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Meeting Minutes 12/11/2006

Arlington Cultural Council
Minutes of~December ~11, 2006
Robbins Memorial library
Arlington, MA

Present: Elinore Kagan,~Karen Dillon, Tom Formicola,~Michele Meagher, Jean Yoder,~Sharon Shaloo

Absent: Betsy Campbell ~and ~Roz Cummins~

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Tom Formicola~called the meeting to order at 7:30p.m.

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ITEM 1: November deliberation meeting minutes

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Because of some inaccuracies, Tom Formicola moved to reject the November meeting minutes. Council members agreed and it was decided that we will review the meeting minutes of Oct., Nov., and December at the January meeting.

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Sharon has a few meeting minute templates that she uses at Mass Center for the Book and will forward them to Karen and Tom for review.

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ITEM~ 2 :RFP's

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Grant number 2006-01 Arlington Children's Theatre~ \$ 500.00

We are still missing one copy of the reimbursement form and financials.~ Michele will contact them and request the additional copy.

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Grant number 2006-1 1~ Steve Henderson/Geriatric \$ 350.00

Elinore moved to approve, Michele seconded and all approved.

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Grant number 2006-15~~Three Apples~\$ 250.00

Elinore moved to approve, Michele seconded and all approved.

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ITEM~~3 :Requests for Extensions

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Grant 2006-10 Kathy Garnett-Images of the Arlington Reservoir-Kathy needs an extension to finish the project due to some personal hardships over the past few months.~ The council is looking forward to the project and supportive of Kathy.~ Tom moved to approve an extension to June 15th.~ Michele seconded and all approved.~ Michele will send Kathy a letter.

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Grant 2006-03 Arlington Intergenerational Book Group-has not spent the entire funds granted to them.~ Would like an extension to use the entire funds.~ Michele moved to grant the extension, Karen seconded.~ All approved to

allow the group and extension to June 15th.~ Tom will follow up with them.

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Grants 2006-02, 2006-12 and 2006-04- have not yet submitted a request for reimbursement.~ Michele will call the historical to follow up, Tom will follow up with the Arlington Town Wide Enrichment and Jean will follow up with the Pierce School.

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Grant 2006-06 Community Intervention Book Project. Is missing some receipts.~ Elinore will push is through anyway and hopefully it will go through and be processed.

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Sharon asked about the deadline for actual reimbursement.~ The deadline is April 15th.~ It is important that the project is completed by December.

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Item 4: Requests for Reconsideration

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Grant 2007-07-Yetti Frenkl- reconsidering for a proposal to present a poetry workshop at Robbins Library.~~~The council was forced to reject it because the copies of the application were missing.~ Since council does not have an office or office equipment we rely on the grant applicants to provide these materials as outlines in our grant application packet.~Elinore moves to reject the request for reconsideration, Tom Seconds and council approves to reject the application.

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Item 5: Official voting for the grant applications

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we denied 11 applicants.

Tom distributed a summary of applications approved and the amount awarded.

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Tom moved to accept all allocations as determined on November 5th.~ Michele seconded and all approved.

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Jean will mail out letters in a week or two.

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Tom will report to the MCC and selectman's office in our final report.

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Appointing a liaison to each grant recipient.

Last year each council member acted as the council liaison for two grant recipients.~ We will be doing this once again this year.

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Tom Formicola will be the liaison for grants # 1 and 10

Michele will be the liaison for grants # 19 ~and 14

Elinore will be the liaison for grants #~4 and 12

Jean will be the liaison for grants # 21 and 11

Sharon will be the liaison for grants # 18 ~and 22

Karen will be the liaison for grants #-20 and 13

Roz will be the liaison form Grants # 15 and 17

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That leaves the following grants for Betsy and other council member to~ mentor:

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3 Brackett School -Poetry month

16 New Repertory theatre-New Rep on tour

23 True Story theatre-Stories of Healing

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Gold Key-Once a year LCC's are able to select one project that was completed and nominate it for a gold key award.~ The council decided to submit the Arlington Art Hunt, grant 2006-08.

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Jean Yoder distributed the entire packet for the council to review.

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ITEM 5: Other Business

How do we want to present ourselves at the presentation meetings?~ The council discussed ideas to manage time of presenters, to have all our questions addressed and to be mindful of the presenters possible anxiety and uncertainty.

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The meeting adjourned at 8:50~p.m.

Respectfully submitted by ~Karen Dillon

Karen has reserved the conference room in the Robbins Library~ for the following upcoming meetings :~

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Thursday, January 11th **7:30-8:45~ Robbins Library upstairs meeting room**

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Monday, February 12th **7:30-8:45~ Upstairs meeting room**

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Monday,~March 12th~**7:30-8:45~ Upstairs meeting room**

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Please reserve these dates on your calendar.