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Cable Advisory Committee Meeting Minutes 04-06-04

Selectmen's Cable Television Advisory Committee
 Minutes of meeting of April 6, 2004

Meeting began @ 7:30pm in the Selectmen's chambers

Members Present – Phil McCarthy, Bob Chebator and Paul Berg

Also Present – John Maher and Glenn Koenig

The draft minutes of the meeting of March 30, 2004 were VOTED (3-0) approved on motion of Mr. Berg, seconded by Mr. Chebator

The committee again considered the two proposals received in response to the RFP.

Mr. Berg reported that he was only able to reach one reference with regard to each bidder and that they were both positive. He also secured some public data with regard to TDI's work for Gary, Indiana. The committee then moved to rating each proposal absent the sealed cost bids and TDI received a 189 score to CPG's 177 score. The sealed cost bid portions of the proposals were then opened and discussed. TDI's came in @\$13,290. They allocated 40 hours for technical audit @ \$90. per hr. and 80 hours for the Community Needs Assessment process @ \$100 per hr. Expenses were estimated @ \$2,320. CPG submitted the high bid of \$51,150. They allocated 45 hours for review and consultation @ \$ 150. per hr., 80 hours for compliance audits and recommendations @ \$150. per hr., 160 hrs for community survey @ \$ 50, 90 & 150 per hr., 50 hours for PEG ascertainment & recommendations @ \$ 150 per hr., and 40 hours for a Report @ \$ 150 per hr. Expenses were estimated @ \$ 1400. There was further discussion. Mr. Berg and Mr. McCarthy both felt that CPG's estimated hours were excessive for our needs. The committee then re-rated the proposals factoring in the cost bids and TDI received a score of 247 to CPG's score of 192. Mr. Berg then moved that we designate TDI as tentative successful bidder pending contract negotiations and approval by the Board of Selectmen, Mr. Chebator seconded and the motion was VOTED (2-1) with Mr. Chebator in the negative.

Mr. Maher reported that Dr. Mike Quinn whose resume he had previously circulated was indeed interested in the committee's vacancy. After a brief discussion of his skills and experience Mr. Berg moved, seconded by Mr. Chebator that the committee recommends Dr. Quinn to the BOS for appointment .VOTED (3-0). Mr. McCarthy brought up that Steve Galeotalanza was seeking good people to serve on the Cable Access Board and that he would like to be advised of any likely candidates that we might know of.

Mr. Maher inquired @the school technology funding request which we understand has been significantly lowered. Mr. McCarthy advised that we stand by our recommendation to release \$ 60K from the technology fund and would consider it further if more were needed.

The meeting adjourned @ 8:46pm.