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Parks and Recreation Minutes 01/11/2005

Park and Recreation Commission Minutes

Tuesday, January 11, 2005 - 7:00 p.m.

APPROVED - Meeting Minutes

Present: Mr. Carabello, Mrs. Campbell, Mr. Vitters, Mrs. Mayer

Public: Alex Hoffinger, Waldo Playground Committee

Staff: Mr. Jalbert, Ms. Hogle & Patsy Kraemer

1. Approval of November Minutes

MOTION MADE TO APPROVE NOVEMBER MINUTES WITH CHANGES.

MOTION MADE BY MRS. CAMPBELL, MR. VITTERS SECONDED

APPROVED 4-0

2. Arlington Babe Ruth Proposal – Jack Lepore (10minutes) - Postponed

3. Votes:

- a. Relay for life event at Summer Street and Sports Center

There has not been a public meeting yet for this event. Mr. Jalbert will send letter for Relay for Life to abutters and passed out to park commissioners. Ms. Mayer raised concerns that because the letter has not yet went out, how will we handle the conflicts or requests from the neighbors? Traffic, lighting, noise? Jalbert stated that we will be as accommodating as possible.

Motion to approve relay for life at sports center subject to the needs of the neighbors being addressed and considered, if any. Sports center will accommodate these requests and concerns as much as possible.

MOTION MADE BY MR. CARABELLO, SECONDED BY MRS. CAMPBELL

APPROVED 4-0

4. Capital Project Updates – Don Vitters and Joe Carabello

Mr. Carabello reported on meeting with Town Manger, Mr. Jalbert and Mr. O'Brien regarding additional funds from CDBG. Mr. Carabello sensed the Town Manager wanted these projects to move forward since they are already in progress.

Spy Pond Shores - Moving slowly due to weather. They have added three stepping stone areas into water as well as boat ramp retaining wall. Concrete samples came back positive, so up to specifications.

Mr. Carabello requested to possibly name the boat ramp after Rich Maimone, retired fire chief, who was instrumental in getting boat ramp at spy pond.

Robbins Farm – no update

North Union Playground –Quotes coming back around \$56K for rubber filled surface. Need additional funding.

Waldo Playground (\$80,000 additional) Have one more back and forth with community group before bid goes in and

Locke Playground (70,000 after some items are cut)

Crosby Tennis Courts - (30,000 additional if we are able to use Crosby field renovation monies left from two years ago.

Would not like to cut anything in order to do project the right way)

Summary –re-bid first of February would need additional funding approval from selectman. Maybe bundle projects to

come up with lower estimates. Crosby Tennis Courts are a priority because of high school tennis programs. There will be a meeting Thursday at 3:30 pm at the manager's office w/ Mr. Jalbert, Mr. Hurd, Mr. O'Brien, Mrs. Kraemer, Town Manager, and Mr. Vitters, to discuss how to get these projects completed and where do we find additional funding.

5. Committee Updates (5 minutes each)

-*Field Policy Committee* (Joe Carabello) Meeting coming up at end of January

-*Sports Center Improvement Committee* (Tom Caccavaro) – Has not taken place until rink lease is solidified. Mr. Jalbert is finalizing the RFP report.

-*Open Space Committee* (Leslie Mayer) – Mrs. Mayer presented the commission copies of open space management plans (see document for Robbins Farm management and Spy Pond management plans) Open Space Committee hopes that management plans become part of open space plan, so to alert people of updates, activities and information about the properties. Contact Mrs. Mayer with changes and updates and she will pass along to open space committee. Reservoir passed out previously.

-*Friends Groups* (FOCCA, Menotomy, Spy Pond, Robbins, Reservoir, Waldo)

-FOCCA – Mrs. Mayer and the Town Manager had a conversation about scheduling a dog park meeting with him prior to organizing a public meeting. Mr. Carabello suggested Hills Hill as an alternate site, brought up and considered, as it is surplus land that we do control right now.

Mrs. Kraemer suggested land that state owns along mystic river strip from lakes all the way down. Proposed that group look into this option.

-Friends of Menotomy Rocks Park– Mr. Vitters spoke w/Clarissa Rowe regarding future projects such as path improvements and tree clearing. \$120,000 budget would be fine. A concept plan needs to be complete prior to an RFP and before going to town meeting. The Commission discussed the use of feasibility money to hire an architect for design services. This would not be included in the \$120,000.

-Reservoir – Mrs. Mayer questioned if any tree work has been done yet on the berm and Mr. Jalbert responded not yet. It may occur in the Spring for any tree work.

6. Recreation and Rink Update – Mr. Jalbert reported that winter programs doing well. Cancelled 2 due to low enrollments, only three programs did not meet maximum numbers. Added another beginning Skate to accommodate the wait list numbers, which worked out to everyone's best interest. Nashoba update, going well, basketball going well. Sent out field fee invoices back from 2001. Mr. Jalbert will be requesting a denial to groups that have not paid and/or violated the permit guidelines.

Meeting adjourned at 8:30 pm