<div align="center">

TOWN OF ARLINGTON
TOWN MEETING ELECTRONIC VOTING STUDY COMMITTEE
October 11, 2012

</div>

Call to Order

The meeting of the Town Meeting Electronic Voting Study Committee was called to order by Committee Chair Eric Helmuth in the Selectmen's Hearing Room in Town Hall on October 11, 2012, at 7:30 PM. The notice calling this meeting is appended to these minutes.

Quorum

A quorum was present: Elizabeth Patton, Steve Storch, Raymond Charbonneau III, Wes Beal, Adam Auster, and Eric Helmuth.

Approval of Minutes

MOTION
Approval of Minutes

Raymond Charbonneau moved that the minutes of the September 27 meeting be approved

The motion passed.

New Business

Roll Call at Special Town Meeting

Eric Helmuth noted that the previous night's special town meeting included a rare roll-call vote.

He said that the roll call and count took 35–40 minutes by his clock.

Requirements and Request for Information

The committee began work on a list of requirements that might form the basis for a formal request for information to vendors of electronic-voting technology.

The discussion identified the following possible issues:

Security, support, logistics, and the following functional requirements:

- counting votes

- uniquely identifiable devices

- dynamic assignment of devides

- on-device confirmation of vote

- display of votes, including votes by precinct

- appropriate transmission range for physical space

- scalability

- hot-swap ability

- records in open format

Framingham and Brookline Town Meeting Visits	Eric Helmuth said that committee members are invited to Framingham's special town meeting on Tuesday, October 16th at 7:30 pm.
	He reminded the committee that members have also been invited to Brookline's special town meeting the evening of November 13th.
MOTION: *Next Meeting*	Adam Auster moved to set the time of the next meeting to 7:30 pm on Tuesday, October 23, at a place to be determined by the Chair.
	The motion passed.
MOTION: *Adjournment*	Wes Beal moved to adjourn.
	The motion passed.
Adjournment	The meeting adjourned at 9:15 PM.
APPROVED October 22, 2012	Adam Auster, *Secretary*

Town Meeting Electronic Voting Study Committee

Eric Helmuth, Chair | Adam Auster, Secretary

Thursday, October 11th, 2012, 7:30 p.m.

Selectmen's Hearing Room – Second Floor Town Hall

AGENDA:

1   -   Call to Order;

2   -   Introduction of Members;

3   -   Review and Approval of Minutes;

4   -   Discussion of technology requirements for electronic voting systems;

5   -   Discussion of vendors of electronic voting systems;

6   -   New Business;

7   -   Set future meeting schedule;

8   -   Adjournment.

_____

FOR REFERENCE ONLY:

ARTICLE 22 ESTABLISH COMMITTEE TO STUDY ELECTRONIC VOTING FOR TOWN MEETING: which seeks to establish a committee of Town Meeting to be appointed by the Moderator to study electronic voting for Town Meeting, determine a charge to the committee as to its responsibility and duties;.

VOTED: That the Town hereby establishes a committee, not larger than seven (7) members to be appointed by the Moderator, for the purpose of studying electronic voting and to report back to and make recommendations to future Town Meetings.

CHARGE: The Committee shall study and make recommendations to a future Town Meeting on whether the Town should adopt electronic voting, when the electronic devices shall be used, in what situations, and for what purposes. It will also study what devices are available, the costs and benefits of the devices and the security features available, as well as what procedures and Bylaws would need to be implemented and changed.