



**Town of Arlington, Massachusetts**  
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## Minutes 03/12/2012

### Arlington Cultural Council

#### Minutes of Monday, March 12, 2012 Meeting

Robbins Library, 4th Floor Conference Room, Arlington, MA

Present: Margo Barrett, Karin Blum, Eliza Burden, Kurt Fusaris, Becky Holmes-Farley, Stephanie Marlin-Curiel, Scott Samenfeld and Sharon Shaloo

Visitors: Wendy Glaas and Martha Sheehan

Stephanie called the meeting to order at 7:36 p.m. The Council members welcomed Wendy Glaas who arrived after meeting with the Selectmen regarding her pending appointment to the Arlington Cultural Council.

ITEM 1 February 13, 2012 Minutes were reviewed and APPROVED as Amended.

ITEM 2 Requests for Payment

Sharon reported that there were no RFPs this month. She reported that the Council, after accounting for encumbered grant funds and annual administrative expenses, has a reserve fund that totals \$2,796.10. She projects only a very small increase in that figure by the end of the fiscal year because interest income has decreased dramatically over the past several years. Sharon will provide an electronic copy of the ACC Financial Report for Fiscal year 2012 to all members.

ITEM 3 Report on Outstanding 2011 Grants

- 2011-17 - The Sudanese Educational Fund is expected to have its presentation on 3/27
- 2011-13 - Aine Minogue performed at the Robbins Library on 2/22 and had a well-received, professional presentation according to Eliza and Margaret. We can expect a RFP in the near future.
- 2011-09 The Dallin Museum and the Arlington Historical Society continue to work towards their extended date of completion in 6/2012.
- 2011-16 grant to the Pierce School for an Author- in-Residence/Literary Festival has a deadline of March 30th coming up or grant monies (\$250) will be rescinded.

Stephanie provided a revised budget from Mark Sandman, Jam'n Java Open Mic grant 2012-15, in which he proposed reallocating some of the monies he was granted. In particular, he would like to purchase guitar picks to give away that say "First Fridays Jam'n Java." There was a general consensus that the reallocation was acceptable. Stephanie reported that Adria Arch (2012-13, Arlington Windows Project) has encountered a lack of available window space for her project, so she may need to request an extension to if she wishes to accomplish a display each month for 12 months.

ITEM 4 Grantee Reception Planning and

ITEM 5 Publicity

Eliza, Stephanie, Scott and Margaret reported that the effort to combine a grantee reception and an artists' summit had been scuttled in favor of having two separate events. The reception - which is being titled a "Celebration of the Arts" -- will be held on Monday April 9th from 6-7:30 p.m. There is a confirmed Selectman's meeting that evening.

Margaret is handling publicity with The Advocate. A detailed discussion ensued in which member assignments for event publicity, entertainment, and provision of food and drink for the Reception occurred.

Scott moved that we approve spending up to \$200 for reception expenses. The proposed expenditure was APPROVED unanimously.

#### ITEM 6 Community Input and Summit

Stephanie provided an updated draft of a community input survey and it was circulated and discussed. A few changes were suggested and will be implemented. The survey will eventually be put on Survey Monkey.

It was agreed that we would aim to hold a Summit in the May/early June time frame. Stephanie, Scott and Wendy agreed to be on the planning committee for the Summit and will report back to the full committee on April 9th.

#### ITEM 7 Upcoming Events

Regarding upcoming performances, Margaret plans to post them in The Advocate (there is an ACA Teen Art Program event on the March 16th and the Sudanese educational presentation is scheduled for March 27th).

Discussion was had about a special night in which presentations can be made to Town Meeting and Sharon suggested that Stephanie and Eliza, as co-Chairs, might want to attend and give a short presentation regarding the ACC. Scott suggested they also bring a survey with them.

Martha Sheehan left the room.

Martha Sheehan's resume was circulated and, then, a vote was had on Martha as a prospective New Member. Martha's Membership was APPROVED unanimously.

#### ITEM 8 New Business

A Motion to approve spending up to \$50 for new member orientation materials was seconded and APPROVED unanimously.

Meeting was adjourned at 9:00 p.m.

Submitted by Rebecca Holmes-Farley, Recording Secretary

Reserved rooms for the following upcoming meetings:

Mon., April 9, ACC Meeting at Town Hall following the Grantee Reception at 7:30 p.m.\*

Mon. May 14, 4th Floor Conference Room, Robbins Lib., 7:30 p.m.

Mon. June 11, Community Safety Building, 2nd Floor, 7:30 p.m.

Mon. July 9th, 4th Floor Conference Room, Robbins Lib. 7:30 p.m.

\*Note this is a change of location