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Meeting Minutes 03/06/2006

Arlington Arts Council
 Minutes of March 6, 2006
 Jefferson Cutter House
 Arlington, MA

Present: Elinore Kagan, Karen Dillon, Jean Yoder, Tom Formicola, Leland Stein, Margaret Ryding, and Michele Meagher, Betsy Campbell and Amy Peters
 Absent: Mary Babic
 Karen Dillon called the meeting to order at 7:37 p.m.
 Visiting: Sharon Shaloo and Abby Sibeck

ITEM 1: A Review of February Meeting Minutes

Council members reviewed the February meeting minutes. Karen will make the following changes: Tom is going to Carberry's for donations, Aine Minogue requested an artists fee, Leland will contact the ACA. Tom moved to approve the minutes as submitted, Michele seconded and all approved.

ITEM 2: RFP's (request for payment)

2006-18 Rwanda Project-Betsy updated us on her conversations with the grantee (Anisha) and the changes made in the scope of the project. The council took a vote and all were in favor of the smaller scope of the revised project. 2005-01 for Cynthia Tollen Due to an injury Cythia has applied for a grant extension. Under the extension the Grant must be completed by December 31, 2006. Tom moved to approve the extension, Betsy seconded and all approved. Elinore amended the vote to state that this is a final extension allowed under the terms of the Mass. Council. 2005-12 RESPECT Guy Van Duser and Nikki Hu-Must submit paperwork before April 15th to get grant funds. We have contacted them a few times already. Tom will write a letter addressed to Nicole Libresco and Karen Coleman notifying them of the deadline.

ITEM 2: New Members

Several current members will be reaching their final term with the council or cycling off this summer. Tom read a list of seven people who have expressed interest in joining the council ranks and have contacted him via email. Michele suggested we recruit new members at the grantee reception with some sort of display on foam core or poster board (This is something Mary agreed to create at the February meeting). Some facts to include on the recruitment board were: number of grants disbursed; total \$ awarded in the last 7 years...ect....

ITEM 3: Winter Gala

Council members went over the list of grantees and which council member is assigned as their liaison. Some grantees are definitely coming to the reception and are prepared for a display of some kind. However, all members need to make contact with the grantees assigned to them and

confirm this. Live Performances: In years past we discouraged live performances other than the guest of honor. We found that the small scope of the event and venue simply doesn't allow for performances. Betsy suggested we invite the people supplying goods for the event (like Lakota, Panera, NYAJ's) to the event. Great Idea! Council members should give an invitation to donors. Placards should be created for the event and placed in front of the donated goods. (Michele is doing this) Karen will supply a portable BOSE CD player for sound and bring some of Aine's CDs. Leland will also bring some background music selections. Karen sent publicity notices to:Globe NW, Arlington Cable, Libby Payne, Diana Brown and Globe Calendar Events. She missed the Arlington Shopper Deadline. Tom will buy and supply nametags Karen will supply coffee from Dunkin Donuts (ask for donation) Michele will try to find the remaining pencils from past events in the storage room of the Chamber of Commerce. Mary-Can you photograph the event? Betsy-Can you supply photos or the archive book from years past? Mary should send a letter to the editor of the Arlington Advocate inviting Arlington Citizens to come to the event (to be published on 3-23 & 3-30?) Karen will resend invitation to the Arlington Email list and the selectman's office. Leland will post to Live from Arlington. Michele will ask Dallin.

The meeting was adjourned at 8:50 p.m.

Respectfully submitted by Karen Dillon

Karen has reserved the conference room in the Jefferson Cutter house for the following upcoming meetings :

Monday, April 3rd 7:30-9 Jefferson Cutter House

Monday, May 8th 7:30-9 Jefferson Cutter House

Monday, June 5th 7:30-9 Jefferson Cutter House

Please reserve these dates on your calendar.