

**Town of Arlington
Massachusetts**

**Report of the
Finance Committee**



**ANNUAL TOWN MEETING
Monday, April 26, 2004**

THE FINANCE COMMITTEE

ALLAN TOSTI, *Chairman*

ABIGAIL DUBOIS, *Vice Chairman*
CHARLES T. FOSKETT, *Vice Chairman*

RICHARD C. FANNING, *Vice Chairman*
PETER B. HOWARD, *Secretary*

PRECINCT	TERM ENDS	PRECINCT	TERM ENDS
1 PAUL MCGAFFIGAN	2005	11 STEVEN H. O'RIORDAN	2004
2 STEPHEN W. DECOURCEY	2004	12 KENNETH J. SIMMONS	2006
3 ALLAN TOSTI	2006	13 JOHN J. DEYST, JR.	2004
4 KERRI PIANDES	2005	14 ALAN JONES	2004
5 ABIGAIL DUBOIS	2005	15 RICHARD C. FANNING	2006
6 SIDNEY FEINLEIB	2006	16 DANIEL M. O'NEILL	2005
7 JOSEPH CONNORS	2004	17 LAURA MORRISSETTE	2005
8 CHARLES T. FOSKETT	2004	18 MARY RONAN	2004
9 MARY MARGARET FRANCLEMONT	2006	19 PAUL E. OLSEN	2006
10 PETER B. HOWARD	2005	20 VACANT	
		21 JOHN MAHONEY	2006

JOHN G. KNEELAND
Executive Secretary

The Finance Committee was established by vote of the Town over a century ago on March 7, 1895. Article 33 provided for the selection of a "committee of twenty-one", which would consider all articles in the warrant involving an appropriation of money and "make report thereof in print, with their estimates and recommendations for final action of the town....."

Arlington's Finance Committee, however, was not the first in the state. According to the Massachusetts Finance Committee Handbook, by Stuart DeBard, "The Finance Committee's beginning was the action of a group of citizens of Quincy in 1870 who created themselves a committee to restore financial order." In 1910, the legislature required finance committees for every town "whose valuation for the purposes of apportioning the state tax exceeds one million dollars." Chapter 39, Section 16, also provided that any other town may "by by-law provide for the election or the appointment and duties of appropriation, advisory or finance committees, who shall consider any or all municipal questions for the purpose of making reports or recommendations to the town...."

In Arlington, the duties and responsibilities of the Finance Committee are stated in the Town Manager Act, Sections 31-35, and in the Bylaws, Title I, Article 7. Finance Committee members must be registered voters of the town. They are appointed by a three-member committee composed of the Moderator, the chairman of the Finance Committee and the chairman of the Board of Trust Fund Commissioners.

Under Section 4 of Article 7 of Title I of the Bylaws, the Finance Committee "shall consider all articles contained in any warrant except articles on zoning...and those articles which do not require or request an appropriation of money...said committee shall make recommendations, and shall report in print, if possible at or prior to each town meeting, but the omission of said committee so to consider, recommend and/or report shall not affect the validity of any vote or other action at any town meeting. The committee shall also make such general suggestions, criticisms and recommendations, as it may deem expedient. Nothing contained in this section shall preclude the Committee from considering, if it sees fit, articles which do not require or request an appropriation of money."

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GLOSSARY

AVAILABLE FUNDS -- See Unencumbered Funds

CHERRY SHEET -- Cherry-colored form showing state and county charges and reimbursement to the Town as certified by the State Director of Accounts.

ENTERPRISE FUNDS -- Funds that account for all revenues and expenditures for services and allow surpluses to be used to reduce user fees for the services or to pay for capital improvements. Each fund has an independent budget. Losses are made up from the Town's general fund. Presently, Arlington has enterprise funds for Council on Aging Transportation, Recreation, Veterans' Memorial Rink, Water & Sewer and Youth Services.

FISCAL YEAR -- July 1 through June 30.

FREE CASH -- See Unencumbered Funds.

OVERLAY -- Funds set aside to cover abatements and exemptions. The amount is determined by the Board of Assessors.

OVERLAY RESERVE -- Unused accumulated amount of Overlay for previous years that is not required to be held in a specific Overlay account for a given year. Once released by the Board of Assessors, the funds may be used for any municipal purpose.

RESERVE FUND -- A fund established by the Annual Town Meeting. It is under control of the Finance Committee, which may authorize transfers for extraordinary or unforeseen expenditures. The fund may be composed of an appropriation of not more than 5% of the tax levy for the preceding year.

STABILIZATION FUND -- A special account created to provide a reserve for municipal expenditures.

SURPLUS REVENUE -- The total amount of cash, accounts receivable, and other current assets that exceed liabilities and reserves.

UNENCUMBERED FUNDS -- The amount of surplus revenue, minus uncollected taxes of prior years. Unencumbered funds must be certified by the State Bureau of Accounts before they can be used. Also known as Free Cash or Available Funds.

REPORT OF THE CHAIRMAN

The Finance Committee began its work in October, facing a continuation of the financial stress which began in fiscal year 2003. This situation was caused primarily by an economic recession which severely undercut the Commonwealth's revenue structure and its ability to continue to support municipalities with local aid. The recession also impacted local revenues, and local pension and health insurance costs continued to increase. Fortunately, we are beginning to pull out of the recession with increases in State revenues starting in the fall of 2003. This improvement led the Governor and the House Ways and Means Committee to recommend that the major categories of local aid be level funded with increases in several education categories. While this is certainly an improvement over the situation of the last two fiscal years, the State will need to return to appropriate revenue sharing before the Town will be able to achieve financial stability.

In January, we proceeded to study the budget requests, meet with department heads and review all of the warrant articles. We also participated with other Town officials in meetings of the Budget and Revenue Task Force. One fortunate circumstance was the stabilization of two of the budget busters of past years, health insurance costs and pension costs. Health insurance costs actually decreased due to the smaller number of Town employees. Compared to fiscal year 2004, the financial situation for fiscal year 2005 is expected to be approximately as follows:

+	\$1,800,000	Increased property taxes allowed by Proposition 2 1/2
+	0	Local aid
+	500,000	Local Receipts
-	<u>400,000</u>	Decreased free cash
+	\$1,900,000	

Of the balance of available funds, \$1,075,000 was allocated to the Education budget for step increases and to rebuild a portion of the services lost in fiscal year 2004, and the remainder allocated to other budgets for step increases, some budget adjustments and warrant articles.

This produced a deficit in fiscal year 2005 of between \$3.0 million and \$3.8 million due to the need to set aside funds for collective bargaining for fiscal years 2004 and 2005. Since there were no contracts signed, it was difficult to justify raising more funds through an override or other revenue increases. The Town Manager developed a strategy, accepted by the Board of Selectmen and the Finance Committee, to fill the gap from a variety of sources.

Use of reserves:	\$700,000 more from the Stabilization Fund
	400,000 more from the Tip Fee Stabilization Fund
Collective Bargaining	1,200,000 from possible changes in benefits
Street Light savings	100,000
Symmes building permits	150,000
Projected New Growth	150,000
New Trash Contract	335,000
New Education funding	100,000 Special education and METCO
Snow Deficit	100,000 from reserve fund
Budget 2004 turn backs	<u>550,000</u>
Total	\$3,785,000

Obviously this is not an ideal situation. In order to maintain services to the greatest degree possible in fiscal year 2005, the Town will be utilizing reserves at a level that will not be sustainable in future years. You will see on page E1 the degree to which we have drawn down the funds which have taken many years to accumulate. This leaves a large percentage in our budget which is being funded with

one-time revenues. When these funds are drained, the Town will need to raise more revenues or reduce budgets substantially. The Town Manager and School Department will have to bargain effectively to adopt contracts which treat our Town employees fairly and which the Town can afford.

The issue of future obligations for the disposal of trash has been stabilized. We have included three tables (F, G & H) in this report to explain what is happening to the Tip Fee and Community Stabilization Funds.

In closing, we need to emphasize the importance of controlling appropriations in the fiscal year 2005 budget. We cannot use any more of the Town's reserves without jeopardizing the Town's future financial condition. In 2003, when we bonded Reeds Brook fields, the Town maintained its high Aa2 and AA ratings from Moody's Investors Service and Standard and Poors, respectively, which rate the Town's bonds. We accomplished this because we continued funding the retiree health insurance fund, were conservative in projection of receipts and used only half of our free cash and a modest amount of the stabilization fund in funding the budgets. That is not the case for fiscal year 2005. We are using more of our reserves to give the Town time to solve the problems discussed above. We need to return to these conservative financial practices if we are to maintain our high credit rating for future bonding and our financial stability. This will be especially important in keeping interest rates and the resulting tax impact down for the taxpayers who entrusted us with their money for the rebuilding of our schools.

As in past years, we ask for your support to keep the budgets balanced. We have allocated revenues as prudently as possible and continued to utilize reserves to buy time to solve our current financial situation. Proposed increases must be balanced by reductions elsewhere. As always, we are available to answer any questions you may have.

Respectfully submitted,

Allan Tosti, Chairman

WARRANT ARTICLES

The Finance Committee recommends passages of the following votes:

(Unless otherwise indicated, the following recommendations were by unanimous votes: any exceptions are noted in parentheses following the text of the recommended vote. The Chairman votes only when the recommendation of the Finance Committee will be affected.)

ARTICLES 3 – 28 The Redevelopment Board and Board of Selectmen will report on these articles.

ARTICLE 29

BYLAW AMENDMENT/NEWS RACKS

To see if the Town will vote to amend bylaws of Article 1, Section 31 of Article 1 of Title III of the bylaws, to provide for a pilot program that would require newspaper vendors to locate their news racks inside of special containers called “condos or corrals” in certain areas of the Town, the cost of which would be amortized by the establishment of a fee to be paid by the vendors, to determine the amount of such fees, to appropriate a sum of money to fund the initial purchase, determine how the money will be raised and expended, or to take any action related thereto.

(Inserted at the request of the News Rack Study Committee)

COMMENT: There is no report at this time. At the time of the printing of this report the Finance Committee has received no information on this article. We will make a recommendation at Town Meeting.

ARTICLE 30

AMEND BYLAWS/CONTROL OF PARKS

To see if the Town will vote to amend Article 1 Use of Areas Under Control of Park Department of Title IV of the bylaws as follows:

ARTICLE I USE OF AREAS UNDER CONTROL OF PARK DEPARTMENT

Section 2. Protection of Parks

Using fields during inclement weather, when in poor conditions or when fields are closed can result in the following and no person shall injure, deface, dig up or displace, cut, break, remove, fill in, raise, destroy, or tamper with any road, walk, lawn or beach; deface, defile, injure, destroy or ill use any building, bridge, structure, fence, sign, bench, seat, platform, plant, flower, bush, tree, shrub, turf, rock or other property or equipment, real or personal, belonging to the Town of Arlington under the Jurisdiction of the Park and Recreation Commission, or have possession of any part thereof.

Section 3. Actions Prohibited

F. No Organized groups are allowed to utilize a playing field without a permit given by Recreation Department. These groups can be asked to leave by a person or persons designated by the Park and Recreation Commission.

Section 9. Signs and Direction of Town Personnel

No person shall refuse or neglect to obey any rule, posted by sign concerning the use of any area under the care and control of the Park Department and Park and Recreation Commission; nor shall they refuse or neglect to obey any reasonable direction of a police officer or a person designated by the Park and Recreation Commission.

Section 10. Violation and Fines

Any person violating any of the foregoing, except Section 1, Section 3C, Section 3F and Section 8 shall be punished by a fine of not more than twenty (\$20) dollars. Any person violating Section 8 for each offense, shall be punished by a fine of not more than fifty (\$50) dollars. Any person violating Section 3C, for each offense, shall be punished by a fine of not more than two hundred (\$200) dollars. Any person violating Section 3C, for each offense, shall be punished by a fine of not more than two hundred (\$200) dollars. Any person violating Section 1, for each offense, shall be punished for the full amount of damage assessed by Town Personnel, or take any action related thereto.

(Inserted at request of the Park and Recreation Commission)

VOTED: The Finance Committee supports the position of the Board of Selectmen.

COMMENT: This is an important step in protecting the Town's playing fields.

ARTICLES 31 – 43 The Board of Selectmen will report on these articles.

ARTICLE 44 REQUEST FOR LEGISLATION /MUNICIPAL BUILDING INSURANCE FUND

To see if the Town will vote to authorize and request the Board of Selectmen to file a home-rule petition that would authorize the Town Manager to expend funds from the Town's Municipal Building Insurance Fund for purposes not listed in Section 13 of Chapter 40 of the Massachusetts General Laws which establishes such fund, determine how much money should be utilized from such fund and to determine the purpose for which said money will be expended, or take any action related thereto.

(Inserted at the request of the Acting Town Manager)

VOTED: The Finance Committee supports the recommendation of the Board of Selectmen.

COMMENT: The amount of funds in the Building Insurance Trust Fund is now far in excess of the amount needed to cover the \$100,000 insurance deductibles on each fire or other damage incident. It make sense to transfer the \$1,500,000 into the Stabilization Fund to replenish it after the draw downs of this fund over the last two years.

**ARTICLE 45 HOME RULE LEGISLATION/MUNICIPAL BUILDING
INSURANCE TRUST FUND**

To see if the Town will vote to authorize and request the Board of Selectmen to file a Home Rule Petition allowing the transfer of all or a portion of the existing balance in the Municipal Building Insurance Trust Fund as Established under Massachusetts General Laws Chapter 40, Section 13 to the Retiree Health Care Trust Fund as established under Chapter 12 of the Acts of 1998; or take any action related thereto.

(Inserted at the request of the Town Treasurer)

VOTED: That no action be taken under this article.

COMMENT: While the Finance Committee understands the desire to fund the Retiree Health Insurance Trust Fund, we believe it is more critical at the present time to rebuild the Stabilization Fund as recommended under Article 44. The Finance Committee continues to recommend the funding of the Retiree Health Care Trust Fund under Article 86.

ARTICLES 46-48 The Board of Selectmen will report on these articles.

**ARTICLE 49 ESTABLISH COMMITTEE/POST-EMPLOYMENT
MEDICAL BENEFITS COMMITTEE**

To see if the Town will vote to establish a Post-Employment Medical Benefits Committee comprised of the Acting Town Manager, or the Acting Town Manager's designee; the Finance Committee Chairman, or the Finance Committee Chairman's designee; the Town Treasurer; Town Comptroller; one town affiliated and one school affiliated member of the Health Insurance Advisory Committee; and the said Post-Employment Medical Benefits Committee shall report and make recommendations to the 2005 Annual Town Meeting as to how the Town intends to fund and/or otherwise integrate the new accounting standards regarding the reporting of Other Post-Employment Benefits (OPEB), as promulgated by the Government Accounting Standards Board (GASB); the organizational meeting of said Post-Employment Medical Benefits Committee to be called and presided over by the Town Treasurer, and the business of the committee will be conducted so long as a quorum of the members are present at the organizational and subsequent meetings of the committee, or take any action related thereto.

(Inserted at the request of the Town Treasurer)

VOTED: The Finance Committee supports the recommendation of the Board of Selectmen.

COMMENT: The Finance Committee recognizes the importance of this liability and believes that this committee can be helpful in developing a strategy.

ARTICLE 50 ESTABLISH COMMITTEE/RESERVE FUND/SPENDING POLICIES

To see if the Town will vote to establish a Reserve Fund/Spending Policy Committee comprised of the Acting Town Manager, or the Acting Town Manager's designee; the Superintendent of Schools, or the Superintendent's designee; the Finance Committee Chairman, or the Finance Committee Chairman's designee; the Town Treasurer; Town Comptroller, and two (2) Town Meeting Members to be appointed by the Town Moderator; said committee to review a minimum of five (5) years of Town/School spending patterns; identify and review the Town's reserve funds in order to determine a mean level at which these funds have been maintained over a five (5) year period; and recommend to the 2005 Annual Town Meeting a spending/reserve fund policy designed to buffer the Town from the economic fluctuations of the state, national and global economies; the organizational meeting of said Reserve Fund/Spending Policy Committee to be called and presided over by the Town Treasurer, and the business of the committee will be conducted so long as a quorum of the members are present at the organizational and subsequent meetings of the committee; or take any action related thereto.

(Inserted at the request of the Town Treasurer)

VOTED: That no action be taken under this article. (13-1)

COMMENT: From 1993 to 2002 the Town built free cash from a negative \$400,000 to a positive \$5,000,000. The stabilization fund was increased gradually to \$2,400,000. These funds have allowed the Town to cushion the impact of the current recession. We believe that the Finance Committee, working with the Budget and Revenue Task Force can formalize a policy of building reserves without the establishment of a new committee.

ARTICLE 52 APPROPRIATION/TOWN BUDGETS (Beginning on Page B1)

To see if the Town will vote to make appropriations to defray Town obligations, liabilities, outlay and expenses and especially for or relating to all or any of the boards, departments, purposes and matters hereinafter mentioned, and to provide for the disposal of motor vehicles and other personal property belonging to the Town, determine how the money shall be raised and expended, or take any action related thereto:

Finance Committee, Board of Selectmen, Town Manager, Personnel, Comptroller, Data Processing, Town Treasurer and Collector of Taxes, Assessors, Legal and Worker's Compensation, Town Clerk, Registrars, Planning and Community Development, Redevelopment Board, Parking, Zoning Board of Appeals, Public Works, Highway, Snow and Ice Removal, Engineering, Properties, Natural Resources, Cemeteries and Sanitation, Community Safety, School Department, Libraries, Human Services, Insurance, Non-Contributory Pensions, Contributory Pensions, Town Debt and Interest, Reserve Fund, and/or any other Town Departments, Boards, Commissions or Committees, Water and Sewer Enterprise Fund, Recreation Enterprise Fund, Council on Aging Transportation Enterprise Fund, Veterans Memorial Rink Enterprise Fund, and Youth Services Enterprise Fund.

(Inserted by the Board of Selectmen and at the request of the Acting Town Manager)

ARTICLE 53

APPROPRIATION/MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

To see if the Town will vote to appropriate a sum of money for the purpose of paying the Town's apportioned share of the operating and maintenance costs, including capital costs, of the Minuteman Regional Vocational Technical High School, determine how the money shall be raised and expended, or take any action related thereto.

(Inserted at the request of Minuteman Regional Vocational School District Committee)

VOTED: That the sum of \$2,140,851 be and hereby is appropriated for the purpose of paying the Town's apportioned share of the operating and maintenance costs, including capital costs, of the Minuteman Regional Vocational Technical High School District Budget; said sum to be raised by general tax and expended under the direction of the Minuteman Regional Vocational Technical High School Committee.

ARTICLE 54

APPROPRIATION/TOWN CELEBRATIONS, ETC.

To see if the Town will vote to appropriate a sum or sums of money to be expended under the direction of the Town Manager for the following celebrations and memorials, determine how the money shall be raised, or take any action related thereto:

- A. Seasonal Lighting
- B. Veterans' Day Parade, Memorial Day Observation and the Patriots' Day Celebration
- C. 2004 Town Day Celebration
- D. Display of American Flags on Massachusetts Avenue
- E. Placing of American Flags on the Graves of Veterans

(Inserted at the request of the Acting Town Manager)

VOTED: The sum of \$12,067 be and hereby is appropriated for the following celebrations and memorials in the amounts indicated:

- A. Seasonal Lighting - \$0**
- B. Veterans' Day Parade, Memorial Day Observation and the Patriots' Day Celebration. - \$5,667.**
- C. 2004 Town Day Celebration - \$0**
- D. Display of American Flags on Massachusetts Avenue - \$2,000**
- E. Placing of American Flags on the Graves of Veterans - \$4,400**

COMMENT: Funds for Seasonal Lighting are included in the Public Works budget.

ARTICLE 55

APPROPRIATION/COMMITTEES AND COMMISSIONS

To see if the Town will vote to appropriate a sum or sums of money to be expended under the direction of various committees, commissions, and boards of the Town, determine how the money shall be raised; provided that any funds appropriated hereunder shall remain under the jurisdiction of said entities until expended at their direction, unless otherwise appropriated by the Town Meeting; the entities included hereunder, without limitation, are: Arlington Historical Commission, Arlington Recycling Committee, Avon Place Historic District Commission, Broadway Historic District Commission, Central

Street Historic District Commission, Mt. Gilboa/Crescent Hill Historic District Commission, Jason/Gray Historic District Commission, Pleasant Street Historic District Commission, Russell Historic District Commission, Conservation Commission, Capital Planning Committee, Commission on Disability, Personnel Board, Public Memorial Committee, Human Rights Commission, and any other Town committee or commission, or take any action related thereto.

(Inserted at the request of the Town Moderator and the Finance Committee)

VOTED: That the sum of \$27,167, be and hereby is appropriated to be expended by the following commissions, committees, and boards in the amounts indicated:

- A. Arlington Historical Commission – \$2,160**
- B. Historic District Commissions – \$3,780**
(Avon Place Historic District Commission, Broadway Historic District Commission, Central Street Historic District Commission, Jason/Gray Historic District Commission, Russell Historic District Commission, Pleasant Street Historic District Commission, Mount Gilboa/Crescent Hill Historic District Commission)
- C. Conservation Commission - \$14,927**
- D. Capital Planning Committee – \$0**
- E. Commission on Disability – \$0**
- F. Recycling Committee – \$1,800**
- G. Human Rights Commission – \$4,500**

Said sum to be raised by general tax and expended under the direction of the various commissions, committees and boards, provided that any funds appropriated hereunder shall remain under the jurisdiction of said commissions, committees and boards until expended or released, unless otherwise transferred by Town Meeting.

(Inserted at the request of the Acting Town Manager)

ARTICLE 56

APPROPRIATION/MISCELLANEOUS

To see if the Town will vote the following:

- A. Legal Defense - To appropriate a sum of money to replenish the Legal Defense Fund established under Article 13, Section 5 of Title I of the Town Bylaws,
- B. Unemployment Compensation - To appropriate a sum of money to be expended under the direction of the Town Manager for the Unemployment Compensation Program,
- C. Out-Of-State Travel - To appropriate a sum of money for expenses incurred outside the Commonwealth and as described in the General Laws, Chapter 40, Section 5, Paragraph 34, said appropriation to be expended under the direction of the Board of Selectmen and the Town Manager,
- D. Revaluation - To appropriate a sum of money to fund the cost of a revaluation of Town property,

- E. Indemnification of Medical Costs - To appropriate a sum of money in accordance with the provisions of Chapter 41, Section 100B of the General Laws, to indemnify certain retired Police Officers and Firefighters for all reasonable medical and surgical expenses which they incurred,

determine how the money will be raised and expended, or take any action related thereto.
(Inserted at the request of the Acting Town Manager)

VOTED: The sum of \$48,849 be and hereby is appropriated for the following purposes:

- A. Legal Defense - To appropriate a sum of money to replenish the Legal Defense Fund established under Article 13 of Title I of the Town By-Laws - \$0**
- B. Unemployment Compensation - To appropriate a sum of money to be expended under the direction of the Town Manager for the Unemployment Compensation Program - \$35,000**
- C. Out-Of-State Travel - To appropriate a sum of money for expenses incurred outside the Commonwealth and as described in the General Laws, Chapter 40, Section 5, Paragraph 34, said appropriation to be expended under the direction of the Board of Selectmen and the Town Manager - \$3,000**
- D. Revaluation - To appropriate a sum of money to fund the cost of a revaluation of Town property - \$0**
- E. Indemnification of Medical Costs – \$10,849**
(To indemnify certain retired Police Officers and Firefighters for all reasonable medical and surgical expenses which they incurred during 2003 that are the proximate result of the disability for which they were retired; and to defray the expenses of the Medical Panel required by law; provided, however, that no incurred expenses shall be considered for indemnification thereunder except only those such as are excess over covered benefits of any plan of Hospital, Surgical or other coverage which the retiree has or had available to him, either directly or through a member of his immediate family, which benefits shall be considered primary, and which must be disclosed by such plan, or by the physician, hospital or other medical personnel or facility with or without the consent of the retiree.)

Said sum to be raised by general tax and expended under the direction of the Town Manager, with the exception of the funds for Revaluation which are to be expended under the direction of the Board of Assessors.

ARTICLE 57

CAPITAL BUDGET

To see if the Town will vote to appropriate a sum of money to defray the expense of purchasing, leasing, or bonding of capital equipment, infrastructure, buildings or other projects of the Town or to acquire real property for municipal purposes; to appropriate a sum of money to fund previously incurred or future Town debt, to acquire land for said projects where necessary by purchase, eminent domain taking or otherwise, determine how the money shall be raised including the possibility of borrowing any or all of the same, or the transfer of funds from any previous appropriation, determine how such money shall be expended, or take any action related thereto.

(Inserted at the request of the Acting Town Manager and Capital Budget Committee)

VOTED: (1) That the sum of \$6,307,130 be and hereby is appropriated for various capital projects and equipment as shown below, and expended under the direction of the Town Manager, said sum to be raised by general tax:

ITEM	AMOUNT	PROJECT	DEPARTMENT
1.	\$ 5,500	Photocopier lease	BOARD OF ASSESSORS
2.	\$ 6,500	Photocopier lease	BOARD OF SELECTMEN
3.	\$ 5,000	Bullet Proof Vest Program	COMMUNITY SAFETY - POLICE SERVICES
4.	\$ 4,500	Photocopier	COMMUNITY SAFETY - POLICE SERVICES
5.	\$ 7,500	Radio Maintenance/Update Program	COMMUNITY SAFETY - POLICE SERVICES
6.	\$ 100,000	Vehicle Replacement Program	COMMUNITY SAFETY - POLICE SERVICES
7.	\$ 20,000	Traffic Light Update Program	COMMUNITY SAFETY - SUPPORT SERVICES
8.	\$ 15,000	Aquatic Weed Harvesting	CONSERVATION COMMISSION
9.	\$ 2,500	Photocopier Lease - Council on Aging	HUMAN SERVICES
10.	\$ 6,000	Photocopier	INSPECTIONS
11.	\$ 25,000	Vehicle - Building/Plumbing/Wire Inspectors	INSPECTIONS
12.	\$ 3,000	Photocopier	LEGAL/WORKERS' COMPENSATION
13.	\$ 7,000	Community Room Stairs Repair	LIBRARY
14.	\$ 5,000	Chimney repair	LIBRARY
15.	\$ 4,500	Photocopier	PERSONNEL
16.	\$ 3,000	Photocopier	PUBLIC WORKS ADMINISTRATION
17.	\$ 10,000	Lawn Mowers/Small Equipment	PUBLIC WORKS CEMETERY DIVISION
18.	\$ 200,000	Roadway Reconstruction	PUBLIC WORKS ENGINEERING DIVISION
19.	\$ 50,000	Sidewalks and Curbstones	PUBLIC WORKS ENGINEERING DIVISION
20.	\$ 7,500	Snow Plow -(2 per yr.)	PUBLIC WORKS HIGHWAY DIVISION
21.	\$ 10,000	Feasibility Study	PUBLIC WORKS NATURAL RESOURCES DIVISION
22.	\$ 6,000	Small Equipment	PUBLIC WORKS NATURAL RESOURCES DIVISION
23.	\$ 5,000	Equipment Replacement	SCHOOLS
24.	\$ 82,000	Photocopier Lease Program	SCHOOLS
25.	\$ 10,000	Systemwide - Gym Floor Recoating and Remarking	SCHOOLS
26.	\$ 10,000	Systemwide - Roof Repairs	SCHOOLS
27.	\$ 5,000	Systemwide - Parking/Roadway Resurfacing	SCHOOLS
28.	\$ 5,500	Photocopier	TOWN MANAGER
29.	\$ 5,000	Photocopier	TREASURER
30.	\$ 626,000	Acquisitions Sub-total	
31.	\$ 6,713,233	Prior Debt Service	
32.	\$ 67,897	New Debt Service	
33.	\$(1,000,000)	Less Transfer from Stabilization Fund	
34.	\$ (100,000)	Less Transfer From Antenna Fund	
	\$ 6,307,130		GRAND TOTAL

And that the sum of \$1,000,000 be hereby is transferred from the Stabilization Fund (requires a 2/3 vote), and that the sum of \$100,000 be hereby transferred from the Antenna Fund to reduce expenses under this article as indicated above.

- (2) That the various capital projects and equipment purchases shown below shall be undertaken and financed by grants or other funds as shown below, such grants to be expended under the direction of the Town Manager.

ITEM	AMOUNT	PROJECT	DEPARTMENT
1.	\$ 10,000	Van Replacement Program	COUNCIL ON AGING TRANSPORTATION ENTERPRISE FUND
2.	\$ 70,000	1Ton Dump Truck 4X4 W/Plow	PUBLIC WORKS CEMETERY DIVISION
3.	\$ 450,000	Chapter 90 Roadway	PUBLIC WORKS ENGINEERING DIVISION
4.	\$ 673,500	Sewer System Rehabilitation	PUBLIC WORKS WATER/SEWER DIVISION
5.	\$ 5,000	Small equipment	PUBLIC WORKS WATER/SEWER DIVISION
6.	\$ 30,000	Utility truck, 1 ton	PUBLIC WORKS WATER/SEWER DIVISION
7.	\$ 25,000	Water Meter Program	PUBLIC WORKS WATER/SEWER DIVISION
8.	\$ 700,000	Water System Rehabilitation	PUBLIC WORKS WATER/SEWER DIVISION
9.	\$ 2,256	Photocopier lease	VETERANS' MEMORIAL RINK ENTERPRISE FUND
10.	\$ 20,000	Boiler & Hot Water Storage Tank	VETERANS' MEMORIAL RINK ENTERPRISE FUND
	\$ 1,985,756		GRAND TOTAL

(This Space Intentionally Blank)

(3) That the sum of \$3,629,810 be and hereby is appropriated for extraordinary repairs to public facilities, acquisition of land and the purchase and installation of equipment and for costs incidental and related thereto as follows:

ITEM	AMOUNT	PROJECT	DEPARTMENT	(Statutory Citation, Chapter 44, Section (), or any enabling authority)
1.	\$ 10,000	Building Repairs	COMMUNITY SAFETY - FIRE SERVICES	-7(3A)
2.	\$ 30,000	Vehicle Replacement - Fire Prevention	COMMUNITY SAFETY - FIRE SERVICES	-7(9)
3.	\$ 576,000	9-1-1 Center Improvements	COMMUNITY SAFETY - POLICE SERVICES	-7(3A)
4.	\$ 25,000	C.S. Building - Repair of Administrative offices	COMMUNITY SAFETY - POLICE SERVICES	-7(3A)
5.	\$ 50,000	Mobil Air Supply Vehicle	COMMUNITY SAFETY - SUPPORT SERVICES	-7(9)
6.	\$ 125,000	Educational IT Program	DATA PROCESSING	-7(28&29)
7.	\$ 17,400	Library MLN Equipment	DATA PROCESSING	-7(28&29)
8.	\$ 40,000	School Dept-Admin Micro Program	DATA PROCESSING	-7(28&29)
9.	\$ 25,000	Software Upgrades & Standardization	DATA PROCESSING	-7(28&29)
10.	\$ 60,000	Town-Microcomputer Program	DATA PROCESSING	-7(28&29)
11.	\$ 56,910	Mitel Telephone Upgrade	DATA PROCESSING	-7(28&29)
12.	\$ 30,000	Cost of Financing	FINANCING	-7(3A)
13.	\$ 30,500	Window - wood frame repair	LIBRARY	-7(3A)
14.	\$ 1,160,000	Reservoir Dam Repair	PUBLIC WORKS ENGINEERING DIVISION	-7 or -8
15.	\$ 40,000	1 ton Dump Truck	PUBLIC WORKS HIGHWAY DIVISION	-7(9)
16.	\$ 115,000	4WD Truck w/Sander	PUBLIC WORKS HIGHWAY DIVISION	-7(9)
17.	\$ 5,000	Cement mixer	PUBLIC WORKS HIGHWAY DIVISION	-7(9)
18.	\$ 70,000	Pickup Truck	PUBLIC WORKS HIGHWAY DIVISION	-7(9)
19.	\$ 100,000	Street sweeper	PUBLIC WORKS HIGHWAY DIVISION	-7(9)
20.	\$ 25,000	Skid Steer Loader	PUBLIC WORKS HIGHWAY DIVISION	-7(9)
21.	\$ 35,000	Pickup Truck,3/4 ton, 2X4	PUBLIC WORKS NATURAL RESOURCES DIVISION	-7(9)
22.	\$ 400,000	Spy Pond Shore	PUBLIC WORKS NATURAL RESOURCES DIVISION	-7(25)
23.	\$ 65,000	Fox Library, new roof	PUBLIC WORKS PROPERTIES DIVISION	-7(3A)
24.	\$ 75,000	Grove Street Garage doors	PUBLIC WORKS PROPERTIES DIVISION	-7(3A)
25.	\$ 75,000	Town Hall , convert to natural gas, replace boiler	PUBLIC WORKS PROPERTIES DIVISION	-7(3A)
26.	\$ 35,000	Pickup 4X4 w/plow	PUBLIC WORKS PROPERTIES DIVISION	-7(9)
27.	\$ 150,000	AHS Roof	SCHOOLS	-7(3A)
28.	\$ 24,000	School Van - Athletics	SCHOOLS	-7(9)
29.	\$ 70,000	Bus -77 Passenger	SCHOOLS	-7(9)
30.	\$ 80,000	Thompson/Stratton Infrastructure Improvements	SCHOOLS	-7(3A)
31.	\$ 30,000	Pick-up 4x4 with Plow	SCHOOLS	-7(9)
	\$ 3,629,810		GRAND TOTAL	

And that the Treasurer, with the approval of the Board of Selectman, is hereby authorized to borrow not exceeding the sum of \$3,629,810 under and pursuant to the statutes cited above (requires a 2/3 vote), and any other enabling authority, and to issue bonds or notes of the Town therefor, said sum to be expended under the direction of the Town Manager.

- (4) That the Town Manager is authorized and directed to apply for and accept any further federal, state or other grants that may be available for any one or more of the foregoing projects and equipment.**
- (5) Notwithstanding the foregoing, in the event that monies are not expended for the purposes delineated above then the Comptroller is authorized and directed not to transfer these excess funds to available funds, but said funds shall remain and be accounted for in the warrant article pending further vote of the Town Meeting, except as otherwise provided by law.**

ARTICLE 58

RESCIND AUTHORITY TO BORROW

To see if the Town will vote to rescind the authority to borrow for certain abandoned capital projects, or take any action related thereto.

(Inserted at the request of the Capital Budget Committee)

VOTED: That no action be taken under this article.

COMMENT: There are no borrowing authorizations at the present time that are appropriate for rescission.

ARTICLE 59

APPROPRIATION/HARDY SCHOOL

To see if the Town will vote to appropriate a sum of money to augment funds previously voted for the construction and reconstruction of the Hardy School to address noise problems associated with the heating, ventilation, and air-conditioning units, determine how the money will be raised or expended including the possibility of borrowing, or take any action related thereto.

(Inserted at the request of the Permanent Town Building Committee)

VOTED: That the sum of \$ be and hereby is appropriated to fund final stages of the reconstruction of the Hardy School and for costs incidental and related thereto; that to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$ under and pursuant to Chapter 44 of the General Laws, as amended, or any other enabling authority and to issue bonds or notes of the Town therefore, and furthermore \$10,000 is to be received from the general contractor and \$50,000 is to be transferred from the Elementary School Interest Account established by Chapter 133 of the Acts of 1998.

COMMENT: Bids will be opened in May at which time final numbers can be filled in. The Town anticipates that the borrowed amount will be borrowed on a short term basis and reimbursed from other parties to the construction.

ARTICLE 60

APPROPRIATION/DALLIN SCHOOL CONSTRUCTION PROJECT

To see if the Town will vote to appropriate a sum of money for remodeling, reconstructing, or making extraordinary repairs and/or for constructing, equipping, and furnishing a wholly new building for the Dallin School, to determine how the money shall be raised and expended, including the possibility of borrowing same, or take any action related thereto.

(Inserted at the request of the School Committee, Superintendent of Schools, and the Permanent Town Building Committee)

VOTED: That no action be taken under this Article.

COMMENT: Because of the need to take swift action on the Dallin School once bids are received, the Board of Selectmen has called a special Town Meeting to vote on the reconstruction of this school. In the meantime, the Finance Committee has included in D1 and D2 information on the financing options available under current law for the remaining elementary schools. These demonstrate how the Dallin School could be financed with the reimbursements from the State for the Pierce and Dallin Schools with a small surplus for the other schools. There are several proposals currently under consideration by the State Legislature which could move forward the time period of these reimbursements. The construction and financing of the Thompson and Stratton will require additional resources. Planning for these schools must await the final passage of one of the legislative proposals.

ARTICLE 61 ALTERNATIVES REGARDING ELEMENTARY SCHOOL REBUILD PROGRAM

To see if the Town will consider and vote to accept one of the following alternatives regarding the remodeling, reconstructing or making extraordinary repairs to the Dallin, Thompson and Stratton schools, or for constructing, equipping and furnishing a new building to replace any or all of the existing three structures; said alternatives are set forth as follows:

1. Continue to delay the Dallin, Thompson and Stratton rebuild projects until the state reimbursement schedule is clarified.
2. Temporarily expand the existing annual percentage of revenue currently allocated to capital projects in order to resume the elementary rebuild program.
3. Include the Dallin, Thompson and Stratton schools within the existing capital plan without expansion of the capital revenue base.
4. Vote to place another debt exclusion question on the Town ballot requesting sufficient funds to complete the Dallin, Thompson and Stratton schools;

or take any action related thereto.

(Inserted at the request of the Town Treasurer)

VOTED: That no action be taken under this article.

COMMENT: See Comment under Article 60.

ARTICLE 62 APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF SEWERS AND SEWERAGE FACILITIES

To see if the Town will vote to appropriate a sum of money for the purpose of financing the construction or reconstruction of sewers and sewerage facilities for inflow/infiltration reduction or system rehabilitation, including costs incidental and related thereto, and to determine how the appropriation shall be raised or expended, including the possibility of borrowing, or take any action related thereto.

(Inserted at the request of the Acting Town Manager and Director of Public Works)

VOTED: That the sum of \$370,425 to be used with a grant of \$303,075, be and hereby is appropriated for the purpose of financing the construction of sewers and sewerage facilities, inflow infiltration reduction or system rehabilitation, including costs incidental and related thereto; that to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$370,425 under and pursuant to Chapter 44, Section 7, of the General Laws, as amended, or any enabling authority, and to issue bonds or notes of the Town therefore; and that the Board of Selectmen and the Town Manager be and hereby are authorized to enter into any agreements they determine to be necessary in connection with the project and its financing and are further authorized to accept and expend, in addition to the foregoing appropriation, any grants that may become available therefore from the Massachusetts Water Resources Authority or otherwise.

COMMENT: This authorization allows the Town to receive a grant and interest free loan from the M.W.R.A.

ARTICLE 63 APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF WATER MAINS AND WATER FACILITIES

To see if the Town will vote to appropriate a sum of money for the purpose of financing the construction or reconstruction of water mains and water facilities, including costs incidental and related thereto, and to determine how the appropriation shall be raised and expended including the possibility of borrowing, or take any action related thereto.

(Inserted at the request of the Acting Town Manager and Director of Public Works)

VOTED: That the sum of \$700,000 be and hereby is appropriated for the purpose of financing the construction or reconstruction of water mains and water facilities, including costs incidental and related thereto; that to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$700,000 under and pursuant to Chapter 44, Section 8, of the General Laws, as amended, or any enabling authority and to issue bonds or notes of the Town therefore; and that the Board of Selectmen and the Town Manager be and hereby are authorized to enter into any agreements they determine to be necessary in connection with the project and its financing and are further authorized to accept and expend in addition to the foregoing appropriation any grants that may become available therefore from the Massachusetts Water Resources Authority or otherwise.

COMMENT: This authorization allows the Town to receive an interest free loan from the M.W.R.A.

ARTICLE 64

**APPROPRIATION/PENSION ADJUSTMENT FOR
FORMER TWENTY-FIVE YEAR EMPLOYEES**

To see if the Town will vote to appropriate a sum of money to implement the provisions Chapter 32 of the Massachusetts General Laws, Sections 90A, 90C, 90D, and 90E, pursuant to which the Town pays up to fifty percent of the maximum salary as set forth in the Compensation and Pay Plan for the position formerly held by retired employees with twenty-five or more years of service to the Town who qualify for this adjustment; said adjustment to be administered in accordance with prior practice and understanding relating to the retirement allowance of said retirees; determine how the money shall be raised and expended; or take any action related thereto.

(Inserted at the request of the Contributory Retirement Board)

VOTED: That the sum of \$0 be and hereby is appropriated to implement the provision of Chapter 32 of the General Laws, Sections 90A, 90C, 90D, and 90E (pursuant to which the Town pays up to fifty percent of the maximum of the classification pay plan for the position formerly occupied by the retirees, and in accordance with prior practice and understanding of the Town) relating to the pension adjustment of former employees, said sum to be expended under the direction of the Retirement Board.

COMMENT: This vote, which is required annually, allows the Retirement Board to ensure that retired employees receive appropriate pension adjustments.

ARTICLE 65

COLLECTIVE BARGAINING/LOCAL 680

To see if the Town will vote to fund any fiscal items in the event that any are contained in a collective bargaining agreement between the Town and that collective bargaining unit represented by Local 680, American Federation of State, County and Municipal Employees, determine how the money shall be raised and expended, or take any action related thereto.

(Inserted at the request of the Acting Town Manager)

COMMENT: At the time of printing this report, contract negotiations had not been completed. The Finance Committee will report when this article is considered by Town Meeting.

ARTICLE 66

COLLECTIVE BARGAINING/NAGE

To see if the Town will vote to fund any fiscal items in the event that any are contained in a collective bargaining agreement between the Town and that collective bargaining unit represented by Local 113, National Association of Government Employees, determine how the money shall be raised and expended, or take any action related thereto.

(Inserted at the request of the Acting Town Manager)

COMMENT: At the time of printing this report, contract negotiations had not been completed. The Finance Committee will report when this article is considered by Town Meeting.

ARTICLE 67 COLLECTIVE BARGAINING/LIBRARY PROFESSIONALS

To see if the Town will vote to fund any fiscal items in the event that any are contained in a collective bargaining agreement between the Town and that collective bargaining unit represented by the Robbins Library Professional Association, determine how the money shall be raised and expended, or take any action related thereto.

(Inserted at the request of the Acting Town Manager)

COMMENT: At the time of printing this report, contract negotiations had not been completed. The Finance Committee will report when this article is considered by Town Meeting.

ARTICLE 68 COLLECTIVE BARGAINING/LOCAL 1297 FIREFIGHTERS

To see if the Town will vote to fund any fiscal items in the event that any are contained in a collective bargaining agreement between the Town and that collective bargaining unit represented by Local 1297, International Association of Firefighters, determine how the money shall be raised and expended, or take any action related thereto.

(Inserted at the request of the Acting Town Manager)

COMMENT: At the time of printing this report, contract negotiations had not been completed. The Finance Committee will report when this article is considered by Town Meeting.

ARTICLE 69 COLLECTIVE BARGAINING/PATROLMEN

To see if the Town will vote to fund any fiscal items in the event that any are contained in a collective agreement between the Town and that collective bargaining unit represented by the Arlington Police Patrolmen's Association, determine how the money shall be raised, and expended, or take any action related thereto.

(Inserted at the request of the Acting Town Manager)

COMMENT: At the time of printing this report, contract negotiations had not been completed. The Finance Committee will report when this article is considered by Town Meeting.

ARTICLE 70 COLLECTIVE BARGAINING/RANKING POLICE OFFICERS

To see if the Town will vote to fund any fiscal items in the event that any are contained in a collective bargaining agreement between the Town and that collective bargaining unit represented by the Ranking Police Officers Association, determine how the money shall be raised and expended, or take any action related thereto.

(Inserted at the request of the Acting Town Manager)

COMMENT: At the time of printing this report, contract negotiations had not been completed. The Finance Committee will report when this article is considered by Town Meeting.

ARTICLE 71 M SCHEDULE AND NON-UNION EMPLOYEES

To see if the Town will vote to appropriate a sum of money to fund salary or fringe benefit increases for those employees who occupy a position in Schedule M of the Compensation and Pay Plan or who are non-union Town side employees, amend the

Compensation and Pay Plan accordingly, determine how the money shall be raised and expended, or take any action related thereto.

(Inserted at the request of the Acting Town Manager)

COMMENT: At the time of printing this report, salary increase discussions had not been completed. The Finance Committee will report when this article is considered by Town Meeting.

ARTICLE 72 FUNDING FUTURE COLLECTIVE BARGAINING

To see if the Town will vote to carry over a sum of money left unexpended at the end of Fiscal Year 2004 in Town budgets in order to establish a reserve for funding future collective bargaining agreements, to appropriate a sum of money for same, determine how the money will be raised and expended, or take any action related thereto.

(Inserted at the request of the Acting Town Manager)

VOTED: That the sum of \$2,520,000 be and hereby is appropriated and set aside for funding collective bargaining agreements, said sum not to be expended absent further vote of the Town Meeting, and to fund this appropriation \$400,000 shall be transferred from available funds in the treasury, \$150,000 shall be transferred from fiscal 2004 Town budgets as determined by the Town Manager, and the \$1,970,000 balance of said sum shall be raised by the general tax.

COMMENT: These funds are set aside for all Town departments. The funds transferred from available funds in the treasury (free cash) will be replenished from funds turned back at the end of this year from the School Budget.

ARTICLE 73 SALARY ADJUSTMENT/ELECTED OFFICIALS

To see if the Town will vote to appropriate a sum of money in order to adjust the salaries or fringe benefits of certain elected officials, including the Town Clerk and Town Treasurer, determine how the money shall be raised and expended, or take any action related thereto.

(Inserted by the Board of Selectmen)

COMMENT: At the time of printing this report, contract negotiations for unions upon which this vote depends had not been completed. The Finance Committee will report when this article is considered by Town Meeting.

ARTICLE 74 POSITIONS RECLASSIFICATION

To see if the Town will vote to make additions, deletions and/or modifications to the Classification and Pay Plan, appropriate a sum of money to fund same if necessary, determine how the money will be raised and expended, or take any action related thereto.

(Inserted at the request of the Acting Town Manager and Personnel Director)

VOTED:

That the Classification Plan, as established by Title 1, Article 6, Section 1, Schedule A of the By-Laws, be and hereby is amended as follows,

1. By reclassifying the following positions:

- A. Working Foreman / Laborer, MC 5 to MC 6
Department of Public Works
FTE 1 \$2,017.60

- B. Technical Resource Administrator, ATP 6 to ATP 7
Weatherization - Planning & Community Development
FTE 1 \$0
NOTE: This is grant funded position.

- C. Output Media Handler, AG 6 (old classification plan) to
OA 3, Step 6
Postage
PT 1 (20 hours per week) \$322.52

and to fund said reclassifications, \$2,340.12 as indicated above is to be appropriated, said sum to be raised by general tax and included in the budgets of the departments affected.

2. By deleting / adding the following titles:

- A. Deleting the following title:
Recreation Facilities Coordinator, ATP 2
Veterans' Memorial Rink Enterprise Fund

and adding in its place:

Building Maintenance Craftsman, ATP 2
Veterans' Memorial Rink Enterprise Fund
FT 1

Note: No difference in maximum salaries.

- B. Deleting the following title:
Assistant Manager / Purchasing Agent, M 1
Town Manager

and adding in its place:

Purchasing Officer, ATP 12
Town Manager
FTE 1

Note: Difference in maximum salaries (\$18,938)

3. By adding the following titles:

A. Facility Attendant, MC 4

Libraries

PT 1

Note: Replaces FT Custodian - 24 hours per week

Difference in maximum salaries -\$14,227.20

B. Principal Clerk and Secretary, OA 3

Housing - Planning & Community Development

FT 1

Note: Community Development Block Grant funded position

C. Administrative Assistant, OA 4

Recreation and Veterans' Memorial Rink Enterprise Funds

FT 1

Note: 50% of salary in each enterprise fund.

D. Lead Dispatcher, MC 8

Community Safety - Support Services

FT 1

E. Information and Referral Specialist, OA 3

Council on Aging, Transportation Enterprise Fund

PT 1

Note: Position funded for 19 hours.

ARTICLE 75

**TRANSFER OF APPROPRIATIONS/PARKING
(BOARD OF SELECTMEN)**

To see if the Town will vote to Transfer the Fiscal Year 05 appropriation amounts under the following line items set forth under Budget 12: Parking:

Personnel Services
Expenses
Detail of Personnel Services
Parking Clerk
Data Input Operator/Clerk
Overtime
Longevity

And transferring said appropriations to Budget 6-Treasurer-Collector by adding the FY 05 Parking Clerk appropriation to the salary of the Treasurer; adding the Data Input Operator/Clerk appropriation to the Clerks designation; the Overtime appropriation to the Overtime designation; and the Longevity appropriation to the Longevity designation; and add the Parking Clerk title to Budget 2-Board of Selectman, appropriate a sum of money

to fund a stipend for said Parking Clerk position; determine how the money shall be raised and expended; or take any action related thereto.

(Inserted at the request of the Town Treasurer)

VOTED: That no action be taken under this article

COMMENT: The Finance Committee recommends that any issues in this area should be worked out between the Board of Selectmen and the Treasurer before revamping the budgets as requested.

ARTICLE 76 APPROPRIATION/WEED TREATMENT

To see if the Town will appropriate a sum of money for the remediation of weeds at Spy Pond, determine how the money will be raised and expended, or take any action related thereto.

(Inserted at the request of the Vision 2020 Environment Task Group and the Vision 2020 Standing Committee)

VOTED: That no action be taken under this article.

COMMENT: Funds are available from a State grant to use for this purpose.

ARTICLE 77 APPROPRIATION/LIBRARY WAY

To see if the Town will vote to request that the Board of Selectmen to do all things necessary and appropriate to cause to be installed a traffic control device including without limitation a stop light on or in the vicinity of Library Way, to appropriate a sum of money to fund same, to determine how same will be raised and expended, or take any action related thereto.

(Inserted at the request of 10 registered voters)

VOTED: That no action be taken under this article.

COMMENT: The Finance Committee believes that while there is a problem in this area, it is more appropriate to work through the Board of Selectmen and the Transportation Advisory Committee to solve the traffic and pedestrian problems in this area.

ARTICLE 78 FIELD USER FEES

To see if the Town will vote to take any appropriate action including, without limitation, enactment of a bylaw that would require the Park and Recreation Commission to charge a fee for the use of fields under its jurisdiction that would be calculated to offset, in whole or in part, the cost of the maintenance of said fields attributable to the use of such fields by any person or organization that is not associated with the Arlington School Department or, in the alternative, to take any other action calculated to prohibit the expenditure of any funds by any Town, Board, or Committee or official for maintenance of fields under the jurisdiction of the Park and Recreational Commission unless same is

offset by the receipt of funds from any person or organization unrelated to the Arlington School Department, or take any action related thereto.

(Inserted at the request of the Finance Committee).

COMMENT: The Finance Committee is working with various groups to develop recommendations to both raise additional funds for maintenance of our fields and to reduce costs. We will report at Town Meeting.

ARTICLE 79 APPROPRIATION/PARK AVENUE BRIDGE

To see if the Town will vote to request that the Board of Selectmen do all things necessary and appropriate to install a sidewalk on the Park Avenue Bridge, to appropriate a sum of money to fund same, to determine how the money should be raised and expended, or take any action related thereto.

(Inserted at the request of 10 registered voters)

VOTED: That no action be taken under this article.

COMMENT: The Finance Committee believes that while there is a problem in this area centering around the six street intersection beyond the bridge mentioned above, it is more appropriate to work through the Board of Selectmen and the Transportation Advisory Committee to solve the traffic and pedestrian problems in this area.

ARTICLE 80 TRASH COLLECTION

To see if the Town will vote to exclude trash collection and disposal (when legally permitted) from those items paid for from the general revenues of the Town, or take any action related thereto.

(Inserted at the request of 10 registered voters)

VOTED: That no action be taken under this article.(11-1)

ARTICLE 81 TRASH COLLECTION FEE

To see if the Town will vote to institute a fee to offset all or part of the costs of trash collection and disposal, or take any action related thereto.

(Inserted at the request of 10 registered voters)

VOTED: That no action be taken under this article.

ARTICLE 82 TRASH COLLECTION PLAN

To see if the Town will vote to make all necessary changes to its bylaws so as to establish a trash collection plan to be created and administered by the Department of Public Works (DPW), said plan to provide for Town trash collection only of household waste placed in approved bags; each household would be provided with enough bags to allow for one bag of waste per week; additional bags to be made available for a fee set by Town Meeting through a distribution plan devised by the DPW, or take any action related thereto.

(Inserted at the request of 10 registered voters)

VOTED: That no action be taken under this article.

ARTICLE 83 PERMISSIVE LEGISLATION

To see if the Town will vote to accept permissive legislation relating to any one or more of the following:

1. Retirement changes and/or early retirement.
2. Education reform and/or application and acceptance of any educational funds appropriated by the legislature.
3. Special needs students.

or take any action related thereto

(Inserted at the request of the School Committee and Superintendent of Schools)

COMMENT: Because there is no legislation enacted in this area that could be accepted at this time, the Finance Committee voted not to make a recommendation in this report. It will do so during Town Meeting.

ARTICLE 84 LOCAL OPTION TAXES

To see if the Town will vote to accept any local option taxes which are made available to cities and towns through enactments of the legislature, or take any action related thereto.

(Inserted at the request of the Finance Committee)

COMMENT: Because there is no legislation enacted in this area that could be accepted at this time, the Finance Committee voted not to make a recommendation in this report. It will do so during Town Meeting.

ARTICLE 85 CREATE POSITION/TOWN WEB SITE

To see if the Town will vote to create a position (full or part time) in the office of the Town Clerk to keep current the Town web site, posting any required notices or minutes of meetings thereto, or take any action related thereto.

(Inserted at the request of 10 registered voters)

VOTED: The Finance Committee supports the recommendation of the Board of Selectmen.

ARTICLE 86 APPROPRIATION/RETIREE HEALTHCARE TRUST FUND

To see if the Town will appropriate a sum of money to the Healthcare Trust Fund as established by Chapter 12 of the Acts of 1998, and to accept into said trust fund a transfer of funds and/or additional moneys that the Town may deem advisable from other sources in order to fund its healthcare obligations, determine how the money shall be raised and expended, or take any action related thereto.

(Inserted at the request of the Town Treasurer and the Finance Committee)

VOTED: That the sum of \$211,572 be and hereby is appropriated to fund the Healthcare Trust Fund as established by Chapter 12 of the Acts of 1998, and to accept into this fund any other monies the Town may deem appropriate to fund its healthcare obligations, said sum to be raised by general tax and expended under the direction of the Town Treasurer.

COMMENT: This continues the action to fund the unfunded liability for retiree health insurance. We are utilizing the decrease in the non-contributory pension system to contribute to this fund. We use \$500,000 in the non-contributory pension appropriation as the base and each year the difference between that base figure and the next year's requirements would be added to the Retiree Healthcare Trust Fund.

ARTICLE 87 **APPROPRIATION/TIP FEE STABILIZATION FUND**
To see if the Town will vote to make an appropriation/transfer from the Tip Fee Stabilization Fund established by Chapter 8 of the Acts of 1998 for any purpose allowed by such act, to determine how the money will be raised and expended, or take any action related thereto.

(Inserted at the request of the Finance Committee)

VOTED: That the sum of \$2,537,230 be and hereby is appropriated and transferred from the Arlington Tip Fee Stabilization Fund established under Chapter 8 of the Acts of 1998 to the Sanitation Budget 16d Rubbish Disposal/Recycling and said sum to be expended under the direction of the Town Manager.

COMMENT: See page H-1 for an explanation of how the fund will be utilized to level our appropriation over the next two years.

ARTICLE 88 **TRANSFER OF FUNDS/CEMETERY**
To see if the Town will vote to transfer a sum of money to the Cemetery Commissioners for the improvement of Town cemeteries, said sum shall be taken from the Mt. Pleasant Cemetery "Sale of Lots and Graves Fund", or take any action related thereto.

(Inserted at the request of the Finance Committee)

VOTED: That no action be taken under this article.

COMMENTS: No monies are available from this fund at this time.

ARTICLE 89

APPROPRIATION/OVERLAY RESERVE

To see if the Town will vote to appropriate a sum of money from previous years overlay reserve surplus accounts, determine to what purpose this appropriation shall be made, or take any action related thereto.

(Inserted at the request of the Finance Committee)

VOTED: That the sum of \$500,000 be and hereby is appropriated, to be transferred from Overlay Reserve Surplus Accounts of previous fiscal years, said sum to be utilized in the determination of the tax rate.

ARTICLE 90

APPROPRIATION/STABILIZATION FUND

To see if the Town will make an appropriation to be added to the Stabilization Fund created under Article 73 of the 1958 Annual Town Meeting in accordance with the provisions of the General Laws, Chapter 40, Section 5B, as amended, determine how the money shall be raised and expended, or take any action related thereto.

(Inserted at the request of the Finance Committee)

VOTED: That no action be taken under this article.

COMMENT: Under current financial conditions, there were no monies available to contribute to the Stabilization Fund.

ARTICLE 91

USE OF FREE CASH

To see if the Town will vote to authorize the taking of a sum of money voted for appropriations heretofore made at the Town Meeting under the Warrant and not voted to be borrowed from available funds in the Treasury, and authorize the Assessors to use free cash in the Treasury to that amount in the determination of the tax rate for the Fiscal Year beginning July 1, 2004, or take any action related thereto.

(Inserted at the request of the Finance Committee)

VOTED: That the sum of \$1,414,803 will be taken from available funds in the treasury, and that the Board of Assessors is instructed to use said amount in the determination of the tax rate.

BUDGETS

27-Apr-04

The Finance Committee recommends that the sums be appropriated to defray obligations, outlays, and expenses for the Fiscal Year ending June 30, 2005, to be raised by general tax except as otherwise specifically voted, and expended; and that the disposal of motor vehicles and other personal property be authorized, all under the direction of the respective department heads as shown below.

Individual Sub-Budgets to be appropriated separately.

	<u>Appropriation Fiscal Year 2002</u>	<u>Appropriation Fiscal Year 2003</u>	<u>Appropriation Fiscal Year 2004</u>	<u>Recommendation Fiscal Year 2005</u>
GENERAL ADMINISTRATION				
1. FINANCE COMMITTEE				
Personnel Services	8,610	8,910	7,860	7,860
Expenses	2,347	2,347	2,135	2,135
TOTAL	10,957	11,257	9,995	9,995
			-11%	0%
Detail of Personnel Services:				
Chairman	700	700	650	650
Vice Chairmen (3)	1,350	1,350	1,200	1,200
Secretary	450	450	400	400
Members (16)	1,600	1,600	800	800
Executive Secretary	4,510	4,810	4,810	4,810
TOTAL	8,610	8,910	7,860	7,860
2. BOARD OF SELECTMEN				
Personnel Services	141,661	158,393	166,733	187,823
Expenses	102,470	146,379	127,295	155,742
Out of State Travel	4,000	4,000	3,000	3,000
TOTAL	248,131	308,772	297,028	346,565
			-4%	17%
a. Administration and Licensing				
Personnel Services	133,506	143,786	147,175	149,823
Expenses	18,550	20,125	20,690	25,700
Out of State Travel	4,000	4,000	3,000	3,000
TOTAL	156,056	167,911	170,865	178,523
Detail of Personnel Services:				
Chairman	3,500	3,500	3,500	3,500
Members (4)	12,000	12,000	12,000	12,000
Board Administrator	51,707	55,256	57,328	59,477
Clerk (PT)	4,000	4,000	4,000	3,984
Clerks (2)	61,399	66,821	68,078	68,078
Longevity	900	2,209	2,269	2,784
SUB TOTAL	133,506	143,786	147,175	149,823
b. Elections and Town Meeting				
Personnel Services	8,155	14,607	19,558	38,000
Expenses	42,920	80,254	55,605	74,042
TOTAL	51,075	94,861	75,163	112,042
Detail of Personnel Services:				
Custodians	8,155	14,607	7,250	12,000
Clerks	0	0	12,308	26,000
SUB TOTAL	8,155	14,607	19,558	38,000
c. Annual Report - Expenses				
	6,000	6,000	6,000	6,000
d. Audit - Expenses				
	35,000	40,000	45,000	50,000

	Appropriation Fiscal Year 2002	Appropriation Fiscal Year 2003	Appropriation Fiscal Year 2004	Recommendation Fiscal Year 2005
3. TOWN MANAGER				
(Board of Selectmen)				
Personnel Services	320,759	330,432	295,330	353,100
Expenses	13,000	13,000	13,000	13,000
SUB TOTAL	333,759	343,432	308,330	366,100
Water/Sewer Enterprise Fund	(28,885)	(32,855)	(30,705)	(35,255)
TOTAL	304,874	310,577	277,625	330,845
Detail of Personnel Services:				
Town Manager	114,400	114,400	114,400	140,000
Deputy Town Manager*	72,709	77,698	54,785	95,000
Purchasing Officer	59,656	61,893	66,140	56,480
Exec Sec'y/Admin Ass't	40,218	40,218	41,425	41,425
Purchasing Assistant	27,895	28,941	15,026	16,645
Longevity & salary reserve	5,881	7,282	3,554	3,550
SUB TOTAL	320,759	330,432	295,330	353,100
* Deputy Town Manager partially funded in Fiscal Year 2004.				
4. PERSONNEL/PAYROLL				
(Town Manager/Treasurer)				
Personnel Services	130,026	131,648	135,414	139,095
Expenses	10,900	8,450	8,450	8,650
SUB TOTAL	140,926	140,098	143,864	147,745
Water/Sewer Enterprise Fund	(4,402)	(4,732)	(4,668)	(4,928)
TOTAL	136,524	135,366	139,196	142,817
Detail of Personnel Services:				
Director of Personnel	57,500	61,446	63,750	66,141
Personnel Technician	35,295	36,354	36,354	36,354
Personnel Technician	35,295	32,552	33,773	35,039
Personnel Technician*	0	0	0	0
Personnel Technician*	0	0	0	0
Longevity	1,936	1,296	1,537	1,561
SUB TOTAL	130,026	131,648	135,414	139,095
* Positions transferred to Treasurer's and School budgets.				
5. COMPTROLLER				
(Board of Selectmen)				
Personnel Services	730,793	739,775	614,121	609,535
Expenses	264,370	254,170	249,237	258,753
SUB TOTAL	995,163	993,945	863,358	868,288
Water/Sewer Enterprise Fund	(92,018)	(98,363)	(94,901)	(83,662)
TOTAL	903,145	895,582	768,457	784,626
Detail of Personnel Services:				
Comptroller	82,853	85,357	92,421	92,421
Director of Data Processing	81,547	84,019	68,621	68,621
Mgr of Systems Development	75,464	77,728	77,728	77,728
Prod Coord/Computer Operator	59,911	61,790	0	0
Prod Coord/Computer Operator	56,395	58,087	0	0
Senior Programmer	50,977	52,506	52,506	52,506
Programmer	44,458	45,792	45,792	45,792
Webmaster	35,973	22,880	22,880	26,866
Data Processing Admin Ass't	39,065	37,667	39,080	39,080
Data Input Operator/Asst. Comptroller	38,903	40,070	43,679	45,317
Ass't Computer Operator	30,026	32,087	33,290	33,290
Junior Accountant	37,014	36,450	36,450	36,450
Principal Account Clerk	30,026	32,087	33,290	33,290
Telephone Operator	26,513	27,811	27,811	27,811
Telephone Operator (PT)(2)(2)(2)(1)	26,043	27,308	27,812	16,687
Overtime	1,000	1,000	1,000	1,000
Longevity	14,625	17,136	11,761	12,676
SUB TOTAL	730,793	739,775	614,121	609,535

	Appropriation Fiscal Year 2002	Appropriation Fiscal Year 2003	Appropriation Fiscal Year 2004	Recommendation Fiscal Year 2005
6. TREASURER-COLLECTOR				
Personnel Services	471,711	490,352	494,549	499,320
Expenses *	155,726	140,726	103,206	104,531
Out-of-State Travel	5,000	5,000	5,000	5,000
SUB TOTAL	632,437	636,078	602,755	608,851
Water/Sewer Enterprise Fund	(56,890)	(62,193)	(60,535)	(59,583)
TOTAL	575,547	573,885	542,220	549,268
Detail of Personnel Services:			-6%	1%
Treasurer**	71,160	75,355	75,355	75,355
Ass't Treasurer/Collector	56,395	58,215	58,215	58,215
Deputy Tax Collection Program	15,000	15,000	15,000	15,000
Clerks	305,434	316,992	320,894	324,779
Overtime	15,000	15,000	15,000	15,000
Longevity	8,722	9,790	10,085	10,971
SUB TOTAL	471,711	490,352	494,549	499,320
* Increase in expenses in fiscal 2002 is due to a consolidation with Budget 24				
** Treasurer is also Parking Clerk (see Budget 12)				
7. POSTAGE				
(Treasurer)				
Personnel Services	22,274	23,231	22,910	22,406
Expenses	148,572	148,665	116,945	117,045
SUB TOTAL	170,846	171,896	139,855	139,451
Water/Sewer Enterprise Fund	(15,728)	(16,522)	(16,461)	(14,874)
TOTAL	155,118	155,374	123,394	124,577
Detail of Personnel Services:			-21%	1%
Output Media Handler	21,060	22,017	22,017	21,055
Overtime	1,000	1,000	679	1,000
Longevity	214	214	214	351
SUB TOTAL	22,274	23,231	22,910	22,406
8. BOARD OF ASSESSORS				
Personnel Services	243,643	248,365	247,454	239,798
Expenses	25,500	25,500	25,500	25,800
Out-of-State Travel	0	0	0	0
TOTAL	269,143	273,865	272,954	265,598
Detail of Personnel Services:			0%	-3%
Board Members (3)	15,600	15,600	15,600	15,600
Director of Assessments	76,937	80,877	80,877	80,877
Office Manager	47,960	49,399	49,399	49,399
Senior Clerk Typist (2)	55,677	53,494	53,494	49,812
Data Collector	40,861	42,087	42,087	38,484
Overtime	2,500	2,500	2,500	2,500
	4,108	4,408	3,497	3,126
SUB TOTAL	243,643	248,365	247,454	239,798

	Appropriation Fiscal Year 2002	Appropriation Fiscal Year 2003	Appropriation Fiscal Year 2004	Recommendation Fiscal Year 2005
9. LEGAL				
(Town Manager)				
Personnel Services	293,970	310,954	311,883	313,104
Expenses - Workers' Comp	367,743	331,007	231,000	331,000
Expenses - Legal	60,000	75,000	75,000	75,000
SUB TOTAL	721,713	716,961	617,883	719,104
Water/Sewer Enterprise Fund	(14,385)	(13,960)	(13,480)	(14,078)
TOTAL	707,328	703,001	604,403	705,026
Detail of Personnel Services:			-14%	17%
Town Counsel	96,425	103,438	103,438	103,438
Benefits Atty./Workers' Compensation Agent	87,037	91,708	91,708	91,708
Safety Coordinator	47,960	49,399	49,399	49,399
Legal Secretary	33,974	39,080	39,080	39,080
Legal Secretary PT	17,801	17,156	17,801	19,023
Longevity	10,773	10,173	10,457	10,456
SUB TOTAL	293,970	310,954	311,883	313,104
10. TOWN CLERK				
Personnel Services	159,798	169,378	168,548	171,280
Expenses	23,600	28,000	25,500	26,200
TOTAL	183,398	197,378	194,048	197,480
Detail of Personnel Services:			-2%	2%
Town Clerk	62,000	65,920	65,920	65,920
Ass't Town Clerk	38,999	40,169	40,169	40,169
Other Clerks (2FT)(1PT)	54,387	58,150	57,178	59,252
Overtime	2,000	2,500	2,500	2,500
Longevity	2,412	2,639	2,781	3,439
SUB TOTAL	159,798	169,378	168,548	171,280
11. BOARD OF REGISTRARS				
Personnel Services	76,239	76,841	36,227	38,887
Expenses	15,700	16,800	15,000	15,100
TOTAL	91,939	93,641	51,227	53,987
Detail of Personnel Services:			-45%	5%
Town Clerk	1,500	1,500	1,500	1,500
Members (3)	1,500	1,500	1,500	1,500
Moderator	500	500	500	500
Ass't Registrars (2)(2)(1)(1)	57,921	61,896	30,927	32,087
Temporary Ass't Registrars	12,818	7,205	0	0
Overtime	1,000	3,240	1,500	3,000
Custodial Services	300	0	0	0
Longevity	700	1,000	300	300
SUB TOTAL	76,239	76,841	36,227	38,887
12. PARKING				
(Board of Selectmen)				
Personnel Services	56,357	59,546	61,342	62,996
Expenses	19,795	19,795	10,775	10,875
TOTAL	76,152	79,341	72,117	73,871
Detail of Personnel Services:			-9%	2%
Parking Clerk (also Treasurer; see Budget 6)	15,247	15,704	15,704	15,704
Data Input Operator/Clerk	39,810	42,542	44,138	45,792
Overtime	1,000	1,000	1,000	1,000
Longevity	300	300	500	500
SUB TOTAL	56,357	59,546	61,342	62,996

	Appropriation Fiscal Year 2002	Appropriation Fiscal Year 2003	Appropriation Fiscal Year 2004	Recommendation Fiscal Year 2005
13. PLANNING & COMMUNITY DEVELOPMENT				
(Town Manager)				
Personnel Services	207,223	215,783	215,982	189,030
Expenses	4,400	4,400	4,400	4,125
SUB TOTAL	211,623	220,183	220,382	193,155
Central School Allocation	0	0	(19,000)	(19,980)
Comm Dev Bock Grant	(5,361)	(7,030)	(7,381)	(6,256)
TOTAL	206,262	213,153	194,001	166,919
Detail of Personnel Services:				
Director	98,425	103,438	103,438	86,771
Ass't Director	64,703	66,644	66,644	59,676
Head Clerk	37,942	39,080	39,080	39,080
Longevity	6,153	6,621	6,820	3,503
SUB TOTAL	207,223	215,783	215,982	189,030
14. REDEVELOPMENT BOARD				
(Town Manager)				
Personnel Services	34,598	38,750	45,590	45,590
Purchase of Services	303,828	303,828	303,828	366,650
SUB TOTAL	338,426	342,578	349,418	412,240
Central School Allocation	0	0	(19,338)	(20,345)
TOTAL	338,426	342,578	330,080	391,895
15. ZONING BOARD OF APPEALS				
(Board of Selectmen)				
Personnel Services	15,295	15,706	16,236	16,784
Expenses	4,275	4,275	3,848	4,103
TOTAL	19,570	19,981	20,084	20,887
Detail of Personnel Services:				
Members	1,600	1,600	1,600	1,600
Principal Clerk (PT)	13,695	14,106	14,636	15,184
Longevity	0	0	0	0
SUB TOTAL	15,295	15,706	16,236	16,784
16. PUBLIC WORKS				
(Town Manager)				
Personnel Services	3,077,574	3,154,966	2,969,122	3,065,633
Expenses	5,883,624	6,319,199	6,223,912	6,635,604
SUB TOTAL	8,961,198	9,474,165	9,193,034	9,701,237
Water/Sewer Enterprise Fund	(991,809)	(957,589)	(886,075)	(820,000)
Transfer Tip Fee Stabilization Fund	(1,179,185)	(1,660,485)	(2,121,460)	(2,537,230)
Transfer Lots & Graves/Perpetual Care	(42,000)	(44,900)	(200,000)	(150,000)
Recycling Grant	0	0	(22,557)	0
TOTAL *	6,748,204	6,811,191	5,962,942	6,194,007
*For fiscal 2005 the Director of Public Works is hereby authorized to transfer funds within this budget.				
a. Administration				
Personnel Services	323,627	330,083	323,670	370,866
Expenses	10,000	10,000	10,000	13,200
SUB TOTAL	333,627	340,083	333,670	384,066
Water/Sewer Enterprise Fund	(49,395)	(165,000)	(160,000)	(175,000)
TOTAL	284,232	175,083	173,670	209,066
Detail of Personnel Services:				
Director	99,351	104,308	104,308	98,007
Assistant Director (FY04 50% in Water/Sewer)	0	0	33,324	66,644
Accts/Operations Asst	37,942	39,080	0	0
Office Manager	40,289	43,054	44,669	46,344
Principal Acct Clerk	32,320	30,812	28,732	29,812
Administrative Asst.	36,201	37,287	37,287	37,287
Bookkeeper	29,484	32,087	32,688	33,288
Custodian (1)(1)(1.5)(1)	34,540	35,564	35,564	35,568
Overtime & Out of Grade Pay	10,000	4,252	4,252	20,854
Longevity	3,500	3,639	2,846	3,062
SUB TOTAL	323,627	330,083	323,670	370,866

	Appropriation Fiscal Year 2002	Appropriation Fiscal Year 2003	Appropriation Fiscal Year 2004	Recommendation Fiscal Year 2005
b. Engineering				
Personnel Services	265,708	273,192	188,121	201,705
Expenses	6,400	36,500	36,500	36,700
SUB TOTAL	272,108	309,692	224,621	238,405
Water/Sewer Enterprise Fund	(136,840)	(207,589)	(133,075)	(135,000)
Warrant Article Charges	0	0	0	0
TOTAL	135,268	102,103	91,546	103,405
Detail of Personnel Services:			-10%	13%
Engineer Div. Manager	53,646	57,328	59,477	61,706
Operations Engineer	48,780	53,692	0	0
Junior Civil Engineer (3)(3)(2)(2)	131,567	127,990	90,228	93,579
Senior Engineer Aide	27,550	30,000	34,043	35,318
Overtime	0	0	0	6,000
Longevity	4,165	4,182	4,373	5,102
SUB TOTAL	265,708	273,192	188,121	201,705
c. Cemeteries				
Personnel Services	418,299	437,841	380,570	408,064
Expenses	42,000	44,900	44,900	40,600
SUB TOTAL	460,299	482,741	425,470	448,664
Transfer Lots & Graves/Perpetual Care	(42,000)	(44,900)	(200,000)	(150,000)
TOTAL	418,299	437,841	225,470	298,664
Detail of Personnel Services:			-49%	32%
Supervisor	52,761	54,344	54,344	54,344
Working Foreman	37,252	40,706	40,706	40,706
Motor Equip. Operator (5)(5)(4)(4.5)	158,464	166,797	139,877	161,809
Senior Clerk Typist	28,351	30,364	30,364	29,211
Laborers	118,227	121,902	91,672	92,789
Longevity	7,594	8,038	7,917	6,660
Overtime & Out of Grade Pay	15,650	15,690	15,690	22,545
SUB TOTAL	418,299	437,841	380,570	408,064
d. Properties/Natural Resources				
Personnel Services	715,389	752,617	804,644	797,448
Expenses	315,100	297,600	272,313	295,900
SUB TOTAL	1,030,489	1,050,217	1,076,957	1,093,348
TOTAL	1,030,489	1,050,217	1,076,957	1,093,348
Detail of Personnel Services:			3%	2%
Ground Superintendent/Tree Warden	61,519	63,215	63,211	63,219
Forestry Supervisor	43,681	47,554	49,338	50,246
Working Foreman, Tree Climber	37,253	40,706	40,706	40,706
Parks Maint. Supervisor	44,500	47,554	49,338	50,246
Working Foreman	35,142	36,913	36,913	36,920
Motor Equip. Operator(2)(3)(3)(3)	55,120	91,576	94,587	97,750
Park Maint. Craftsman (5)	162,895	173,050	177,819	177,840
Tree Climber (3)(2)(3)(2)	100,838	70,388	105,320	70,335
Ground Maint Workers-(6)(6)(6)(5)	157,061	170,022	175,075	153,660
Overtime	8,365	2,348	2,245	46,121
Longevity	9,015	9,291	10,092	10,405
SUB TOTAL	715,389	752,617	804,644	797,448

	Appropriation Fiscal Year 2002	Appropriation Fiscal Year 2003	Appropriation Fiscal Year 2004	Recommendation Fiscal Year 2005
e. Sanitation/Highway Division				
Personnel Services - Labor	1,067,835	1,069,236	1,018,630	1,012,118
Expenses	207,200	215,200	215,200	292,900
Curbside Collection Contract	1,701,000	1,750,000	1,820,000	1,965,000
Rubbish Disposal/Recycling *	3,128,450	3,489,425	3,369,425	3,417,230
Hazardous Waste**	38,000	40,000	40,000	40,000
Solid Fill Disposal	40,000	40,000	20,000	100,000
Removal of Ice & Snow	340,574	340,574	340,574	340,574
SUB TOTAL	6,523,059	6,944,435	6,823,829	7,167,822
Transfer Tip Fee Stabilization Fund	(1,179,185)	(1,660,485)	(2,121,460)	(2,537,230)
Water/Sewer Enterprise Fund	(685,574)	(465,000)	(475,000)	(400,000)
Recycling Grant	0	0	(22,557)	0
TOTAL	4,658,300	4,818,950	4,204,812	4,230,592
Detail of Personnel Services:			-13%	1%
Assistant Director	59,911	61,708	0	0
Supervisor of Highway/Water/Sewer	0	0	28,664	47,694
Supervisor of Highway	0	0	54,344	52,380
Public Works Foreman	50,316	43,574	46,679	48,422
Foreman (2)(2)(1)(2)	90,884	95,237	41,906	77,500
Working Foreman, Mason	32,323	34,600	35,992	37,440
Mason	30,638	33,475	35,478	35,484
Motor Equip Oper. (15)(15)(14)(11)	452,128	440,144	409,841	375,201
Sign Painter	30,638	32,822	34,128	35,485
Carpenter	0	0	36,920	36,920
Dispatch	32,240	35,564	35,564	35,568
Laborer (4)(4)(3)(3)	121,827	125,372	94,029	93,975
Temporary/Seasonal Laborers	90,000	90,000	90,000	60,000
Overtime	60,000	60,000	60,000	60,000
Out of Grade Pay	4,271	3,746	3,747	6,451
Longevity	12,659	12,994	11,338	9,598
TOTAL	1,067,835	1,069,236	1,018,630	1,012,118
f. Motor Equipment Repair				
Personnel Services	286,716	291,997	253,487	275,432
Expenses	54,900	55,000	55,000	93,500
SUB TOTAL	341,616	346,997	308,487	368,932
Water/Sewer Enterprise Fund	(120,000)	(120,000)	(118,000)	(110,000)
TOTAL	221,616	226,997	190,487	258,932
Detail of Personnel Services:			-16%	36%
Supervisor of MER	47,900	49,337	50,246	50,246
Working Foreman MER	40,685	41,906	41,906	41,912
Motor Equip Repairman (4)(4)(3)(4)	150,468	160,487	121,324	162,824
MER Helper	33,197	35,564	35,564	0
Overtime & Out of Grade Pay	11,714	1,140	1,140	16,140
Longevity	2,752	3,563	3,307	4,310
SUBTOTAL	286,716	291,997	253,487	275,432

*This appropriation includes funding for the Community Stabilization Fund. All funds remaining in the Rubbish Disposal/Recycling account on June 30, 2005 shall be transferred to the Tip Fee Stabilization Fund created by Chapter 8 of the Acts of 1998. Notwithstanding any other provision of the fiscal 2005 Public Works Budget, no funds from this appropriation shall be expended for any other purpose. Activity in the Community Stabilization Fund and the Tip Fee Stabilization Fund shall be reported to the 2005 Town Meeting by the Town Comptroller.

(See Sections F, G and H for information on both funds and projected trash disposal costs).

	<u>Appropriation Fiscal Year 2002</u>	<u>Appropriation Fiscal Year 2003</u>	<u>Appropriation Fiscal Year 2004</u>	<u>Recommendation Fiscal Year 2005</u>
COMMUNITY SAFETY				
17. COMMUNITY SAFETY				
(Town Manager)				
a. Administration				
Detail of Personnel Services:				
Director of Police	99,384	101,808	104,862	105,727
Director of Fire	83,247	85,246	88,222	88,222
Clerks (3)(3)(3)(1)	95,610	96,376	100,512	101,915
Paid Holidays	0	0	0	0
Overtime	2,500	2,500	500	500
Longevity	4,662	5,098	5,139	6,487
TOTAL	285,403	291,028	299,235	302,851
			3%	1%
b. Police Services				
Personnel Services	4,373,342	4,529,689	4,325,811	4,330,026
Expenses	361,955	382,205	394,480	404,875
TOTAL	4,735,297	4,911,894	4,720,291	4,734,901
			-4%	0%
Detail of Personnel Services:**				
Captains (3)(3)(3) (3)	248,911	256,378	258,389	258,389
Lieutenants (8)(8)(8)(8)	595,109	612,962	628,379	628,379
Sergeants (10)(10)(9)(9)	621,480	640,124	578,208	578,208
Patrolmen (47)(45)(41)(41)	2,367,360	2,381,731	2,174,833	2,174,833
Parking Control Officers (2)(2)(3)(3)	27,274	33,448	50,172	43,015
Senior Clerk	15,651	17,352	17,352	18,681
Detention Attendant/Clerk	31,152	32,379	27,693	28,732
Animal Control Officer	40,860	42,087	42,087	42,087
Animal Control Officer (PT)	16,995	8,484	0	0
Building Custodian	34,528	35,564	0	0
Matron (PT)	4,500	4,500	4,500	0
Overtime	77,000	77,000	167,000	250,000
Paid Holidays	129,000	230,000	230,000	150,000
School Credits	5,000	5,000	5,000	5,000
Court Time	51,000	51,000	51,000	35,000
Longevity & Weekend Differential	107,522	101,680	91,198	94,254
SUB TOTAL	4,373,342	4,529,689	4,325,811	4,306,578

** The Town Meeting recommends that any vacant management positions be reviewed as they occur by the Town Manager for possible elimination.

	Appropriation Fiscal Year 2002	Appropriation Fiscal Year 2003	Appropriation Fiscal Year 2004	Recommendation Fiscal Year 2005
c. Fire Service				
Personnel Services	4,586,806	4,627,796	4,300,071	4,336,242
Expenses	230,575	240,675	244,675	243,370
SUB TOTAL	4,817,381	4,868,471	4,544,746	4,579,612
Water/Sewer Enterprise Fund	(43,581)	(48,845)	(44,480)	(45,801)
TOTAL	4,773,800	4,819,626	4,500,266	4,533,811
Detail of Personnel Services: **				
			-7%	1%
Chief Officer (5)	330,220	340,125	340,125	340,125
Captain (7)	402,402	414,477	414,477	414,477
Lieutenant (15)	750,645	773,160	773,160	773,160
Firefighter (58)(58)(49)(49)	2,480,166	2,508,478	2,174,302	2,180,402
EMS Coordinator	1,500	1,500	0	0
Holidays	218,522	157,983	100,000	120,000
School Credits	96,287	116,686	116,686	116,686
Captains Working as Chief Officers	9,500	9,500	9,500	9,500
Longevity	83,732	89,062	87,722	99,162
Overtime	146,952	146,000	216,000	216,000
Weekend Differential	46,480	49,725	46,999	45,630
EMT Pay	20,400	21,100	21,100	21,100
SUB TOTAL	4,586,806	4,627,796	4,300,071	4,336,242

** The Town Meeting recommends that any vacant management positions be reviewed as they occur by the Town Manager for possible elimination.

d. Support Services				
Personnel Services	615,877	660,648	533,363	554,683
Expenses	83,000	83,000	83,000	73,675
TOTAL	698,877	743,648	616,363	628,358
Detail of Personnel Services:				
			-17%	2%
Supervisor, Fire & Police Signal Systems	29,956	0	0	0
Signal Maintainer	39,125	40,898	0	0
Signal Maintenance Helper	34,532	35,585	0	0
Master Mechanic	50,977	52,506	52,506	52,506
Fire Apparatus Repairman	37,981	40,706	0	0
Motor Equipment Repairman	39,520	40,706	40,706	40,706
Lead Dispatcher	0	45,000	41,200	40,000
Communications Dispatcher (9)	302,828	325,642	322,771	320,031
Asst Civil Defense Director	1,500	0	0	0
Holiday Pay	23,915	23,915	23,915	23,915
Differential - Dispatchers & Civ Def Dir	1,750	3,040	3,040	3,040
Overtime	40,000	40,000	40,000	65,560
Longevity	13,793	12,650	9,225	8,925
SUB TOTAL	615,877	660,648	533,363	554,683

INSPECTIONAL SERVICES

18a Building Inspection				
Personnel Services	258,053	296,001	287,023	290,036
Expenses	13,065	14,065	11,800	11,600
TOTAL	271,118	310,066	298,823	301,636
Detail of Personnel Services:				
			-4%	1%
Director of Inspectional Services	76,585	79,913	79,913	78,882
Wire Inspector	29,956	61,708	61,708	61,708
Plumbing & Gas Inspector	52,761	54,344	54,344	54,344
Local Inspector	50,977	52,506	52,506	52,506
Zoning Assistant	33,775	33,531	28,417	29,482
Longevity	3,999	3,999	5,135	5,114
Overtime	10,000	10,000	5,000	8,000
SUB TOTAL	258,053	296,001	287,023	290,036
b. Street Lighting				
TOTAL	422,500	422,500	422,500	250,000

	Appropriation Fiscal Year 2002	Appropriation Fiscal Year 2003	Appropriation Fiscal Year 2004	Recommendation Fiscal Year 2005
EDUCATION				
19. EDUCATION				
(School Committee)				
a. Instructional Service Programs	14,995,691	15,133,304	13,977,127	14,164,674
b. Special Education & Pupil Services	3,169,793	3,513,934	3,314,450	3,476,915
c. Instructional Support Programs	2,908,245	2,736,180	2,318,395	2,480,304
d. Management Services	3,382,782	3,393,405	3,031,319	3,366,244
e. Operation/Maintenance Programs	3,511,175	3,798,729	3,715,534	3,814,295
f. Student Out of Dist Tuition & Trans	2,860,991	3,265,601	3,639,155	3,739,155
TOTAL*	30,828,677	31,841,153	29,995,980	31,041,587
			-6%	3%

* An additional \$100,000 will be added from increased State aid for SPED and METCO which will go directly to the school budget without appropriation. Money has been set aside in Article 72 for collective bargaining for school and town employees.

LIBRARIES

20. LIBRARIES				
(Town Manager)				
Personnel Services	1,181,538	1,232,978	1,124,410	1,135,588
Expenses	413,720	416,474	343,125	375,050
TOTAL	1,595,258	1,649,452	1,467,535	1,510,638
Detail of Personnel Services:			-11%	3%
Library Director	68,578	73,284	76,032	76,032
Ass't Director	50,914	54,409	56,449	58,565
Head of Adult Services	51,244	52,781	52,781	52,782
Head of Children's Services	51,244	52,781	52,781	52,782
Head of Technical Services	45,754	47,127	47,127	47,127
Head of Circulation	34,359	36,717	38,094	39,522
Branch librarian/Tech Librarian	91,508	94,253	94,254	94,254
Adult Service Librarians (3)	124,218	127,947	127,947	127,947
Children's Librarian	41,406	42,648	42,648	42,649
Children's Librarian(PT)	2,542	3,041	0	0
Adult Service Librarians (PT)(3)(5)(5)(3)	81,639	84,088	58,143	59,526
Senior Library Ass'ts (8)	219,693	231,572	237,000	245,899
Senior Library Ass'ts (PT)(3)(3)(2)(2)	38,908	41,437	37,214	38,620
Library Ass'ts (PT)(10)(10)(6)(6)	97,038	103,931	64,036	62,342
Principal Clerk/Bookkeeper	31,604	31,376	32,552	33,773
Senior Clerk Typist (PT)	10,956	11,707	12,147	12,602
Custodian (FT)(FT)(PT)(PT)	34,528	35,564	21,527	18,246
Custodian (PT)(2)(2)(2)(1)	17,903	18,835	8,068	8,310
Pages (PT)	60,723	60,723	40,723	40,723
Overtime	11,500	13,500	10,500	10,800
Night Time Differential	1,373	1,373	1,373	957
Longevity	13,906	13,884	13,014	12,130
SUB TOTAL	1,181,538	1,232,978	1,124,410	1,135,588

	Appropriation Fiscal Year 2002	Appropriation Fiscal Year 2003	Appropriation Fiscal Year 2004	Recommendation Fiscal Year 2005
HUMAN SERVICES				
21. HUMAN SERVICES				
(Town Manager)				
a. Administration				
Personnel Services	97,500	103,546	107,835	112,315
Expenses	2,335	2,400	1,700	1,800
TOTAL	99,835	105,946	109,535	114,115
Detail of Personnel Services:			3%	4%
Director	66,099	70,635	73,283	76,032
Principal Clerk-Stenographer	28,096	29,482	30,588	32,319
Longevity	3,305	3,429	3,964	3,964
SUB TOTAL	97,500	103,546	107,835	112,315
b. Veterans' Services				
Personnel Services	62,479	56,308	44,137	45,792
Expenses	152,101	125,560	112,951	113,215
TOTAL	214,580	181,868	157,088	159,007
Detail of Personnel Services:			-14%	1%
Veterans' Agent	41,597	35,390	44,137	45,792
Senior Clerk-Typist(PT)	18,738	20,026	0	0
Longevity	2,144	892	0	0
SUB TOTAL	62,479	56,308	44,137	45,792
c. Board of Health				
Personnel Services	136,426	149,015	135,830	166,638
Expenses	23,550	19,150	16,690	19,300
Tobacco Grant	0	0	0	(14,000)
TOTAL	159,976	168,165	152,520	171,938
Detail of Personnel Services:			-9%	13%
Board Members (3)	750	750	0	0
Director	51,707	55,256	49,478	51,333
Health Compliance Officer	37,700	28,200	48,430	50,245
Health Compliance Officer (PT)*	19,389	19,829	20,571	21,342
Senior Clerk-Stenographer	21,911	23,854	0	25,203
Public Health Nurse		16,120	17,351	18,002
Animal Inspector (PT)	4,470	4,470	0	0
Longevity	499	536	0	513
SUB TOTAL	136,426	149,015	135,830	166,638
* Responsible for Sealer of Weights & additional inspections.				
d. Council on Aging				
Personnel Services	125,396	124,155	97,645	107,254
Senior Work Program	7,425	5,775	0	0
Minuteman Home Care	10,701	8,517	0	0
Expenses	4,720	4,828	4,440	4,640
TOTAL	148,242	143,275	102,085	111,894
Detail of Personnel Services:			-29%	10%
Executive Secretary	53,646	57,328	59,477	61,708
Senior Clerk-Stenographer	27,895	29,580	15,618	22,827
Complaint Mediator	3,184	3,181	0	0
Social Worker (PT)*	25,889	27,575	12,867	12,867
Nurse *	13,971	5,924	8,935	8,935
Longevity	811	567	748	917
SUB TOTAL	125,396	124,155	97,645	107,254

* Represents the Town portion only. These positions are funded by State grants.

	Appropriation Fiscal Year 2002	Appropriation Fiscal Year 2003	Appropriation Fiscal Year 2004	Recommendation Fiscal Year 2005
PENSIONS				
22. NON-CONTRIBUTORY RETIREMENT				
TOTAL	387,898	324,254	319,657	288,428
			-1%	-10%
23. CONTRIBUTORY RETIREMENT				
Pension Fund/Expenses	5,015,591	5,128,457	5,911,371	6,177,741
SUB TOTAL	5,015,591	5,128,457	5,911,371	6,177,741
Water/Sewer Enterprise Fund	(365,403)	(358,985)	(358,985)	(358,985)
TOTAL	4,650,188	4,769,472	5,552,386	5,818,756
			16%	5%

INSURANCE

24. INSURANCE				
(Town Manager)				
Group Life	60,000	60,000	70,000	70,000
Group Health	8,845,000	9,700,000	11,115,000	10,500,000
Unemployment Insurance *	100,000	100,000	1,000,000	0
Medicare	350,000	472,000	500,000	500,000
Indemnity	148,000	250,000	300,000	300,000
Liability	32,000	37,000	37,000	39,000
Flexible Benefit Plan	800	800	800	800
SUB TOTAL	9,535,800	10,619,800	13,022,800	11,409,800
Enterprise & Building Fund	(498,578)	(653,410)	(562,682)	(604,169)
TOTAL	9,037,222	9,966,390	12,460,118	10,805,631
			25%	-13%
Insurance Detail Charges				
Municipal Building Trust Fund	(143,000)	(250,000)	(165,000)	(165,000)
Water/Sewer Enterprise Fund	(319,738)	(325,687)	(325,687)	(325,687)
Recreation Enterprise Fund	(6,400)	(14,938)	(14,938)	(28,036)
Veteran's Memorial Rink Enterprise Fund	(27,520)	(17,198)	(17,198)	(45,587)
Youth Services Enterprise Fund	(1,920)	(45,587)	(39,859)	(39,859)
SUB TOTAL	(498,578)	(653,410)	(562,682)	(604,169)

* In fiscal 2002 through 2003 unemployment insurance was appropriated in a warrant article. In fiscal 2004 it was moved to the Insurance budget to increase management flexibility in dealing with the results of the June Proposition 2 1/2 override. Funding for unemployment expenses was transferred from the stabilization fund to a maximum of \$1,000,000 to compensate for those expenses which in the opinion of the Town Manager can not be covered from surpluses in the insurance budget resulting from the layoff of Town employees. In fiscal 2005 the unemployment insurance was moved back to warrant Article 56(B).

25. RESERVE FUND *				
(Finance Committee)				
TOTAL	300,000	300,000	400,000	300,000
			33%	-25%

* The Reserve Fund was increased in fiscal year 2004 to account for possible increases in the Minuteman Regional School assessment.

	Appropriation Fiscal Year 2002	Appropriation Fiscal Year 2003	Appropriation Fiscal Year 2004	Recommendation Fiscal Year 2005
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ENTERPRISE FUNDS

(Enterprise funds and revolving funds and fees thereunder established pursuant to MGL c. 44, sec. 53e1/2, and c. 40, sec. 22F whose acceptance is hereby confirmed)

**A . WATER AND SEWER
(Town Manager)**

1. EXPENSES				
Personnel Services	1,972,604	1,966,087	1,945,656	1,916,965
Expenses	8,561,620	9,032,157	9,553,667	10,073,681
Capital Outlay & Debt Service	1,456,000	1,540,000	1,355,000	1,373,500
TOTAL	11,990,224	12,538,244	12,854,323	13,364,146
2. REVENUE				
			3%	4%
User Charges	8,062,534	7,986,021	7,713,481	7,382,988
Shift of Debt to Tax Rate	3,677,690	4,255,691	5,010,842	5,395,130
MWRA Loan	0	0	0	1,373,500
Interest Income/Miscellaneous	175,000	175,000	60,000	15,000
Real Estate Tax Liens	75,000	75,000	70,000	70,000
TOTAL	11,990,224	12,491,712	12,854,323	14,236,618
3. FUND BALANCE (DEFICIT) BALANCE				
(Deficit to be funded through General Fund)	0	(46,532)	0	872,472
				**

Details of Expenses:

Personnel Services:

Administration	49,395	51,082	37,942	39,080
Clerical	42,049	39,382	30,767	32,879
Labor	1,507,090	1,507,138	1,508,462	1,476,521
Retirement	365,403	358,985	358,985	358,985
Unemployment Compensation	1,780	2,500	2,500	2,500
Workers' compensation	6,887	7,000	7,000	7,000
SUB TOTAL	1,972,604	1,966,087	1,945,656	1,916,965

Water Operating Expenses:

Maintenance of Water Distribution System	178,400	190,500	190,500	245,200
Maintenance of Plant	66,880	67,000	67,000	67,000
M.W.R.A. Assessment	2,090,000	2,195,000	2,586,000	2,905,000
Great Meadows	4,000	4,000	4,000	4,000
SUB TOTAL	2,339,280	2,456,500	2,847,500	3,221,200

Sewer Operating Expenses:

Maintenance of Sanitary Sewer System	59,600	104,500	106,250	89,500
Maintenance of Storm Sewer System	40,000	40,000	40,000	26,000
M.W.R.A. Assessment	5,484,000	5,758,000	5,804,000	5,995,000
SUB TOTAL	5,583,600	5,902,500	5,950,250	6,110,500

Indirect Expenses:

Indirect Charges	568,740	603,157	685,917	671,981
Rates Uncollectable	70,000	70,000	70,000	70,000
SUB TOTAL	638,740	673,157	755,917	741,981

** Projected surplus in fiscal 2005 will be needed to eliminate a projected \$780,000 deficit in fiscal 2004.

	Appropriation Fiscal Year 2002	Appropriation Fiscal Year 2003	Appropriation Fiscal Year 2004	Recommendation Fiscal Year 2005
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B . RECREATION
(Town Manager)

1. EXPENSES				
Personnel Services	227,904	300,576	310,101	331,689
Operating Expenses	54,991	78,491	83,238	96,936
Capital Outlay	0	0	0	0
TOTAL	282,895	379,067	393,339	428,625
			4%	9%
2. REVENUE				
User Fees and Charges	272,500	361,500	380,000	410,000
Field User Charges	0	0	0	0
Fees/Service Charge	0	0	0	0
Miscellaneous - Cherry Sheet	13,353	14,688	14,688	14,688
TOTAL	285,853	376,188	394,688	424,688
3. FUND BALANCE (DEFICIT)	2,958	(2,879)	1,349	(3,937)
(Deficit to be funded through General Fund)				

Details of Expenses:

Personnel Services:				
Superintendent	54,601	36,837	37,836	39,255
Recreation Supervisor	46,681	48,081	48,081	48,081
Recreation Supervisor	0	37,159	44,669	46,344
Senior Clerk-Stenographer	22,733	13,565	14,073	15,575
Information and Referral Assistant	0	0	0	17,472
Playgrounds	103,019	164,000	164,000	164,000
Retirement	0	0	0	0
Longevity	870	934	1,442	962
SUB TOTAL	227,904	300,576	310,101	331,689
Operating Expenses:				
Office Supplies	500	750	1,000	1,000
Summer Equipment	5,000	7,500	7,500	7,500
Utilities	11,000	15,000	15,000	15,000
Repairs	1,000	1,000	2,000	2,000
Field Maintenance	0	0	0	0
Automobile Allowance	3,091	4,303	7,800	7,800
Health Insurance	6,400	14,938	14,938	14,938
Recreation Programs	28,000	35,000	35,000	35,000
SUB TOTAL	54,991	78,491	83,238	83,238

	Appropriation Fiscal Year 2002	Appropriation Fiscal Year 2003	Appropriation Fiscal Year 2004	Recommendation Fiscal Year 2005
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C . VETERANS' MEMORIAL RINK
(Town Manager)

1. EXPENSES				
Personnel Services	146,317	183,705	190,739	193,186
Operating Expenses	144,000	178,661	182,411	190,783
Capital Outlay	45,000	25,000	25,000	25,000
TOTAL	335,317	387,366	398,150	408,969
2. REVENUE				
			3%	3%
Public Skating	28,000			
Rentals	221,600	298,000	303,000	303,000
Concession Stand	45,000	48,000	48,000	48,000
Retained Earnings	30,000	0	0	0
Fees/Service Charge	0	0	0	0
Miscellaneous	19,000	38,100	64,400	64,400
TOTAL	343,600	384,100	415,400	415,400
3. FUND BALANCE (DEFICIT)				
(Deficit to be funded through General Fund)	8,283	(3,266)	17,250	6,431

Details of Expenses:

Personnel Services:				
Administration	79,240	114,705	119,239	112,686
Clerical, Skatguards	66,501	68,500	68,500	68,500
Retirement & Overtime	76	0	3,000	12,000
Longevity	500	500	0	0
SUB TOTAL	146,317	183,705	190,739	193,186
Operating Expenses:				
Office Supplies	500	750	1,000	1,000
Building Supplies	14,500	14,500	15,000	14,000
Utilities	60,900	73,500	73,500	73,500
Repairs	4,000	4,000	4,000	4,700
Security	350	0	3,000	3,000
Work Study				
Refrigeration	4,500	4,500	4,500	4,500
Automobile - Fuel & Maintenance	1,600	2,000	2,000	2,000
First Aid	300	300	300	300
Insurance	9,900	13,383	13,383	13,383
Health Insurance	1,920	17,198	17,198	17,198
Concession Stand	37,000	40,000	40,000	40,000
Unclassified	8,530	8,530	8,530	9,400
SUB TOTAL	144,000	178,661	182,411	182,981

Appropriation
Fiscal Year 2002

Appropriation
Fiscal Year 2003

Appropriation
Fiscal Year 2004

Recommendation
Fiscal Year 2005

D. COUNCIL ON AGING - TRANSPORTATION
(Town Manager)

		<u>Appropriation Fiscal Year 2002</u>	<u>Appropriation Fiscal Year 2003</u>	<u>Appropriation Fiscal Year 2004</u>	<u>Recommendation Fiscal Year 2005</u>
1. EXPENSES					
Personnel Services		49,838	86,500	50,523	54,703
Operating Expenses		39,000	55,196	44,200	48,000
Capital Outlay		0	0	0	0
	TOTAL	88,838	141,696	94,723	102,703
2. REVENUE				-33%	8%
From Retained Earnings		10,000	32,496	2,000	2,000
Vans		2,500	2,700	9,100	9,100
CDBG		67,850	67,850	67,850	67,850
Fees/Service Contract Charges Dial-A-Ride		8,700	40,800	21,104	21,104
Miscellaneous		0	0	0	0
	TOTAL	89,050	143,846	100,054	100,054
3. FUND BALANCE (DEFICIT)		212	2,150	5,331	(2,649)

	Appropriation Fiscal Year 2002	Appropriation Fiscal Year 2003	Appropriation Fiscal Year 2004	Recommendation Fiscal Year 2005
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E . YOUTH SERVICES DIVISION
(Town Manager)

1. EXPENSES				
Personnel Services	342,684	332,071	207,996	215,571
Expenses	40,976	57,467	46,509	46,509
TOTAL	383,660	389,538	254,505	262,080
2. REVENUE				
Client Fees	4,000	10,000	10,000	10,000
Private Insurance	5,000	0	0	0
Medicaid	30,000	30,000	30,000	30,000
Blue Cross	1,000	0	0	0
Other State Revenue	0	0	0	0
Dept. of Mental Health	0	0	0	0
Arlington Public Schools payments	36,274	38,000	38,000	38,000
Drug Free School Grant	48,726	24,246	0	0
CDBG	15,000	15,000	15,000	15,000
TOTAL	140,000	117,246	93,000	93,000
3. FUND BALANCE (DEFICIT)				
(Deficit to be funded through General Fund)	(243,660)	(272,292)	(161,505)	(169,080)

Detail of Expenses

Personnel Services:				
Supervisor, Group Workers(PT)	34,955	36,004	34,380	34,505
Caseworker (2PT)	85,932	83,907	68,911	76,511
Psychiatrist(PT)	31,281	32,219	32,219	31,237
Counselor (PT)(2)(2)(1)(1)	43,698	45,009	18,002	18,004
Psychologist	28,746	32,076	32,076	31,142
Social Worker	29,079	31,074	20,000	20,907
Director, Alcohol & Drug Education	50,657	29,782	0	0
Arlington Public Schools	34,536	38,000	0	0
Longevity	3,800	4,000	2,408	3,265
SUB TOTAL	342,684	332,071	207,996	215,571
Operating Expenses:				
Electricity **	0	0	0	0
Gas - Heat**	0	0	0	0
Fuel**	0	0	0	0
Repairs - Maintenance**	325	0	0	0
Billing	4,000	4,000	4,000	4,000
Consultation	1,400	1,400	1,000	1,000
Office Supplies	1,000	1,000	1,000	1,000
Car Allowance	3,380	3,380	0	0
Health Insurance & Retirement	28,271	45,587	39,859	39,859
Alcohol & Drug Education	1,100	1,100	0	0
Unclassified	1,500	1,000	650	650
SUB TOTAL	40,976	57,467	46,509	46,509

**These costs are paid from the Robbins House Revolving Fund.

FINANCE COMMITTEE

REVENUES AND EXPENDITURES FISCAL YEAR 2005

27-Apr-04

Budget Year

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#	DEPARTMENT	FY '05	LOCAL RECEIPTS		ENTERPRISE FUNDS		ENTERPRISE FUNDS	
			FY '05	FY '05	FY '05	FY '05	FY '05	FY '05
1	FIN COM	9,995	M.V.E.	4,046,946	A. WATER & SEWER		C. VETS' MEM RINK	
2	SELECTMEN	346,565	PENALTIES & INT	221,868	BUDGET	2,418,665	BUDGET	383,969
3	TOWN MANAGER	330,845	IN LIEU OF TAX	6,978	CAPITAL	1,373,500	CAPITAL	25,000
4	PERSONNEL	142,817	FEES	373,751	ASSESSMENT	8,900,000	ASSESSMENT	0
5	COMPTROLLER	784,626	CHGS/SERV:TRASH	0	INDIRECT	671,981	INDIRECT	0
6	TREASURER	549,268	DEPT REV:SCHOOL	179,866	TOTAL	13,364,146	TOTAL	408,969
7	POSTAGE	124,577	DEPT REV:LIBRY	73,124	REVENUES	14,236,618	REVENUES	415,400
8	ASSESSORS	265,598	DEPT REV:CEMTRY	222,515	FUND BALANCE	872,472	FUND BALANCE	6,431
9	LEGAL	705,026	OTHER DEPT REV	821,322				
10	TOWN CLERK	197,480	LICENSES&PERMIT	794,763	B. RECREATION		E.YOUTH SERVICES	
11	REGISTRARS	53,987	SPL.ASSESSMENTS	4,701	BUDGET	428,625	BUDGET	262,080
12	PARKING	73,871	FINES& FORFEITS	69,705	CAPITAL	0	CAPITAL	0
13	PLANNING & C. D.	166,919	INVEST INCOME	412,484	ASSESSMENT	0	ASSESSMENT	0
14	REDEVELOPMENT	391,895	RENTAL INCOME	773,231	INDIRECT	0	INDIRECT	0
15	ZBA	20,887	PARKING REVENUE	100,000	TOTAL	428,625	TOTAL	262,080
16a	PWD ADM.	209,066	MISCELLANEOUS	0	REVENUES	424,688	REVENUES	93,000
16b	ENGINEERING	103,405	TOTAL	8,101,254	FUND BALANCE	(3,937)	FUND BALANCE	(169,080)
16c	PROP./NAT.RES/CEM	1,392,012						
16d	HIGHWAYS/SANT.	4,230,592	WARRANT	FY '05	D.COUNCIL ON AGING		ENTERPRISE FUND	
16e	MOTOR EQUIP REPAIR	258,932	REVALUATION	0	TRANSPORTATION		SUMMARY:	
17a	COM SAFTY ADM	302,851	TRANSP. STUDY	0	EXPENDITURE	102,703	EXPENDITURE	14,566,523
17b	POLICE	4,734,901	HARDY SCHOOL	50,000	REVENUES	100,054	REVENUES	15,269,760
17c	FIRE	4,533,811	TRAVEL, OUT-STATE	3,000	FUND BALANCE	(2,649)	FUND BALANCE	703,237
17d	SUPPORT	628,358	CONSERV. COMM	14,927				
18a	BUILDING INSPECTION	301,636	HISTORICAL COMM.	5,940	REVENUES		EXPENDITURES	
18b	STREET LIGHTS	250,000	MINUTEMAN RSD	2,140,851	SOURCE	FY '05	SOURCE	FY '05
19	EDUCATION	31,041,587	CLASSIF AMEND	2,340	TAX LEVY	60,668,276	TOWN BUDGETS	40,559,407
20	LIBRARIES	1,510,638	CAP PLAN	0	STATE AID	15,269,777	SCHOOL BUDGET	31,041,587
21	HUMAN SERVICES	556,954	IDEMNIFICATION	10,849	LOCAL RECEIPTS	8,101,254	WARRANT ARTS.	12,419,976
22	N.C. PENSIONS	288,428	RECYCLING	1,800	FREE CASH	1,814,803	STATE/CTY CHRGS	176,340
23	C.PENSIONS	5,818,756	DISPLAY OF FLAGS	6,400	OVERLAY SURPLUS	500,000	MBTA ASSESSMENT	2,459,211
24	INSURANCE	10,805,631	HOLIDAY LTS	0	HOTEL/MOTEL TAX	100,000	C.S.(D) CHRGS	0
25	RESERVE FUND	300,000	PARADES	5,667	ELEM DEBT INCOME	50,000	OVERLAY RESERVE	600,000
			DISABILITY COMM	0	FY04 TURN BACKS	150,000	ED/LIB OFFSET (C.S)	397,588
			CAPITAL PLAN &	626,000			CRT JUDGEMENTS	100,000
			DEBT & INTEREST	6,781,130			SNOW DEFICIT	0
			RETIREE HEALTH INS	211,572	ANTENNA FUNDS	100,000		
			UNEMPLOYMENT COMPENSATIK	35,000	STABILIZATION	1,000,000		
			HUMAN RIGHTS COMM	4,500				
			SPY POND/RESERVOIR	0				
			COLL BARG-2004/2005	2,520,000				
			TOTAL	12,419,976				
					TOTAL	87,754,110	TOTAL	87,754,109
			TOWN DEPTS.	40,390,327				
			SCHOOL DEPT.	31,041,587				
			GRAND TOTAL	71,431,914				
			REVENUES LESS EXPENDITURES					
			BALANCE =	0				

* \$400,000 of this amount will be replaced from turnbacks from the School Department.

TOWN OF ARLINGTON, MASSACHUSETTS
PROJECTED CAPITAL BUDGET - EXEMPT DEBT - LEVEL DEBT SERVICE

4/25/04

FILE:EXEMPT

FISCAL YEAR	CURRENT DEBT SERVICE			PLUS(1)	PLUS(1)	PLUS(1)	MINUS	MINUS	MINUS	MINUS	MINUS	PROJECTED DEBT SERVICE	
				DALLIN SCHOOL BUILDING	THOMPSON SCHOOL BUILDING	STRATTON SCHOOL BUILDING	B-B-H STATE PAYMENTS	PEIRCE STATE PAYMENTS	DALLIN STATE PAYMENTS	THOMPSON STATE PAYMENTS	STRATTON STATE PAYMENTS		
2003	2,958,405		0	0	0	0	906,309	0	0	0	0	2,052,096	
2004	2,897,399		0	0	0	0	906,309	0	0	0	0	1,991,090	
2005	2,986,027		0	0	0	0	906,309	0	0	0	0	2,079,718	
2006	2,913,899		0	0	220,000	0	906,309	0	0	0	0	2,227,590	
2007	2,834,918		0	0	330,000	0	906,309	0	0	0	0	2,258,609	
2008	2,748,750		0	0	330,000	0	906,309	0	0	0	0	2,172,441	
2009	2,533,477		0	0	885,000	0	906,309	416,428	496,209	0	0	1,599,531	
2010	2,449,378		0	0	883,250	210,000	906,309	416,428	496,209	0	0	1,723,682	
2011	2,374,928		0	0	880,750	285,000	906,309	416,428	496,209	0	0	1,721,732	
2012	2,294,745		0	0	882,500	350,000	14,000	906,309	416,428	496,209	0	0	1,722,299
2013	2,218,946		0	0	883,250	350,000	90,000	906,309	416,428	496,209	0	0	1,723,250
2014	2,120,881		0	0	883,000	350,000	187,000	906,309	416,428	496,209	0	0	1,721,935
2015	2,038,011		0	0	881,750	350,000	350,000	906,309	416,428	496,209	0	0	1,800,815
2016	1,948,796		0	0	884,500	350,000	350,000	906,309	416,428	496,209	0	0	1,714,350
2017	1,854,485		0	0	881,000	885,000	885,000	906,309	416,428	496,209	500,000	500,000	1,686,539
2018	1,759,680		0	0	881,500	883,250	883,250	906,309	416,428	496,209	500,000	500,000	1,588,734
2019	710,245		0	0	880,750	880,750	880,750	0	416,428	496,209	500,000	500,000	1,439,858
2020	680,933		0	0	883,750	882,500	882,500	0	416,428	496,209	500,000	500,000	1,417,046
2021	646,295		0	0	885,250	883,250	883,250	0	416,428	496,209	500,000	500,000	1,385,408
2022	16,669		0	0	880,250	883,000	883,000	0	416,428	496,209	500,000	500,000	750,282
2023	16,002		0	0	884,000	881,750	881,750	0	416,428	496,209	500,000	500,000	750,865
2024	15,326		0	0	881,000	884,500	884,500	0	416,428	496,209	500,000	500,000	752,689
2025	0		0	0	881,500	881,000	881,000	0	416,428	496,209	500,000	500,000	730,863
2026	0		0	0	885,250	881,500	881,500	0	416,428	496,209	500,000	500,000	735,613
2027	0		0	0	882,000	880,750	880,750	0	416,428	496,209	500,000	500,000	730,863
TOTAL	41,018,195		0	0	17,650,250	11,952,250	10,698,250	14,500,944	7,912,132	9,427,971	5,500,000	5,500,000	

(1) Amounts prior to the \$885,000 are interest on short term debt. These schedules use a level debt service structure.

LOCAL SHARE ANALYSIS

Phase II Elementary School Building Costs	\$ 34,500,000	Dallin School Cost	(11,000,000)
Local Share 37%	<u>12,765,000</u>	Dallin School Reimbursement 63%	6,930,000
Pierce School Bonding	10,405,000	Pierce School Reimbursement 63%	6,555,150
Thompson/Stratton design	<u>500,000</u>	Local Impact	<u>2,485,150</u>
Amount Remaining after Pierce Bonding & Design	1,860,000		
Additional Amount after Dallin Bonding	<u>2,485,150</u>		
Amount Remaining for Thompson and Stratton*	4,345,150		

* Amount remaining could be sufficient to cover the Thompson. The Stratton will need to be covered within the non-exempt capital budget or subject to another debt exclusion.

TOWN OF ARLINGTON, MASSACHUSETTS
PROJECTED CAPITAL BUDGET - EXEMPT DEBT - DECLINING DEBT SERVICE

4/25/04

FILE:EXEMPT

FISCAL YEAR	CURRENT DEBT SERVICE				PLUS(1)	PLUS(1)	PLUS(1)	MINUS	MINUS	MINUS	MINUS	MINUS	PROJECTED DEBT SERVICE
					DALLIN SCHOOL BUILDING	THOMPSON SCHOOL BUILDING	STRATTON SCHOOL BUILDING	B-B-H STATE PAYMENTS	PEIRCE STATE PAYMENTS	DALLIN STATE PAYMENTS	THOMPSON STATE PAYMENTS	STRATTON STATE PAYMENTS	
2003	2,958,405		0	0	0	0	0	906,309	0	0	0	0	2,052,096
2004	2,897,399		0	0	0	0	0	906,309	0	0	0	0	1,991,090
2005	2,986,027		0	0	0	0	0	906,309	0	0	0	0	2,079,718
2006	2,913,899		0	0	220,000	0	0	906,309	0	0	0	0	2,227,590
2007	2,834,918		0	0	330,000	0	0	906,309	0	0	0	0	2,258,609
2008	2,748,750		0	0	330,000	0	0	906,309	0	0	0	0	2,172,441
2009	2,533,477		0	0	1,100,000	0	0	906,309	416,428	496,209	0	0	1,814,531
2010	2,449,378		0	0	1,072,500	210,000	0	906,309	416,428	496,209	0	0	1,912,932
2011	2,374,928		0	0	1,045,000	285,000	0	906,309	416,428	496,209	0	0	1,885,982
2012	2,294,745		0	0	1,017,500	350,000	14,000	906,309	416,428	496,209	0	0	1,857,299
2013	2,218,946		0	0	990,000	350,000	90,000	906,309	416,428	496,209	0	0	1,830,000
2014	2,120,881		0	0	962,500	350,000	187,000	906,309	416,428	496,209	0	0	1,801,435
2015	2,038,011		0	0	935,000	350,000	350,000	906,309	416,428	496,209	0	0	1,854,065
2016	1,948,796		0	0	907,500	350,000	350,000	906,309	416,428	496,209	0	0	1,737,350
2017	1,854,485		0	0	880,000	1,100,000	1,100,000	906,309	416,428	496,209	500,000	500,000	2,115,539
2018	1,759,680		0	0	852,500	1,072,500	1,072,500	906,309	416,428	496,209	500,000	500,000	1,938,234
2019	710,245		0	0	825,000	1,045,000	1,045,000	0	416,428	496,209	500,000	500,000	1,712,608
2020	680,933		0	0	797,500	1,017,500	1,017,500	0	416,428	496,209	500,000	500,000	1,600,796
2021	646,295		0	0	770,000	990,000	990,000	0	416,428	496,209	500,000	500,000	1,483,658
2022	16,669		0	0	742,500	962,500	962,500	0	416,428	496,209	500,000	500,000	771,532
2023	16,002		0	0	715,000	935,000	935,000	0	416,428	496,209	500,000	500,000	688,365
2024	15,326		0	0	687,500	907,500	907,500	0	416,428	496,209	500,000	500,000	605,189
2025	0		0	0	660,000	880,000	880,000	0	416,428	496,209	500,000	500,000	507,363
2026	0		0	0	632,500	852,500	852,500	0	416,428	496,209	500,000	500,000	424,863
2027	0		0	0	605,000	825,000	825,000	0	416,428	496,209	500,000	500,000	342,363
TOTAL	41,018,195		0	0	17,077,500	12,832,500	11,578,500	14,500,944	7,912,132	9,427,971	5,500,000	5,500,000	

(1) Amounts prior to the \$1,100,000 are interest on short term debt. These schedules use a declining debt structure for the long term savings.

LOCAL SHARE ANALYSIS

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Additional Amount after Dallin Bonding	2,485,150		
Amount Remaining for Thompson and Stratton*	4,345,150		

* Amount remaining could be sufficient to cover the Thompson. The Stratton will need to be covered within the non-exempt capital budget or subject to another debt exclusion.

UTILIZATION OF RESERVE FUNDS

Forecast Application of Reserves

	Balance 6/30/03	Amount Appropriated FY2004	Estimated Balance 6/30/04	Amount To Be Appropriated FY2005	Amount To Be Appropriated FY2006	Amount To Be Appropriated FY2007
Free Cash	2,829,606	(1,774,341)	2,400,000	1,814,803	1,200,000	800,000
Stabilization Fund	2,294,235	(650,000)	1,668,899	1,000,000	300,000	300,000
Overlay Surplus	998,000	(500,000)	698,000	500,000	400,000	300,000
Building Insurance Fund *	2,250,000	(265,000)	1,985,000	165,000	582,150	0
Tip Fee Stabilization Fund *	4,435,465	(2,121,460)	3,450,000	2,537,230	611,256	611,256
Capital Budget surplus	7,900	(7,900)	0	0	0	0
Elem School Building Fund *	50,597	0	53,000	50,000	3,000	0
	\$ 12,815,206	\$ (5,318,701)	\$ 10,201,899	\$ 6,017,033	\$ 3,096,406	\$ 2,011,256

* These funds are subject to legal restrictions in their use.

Budget Impact						
Unadjusted Surplus/Deficit		(5,318,701)		(6,017,033)	(7,175,190)	(6,133,081)
Application of Reserves		5,318,701		6,017,033	3,096,406	2,011,256
Adjusted Surplus/Deficit		0		0	(4,078,784)	(4,121,825)

Report Of The Town Comptroller

TIP FEE STABILIZATION FUND For the period April 1, 2003 to March 31, 2004

DATE	DESCRIPTION	REVENUE	INTEREST INCOME	TRANSFER OUT	BALANCE
	BALANCE AS OF MARCH 31, 2003				3,713,718.88
11-Apr-03	MERCURY RECOVERY PROGRAM	357.00			3,714,075.88
9-Apr-03	MARCH INTEREST		76.05		3,714,151.93
6-May-03	WIRE NESWC	493,390.15			4,207,542.08
13-May-03	APRIL INTEREST		5,374.06		4,212,916.14
16-Jun-03	MAY INTEREST		596.63		4,213,512.77
11-Jun-03	BROWNING FERRIS INDUSTRIES	31,667.53			4,245,180.30
28-Jun-03	JUNE INTEREST		2,554.06		4,247,734.36
30-Jun-03	UNSPENT 03 FUNDS FROM GENERAL FUND	187,730.33			4,435,464.69
1-Jul-03	TRANSFER TO GENERAL FUND			2,121,460.00	2,314,004.69
9-Jul-03	TOWN OF WILMINGTON RUBBISH DISPOSAL	42,206.25			2,356,210.94
16-Jul-03	INTEREST CAMBRIDGE SAVINGS CD		42,098.18		2,398,309.12
16-Jul-03	BROWNING FERRIS INDUSTRIES	23,971.31			2,422,280.43
25-Jul-03	N. ANDOVER, ANDOVER, TEWKSBURY RUBBISH	92,100.40			2,514,380.83
8-Aug-03	WEST NEWBURY RUBBISH DISPOSAL	12,238.80			2,526,619.63
11-Aug-03	JULY INTEREST		1,270.59		2,527,890.22
14-Aug-03	BROWNING FERRIS INDUSTRIES	80,879.57			2,608,769.79
29-Aug-03	TOWN OF WILMINGTON RUBBISH DISPOSAL	68,151.00			2,676,920.79
8-Sep-03	AUGUST INTEREST		601.79		2,677,522.58
7-Oct-03	SEPTEMBER INTEREST		436.97		2,677,959.55
17-Nov-03	OCTOBER INTEREST		464.81		2,678,424.36
8-Dec-03	NOVEMBER INTEREST		8,357.90		2,686,782.26
2-Jan-04	BROWNING FERRIS INDUSTRIES	84,867.51			2,771,649.77
13-Jan-04	DECEMBER INTEREST		486.68		2,772,136.45
2-Jan-04	MERCURY RECOVERY PROGRAM	313.30			2,772,449.75
9-Feb-04	JANUARY INTEREST		551.61		2,773,001.36
5-Feb-04	WIRE NESWC	518,659.59			3,291,660.95
8-Mar-04	BROWNING FERRIS INDUSTRIES	17,915.23			3,309,576.18
8-Mar-04	FEBRUARY INTEREST		712.90		3,310,289.08
	BALANCE AS OF MARCH 31, 2004	1,654,447.97	63,582.23	2,121,460.00	3,310,289.08

1 Arlington's GAT portion of the FY03 \$4,163,359.97 MTC Granat Distribution

2 Interest posted from CD transferred on January 14, 2003 3,500,000.00 to a Cambridge Savings CD that will mature on 7/15/03 -

3 Tewksbury 55,310.55 Andover 24,353.00 North Andover 12,436.90

4 Arlington's transfer to TFSF of excess in CSF of the FY03 CSF Required Minimum Balance (499,008.38) and a transfer to TFSF due 60) to tonnage trading with Town of Winchester (9,532.60) and Wenham (7,376.60)

Report Of The Town Comptroller

COMMUNITY STABILIZATION FUND For the period April 1, 2003 to March 31, 2004

DATE	DESCRIPTION	REVENUE	INTEREST INCOME	WITHDRAWAL	BALANCE
	BALANCE AS OF MARCH 31, 2003				27,892.52
Apr-03	APRIL INTEREST		11.61		27,904.13
May-03	MAY INTEREST		35.40		27,939.53
	MAY REVENUE	79,513.68 ¹			107,453.21
Jun-03	JUNE INTEREST		84.85		107,538.06
Jul-03	JULY REVENUE	106,742.09 ²			214,280.15
	JULY REVENUE	90,975.13 ³			305,255.28
	JULY REVENUE	862,691.99 ⁴			1,167,947.27
	JULY WITHDRAWALS			499,008.38 ⁵	668,938.89
	JULY WITHDRAWALS			135,654.30 ⁶	533,284.59
	JULY INTEREST		23.32		533,307.91
Aug-03	AUGUST WITHDRAWALS			6,418.82 ⁶	526,889.09
	AUGUST WITHDRAWALS			139,964.77 ⁶	386,924.32
	AUGUST INTEREST		164.86		387,089.18
Sep-03	SEPTEMBER WITHDRAWALS			56,482.33 ⁶	330,606.85
	SEPTEMBER INTEREST		765.13		331,371.98
Oct-03	OCTOBER WITHDRAWALS			36,257.37 ⁶	295,114.61
	OCTOBER WITHDRAWALS			174,349.18 ⁷	120,765.43
	OCTOBER INTEREST		281.98		121,047.41
Nov-03	NOVEMBER WITHDRAWALS			23,883.82 ⁶	97,163.59
	NOVEMBER WITHDRAWALS			38,705.02 ⁸	58,458.57
	NOVEMBER INTEREST		70.65		58,529.22
Dec-03	DECEMBER INTEREST		11.59		58,540.81
Jan-04	JANUARY REVENUE	56,830.18 ⁹			115,370.99
	JANUARY INTEREST		74.19		115,445.18
Feb-04	FEBRUARY REVENUE	22,501.48 ¹⁰			137,946.66
	FEBRUARY WITHDRAWAL			53,806.50 ⁶	84,140.16
	FEBRUARY INTEREST		85.91		84,226.07
Mar-04	MARCH INTEREST		57.86		84,283.93
BALANCE AS OF MARCH 31, 2004		1,219,254.55	1,667.35	1,164,530.49	84,283.93

¹ Arlington's invoiced payment into the CSF from the months of March and April

² Arlington's invoiced payment into the CSF May

³ Arlington's invoiced payment into the CSF June

⁴ Arlington's portion of the FY002 Base Fee Credit Distribution

⁵ Arlington's transfer from the CSF to the TFSF to distribute funds in excess of the FY04 Required Minimum to TFSF

⁶ Arlington's invoiced payment into the Revenue Fund

⁷ Arlington's adjustment in the CSF from the FY03 Year End Reconciliation

⁸ Arlington's GAT portion of \$326,603.47 for the 2003 Boiler Enhancement Modification payment

⁹ Arlington's invoiced payment into the CSF for December

¹⁰ Arlington's invoiced payment into the CSF for January

TOWN OF ARLINGTON

NESWC Level Tip Fee Projection FY2005-FY2006

file: D:\ACTIVE\FinCom\TM2004\NESWC\wnMtg04.XLS\CalculationsFY05

FY	Budgeted		GAT	MRI Charges		Tip Fee Fund					Budget Difference	Rev + Bal	Brokering Fee	
	Tip Fee	\$		Tip Fee	Amount	Revenue			Withdrawals	Balance				
						Space	Dereg/MTC	Interest						
*2005	44.00	880,000	24,065	142.00	3,417,230	280,000	0	29,453	2,537,230	1,222,512	2,537,230	3,759,742	70.00	
**2006	64.00	320,000	5,000	64.00	320,000	0	0	0	0	1,222,512	0	1,222,512	0.00	
***2006	64.00	960,000	15,000	64.00	960,000	0	0	16,504	0	1,239,016	0	1,239,016	0.00	

Notes:

*Budgeted Tip fee calculated (\$44.00*20000)
 **July - September [Contract ends 9/26/2006] Estimated Tip Fee \$64.00
 ***October - June FY2006
 Interest calculated FY2005: (Bal-2537230/2)*Int%
 CPI May 2002 2%
 Sheet updated 4/08/2004

Assumptions:
 Interest Rate: 1.35%
 Space Tons 4000
 Brokering Fee for FY2005 estimated to be \$70.00 per ton by management
 Brokering Fee for FY2006 estimated to be \$0.00 per ton