



**Town of Arlington, Massachusetts**  
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## Minutes 01/10/2011

**Arlington Cultural Council**  
**Minutes of Monday, January 10, 2011 Meeting**  
 Community Safety Building, Arlington, MA

Present: Margo Barrett, Karin Blum, Eliza Burden, Anyahlee Canas, Stephanie Marlin-Curiel, Suzanne McLeod, Scott Samenfeld, and Sharon Shaloo.

Absent: Tom Formicola, Kurt Fusaris

Suzanne called the meeting to order at 7:12 pm

ITEM 1 December 2010 minutes were reviewed and APPROVED.

ITEM 2 RFPs - No new RFPs were submitted. Reports on Outstanding Grants:

- #2010-02 Sharon reported that the Cancer Center has printed their collection but due to a printer error, it had to be reprinted. They expect to submit the RFP by March.
- #2010-16, Robbins Library "Story of Our Lives," extended to April 30. Stephanie reported that Liza Halley plans to repackage program calling it "The Way Back Machine" and running it in March for an older age group.
- #2010-18, Thompson School, Anyah has a call into them
- #2010-19, Malong Malual, Anyah has a call into them
- #2010-29, Kendall Dudley. Stephanie reported that his presentation occurred but that no one from ACC was able to attend. Sharon noted that we should insist that grant recipients inform us as to when a program is being held, and that the liaison make every effort that he/she will attend or that someone from ACC be present.

ITEM 3 Treasurer's Report/2010 ACC Annual Report

Sharon postponed giving a Treasurer's Report due to the MCC website being down. Suzanne presented the 2010 Annual Report; she will circulate the report by email to the group. She will also provide a copy excluding the grant amounts to Scott for posting on the ACC website.

ITEM 4 Grant Cycle Business: Liaison Letters, Grant Recipient Publicity

Stephanie Marlin-Curiel sent acceptance letters out to recipients. She will revise the liaison letter to include the grantee reception date of April 11 and re-send next week so that we may then contact our liaisons. List of projects and assigned liaisons are attached.

Karin will write up blurbs on the 2011 grant recipients for posting on the ACC website. She will contact Nicole L. at the Arlington Advocate to begin discussion about a potential article or series of articles on grant recipients.

ITEM 5 April Grantee Reception

Margaret made contact with Town Hall about dates; it was decided to hold reception on Monday, April 11 with a

back-up date of April 4. Suzanne explained that 50-60 people usually attend, grant recipients are invited to bring materials to display, invitations go out in March (address labels are adhered at March meeting), all additions/changes to mailing list should happen by Feb. meeting. Image for postcard invitation needs to be decided on in Feb. Program needs to be designed and printed. Decision was made to eliminate certificates this year; instead, recipients will be called up individually and then asked to gather for a photo that can be submitted to the Advocate so ACC can get some follow-up PR from event.

#### ITEM 7 Election of ACC Officers

In keeping with ACC bylaws, the annual election of officers was held. The following slate of officers was APPROVED:

Co-chairs: Suzanne McLeod and Anyahlee Suderman

Treasurer: Sharon Shaloo

Recording Secretary: Eliza Burden

Corresponding Secretary: Stephanie Marlin-Curiel

ITEM 7 Recruitment of new members. Sharon suggested that we all invite some prospective ACC members to the April Reception. Karin also suggested that we put a "box" on any article and on website requesting interested people to join the ACC.

#### ITEM 8 New Business

·No new business was discussed

Meeting was adjourned at 8:35 pm

Submitted by Eliza Burden, Recording Secretary

Reserved rooms for the following upcoming meetings:

Monday, Feb. 7, 2nd floor conference room, Town Hall annex

Monday, March 14, room not yet reserved