

## Arlington High School Building Committee Meeting Minutes

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**Meeting Date:** Tuesday, November 1, 2022, 6:00  
**Location:** Conducted via Remote Participation

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AHS Building Committee members:

Jeff Thielman, School Committee Representative, Chair  
Elizabeth Homan, Superintendent, Co-vice chair  
Sandy Pooler, Town Manager, Co-vice chair  
Kirsi Allison-Ampe, School Committee Representative  
Francis Callahan, Community Member Representative  
John Cole, Permanent Town Building Committee, absent  
Tobey Jackson, Community Member Representative, absent  
Matthew Janger, AHS Principal  
Ryan Katofsky, Community Member Rep  
Brett Lambert, PTBC Representative  
Kate Loosian, Community Member Representative  
Michael Mason, APS Chief Financial Officer  
William McCarthy, AHS Assistant Principal  
Judson Pierce, Community Member  
Paul Raia, Disabilities Commission Rep, absent  
Rob Behrent, Facilities Dir, Town of Arlington, absent  
Amy Speare, Community Member Representative  
Shannon Knuth, Teacher Representative  
Kent Werst, Teacher Representative, absent

Also:

Jim Burrows, Victoria Clifford absent , Sy Nguyen, Skanska  
Lori Cowles, Arthur Duffy HMFH Architects, Inc.  
John LaMarre, Chris Webber absent, Todd McCabe, absent Consigli  
Karen Fitzgerald, AHSBC Recording Secretary, absent

### Skanska Update

No updates from Jim Burrows.

### Consigli Update

John LaMarre reported out the progress during the month of October, 2022 and showed aerial pictures of the progress.

PH-1 Bldg. D &E punch list, Currently (18) open items, (50) Ready for Review, and (2,909) Closed.

- Phase 2 foundations and UG MEP/FP Utilities substantially completed in October. Structural Slab On Grade foundation to follow steel erection. Concrete floor slabs placement is underway,
- Phase 2 Structural Steel erection continues. Overall steel erection is impacted by weather on

rainy days that incurred in October. The crew is working six days a week, ten hours a day.

- As of 10/26/22 Schedule Update, Phase 2 turnover is (8) days behind schedule. Consigli continues to review the current work and future activities for mitigation and recovery.
- Owner design decisions required for Phase 2 + 3 Super Graphics & Signage for formal issuance of design files in order to produce submittals and procure/release long lead materials for phase 2.
- PH-2 materials. Inventory of materials in storage and all materials that can be released into production continues so as to reduce the potential for supply chain impacts.
- Phase 3 & 4 schedule modifications. Last month SBC on 10/11/22 approval, demolition subcontractor informed.

Revised schedule to be published to all subcontractor upon approval of Owner Change Order at SBC 11/01/22.

Frank and John LaMarre will discuss off line the low percentage on women working on the project and will talk to increase this. Kirsi inquired if all the same crew are working 10 hours a day, six days hours a week, and then coming back for overtime on Sunday. John said it's the steel crew workers and they are only working on Sunday if they have a rainy day during the week.

#### Schedule Extension Change Order/Amendment

Jim Burrows provided the monthly extended update on the summary from Consigli, Skanska and HMFH Architects, [here](#).

Frank was concerned with Consigli's Change Request dated 9/27/22 under Assumptions & Qualifications. He asked if this area in the Change Request overrides our original contract. Jim Burrows said the full AHS Building Committee would be notified if funds went below \$400,000 and the funds would come out of the construction contingency budget. John LaMarre explained that back in July he proposed a subcontractor cost request on foreseen project delays. Griffin Electric proposed to modify our contract to reflect Phase #3 extension of \$60,000. HMFH provided a lump sum to extend the project for \$215,000. Frank would of rather an up to amount or itemized cost instead of a lump sum. Jim and Lori said MSBA design contracts are a lump sum design and not hourly. The design team remains the same and the continuation of services by the design team proposal is a monthly fee of \$43,000 times 5 months.

Jeff Thielman would like the AHS Building Committee to direct the Town Manager to sign the contract for the project management services. Frank wanted to make sure the dollar amount limit be included in the contract.

On a **motion** by Sandy Pooler, seconded by Michael Mason, it was voted to direct the Town Manager, Sandy Pooler, to sign the Change order of Consigli and the amended contract for Skanska and HMFH for a total project extension to be \$1,198,120.

Roll Call: Liz Homan Yes, Kirsi Allison-Ampe Yes, Frank Callahan Yes, Matt Janger Yes, Ryan Katofsky Yes, Johan Brett Lambert Yes, Kate Loosian Yes, Bill McCarthy Yes, Michael Mason Yes, Judson Pierce Yes, Sandy Pooler Yes, Amy Speare Yes, Jeff Thielman Yes.

Unanimous

#### Subcommittee Reports

- ♦ Communications – Amy met and discussed updating the project details and Dr. Homan sent out a notice to families and the community on the project extension. Amy is working to have the Seniors of the Class of 2023 sign a beam before it is installed.

- ◆ Finance – Sandy said the last time they met to discuss the change orders and will continue to review monthly orders.
- ◆ Interiors – Liz will meet soon regarding wall graphics and civic engagement for image on central spine.
- ◆ Landscape & Exteriors – Liz met to discuss lighting on community path
- ◆ Memorials – Bill updated on items found in the Fusco house, Christmas book and senior class of 1922 photos.
- ◆ SMEPPF – Ryan nothing new to report.
- ◆ Security – Liz nothing new to report.
- ◆ Temp Use-Phasing – Liz nothing new to report.

Meeting Minute Approval, October 11, 2022

On a **motion** by Frank Callahan, seconded by Sandy Pooler, it was voted to approve the minutes of the October 11, 2022 AHS Building Committee Meeting.

Roll Call: Liz Homan Yes, Kirsi Allison-Ampe Yes, Frank Callahan Yes, Matt Janger Yes, Ryan Katofsky Yes, John Brett Lambert Yes, Kate Loosian Yes, Bill McCarthy Yes, Michael Mason Yes, Judson Pierce Yes, Sandy Pooler Yes, Amy Speare Yes, Jeff Thielman Yes.

Unanimous

New Business

Jeff Thielman said the AHS students performed a concert mid-summer nights dream this weekend.

Adjournment

On a **motion** by Bill McCarthy, seconded by Ryan Katofsky, it was voted to adjourn at 6:36 p.m.

Roll Call: Liz Homan Yes, Kirsi Allison-Ampe Yes, Frank Callahan Yes, Matt Janger Yes, Ryan Katofsky Yes, John Brett Lambert Yes, Kate Loosian Yes, Bill McCarthy Yes, Michael Mason Yes, Judson Pierce Yes, Sandy Pooler Yes, Amy Speare Yes, Jeff Thielman Yes.

Unanimous

Respectfully submitted by Karen Fitzgerald  
Executive Assistant and Recording Secretary