



Town of Arlington, Massachusetts
730 Massachusetts Ave., Arlington, MA 02476
Phone: 781-316-3000

webmaster@town.arlington.ma.us

Minutes 02/07/2011

Arlington Cultural Council
Minutes of Monday, February 7, 2011 Meeting
Arlington Senior Center, Arlington, MA

Present: Margo Barrett, Karin Blum, Eliza Burden, Anyahlee Canas, Tom Formicola, Suzanne McLeod, Scott Samenfeld.

Absent: Stephanie Marlin-Curiel, Kurt Fusaris, Sharon Shaloo

Suzanne called the meeting to order at 7:13 pm

ITEM 1 January 2011 minutes were reviewed and APPROVED.

ITEM 2 April Grantee Reception -- Margaret has confirmation from Patsy Kraemer that reception will be held at Town Hall on April 11. Grant recipients have been invited to bring materials to display. Three possible designs for postcard artwork were selected. Anyah to followup with Linda at ACA to make certain that the artwork is available at no cost to ACC. Anyah will finalize postcards and order them; she will add the ACC website to the invitation.

Invitations will go out in March (address labels are adhered at March meeting). Grant recipients will be given extra cards to give to their friends. Everyone should review mailing list that Sharon sent out and inform her of any additions/changes; make sure grant recipients are included. At reception, certificates will not be handed out; instead, recipients will be called up individually, a blurb will be read and then recipients will be asked to gather for a photo that can be submitted to the Advocate. Eliza will ask Clarissa Rowe if she will announce this year's recipients and provide her with a list of recipients and project blurbs. Suzanne will contact Will Brownsberger, Sean Garballey and Ken Donnelley to see if they will attend. Tom will ask Johnnies and Trader Joes for food donations for the event. Sharon is in touch with the MCC to confirm there will be a rep there to hand out the Gold Star award to Betsy Schramm. Scott will add the invitation/reception info to the website. Eliza will work on the program for the event. Suzanne will provide nametags. ACC members should plan to be present at 5:15 for event set-up.

ITEM 3 RFPs - No new RFPs were submitted.

ITEM 4 Reports on Outstanding Grants -- No updates were given on 2010 grants

ITEM 5 Grant Cycle Business: Liaison Letters, Grant Recipient Publicity -- Grant recipients were contacted and asked to provide a project description and image for an Arlington Advocate publicity piece to be run in the March 31 issue. Karin will collect all blurbs and images and then forward them to Nicole. We should all forward blurbs to Scott as well so he can post them on the ACC website.

ITEM 6 Treasurer's Report/2010 ACC Annual Report. No Treasurers Report was presented because Sharon was absent. Suzanne will provide a copy of the 2010 Annual Report (excluding grant amounts) to Scott for posting on the ACC website.

ITEM 7 New Business. All ACC members will be given several invitations to send to prospective ACC members.

ITEM 8 Upcoming Events. Margaret announced concert of Ricardo Odriozola, Feb 11, 7:30 pm Town Hall.

Meeting was adjourned at 8:17 pm

Submitted by Eliza Burden, Recording Secretary

Reserved rooms for the following upcoming meetings:

Monday, March 14, Arlington Senior Center, 27 Maple Street, 7 pm

Monday April 11, GRANTEE RECEPTION, Second Flr Hearing Room, Town Hall, 6-7:30

Monday, May 9, 4th Floor Conference Room, Robbins Library, 7 pm

Monday, June 13, 4th Floor Conference Room, Robbins Library, 7 pm