

Finance Subcommittee Meeting
Wednesday, April 14, 2022
4:00 PM – 5:00 PM
Conducted by Remote Participation
Meeting Minutes

Attendees: Adam Chapdelaine, Sandy Pooler, John Cole, Mike Mason, Kate Loosian
Jim Burrows, Sy Nguyen, Victoria Clifford, Skanska USA Building, Inc.

Call to order: 4:04 PM

Adam Chapdelaine, Deputy Town Manager, opened the meeting conducted by remote participation as outlined in Governor Baker's order suspending certain provisions of the open meeting law on March 12, 2020, and explained how votes would be taken.

Budget Update

- Skanska gave an overall budget update.
- Sandy Pooler asked if we've received 25% reimbursement to date.
 - o Skanska to follow up.
- Skanska presented "Other Project Costs" budget summary.
 - o Based on projections for upcoming phased moves, we will be left with only \$18k in "Other Project Costs". Skanska proposed moving \$75k of Owner's Contingency to cover unknown "Other Project Costs".
- Kate Loosian joined the meeting at 4:08 PM
 - Kate Loosian asked if unused contingency funds would come back to Owner.
 - Skanska confirmed that any unused funds from Owner's Contingency would go back to the Owner.
 - The subcommittee agreed with this proposal.
- Skanska informed the committee that FF&E for phase 2 is trending higher than budgeted. Skanska recommended holding \$200k of Owner's Contingency to fund a potential FF&E overage but to not vote it yet.
 - o John asked if any other outstanding FF&E procurements or other procurements in general that are subject to escalation?
 - Skanska answered that there is potential for escalation in the Technology procurement. Additionally, we could see escalation in services outside of the current scope, and there are potential variables we could run into with soil and abatement remediation.
 - o The subcommittee agreed with this proposal.

Consigli Req #24 Review/Approval

- Skanska recommended approval of the Consigli AHS Requisition #24 for \$2,483,823.01,
- No retainage released for this month.
- No comments from the subcommittee.

Change Logs Review

- Skanska gave an overall update on the change logs.
 - o Project team worked on closing out any unsubmitted CR's from prior to December 2021. As of now, 19 CR's are unsubmitted and 2 CR's are outstanding. We are chasing credits from contractors on the 2 outstanding CR's.
 - o Allotted contingency burn is \$1M to the good.
 - o There is potential MSBA reimbursement for contingency usage, design issues, or differing conditions.
- Adam asked if solar panel coordination, and the move of panels is budgeted for.
 - o Skanska answered that Ameresco removed the panels off the building.
 - o Sy Nguyen clarified that the Ameresco costs are not accounted for in the project budget.
 - o To be addressed as a future agenda item.

Change Order #13 Review/Approval

- Skanska presented Change Order #12 for a total of \$108,947.57 and recommended approval from the School Building Committee.
- The following Change Requests (CR's) were included:

CR#	Description	Net Added
CR 093.1	RFI 216.2 Provide Fire-rated ceiling at Stair 1 for elec conduit.	\$6,482.95
CR 189	ASI 112-112.1 Misc steel and conc changes Bldg B.	\$817.00
CR 203R2	ASI-121 Chase wall revisions abutting locker pods Bldg B.	\$83,643.95
CR 222	ASI-137-137.1 RCP Revs- added GWB soffit at Part E	\$2,673.7
CR 266	CCD-031-ASI 163 provide Spandrel glass in lieu of clear at CW52	\$4,337.64
CR 291	ASI-176 Plywd barrier at catwalk gap between perimeter wall	\$7,408.41
CR 292	ASI-180 Provide millwork cover of steel box-beam	\$4,903.99
CR 302	Provide steel angle for CW doors/sidelights support at foundation	\$6,435.28
CR 306	Rev to ceiling at guidance area – added ceiling trim-soffit condition	\$3,752.54
CR 320	RFI-392 Rev GWB condition at CW49 for modified CW to wall relationship	\$3,613.26
CR 323.1	RFI-582 Provide boiler EPO switches PH 2 areas	\$3,712.59
CR 363	ASI-223 Provide MBs and TBs in rooms 229 and 524	\$2,047.44
CR 377	RFI-531 Provide for missing elec. circuitry for Panel Boards in Bldg B.	\$4,763.50
CR 385	ASI-143 Revised CW clip design to address bearing condition requirement	\$11,738.16
		\$108,947.57

New Business

- Skanska presented the HMFH/McPhail Additional Geotechnical/Geoenvironmental services for Task 17 Vibration Monitoring Proposal to the subcommittee. Skanska noted that this proposal was prompted due to complaints of significant vibration in Fusco Building during Phase 2 demolition.
 - o Sandy asked if this would change the way demo is being conducted by the contractors?

- Skanska answered no, that it would not affect demolition, it will only monitor vibration so that there is data to point to.
- Mike Mason asked if there were planned structural tests of the existing buildings during construction.
 - Skanska answered that there was not.
- Kate Loosian agreed this would be good to have data for concerned parents but that it obviously wouldn't mitigate the experience for the students and staff in the buildings.
- Skanska to add next month's agenda to be voted on.

Adam Chapdelaine moved to approve the following votes:

1. Motion to approve Consigli AHS Requisition #24 for \$2,483,823.01.
2. Motion to recommend approval of Change Order No. 13 for a total of \$108,947.57 to the AHSBC.
3. Motion to move \$75,000.00 from "Owner's Contingency" to "Other Project Costs" to cover upcoming phased moving costs.
4. Motion to approve the 3/16/22 Finance Subcommittee Meeting Minutes.

John Cole seconded the motion. Sandy Pooler called a roll call vote:

- Adam Chapdelaine: Yes
- Kate Loosian: Yes
- Mike Mason: Yes
- Sandy Pooler: Yes

Motion passed unanimously.

Kate Loosian moved to adjourn. Adam Chapdelaine seconded the motion. Sandy Pooler called a roll call vote:

- Adam Chapdelaine: Yes
- Kate Loosian: Yes
- Mike Mason: Yes
- Sandy Pooler: Yes
- John Cole: Yes

Motion passed unanimously.

Meeting adjourned at 4:48 PM