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Affirmative Action Minutes 04/14/2004

Town of Arlington
Affirmative Action Advisory Committee

730 Massachusetts Avenue, Arlington, MA 02476
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Barbara Boltz, Co-Chair
 Adrienne McClure, Co-Chair
 Augusta Haydock
 Jack Jones
 Elaine MacLachlan
 Tricia O'Donoghue
 Jeannine Rice-Oppedisano
 Howard Winkler

Caryn Cove Malloy, Affirmative Action Officer

Affirmative Action Advisory Committee
 Meeting Notes
 Wednesday, April 14, 2004
 7:30 p.m.

In Attendance: Adrienne McClure (Chair), Caryn Cove Malloy, Barbara Boltz, Tricia O'Donoghue, Augusta Haydock, Elaine MacLachlan, Jack Jones

Absent: Howard Winkler, Jeannine Rice-Oppedisano

Approval of Minutes: March 10, 2004

Barbara Boltz moved approval as amended. SO VOTED

Current Job Openings

The Committee reviewed all open positions. Caryn Malloy explained her intent to change the format of the job openings spreadsheet to better capture EE04 information.

Current Bid Projects

Caryn Malloy reported that she has been in contact with the Town's Purchasing Officer, Domenic Lanzillotti and that the Dallin School project bid has been corrected with an addendum to include the section of the bylaw relative to female and minority hiring which was erroneously omitted.

School Diversity Task Group

Elaine MacLachlan reported that 2 School Committee members, 3 Principals, 2 Department Heads, 5 members of the Diversity Task Group and 12 to 14 candidates came to the coffee social held earlier today in the school committee room. The Assistant Superintendent, Joanne Gurry said that the resumes of the individuals that participated would be flagged.

Barbara Boltz reported that the Martin Luther King Committee went to the School Committee to request representation on the search committee for the new superintendent.

The Committee discussed the hiring requirements for the high school principal's position that will be open this summer.

Update of Affirmative Action Plan

At the March meeting Caryn Malloy provided copies of the policy statement from several other communities' affirmative action plans. She asked members of the group to please select the sections they like and to bring their suggestions and comments to the next meeting. The group can then decide what recommended changes they would like to suggest to Arlington's plan.

Continuing Business

The Committee thanked member Tricia O'Donoghue for her efforts in drafting a letter to Senator Dianne Wilkerson in response to her newspaper article *Mass. Towns chafe at construction regs.* that appeared in the January 15th 2004 edition of the Bay State Banner. The article indicates that all Massachusetts' cities and towns make no effort to break down barriers to hiring females and minorities on public construction projects; this is an area on which Committee already works very diligently. The Committee requested that Caryn Malloy edit the letter as directed by the Committee and to forward it to Senator Wilkerson.

Tricia O'Donoghue moved to adjourn the meeting at 8:25 p.m.

Caryn Cove Malloy
Affirmative Action Officer