



Town of Arlington, Massachusetts
730 Massachusetts Ave., Arlington, MA 02476
Phone: 781-316-3000

webmaster@town.arlington.ma.us

Arts Council Minutes 07-11-2002

Arlington Arts Council

Minutes of July 11, 2002

Present: Mary Babic, Diane Connor, Shari Craig, Cheryl Hemenway, Elinore Kagan, Amy Peters, David Silverman, Robert Zinck, Carol Mahoney (non-voting member).

Absent: Christine Alaimo (on leave), Suzanne McLeod

David Silverman called the meeting to order at 7:40pm.

Item One: Minutes from June

David Silverman moved to approve the minutes from June 13, 2002. Shari Craig seconded. The motion passed unanimously.

Item Two: Requests for Payment

David Silverman moved to approve final payment of \$596.48 for grant #2001-13 to Karen Roehr. Elinore Kagan seconded. The motion was passed unanimously.

Elinore Kagan moved to approve final payment of \$1000 for grant #2002-09 to Cantilena. David Silverman seconded; the motion was passed unanimously.

There was a discussion of possible measures to streamline the purchase order/payment process. Cheryl Hemenway will take all forms and backup for Requests for Payment to the Comptroller's Office in order to set the payment process in motion as quickly as possible.

Item Three: Community Input

Language regarding our 2003 priorities, set with results from community input, will be inserted into the 2003 hot sheet.

Item Four: Grant Application and Hot Sheet

Cheryl Hemenway will send text for the hot sheet to David Silverman, who will update the hot sheet and send to members by e-mail for discussion in the August meeting. Target date for application readiness is August 30. In addition to our 2003 priorities, we will change language regarding the payment process to highlight the fact that payments are made on a reimbursement basis.

Dates for the grant cycle were discussed: Coaching session on October 2, 9 - 10am; Application deadline October 15; Presentation meetings October 21 and 23; Decision meeting October 27.

Shari Craig will write a press release to the Arlington Advocate that will talk about our goals and priorities, where to get applications, and our town day booth.

Mary Babic will pursue the idea of a mailing list with Michele Meagher, visitor in June.

Item Five: Town Day

Amy will send application in for Town Day. Suzanne McLeod's artwork (arts dollars) was passed around and was enthusiastically greeted. This "money" will be distributed at Town Day.

David Silverman adjourned the meeting at 8:47 pm.