



**Town of Arlington, Massachusetts**  
**730 Massachusetts Ave., Arlington, MA 02476**  
**Phone: 781-316-3000**

**webmaster@town.arlington.ma.us**

## Arts Council Minutes 09/11/2001

### Arlington Arts Council

*Minutes of September 11, 2001 – Jefferson Cutter House*

**Present:** Members – Christine Alaimo, Diane Connor, Cheryl Hemenway, Elinore Kagan, Carol Mahoney, Suzanne McLeod, Amy Peters, David Silverman  
**Absent:** Mary Babic, Shari Craig, Jamie Doyle, Bob Zinck

*David Silverman called the meeting to order at 7:40 pm.*

### **Item One -- Minutes**

David Silverman moved to approve the minutes from August 14, 2001. Suzanne McLeod seconded. The motion passed unanimously.

### **Item Two -- Requests for payments**

No requests for payment.

### **Item Three – Treasurer’s update**

Elinore Kagan will meet with Robert Zinck in advance of our October meeting to be sure all material, information, and responsibilities are pass on to her.

### **Item Four – Vote on By-Laws**

It was decided that the Council would postpone voting on the By-Laws until the October meeting. Christine Alaimo will bring clean printouts of the amended By-Laws to the October meeting for all members.

### **Item Five – Progress reports from all committees**

By-Laws Committee: See Item Four above.

### Town Day Committee:

Amy Peters reviewed the schedule for volunteers to help at Town Day. Tea Tray in the Sky has made a donation for us to raffle off at the booth. The community input survey was reviewed and fine tuned. Suzanne McLeod will make final changes to the Community input survey; Christine Alaimo will make at least 100 copies and bring them to the booth at Town Day. (Town Day is September 15, 2001.)

### Grant Cycle Committee:

The hot sheet was reviewed and fine tuned. Changes to the hot sheet will be made and copies of the hot sheet and grant application will be distributed to locations around town, including Town Hall and Robbins Library.

### Community Input Committee:

Diane Connor reported on the status of the Community Input Committee. Diane will reserve downstairs space at Arlington Center for the Arts for our annual Community Input Meeting. Diane also circulated a sign-up sheet for all Council members to volunteer time during the Community Input Meeting. Diane will check with Mary Babic regarding the creation of a display and photos for at the Community Input Meeting. Christine Alaimo will provide Diane additional copies of the community input survey at the October meeting. In an effort to procure gift certificates as raffle prizes, Christine Alaimo will contact Clay Dreams and Monroe Saltworks, Diane Connor will contact Art Beat and Maxim, and Cheryl Hemenway will contact Big Picture. (Open Studios are October 20-21, 2001.)

### Mailing List Committee:

No update necessary.

Annual Calendar:

No update necessary.

**Item Six –Other Business**

David Silverman reported that Maryellen Bradley-Gilbert / Healing Arts of Quilts (grant #2001-15) has requested an extension for her project. She has recently moved to Northampton, MA, and has conducted all of her proposed interviews. Her exhibit was to happen by October. David moved to extend grant #2001-15 a six-month extension. Cheryl Hemenway seconded. The motion passed unanimously.

David Silverman reported that funding this year has been tied up at the State level, so we don't yet know when we will find out how much money we will receive, but we can assume that the MCC will coach us through how to proceed. In the meantime, David will find out how much money we have to take back from previous cycles. David will also check with the MCC and their guidelines/literature about the possibility of our imposing a time limit on how long after an event grant applicants have to submit paperwork requesting reimbursement (such as 30 days or 60 days).

David Silverman reported that Jessica Seigel has resigned from the Council.

The next Council meeting date was changed from Tuesday, October 16, to Wednesday, October 17. (It has since been changed again, to Thursday, October 18, 7:30 pm at Robbins Library.)

Diane Connor has unable to open attachments of agenda and minutes. Christine will mail printouts of both or will resend a second email to Diane with the text of both documents copied into the body of an email.

***The meeting was adjourned at 8:30 pm by David Silverman.***

Respectfully submitted,  
Christine Alaimo, *Recording Secretary*

Bob Sprague  
Webmaster, Arlington Online  
[www.town.arlington.ma.us/](http://www.town.arlington.ma.us/)