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Affirmative Action Minutes 05/12/2004

Town of Arlington
 Affirmative Action Advisory Committee

730 Massachusetts Avenue, Arlington, MA 02476
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Barbara Boltz, Co-Chair
 Adrienne McClure, Co-Chair
 Augusta Haydock
 Jack Jones
 Elaine Maclachlan
 Tricia O'Donoghue
 Jeannine Rice-Oppedisano
 Howard Winkler

Caryn Cove Malloy, Affirmative Action Officer

Affirmative Action Advisory Committee
 Meeting Notes
 Wednesday, May 12, 2004
 7:30 p.m.

In Attendance: Adrienne McClure, Caryn Cove Malloy, Barbara Boltz (Chair), Tricia O'Donoghue, Augusta Haydock, Elaine Maclachlan, Jack Jones, Jeannine Rice-Oppedisano
Absent: Howard Winkler

Approval of Minutes: April 14, 2004
 Augusta Haydock moved approval as amended. SO VOTED

Current Job Openings

The Committee reviewed all open positions. The Committee noted that overall there has been little or no minority activity in recent months.

Current Bid Projects

Caryn Malloy reported that she has been in contact with the Town's Purchasing Officer, Domenic Lanzillotti and that the Dallin School project bid has been opened but not awarded. Also, there are two open bids for Sidewalk and Curb projects that will be awarded in the upcoming weeks.

School Diversity Task Group

Barbara Boltz reported that the group was scheduled to meet with the Superintendent of Schools, Kay Donovan but she was unable to attend. Stever Perrera, the Town's Metco Director attended on behalf of Mrs. Donovan. She reported that they will be meeting with the Assistant Superintendent, Joanne Gurry on June 3rd. She also informed the committee that the resumes received at the coffee social for minority applicants to the Arlington Public Schools have been flagged.

Barbara Boltz also reported that there was recently a focus group convened at Arlington High School to discuss the hiring of the new Principal for AHS. Regina Caines attended the meeting and advocated for the recruitment of diversity candidates and candidates with experience working in and creating a diverse workplace. A member of the School Diversity Task Group will be on the panel for the search.

Barbara Boltz reported that the School Committee had a round table discussion on the School Superintendent Search. The School Committee has put out a request for proposal for a firm to work on the search.

State Affirmative Action Executive Orders Status

Jeannine Rice-Oppedisano indicated that she would make another attempt at contacting Ruth Bramson to get an update on the panel discussing this issue of which she is the Chair.

Update of Affirmative Action Plan

The Committee requested that members of the committee get together to work on this. The first objective will be to update the references to laws that in the current plan are out of date. Tricia O'Donoghue, Howard Winkler, Augusta Haydock and Caryn Malloy were charged with the project.

Continuing Business

The Committee thanked Caryn Malloy for redrafting the letter to Senator Wilkerson regarding the Committee's efforts on minority and female hiring for town construction projects.

Elaine MacLachlan moved to adjourn the meeting at 7:55 p.m.

Caryn Cove Malloy
Affirmative Action Officer