



Town of Arlington, Massachusetts
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Affirmative Action Minutes 02/11/2004

Town of Arlington
Affirmative Action Advisory Committee

730 Massachusetts Avenue, Arlington, MA 02476
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Barbara Boltz, Co-Chair
 Adrienne McClure, Co-Chair
 Augusta Haydock
 Jack Jones
 Elaine Maclachlan
 Tricia O'Donoghue
 Jeannine Rice-Oppedisano
 Howard Winkler

Caryn Cove Malloy, Affirmative Action Officer

Affirmative Action Advisory Committee
 Meeting Notes
 Wednesday, February 11, 2004
 7:30 p.m.

In Attendance: Adrienne McClure (Chair), Caryn Cove Malloy, Barbara Boltz, Tricia O'Donoghue, Augusta Haydock, Elaine Maclachlan, Jeannine Rice-Oppedisano
Absent: Jack Jones, Howard Winkler,

Approval of Minutes: January 14, 2004

Barbara Boltz moved approval as amended. SO VOTED

Current Job Openings

The Committee reviewed all open positions.

Ms. Cove indicated that the Public Works Director, John Sanchez, would attend the March meeting of the Committee to discuss hiring.

Current Bid Projects

The Committee reviewed payroll sheets from RAD corporation, the company currently doing work on the Reed's Brook project. The Committee was pleased to note that the company had employed a female machinist for the project.

School Diversity Task Group

Barbara Boltz reported that the Vision 2020 Diversity Task Group met Monday and School Committee members Paul Schlichtman and Suzanne Owayda were in attendance. Barbara Boltz indicated that the meeting was very passionate. They discussed the hiring process for the Arlington Public Schools. The Group also learned that the Superintendent of Schools, Kay Donovan will be retiring and the group plans on being very active in the hiring process. Over the next few months the group plans to meet with the remaining members of the School Committee. Barbara Boltz further reported that today they met with the Superintendent. The group intends to hold a social event for those applicants that have self identified as a minority. Affirmative Action will co-sponsor this event. The group intends to meet with the Superintendent again on March 10th.

State Affirmative Action Executive Orders Status

Jeannine Rice-Oppedisano reported that the City of Boston does not have an Affirmative Action plan. She has attempted to contact Ruth Bramson, the executive in charge of reviewing the state's executive orders on affirmative action.

Update of Affirmative Action Plan

Tricia O'Donoghue collected affirmative action plans from several other communities for use in updating the Town's plan. The group asked Caryn Malloy to make recommendations on how the committee might support this effort.

Jeannine Rice Oppedesano moved to adjourn the meeting at 8:25 p.m.

Caryn Cove Malloy
Affirmative Action Officer