



Town of Arlington, Massachusetts
730 Massachusetts Ave., Arlington, MA 02476
Phone: 781-316-3000

webmaster@town.arlington.ma.us

Minutes 02/11/2008

Arlington Cultural Council
 Minutes of February 11, 2008
 Robbins Memorial library
 Arlington, MA

Present: Tom Formicola, Michele Meagher, Jean Yoder, Sharon Shaloo, Susan Murie, Anyahlee Suderman, and Stephanie Marlin-Curiel.

Absent: Karen Dillon, Emmanuela Maurice, Betsy Campbell,

Tom Formicola called the meeting to order at 7:30 p.m.

We had visitors from the Arlington Educational Enrichment Fund (AEEF), Kelly and Brendan. They told us about AEEF's history, goals and activities. They raise money, mostly from donations, for grants for enrichment programs in the public schools. They also have a fundraiser, The Brain Bee, every year. Many, if not most, of their funded projects are arts based. They have a newsletter as one of their main modes of publicity. We talked about changing how funding needs in Arlington are changing. We then told them about the council, how it is part of a statewide organization and our grant cycle and how we award money. We talked about connecting all grant-awarding groups in Arlington for more conversation about who we can work together to make the most of our collective resources.

We agreed to stay in touch and share information

ITEM 1: Approval of January meeting minutes

The minutes were approved as amended.

There was one correction for the December minutes mentioned in the January minutes: There was a RFP amount for for the Pierce School (2007-17) listed as \$1000.00 which was a typo. The amount is actually \$215.00.

ITEM 2: RFP's

Three requests for payment were approved unanimously by the council:

Grant number 2007-18, Old Schwamb Mill

Amount requested: \$648.09

Granted: \$385.00

Grant number 2007-11, PTO Pam Powell Writing Workshops

Amount requested: \$1400.00

Granted: \$1400.00

Grant number 2007-04, Cambridge Madrigal Singers

Amount requested: \$300.00

Granted: \$300.00

Remaining 2007 RFPs

2007-01, ACA, Day in the Life, \$2000.00

2007-06, Roz Cummins, \$400.00

2007-20, Tova Speter, Switchboard Project, \$400.00

It was agreed that in the future we need to give grantees clear instructions in the written materials on who they contact when they need assistance or have questions about their grant financials or payment.

We received a letter from Robbins Library thanking us for the 2008 grant they were awarded. It will be filed with their application.

ITEM 3 : ACC Gala Event

We discussed possible dates and venues: Arlington Center for the Arts and Regent Theater. Possible dates discussed: April 9 or 10, May 6 or 7. Sharon is going to contact ACA about all possible dates and venues within the building. We talked about the pro's and cons of both the ACA building and the Regent Theater. We agreed the ACA is better suited. We agreed 7-8:30 p.m. was a good time. We agreed to try to work around dates of town meeting.

- We will ask Mary Babick for the invitation template for to create this year's gala invitation.
- Gala mailing list names need to be e-mailed to Jean.

Gala Tasks:

Tom: food

Susan: PR

Sharon: Set-up

Betsy has a check list of the whole gala process, including other jobs, which we will get from her.

Meeting was adjourned at 8:55 pm

Respectfully submitted by Susan Murie

Next meeting:

Monday, March 10th 7:30-8:45

Upstairs meeting room, Robbins Library

The room is also reserved for these dates:

April 14th

May 12th

June 9th