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Library Trustee Minutes 12/14/10

Robbins Library Board of Trustees
Minutes
December 14, 2010

Call to Order

Chairman Kathryn Gandek-Tighe, called the meeting to order at 7:15. Attending were trustees, Katherine Fennelly, Brigid Kennedy-Pfister, Barbara Muldoon, Frank Murphy, and Joyce Radochia. Absent were Heather Calvin, Joyce Radochia. Also attending were the library director, Maryellen Loud.

Approval of Minutes

The minutes of November 8, 2010 were read and approved.

Community Time

No unscheduled members of the community were present.

Communications

Heather Calvin thanked the Trustee's for the baby gift.

Director's Report

Director's Report of October and November 2010 were read and the following items were noted:

Books in Bloom will take place in February/March and will use the Rotunda, Reading Room and Fiction Room. Everyone will pay 20.00, even the author's and they will be encouraged to sell books.

Fox was repainted and has new blinds through the efforts and funding of the Friends of Fox. A meeting will take place on Dec. 17 with Selectman Jack Hurd and Hilary Rappaport a member of the board of the Friends of Fox to discuss the financial obligations of supporting the Fox Branch in the next fiscal year.

Sue Priver has resigned as Asst. Director and taken the position of Head of Technical Services.

FY2012 Budget

Mr. Murphy withdrew his request, made at the November meeting, for information on the history of staffing reductions and library usage to present to town officials.

Ms Loud discussed the ramification of the FY12 budget scenarios presented at the request of the Town Manager.

Ms Loud walked the trustees through reductions in hours, utilities, staffing, materials budget, etc. Trustees talked

about the implications for staff and citizens as they contemplated reduced hours, programs, staffing at a time where library use is burgeoning.

FY2011

Ms Loud outlined cuts to the current year's budget to meet the Town Manager's request of cost savings.

Fundraising

The Annual fundraising letter was mailed and to date, \$4,000 has been collected.

The independent Film Series (free) will start on Tue, January 18, 2011 at 7:00 PM. Two Arlington residents, Lance Greene, actor and producer, and Dave McLaughlin, writer and director, of the film "On Broadway," are doing the programming for the series and will lead discussions after each film. For "Nice Guy Johnny," the producer of the film, Michael Harrop, will travel from New York to take part in the post-movie discussion. Two additional films, using the same format, will be shown: Tuesday, Feb. 22 at 7 p.m., is "Golden Days; March 15 at 7 p.m. and is "Hell on Wheels."~ Popcorn will be served.

The library's website needs attention and redoing. A consultant fixed a security breach.

Friends Update

The Friends have decided to host Patti Page in a book signing. They will need more volunteers to help with the book sale.

Other

Ms. Muldoon and Mr. Murphy attended a meeting (3Qtr Trust Funds Perform Report and a New Recommend - Broad Asset Allocation Strategy) held by Town Treasurer, Stephen Gilligan on Nov 30th to hear from Boston Advisors who manage the town's trust funds. Boston Advisors is asking for 20% of trust funds to be invested more aggressively than our current 60/40 investment policy allows. Neither Ms. Muldoon or Mr. Murphy are inclined to endorse this strategy. Ms Muldoon emphasized our need for income from the trust to fund library programs.

Date of Next Meeting

The next meeting will be January 11,2010.

Adjournment

The meeting adjourned at 9:20 p.m.

Respectfully submitted,

Katharine Fennelly

Handouts:

- Director's Report, November and October
- Performance/Workload Indicators
- FY 2012 Budget documents

