment Board and the Board of Selectmen, and approved by the Massachusetts Department of Housing and Community Development. Implementation of the Housing Production Plan will begin in 2017.

The Housing Production Plan goals are as follows: encourage mixed-income housing through mixed use development in business districts, commercial corridors and other smart growth locations; Produce more, diverse housing for low and middle income households to address local needs; Foster an aging supportive community via housing choices that enable older adults to thrive in Arlington as they age; Ensure that zoning



Housing Production Plan forum, 2016.

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allows flexible approaches to achieve housing affordability and livability; Increase capacity for housing production by allocating resources and educating the community about housing needs.

Additionally, multiple developments that include affordable housing units, moved forward:

- Kimball-Farmer House. The Housing Corporation of Arlington (HCA) completed renovation of this historic structure, which now houses three low or moderate income households.
- 20 Westminster Avenue. HCA received a Comprehensive Permit for 9 units of affordable housing in this former church.
- Downing Square. HCA received a Special Permit to develop 34 units of affordable housing.
- 117 Broadway. HCA received a special permit for 14 units of affordable housing and 5,000 square feet of retail space in this prominent location.
- DPCD oversaw a lottery for resale of a two-bedroom affordable condominium to a moderate income first time homebuyer.

SALE PRICES ROSE FASTER THAN INCOME.



Buying a house is too expensive for current residents.²

sale price affordable to a median income household in Arlington is about \$310,000, but the median sale price of homes in Arlington was \$580,000 in 2015.

The Warren Group, *Town Stats 2014. Infographic for Housing Production Plan, 2016.*

Community Development Block Grant program

The Community Development Block Grant (CDBG) program, a federal program under the Department of Housing and Urban Development (HUD), received and distributed \$1,042,348 for 2015-2016. Non-profits, Town departments, and local agencies apply for funding to improve the lives of low- and moderate-income residents. These funds are used to support the development and rehabilitation of affordable housing, non-profit programs and services, public facility projects, local businesses, and for housing and planning activities that

benefit income-eligible residents and neighborhoods. A portion of the funds were used to support compliance with Americans with Disabilities Act (ADA) requirements with the installation of sidewalk ramps. The Weatherization and Rehabilitation loan program continues to make low interest loans available for low-income homeowners to make energy improvements and other code improvements. These programs are also supported by Eversource and National Grid. This year's funds also supported student athletic scholarships, scholarships to attend the Boys and Girls Club throughout the summer, food rescue and distribution to local Arlington programs and agencies, summer meals to students who may depend on school meals during the school year, rehabilitation of local homes, a summer jobs program through the Boys and Girls Club and Fidelity House, youth counseling services, senior transportation and volunteer coordinator, and the Life and Skills Building to be constructed at Menotomy Manor.

CDBG Accomplishments

- Installed 71 ADA-compliant ramps to make our streets and sidewalks more accessible to people with mobility impairments.
- Assisted twelve public service agencies with efforts ranging from assisting low-income older people with daily transportation needs to addressing food insecurity afterschool and during summer months.
- Arlington Home Improvement Loan Program issued five new loans to income eligible homeowners and completed all five projects by June 30th. Three additional loans (IDIS#'s 1134, 1135, and 1158) from the previous year were also completed during the program year. Of the eight completed loans, two were issued to extremely low-income households and six were issued to low-income households. A total of 8 units were rehabbed: seven single-family homes and one, two-family home. 20 people were served. No displacement of occupants occurred as a result of the rehab work.
- Assisted Housing Corporation of Arlington (HCA) in completing acquisition and predevelopment for 20 Westminster Avenue into nine affordable rental housing units. The total number of affordable rental units owned by the HCA is now 93, with an additional 50 in the pipeline.
- Two loans were made under the Storefront Enhancement program.
- One affordable condominium was resold this year through a lottery.

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Master Plan

Town Meeting in 2015 voted to endorse the Arlington Master Plan, “Your Town Your Future” with approximately 75% of its members voting in favor of the Master Plan. In 2016 the Department of Community Development and Planning undertook a number of initiatives to implement portions of the Master Plan. The Master Plan Implementation Committee (MPIC) worked closely with the ARB, supporting their efforts to advance zoning warrant articles that promote growth along commercial corridors and to add some controls on the size of new housing development in residential neighborhoods.

A number of near-term and mid-term recommendations of the Master Plan have already been implemented or are in process.

- A Housing Production Plan was completed and adopted by the Redevelopment Board (6/2016) and Board of Selectmen (7/2016), and approved by the State (10/2016), with specific recommendations for increasing the town’s deed-restricted affordable housing, and specific sites recommended for future housing development.
- A parking study was conducted for multi-family residential and mixed use development, to determine actual parking usage, and project parking need. (March, 2016)
- A Complete Streets policy was adopted by the Selectmen (April, 2016), and MassDOT (May, 2016). MassDOT funding for pedestrian improvements on Gray Street was granted in the amount of \$400,000.
- Many of the recommendations in the Arlington Center Parking Management Plan have been implemented. Multi-space meters in parking lots have been replaced and single space meters installed in Arlington Center.

In the fall of 2016 four new groups were formed to advance implementation of the Master Plan:

The Zoning Recodification Working Group is overseeing the rewriting of the Zoning Bylaw, also known as “recodification.” Our current Zoning Bylaw was written in 1975. While it has been amended many times over the past 40 years, many of the definitions and uses are outdated or not in compliance with state regulations, and the Bylaw does not reflect best practices in national, state, and regional zoning and planning. A consulting firm, RKG, was selected to help the Town with this process. A new zoning bylaw is anticipated before the end of 2017.

The Residential Study Group is working on addressing neighborhood concerns about new residential development in existing residential neighborhoods.

This committee has representation from Town officials, residents, Town Meeting members, and the real estate and development community. Proposed town and zoning bylaw amendments are aiming to address driveway slopes, and implementing a “Good Neighbor Agreement” to govern demolitions, new construction, and large additions.

The Mill Brook Working Group was formed to increase awareness and guide changes in the Mill Brook corridor. The Mill Brook was recognized by the Master Plan as a “hidden gem [with the] potential to spawn transformative change.” It has the potential to be a multi-faceted resource for the Town, by providing opportunities for open space, economic development, housing, and historic preservation. During this past year the committee sponsored a clean-up day in the area around the Reservoir, and started a planning process for the area around Wellington Park, in concert with the Mystic River Watershed Association.

The Historic and Cultural Resources Working Group includes representatives from the Town’s Historic Districts Commission and Historical Commission, the Arlington Historical Society, and the Department of Planning and community Development. It is focused on updating the Town’s Historic Resources Inventory, including identifying and documenting properties not now on the Inventory. Additionally it is looking at creating an historic structures report for the Arlington High School building. The Group has applied for funding to pay for a consultant from the Community Preservation Committee and the Massachusetts Historical Commission.

DPCD’s Goals for 2017

Over the next year, DPCD plans to:

- Implement the Arlington Master Plan with particular focus on advancing Housing, Economic Development, Transportation, and Historic and Cultural Resource Areas strategies.
- Implement year two of the five-year Housing Production Plan, including adding units to the Subsidized Housing Inventory.
- Implement year two of the five-year Open Space and Recreation Plan.
- Improve sections of the Mill Brook Corridor, including increasing connections to the brook and organizing clean-ups to improve access and water quality.
- Secure design and engineering funding for Massachusetts Avenue Streetscape Phase II Plan.
- Work with property owners and developers of properties along Massachusetts Avenue and Broadway to encourage mixed-use, including

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- residential and commercial development.
- Secure state funding to update and improve local and state historic property inventories.
- Amend entire Zoning Bylaw for review and approval at a fall Special Town Meeting
- Update administrative, permitting, and coordination across boards and commissions to ensure clear protocols and procedures are followed.
- Work with all business districts to understand challenges and opportunities in each and direct resources and assistance to each to assist with business development, recruitment and retention.
- Implement Vacancy Commercial and Industrial Property Registry Bylaw, including assisting property owners with marketing of available spaces, installing public art in vacant spaces, and enforcing maintenance of properties.
- Complete an Arts and Culture Action Plan.
- Work with the CDBG Subcommittee to improve the Town's Community Development Block Grant Program.
- Assess ARB property portfolio and determine need for renewal of Arlington Center Urban Renewal Plan.
- Continue to work on numerous capital plan projects at five properties.
- Work with stakeholders to celebrate the 25th anniversary of the Minuteman Bikeway and consider improvements along the corridor, including lighting and bikeway hours.
- Have a Minuteman Cultural District designated by the Massachusetts Cultural Council that will connect the Center to East Arlington.
- Secure grants and other capital for the Senior Center at the Central School to begin a major renovation to begin in 2019.
- Continue to provide reviews of ZBA cases, licenses, and permits.
- Propose and develop priorities for Parking Benefits District.

PERMANENT TOWN BUILDING COMMITTEE

The Permanent Town Building Committee (PTBC) was established by Town Meeting to oversee the design and construction of new buildings and major renovations for Town of Arlington properties. The Committee is comprised of five citizen members, appointed jointly by the chairs of the Selectmen, Finance Committee, and School Committee, a representative of the School Committee and in addition the Town Manager, Superintendent of Schools, and Director of Public Works or their designees.

Activities in 2016

Community Safety Building Phase 3 (interior renovation): Scope of work includes functional improvements to police department operations and systems upgrades to achieve LEED (Leadership in Energy and Environmental Design) Silver. Substantial Completion achieved in early October. Project close out in process. Project budget \$8,130,500.

Stratton School (partial renovation): Scope of work includes new roof, windows and HVAC on east side of the building to match prior work on west side; a new Media Center and expanded Food Service and Administration areas; technology, fire protection, lighting, and accessibility upgrades throughout. Modular classrooms erected on site to house students during the construction period. Construction contract awarded in March and completion expected for fall 2017 occupancy. Project budget \$15,793,000.

Thompson School addition: Modular classrooms leased to accommodate growing school population while construction of a six class room expansion is undertaken. Construction contract awarded in October and completion expected for fall 2017 occupancy. Project budget \$4,000,000.

Gibbs School renovation: Gibbs Junior High, currently leased to private tenants, is being renovated to accommodate sixth grade students from the overcrowded Ottoson Middle School. Scope of work includes some reconfiguration of interior space, building envelope improvements and upgraded building systems. A construction manager at risk has been hired to expedite the design and construction process. Construction starts July 2017 and project completion expected fall 2018. Project budget \$25,000,000.

COMMUNITY PRESERVATION COMMITTEE

Arlington began implementing the Community Preservation Act (CPA) in late 2015. The CPA allows cities and towns to reserve dedicated funds to preserve open space and historic sites, create affordable housing and develop outdoor recreational facilities. CPA projects are financed by local revenues collected from a property tax surcharge (in Arlington, 1.5% of the net tax levy minus exemptions), plus annual distributions from the state CPA trust fund.

The Community Preservation Committee studies local community preservation needs, recommends CPA appropriations to Town Meeting, and oversees projects funded by CPA. In 2016, the committee held public informational meetings, drafted a Community Preservation Plan, received and reviewed nine project applications for FY2017 CPA funding, hosted public applicant presentations, and ultimately recommended seven community preservation projects to Town Meeting for

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funding. The Committee consulted with the Board of Selectmen, Finance Committee, Capital Planning Committee, and other Town leaders in reaching our funding recommendations.

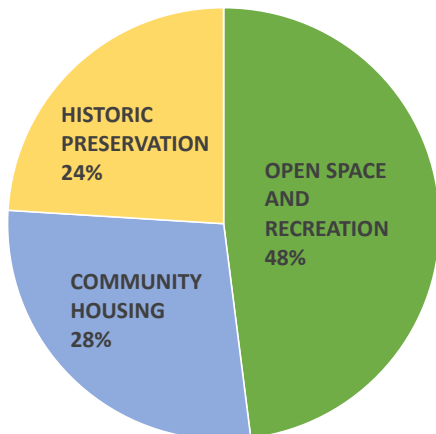
Local projects funded by CPA in FY2017

Following the recommendation of the Committee, Town Meeting appropriated a total \$1,430,509 in CPA funds for FY2017 for local community housing, historic preservation, and open space/recreation projects:

- \$636,749 for playing field rehabilitation and upgrades and ADA access renovation of Robbins Farm Park.
- \$49,760 to study options for shoreline preservation and erosion mitigation along public portions of Spy Pond
- \$289,000 to rehabilitate and preserve the Whittemore-Robbins Carriage House, an original part of the historic estate.
- \$200,000 to the Arlington Housing Authority to help replace leaking windows at Drake Village.
- \$200,000 to the Housing Corporation of Arlington to help create three units of affordable housing at the renovated historic Kimball Farmer House.
- \$35,000 to the Jason Russell House for preservation work and an engineering assessment of this important Revolutionary War site.
- \$20,000 to the Old Schwamb Mill for a new roof to protect the historically important barn outbuilding on the complex.

FY2017 CPA Project Appropriations by Category

In 2016 the Kimball-Farmer House project was completed and is now occupied. The Spy Pond and Jason Russell studies are underway and will be available to the public in 2017. Also in 2017 we look forward to



the completion of the Robbins Farm Park, Whittemore-Robbins Carriage House, Drake Village, and Schwamb Mill Barn projects.

For more information, please visit arlingtonma.gov/communitypreservation.

ZONING BOARD OF APPEALS

In 2016 the Zoning Board of Appeals as prescribed in Massachusetts General Laws, Chapter 40A, The Zoning Act, and, also, as further clarified by the Town's Zoning Bylaw, heard and rendered decisions on eleven petitions. Since its inception in 1946 the Zoning Board of Appeals has heard and rendered decisions on over 3,300 appeals. Petitions heard by the Board include Variances, Special Permits, Appeals from the Decision of the Building Inspector, and comprehensive permits (Chapter 40B).

The Zoning Board of Appeals is comprised of five regular members: the Chair and four appointees and two associate members. For any decision to be granted, the vote of the five-member board must carry a super majority. All hearings are open to the public and are generally held on the second and fourth Tuesdays of the month, as needed. The meetings are usually held in the conference room located on the second floor of the Town Hall Annex. All hearings are advertised in The Arlington Advocate for two consecutive weeks and posted on the Town Clerk's Bulletin Board at least three weeks prior to the hearing date. Hearings are also posted on the Town website and abutters to the property are notified by mail. To receive ZBA Agendas by email, subscribe online atarlingtonma.gov/subscribe. The Rules and Regulations of the Zoning Board of Appeals are on file in the Office of the Town Clerk and in the Zoning Board of Appeals' Office at 51 Grove Street.

2016 Petitions Heard By ZBA	
Petitions for Variance	2
Applications for Special Permits	6
Appeal of Decision of Inspector of Buildings	2
Amendments to SP/Variances	0
Comprehensive Permits	1
Total	
Total Petitions filed with Town Clerk	17
Total Hearing Continued by the board	10
Total Petitions withdrawn	1
Total Petitions sent to ARB	6

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CONSERVATION COMMISSION

The Arlington Conservation Commission (ACC) is required by state and local laws to protect and preserve wetlands and waterways and their surrounding areas. The ACC is comprised of seven (7) volunteer Members and one (1) or more volunteer Associate Members, who are appointed by the Town Manager with the approval of the Board of Selectmen, and a part-time, paid administrator. Through bimonthly meetings and on-site visits, ACC members work to ensure that all construction and development projects, residential and commercial, that may alter any wetlands, floodplains, rivers, streams, ponds, and/or lakes are in compliance with state and local regulations. ACC also protects and manages the Town's Conservation Lands and natural resources.

ACC is mandated to protect wetlands, waterways, water supplies, fisheries, wildlife and wildlife habitat as well as regulate activities in a floodplain through its administration of the Massachusetts Wetlands Protection Act and the Arlington General Bylaw for Wetlands Protection. ACC members regularly seek continuing education to keep abreast of frequently changing regulations and to assist applicants through the regulatory process.

In 2016, ACC held twenty-seven (27) public meetings, and provided coordination, monitoring, permit review, and consultation on numerous residential and municipal developments around Town. ACC issued sixteen (16) Permits/Orders of Conditions, four (4) Certificates of Compliance, and one (1) Determinations of Applicability. The ACC initiated seven (7) Enforcement actions and conducted over twenty site (20) visits.

ACC provided detailed comments on the comprehensive permit application filed with the Zoning Board of Appeals for the proposed Thorndike Place multi-unit residential development in east Arlington on land known as the Mugar parcel. Under the comprehensive permit law, General Laws chapter 40B, the ZBA administers the Arlington Wetlands Protection Bylaw, but the developer still must apply to the ACC for a permit under the Wetlands Protection Act. Thorndike Place has not yet filed any application with the ACC.

Mystic Riverfront Restoration Grant Awarded

In the fall the Massachusetts Department of Environmental Protection (DEP) awarded the ACC and the Town of Arlington the Natural Resource Damages Assessment and Restoration Program Grant (Doc. No. BWSC- NRD-2015-02 COMMBUYS Bid#: BD-15-1045-BWSC0-BWSC1-00000005835). The grant is in the amount of \$ 47,325.

The Restoration project will create a native riverbank (riparian) habitat and improve stormwater quality. It is located along the Mystic River at the end of Park Street in the area that was directly impacted by oil released from a tanker truck that overturned nearby on

Route 60 in May 2013. The Restoration project will provide slope stabilization along the riverbank, enhance the natural ecosystem, and help to improve water quality of the river. The Restoration project will include direct involvement from the surrounding environmental justice community during creation of additional riparian habitat and will include the placement of educational signage along the existing adjacent footpath.

The DEP grant provides the funds for the restoration and enhancement of the riverbank habitat and the drain pipe outfall improvements. The Town has agreed to fully fund the installation and maintenance of a new pretreatment system for the storm drain pipe. This related project, managed by DPW, will capture oils, sediment, and litter to reduce contamination and sedimentation in the Mystic River. The combination of these two projects will provide for the sustainable restoration of the Upper Mystic River Bank and the improvement of local water quality. Planning for the project began in November 2016 in cooperation with the Planning Department and DPW. The project is expected to break ground late spring 2017.

Spy Pond Shoreline Protection Project

Following passage of the Community Preservation Act, ACC applied for funding in the FY2017 funding cycle and was awarded \$49,760 for a feasibility study and detailed survey of four Town-owned parcels along Spy Pond (Spy Pond Park, Scannell Field, land adjacent to the Boys and Girls Club, and Spring Valley Street). The work undertaken during 2016 found that the Spy Pond Park shoreline is marginally stable with scattered instances of loss of vegetation, compacted soils, and uncontrolled access. The other three areas, however, present unstable conditions for similar reasons.

The goals of the project are to preserve, stabilize, and strengthen the pond's banks to control erosion; protect and enhance wildlife habitat; prevent unauthorized paths; broaden and strengthen constituency groups; increase water quality and recreational opportunities; and improve stormwater infiltration. ACC is submitting a phase two CPA grant application for FY2018 to implement the project's recommendations.

Land Stewards

ACC's volunteer citizen organization, Arlington Land Stewards (ALS) has assisted in managing twenty-four (24) Town-owned conservation lands comprising approximately thirty (30) acres. Land stewards monitor, coordinate, and maintain (with permission from the ACC) conservation land of their choice, often in their immediate neighborhood or sometimes elsewhere in Town. Each land steward is provided with a stewardship handbook listing the location of conservation lands, conservation land regulations as well as problem/solution management information. The handbook is avail-

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able online at arlingtonma.gov/conservation.

This year steps for easier access were installed by an Eagle Scout at Mt. Gilboa. More information about the Town's conservation land and other open spaces may be viewed on the Town's new "Open Space and Recreation Areas" application, which can be accessed at arlingtonma.gov/openspace. Volunteer Guidelines can be found on the Commission's website on the Conservation Land Stewards page.

Water Bodies Oversight

In 2016 ACC, through its Water Bodies working group, assumed leadership in coordinating the Water Bodies line item in the Town Budget process. In the past, the Vision 2020 Spy Pond Group had taken the lead. Since a number of other water bodies are also managed by the Town, ACC would be more appropriate to assess the needs of all water bodies and prioritize funding requests. The first step was a survey and assessment of all the water bodies, including streams, in Arlington. The ACC then determined priority locations for active management. The five top locations were determined to be: Arlington Reservoir, Hills Pond, Mill Brook, McClennen Park Detention Ponds (on Reeds Brook) and Spy Pond.

New to the efforts for last year was an assessment of the McClennen Park Detention Ponds which might be affected from seepage from the landfill there. Using approved budget from the Water Bodies Fund, the ACC has provided oversight to assessment of these ponds by Brown & Caldwell. Sampling of the surface water and sediment in the ponds was performed on December 8, 2016. These results are expected in early 2017 and will inform further investigations of the ponds towards the broader goal of improving the site's aesthetic, recreational, and wildlife functions.

Arlington's Great Meadows (AGM)

This was the second year since the ACROSS Lexington paths were extended into East Lexington and included parts of AGM. The C loop connects AGM with the Arlington Reservoir, and the D loop connects north to the Whipple Hill Conservation area. The new signage makes navigation much easier and more people are discovering these open space areas. <http://www.lexingtonma.gov/selectmen/committee/acrosslexington.cfm>

To introduce people to Arlington's Great Meadows, the Friends of Arlington's Great Meadows (FoAGM) group sponsors seasonal "Walk All Around AGM" events led by Arlington resident and ACC member David White. FoAGM has also continued with regular trail and kiosk maintenance including replacing broken and rotting boardwalk treads.

FoAGM, with the help of volunteers, continued to work to control invasives and the re-growth of woody

vegetation in the recently restored upland "entry meadow" at the northwest corner of AGM by hand trimming. FoAGM also continued their efforts started in 2005 to clear and maintain an approximately 100-yard stretch of AGM along the Minutemen Bikeway that had become densely overgrown with the invasive plant Japanese Knotweed. This area is now mostly knotweed-free, preserving a stunning view of the Meadows from the bikeway.

Acknowledgments

ACC would like to express its sincere gratitude and best wishes to retired Conservation Administrator Cori Beckwith for her 16 years of unwavering dedication and service to ACC and the Town of Arlington.

ACC also sincerely thanks all individuals and organizations that contributed directly or indirectly to the activities of its fifty-first (51st) year. Many special thanks go to the scores of volunteers who came out for clean-up projects, assisted as land stewards, or participated in the many Friends groups that work to preserve the Town's natural resources and conservation lands.

OPEN SPACE COMMITTEE

Arlington's Open Space Committee (OSC) was established by Town Meeting in 1996. Members are appointed by the Town Manager and include concerned citizens and representatives of key Town departments and commissions. The Committee meets monthly to exchange ideas and discuss ways to protect, maintain, and promote the Town's open space and recreation resources. The Committee serves an oversight function but does not have direct management responsibility for Town properties. It seeks to enhance communication and coordination among those entities that do have ownership and management authority. In addition, the OSC works to raise broad-based community concerns and to advocate for the protection, stewardship, and appropriate uses of the Town's open spaces.

The Committee's primary responsibility is to prepare the Town's official Open Space and Recreation Plan (OSRP), monitor its provisions and goals, and document accomplishments. The current Plan covering the years 2015 to 2022 was approved and adopted as Town policy in the fall of 2015. Printed copies of the complete Plan and Appendices were distributed in early 2016 to the Robbins and Fox libraries, Department of Planning and Community Development, Board of Selectmen's and Town Manager's offices, and certain other Town departments.

Working with Information Technology (IT) staff in the Department of Planning and Community Development, the Committee developed "Experiencing Arlington's Open Spaces," a web-based application that makes much of the Plan's site information available for

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viewing on a computer, smart phone or tablet. For each of the nineteen open space sites featured there are multiple photographs and a brief description of the property, as well as a map showing access points and internal walking trails.

Another project that continued through 2016 also builds on the OSRP by promoting safe and interesting walking routes that connect open spaces and other significant sites around Arlington. The project, called Take-A-Walk, focused first on routes in East Arlington. Many ideas were generated at a community meeting held in January, and subsequent revisions to the map were compiled by Committee members with IT staff support. The final map features highlighted walking routes around East Arlington neighborhoods, with photos of selected sites. It is available in both printed form and online on the Town's OSC website. Arlington Heights, including both sides of Mass. Avenue, is the focus of another set of maps to be developed in 2017.

A third project, developed by OSC member John Pickle, encourages residents with digital cameras and smart phones to take documentary photos at designated locations at Menotomy Rocks Park and the Reservoir, with other sites to be added later. This Picture Post initiative is linked to a national database that archives photos documenting the same locations over time so the visual data can be analyzed for future scientific, maintenance and planning purposes.

Committee members also continued to monitor and contribute to a wide range of open space projects and activities that affect the Town and its residents' quality of life, including the Community Preservation Act, which was adopted in late 2014 and offers a new source of funds for open space and recreation resources; the Water Bodies Fund, which funds control of invasive plants and water quality issues at Spy Pond, the Reservoir and other sites; and expansion of the ACROSS Lexington trail system into Arlington's Great Meadows and the Reservoir area, in coordination with the Conservation Commission. As part of its community education goals, OSC participated in Town Day in September, as it does each year.

An ongoing open space concern is the proposed development of the Mugar property in East Arlington under the state's Chapter 40B provision. Protection of this sensitive wetland has been a goal of the Town's Open Space and Recreation Plan since the 1990s. OSC joined many Town entities, the Arlington Land Trust, and other environmental organizations to advocate for conservation of the Mugar land due to potential flooding and related ecological problems.

The Committee's previous work on researching and raising awareness about Mill Brook and the possibility of enhancing that natural resource corridor was adopted as a priority in the 2015 Master Plan, and a new Mill Brook Working Group is part of the Master Plan

Implementation Committee, with OSC involvement.

During 2016 several new members joined the Committee: Wendy Richter as the liaison for the Arlington Redevelopment Board, Nat Strosberg for the Department of Planning and Community Development, and citizens Kelsey Cowan and Brian Kelder.

The Committee will concentrate on monitoring the many goals and objectives outlined in the 2015-2022 Open Space and Recreation Plan and develop an online process for documenting accomplishments, in preparation for the next version of the Plan. It will continue work on the Take-A-Walk and Picture Post projects and the expanded use of the Town website to disseminate maps and other information about local open spaces and recreational facilities. Members will continue their collaborations with other Town departments, committees, and community groups to advocate for the proper maintenance and management of the Town's valuable open space and recreation resources. In particular, members will work with the Master Plan Implementation Committee, Community Preservation Committee, Vision 2020, and Town departments of Planning and Community Development and Public Works to ensure that open space and recreation recommendations are fully incorporated into all future Town-wide planning.

TRANSPORTATION ADVISORY COMMITTEE

The goal of the Transportation Advisory Committee (TAC) is to improve the quality of life in Arlington by improving safety, mobility, and access for people using all modes of transportation, and contribute to improving the environment and public health. In this effort, TAC works closely with the Arlington Police Department's Traffic Division, Public Works and the Planning Departments, Arlington Schools, and the Arlington Bicycle Advisory Committee.

The Traffic Authority for Arlington is the Board of Selectmen. The TAC was established by the Board of Selectmen in 2001 to advise the Board on transportation matters. Resident and business members of the Committee at the end of 2016 were: Seth Federspiel, Michael Gordon, John Hurd (Chamber of Commerce), Melissa Laube, Jeff Maxtutis (Co-Vice Chair), Marjorie Moores (Co-Vice Chair), Howard Muise (Chair), Victor Rivas, Scott Smith, and Town Staff members Officer Corey Rateau (Police), Wayne Chouinard (Public Works), and Laura Wiener (Planning, Committee Secretary).

Highlights

Lake Street Corridor Recommendations: TAC completed a comprehensive analysis of the Lake Street Corridor in late 2014 and presented its findings to the Board of Selectmen (BoS) in February 2015. The TAC report recommended the installation of a new traffic/pedestrian/bicycle signal at the intersection of Lake Street

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and the Minuteman Bikeway to improve operations and safety; signal improvements at Brooks Avenue; signage and pavement marking changes; handicap access improvements; and vegetation maintenance. The BoS was cautiously supportive of the TAC recommendation for a signal and requested that TAC conduct a field test simulating a traffic signal using police officer control at the Lake Street/Bikeway intersection.

The test was conducted in June 2015 and the results were presented to the BoS in February 2016. The TAC concluded that the proposed signal would provide a modest decrease in traffic delay and vehicle travel time during weekday peak hours without any significant adverse effect on pedestrians and bicyclists. Due to the complexity and issues involved in constructing a new signal at this location, TAC recommended forming a design review committee which would evaluate issues and identify constraints, design details, types and hours of operations, and costs. The BoS approved the TAC recommendation and the Signal Design Review Committee will begin meeting in January 2017.

Parking Implementation and Governance Committee: This committee was formed to implement improvements to parking in Arlington Center as described in “Arlington Center Parking Study approved by the BoS in 2014. The study of Arlington Center parking was initiated by the TAC. During the past year, the multi-space parking meters in municipal parking lots were replaced, and on-street single space parking meters were installed throughout Arlington Center. This was done to increase on-street parking availability in Arlington Center by encouraging long term parking in the municipal lots to increase parking turnover on the streets near restaurants, businesses, and services. Initial feedback has been good. In 2017 monitoring and adjustments to the program are anticipated, and discussion with Town Meeting is expected about forming a Parking Benefits District, so that excess parking revenue can be returned to Arlington Center to provide improved access to Russell Common Parking Lot, lighting, sidewalks and signing. Several members of TAC serve on the parking committee: Howard Muise (TAC Chair) is TAC representative to the parking committee; Laura Wiener (TAC Secretary) is the Planning Department representative; Corey Rateau is Police Department representative; John Hurd (TAC Chamber of Commerce representative) is Arlington Center business representative; Mike Gordon is a resident representative.

Safe Pedestrian Access at Bus Stops: TAC initiated a study to evaluate pedestrian access at

stops on all bus routes in town, except the 77 which was analyzed by TAC as part of the MBTA Key Bus Routes Study and the reconstruction of Massachusetts Avenue in East Arlington. A working group is considering issues of pedestrian access to bus stops, including sidewalk conditions, signage, visibility for cars and pedestrians, boarding, and traffic volume.

Crosswalk Flag Program: TAC continued to maintain the pedestrian crossing flag program near elementary schools, to provide more visibility for students crossing busy streets on the way to school. The program expanded to a total of eight locations around Town. The program is now being funded by the Arlington Schools. TAC previously adopted Flag Program Guidelines, which it uses for evaluating potential new locations requested by residents. TAC members currently maintain the flags and canisters at each location.

Lowell Street Improvements: Following implementation of safety improvements (signing) on Lowell Street adjacent to the Town Reservoir, TAC continued working with the neighborhood to evaluate additional infrastructure improvements to reduce traffic speed and improve safety in this area. A plan for infrastructure changes was developed by the Town Engineer and approved by TAC. The recommended Lowell Street infrastructure improvements include new concrete sidewalk, LED warning blinker signs, smart driver feedback sign, solar powered pedestrian activated warning beacon, and ADA compliant handicap access ramps.

Complete Streets Policy and Funding: A Complete Street is one that serves all users—pedestrians, drivers, bicycle riders, transit riders and freight carriers. TAC and its partners developed a policy that was adopted by the Board of Selectmen for the Town’s road construction projects, to encourage healthy transportation and reduce car travel. The Town was awarded \$400,000 in Complete Streets funding from MassDOT for sidewalks and other pedestrian improvements on Gray Street. The goal of the project is to encourage more Ottoson Middle School students to walk to school rather than being driven.

Local Speed Limits and Speed Safety Zones: The Legislature approved changes to the motor vehicle laws that allow local governments to adopt a reduction in the default speed limit from 30 mph to 25 mph and establish speed safety zones with speed limits of 20 mph. Town Meeting opted into the program in the fall and the BoS requested the TAC

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to study the issue and make recommendations. A working group has been established and hopes to make initial recommendations early in 2017.

Speed Table at Magnolia and Herbert Streets: The Parks and Recreation Department has undertaken construction of improvements at Magnolia Park and has asked the TAC (via the BoS) to evaluate installing a raised intersection at the entrance to the park at the intersection of Herbert and Magnolia Streets. A TAC working initiated that effort in the late fall.

Reports: TAC studied and adopted recommendations to the Board of Selectmen on the following:

- Crosswalks at Warren and Beacon Streets
- Lowell Street Pedestrian Improvements
- Review of Thorndike Place (Mugar Property) Traffic Study
- Review of Downing Square Development Traffic Study

BICYCLE ADVISORY COMMITTEE

The Arlington Bicycle Advisory Committee (ABAC) has continued to work on making Arlington a better place to bicycle within and through, and has maintained its annual events to support that goal.

Highlights

ABAC's Winter Social was a great success; ABAC invited the bicycle committees from neighboring municipalities to come and share their recent experiences and perspectives. In particular, committee representatives discussed both successful and failing strategies for advocating for better bicycle facilities in their respective communities. The consistent message was that it is important to develop a good working relationship with a committee's municipality. One other item of note is that several of the committees' communities had developed bicycle plans.

ABAC's annual tour of Arlington was again blessed with good weather, and it highlighted the newly rebuilt Central Fire Station with a full tour of the facility by the Fire Department. The tour also went through East Arlington, making good use of the new bike lanes on Mass. Ave. The tour ended with a reception at the Regent Theater to honor and further celebrate an anniversary year of the Fire Department. Members of the Arlington Police Department (APD) escorted the ABAC tour.

Committee members again manned the ABAC booth at Town Day and distributed more than 60 youth helmets that were generously supplied by the law firm of Breakstone, White & Gluck PC. In addition, the law firm generously supplied ABAC with a case of high visibility vests, which proved very popular. The booth also featured, in coordination with the Transportation Advisory

Committee (TAC), a presentation on how the HAWK (high-intensity activated crosswalk beacon) lights, that will soon to be installed at Swan Place, will work. ABAC members talked with many citizens about a number of concerns and ideas, including bringing a Bike Share Program to Arlington the importance of following all local rules covering bicycling, and the importance of safety and visibility regarding sharing the road with other types of users. ABAC also had a sign-up sheet to add people to its email distribution list.

ABAC continued its semiannual meetings with the bicycle advisory groups in Lexington and Bedford to discuss such matters as unified way finding signage, Minuteman Bikeway counts, and ways of effectively communicating Bikeway issues among users in all three towns.

ABAC members and the Department of Planning and Community Development (DPCD) put in significant time and energy reapplying for the Bicycle Friendly Community designation with the League of American Bicyclists. ABAC is pleased to report that Arlington has been recertified at the Bronze Level. ABAC's aim is for Arlington to be certified at the Silver Level at the next certification round.

Bikeway counts were conducted at Swan Place on two days (i.e., one in May and the other in October) to gather data on the volumes of different types of Bikeway users. Like counts in past years, the data shows that the Bikeway is extremely popular. ABAC and the DPCD have started investigating the use of automatic bike counters. These counters would significantly increase the amount and accuracy of data collected in future Bikeway counts.

Arlington's COBWEB (Cops on Bicycles with Education for Bicyclists) officers regularly attended ABAC's meetings, which led to useful exchanges of ideas, including supplying the APD with information on HAWK lights.

ABAC again discussed changes in the Bikeway's hours to make it more compatible with current usage, especially near Alewife. This is a topic that will be on ABAC's agenda throughout the coming year.

Other ABAC Activities and Initiatives

- Examined and deliberated on the issues and concerns regarding the intersection of the Bikeway and Lake Street, and provided input to TAC on the matter. TAC will be sending representatives to upcoming community working groups regarding the intersection.
- Presented to the Board of Selectmen to initiate a campaign for writing letters of support to the Massachusetts House of Representatives regarding two bills involving bike safety.
- Worked with the local branch of Whole Foods to install a bike pump and repair sta-

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tion at no cost to the Town.

- Participated in the meetings about the Mass. Ave. Phase II conceptual design process.
- Participated in the recent Mass. Ave. and Arlington Heights walkshops.
- Worked with the Chamber of Commerce on a positive citation awards program.
- Worked with Cecily Miller on arts projects for the Bikeway.
- Participated in a Somerville Bicycle Committee event at the Aeronaut Brewery.
- Instigated the effort to form a committee celebrating the 25th anniversary of the Bikeway; the 25th Anniversary Committee was officially voted into existence by the Board of Selectmen on January 9, 2017.
- Worked with the Disability Commission on relocating bike parking to accommodate handicapped parking needs.



Paul "HAPPY" Frederick enjoying the Annual Tenants Party!

ARLINGTON HOUSING AUTHORITY



The Arlington Housing Authority is proud of its distinction of being the largest single provider of affordable housing in the community.

Our mission is to provide adequate, affordable, and safe housing to low, very-low, and extremely low-income families from the Town of Arlington and surrounding communities through collaborative partnerships with community agencies, and to manage Housing Authority finances in a fiscally responsible manner. This year marks the Authority's sixty-ninth year offering housing to low- and moderate-income persons either through direct housing in government owned developments or subsidized housing in privately owned dwellings.

The Arlington Housing Authority manages 1,156 housing units: 520 units for the elderly and disabled at Winslow Towers, Chesnut Manor, Cusack Terrace, Drake Village, Decatur Gardens, and the Hauser Building; 179 units of family housing at Menotomy Manor, with ten handicapped accessible wheel chair units; the Donnelly House for 13 developmentally challenged residents; and 422 Housing Choice Vouchers that help participants live in privately-owned dwellings throughout the community.

The Authority is a quasi-governmental agency created by Arlington's Town Meeting in 1948 that administers these programs sponsored by the State or Federal government. Properties owned by the Authority are exempt from local property taxes, yet the Authority annually pays the maximum "in lieu of" taxes as allowed by state statute.

Board of Commissioners

The Board of Commissioners of the Authority is the policy making body of the agency. The five members of the Arlington Housing Authority's Board of Commissioners are: *Chairman*, Richard B. Murray, *Vice-Chairman*, Daniel Brosnan, *Treasurer*, Joseph Daly and *Members*, Brian Connor and Nicholas Mitropoulos.

The Executive Director, John J. Griffin, is appointed by the Board of Commissioners and manages the day-to-day operations of the Authority.

In August of 2016 Brian Connor received the Governors appointment on the AHA Board of Commissioners replacing Gaar Talanian. The AHA Board would like to thank Gaar Talanian for his five years of exemplary service on the Arlington Housing Authority Board.



AHA Board Members Gaar Talanian, Richard Murray, and Dan Brosnan present the Tenant of the Year

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2016 in Review

In 2016 the AHA continued modernization work to all of its buildings, as well as the continued expansion of its tenant services support programs, and worked on creative partnerships with many housing groups and service providers in the community.

Below are a few highlights of successful projects at each building.

Cusack Terrace, 67 Units 8 Summer Street

Modernization projects that were completed during 2016 include the installation of new solar corridor windows, a new electric ADA compliant community room door which has improved accessibility for tenants and a new energy efficient generator. Upcoming projects include an elevator replacement.

Winslow Towers, 132 Units 4 Winslow Street

Winslow Towers modernization projects that were completed include replacing a 45 year old roof, installing two new ADA compliant electric doors at the main entrance and replacing the generator to a more energy efficient system. Current projects include installing two new elevators as well as building a new fire pump room. Future projects planned are the replacement of the windows that have been leaking and causing damage to the units.

Chestnut Manor, 100 Units 54 Medford Street

Modernization projects that were completed in 2016 include building a new handicap accessible ramp at the front of the building, which includes a new patio with sitting areas for residents. Balconies and railings were also repaired for tenants' safety. Upcoming projects include replacing the sewerage ejector pump.

Drake Village, 72 Units and the Hauser Building, 144 Units 37 Drake Road

Modernization projects that were completed in 2016 included complete renovation of two apartments. Current projects include replacing 41-year-old original windows with new energy efficient windows. Additional projects include installing a new ADA compliant electric sliding door, upgrading the old fob system for better security and replacing heat detectors in all apartments.

Monotony Manor, 179 Units Freemont Court

Upcoming modernization projects include the groundbreaking of the new Life and Skills Center. This exciting new project will create a larger space for programs including Operation Success, Fidelity House,

and the food pantry. Additional projects include replacing outdated hot water heaters.

Community Partnerships

2016 was a great year in expanding our partnerships with a number of community service program providers. The Authority continued to take advantage of the Community Work Program (CWP) sponsored by the Middlesex Sheriff's Office. Under the supervision of correctional personnel, inmates assisted the AHA maintenance staff in its spring and fall cleanup efforts.

Minuteman Senior Services has been very successful at our Drake Village location by providing services to our seniors and a meals program. The quality of life for our residents has improved with the helpful resources that Minuteman Senior Services provides.

In 2016 the Fidelity House continued afternoon programs in our Menotomy Manor Development that provides transportation to children, free memberships and financial assistance to make summer programs more attainable for families and their children. This program has been extremely successful, with a large number of residents participating.

The award winning evening program, Operation Success, continues to be a major factor in improving grades by providing homework help and guidance for the residents of Menotomy Manor. Janet Maguire and Peggy Regan run this program with a large group of young volunteers.

The continued partnership between the AHA and the Arlington Police Department has had a positive effect on the residents and neighbors of Menotomy Manor. The AHA continues to see a large decrease in crime and expanded services to the area. The AHA and Arlington Police Department held their annual National Night Out Cookout during the summer, which continues to draw great crowds and good times.

The annual cookouts for the elderly and disabled residents were held in each of our four elderly/handicapped developments. Residents continue to enjoy the good food, music, and great company.

The Arlington Housing Authority Board would like to thank all our partners for their hard work and we look forward to many new and exciting ideas being put into action in the coming year.

Challenges Ahead

The State Public Housing Reform Bill presented by the Department of Housing and Community Development and passed in 2014 by the State Legislators will have many negative effects on the Arlington Housing Authority and its operation, beginning with the loss of the ability of the voters in Arlington to elect their representative board member in the general election in 2017. The residents living in public housing will now elect one of the board members to the board. In 2016 we also

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received over 40 DHCD public housing notices of regulation changes that directly affect the operation of the AHA.

The average rent in our 520 units of elderly/disabled housing is \$416 per month and includes heat, hot water, and electricity. The average rent in our family units at Menotomy Manor is \$596 per month with the resident paying their own utilities. Over 95% of the residents living in the Arlington Housing Authority's public housing units would not be able to afford the new affordable housing units being built in Arlington. As the AHA continues to house the lowest income and disabled residents of our community the lack of support and lack of funding for the Town of Arlington's public housing program is a major concern. While the AHA applies for all funding opportunities available, and utilizes 100% of the funds received, there is still a great deficit in the funding needed to ensure optimal quality of life for our residents.

Administrative Services

The Authority continues to be a member of the MassNAHRO Centralized Section 8 Wait List program. The list is now open to all daily. Arlington residents are given a preference.

The AHA's website, arlingtonhousing.org, provides valuable information to those wishing to learn more about the AHA and its programs. Applications for housing can be downloaded from our website.

Wait Lists

Stated-Aided Elderly/Handicap One Bedroom Units

Arlington Applicants:	92
Non-Arlington Applicants:	<u>260</u>
Total	352

State-Aided Family 2-Bedroom Units

Arlington Applicants:	60
Non-Arlington Applicants:	<u>485</u>
Total	545

State-Aided Family 3-Bedroom Units

Arlington Applicants:	24
Non-Arlington Applicants:	<u>177</u>
Total	201

Section 8 Wait List

Arlington Applicants:	*648
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* Because Arlington is on a centralized wait list, the Section 8 wait list is extremely long; therefore, only Arlington residents and those employed in Arlington are listed for this program.

State Program Rents

Average Elderly/Handicap Monthly Rent:
\$416/month (includes all utilities)

Average Family Monthly Rent: \$596/
month (tenant pays utilities)

Acknowledgments

The Arlington Housing Authority would like to thank all its employees for their dedication throughout the year.

VISION 2020

Vision 2020, established by Town Meeting in June 1992, is a collection of committees that brings together residents, Town employees and Town leaders to study ideas for creating the community envisioned in the Town Goals enacted by Town Meeting in 1993. The Standing Committee is charged to "create, implement, monitor, and review methods for town-wide participation in the Vision 2020 process."

Vision 2020's Task Groups support goals related to: Business, Communication, Community and Citizen Service, Culture and Recreation, Diversity, Education, Environment, Fiscal Resources, and Governance. Task Groups may include multiple committees focused on specific missions. Task Group information can be found at arlingtonma.gov/vision2020.

A modest budget from the Town allows Vision 2020 to print materials for meetings and events, pay fees for Town Hall use, reimburse Task Groups leaders for out-of-pocket expenses, maintain survey software, purchase equipment for public events, and enable Task Groups to explore new programming ideas in response to events in the community.

Vision 2020 volunteers work with Town departments and organizations to create an annual survey to obtain data Town entities can use for planning. Results of the survey are provided to Town Meeting and to the groups who helped compose the survey; results are also posted at www.arlingtonma.gov/vision2020.

The 2016 Vision 2020 Survey was mailed to 19,317 households as an insert to the Town's Annual Census mailing in January of 2016. Thirty-eight percent of households responded, resulting in the processing of 7,386 surveys. As the response rate has increased, Vision 2020 volunteers have focused on procedures to make question development a collaborative, interactive process with the Town organizations involved to ensure well-defined goals and efficient reporting of the results.

Household responses received by March 18, 2016 were summarized and reported to Town Meeting, Town officials, and the groups that created questions for the survey.

Vision 2020 is among the Arlington committees

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and commissions participating in a project partially funded by a National Endowment for the Arts [NEA] grant awarded to Arlington-based True Story Theater. The grant helps fund the Arlington's Living Brochure project that began in October, 2015 and will conclude in September, 2017. Workshops and performances involving several Vision 2020 Task Groups provided important opportunities for public engagement throughout the year.

Notable Activities

- With the Arlington League of Women Voters, co-sponsored the annual Candidates' Night program.
- Sponsored Warrant Article 47 (Water Bodies Fund) for the 2016 Annual Town Meeting to appropriate \$50,000 to the Town's Water Body Fund for the maintenance, treatment, and oversight of the Town's water bodies.
- At Town Day, used demonstrations, art and craft projects, and interactive activities to inform and educate the public about Arlington matters and the work of our Task Groups. Diversity, Fiscal Resources, Education, and all Environmental Task Groups were represented.
- The Standing Committee began the process of creating a new Education Task Group by sponsoring two events during 2016 as part of a series that will continue into 2017. New volunteers joined the effort and a successful collaboration with the Superintendent and School Committee began a process of public engagement to formulate a set of community principles for education that will guide decisions in the next few years and allow more public insight into how curriculum and teaching practices develop from broader goals.
- In January of 2016, Vision 2020 presented information about volunteer opportunities and task group efforts at the community table in the lobby of Robbins Library. It was an opportunity for residents to share thoughts in a suggestion box and volunteers created a colorful visual display to capture the unique nature of the Vision 2020 mission.

Task Group Notable Activities

Diversity: The Diversity Task Group (DTG) meets regularly during the year to engage residents on a wide range of issues and provides ongoing leadership to the Superintendent's Diversity Advisory Committee, advocating for recruiting, employing, and retaining staff of color in the Arlington Public Schools.

In 2016 the Arlington DTG focused its activities around the theme of Stigma and Stereotypes, rein-

forced its partnerships with local organizations to advance its mission of fostering awareness, community, and action on diversity, and transformed its website into a powerful information-sharing and storytelling platform.

In January DTG and True Story Theater, an Arlington-based improv playback troupe organized two workshops: *Stories of Stigma* and *Being an Active Upstander*. *Stories of Stigma*, served fifty participants and invited the audience to share personal stories about feeling stigmatized or realizing one had stigmatized others. *Being an Active Upstander* taught participants techniques for speaking up and intervening in incidents involving bullying, stereotyping, or abuse. By popular demand, a second edition of both events we held in May.

In March DTG launched a new partnership with the Arlington Center for Arts, which agreed to host the exhibit "*Stereotypes: A Conscious Look at Race, Faith, Gender, and Sexual Identity*" from March 7 to April 15 at the Gibbs Gallery. This photography exhibit by Kevin Briggs included fifteen photographs of individuals categorized by race, faith, gender, and sexual identity, with words used to stereotype each category projected onto the photos. This well-attended six-week exhibit received both rave and controversial reviews, and reached its ultimate goal to initiate conversations in town about stereotyping and racial bias. With the attendance of two classes from Leslie Ellis School and Arlington High School, DTG reached a younger audience.

In April DTG hosted "*A Look at Unconscious Bias*", its major event of the year at Arlington Town Hall. Attended by at least 200 people, this event featured Christopher Dial, a Harvard University researcher who presented its work on unconscious bias in an interactive fashion. During this two-hour event, the public learned that all of us have unconscious biases, explored how these biases affect lives and communities, and received tips on how to counter them. In preparation of this event, DTG received the support of twenty-six local organizations that provided publicity or logistic help.

In May DTG worked with The Martin Luther King, Jr. Birthday Observance Committee of Arlington and Robbins Library to organize "*Meet Fannie Barrier Williams*." This in-character presentation by activist Marian Evans Melnick narrated Williams' fight to improve women's and Blacks' rights in the early twentieth century.

In June DTG ended the first half of the year by sponsoring a book discussion on *Blindspot: The Hidden Biases of Good People* by Mahzarin R. Banaji and Anthony G. Greenwald. This event co-sponsored by First Parish Unitarian Universalist in Arlington was a follow up to the event "*A Look at Unconscious Bias*" and allowed participants to discuss in smaller groups about unconscious bias.

In early 2016 DTG co-sponsored a series of satellite events with institutions like the Robbins Library and

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the Council on Aging and provided publicity or logistic support to other local organizations. DTG extensively used its website as a tool to reach out to a new audience and its blog as a platform to share stories by residents on topics related to diversity. As a result, the number of visitors on the website increased by twenty-five percent in 2016 versus 2015.

In the second part of the year, Arlington High School student Sorrel Galantowicz joined DTG as an Intern and contributed to reinforce DTG's presence on social media. After the summer break, DTG reassessed its resources and brain-stormed on ideas to promote diversity issues to a younger audience. While continuing its usual activities, the goal of DTG in the next few months will be to initiate and support any projects at the crossroads of diversity and education in Town. While the brainstorming process is still ongoing, DTG will relentlessly continue its efforts to foster awareness, community, and action on diversity in Arlington.

Governance: The Governance Task Group (GTG) presented an Orientation for New Town Meeting Members, led by Town Moderator John Leone. GTG also participated with Precinct Meetings in advance of Town Meeting in April, and in Candidates Night in March.

Fiscal Resources: The Fiscal Resources Task Group (FRTG) researches topics and reports out results and recommendations to the appropriate department or officials. In 2016 the Group worked with True Story Theater to develop a financially themed performance "Stories about Money" in April as part of Arlington's Living Brochure. Met separately with the Town Comptroller and Contributory Retirement Board administrator to discuss approaches to enhance and sustain visibility and transparency of their offices' activity through reports to Town Meeting, Annual Report, Financial Plan documentation and continuing to build and enhance their website presence. Members discussed Electronic Fund Transfers, Fire Department Response Routing, School Building Needs/Program, Commercial/Non-profit trash/recycling collection and Town Committee structures/turn-over. FRTG will continue to monitor.

Reviewed and discussed 2016 Annual Town Meeting Warrant and considered approaches by which FRTG could work in the future and to enhance and promote resident understanding of Town Meeting and the Town form of government.

Arlington Public Art (APA): APA is a committee under Vision 2020's Culture and Recreation Goal. Major projects of 2016 included working with public art consultant Cecily Miller (who came with a huge body of experience, including the invention of Davis Square's famous twenty-five-year-old "Artbeat Festival"). Cecily conceived two pop-up projects: "Playful" in May, co-

sponsored by the Friends of Spy Pond Park, brought a day of community sculpture and a giant chess set; and "Fox Festival" featuring kids' parading in their hand made fox masks and costumes accompanied by a marching band, part of Capitol Square's annual Feast of the East. The year culminated with the master project, "East Arlington Stories" featuring giant photos of some of the East's shop owners and the Fox Library, funded with grants from New England Foundation for the Arts, Mass Cultural Council, Arlington Cultural Council, and Friends of the Fox Library.

APA also sponsored artists who painted three transformer boxes along Mass Avenue. "Chairful Where You Sit" made its fifth annual appearance as APA's fundraiser and art installation featuring the work of many community members. A new committee, including several previous chair artists, was formed to help Adria Arch plan the fifth annual event. APA members began discussions in the fall of 2016 to address two significant needs anticipated in 2017: looking for ways to increase funding to pay for another year of public art consultancy by Cecily Miller and evaluating whether volunteers can continue to manage public art projects effectively.



Arlington Public Art members complete work on an East Arlington Stories installation.

Reservoir Committee: The Reservoir Committee is one of three committees of the Environment Task Group of Arlington Vision 2020. The Committee works with Town departments to maintain and improve the area around the Reservoir. Information about projects, a photo album, and the option to join a Committee email list can be found at arlington2020.org/reservoir.

The Wildlife Habitat Garden had its sixth growing season. Activities expanded to the "island" in the parking lot, where a number of new plants were planted and transplanted. The Committee had help from many people on public monthly workdays - and from many

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volunteers at other times as well. In spite of the summer drought, the garden came through well with the help of watering volunteers. The garden is for the entire community. Schools, community groups, and others are welcome to participate in its growth and evolution.

Water chestnut mechanical harvesting continued this summer under the management of Arlington's DPW, but was hampered because of low water levels. In addition, the Mystic River Watershed Association held corporate and public hand harvesting events in the spring and fall. The Committee hopes to increase these volunteer efforts in the future.

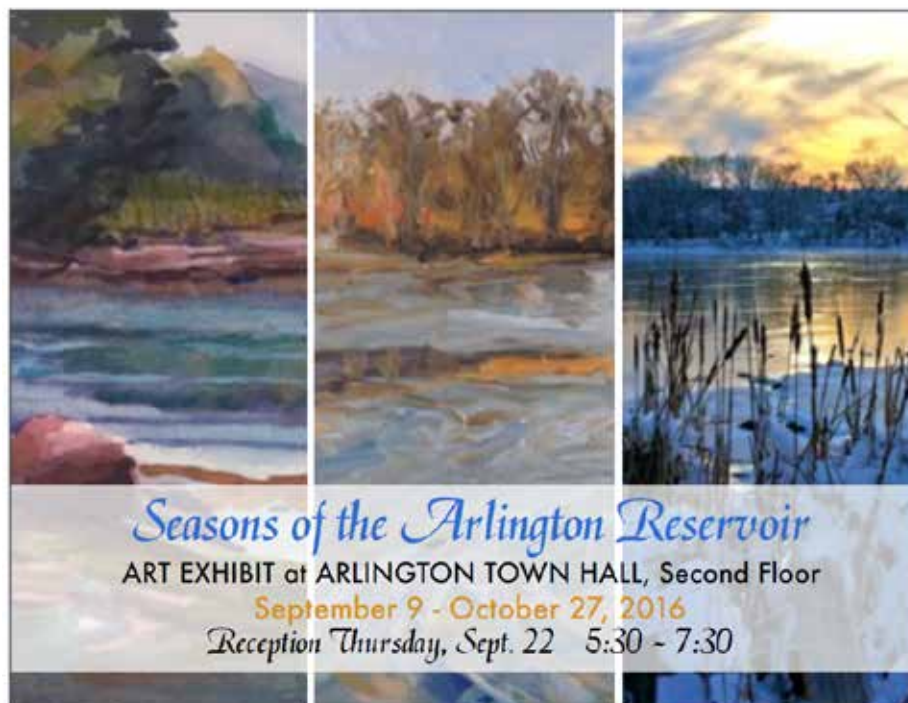
"Seasons of the Arlington Reservoir," an art show organized by the Reservoir Committee, was on display from September 9 through October 27 at the Arlington Town Hall. The show featured oil paintings, color photographs, black and white photographs, collage, mosaics, and digital imagery. Over twenty local artists from both Arlington and Lexington participated. The exhibit celebrated the Reservoir being the "park of the month" in September, and showcased many reflections of "The Res" from around the year. The show was well received and helped broadcast more widely the natural and recreational wonders of the Reservoir. Special thanks to Cristina Burwell, Cathy Garnett, and Martine Gougault for organizing the many details associated with putting on such a show.

Sustainable Arlington: Sustainable Arlington (SA) is one of three committees of the Environment Task Group of Arlington Vision 2020. The Committee encourages environmental awareness and steps to protect the local environment on the part of residents and Town government. Monthly meetings and other events are listed at sustainablearlington.org.

SA collaborated extensively with other groups in 2016 on outreach, climate change preparedness, natural gas leaks, solar power, energy efficiency, and tool sharing.

SA's sustainability work was publicized through True Story Theater's two-year project, Arlington's Living Brochure. True Story Theater also held a public performance about climate change to facilitate public discussion about its current effects on people in Arlington. EcoFest 2016, *Are You Ready for Climate Change?* featured keynote speaker Cammy Peterson, Clean Energy Manager for the Metropolitan Area Planning Council. SA members joined Arlington's Town Manager and DPW Director to begin planning for a Climate Change Preparedness Working Group. SA also collaborated with Arlington Mothers Out Front to tag 177 natural gas leaks in Town to raise public awareness of the extent of this problem and its contribution to climate change.

To promote continuing growth in energy efficiency and adoption of renewables, SA helped support the successful Community Choice Aggregation campaign led by Arlington Mothers Out Front, which resulted in a vote to adopt by Town Meeting in 2016. Two members of Sustainable Arlington continued their participation



COMMUNITY DEVELOPMENT

with the Town Manager's Energy Working Group, helping to make Town buildings and operations more efficient and increase Town adoption of renewable energy.

The vision and work of two new members led SA to work on two new issues this year: (1) supporting shared use of needed tools and other desired items and (2) applying New Economy principles to Arlington.

SA brainstormed about creating local tool and toy sharing opportunities to help residents save money and storage space (and help reduce demand on natural resources). Then SA learned about the Library of Things being planned by the Arlington Public Libraries and the Friends of Robbins Library. Now SA is planning a Sustainable Tools component to be added to the Library of Things in 2017.

SA started a working group to explore opportunities for adapting New Economy concepts to connect and support Arlington's residents, businesses, and environmental goals. A public forum is being developed to inform and engage interested residents.

Spy Pond Committee: The Spy Pond Committee is part of the Environment Task Group for Arlington Vision 2020. Meetings are usually the first Tuesday September-May. Anyone is welcome to attend, 7:30 pm in the Town Hall Annex first floor conference room. The website is <http://arlingtonma.gov/spypond>.

Trails Day with the Arlington Belmont Crew and volunteers for Spy Pond left the Rt. 2 path cleaner than ever. At least sixty volunteers tackled the shoreline, removed oriental bittersweet, carefully pulled poison ivy, and picked up trash.

The Committee finished a seven year phragmites plan. In 2009 Spy Pond had massive growths of phragmites. Now, just a few stragglers remain. The dry summer led to a bonanza year for the rare, Englemann's umbrella sedge.

Elizabeth Karpati was thanked for her many years of service to the Spy Pond Committee and other Arlington organizations. And Joey Glushko was feted with a barbecue on her retirement from Arlington's Planning Department.

Four signets were raised on Spy Pond, and no Canada Geese. Sadly, a new invasive, Asian clams, is now established in Spy Pond. There was a large die-off of mature carp, probably due to natural causes.

The Committee redesigned the fertilizer flyer and distributed it to every household in the watershed, participated in EcoFest, shared the Vision 2020 booth at Town Day, and assisted the Conservation Commission with their ongoing efforts to improve Arlington's water bodies.

Vision 2020 thanks all the volunteers who help support and achieve the Town Goals. The Standing Committee is especially grateful to Josh Lobel and Joey Glushko, who both retired from the Committee in June,

for their outstanding contributions of time and talents to the Town Survey over many years. Special recognition is also due for retiring Standing Committee members Elizabeth Karpati and Mary Harrison. Elizabeth also served on the Spy Pond Committee and as the Vision 2020 member of the Open Space Committee. Mary also served on the Diversity Task Group and used her logistic talent to lead volunteer efforts and partnerships with True Story Theater and the Arlington Center for Arts. Gratitude goes out to Lorri Berenberg and Jill Manca for all of their work on Arlington Public Art this year and to Martina Tanga who is coordinating the Youth Banner Project for the Gracie James Foundation that APA is administering.

MODERATOR



John D. Leone. Moderator

Town Meeting

Arlington's Legislative body, Town Meeting, held its 210th Annual Meeting over the course of seven sessions.

During the first night of activities the State of the Town Address was given as well as the traditional invocation. Each session thereafter started with the singing of the National Anthem accompanied by Town Meeting members Eric Helmuth, Jane Howard, or Kevin Greeley on the piano.

Warrant Articles

The 2016 Annual Town Meeting members continued the use of the electronic voting tally and display system, or, the "clickers" (*calibrated legislator initiated counting by keystroke on electronic recorders*). In another step towards modernization Town Meeting voted to amend the Town Bylaws to provide for the electronic distribution of the Warrant and all required notices and materials to Town Meeting Members in lieu of paper materials by U.S. mail. We also voted to provide email accounts for the exclusive use of Town business to members of the Board of Selectmen, School Commit-

tee, Finance Committee, Board of Assessors, Redevelopment Board, and other public bodies.

Another Warrant Articles of note in 2016 was the first use of Community Preservation Act funds. The CPA Committee presented five projects for funding study within its charge to acquire, create, and preservation of open space, historic resources; land for recreational and open space use; and support of community housing; and for rehabilitation or restoration of such open space and community housing. The CPA Committee shall make its final recommendations to Town Meeting for approval.

The Meeting turned down a host of proposed zoning bylaws, but it did approve the new Mixed Use business concept through the Business Districts. Mixed use provides for a combination of two or more distinct land uses, such as commercial, lodging, research, cultural, artistic/creative production, artisanal fabrication, residential in a single multi-story structure with the aim of trying to maximize space usage and promote a vibrant, pedestrian-oriented live-work environment.

Budgets

After a debate lasting two nights on the omnibus budget, the capital budget, and a multitude of warrant articles calling for other appropriations, a balanced budget for Fiscal Year 2017 expenditures totaling \$148,752,350.00 was passed.

In a major vote, the Meeting approved the new \$144,922,478.00 Minuteman Regional Vocational School District high school building, with the hope that the District may receive from the Mass. School Building Authority at least 44.75% of the cost of the project. The concern in the debate was the effect this would have on our budgets and possibly a new High School for Arlington itself.



LEGISLATIVE

PRECINCT 1

Cleinman, Stuart P.	113 Sunnyside Avenue	2019
Marshall, Paul Townsend	14 Yale Road	2019
Moir, Juliet M.	14 Wellesley Road	2019
Ortez, Omar A.	22 Silk Street	2019
Dennis, Gregory D.	19 Wheaton Road	2018
Mills, Kevin M.	28 Mystic Valley Pkwy.	2018
Revilak, Stephen A.	111 Sunnyside Avenue	2018
Woog, Debra A.	45 North Union Street	2018
Chaplin, Monique	35 Michael Street	2017
Ford, Stephanie K.	15 Wheaton Road	2017
Hartshorne, Charles K.	11 Marrigan Street	2017
King, Marian E.	122 Decatur Street, Apt. 4	2017

PRECINCT 2

Cella, Steven R.	99 Spy Pond Parkway	2019
Chhabra, Samit	26 Spy Pond Parkway	2019
Reeder, Virginia S.	79 Spy Pond Parkway	2019
Sullivan, Brendan M.	319 Lake Street	2019
Bilsky, Alexander B.	65 Colonial Drive	2018
DeCoursey, Stephen W.	7 Cheswick Road	2018
Fiore, Elsie C.	58 Mott Street	2018
McCabe, Mark W.	4 Dorothy Road	2018
Fiore, Peter J.	58 Mott Street	2017
Hayner, Bill	19 Putnam Road	2017
Hayner, Bonnie M.	19 Putnam Road	2017
Logan, William	5 Mary Street	2017

PRECINCT 3

Hayward, William F.	68 Cleveland Street, #2	2019
Smith, Stacie, N.	9 Henderson Street	2019
Susse, Jennifer R.	45 Teel Street	2019
Vanderberg, Laura E.	20 Waldo Road	2019
Auster, Adam	10 Cottage Avenue	2018
Dratch, Robin M.	70 Teel Street	2018
Hoppe, John K.	63 Teel Street	2018
Thompson, Anne K.	14 Cottage Avenue	2018
Griffin, Jean M.	42 Oxford Street	2017
Stamps, Susan D. 3	9 Grafton Street	2017
Summers, Richard S.	79 Marathon Street	2017
Tosti, Allan	38 Teel Street, #2	2017

PRECINCT 4

Kaba, Nawwaf W.	7 Thorndike Street	2019
Leary, Kate J.	39 Milton Street	2019
Marshall, Joseph M.	74 Varnum Street	2019
McClure, DayDelpha M	27 Boulevard Road	2019
Costa, Patricia A.	82 Milton Street	2018
Laite, George	25 Lafayette Street	2018
Rowe, Clarissa	137 Herbert Road	2018
Zimmer, Ethan P.	18 Lake Street, #3	2018
Flueckiger, Molly E.	55 Fairmont Street, #2	2017
Grass, Jessica Dee	79 Fairmont Street	2017
Kerins, Katelyn M.	27 Fairmont Street	2017
Reiss, Peter William	68 Milton Street	2017

PRECINCT 5

Donnelly, Jason M.	36 Amherst Street	2019
Farrell, Catherine L.	76 Park Street	2019
Kelleher, Christa M.	153 Medford Street	2019
Tibbetts, Gary F.	15 University Road	2019
Ledger, Lauren	169 Franklin Street	2018
Smith, Scott B.	39 Amherst Street	2018
Supprise, Rita B.	71 Webster Street	2018
Veatch, Phillip Alan	46 Park Street	2018
DuBois, Abigail	83 Park Street	2017
Goodfader, Emily	25 Bowdoin Street, #2	2017
Messina, Peter J.	18 University Road	2017
Watson, David M.	170 Franklin Street, #1	2017

PRECINCT 6

Ballin, James	30 Swan Place	2019
Jalkut, Daniel C.	17 Randolph Street	2019
Kraus, Adele A.	438 Mass. Ave., #116	2019
Reynolds, Lisa M.	1 Pond Terrace	2019
Fischer, Andrew S.	25 Lombard Road	2018
Kaplan, William H.	57 Spy Pond Lane	2018
Peluso, Theodore L.	438 Mass. Avenue, #420	2018
Waxman, Lesley A.	60 Pleasant Street, #303	2018
Batzell, Stephen W.	374 Mass. Avenue, #3	2017
Bisson, Susan	29 Marion Road	2017
Cronin, John Stephen	29 Wyman Terrace, #A	2017
Snyder, Jill A.	276 Mass. Avenue, #305	2017

PRECINCT 7

Goff, Phil E.	94 Grafton Street	2019
Stone, Betty J.	99 Harlow Street	2019
Younkin, Rebecca J.	30 Harlow Street	2019
Yontar, Timur Kaya	58 Bates Road	2019
Connors, Joseph M.	78 Bates Road	2018
Hanson, Linda	11 Webster Street	2018
Michelman, Thomas S.	20 Everett Street, #2	2018
Pedulla, Lisa A.	20 Everett Street, #2	2018
Baron, Sheri A.	10 Raleigh Street	2017
Bengtson, Andrew P.	15 Allen Street, #1	2017
Hughes, Timothy M.	20 Webster Street	2017
Sharpe, Theodore W.	51 Palmer Street	2017

PRECINCT 8

Foskett, Charles T.	101 Brantwood Road	2019
Knobloch, Nicole K.	35 Academy Street	2019
Rehrig, Brian H.	28 Academy Street	2019
Worden, John L. III	27 Jason Street	2019
Grossman, Irwin S.	16 Peabody Road	2018
Lobel, Joshua	73 Jason Street, #2	2018
Starks, Cindy	1 Monadnock Road	2018
Worden, Patricia B.	27 Jason Street	2018
Band, Carol L.	57 Bartlett Avenue	2017
Bean, David	50 Jason Street	2017
Berkowitz, William R.	12 Pelham Terrace	2017
Leone, John D.	51 Irving Street	2017

LEGISLATIVE

PRECINCT 9

Chakrabarty, Jacqueline	87 Medford Street	2019
Dobbs, Benedict G.	140 Medford Street, #1	2019
Ruderman, Julia	9 Alton Street	2019
Stewart, Susan R.	23 Alton Street	2019
Boltz, Barbara Ann	54 Medford Street, #510	2018
Edelstein, Debra A.	63 Webcowet Road	2018
Herlihy, Robert E.	51 Maynard Street	2018
Schlichtman, Paul	47 Mystic Street, #8C	2018
Allen, Harold J., Jr.	7 Bacon Street	2017
Liggett, Steven M.	25 Hayes Street	2017
Makowka, Stephen D.	17 Russell Street	2017
Ruderman, A. Michael	9 Alton Street	2017

PRECINCT 10

Pyle, Elizabeth M.	66 Gloucester Street	2019
Quinn, Michael J.	15 Shawnee Road	2019
Spengler, Mark N.	189 Jason Street	2019
Wren, Donna K.	75 Hillsdale Road	2019
Costa, Barbara M.	26 Woodland Street	2018
Forbes, Danuta M.	4 Iroquois Road	2018
Klein, Christian MacQuarrie	54 Newport Street	2018
Varoglu, Mustafa	26 Shawnee Road	2018
Howard, Jane L.	12 Woodland Street	2017
Howard, Peter B.	12 Woodland Street	2017
Martin, John A.	60 Arlmont Street	2017
Moyer, William David	49 Hillsdale Road	2017

PRECINCT 11

Heigham, Christopher J.	82 Richfield Road	2019
Pierce, Judson L.	42 Draper Avenue	2019
Schwartz, Paulette	20 Robin Hood Road	2019
Wagner, Carl A.	30 Edgehill Road	2019
Bilafer, Mary Ellen	59 Cutter Hill Road	2018
Caccavaro, Thomas, Jr.	28 Ridge Street	2018
Carney, Christine C.	98 Richfield Road	2018
Schwartz, Carroll E.	20 Robin Hood Road	2018
Greeley, Kevin F.	363 Mystic Street	2017
Heigham, Leba	82 Richfield Road	2017
Radochia, Joyce H.	45 Columbia Road	2017
Radochia, Robert J.	45 Columbia Road	2017

PRECINCT 12

Ames, Benjamin B.	14 Hawthorne Avenue	2019
Dieringer, Larry F. Jr.	11 Coolidge Road	2019
DiTullio, James E.	31 Fountain Road	2019
Jamieson, Gordon A., Jr.	163 Scituate Street	2019
Bielefeld, Lisa A.	132 Mt. Vernon Street	2018
Dohan, Marc	43 Chester Street	2018
Jefferson, Robert J.	27 Park Circle	2018
Thielman, Jeffrey D.	37 Coolidge Road	2018
Baker, Michael P.	31 Chester Street	2017
Brazile, Juliana H.	56 Coolidge Road	2017
Cayer, Michael J.	191 Newport Street	2017
Helmuth, Eric D.	33 Grandview Road	2017

PRECINCT 13

Grunko, Zachary P.	21 Old Middlesex Path	2019
Lombard, Mark	52 Hodge Road	2019
Poage, Lee	10 Cherokee Road	2019
Sankalia, Priya	253 Pheasant Avenue	2019
Dupont, DeAnne	32 Oldham Road	2018
Gilligan, Nancy M.	77 Falmouth Road	2018
Gilligan, Stephen J.	77 Falmouth Road	2018
Krepelka, Marie A.	12 Mohawk Road	2018
Deyst, John J., Jr.	26 Upland Road West	2017
Deyst, Mary A.	26 Upland Road West	2017
Fowles, Heather J.	51 Windmill Lane	2017
Good, David F.	37 Tomahawk Road	2017

PRECINCT 14

Goldstein, Amy R.	29 Albermarle Street	2019
Moore, Christopher B.	80 School Street	2019
O'Day, Brendan F.	48 Walnut Street	2019
Stern, Michael W.	10 Farmer Road	2019
Bahamon, Guillermo E.	22 Oakland Avenue	2018
Jones, Alan H.	1 Lehigh Street	2018
Pachter, Adam E.	67 Quincy Street	2018
Tully, Joseph C.	329 Gray Street	2018
Hillis, Robert Glen	17 Mount Vernon Street	2017
Hooper, Gwenyth R.A.	1 School Street, #102	2017
Maher, John F.	990 Mass. Avenue, #44	2017
Mahon, Diane M.	23 Howard Street, #2	2017

PRECINCT 15

Downing, William J.	24 Fabyan Street	2019
Allison-Ampe, Kirsi C.	2 Governor Road	2019
Christiana, Gregory F.	82 Ridge Street	2019
Morgan, Jane Pierce	172 Brattle Street	2019
Curro, Joseph A., Jr.	21 Millett Street	2018
Fanning, Richard C.	57 Yerxa Road	2018
LaCourt, Annie	48 Chatham Street	2018
Mara, Nancy A.	63 Epping Street	2018
Ciano, Frank J.	65 Woodside Lane	2017
Harrington, Virginia	10 Woodside Lane	2017
Kerble, Joseph W.	92 Morningside Drive	2017
Sweet, Peter A.	167 Woodside Lane	2017

PRECINCT 16

Boyle, Lauren V.	28 Hillside Avenue	2019
Lewiton, Marvin	18 West Street	2019
Ruiz, Daniel F.B.	144 Wollaston Avenue	2019
Weiss, John C.	237 Appleton Street	2019
Czapski, Holly	25 Ely Road	2018
Phelps, Judith Ann	77 Oakland Avenue	2018
Reedy, Allen W.	153 Renfrew Street	2018
Thornton, Barbara	223 Park Avenue	2018
Garrity, Robert K.	275 Park Avenue	2017
Koch, Kevin P.	100 Florence Avenue	2017
O'Brien, Andrew E.	109 Hillside Avenue	2017
Phelps, Richard S.	77 Oakland Avenue	2017

LEGISLATIVE

PRECINCT 17

Brown, Michael J.	10 Brattle Terrace	2019
Buck, M. Sandra	28 Forest Street	2019
Burke, William K.	2 Old Colony Lane, #3	2019
LeRoyer, Ann M.	12 Peirce Street	2019
Burks, Sarah L.	993 Mass. Ave., #225	2018
Fitzgerald, Ann V.	162 Summer Street, #1	2018
Monju, Joseph J.	8 Brattle Street, #2	2018
Smith, Ann L.	38 Washington Street	2018
Finochetti, John V.	55 Dudley Street	2017
Leonard, John R.	26 Grove Street, #10	2017
Olszewski, Angela M.	1 Watermill Place, #428	2017
Spencer, Matthew J.	34 Clark Street, #6	2017

PRECINCT 18

Cusce, Joseph A., Jr.	90 Hathaway Circle	2019
Donato, John Richard	16 Homer Road	2019
Irizarry, Gilbert	42 Standish Road	2019
Parsons, Carolyn M.	23 Brewster Road	2019
Belskis, John V.	196 Wollaston Avenue	2018
Canniff, Shirley M.	71 Hathaway Circle	2018
Ford, William J.	6 Mayflower Road	2018
Gersh, Jon	24 Kipling Road	2018
Canniff, Kevin	504 Appleton Street	2017
Hadley, David E.	202 Sylvia Street	2017
Meagher, Robert F., Jr.	14 Golden Avenue	2017
Tarantino, Michael F.	219 Wollaston Avenue	2017

PRECINCT 19

Butler, Deborah Sirotkin	19 Overlook Road	2019
Broughall, John E, III	101 Wright Street	2019
Durocher, Michelle M.	65 Huntington Road	2019
Monks, Flynn, C.	14 Wright Street	2019
Deshler, Christine P.	65 Huntington Road	2018
Foran, Brian P.	5 Reed Street	2018
O'Connor, James M.	63 Overlook Road	2018
Trembly, Edward D.	76 Wright Street	2018
Doherty, Leo F. Jr.	8 Gay Street	2017
Dunn, John J., Jr.	36 Aerial Street	2017
Gray, Christopher K.	6 Peter Tufts Road	2017
Hutchinson, Robert	28 Thesda Street	2017

PRECINCT 20

Bloom, Raymond M.	90 Sylvia Street	2019
Connors, Curtis A.	46 Tanager Street	2019
Kardon, Leonard J.	65 Tanager Street	2019
May, Michaela C.	29 Aberdeen Road	2019
Carman, Dean E.	29 Kilsythe Road	2018
Fuller, Peter T.	7 Kilsythe Road	2018
Haase, Camilla B.	88 Park Avenue, #401	2018
Tosi, Robert L., Jr.	14 Inverness Road	2018
Gormley, Maureen E.	1250 Massachusetts Ave.	2017
Larkin, Maureen O'Connell	31 Inverness Road	2017
Loosian, Katherine Norian	39 Inverness Road	2017
Scott, Martha I.	1 Arnold Road	2017

PRECINCT 21

Doctrow, Susan R.	99 Westminster Avenue	2019
Dunn, Daniel J.	58 Alpine Street	2019
Mayer, Leslie A.	131 Crescent Hill Avenue	2019
White, David E.	55 Bow Street, #2	2019
Boudreau, Jeffrey K.	61 Crescent Hill Avenue	2018
Canaday, John T.	269 Lowell Street	2018
Hallett, M. Pamela	1 Gilboa Road	2018
Weber, Janice A.	29 Crescent Hill Avenue	2018
Fitzgerald, Leanne	64 Westminster Avenue	2017
Memon, Zarina G.	15 Sunset Road	2017
Phillips, Walter C.	2 Crescent Hill Avenue	2017
Trembly, Micah B.	41 Park Ave. Ext., Apt. #2	2017

LEGISLATIVE

2016 ANNUAL TOWN MEETING

Session	Date	Member Total	Members Present	Percentage
1	April 25, 2016	252	226	90%
2	April 27, 2016	252	221	88%
3	May 2, 2016	252	216	86%
4	May 4, 2016	252	225	89%
5	May 9, 2016	252	208	83%
6	May 11, 2016	252	202	80%
7	May 16, 2016	252	204	81%
Average	85.3% * Dissolved - 10:41 P.M.			

ARTICLE		ACTION	DATE
* 2	STATE OF THE TOWN ADDRESS	VOTED: UNANIMOUS	04/25/16
* 3	REPORTS OF COMMITTEES	VOTED: RECEIVED	04/25/16
* 4	APPOINTMENT OF MEASURER OF WOOD AND BARK	VOTED: UNANIMOUS	04/25/16
* 5	ELECTION OF ASSISTANT TOWN MODERATOR	VOTED: UNANIMOUS	04/25/16
* 6	ZONING BYLAW AMENDMENT/ MIXED USE IN BUSINESS AND INDUSTRIAL ZONES	VOTED: ELECTRONIC TALLY YES - 187, NO - 35	04/25/16
* 7	ZONING BYLAW AMENDMENT/ PARKING IN BUSINESS, INDUSTRIAL AND MULTI-FAMILY RESIDENTIAL ZONES	VOTED: ELECTRONIC TALLY YES - 180, NO - 34	04/25/16
8	ZONING BYLAW AMENDMENT/ RESIDENTIAL ZONING CHANGES - DEFINITIONS	VOTED: ELECTRONIC TALLY YES - 70, NO - 146 (NEGATIVE VOTE) (NO ACTION)	05/04/16
9	ZONING BYLAW AMENDMENT/ RESIDENTIAL ZONING CHANGES - DIMENSIONS	VOTED: NO ACTION	05/04/16
10	ZONING BYLAW AMENDMENT/ RESIDENTIAL ZONING CHANGES - PARKING	VOTED: ELECTRONIC TALLY YES - 74, NO - 126 (NEGATIVE VOTE) (NO ACTION)	05/04/16

LEGISLATIVE

* 11	ZONING BYLAW AMENDMENT/ GARAGE ENTRANCE LOCATIONS	VOTED:	ELECTRONIC TALLY YES - 118, NO - 85	05/04/16
12	ZONING BYLAW AMENDMENT/ REAR YARD SETBACKS	VOTED:	NO ACTION	04/25/16
13	ZONING BYLAW AMENDMENT/ GROSS FLOOR AREA DEFINITION	VOTED:	NO ACTION	04/25/16
14	ZONING BYLAW AMENDMENT/ INCREASING SPACE BETWEEN BUILDINGS	VOTED:	NO ACTION	04/27/16
15	ZONING BYLAW AMENDMENT/ LARGE ADDITIONS PROVISIONS	VOTED:	NO ACTION	04/27/16
16	ZONING BYLAW AMENDMENT/ REVISION OF HEIGHT CALCULATIONS	VOTED:	NO ACTION	04/27/16
17	ZONING BYLAW AMENDMENT/ REVISING DEFINITION OF HALF- STORY	VOTED:	NO ACTION	04/25/16
* 18	BYLAW AMENDMENT/EXPANDING EQUAL PROTECTION	VOTED:	UNANIMOUS	05/02/16
*19	BYLAW AMENDMENT/ARLINGTON HUMAN RIGHTS COMMISSION EXECUTIVE DIRECTOR	VOTED:	UNANIMOUS	05/02/16
*20	BYLAW AMENDMENT/ARLINGTON HUMAN RIGHTS COMMISSION CHAIRPERSONS	VOTED:	UNANIMOUS	05/02/16
*21	BYLAW AMENDMENT/ARLINGTON COMMISSION ON ARTS AND CULTURE MEMBERSHIP	VOTED:	CONSENT AGENDA ELECTRONIC TALLY YES - 166, NO - 12	04/25/16
*22	BYLAW AMENDMENT/TREE PRESERVATION BYLAW	VOTED:	ELECTRONIC TALLY YES - 200, NO - 9	05/02/16
*23	BYLAW AMENDMENT/ELECTRONIC DISTRIBUTION OF NOTICES AND MATERIALS	VOTED:	ELECTRONIC TALLY YES - 202, NO - 7 (POSTIVE VOTE)	05/02/16
24	BYLAW AMENDMENT/CAMPING ON PUBLIC PROPERTY	VOTED:	NO ACTION	04/25/16
25	BYLAW/DEMOLITION BY NEGLECT OF HISTORIC BUILDINGS	VOTED:	NO ACTION	04/25/16

LEGISLATIVE

*26	VOTE/EMAIL ACCOUNTS FOR MEMBERS OF PUBLIC BODIES	VOTED:	ELECTRONIC TALLY YES - 105, NO - 95	05/02/16
27	VOTE/LOBBYING BY PUBLIC OFFICIALS	VOTED:	UNANIMOUS NO ACTION	05/02/16
*28	VOTE/AUTHORIZING COMMUNITY CHOICE AGGREGATION	VOTED:	ELECTRONIC TALLY YES - 177 - NO - 22	05/02/16 05/02/16
*29	REMOVAL OF EASEMENT RESTRICTION	VOTED:	DECLARED 2/3rd (QUORUM PRESENT - MORE THAN 85 TMM PRESENT AND VOTING) RECONSIDERATION ELECTRONIC TALLY YES - 161 - NO - 20	05/11/16
30	TRANSFER OF TOWN PROPERTY/ 1 GILBOA ROAD	VOTED:	NO ACTION	05/04/16
31	ACCEPTANCE/LOCAL OPTION TAXES	VOTED:	UNANIMOUS NO ACTION	05/04/16
*32	ENDORSEMENT OF CDBG APPLICATION	VOTED:	POSITIVE VOTE	05/04/16
*33	REVOLVING FUNDS	VOTED:	UNANIMOUS	05/04/16
*34	POSITIONS RECLASSIFICATION	VOTED:	UNANIMOUS	05/04/16
*35	APPROPRIATION/TOWN BUDGETS	VOTED:	UNANIMOUS VOICE VOTE	05/16/16
*36	CAPITAL BUDGET	VOTED:	AFFIRMATIVE DECLARED 2/3 RD (QUORUM PRESENT- MORE THAN 85 TMM PRESENT AND VOTING) ELECTRONIC TALLY #3 YES - 193 - NO - 4	05/16/16
*37	RESCIND BORROWING AUTHORIZATIONS FROM PRIOR YEARS	VOTED:	UNANIMOUS DECLARED 2/3 RD (QUORUM PRESENT - MORE THAN 85 TMM PRESENT AND VOTING)	05/16/16
*38	APPROPRIATION/MUGAR PROPERTY APPLICATION REVIEWS	VOTED:	ELECTRONIC TALLY YES - 173 - NO - 6	05/16/16
39	APPROPRIATION/PUBLIC ART	VOTED:	UNANIMOUS NO ACTION	05/16/16

LEGISLATIVE

40	APPROPRIATION/CAPITAL BUDGET/SCHOOL CAPACITY EXPANSION	VOTED:	UNANIMOUS NO ACTION	05/16/16
* 41	APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF SEWERS AND SEWERAGE FACILITIES	VOTED:	DECLARED 2/3 RD (QUORUM PRESENT MORE THAN 85 TMM PRESENT AND VOTING ELECTRONIC TALLY YES - 188 - NO - 1	05/16/16
* 42	APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF WATER MAINS AND WATER FACILITIES	VOTED:	UNANIMOUS DECLARED 2/3 RD (QUORUM PRESENT MORE THAN 85 TMM PRESENT AND VOTING ELECTRONIC TALLY YES - 188 - NO - 0	05/16/16
* 43	APPROPRIATION/MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL	VOTED:	ELECTRONIC TALLY YES - 195 - NO - 2	05/09/16
* 44	APPROPRIATION/COMMITTEES AND COMMISSIONS	VOTED:	ELECTRONIC TALLY YES - 166 - NO - 12	04/25/16
* 45	APPROPRIATION/TOWN CELEBRATIONS	VOTED:	ELECTRONIC TALLY YES - 100 - NO - 12	04/25/16
* 46	APPROPRIATION/MISCELLANEOUS	VOTED:	ELECTRONIC TALLY YES - 166 - NO - 12	04/25/16
* 47	APPROPRIATION/WATER BODIES FUND	VOTED:	ELECTRONIC TALLY YES - 182 - NO - 2	04/25/16
* 48	APPROPRIATION/HARRY BARBER COMMUNITY SERVICE PROGRAM	VOTED:	ELECTRONIC TALLY YES - 166 - NO - 12	04/25/16
* 49	APPROPRIATION/PENSION ADJUSTMENT FOR FORMER TWENTY-FIVE YEAR/ACCIDENTAL DISABILITY EMPLOYEES	VOTED:	ELECTRONIC TALLY YES - 166 - NO - 12	04/05/16
* 50	APPROPRIATION/OTHER POST EMPLOYMENT BENEFITS (OPEB) TRUST FUND	VOTED:	UNANIMOUS ELECTRONIC TALLY YES - 188 - NO - 0	05/16/16
* 51	APPROPRIATION/LONG TERM STABILIZATION FUND	VOTED:	UNANIMOUS DECLARED 2/3 RD (QUORUM PRESENT MORE THAN 85 TMM PRESENT AND VOTING) ELECTRONIC TALLY YES - 190 - NO - 0	05/16/16

LEGISLATIVE

* 52	APPROPRIATION/OVERLAY RESERVE	VOTED:	ELECTRONIC TALLY YES - 166 - NO - 12	04/25/16
* 53	TRANSFER OF FUNDS/SPECIAL EDUCATION STABILIZATION FUND	VOTED:	UNANIMOUS DECLARED 2/3 RD (QUORUM PRESENT MORE THAN 85 TMM PRESENT AND VOTING) ELECTRONIC TALLY YES - 186 - NO - 0	04/25/16
* 54	TRANSFER OF FUNDS/CEMETERY	VOTED:	ELECTRONIC TALLY YES - 166 - NO - 12	04/25/16
* 55	USE OF FREE CASH	VOTED:	ELECTRONIC TALLY YES - 185 - NO - 1	05/16/16
* 56	APPROPRIATION/FISCAL STABILITY STABILIZATION FUND	VOTED:	UNANIMOUS ELECTRONIC TALLY YES - 191 - NO - 0	05/16/16
* 57	APPROPRIATION/COMMUNITY PRESERVATION FUND	VOTED:	ELECTRONIC TALLY YES - 171 - NO 12	05/16/16
58	RESOLUTION/COMMUNITY PRESERVATION PLAN	VOTED:	NO ACTION ELECTRONIC TALLY YES - 166 - NO - 12	04/25/16
*59	RESOLUTION/HANDICAP PARKING SPACES	VOTED:	ELECTRONIC TALLY YES - 183 - NO - 4	05/16/16
*60	RESOLUTION/RETURN OF PRECINCT 17 TO HIGHLAND FIRE STATION	VOTED:	AFFIRMATIVE ELECTRONIC TALLY YES - 109 - NO - 67	05/16/16

LEGISLATIVE

SPECIAL TOWN MEETING APRIL 27, 2016

ARTICLE			ACTION	DATE
1	AMENDMENTS TO FY2016 BUDGETS	VOTED:	UNANIMOUS NO ACTION	04/27/16
*2	TRANSFER OF FUNDS/ SPECIAL EDUCATION STABILIZATION FUND	VOTED:	UNANIMOUS (VOICE VOTE)	04/27/16
*3	CAPITAL BUDGET/SCHOOL CAPACITY EXPANSION	VOTED:	(DECLARED 2/3RD VOTE - QUORUM PRESENT MORE THAN 85 TMM PRESENT AND VOTING) (ELECTRONIC TALLY, YES - 187, NO - 37)	05/11/16
4	CAPITAL BUDGET/STRATTON SCHOOL RENOVATION	VOTED:	UNANIMOUS NO ACTION	04/27/16
*5	CAPITAL BUDGET/ARLINGTON HIGH SCHOOL FEASIBILITY STUDY - MSBA	VOTED:	UNANIMOUS (DECLARED 2/3 RD QUORUM PRESENT MORE THAN 85 TMM PRESENT AND VOTING)	04/27/16
*6	MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL: BOND AUTHORIZATION FOR MINUTEMAN SCHOOL CONSTRUCTION	VOTED:	(DECLARED 2/3RD VOTE - QUORUM PRESENT MORE THAN 85 TMM PRESENT AND VOTING) (ELECTRONIC ALLY, YES - 165, NO - 31)	05/09/16

T

The Special Town Meeting Dissolved on May 11, 2016 at 9:11 P.M.

TOWN CLERK & ELECTIONS

TOWN CLERK

The Town Clerk's Office recorded births, deaths and marriages and forwarded copies to the Secretary of the Commonwealth as required by law. Certified copies are available to the public, for most records, upon request.

A total of 2,300 dog licenses were issued by the Town Clerk's Office for the calendar year 2016. Raffles, bazaar permits and gasoline permit renewals were issued. Financing statements, utility pole locations, cemetery deeds and business certificates were recorded. Decisions of the Zoning Board of Appeals, decisions on request for Special Permits from the Redevelopment Board and Amendments to the Traffic Rules and Orders were also placed on file in this office. Legal complaints from citizens were received, time stamped and forwarded to the Legal Department on Pleasant Street; copies are retained in our office. Licenses, permits, and business certificates were reported to the Department of Revenue.

Also placed on file in this office are: street permits, drain layer, blasting and other surety bonds covering contractors. Oaths of office were administered to all elected or appointed Town Officials and each were given copies, if needed, of the Open Meeting Law and the Conflict of Interest Law. Notices of meetings of all boards, committees or commissions were publicly posted upon receipt, as required by the Open Meeting Law.

Town Officials and Departments were notified of all Legislative Acts affecting them. Fines were collected for citations issued under Section 21D, Chapter 40, General Laws, for violation of the Town By-Laws. Citations for persons who did not pay the penalties within the required time of twenty-one days, were referred to the Clerk of the District Court of Middlesex for further action. The Clerk's and Registrars Offices were extremely busy in 2016, with 6 elections, 2 Special Town Meetings and regular Town Meeting.

There were 9,665 Early Votes cast, which were required by law to be entered into the computer system of the State on the day they were received; the next step was arranging them by precinct to be sent to the polls. Working late into the evening, until 11:00 or later, and arriving early each morning and on weekends, the task was accomplished.

The elections and Town Meetings are as follows:

- January 25 Special Town Meeting
- March 1 Presidential Primary
- April 2 Town Election
- April 25 Annual Town Meeting started (2 nights a week for 7 sessions)
- June 14 Special Town Meeting
- September 8 State Primary
- September 20 Special Election for Minuteman
- October 19 Special Town Meeting
- November 8 Presidential/State Election

There were 9,665 Early Votes, 3,000 Absentee Ballots, and 355 overseas Absentee Ballots for the November 8, 2016, Presidential/State Election.

Following are the vital statistics of the Town for 2016, which are recorded at this time. It should be noted, however, that the summaries of births and deaths are incomplete, inasmuch as records thereof pertaining to Arlington residents are still being received by our office from the cities and towns where these events occurred.

Vital Statistics	2014	2015	2016
Births	564	571	575
Deaths	350	384	363
Marriages	196	190	194

Fees Collected	2014	2015	2016
Marriage Intentions	\$6,120	\$5,900	\$5,760
Miscellaneous Certificates	\$36,342	\$40,166	\$39,981
Renewal of Gasoline Permits	\$326	\$226	\$950
Miscellaneous Books/CD's	\$600	\$433	\$435
Miscellaneous Violations/Licenses	\$4,875	\$5,125	\$8,737
Duplicate Dog Tags	\$30	\$32	\$44
Filing Fees/Special Permits	\$45	\$1,325	\$400
Dog Licenses	\$35,895	\$52,220	\$25,140
TOTAL	\$84,043	\$105,428	\$82,997

TOWN CLERK & ELECTIONS

Registrars of Voters

As mandated by law, a combined Annual Town and School Census was conducted during the months of January and February, 2016. The census was conducted entirely by mail, with computer preprinted forms sent to each household in Arlington requesting that information contained therein be confirmed or corrected. The census forms contained the names of all persons residing in Arlington. Once returned to the Registrars' Office, all census and voter information was entered and continually updated in the Town's computer base by the Registrars' Office. A list of children eligible for Kindergarten for the following year was transmitted to the School Department upon request.

The Jury commissioner obtained juror information directly from the Massachusetts Voter Registration Information system from data entered into the system by this office. The Annual True List of Persons, seventeen years of age and older, was published as required by law. In accordance with the True List information that had been presented, notices were sent by first class mail, as required by law, to persons whose names were to be removed from the voting list because they had not been reported as residing in Arlington on January 1, 2016. Those who proved residence were reinstated. The total number of registered voters upon completion of the annual revision of the voting list for the last election of the year was 30,000+. The following number of voters in the four political parties are as follows:

Registered Voters	2014	2015	2016
Total Registered	30,846	30,225	31,110
Democrats	14,164	13,899	14,309
Republicans	2,040	1,968	1,853
Unenrolled	14,523	14,180	14,698
United Independent Party			132

Throughout the year, daily sessions for registration of voters were held during regular business hours in the Office of the Town Clerk. Special sessions were also held until 8:00 P.M. on the last day to register for each of the three elections.

Mail-in voter registrations have eliminated the requirement that special evening and Saturday sessions for the registration of voters to be held except for the final day prior to the deadline for registration for primaries and elections. Special forms for mail-in voter registration were made available at various locations throughout Arlington and all other cities and towns in the State.

In addition, persons were allowed to fill out voter registration affidavits at public offices throughout Massachusetts, such as the Registry of Motor Vehicles, Social Security, Welfare, Medicaid, Food Stamps,

Military Recruitment Offices and other State and Federal departmental offices and online. These affidavits were forwarded through the computer or by mail to the Registrars of Voters or Election Commissioners of the voters' places of residence. As required by law, acknowledgment forms were sent to persons who registered to vote at special locations, or mailed in registration affidavits, notifying them of their precincts and voting places.

The Board certified voter signatures appearing on nomination papers filed by, or on behalf of, candidates seeking offices at the Annual Town Election. Also, petitions for articles to be inserted in the warrant for the 2016, Annual and any Special Town Meetings, also applications for absentee ballots for the Annual Town Election. After nomination papers for the Annual Town Election had been certified by the Registrars of Voters and filed with the Town Clerk, the Registrars of Voters held a meeting to draw names for the order of position on the official ballot for the election, as required by law. During all elections, the Registrars of Voters were in session throughout the entire time the polls were open to assist voters who had questions relating to registration, name and/or address changes, precincts, polling places, and other problems arising during that time. After the polls closed, the Registrars assisted in the tabulation of the ballots until the final results were announced.

The first session of Early Voting was conducted for the Presidential Election. There were 9,600 + voters who cast early votes. The expense and time put into this mandated law was overwhelming but successful.

During the year, the information contained on approximately 20,000 census forms of residents of the Town on January 1, was transferred to the VRIS system in the computer. From such information, certificates of residence are issued, when requested, to establish eligibility for attendance at state and regional schools, colleges and universities, receipt of old age assistance, veterans' services, social security, employment in state or federal civil service, and for many other purposes. In addition, Registered Voters' Certificates were issued throughout the year from the Board's records for identification purposes and for proof of citizenship.

TOWN CLERK & ELECTIONS

ARLINGTON ANNUAL TOWN ELECTION, APRIL 2, 2016

Total of Ballots Cast - 4769

% of total number of registered voters - 15.42%

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Total Ballots Cast	138	271	164	204	218	170	201	259	278	286	252	366	291	161	326	273	104	232	201	184	190	4769

Moderator for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
John D. Leone	111	203	114	148	160	112	143	193	210	221	204	271	230	122	253	205	88	175	158	154	141	3616
Write-in Votes	0	0	2	1	3	1	2	5	2	5	0	2	2	1	4	1	0	1	3	1	0	36

Selectman for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Maria A. Romano	48	97	48	66	81	76	66	59	91	70	65	76	100	40	93	68	38	87	81	49	43	1442
Kevin F. Greeley	80	158	112	123	122	85	128	179	166	202	176	267	181	115	220	178	64	130	112	122	134	3054
Write-in Votes	1	1	0	0	1	0	0	3	0	1	0	0	1	0	0	1	0	1	1	1	0	12

Assessor for One Year (1)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Robert E. Greeley	99	183	102	134	138	97	124	157	189	195	197	248	205	107	229	196	82	162	137	137	128	3246
Write-in Votes	1	1	1	1	4	1	1	5	5	1	1	1	5	4	1	2	0	1	2	2	0	40

School Committee for Three Years (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
James F. Doherty	39	121	46	51	70	60	58	51	100	67	86	65	107	39	96	48	42	67	71	55	43	1382
Leonard J. Kardon	77	122	117	107	112	100	127	170	128	195	152	287	175	119	184	233	49	160	130	136	126	3006
Kirsi C. Allison-Ampe	97	164	118	125	136	105	135	190	162	223	169	273	174	116	225	176	69	126	127	129	136	3175
Write-In Votes	4	0	3	0	3	1	2	2	3	2	0	2	5	1	3	3	0	2	1	0	0	37

Housing Authority for Five Years (5)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Nicholas Mitropoulos	100	182	99	124	137	102	137	156	206	196	191	240	203	105	229	192	84	159	145	136	121	3244
Write-in Votes	0	1	2	1	2	1	0	6	3	1	0	2	3	2	2	3	0	0	2	1	0	32

TOWN CLERK & ELECTIONS

PRECINCT 1 Three Years

Cleinman, Stuart P.	113 Sunnyside Avenue	95
Marshall, Paul Townsend	14 Yale Road	99
Moir, Juliet M.	14 Wellesley Road	108
Ortez, Omar A.	22 Silk Street	92

PRECINCT 2 Three Years

Cella, Steven R.	99 Spy Pond Parkway	127
Chhabra, Samit	26 Spy Pond Parkway	170
Reeder, Virginia S.	79 Spy Pond Parkway	182
Sullivan, Brendan M.	319 Lake Street	178

PRECINCT 3 Three Years

Hayward, William F.	68 Cleveland Street, #2	70
Smith, Stacie, N.	9 Henderson Street	106
Susse, Jennifer R.	45 Teel Street	124
Vanderberg, Laura E.	20 Waldo Road	115

PRECINCT 4 Three Years

Kaba, Nawwaf W.	7 Thorndike Street	114
Leary, Kate J.	39 Milton Street	136
Marshall, Joseph M.	74 Varnum Street	76
McClure, M. DayDelpha	27 Boulevard Road	126

PRECINCT 5 Three Years

Donnelly, Jason M.	36 Amherst Street	120
Farrell, Catherine L.	76 Park Street	130
Kelleher, Christa M.	153 Medford Street	123
Tibbetts, Gary F.	15 University Road	92

PRECINCT 6 Three Years

Ballin, James	30 Swan Place	69
Jalkut, Daniel C.	17 Randolph Street	86
Kraus, Adele A.	438 Mass. Ave., #116	95
Reynolds, Lisa M.	1 Pond Terrace	98

PRECINCT 7 Three Years

Goff, Phil E.	94 Grafton Street	132
Stone, Betty J.	99 Harlow Street	136
Younkin, Rebecca J.	30 Harlow Street	133
Yontar, Timur Kaya	58 Bates Road	138

PRECINCT 8 Three Years

Foskett, Charles T.	101 Brantwood Road	161
Knobloch, Nicole K.	35 Academy Street	178
Rehrig, Brian H.	28 Academy Street	176
Worden, John L. III	27 Jason Street	174

PRECINCT 9 Three Years

Chakrabarty, Jacqueline	87 Medford Street	132
Dobbs, Benedict	140 Medford Street, #1	111
Ruderman, Julia	9 Alton Street	126
Steward, Susan R.	23 Alton Street	146

PRECINCT 10 Three Years

Pyle, Elizabeth M.	66 Gloucester Street	202
Quinn, Michael J.	15 Shawnee Road	158
Spengler, Mark N.	189 Jason Street	133
Wren, Donna K.	75 Hillsdale Road	147

PRECINCT 11 Three Years

Heigham, Christopher J.	82 Richfield Road	146
Pierce, Judson L.	42 Draper Avenue	166
Schwartz, Paulette	20 Robin Hood Road	128
Wagner, Carl A.	30 Edgehill Road	142

PRECINCT 12 Three Years

Ames, Benjamin B.	14 Hawthorne Avenue	226
Dieringer, Larry F. Jr.	11 Coolidge Road	249
DiTullio, James E.	31 Fountain Road	281
Jamieson, Gordon A., Jr.	163 Scituate Street	232

PRECINCT 13 Three Years

Grunko, Zachary P.	21 Old Middlesex Path	152
Lombard, Mark	52 Hodge Road	145
Poage, Lee	10 Cherokee Road	166
Sankalia, Priya	253 Pheasant Avenue	153

PRECINCT 14 Three Years

Goldstein, Amy R.	29 Albermarle Street	118
Moore, Christopher B.	80 School Street	105
O'Day, Brendan F.	48 Walnut Street	118
Stern, Michael W.	10 Farmer Road	104

PRECINCT 15 Three Years

Downing, William J.	24 Fabyan Street	174
Allison-Ampe, Kirsi C.	2 Governor Road	175
Christiana, Gregory F.	82 Ridge Street	182
Morgan, Jane Pierce	172 Brattle Street	198

PRECINCT 16 Three Years

Boyle, Lauren V.	28 Hillside Avenue	207
Lewiton, Marvin	18 West Street	169
Ruiz, Daniel F.B.	144 Wollaston Avenue	185
Weiss, John C.	237 Appleton Street	175

PRECINCT 17 Three Years

Brown, Michael J.	10 Brattle Terrace	80
Buck, M. Sandra	28 Forest Street	86
Burke, William K.	2 Old Colony Lane, #3	78
LeRoy, Ann M.	12 Peirce Street	78

PRECINCT 18 Three Years

Cusce, Joseph A., Jr.	90 Hathaway Circle	112
Donato, John Richard	16 Homer Road	134
Irizarry, Gilbert	42 Standish Road	106
Carsons, Carolyn M.	23 Brewster Road	113

TOWN CLERK & ELECTIONS

PRECINCT 19 Three Years

Butler, Deborah Sirotkin	19 Overlook Road	133
Broughall, John E, III	101 Wright Street	139
Durocher, Michelle M.	65 Huntington Road	136
Monks, Flynn, C.	14 Wright Street	140

PRECINCT 20 Three Years

Bloom, Raymond M.	90 Sylvia Street	135
Connors, Curtis A.	46 Tanager Street	140
Kardon, Leonard J.	65 Tanager Street	155
May, Michaela C.	29 Aberdeen Road	136

PRECINCT 21 Three Years

Doctrow, Susan R.	99 Westminster Avenue	141
Dunn, Daniel J.	58 Alpine Street	120
Mayer, Leslie A.	131 Crescent Hill Ave	112
White, David E.	55 Bow Street, #2	123

PRECINCT 1 One Year

Ford, Stephanie K.	15 Wheaton Road	103
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PRECINCT 2 Two Years

Bilsky, Alexander B.	65 Colonial Drive	201
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PRECINCT 4 One Year

Grass, Jessica Dee	79 Fairmont Street	128
Reiss, Peter William	68 Milton Street	141

PRECINCT 5 Two Years

Ledger, Lauren	169 Franklin Street	165
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PRECINCT 18 One Year

Canniff, Kevin M.	504 Appleton Street	165
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PRECINCT 1 Two Years

Woog, Debra A.	45 North Union Street	105
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PRECINCT 4 Two Years

Write-in Votes		78
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TOWN CLERK & ELECTIONS

ARLINGTON SPECIAL TOWN ELECTION, June 14, 2016

Total of Ballots Cast – 9718

% of total number of registered voters – 31.45%

QUESTION 1

Shall the Town of Arlington be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the bond or bonds issued for the purposes of paying costs of projects to design, construct, reconstruct, remodel, add to, and originally equip the Thompson School and the Gibbs School and for the payment of all other costs incidental and related thereto?

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Total Ballots Cast	279	482	354	354	416	316	338	582	415	565	574	768	579	437	568	558	199	541	538	411	427	9701
Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	209	349	285	257	294	213	265	484	284	454	402	655	385	330	428	423	132	351	374	299	323	7196
NO	70	133	69	97	122	103	73	98	131	111	172	113	194	107	140	135	67	190	164	112	104	2505

QUESTION 2

Shall the Town of Arlington be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the bonds issued in order to pay the costs of the Arlington High School Feasibility Study/Schematic Design for Arlington High School located at 869 Massachusetts Avenue, Arlington MA?

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Total Ballots Cast	278	481	354	355	417	316	338	582	415	565	573	770	578	438	568	559	200	542	538	409	426	9702
Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	213	372	288	264	309	218	266	495	289	460	419	663	403	347	443	434	139	370	389	303	335	7419
NO	65	109	66	91	108	98	72	87	126	105	154	107	175	91	125	125	61	172	149	106	91	2283

QUESTION 3

Shall the Town of Arlington be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the Town's allocable share of the bond issued by the Minuteman Regional Vocational Technical School District for the purpose of paying costs of designing, constructing and originally equipping a new district school, and for the payment of all other costs incidental and related thereto?

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Total Ballots Cast	278	479	354	355	415	317	335	579	412	564	570	769	575	437	565	555	199	537	536	411	421	9663
Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	187	311	254	253	271	184	238	388	273	387	347	538	311	277	351	351	121	289	321	263	278	6193
NO	91	168	100	102	144	133	97	191	139	177	223	231	264	160	214	204	78	248	215	148	143	3470

ARLINGTON SPECIAL TOWN ELECTION, September 20, 2016

Total of Ballots Cast – 4109

% of total number of registered voters – 13.13%

QUESTION

Do you approve of the vote of the Regional District School Committee of the Minuteman Regional Vocational Technical School District taken on June 27, 2016, to authorize the borrowing of \$144,922,478 to pay costs of constructing a new district school?

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Total Ballots Cast	83	175	111	115	170	124	125	223	191	274	252	378	227	192	250	270	101	251	233	189	171	4105
Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	67	118	97	88	130	81	83	153	128	226	152	287	131	138	184	203	69	166	149	138	120	2908
NO	16	57	14	27	40	43	42	70	63	48	100	91	96	54	66	67	32	85	84	51	51	1197

TOWN CLERK & ELECTIONS

STATE/FEDERAL PRIMARY 3/1/2016 ELECTION RESULTS

Registered Voters 30842
Cards Cast 18427
% Voter Turnout 59.75%

DEMOCRAT

PRESIDENTIAL PREFERENCE **VOTES**
 Bernie Sanders 6620
 Martin O'Malley 44
 Hillary Clinton 7885
 Roque De La Fuente 14

STATE COMMITTEE MAN

Robert D. Peters 9434

STATE COMMITTEE WOMAN

Melanie A. Thompson 9668

TOWN COMMITTEE

Group 6136
 Aimee Coolidge 6649
 Carroll E. Schwartz 6554
 Paulette Schwartz 6574
 Camilla B. Haase 6573
 Deborah H. Goldsmith 6606
 Joseph A. Curro, Jr. 7102
 Richard McElroy 6396
 Hannah E. Simon 6570
 Sean Garballey 8890
 Mary K. Cummings 6693
 Catherine L. Farrell 6554
 Sidi M. Belkziz 6315
 Alice E. Trexler 6580
 Lisa A. Pedulla 6582
 Gwentyth R.A. Hooper 6776
 James E. DiTullio 6403
 Paul Schlichtman 7039
 Adam E. Badik 6297
 Stuart P. Cleinman 6570
 Susan D. Stamps 6563
 Maureen B. Crewe 6421
 Kenneth J. Donnelly 7361
 Annie La Court 7174
 Adele A. Kraus 6585
 Lynn Bishop 6510
 Colleen M. Kirby 6516
 Barbara J. Weniger 6444
 Heather J. Fowles 6484
 William Logan 6436
 John L. Galligan 6446
 Brian H. Rehrig 6549
 Pearl P. Morrison 6505
 Christa M. Kelleher 6545

Sharon Grossman 6677
 Thomas S. Michelman 6391

REPUBLICAN

PRESIDENTIAL PREFERENCE

Jim Gilmore 3
 Donald J. Trump 1532
 Ted Cruz 322
 George Pataki 4
 Ben Carson 71
 Mike Huckabee 2
 Rand Paul 8
 Carly Fiorina 11
 Rick Santorum 1
 Chris Christie 10
 Marco Rubio 725
 Jeb Bush 44
 John R. Kasich 935

STATE COMMITTEE MAN

Scott Michael Brinch 963
 Sean Harrington 1915

STATE COMMITTEE WOMAN

Helen A. Hatch 2172

TOWN COMMITTEE

Group 1141
 Sean Harrington 2096
 Joseph J. Monju 1301
 Charles J. Simas 1234
 Jean M. Griffin 1335
 Judith A. Quimby 1328
 Charles W. Hayes 1305
 Phillip P. Lohnes 1247
 Lucia B. Caetano 1279
 Rosemary O'Brien 1337
 Robert A. Jenkins 1261
 Ian C. Pilarczyk 1225
 Robert K. Garrity 1404
 Verna E. Khantzian 1270
 Jennifer Watson 1277
 Lyman G. Judd, Jr. 1336

GREEN – RAINBOW

PRESIDENTIAL PREFERENCE

Sedinam Curry 0
 Jill Stein 14
 William P. Kreml 0
 Kent Mesplay 1
 Darryl Cherney 1

TOWN CLERK & ELECTIONS

STATE COMMITTEE MAN

Times Counted 18
 Total Votes 2
 Write-in Votes 2

STATE COMMITTEE WOMAN

Times Counted 18
 Total Votes 1
 Write-in Votes 1

TOWN COMMITTEE

Times Counted 18
 Total Votes 0
 Write-in Votes 0

STATE/FEDERAL PRIMARY 9/8/2016 ELECTION RESULTS

Registered Voters 31260
Cards Cast 3116
% Voter Turnout 9.97%

DEMOCRAT

REPRESENTATIVE IN CONGRESS

Katherine M. Clark 2611

COUNCILLOR

M.M. Petitto Devaney 1387
 Peter Georgiou 563
 William B. Humphrey 691

SENATOR IN GENERAL COURT

Kenneth J. Donnelly 2599

REPRESENTATIVE IN GENERAL COURT 23rd MIDDLESEX DISTRICT

Sean Garballey 1871

REPRESENTATIVE IN GENERAL COURT 24th MIDDLESEX DISTRICT

David M. Rogers 757

SHERIFF

Peter J. Koutoujian 2305
 Barry S. Kelleher 416

REPUBLICAN

REPRESENTATIVE IN CONGRESS

No Candidate
 Write-in Votes 80

COUNCILLOR

No Candidate
 Write-in Votes 58

SENATOR IN GENERAL COURT

No Candidate
 Write-in Votes 55

REPRESENTATIVE IN GENERAL COURT

23rd MIDDLESEX DISTRICT

No Candidate
 Write-in Votes 40

REPRESENTATIVE IN GENERAL COURT

24th MIDDLESEX DISTRICT

No Candidate
 Write-in Votes 20

SHERIFF

No Candidate
 Write-in Votes 81

STATE/FEDERAL ELECTION 11/8 /2016 ELECTION RESULTS

Total Ballot Cast 26796 82.98% Num. Report Precinct 21

PRESIDENT AND VICE PRESIDENT

Clinton and Kaine 20159
 Johnson and Weld 727
 Stein and Baraka 447
 Trump and Pence 4625
 Others 542

REPRESENTATIVE IN CONGRESS

Katherine M. Clark 21179
 Others 305

COUNCILLOR

M.M. Petitto Devaney 19746
 Others 272

SENATOR IN GENERAL COURT

Kenneth J. Donnelly 20926
 Others 216

REP. IN GEN/CRT 23rd Middle

Sean Garballey 16062
 Others 174

REP IN GEN/CRT 24th Middle

David M. Rogers 5104
 Others 57

SHERIFF

Peter J. Koutoujian 20402

TOWN CLERK & ELECTIONS

**QUESTION 1
EXPAND SLOT-MACHINE GAMING**

If passed, this law would allow the state Gaming Commission to issue a second slots parlor license in the state. The letter of the proposed law is very narrow, however—the parlor would have to be located on property that is set on at least four acres, within 1,500 feet of a horse racing track, and can not be separated from the track by a highway or railway.

A “yes” vote would allow, but not compel, the Gaming Commission to license a second slots parlor.
A “no” vote would leave the laws as-is.

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	305	308	288	305	297	229	279	247	255	280	285	276	341	258	314	216	341	346	315	296	255	6036
NO	655	996	976	948	908	910	860	1079	753	1029	1072	1120	910	890	999	930	783	982	985	931	960	19676

**QUESTION 2
CHARTER SCHOOL EXPANSION**

This question asks voters whether Massachusetts should raise its cap on charter schools in the state. Specifically, if passed, the law would allow the state to approve up to 12 new charter schools or enrollment expansions per year. If the state got more than 12 applications in a year, this proposed law would give priority to lower-performing school districts. If approved, the new law would go into effect on Jan. 1, 2017.

Currently, the law only allows for 120 charter schools to open up in the commonwealth. Seventy-eight are currently in operation.

A “yes” vote would allow for up to 12 approvals each year of either new charter schools or expanded enrollments in existing charter schools, but not to exceed 1 percent of the statewide public school enrollment.
A “no” vote would leave the charter school cap as it stands.

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	316	448	359	358	356	375	350	460	332	411	412	436	433	328	366	392	380	444	344	411	401	8112
NO	676	870	914	902	872	780	803	890	699	922	952	971	843	842	975	781	772	924	963	832	827	18010

**QUESTION 3
CONDITIONS FOR FARM ANIMALS**

This question relates to the treatment of farm animals, specifically breeding pigs, calves raised for veal, and egg-laying hens. The proposed law would prohibit any farm owner or operator from knowingly confining those animals in a way that prevents them from laying down, standing up, fully extending their limbs, or turning around freely. It would also prohibit businesses from selling eggs, veal, or pork from farms that confined the animals improperly.

A “yes” vote would prohibit any confinement of pigs, calves, and hens that prevents those animals from laying down, standing up, fully extending their limbs, or turning around freely.
A “no” vote would not impose any new restrictions on farm animals or their products in the state.

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	797	1078	1062	1038	1000	988	934	1148	842	1078	1047	1137	992	961	1078	946	950	1068	1034	1017	1023	21218
NO	187	240	212	234	224	173	217	205	192	251	327	274	278	204	255	222	209	291	270	236	214	4915

TOWN CLERK & ELECTIONS

QUESTION 4 LEGALIZATION, REGULATION, AND TAXATION OF MARIJUANA

Perhaps the most hotly discussed of the ballot questions, Question 4 asks voters whether Massachusetts should legalize recreational marijuana. If approved, the law would allow adults over 21 to possess up to one ounce of marijuana outside their homes; up to 10 ounces inside their homes; grow up to six marijuana plants in their homes for personal use as long as no more than 12 plants are cultivated on the premises at one time; give up to one ounce of marijuana to someone else who is 21 or older without payment; and make products related to marijuana use, storage, cultivation, or processing.

The law would also create a three-person Cannabis Control Commission that would be responsible for oversight. Proceeds from the retail sale of marijuana would be subject to the state sales tax and a 3.75 percent excise tax. Individual municipalities could also impose a third tax on top of that, up to 2 percent.

Public consumption of marijuana and driving while high would still be illegal if Question 4 is approved.

If it passes, the law would take effect on Dec. 15, 2016, and stores could open by early 2018.

Even if it passes, individual municipalities have the opportunity to opt out (by referendum vote) of having marijuana stores, cultivation facilities, and product manufacturers in their city or town.

A “yes” vote would legalize the possession, use, transfer, and sale of marijuana and marijuana products by and to people 21 and older. It would also provide for the regulation and taxation of the commercial sale of marijuana.

A “no” vote would keep it illegal.

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	583	783	873	876	754	719	690	836	549	777	677	786	566	691	670	646	667	638	723	736	736	14976
NO	411	542	413	402	482	437	475	521	493	561	696	633	716	489	672	535	492	734	594	524	496	11318

TOWN DIRECTORY

TOWN OFFICIALS AND COMMITTEES

as of December 31, 2016

Elected by Arlington's Citizens

Board of Selectmen	Term
Kevin F. Greeley, 363 Mystic St	2019
Daniel J. Dunn, Chair, 58 Alpine St.	2017
Diane M. Mahon, 23 Howard St.	2017
Joseph A. Curro Jr., 21 Millett St.	2018
Steven M. Byrne, 28 Upland Rd	2018

Moderator John Leone, 51 Irving St	2019
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Town Clerk Stephanie Lucarelli, 20 Laurel St	2017
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Town Treasurer Stephen Gilligan, 77 Falmouth Rd	2017
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Board of Assessors Mary Winstanley O'Connor, 781 Concord Tnpk	2017
Robert Greeley, 38 Edgehill	2018
Kevin P. Feeley, 25 Baker Rd	2018

School Committee Kirsi C. Allison-Ampe, 12 Brattle Terrace	2019
Leonard Kardon , 65 Tanager Street	2019
Paul Schlichtman, 47 Mystic Street	2017
William Hayner, 19 Putnam Rd	2017
Jennifer Susse, 45 Teel St	2017
Cindy Starks, 1 Monanock Rd	2018
Jeffrey Thielman, 37 Coolidge Rd	2018

Arlington Housing Authority

Joseph S. Daly
Nicholas Mitropoulos
Richard B. Murray
Daniel Brosnan
Brian J. Connor

Appointed by Town Moderator

Finance Committee** John J. Deyst, Jr. (1)	2017
Charles T. Foskett, Vice Chair (8)	2019
Stephen W. DeCourcey (2)	2019
Jonathan Wallach (7)	2019
Alan H. Jones, Vice Chair (14)	2019
Rohit K. Duvadie (18)	2019
Paul J. Bayer (13)	2019
Carolyn White (6)	2019
Peter B. Howard, Secretary (10)	2017
Dean Carman (20)	2017
Mary M. Franclemont (5)	2017
Thomas Caccavaro Jr. (11)	2017
William Kellar (16)	2017
Darrel Harmer (12)	2018
Christine P. Dreshler (19)	2018
Richard C. Fanning, Vice Chair (15)	2018
Allan Tosti, Chair (3)	2018
David McKenna (21)	2018
Brian Beck (9)	2018
Grant Gibian (17)	2018
Jeananne M. Russell (4)	2017

Gloria Turkall, Executive Secretary

**Appointed by the Town Moderator, Chairman of the Finance Committee, and the Board of Trust Fund Commissioners.

Minuteman Regional High School Committee

Representative

Sue Sheffler

Appointed by the Board of Selectmen

Town Manager Adam W. Chapdelaine	Term 2/23/18
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Comptroller Richard Viscay	8/18
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Board Administrator

Marie A. Krepelka

Bicycle Advisory Committee

Christopher Tokin	2019
Jack W. Johnson	2019
Philip Goff	2019
Scott Smith	2016
Stephen Miller	2016
Ron Sender	2018
Doug Greenfield	2018

Board of Registrars of Voters

Adele Kraus	
John L. Worden III	2017
Stephanie Lucarelli, Chair	

Arlington Cultural Council

Kimberly Harding	2017
Jeffrey K. Boudreau	2017
Elisabeth Taylor	2019
Lauren Richmond	2018
Jeff Timperi	2018
Brigitte Buhler-Probst	2019
David Harris	2019
Asia Kepka	2019
Gabrielle Marroig	2019

Commission on Arts and Culture (ACAC)

Leland Stein	2017
Carla Dorato	2017
Aimee Taberner	2017
Jonathan Hyde	2018
Stephanie Marlin-Curiel	2018
Barbara Costa	2019
Adria Arch	2019
Marga Varea	2019
Stephen Poltorzycki	2020

Dallin Museum Trustees

Ann-Marie Delaunay-Danzio
Geraldine Tremblay
Dan Johnson
Meghan McDavid
Sarah Burks
Aimee Taberner
Chris Costello
James P. McGough, Trustee Emeritus

TOWN DIRECTORY

Historic District Commissions

David Baldwin	2016
Charles Barry	2016
Michael Bush	2016
Cynthia Hamilton	2016
Jade Cummings	2017
Carol Tee	2018
Stephen Makowka	2018
John L. Worden III, Secretary	2018
Beth Cohen	2018
Stuart Lipp	2018
Margaret Capodanno	2018
Marshall Audin	2018
Carol Greeley, Executive Secretary	

Transportation Advisory Committee

Scott Smith	
Howard Muise	
Jeff Maxtutis	
John V. Hurd (representing the Chamber of Commerce)	
Officer Corey Rateau (Police)	
Wayne Chouinard (Public Works)	
Laura Wiener (Planning)	
Marjorie J. Moores	
Seth Federspiel	
Melissa Laube	
Victor Rivas	
<i>Associate Members (non-voting)</i>	
Michael Gordon	

Zoning Board of Appeals

Suzanne Spinney	2017
Pamela Heidell	2017
Walter Fey	2017
Roger DuPont	2018
Joseph Moen	2018
Christian Klein	2019
Patrick Quinn	2019

Appointed by the Town Manager

Town Manager's Office

Sanford Pooler, Deputy Town Manager
James Feeney, Assistant Town Manager
Kristen DeFrancisco, Executive Secretary
Domenic Lanzillotti, Purchasing Officer
Joan Roman, Public Information Officer
Amy Fidalgo, Management Analyst

Legal

Douglas Heim, Town Counsel
Edward M. Marlenga, Workers' Compensation Agent

Planning and Community Development

Jennifer Raitt, Director

Community Safety

Frederick Ryan, Chief, Police
Robert Jefferson, Chief, Fire

Libraries

Andrea Nicolay, Director

Public Works

Michael Rademacher, Director

Facilities

Ruthy Bennett, Director

Term

Health and Human Services

Christine Bongiorno, Director

Information Technology

David Good, Chief Technology Officer

Human Resources/Affirmative Action

Caryn E. Malloy, Director

Inspectional Services

Michael Byrne, Director

Council on Aging

Susan Carp, Executive Director

Veterans' Services

Jeff Chunglo, Veterans Agent

Weights and Measures

Joseph Carabello, Sealer/Health Compliance Officer
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Recreation

Jon Marshall, Director

Ed Burns Arena

Erin Campbell, Facilities Supervisor

Appointed by the Town Manager

Subject to the approval of the Board of Selectmen

Redevelopment Board

Andrew Bunnell	2017
Andrew West	2017
Michael Cayer	2017
David Watson	2018
Kin Lau	2019

Board of Health

Kenneth Kohlberg	2016
Marie Walsh Condon	2018
Kevin J. Fallon, M.D.	2019

Board of Library Trustees

Adam Delmolino	2016
Francis Murphy	2016
Katherine Fennelly	2017
Joyce Radochia	2019
Heather Calvin	2018
Amy Hampe	2019
Lois Rho	2019

Board of Youth Services

Mary DeCoursey	2017
Carlene Newell	2017
Lisa Pedulla	2017
Gina Murphy	2017
Lauren Boyle	2017
Joan Lehrich Axelrod	2017
Roblyn Anderson Brigham	2018
Hanna Simon	2019
Justine Bloch	2019
Kristen Barnicle	2019
Kimberly Cayer	2019

TOWN DIRECTORY

Council on Aging	Term	Open Space Committee	Term
Noreen Murphy	2017	Ann LeRoy	2019
Paul Raia	2017	David White	2019
James Munsey	2017	Jane Auger	2019
Marjorie Vanderhill	2018	John Pickle	2018
Ann Fitzgerald	2018	Nat Strosberg	2019
Jill Greenlee	2018	Wendy Richter	2019
Mara Klein Collins	2018	Brian Kelder	2019
Richard Phelps	2018	Kelsey Cowen	2019
Rick Fentin	2019	Teresa DeBenedictis	2019
Joe Curro (Selectmen Liaison)		Elena Bartholomew	2019
Conservation Commission		Human Rights Commission	
Susan D. Chapnick	2017	Sheri A. Baron	
Janine L. White	2017	Marlissa Briggett	
Michael S. Nonni	2017	Christine C. Carney	
Nathaniel Stevens	2019	A. Nick Minton	
Charles Tirone	2019	Mel Goldsipe	
Curtis Connors	2019	Sharon Grossman	
David White	2018	William Logan	
Catherine Garnett (Assoc)	2017	Christopher Huvos	
Eileen Coleman (Assoc)	2017	Ghanda DiFiglia	
Corinna Beckwith, Conservation Administrator		Gary Horowitz	
		Christine Bongiorno	
Constables		Various Appointing Authorities	
Tina M. Helton	2017	Capital Planning Committee	
Roland A. Demers, Jr.	2018	Charles T. Foskett, Chair	
Richard Boyle	2019	Diane Johnson	
		Stephen J. Andrew	
Disability Commission		Michael Morse	
Maureen St. Hilaire	2016	Sanford Pooler	
Susan James	2017	Richard Viscay	
Liza Molina	2017	Anthony T. Lionetta	
Kerrie Fallon	2018	Barbara Thornton	
John J. Thompson	2018	Brian Rehrig	
Michael Rademacher	2018		
Beverley Bevilacqua	2018	Community Preservation Act Committee	
Susan Savage Tennant	2018	Clarissa Rowe, Chair	2018
Cynthia DeAngelis	2018	Eric Helmuth, Vice Chair, (Selectmen Appointee)	2017
Karen Mathiasen	2020	Andrew Bengtson, (Selectmen Appointee)	2017
		Mike Cayer, (ARB designee)	
Equal Opportunity Advisory Committee		David Levy, (Selectmen Appointee)	2018
Barbara Boltz		Leslie Mayer, (Park & Recreation Commission designee)	
Augusta Haydock		Richard Murray, (Housing Authority designee)	
Jack Jones		Joann Robinson, (Historical Commission designee)	
Adrienne McClure		Charles Tirone, (Conservation Commission designee)	
Patricia O'Donoghue			
Howard B. Winkler		Permanent Town Building Committee	
Sara Elizabeth Hirshon		John Cole, Chair	
Caryn Cove Malloy, ex-officio		Brett Lambert	
		Robert Jefferson	
Historical Commission		Brett Lambert	
Pamela Meister		Diane Johnson	
Jane Becker		William Hayner	
JoAnn Robinson		John Maher	
Eric Stange		Allen Reedy	
Patrick B. Guthrie		Adam Chapdelaine	
Diane Schaefer			
Richard Duffy, Assoc		Vision 2020 Standing Committee	
Vicki Rose, Assoc		Juli Brazile, Chair	
		Annie LaCourt	
Park and Recreation Commission		Mary A. Harrison	
Donald Vitters	2018	Elisabeth Carr-Jones	
Jennifer Rothenberg	2018	Sue Doctrow	
Elena Bartholomew	2019	Joshua Lobel	
Leslie Mayer	2019	Nat Strosberg	
Shirley Canniff	2020		
Christine Tarantino (Assoc)			

TOWN DIRECTORY

TOWN OF ARLINGTON

www.arlingtonma.gov

TELEPHONE REFERENCE GUIDE

To Reach All Town Offices: 781-316-3000

Office	Extension
Assessors	3050
Cemetery	3276
Clerk	3070
Comptroller	3330
Consumer Affairs	3408
Council on Aging	3400
Council on Alcohol Education	3252
Emergency Management	781-643-4000
Engineering	3320
Fair Housing	3429
Fire (Non-Emergency)	3800
Fire Prevention	3803
Health	3170
Human Resources	3120
Human Rights	3250
Human Services	3250
Information Technology	3340
Inspections	3390
Legal	3150
Libraries	3200
<i>Nights and Weekends</i>	781-316-3200
Fox Library	3198
Parking Clerk	3031
Planning & Community Development	3090
Police (Administration)	3900
Police (Non-Emergency) (24 Hour)	781-643-1212
Public Works:	
Administration at Grove Street	3108
Town Yard at Grove Street	3300
<i>Nights and Weekends</i>	781-316-3301
<i>Water/Sewer Nights/Weekends</i>	781-316-3301
Recreation	3880
Redevelopment Board	3090
Registrars of Voters	3070
Sealer of Weights & Measures	3193
Selectmen	3020
Town Manager	3010
Treasurer/Tax Collector	3030
Veterans' Services	3166
Zoning Board of Appeals	3396

ARLINGTON PUBLIC SCHOOLS

869 MASSACHUSETTS AVENUE

To Reach All School Offices: 781-316-3500

Office	Extension
Superintendent of Schools	3501
Chief Financial Officer	3511
Chief Technology Officer	3343
Special Education	3531
English Language Learners	2339
METCO	3556
Athletics	3351
Data Integration for Curriculum, Instruction, and Assessment	3534
Transportation	3503
High School	3593
Ottoson Middle School	3745
Bishop Elementary	3791
Brackett Elementary	3705

STATE AND FEDERAL LEGISLATORS

Office	Phone Number
Senator Kenneth J. Donnelly (4th Middlesex District) Room 413-D, State House Boston, MA 02133	617-722-1432
Representative Sean Garballey (23rd Middlesex District) Room 540, State House Boston, MA 02133	617-722-2090
Representative David M. Rogers (24th Middlesex District) Room 134, State House Boston, MA 02133	617-722-2400

OTHER PUBLIC SERVICES

Arlington Chamber of Commerce	781-643-4600
Arlington Historical Society	781-648-4300
Arlington Housing Authority	781-646-3400
Arlington Senior Center	781-316-3400
Center for Mental Health	781-646-7300
Jason Russell House/Smith Museum	781-648-4300
Logan International Airport (Public Info)	617-561-1800
MBTA (Route Info)	617-222-3200
Mass. Water Resources Authority	617-727-5274
Middlesex County Offices	617-494-4000
Minuteman Regional High School	781-861-6500
Registry of Motor Vehicles	617-351-4500
Skating Rink	781-643-4800
Whittemore-Robbins House	781-316-3260
Youth Consultation Center	781-316-3255

TOWN DIRECTORY

Incorporation: The Town of Arlington was originally settled in 1635 as a village under the name Menotomy. In 1807 the Town and a section of what is now Belmont were set off from Cambridge and incorporated as West Cambridge. In 1867 the Town was renamed to Arlington in honor of the heroes buried at Arlington National Cemetery in Arlington, Virginia.

Population

1970 (Federal Census) 52,720
1975 (State Census) 50,223
1980 (Federal Census) 48,219
1985 (State Census) 46,465
1990 (Federal Census) 44,630
2000 (Federal Census) 42,389
2005 (American Community Survey by U.S. Census) 41,224
2010 (Federal Census) 42,844

Location: Arlington is situated six miles northwest of Boston, in latitude 42 degrees 25 minutes north, longitude 71 degrees 09 minutes west. The Town is bordered on the north by Winchester, on the east by Medford and Somerville, on the south by Cambridge and Belmont, and on the west by Lexington.

Elevation: The Town elevation above mean tide ranges from a low of 4 feet to a high of 377 feet. Elevations include 10 feet at Massachusetts Avenue and the Cambridge line, 48 feet at Massachusetts Avenue and Pleasant Street, 155 feet at Massachusetts Avenue and Park Avenue, 281 feet at Crescent Hill Avenue and Park Place, and 377 feet at Park Circle and Eastern Avenue.

Area: Arlington covers 3,517.5 acres, or 5.5 square miles, of which 286.2 acres are covered by water. There are 158.27 acres of parkland owned by the Town and 52.25 acres under the control of the Massachusetts Department of Conservation and Recreation. Just over fifty-nine acres of the land area is devoted to cemeteries.

Form of Government: The Town of Arlington is governed by the "Town Manager Act of the Town of Arlington, Massachusetts," the "By-Laws of the Town of Arlington," and Massachusetts General Laws Chapter 43A, "Standard Form of Representative Town Meeting Government." The executive branch is made up of a five-member Board of Selectmen elected at large. The Board hires a professional manager to administer the daily operations of the government. The legislative branch is a Town Meeting made up of 252 representatives, elected from each of the twenty-one precincts in Town. Arlington is also a member of the 7th Massachusetts Congressional District, 4th Middlesex State Senatorial District, and the 23rd and 26th Middlesex State Representative Districts.

Infrastructure: There are 95.27 miles of public streets and Town ways, 24.36 miles of private streets open for travel, 6.11 miles of state highways and parkways, and 3.24 miles of paper streets. The permanent water system consists of 131.43 miles, and the sewer system consists of 117.37 miles. There are 77.37 miles in the Town's storm drain system, and the Town maintains 3,698 catch basins. There are 104.09 miles of permanent sidewalks and 94 miles of curbing.

Transportation: Arlington is bounded on the south by Route 2, a major transportation route allowing access to Boston and the western part of Massachusetts. Arlington is also a short distance from Interstate Routes 93 and 95. Other major routes that go through the Town are Routes 2A and 3. Public transportation is provided through the Massachusetts Bay Transit Authority (MBTA), servicing the Greater Boston area with bus service and a subway system. Closest access to the subway system is through the Alewife Station located just over the Arlington border in Cambridge.

Education: The Town of Arlington operates an excellent school system with seven elementary schools, one middle school, and Arlington High School. The elementary schools are: Bishop School, 25 Columbia Road; Brackett School, 66 Eastern Avenue; Dallin School, 185 Florence Avenue; Hardy School, 52 Lake Street; Peirce School, 85 Park Avenue Extension; Stratton School, 180 Mountain Avenue, and Thompson School, 70 North Union Street. The Ottoson Middle School is located at 63 Acton Street. Arlington High School is located at 869 Massachusetts Avenue.

Additional Information: Town of Arlington website at www.arlingtonma.gov.