



Town of Arlington, Massachusetts
730 Massachusetts Ave., Arlington, MA 02476
Phone: 781-316-3000

webmaster@town.arlington.ma.us

Council on Aging Minutes 01/16/2003

Regular Meeting of the Council on Aging
 January 16, 2003
 MINUTES

Members Present: Mary Dodge, Harry McCabe, Dorothy Nicholas and Shirley Chapski.

Members Absent: Richard Murray, Mildred Hurd and Mara Klein
 Others Present: John Jope, COA Executive Director
 Quorum Identification/Call to Order: Mary Dodge, Vice Chair, called the meeting to order at 8:15 p.m. Shirley Chapski kept the minutes. A quorum of 4 was present.

Minutes of the November 21, 2002 Meeting: Harry moved that the Minutes of the November 21, 2002 board meeting be tabled; Shirley seconded; all in favor.

REPORTS

Executive Director's Report

- Budget Update: John discussed budgetary concerns. He won't know what will happen until the Town learns how much it will get from the state and how much the formula grant will be impacted. Harry asked John to prepare a list itemizing essential services and nonessential services and what savings have already been made.

- COA Transportation/Volunteer Coordinator Position: Initial interviews for the position took place on January 8 and the slate has been narrowed down to 2 or 3 choices. Patsy Kraemer will interview the candidates next.

- Volunteers: John has been successful in recruiting volunteers to cover the receptionist's position. It is now an all-volunteer position.

ASA Representative to COA: Gloria von Hyeburg did not attend meeting .

Financial Committee: No report.

Sevovan Bequest Committee (SBC): The January 14 meeting was canceled because most members could not attend. The next committee meeting will be on Tuesday, February 11 at 7:30.

UNFINISHED BUSINESS:

- Changing Some Board Meetings to Afternoon Times: John gave an update on the proposed off-site COA Board meeting schedule. Matter tabled until next meeting.

- COA Representative to Minuteman Senior Services: At the request of the Board, John spoke recently with Dr. Forbes who serves on the Minuteman Board

as a representative of Arlington. Dr. Forbes intends to continue serving in that position and stated as the reason he does not attend the COA meetings is that he feels that as a member of the Minuteman Board his responsibility is to that Board which oversees all 16 towns. Harry said we need feedback. Discussion ensued concerning the appointment of a new COA representative to the Minuteman board. The appointee does not have to be a member of the COA board but someone from Arlington. John will let Joan Butler know that we are continuing our search.

NEW BUSINESS:

- TRIAD Program for Arlington. Because Mara was absent the matter was tabled.
- 2002 Annual Report of the Arlington COA. Copies were mailed to the Board members.
- Harry requested that John mail the Board members copies of the year-end Charles Sevoyan Charitable Trust Financial Report when he receives it from the Town.
- Mary said a thank you note had been received from Pat and Charlie Quinn for the dish garden sent in memory of Marge Garrigan.

There being no further business to come before the meeting, it was moved, seconded and voted to adjourn.

Adjourned at 9:00 p.m.

Shirley Chapski,
Secretary

Date of next Regular Meeting, February 20, 2003 at 7:30 p.m.