

**Finance Subcommittee Meeting  
Thursday, December 16, 2021  
4:00 PM – 5:00 PM  
Conducted by Remote Participation  
Meeting Minutes**

Attendees: Adam Chapdelaine, Sandy Pooler, Brian Rehrig, Kate Loosian  
Jim Burrows, Sy Nguyen, Victoria Clifford, Skanska USA Building, Inc.

**Call to order: 4:06 PM.**

Sandy Pooler, Deputy Town Manager, opened the meeting conducted by remote participation as outlined in Governor Baker’s order suspending certain provisions of the open meeting law on March 12, 2020, and explained how votes would be taken.

**Budget Update / Change Log Review**

- Skanska gave an overall budget update
- Skanska reported that the MSBA PFA Bid Amendment had been formally approved
- Skanska reviewed Mosesian Center for the Arts proposal to fund the spring musical venue rental from owner’s contingency
  - o Kate Loosian and Sandy Pooler expressed support for the funding
  - o Brian Rehrig asked if the venue rental was a flat fee for the space or if it included equipment rentals.
    - Skanska responded that this fee is the hard cost for the 2-week rental. Skanska to follow up with the AHS Performing Arts director on what is needed for tech rentals.
- Skanska gave an overall update on the change logs
- Skanska added additional date tracking for CR’s issued and CR’s opened per the FSC request

**Change Order #8 Review/Approval**

- Skanska presented Change Order #8 for a total of \$87,086.17 and recommended approval.
- The following Change Requests (CR’s) were included:

<b>CR#</b>	<b>Description</b>	<b>Added By</b>	<b>Net Added</b>
CR 089R1	CCD 15.2/CCD 15.1 Revisions to Site per Electrical ductbank & Transformers revision	Third-Party	\$ 16,190
CR 188	Relocation of Receptacles & Tstats conflict w/ paneling at Locker pods	Designer	\$ 1,080
CR 196	RFI-431 EUH electrical voltage discrepancy- replaced EUH units	Designer	\$ 3,466
CR 210	RFI-291 Added condensate receivers for RFCU's in Elec Rooms Part D.	Designer	\$ 2,462
CR 214	National Grid relocation gas line in conflict with electrical ductbank	Third-Party	\$ 32,418

CR 235	ASI-140 Mechanical duct revisions 4th floor Part D & B	Designer	\$ 5,405
CR 263	RFI-477 Drain conflict with rerouted Electrical Ductbank - new DMH.	Designer	\$ 9,976
CR 276	RF-489 Theater Lighting - Emergency power connection revisions.	Designer	\$ 16,088

Adam Chapdelaine left the meeting at 4:29 PM

### **Consigli Req #20 Review/Approval**

- Skanska recommended approval of the Consigli AHS Requisition #20 for \$5,566,417.57.
- No further comments from the FSC.

### **February 2022 Move Proposal Review / Approval**

- Skanska gave an overview of the February 2022 Phase 1 Move procurement and recommended awarding Sterling for a Not to Exceed contract of \$77,547.50.
- No further comments from the FSC.

### **2022 Requisition Schedule Review**

- Skanska presented the 2022 Requisition Schedule
- No further comments from the FSC.

Sandy Pooler asked for a motion on to approve votes 1 thru 4. Kate Loosian made the motion. Brian Rehrig seconded the motion.

Sandy Pooler called a roll call vote:

- Brian Rehrig: Yes
- Adam Chapdelaine: Yes
- Kate Loosian: Yes
- Sandy Pooler: Yes

Motion passed unanimously.

Kate Loosian moved to adjourn. Brian Rehrig seconded the motion.

Sandy Pooler called a roll call vote:

- Brian Rehrig: Yes
- Adam Chapdelaine: Yes
- Kate Loosian: Yes
- Sandy Pooler: Yes

Motion passed unanimously.

Meeting adjourned at 4:38 PM.