

**Finance Subcommittee Meeting**  
**Thursday, May 12<sup>th</sup>, 2022**  
**4:00 PM – 5:00 PM**  
**Conducted by Remote Participation**  
**Meeting Minutes**

Attendees: Adam Chapdelaine, Sandy Pooler, John Cole, Mike Mason, Kate Loosian  
Jim Burrows, Sy Nguyen, Victoria Clifford, Skanska USA Building, Inc.

**Call to order: 4:04 PM**

Adam Chapdelaine, Deputy Town Manager, opened the meeting conducted by remote participation as outlined in Governor Baker's order suspending certain provisions of the open meeting law on March 12, 2020, and explained how votes would be taken.

**Budget Update**

- Skanska gave an overall budget update and reported that the Town should have received two pro-pay reimbursements from the MSBA.
- No comments from the subcommittee.

**Change Logs**

- Skanska reported that the majority of open CR's have been closed out since the last meeting and that the team is working on closing out any remaining items from phase 1.
- Kate Loosian pointed out that there are a few CR's without estimated costs.
- Kate Loosian asked for more information on CR243.1.
  - o Skanska answered that the costs are associated with temporary heating during electrical panel delay.
- Sandy Pooler asked how long we will track GMP contingency.
  - o Skanska answered GMP contingency is returned at the completion of the project

**Consigli Req #25 Review/Approval**

- Skanska recommended approval of the Consigli AHS Requisition # #25 for \$3,289,326.39.
- No retainage was released for this month.
- No comments from the subcommittee.

**Change Order #14 Review/Approval**

- Skanska recommended approval of Change Order No. 14 for a total of \$53,121.20. The following CR's were included:

Items included in this Change Order:	Cost:
CR 268 CCD-32.1 Add steel railing at N&S Auditorium Balconies.	\$ 24,066.30
CR 286 ASI-172 Revised ductwork at 3 <sup>rd</sup> floor Part b and c.	\$ 3,537.32
CR 311 RFI-578 Practice Rm wall panel revision coord with mirrors.	\$ 935.58
CR 316.1 ASI-184 Revision to control wiring at ANT.	\$ 2,208.14
CR 322 ASI-196 Add rail stiffeners at catwalks for Fall Restraint system.	\$ 1,439.04
CR 339 RFI-594.1 Speech Amplification missing power connections.	\$ 6,488.97
CR 360 CCD-41 Tile change- eliminate M/F graphic.	\$ 8,290.03
CR 387 ASI-230 Add add'l acoustic wall panels in Production Studio.	\$ 4,553.39
CR 388 ASI-231 Revisions/Add to duct at Gym Storage.	\$ 1,602.43

### **HMFH/BALA Additional Services Proposal for Increased Vibration Monitoring Review/Approval**

- Skanska presented the HMFH/BALA Additional Services Proposal for Increased Vibration Monitoring. Skanska explained that this would increase data collection for vibration during all demolition phases.
- No comments from the subcommittee.

### **Meeting Minutes Review/Approval**

- The subcommittee requested Skanska revise the roll call language to reflect the present participants.
- Victoria Clifford to revise.

Adam Chapdelaine moved to approve the following votes:

1. Motion to approve Consigli AHS Requisition #25 for \$3,289,326.39.
2. Motion to approve Change Order No. 14 for a total of \$53,121.20 to the AHSBC.
3. Motion to approve HMFH/BALA Additional Services Proposal for Increased Vibration Monitoring for a total not to exceed value of \$37,400.00.
4. Motion to approve the 4/14/22 Finance Subcommittee Meeting Minutes.

John Cole made the motion. Kate Loosian seconded the motion. Adam Chapdelaine called a roll call vote:

- Adam Chapdelaine: Yes
- Kate Loosian: Yes
- John Cole: Yes
- Sandy Pooler: Yes

Motion passed unanimously.

### **New Business**

- John Cole asked when the Auditorium was turned over to the school.
  - o Skanska answered that it was turned over the week of February break, and the school began using it once returned from break.

- John Cole asked if there had been unforeseen findings in the Phase 1 demo.
  - o Skanska answered yes. We found mastic on the roof of Collomb House, which was bulk loaded out as contaminated material. The project team is meeting next week to review the magnitude.

Kate Loosian moved to adjourn. John Cole seconded the motion. Sandy Pooler called a roll call vote:

- Adam Chapdelaine: Yes
- Kate Loosian: Yes
- John Cole: Yes
- Sandy Pooler: Yes

Motion passed unanimously.

**Meeting adjourned at 4:25 PM**