



Town of Arlington, Massachusetts
730 Massachusetts Ave., Arlington, MA 02476
Phone: 781-316-3000

webmaster@town.arlington.ma.us

Affirmative Action Minutes 03/12/2003

Affirmative Action Advisory Committee
Meeting Minutes
Wednesday, March 12, 2003
7:30 p.m.

In Attendance: Adrienne McClure (Chair), Caryn Cove, Elaine Maclachlan, Howard Winkler, Jack Jones
Also Present: Tricia O'Donoghue
Absent: Augusta Haydock, Barbara Boltz

The Committee welcomed Tricia O'Donoghue to the meeting. Ms. O'Donoghue has expressed an interest in the committee in response to a recent ad in the *Arlington Advocate*.

Acceptance of minutes, February 12, 2003

Elaine Maclachlan moved approval as amended. SO VOTED

Current Job Openings

The Committee reviewed the report as submitted. Caryn Cove informed the committee that the town had hired John G. Sanchez as its new Director of Public Works. Mr. Sanchez is a native of Costa Rica. Ms. Cove indicated that he has outstanding qualifications and she looks forward to working with him.

School renovation project

The Committee received the last payroll report on the Peirce School project. The committee was overall very disappointed with the minority participation and complete lack of female participation in the project.

Current Bid Projects

The Committee asked Ms. Cove to find out when the water rehabilitation and town hall gardens projects will be sent out to bid.

School Diversity Task Group

Elaine Maclachlan explained that she was not present for the last meeting but indicated that Barbara Boltz said they had discussed an upcoming minority recruitment luncheon and that the group was pleased.

Diversity Training for Town Employees

Caryn Cove gave an overview to the committee on the workshop given by Visions Inc. of Arlington the Department Heads on Tuesday March 4th. Topics discussed included minority hiring and retention.

Continuing Business

The group discussed the upcoming Town Manager search.

Elaine Maclachlan moved to adjourn the meeting at 8:15 p.m. SO VOTED

A true record. Attest:

Caryn E. Cove
Affirmative Action Officer

