



Town of Arlington, Massachusetts
730 Massachusetts Ave., Arlington, MA 02476
Phone: 781-316-3000

webmaster@town.arlington.ma.us

Meeting Minutes 04/03/2006

Arlington Arts Council
 Minutes of April 3, 2006
 Jefferson Cutter House
 Arlington, MA

Present: Elinore Kagan, Karen Dillon, Tom Formicola, Leland Stein ,
 Michele Meagher, Betsy Campbell and Amy Peters Absent: Mary Babic, Jean
 Yoder and Margaret Ryding

Visiting: Tom Fleckenstein and Abby Suback

Karen Dillon called the meeting to order at 7:38 p.m.

ITEM 1: A Review of March Meeting Minutes

Council members reviewed the March meeting minutes. Amy moved to approve the minutes as submitted, Betsy seconded and all approved.

ITEM 2: RFP's (request for payment)

1) Karen Dillon requested reimbursement in the amount of 88.14 for chalk bought to supply the Town Day sidewalk art event. Elinore moved to approve the reimbursement, Betsy seconded all approved.

2) 2006-05 Liz Buchanan for Music Island \$ 1,000.00.
 Michele moved to approve, Karen seconded all approved.

3) 2006-18 Rwanda: Remembrance and Resilience-Andréa Desai has withdrawn their funding request. the project cannot be completed with the funds allocated. \$ 500.00 will be returned to our account for 2007 awards.

ITEM 3: Review of the Winter Grantee Reception

Council member discussed their impressions of the event. Overall it was considered a success. We were delighted by the presence of Jim Marzilli and Senator Bob Havern. Tom did an exceptional job hosting the event and addressing the crowd. His talk was engaging and articulate. There was certainly enough food and drink. The warm drinks were not even missed.

A follow-up article should be published in the Arlington Advocate perhaps as a letter to the editor or a feature story.

Thank you letters should be sent to the generous vendors who supported the event. Michele penned a blanket letter and emailed it to the council. Council members should email the letter to the businesses that they received a donation from within the next week or so. Karen will supply

photos from the event for the Advocate article.

Elinore commented that she missed having the grantees speak about their projects at the event. Michele agreed. Karen was in a unique position this year as both grant recipient and council member. She missed having the opportunity to answer questions about her project during the event.

Betsy commented that she believes that the purpose of the event is publicity and that the grantee presentations can take up too much time at the event.

Tom suggested that perhaps we could do something in the middle next year. For example, he could call up the grantee by name, briefly describe the project and point to where the display is located in the gathering hall.

Elinore inquired about the invoice for the rental fee for the Whittemore Robbins House. Michele will find out what we owe them.

Next year signs pointing to the coat room would be nice.

Council agreed that having the event in late March rather than January was a nice change.

ITEM 4: Council Membership-cycling off and recruiting new members.

Unfortunately the term for Mary Babic, Amy Peters, and Elinore Kagan is coming to the end. We need to actively recruit members to join us. Tom mentioned the fact that the current membership roster of 10 seems to be an effective number. Everyone steps up and evenly shares the work. Having more council members than that may make for an uneven balance. In light of Tom's observations we should try and recruit no more than 3 members. Ideally though the members should be onboard by July so they can become familiar with the council workings before the next grant cycle begins in September.

Tom advised that since there now is a brief lull in our schedule (before town day planning in August) we should focus on our future goals-including membership by a July deadline.

We should also revisit the idea of having a webpage. Perhaps we can talk about that at the next meeting.

The meeting was adjourned at 8:48 p.m.

Respectfully submitted by Karen Dillon

Karen has reserved the conference room in the Jefferson Cutter house for the following upcoming meetings :

Monday, May 8th 7:30-9 Jefferson Cutter House

Monday, June 5th 7:30-9 Jefferson Cutter House

Please reserve these dates on your calendar.