



Town of Arlington, Massachusetts
730 Massachusetts Ave., Arlington, MA 02476
Phone: 781-316-3000

webmaster@town.arlington.ma.us

Minutes 05-11-11

Town of Arlington
Equal Opportunity Advisory Committee

730 Massachusetts Avenue, Arlington, MA 02476
(781) 316-3120

Barbara Boltz, Co-Chair
 Adrienne McClure, Co-Chair
 Augusta Haydock
 Jack Jones
 Tricia O'Donoghue
 Howard Winkler

Caryn Cove Malloy, Equal Opportunity Officer

Equal Opportunity Advisory Committee
 Meeting Minutes
 Wednesday, May 11, 2011
 7:00 p.m.

Present: Caryn Malloy, Barbara Boltz (Co-Chair), Adrienne McClure (Co-Chair), Jack Jones, Tricia O'Donoghue, Augusta Haydock, Howard Winkler

Also Present: Mahendra Desai

Adrienne McClure chaired the meeting.

Meeting Minutes

Augusta Haydock moved approval of the April 13, 2011 meeting minutes.

SO VOTED

Current Job Openings

The Committee reviewed current job openings and hiring activity. The Committee discussed the appointment process for the Assistant Town Clerk, Deputy Treasurer and Assistant Registrar.

Current Bid Projects

Caryn Malloy reported that she had emailed the General Contractor on the Stratton School project to discuss hiring as there appears to be little female or minority participation. There were no other reports available from the Purchasing Agent for the Committee's review.

School Diversity Task Group

Barbara Boltz reported that the job fair was extremely well received; the schools got 40 new applicants. The next meeting is scheduled for Monday May 16, 2011. The group plans to host a coffee for prospective candidates.

Other Business

The Committee discussed Article 30 of the Annual Town Meeting warrant which received favorable action; the Committee asked that Caryn Malloy draft a letter of support for the Committee to consider sending to our legislative delegation. The legislation if enacted would allow for a more open hiring process into Labor Service positions.

The Committee asked that Caryn Malloy please investigate the status of the town-wide minutes being kept at the library. Adrienne McClure announced that she will be receiving an award from her Alma Mater for her work on diversity issues.

Tricia O'Donoghue moved to adjourn the meeting at 7:40 p.m. SO VOTED

A true record. Attest:

Caryn Malloy
Director of Personnel/
Equal Opportunity Officer