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Affirmative Action Minutes 03/10/2004

Town of Arlington
Affirmative Action Advisory Committee

730 Massachusetts Avenue, Arlington, MA 02476
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Barbara Boltz, Co-Chair
 Adrienne McClure, Co-Chair
 Augusta Haydock
 Jack Jones
 Elaine Maclachlan
 Tricia O'Donoghue
 Jeannine Rice-Oppedisano
 Howard Winkler

Caryn Cove Malloy, Affirmative Action Officer

Affirmative Action Advisory Committee
 Meeting Notes
 Wednesday, March 10, 2004
 7:30 p.m.

In Attendance: Adrienne McClure, Caryn Cove Malloy, Barbara Boltz (Chair), Tricia O'Donoghue, Augusta Haydock, Elaine Maclachlan, Jeannine Rice-Oppedisano, Jack Jones

Absent: Howard Winkler

Also Present: John Sanchez, Director of Public Works, Regina Caines

Approval of Minutes: February 11, 2004

Augusta Haydock moved approval. SO VOTED

Introduction: John Sanchez, Director of Public Works

Adrienne McClure welcomed Mr. Sanchez to the meeting and explained the purpose of the Committee. Mr. Sanchez became Director of his Department approximately one year ago. The Committee engaged Mr. Sanchez in a dialogue about Committee activities and what they would like to see in terms of hiring considerations for future candidates for the department of public works and the restrictions on hiring under Civil/Labor Service. The Committee discussed possible ways in which to get people of color interested in signing up for Labor Service positions. Regina Caines indicated that she did not believe it is enough to only put ads in the newspaper. Ms. Caines offered to make some inquiries about possible site visits to schools with a high minority population.

Current Job Openings

The Committee reviewed all open positions.

Current Bid Projects

The Committee reviewed payroll sheets from RAD corporation, the company currently doing work on the Reed's Brook project. The Committee was disappointed to see that the female machinist hired for the project is no longer booking any hours.

Adrienne McClure passed out a copy of an article by Senator Dianne Wilkerson on municipalities' lack of compliance with hiring for construction projects. Tricia O'Donoghue offered to do a draft letter to Senator Wilkerson indicating the Town of Arlington's strong monitoring of construction projects through the efforts of the Committee and also to invite Senator Wilkerson to a future meeting.

School Diversity Task Group

Barbara Boltz reported that the Vision 2020 Diversity Task Group met Monday with Steve Pererra, METCO Director. She further reported that the Affirmative Action Recruiting Consortium (AARC) met on Saturday in Cambridge and that Arlington was well represented. The Schools received 49 applicants in conjunction with the event. A coffee social for minority applicants will be held April 14th at the School Committee Room.

State Affirmative Action Executive Orders Status

Barbara Boltz reported that the Executive Orders will remain in place while the new guidelines are being considered.

Update of Affirmative Action Plan

Caryn Malloy provided copies of the policy statement from several other communities' affirmative action plans. She asked members of the group to please select the sections they like and to bring their suggestions and comments to the next meeting. The group can then decide what recommended changes they would like to suggest to Arlington's plan.

Tricia O'Donoghue requested that copies of the updated Affirmative Action Advisory Committee contact list be distributed digitally to those on email.

Tricia O'Donoghue moved to adjourn the meeting at 9:20 p.m.

Caryn Cove Malloy
Affirmative Action Officer