



Town of Arlington  
Massachusetts

# 2005 Annual Report

## **Board of Selectmen**

John W. Hurd, Chairman  
Diane M. Mahon, Vice Chairman  
Kathleen Kiely Dias  
Kevin F. Greeley  
Annie LaCourt

## **Town Manager**

Brian F. Sullivan



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## CREDITS / ACKNOWLEDGEMENTS

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## EXECUTIVE SERVICES

### BOARD OF SELECTMEN

The Arlington Board of Selectmen is pleased to submit to the residents of Arlington its annual report for 2005. The Arlington Board of Selectmen is composed of five elected individuals who are entrusted with the responsibilities of setting policy and overseeing the management of the municipal functions of local government.

The Board of Selectmen underwent a Selectman change with the exit of Charlie Lyons, a Selectman for twenty-four years in the town. Charlie's commitment to the town, historical knowledge of the town and its people, and connections to information and people at both the state and federal levels has proven to be most beneficial to Arlington. The Board thanks him for his contributions and will miss his effervescent personality.

At the same time, the Board of Selectmen welcomes Annie LaCourt. For the first time in Arlington history, a majority of women comprise the Board of Selectmen. Ms. LaCourt is passionate about creating a long-term strategic plan for the town to ensure that it gets the most value for its tax dollars and maintains its services. The transition has been smooth. She brings a fresh new approach to the Board.

The current members of the Board of Selectmen are John W. Hurd, Chairman, Kathleen Kiely Dias, Vice Chairman, Kevin F. Greeley, Diane M. Mahon, and Annie LaCourt.

#### **Financial Overview**

In June of 2005, the residents of Arlington voted to allow for an additional \$6 million dollars to be assessed in real estate and personal property taxes for the purpose of funding the Town and School budgets for the fiscal year beginning July 2005. By the end of 2004, it was very apparent that, without an override, predicted budget deficits would force drastic cuts in both town and school services. Arlington, under the leadership of this Board, the School Committee, the Finance Committee and other town leaders overcame the financial hurdles of the last couple of years through a disciplined program that included reductions in Town and School services, use of the Town's financial reserves to augment revenues, and reductions in operating costs achieved through flexible collective bargaining and increased benefit cost sharing by Town and School employees at all levels.



**Board of Selectmen**

*Standing (l to r) Annie LaCourt, Kevin F. Greeley and Diane Mahon, Vice Chairman. Seated (l to r) John W. Hurd, Chairman; and Kathleen Kiely Dias*

It was the Board of Selectmen's immediate task to set the strategy and implement a responsible plan that both balanced the current budget and allowed carefully planned service growth and replenishment of fiscal reserves during the fiscal years 2007 and beyond. The Selectman and School Committee adopted "The Lyons Plan" outlining this fiscal platform: 1) efficient management of Town and School operations that commit to four percent growth over the following five years, 2) disciplined employee and retiree benefit growth that commits to growth in health benefits at seven percent, 3) increased state aid recouping all or most of the \$3.3 million of state aid cuts to Arlington, and 4) an equitable override in 2005 with the promise to not seek another general-purpose override for five years.

#### **Symmes Development**

In March, 2001 the Board of Selectmen adopted a policy statement on the acquisition and development of the former Symmes Hospital site. That year, through a successful override the Town purchased the site from Lahey Clinic. The Board set out five (5) commitments to the project it wished to obtain:

- A balanced mixed-use redevelopment of predominately general office and some medical uses, with a limited residential component that includes affordable housing.
- A redevelopment that is at least self-supporting, generating income (after a three to four year startup period) sufficient to offset the costs of acquisition, renovation and maintenance.
- To maintain the parcel's present proportion of open space and to increase its density of development only to gain limited affordable housing.
- To promote expanded health care services on the site.

## EXECUTIVE SERVICES

- And to an open planning process in which citizens and neighbors can participate in a visioning process, working with the Arlington Redevelopment Board (as the statutory “owner” of the parcel), the Town’s Planning Department, and real estate management consultants to develop a final plan to be recommended to Town Meeting in Spring of 2002.

Most, if not all, of these goals have been attained. There will be a medical office building of 26,100 square feet and a residential component of 245 units that includes 15% affordable housing units and 5% middle-income housing units. There will be a seven and three quarters acres of open space protected with a conservation easement. There were extensive public meetings through the Symmes Advisory Committee over a two year period which shaped the project components. At the time of this writing the project is under appeal and may jeopardize the financial neutrality of the project. Every effort is being made for an agreement to be reached prior to resolution through court proceedings. Further detail on the project may be found in the Planning and Redevelopment Board’s report in this Annual Report.

### **Town Day**

This year Arlington Town Day was postponed for the first time due to hurricane rains and was held on September 24, 2005. The Town Day Committee worked many months to ensure the events on September 24th would be enjoyable for the 30,000 participants. The Board congratulates the committee, and in particular it’s Co-Chairmen, Kathleen Darcy, Marie A. Krepelka and Mary Ann Sullivan. The Committee looks forward to continuing its service to the community in 2006. We greatly thank the many businesses and residents who contributed to make this day a success.

### **Selectmen Goals**

The Board of Selectmen worked throughout the Fall to develop goals for the upcoming year. Those goals are:

- Review policy on water/sewer debt shift
- Oversee Cable License renewal process and transition to Peg Access
- Work with ITAC to establish infrastructure to accommodate a 2 tier tax rate
- Develop budget prioritizing process
- Develop electronic system to distribute Selectmen’s correspondence
- Explore alternative energy sources
  - -look for alternate sources to protect environment, reduce costs, and encourage conservation
- Develop strategy to mitigate Alewife flooding and CSO issues

- Establish a formal process for employee recognition program
  - -possibly include town awards
- Work with ARB & SNMC to complete sale of Symmes property in accordance with the goals set by the Selectmen
- Monitor Home rule legislation progress through legislature
- Work with TAC to encourage public support for the Mass Ave corridor project
- Review voting location accessibility issues
- Establish a committee to explore long term cemetery space needs and expansion
- Communicate Arlington’s emergency preparedness plans to the citizens
- Ensure the budget is developed in accordance with 5 year financial plan
- Develop Board of Selectmen mission statement
- Monitor implementation of Symmes Neighborhood Protection Plan
- Initiate a comprehensive review of the Zoning By-law and identify funding therefore.
- Review policies and procedures then publish on the website

### **Dedicated Team / Staff Changes**

Arlington extends many thanks to Marie Krepelka, an integral part of the Selectmen’s administrative office, for her perseverance in her ability to work under the challenges of her illness. Marie, also known as “Mother Town”, had the community at large sending an abundance of well wishes. The Board thanks them all.

The Board of Selectmen would also like to thank Jean Devereaux, Fran Reidy and Mary Ann Sullivan. Fran Reidy took over the part-time position in the Selectmen’s Office. Fran made a smooth transition into the administrative staff bringing with her more than twenty years of skills in customer service and office experience. They are exceptional employees dedicated to providing the best possible service to every person interacting with the Selectmen’s Office.

## EXECUTIVE SERVICES

### TOWN MANAGER

Calendar year 2005 was my first full calendar year as Town Manager. The year 2005 was again a year in which finances was the premier issue. The challenges facing Arlington and most communities in Massachusetts have increased dramatically over the last several years. Each year, it has become increasingly difficult to maintain the level of services.

The tax revenue reductions at the state and federal levels resulting from the slow economy and tax rollbacks have been passed on to local governments. Already faced with their own revenue problems from the economy, local governments, particularly in Massachusetts, have been severely impacted by cutbacks in federal and state aid.

One of the single largest factors, however, was the more than \$3 million cut in state aid that the Town suffered in 2003. These funds have not been restored to any significant degree. Since then, the Town has had to make significant cuts in programs and has drawn down reserves in order to balance the budget.

Faced with a projected shortfall of \$4 million for FY 2006, which comes on the heels of significant cuts of the last several years, it was deemed appropriate to evaluate whether it was time to go to the voters and let them decide whether it would be appropriate to override Proposition 2½ and approve additional funds to retain the services at current levels. The last general override was more than 14 years ago and was the only general override passed since the imposition of Proposition 2½. It was decided by all the key officials that now was the appropriate time to ask the voters.

Rather than address the Town's financial problems on a stop-gap basis, a multi-year plan was developed that proposed a five-year solution. A five-year plan required a greater override amount, \$6 million, but also came with commitments to contain increases in operating budgets and healthcare costs. The commitments are summarized as follows:

1. Override funds will be made to last at least five years (FY2006-FY2010). No general override will be sought during this period.
2. Healthcare and pension costs will be limited to increases of no more than 7% and 4% respectively.
3. Town and school operating budgets will be limited to increases of no more than 4%. Should healthcare costs exceed the 7% limitation, operating budget increases shall be reduced below 4% accordingly.
4. Reserves shall be maintained in an amount equivalent to at least 5% of the budget.



*Brian F. Sullivan*  
Town Manager

The proposed FY2007 budget provides for level services. Budget priorities were retained—public safety and education being the top priorities. Overall personnel complements were maintained at current levels. The major uncertainties contained within the FY2007 budget included state aid, collective bargaining and healthcare, and energy costs.

#### **State Aid**

State Aid, based upon the Governor's proposed budget, is projected to increase a net of \$555,371. This includes an increase of \$1,050,136 in cherry sheet aid and a reduction of \$494,765 in school construction aid. The Governor proposes to end, completely, the diversion of lottery funds from cities and towns. This restores \$158 million to cities and towns including \$ 641,953 for Arlington. Chapter 70 aid is proposed to be increased by \$164 million of which Arlington would receive \$359,429. While State revenues have improved to the tune of approximately \$1 billion, some claim that this only backfills the use of reserves and should not be used for significant increases in spending, including local aid.

Cities and towns can rightfully argue that lottery funds should never have been withheld in the first place. The lottery program was sold on the basis that the proceeds would go to cities and towns. The increase in Chapter 70 School Aid is not that significant given the vastly improved State finances and the serious financial problems at the local level.

The recent report of the Municipal Finance Task Force, chaired by John Hamill, Chairman of Sovereign Bank New England, noted that "Massachusetts cities and towns are facing a long-term financial crunch caused by increasingly restricted and unpredictable local aid levels, constraints on ways to raise local revenue, and specific costs that are growing at rates far higher than the growth in municipal revenues. The Task Force recommended "...a revenue sharing policy that allocates a fixed percentage of state tax receipts to local aid."

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Researchers at Northeastern University's Center for Urban and Regional Policy have documented the critical link between the financial health of municipalities and the future growth of the Massachusetts economy. They too have called for a new fiscal partnership between the State and local governments.

The Mass Taxpayers Foundation has also recommended that 40% of annual revenues from the state income, sales and corporate taxes should be dedicated to local aid. This would result in more than a \$1 billion increase in local aid. The new revenue sharing policy would need to be phased in over several years given the magnitude of the dollars involved.

### Overall Budget Summary

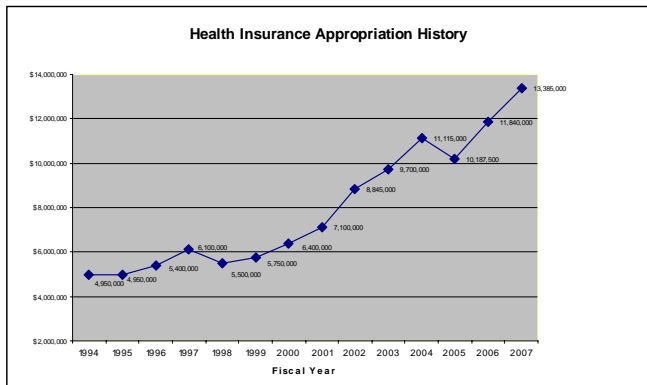
	FY2006	FY2007	CHANGE	
			\$	%
<b>Revenue</b>				
Tax Levy	\$ 73,525,801	\$ 76,464,202	\$ 2,938,401	4.0%
Local Receipts	\$ 8,448,336	\$ 8,768,336	\$ 320,000	3.8%
State Aid - Cherry Sheet	\$ 14,790,887	\$ 15,841,023	\$ 1,050,136	7.1%
School Construction	\$ 2,332,555	\$ 1,837,790	\$ (494,765)	-21.2%
Free Cash	\$ 1,614,155	\$ 1,939,695	\$ 325,540	20.2%
Other Funds	\$ 400,000	\$ 667,000	\$ 267,000	66.8%
<b>Total Revenues</b>	<b>\$ 101,111,734</b>	<b>\$ 105,518,046</b>	<b>\$ 4,406,312</b>	<b>4.4%</b>
<b>Expenditures</b>				
Municipal Departments	\$ 25,405,304	\$ 26,169,323	\$ 764,019	3.0%
School Department	\$ 34,280,903	\$ 35,319,943	\$ 1,039,040	3.0%
Minuteman School	\$ 2,573,834	\$ 2,764,825	\$ 190,991	7.4%
Non-Departmental (Healthcare & Pensions)	\$ 18,604,741	\$ 20,414,241	\$ 1,809,500	9.7%
Capital				
Exempt Debt	\$ 3,231,757	\$ 3,143,805	\$ (87,952)	-2.7%
Non-Exempt Debt	\$ 4,075,799	\$ 4,280,106	\$ 204,307	5.0%
Cash	\$ 707,110	\$ 637,458	\$ (69,652)	-9.9%
Total Capital	\$ 8,014,666	\$ 8,061,369	\$ 46,703	-7.6%
MWRA Debt	\$ 5,475,486	\$ 5,959,791	\$ 484,305	8.8%
Warrant Articles	\$ 2,314,174	\$ 2,465,295	\$ 151,121	6.5%
<b>Total Appropriations</b>	<b>\$ 96,669,108</b>	<b>\$ 101,154,787</b>	<b>\$ 4,485,679</b>	<b>4.6%</b>
<b>Non-Appropriated Expenses</b>	<b>\$ 4,442,626</b>	<b>\$ 4,363,259</b>	<b>\$ (79,367)</b>	<b>-1.8%</b>
<b>Surplus/ (Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>



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### **Collective Bargaining and Healthcare**

Contracts with all the employee groups expire June 30, 2006. Healthcare cost controls will be the major issue for discussion in contract negotiations. Because employee healthcare cost increases are projected to consume a large portion of the available revenue increase, the funds available for wage adjustments amount to approximately 1%.



With the passage of the Proposition 2 ½ override, the taxpayers of the Town made a significant sacrifice to retain employee positions and services. Likewise, the employees agreed in the last round of negotiations to increase their contributions towards their healthcare costs to help retain employee positions and services. This spirit of cooperation needs to continue.

With revenue growth of only 4%, which matches the budget growth cap of 4%, the budget cannot sustain double digit increases in costs for healthcare benefits and still provide wage adjustments to the same degree as it has in the past. The Town and School have made it a top priority to work with employee groups to explore options for reducing and/or controlling healthcare costs.

For FY2007, healthcare costs are projected to increase \$1.6 million, or 13%, and will consume one-half of the entire revenue increase for the Town. The chart above shows the history of healthcare appropriation increases since 1994. During this period the increases averaged 8.19%.

GASB 45, a new accounting standard to be imposed on all municipalities throughout the country, requires municipalities to include on their balance sheets the accrued liability for their retiree healthcare costs. Several years ago private companies were required to do this. The result was great upheavals and drastic reductions in retiree healthcare benefits. Currently retiree healthcare costs are funded on a pay-as-you-go basis, as is the case with social security, rather than fully-funding the benefits as employees earn them. GASB 45 essentially says that when an employee retires, there should be sufficient funds in an account to pay for the retiree's healthcare costs throughout their retirement.

The last actuarial evaluation of the Town's unfunded liability placed it at approximately \$77 million. An updated evaluation is currently being performed which could place the liability at close to \$100 million.

This issue is nearly identical to the issue faced with pension systems back in the 1980's. At that time, cities and towns funded pension obligations on a pay-as-you-go basis. A new accounting standard then required that the accrued liability be carried on the balance sheet. Ultimately, communities were required by law to fully-fund their pension obligations over a long period of time—roughly forty years. The Town's system is now 65% funded and is required to be fully funded by the year 2028. Over this forty year period, the Town essentially has been paying off a mortgage for this debt. Once the mortgage is paid off, the Town's pension appropriation will drop significantly.

Arlington is one of the few communities in the State who have had special laws enacted for them to allow them to put funds aside to start funding this liability. There is approximately \$1 million in the fund now. While this is a token amount when compared to the liability, the Town has at least been out front in recognizing and beginning to address the problem. Much more will need to be done over the next several years to begin addressing this issue in a meaningful way.

### **Energy**

Energy costs are anticipated to skyrocket in FY2007. Currently the Town has very favorable long-term contracts for electricity and natural gas supplies. Those contracts, however, will expire next September and January respectively. At that time electricity supply costs are expected to double. The current contract rate is 4.7 cents per KWH versus the current market rate of 9.5 cents per KWH, more than double the current contract rates. For natural gas the current contract rate is \$0.895 per therm versus the current market rate of \$1.40 per therm. This is a 56% increase over current contract rates. Fuel oil and gasoline prices are projected to increase 5% over current contract rates. Town departmental energy costs, exclusive of schools, are projected to increase a total of \$260,000. This is predicated upon current market rates. Given the volatility of the energy markets, however, the rates could change significantly. The Town needs to ensure it has adequate reserves to deal with such volatility.

### **Municipal Departmental Budgets**

Municipal departmental budgets, as proposed, total \$26,169,323, which is an increase of \$764,019, or 3%. Of the increase, approximately \$302,000 is for wages, \$260,000 for energy cost increases, \$102,000 for refuse collection contract, and \$100,000 for

## EXECUTIVE SERVICES

election and revaluation expenses. The Comptroller's Office is proposing one additional position in Data Processing and the Treasurer's Office is proposing one less position in Payroll. Accordingly, there is no change in the overall personnel complement for municipal departments. The budget increase is less than 4% due to the fact that healthcare costs are projected to increase 13%, or \$1.6 million, well in excess of its limit of 7%.

### Municipal Departments Major Budget Increases

Total increase	\$764,019	(3.0%)
<i>Wages, Steps, &amp; Benefits</i>	<i>\$302,000</i>	
<i>Energy</i>	<i>\$260,000</i>	
<i>Refuse Collection</i>	<i>\$102,000</i>	
<i>Elections &amp; Revaluation</i>	<i>\$100,000</i>	

### Other Budget Increases

School	\$1,039,040	(3.0%)
Minuteman	\$190,991	(7.4%)
Health & Pensions	\$1,809,500	(9.7%)
Capital	\$46,703	(.58%)
Warrant Articles	\$151,121	(6.5%)
Non-Appropriated	(\$79,367)	(-1.8%)

Total Municipal & Other \$3,922,007 (4.1%)

### **NESWC Disposal Costs**

In FY2006, because of surplus revenues at NESWC, the first three months of disposal costs were free. Disposal costs in FY2006 are projected at \$1,080,000 and \$400,000 was used from the Tip Fee Stabilization Fund (TFSF) to offset these costs. Without the three free months in FY2007, disposal costs are projected to increase by \$280,000 to a total of \$1,360,000. A drawdown of \$680,000 from the TFSF is recommended to offset the increase and to maintain a level-funded appropriation of \$680,000.

### **Human Services Reorganization**

Although it is not reflected in the proposed budget at this time, I will be proposing a reorganization of the Human Services Department. The major change will be to remove Recreation from Human Services and make it a separate department. I anticipate there will be a little, if any, budget impact as a result of the reorganization.

### **Town Financial Structure and Outlook**

Each year, for several years, the Town has had a structural deficit whereby the growth in revenues has not kept pace with the growth in costs necessary to maintain a level-service budget. The result has been a gradual erosion of services. The nature of the Town's structural deficit is illustrated in the chart below.

### Typical Annual Growth

<b>Revenues</b>	
Property Taxes	\$ 2,100,000
Local Receipts	\$ 50,000
State Aid	\$ <u>600,000</u>
Total	\$ 2,750,000
<b>Expenditures</b>	
Wage Adjustments	\$ 2,000,000
Health Insurance/Medicare	\$ 1,300,000
Pensions	\$ 300,000
Miscellaneous ( <i>utilities, capital/debt, special education, other</i> )	\$ <u>1,000,000</u>
Total	\$ 4,600,000
Structural Deficit	\$ (1,850,000)

The Town's fiscal condition was exacerbated in FY2003 and FY2004 as a result of state aid reductions in excess of \$3.3 million. After major budget reductions and the depletion of reserves, which carried the Town through FY 2005, the Town was facing a deficit of approximately \$4 million in FY2006.

The passage of a \$6 million Proposition 2 ½ override in 2005 for FY2006 covered the \$4 million and allowed the Town to put into reserve the remaining \$2 million. One of the key commitments made as part of the Proposition 2 ½ override was that the funds would be made to last five years and that no override would be requested during that time. Given the structural deficit occurring each year, it will take fiscal discipline, tight cost controls, and reasonable increases in state aid to make the funds last five years without having to make service reductions.

### **Override Stabilization Fund (OSF)**

As mentioned, in the first year, FY2006, \$2 million has been put into an Override Stabilization Fund. In the second year, FY2007, it is recommended that an additional \$2 million be put into the fund. In the third year, just under \$400,000 is projected to be available to put into the fund. In the fourth year, it is estimated that approximately \$1.4 million will need to be withdrawn from the fund to balance the budget. In the fifth year approximately \$2.8 million is projected to be needed from the fund to balance the budget. After the fifth year, less than \$1 million would be left to offset a projected deficit of more than \$4 million leaving a projected net deficit in the sixth year, FY2011, of \$3.2 million.

How these funds will be used is illustrated on the next page:

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<b>Override Stabilization Fund Status</b>						
	<b>FY2006</b>	<b>FY2007</b>	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
Balance Forward	0	2,064,528	4,382,401	4,945,878	3,665,656	903,395
Deposits	2,064,528	2,149,319	373,251	0	0	0
Withdrawals	0	0	0	(1,421,209)	(2,797,007)	(903,395)
Interest at 4%	0	168,554	190,226	140,987	34,746	0
<b>Balance</b>	<b>2,064,528</b>	<b>4,382,401</b>	<b>4,945,878</b>	<b>3,665,656</b>	<b>903,395</b>	<b>0</b>

If all the estimates hold, the override funds should enable the town to fund existing service levels through the five years (through FY2010) but only by using the early year surpluses to fund the later year deficits.

### **Comparative Data**

There are a number of factors that contribute to Arlington's structural deficit—some common among all municipalities and some relatively unique to Arlington. Double digit increases in employee healthcare costs and energy costs affect all municipalities. State aid reductions have affected all municipalities, however, Arlington is among a small group of communities that were cut close to 20% as opposed to the state-wide average of 6%.

Some of the factors particular to Arlington include the fact that Arlington is a densely populated, fully built-out community (see Tables 1 and 2 on next page). Revenue from growth in the tax base ranks dead last among a group of 20 comparable communities (see Table 3). It is less than one-half the average of this group and only a third of the state-wide average. Another indicator of the Town's ability and opportunity to raise revenues is a measure developed by the Department of Revenue called Municipal Revenue Growth Factor (MRGF). It measures a community's ability to raise revenue taking into consideration a community's tax levy limit, new growth, state aid, and local receipts. As you can see from Table 4, the state-wide average and average of the twenty comparable communities MRGF is 4.3 and 4.2 respectively. Arlington's is 2.9, nearly 50% below other communities in terms of ability to raise revenue.

Another factor affecting the Town's financial structure is its tax base. The Town's tax base is nearly all residential— the commercial/industrial sector makes up less than 6% of the total. Table 5 shows that Arlington's 5.9% commercial/industrial tax base ranks it 16<sup>th</sup> out of 20 comparable communities. The average of these communities is 16%, nearly triple that of Arlington. This affects not only the Town's ability to raise revenue, it places a heavier tax burden on the residential sector as there is almost no commercial/industrial sector with which to share the tax burden.

Notwithstanding this, the tax burden when measured several different ways is well below the average of the 20 comparable communities. In fact, the Town ranks 14<sup>th</sup> in taxes per capita, 16<sup>th</sup> in taxes per household, and 19<sup>th</sup> in taxes per household as a percent of median family income. This despite the fact that Arlington's tax levy includes more than \$5 million in MWRA water and sewer debt that only one other community includes on its levy.

A look at how the Town's spending levels impact the Town's financial position shows that the Town's spending per capita is well below the state average and the average of the 20 comparable communities. In overall expenditures per capita, the Town ranks 17<sup>th</sup> and nearly 20% below the state-wide average (see Tables 9-11). With spending well below the state-wide average and below comparable communities, and with revenue growth opportunities well below the statewide average and at the bottom of comparable communities, it is clear that the structural problem with the Town's finances lies with the revenue side of the equation as opposed to the spending side. Limited growth in the tax base, a tax base almost all residential, coupled with a \$3.3 million reduction in state aid, left the Town last year with only two choices— significant budget cuts with the resulting service reductions or the first Proposition 2 ½ general override since 1991.

The State must implement a revenue sharing formula that provides more aid to cities and towns on a consistent, reliable basis. It must recognize the limited revenue raising opportunities of communities like Arlington. Even its own measure of a community's ability to raise revenues shows that Arlington's ability is extremely limited compared to that of other communities. This has to be recognized in future aid distribution formulas.

## EXECUTIVE SERVICES

Table 1	
Municipality	Pop Per Square Mile
1 EVERETT	11,241
2 BROOKLINE	8,410
3 ARLINGTON	8,180
4 WATERTOWN	8,026
5 MEDFORD	6,851
6 MELROSE	5,780
7 BELMONT	5,190
8 WALTHAM	4,663
9 STONEHAM	3,614
10 WINCHESTER	3,446
11 WEYMOUTH	3,174
12 WOBURN	2,940
13 NORWOOD	2,727
14 FRAMINGHAM	2,664
15 BEVERLY	2,401
16 READING	2,388
17 NEEDHAM	2,293
18 MILTON	1,999
19 BURLINGTON	1,936
20 LEXINGTON	1,851
Ave w/o Arlington	4,294
Arlington	8,180

Table 3	
Municipality	FY05 New Growth as a % of Levy
1 BEVERLY	3.54%
2 WALTHAM	3.42%
3 WOBURN	2.38%
4 WATERTOWN	2.31%
5 LEXINGTON	2.17%
6 BROOKLINE	2.11%
7 MILTON	2.05%
8 WINCHESTER	1.92%
9 NORWOOD	1.79%
10 NEEDHAM	1.70%
11 WEYMOUTH	1.63%
12 FRAMINGHAM	1.41%
13 READING	1.30%
14 BURLINGTON	1.26%
15 BELMONT	1.16%
16 MEDFORD	1.12%
17 MELROSE	1.05%
18 STONEHAM	1.05%
19 EVERETT	0.99%
20 ARLINGTON	0.81%
Ave w/o Arlington	1.81%
Arlington	0.81%
State-wide Ave	2.43%

Table 2	
Municipality	Households Per Square Mile
1 EVERETT	4,701
2 BROOKLINE	3,890
3 ARLINGTON	3,746
4 WATERTOWN	3,652
5 MEDFORD	2,787
6 MELROSE	2,396
7 BELMONT	2,141
8 WALTHAM	1,880
9 STONEHAM	1,511
10 WEYMOUTH	1,327
11 WINCHESTER	1,310
12 WOBURN	1,214
13 NORWOOD	1,140
14 FRAMINGHAM	1,064
15 BEVERLY	981
16 READING	889
17 NEEDHAM	860
18 BURLINGTON	715
19 MILTON	703
20 LEXINGTON	691
Ave w/o Arlington	1,782
Arlington	3,746

Table 4	
Municipality	FY2005 Municipal Revenue Growth Factor
1 WOBURN	6.6
2 WATERTOWN	6.1
3 NEEDHAM	4.9
4 BURLINGTON	4.8
5 WINCHESTER	4.7
6 WALTHAM	4.7
7 FRAMINGHAM	4.6
8 BROOKLINE	4.6
9 NORWOOD	4.2
10 LEXINGTON	4.1
11 EVERETT	4.0
12 BEVERLY	3.9
13 WEYMOUTH	3.5
14 STONEHAM	3.5
15 MILTON	3.4
16 BELMONT	3.4
17 ARLINGTON	2.9
18 MELROSE	2.9
19 MEDFORD	2.7
20 READING	2.6
Ave w/o Arlington	4.2
Arlington	2.9
State-wide Ave	4.3

## EXECUTIVE SERVICES

Table 5	
FY2005 Commercial/ Industrial % of Total Value	
Municipality	Total Value
1 BURLINGTON	32.70%
2 EVERETT	32.00%
3 WALTHAM	29.70%
4 WOBURN	28.70%
5 NORWOOD	27.30%
6 FRAMINGHAM	22.60%
7 WATERTOWN	18.80%
8 WEYMOUTH	13.30%
9 NEEDHAM	12.50%
10 BEVERLY	12.40%
11 LEXINGTON	12.20%
12 STONEHAM	11.20%
13 MEDFORD	11.10%
14 BROOKLINE	9.00%
15 READING	6.60%
16 ARLINGTON	5.90%
17 BELMONT	5.10%
18 WINCHESTER	5.10%
19 MELROSE	5.00%
20 MILTON	3.00%
Ave w/o Arlington	15.70%
Arlington	5.90%
State-wide Ave	16.00%

TABLE 7	
FY2005 Taxes Per Household	
Municipality	Per Household
1 LEXINGTON	8,043
2 BURLINGTON	6,955
3 WINCHESTER	6,376
4 NEEDHAM	5,941
5 BELMONT	5,342
6 MILTON	4,796
7 READING	4,790
8 FRAMINGHAM	4,696
9 WALTHAM	4,628
10 BROOKLINE	4,538
11 WOBURN	4,455
12 EVERETT	3,877
13 WATERTOWN	3,790
14 BEVERLY	3,662
15 STONEHAM	3,456
16 ARLINGTON	3,386
17 NORWOOD	3,354
18 MELROSE	3,073
19 MEDFORD	2,931
20 WEYMOUTH	2,782
Ave w/o Arlington	4,605
Arlington	3,386

Table 6	
FY2005 Taxes Per Capita	
Municipality	Capita
1 LEXINGTON	2,997
2 BURLINGTON	2,529
3 WINCHESTER	2,382
4 BELMONT	2,259
5 NEEDHAM	2,220
6 BROOKLINE	2,133
7 FRAMINGHAM	1,914
8 WALTHAM	1,866
9 WOBURN	1,831
10 READING	1,809
11 WATERTOWN	1,745
12 MILTON	1,699
13 EVERETT	1,658
14 ARLINGTON	1,582
15 BEVERLY	1,484
16 STONEHAM	1,474
17 NORWOOD	1,403
18 MELROSE	1,303
19 MEDFORD	1,227
20 WEYMOUTH	1,159
Ave w/o Arlington	1,847
Arlington	1,582

Table 8	
Taxes Per Household As A % of Median Family Income	
Municipality	Family Income
1 BURLINGTON	8.50%
2 EVERETT	7.80%
3 LEXINGTON	7.20%
4 WALTHAM	7.20%
5 FRAMINGHAM	7.00%
6 WOBURN	6.70%
7 WINCHESTER	5.80%
8 WATERTOWN	5.60%
9 BELMONT	5.60%
10 NEEDHAM	5.50%
11 BEVERLY	5.50%
12 READING	5.40%
13 MILTON	5.10%
14 BROOKLINE	4.90%
15 STONEHAM	4.80%
16 NORWOOD	4.80%
17 MEDFORD	4.70%
18 WEYMOUTH	4.30%
19 ARLINGTON	4.30%
20 MELROSE	3.90%
Ave w/o Arlington	5.80%
Arlington	4.30%

## EXECUTIVE SERVICES

Table 9	
FY2004 Total Expenditures Per Capita	
Municipality	
1 NORWOOD	3,308
2 LEXINGTON	3,218
3 BURLINGTON	3,138
4 BROOKLINE	2,907
5 BELMONT	2,864
6 WINCHESTER	2,768
7 NEEDHAM	2,644
8 EVERETT	2,624
9 FRAMINGHAM	2,399
10 READING	2,298
11 WATERTOWN	2,233
12 WOBURN	2,204
13 MILTON	2,189
14 STONEHAM	2,165
15 WALTHAM	2,038
16 BEVERLY	2,019
17 ARLINGTON	1,986
18 MELROSE	1,919
19 MEDFORD	1,908
20 WEYMOUTH	1,898
<hr/>	
Ave w/o Arlington	2,460
Arlington	1,986
State-wide Ave	2,360

Table 11	
FY2004 General Gov Expenditures Per Capita	
Municipality	
1 WINCHESTER	347
2 NEEDHAM	255
3 WALTHAM	172
4 BROOKLINE	168
5 BELMONT	148
6 BURLINGTON	145
7 NORWOOD	126
8 WATERTOWN	116
9 LEXINGTON	115
10 EVERETT	104
11 ARLINGTON	98
12 STONEHAM	91
13 READING	89
14 FRAMINGHAM	89
15 WEYMOUTH	83
16 WOBURN	82
17 BEVERLY	81
18 MILTON	81
19 MELROSE	79
20 MEDFORD	59
<hr/>	
Ave w/o Arlington	128
Arlington	98
State-wide Ave	122

Table 10	
FY2004 Public Safety Expenditures Per Capita	
Municipality	
1 BURLINGTON	445
2 BROOKLINE	427
3 WALTHAM	420
4 BELMONT	383
5 WOBURN	374
6 EVERETT	372
7 WATERTOWN	366
8 MILTON	346
9 NORWOOD	345
10 MEDFORD	336
11 NEEDHAM	325
12 STONEHAM	319
13 WINCHESTER	308
14 FRAMINGHAM	291
15 WEYMOUTH	288
16 READING	268
17 BEVERLY	261
18 ARLINGTON	259
19 LEXINGTON	258
20 MELROSE	253
<hr/>	
Ave w/o Arlington	336
Arlington	259
State-wide Ave	329

### Long Range Financial Projection

The cornerstone of our strategic budgeting process is the long-range financial projection. Based upon analysis of internal and external factors impacting the Town's operations and finances, we have prepared the long-range projection found on page 15. These projections will, of course, have to be modified as events unfold, but we believe that they are reasonable for fiscal planning purposes.

On the revenue side, we have made the following assumptions:

- **Overall revenues** are expected to increase between 1% and 4.4%.
- **Tax Levy** - Projected to increase between 2.5% and 4%.
  - Regular Levy - 2 ½ % plus \$450,000 new growth. Additional net new growth of \$500,000 from Symmes project commencing in FY2010.
  - Debt Exclusion – Actual debt for Proposition 2 ½ debt exclusion school projects minus state reimbursements. Only BAN cost carried for Dallin School. Actual bond costs likely to be greater.
  - MWRA Water and Sewer Debt – Amount from FY2007 held level. Actual cost will likely increase.

## EXECUTIVE SERVICES

- **State Aid** – Projected to increase 7% in FY2007, based upon the Governor's budget, and then increased approximately 3.5% thereafter.
- **School Construction Reimbursement** – Projected to decrease \$494,765 in FY2007, due to a one-time double payment in FY2006 for Peirce School, and then held level. Potential increase for Ottoson School reimbursement listed under Other Revenues.
- **Local Receipts** – Increased \$50,000 each year except in FY2007. In FY2007 and FY2008, \$350,000 anticipated in both years for building permit fees for Symmes project. Originally anticipated \$700,000 in FY2007.
- **Free Cash** – Typically appropriate one-half of certified amount. In FY2007, will use \$1.9 million, \$325,000 more than customary practice, to compensate for less than anticipated revenue in FY2007 from Symmes building permits. Use drops to \$1 million each year thereafter in anticipation of smaller certified balances.
- **Overlay Reserve Surplus** – Use \$400,000 in FY2007 and then held at \$200,000 each year thereafter. There is a reasonably good chance that the actual surplus could be greater. If they are, it would simply serve to reduce the deficit in FY2011.
- **Other Revenues** – In FY2007, \$267,000 from interest earned from bond proceeds for school projects is proposed to be applied against Dallin School costs. In FY2008, and each year thereafter, \$437,717 is included from an anticipated increase in state reimbursements for Ottoson School. In FY2009, \$1.4 million is drawn down from the Override Stabilization Fund. In FY2010, \$2.8 million is drawn down from the Fund leaving a balance of less than \$1 million for FY2011.
- **Capital Budget** – Based upon 5 year plan that calls for dedicating approximately 5% of revenues to capital spending.
  - **Exempt Debt** – Actual cost of debt service for debt exclusion projects. Dallin School costs include only BAN costs. Actual bond costs, when known, will be greater.
  - **Non-Exempt Debt** – Increasing approximately 5% a year.
  - **Cash** – In FY2007, CIP calls for \$637,000 in cash-financed projects. Thereafter, amount averages approximately \$900,000.
  - **MWRA Debt Shift** – In FY2007, estimated at \$5.96 million. Amount held level, thereafter, however, amount likely to increase.
- **Pensions** – In FY2007 increased 3.2%. Thereafter increased 4%.
- **Insurance (including healthcare)** – In FY2007, projected increase of 13%. Thereafter, capped at 7%. Any amount above 7% reduces municipal and school budgets.
- **State Assessments** – Based upon preliminary cherry sheets, increased 3.8% in FY2007. Thereafter, increased 2.5%.
- **Offset Aid** – These grants to schools and library are held level from FY2007.
- **Overlay Reserve** – This reserve for tax abatements is increased in revaluation years which is every three years starting in FY2007. In non-revaluation years, it is reduced to \$600,000.
- **Other** – Court judgments or deficits including snow removal, revenue, etc., are estimated at \$300,000 in FY2007 and \$200,000 thereafter.
- **Warrant Articles** – Includes an allowance of approximately \$300,000 per year for typical warrant articles plus amount deposited into Override Stabilization Fund.

Expenditure assumptions include the following:

- **School Budget** – In accordance with the override commitment, capped at 4% less any amount above a 7% increase for employee healthcare. In FY2007, only 3.03% available due to projected increase of 13% for healthcare costs.
- **Minuteman School** – In FY2007 increased enrollment pushes increase to 7.4%. Thereafter, increases projected at 4%.
- **Municipal Departments** - In accordance with the override commitment, capped at 4% less

# EXECUTIVE SERVICES

## Long Range Financial Plan

	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
<b>REVENUE</b>						
State Aid	14,790,887	15,841,023	16,441,023	17,041,023	17,641,023	18,241,023
School Construction Aid	2,332,555	1,837,790	1,837,790	1,837,790	1,837,790	1,837,790
Local Receipts	8,448,336	8,768,336	8,818,336	8,518,336	8,568,336	8,618,336
Free Cash	1,614,155	1,939,695	1,000,000	1,000,000	1,000,000	1,000,000
Overlay Reserve Surplus	400,000	400,000	200,000	200,000	200,000	200,000
Property Tax	73,525,801	76,464,202	78,511,864	80,526,701	83,228,465	85,522,474
Other Revenues	0	267,000	437,717	1,858,926	3,234,724	1,341,112
<b>TOTAL REVENUES</b>	<b>101,111,734</b>	<b>105,518,045</b>	<b>107,246,730</b>	<b>110,982,776</b>	<b>115,710,338</b>	<b>116,760,735</b>
<b>APPROPRIATIONS</b>						
Operating Budgets						
School	34,280,903	35,319,943	36,732,741	38,202,050	39,730,132	41,319,338
Minuteman	2,573,834	2,764,825	2,875,418	2,990,435	3,110,053	3,234,455
Town Personal Services Expenses	19,289,018	19,413,834	20,190,387	20,998,003	21,837,923	22,711,440
Less Offsets:						
Enterprise Fund/Other	1,486,247	1,498,796	1,558,748	1,621,098	1,685,942	1,753,379
Tip Fee Stabilization Fund	400,000	680,000	680,000	680,000	680,000	680,000
Net Town Budget	<b>25,399,540</b>	<b>26,169,323</b>	<b>27,216,493</b>	<b>28,304,558</b>	<b>29,437,039</b>	<b>30,613,819</b>
Capital budget						
Exempt Debt Service	3,231,757	3,143,805	2,748,750	2,533,477	2,449,378	2,374,928
Non-Exempt Debt Service	4,075,799	4,280,106	4,525,782	4,763,789	5,118,332	5,029,531
Cash	707,110	637,458	854,458	890,000	868,018	1,010,427
Total Capital	8,014,666	8,061,369	8,128,990	8,187,266	8,435,728	8,414,886
MWRA Debt Shift	5,475,486	5,959,791	5,959,791	5,959,791	5,959,791	5,959,791
Pensions	6,345,069	6,547,299	6,809,191	7,081,558	7,364,820	7,659,413
Insurance	12,259,672	13,866,942	14,837,628	15,876,262	16,987,600	18,176,732
State Assessments	2,543,085	2,639,139	2,705,117	2,772,745	2,842,064	2,913,116
Offset Aid - Library & School	497,260	524,120	524,120	524,120	524,120	524,120
Overlay Reserve	902,675	900,000	600,000	600,000	800,000	600,000
Other	499,606	300,000	200,000	200,000	200,000	200,000
Warrant Articles	2,319,938	2,465,294	657,241	283,990	318,990	283,990
<b>TOTAL APPROPRIATIONS</b>	<b>101,111,734</b>	<b>105,518,045</b>	<b>107,246,730</b>	<b>110,982,776</b>	<b>115,710,338</b>	<b>119,899,659</b>
<b>BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(3,138,924)</b>
<b>Reserve Balances</b>						
Free Cash	3,179,389	1,366,870	1,000,000	1,000,000	1,000,000	1,000,000
Stabilization Fund	2,215,051	2,303,653	2,395,799	2,491,631	2,591,297	2,694,949
Override Stabilization Fund	2,064,528	4,382,401	4,945,878	3,665,656	903,395	0
Tip Fee Stabilization Fund	3,722,075	3,190,958	2,638,597	2,064,141	1,466,706	845,374
Municipal Building Trust Fund	549,105	513,346	513,255	523,473	544,412	566,188
<b>TOTAL:</b>	<b>11,730,149</b>	<b>11,692,156</b>	<b>11,425,853</b>	<b>9,674,518</b>	<b>6,432,612</b>	<b>5,106,511</b>
% of General Fund Revenue	12%	11%	11%	9%	6%	4%



## EXECUTIVE SERVICES

### **Capital Improvements Program**

The Town's capital improvements program policies call for the allocation of approximately 5% of the general fund revenues to the capital budget. This is exclusive of dedicated funding sources such as enterprise funds, grants, and proposition 2 ½ debt exclusion projects. Our existing non-exempt debt is \$4,344,721 of which \$111,877 is paid by the water/sewer enterprise fund. The additional new non-exempt debt service is estimated at \$47,262. The total capital budget for FY2007 is estimated at \$4,917,564. For FY 2007, expenditures for the capital budget are as follows:

Bonding -	\$2,100,555
Cash -	637,458
<u>Other -</u>	<u>4,873,000</u>
Total	7,611,013

Major projects to be funded in FY2007 include \$230,000 for public safety vehicles and equipment, \$341,000 for public works vehicles and equipment, \$680,000 for building repairs, \$1,300,000 for roads, sidewalks, and culvert, \$425,000 for park renovations including \$235,000 for Menotomy Rocks Park, and \$259,000 for town and school technology software and hardware. Also included from the water and sewer enterprise fund is \$2,000,000 for the installation of a new remote automated meter reader system, \$1,000,000 for water system rehabilitation and \$748,000 for sewer system rehabilitation. Two studies proposed for funding include \$25,000 for additional study related to the renovation/reconstruction of the Highland and Center Fire Stations and \$20,000 to explore options for acquisition of additional land for the cemetery.

There were several major projects funded and/or completed this past year. After an exhaustive study of emergency response times from the Park Circle Fire Station, which verified the importance of maintaining this station, Town Meeting approved funding to rebuild the station.

In the area of parks and recreation, several fields, including Locke, Waldo, McClennen, and Spy Pond, were completed. Funding for North Union and Menotomy were approved and will move ahead next year.

The Town successfully proposed a twenty-five year lease extension with the State for the Veterans Memorial Sports Center.

Work on Peirce Field has progressed to near completion. The new turf football field, along with the several other fields, will be tremendous recreational assets for the youth of the Town. The clean-up of this property and the construction of these facilities has been funded by and has been under the supervision and control of the industrial parties. The project costs, under their supervision, have escalated significantly beyond their original estimates and there is some concern that they may look for the Town to pick up a

share of some of the excess costs. There are many valid arguments, however, as to why that would not be appropriate. Regardless of the outcome, the project will be a significant benefit to the Town.

Construction of the new Dallin School was completed at the end of the year. This award-winning school was completed on time and under budget. Numerous energy conservation measures were incorporated into the school most of which were funded with utility company rebates.

### **The Future of State School Construction Funding Program**

In July of 2004, the governor signed Chapter 208 and Chapter 210, of the Acts of 2004 into law, which makes substantial changes to the School Building Assistance (SBA) Program. This legislation (Ch. 208) transfers responsibility for the School Building Assistance Program from the Department of Education to the Massachusetts School Building Authority (MSBA), under the Office of the State Treasurer. The authority is a new and independent governing body comprised of seven members.

The reform legislation (Ch. 210) dedicates one cent of the state sales tax to the new off-budget school building trust. This funding will be phased in between now and 2011. Funding will no longer be subject to an annual appropriation from the Legislature and approval of the Governor. The state is providing \$1 billion in bond proceeds and an additional \$150 million in cash. The new trust is responsible for paying old contract assistance totaling \$5.5 billion over the next 20 years, while financing the current waiting list amount of \$5.5 billion (and growing) over the next 3 years. A major feature of the new law is the up front cash grant program. When a project is approved for funding, the program will make a single payment for 75% of the full amount of the state's reimbursement. The balance of the state share will be paid when the project audit is completed. There are currently 425 school construction projects on the waiting list. The new legislation intends to fund all 425 projects in the next 3½ years.

Chapter 208 imposes a moratorium on the approval of new school construction projects by the MSBA until July 1, 2007. Communities may submit these projects for reimbursement at the close of the moratorium. Communities proceeding with construction during this period must consider the possibility that the MSBA may disapprove reimbursement of the project. At the conclusion of the three-year moratorium, the authority will use \$500 million per year to finance new projects. Projects will be funded to the extent that money from the sales tax will allow. Projects that cannot be funded will be rejected and automatically reapplied for the following year. There will not be a waiting list. Reimbursement rates are based on community factors and incentive

## EXECUTIVE SERVICES

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points. The base percentage is 39%.

The lack of a waiting list creates a major problem for cities and towns because now communities will have no idea whether their project will be funded. At least before, you were put on a list and knew that eventually you would receive funding. Given the lengthy moratorium, there is a growing backlog of projects that will be competing for limited dollars.

There are two schools remaining to be renovated under the school rebuilding program- the Thompson and Stratton Schools. From the original debt authorization of the voters there may be enough left to complete one of the schools assuming that State funding is available. Unfortunately, with the moratorium on State funding for school construction in place and with the backlog of waiting projects, it is unlikely that the Town will receive funding within the next few years, if ever. Given this uncertainty, it makes sense to consider making some interim improvements to the facilities including upgrading technology systems. Over the next several months, I will work with the Superintendent, School Committee, Board of Selectmen, and Finance Committee to develop a strategy to address this issue and identify funding sources.

### ***Retirements***

Two long-time town officials announced their retirements in 2005. John Bilafer, Town Treasurer for 33 years, and former Selectman, announced his plans to retire and would not be seeking re-election in April of 2006. John was the consummate professional, totally dedicated to the Town and will be missed.

Superintendent of Schools Kathleen Donovan, after leading the Arlington schools for eleven years, announced her retirement. Kay led the schools through some difficult years. Her leadership and vision were invaluable and helped move the schools forward even in those difficult years. Kay was the ultimate team player and will be missed by all.

### ***Dedicated Team***

Arlington is very fortunate to have so many talented citizens willing to volunteer their time to serve the Town in various capacities including Town Meeting and Boards and Commissions. Together with our elected leaders, management team and employees, they make Arlington the special community that it is.

During the Summer and Fall of 2005 the Town Manager's office was fortunate to have Arlington resident Matt Lehrich as an intern. Matt is attending Boston University and is majoring in political science and economics. He was instrumental in helping to analyze the run data for the Park Circle Fire Station and in the development of the first Financial Plan. We thank him and wish him well in his future endeavors.

My thanks to the Board of Selectmen for its leadership and support this past year. Special thanks also to the Town's department heads who are truly top notch. Deputy Town Manager Nancy Galkowski has been an invaluable asset to me and the Town. I would also like to thank my office staff, Gloria Turkall and Domenic Lanzillotti. They are exceptional public employees dedicated to providing the best possible service to each and every person interacting with the Town Manager's Office.

## EXECUTIVE SERVICES

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### 2005 State of the Town John W. Hurd, Chairman Arlington Board of Selectmen

Good Evening. Town Meeting Members; School Committee; Members of Town Committees, Boards, and Commissions; Residents; and Invited Guests.

On behalf of the Board of Selectmen, Vice Chair, Kathleen Dias; Kevin Greeley; Diane Mahon; our new member, Annie LaCourt; Town Manager, Brian Sullivan; and our Mayor, Marie Krepelka, it is my honor to welcome you here tonight to the Annual State of the Town Address.

We welcome and congratulate our newly elected School Committee Members, Susan Lovelace and Sean Garballey; our new Housing Authority Commissioner, Teresa Walsh; and all our new Town Meeting members.

I would like to thank the Vision 20/20 Fiscal Resources Task Group for sponsoring this evening's Address and also recognize the entire Vision 20/20 Committee that works on behalf of the citizens of Arlington throughout the year. Your efforts are greatly appreciated.

It is an honor to have been chosen by my colleagues to serve as Chairman of the Board of Selectmen for the next year. At this time, I would like to thank Diane Mahon for her leadership this past year as Chairman.

I would like to recognize and thank Charles Lyons for his 24 years of distinguished service on the Board of Selectman. Charlie's many contributions and accomplishments have helped develop Arlington into the community it is today. We wish him well.

Tonight's address is an opportunity to look back at the past year at our many challenges and accomplishments, take a look forward at our vision for the future, and recognize a number of people who have made significant contributions along the way. The Vision 20/20 Committee's Motto, "A PROUD PAST AND FOCUSED FUTURE" is most fitting in describing the theme of tonight's Annual Address.

As we gather here in this historic Robbins Memorial Town Hall, let us begin by offering a special thanks and appreciation to those men and women who are bravely serving in our Armed Forces around the world. Our thoughts and prayers go out to those who continue to be in harms way, and in particular, to those families who have lost love ones. We are honored to have with us here tonight a member of our community, Keith Kelly, a Corporal in the United States Marines. Keith recently returned from active duty in Iraq. Thank you very much for being here with us.

On a lighter note, I would be remiss if I didn't mention two other important events that occurred outside Arlington this past year. Who knew... looking

back a couple of decades through the eighties and nineties, there would be an expectation that the Patriots could win every game they played. Well, they haven't disappointed us very often; recently winning their third Super Bowl in the last four years. And who knew...in their wildest dreams, looking back almost a century, that our cherished Red Sox would finally "Reverse the Curse" and win the World Series. Congratulations to them! It certainly was a very exciting time for all of us.

#### **Here at home**

We are fortunate to live in a community so rich in history and tradition; a community that respects our diverse population and provides for those amongst us who are most in need, and not just in words but in our actions; a community that has dedicated town employees, teachers and administrators that truly care about the citizens they so ably serve. We are proud of people like Patrolman Brendan Kiernan, who was selected as "Police Officer of the Year"; Health Director Christine Connolly and her staff, that followed up on a major hepatitis scare at Friendly's Restaurant; and John Sanchez and our entire Public Works department that worked around the clock this past winter to clear just over a 100 inches of snow, during 22 separate events, just to name a few.

We are a community with a strong Chamber of Commerce that has become well known for its vibrant business districts that include many unique restaurants and specialty stores. As Town leaders, we recognize the importance of continuing to improve the appearance and user friendliness of our business districts, to further sustain our existing retailers, and to encourage new business to come to Arlington.

We are a community with an extraordinary level of volunteerism: as Town Meeting Members; as members of Town Committees, Boards, and Commissions; as youth sports coaches, scout leaders, and those that work so diligently on behalf of many important charities and non-profit groups. The list goes on and on.

We are a community that was recently recognized by Boston Magazine as one of the five best places to live in the Boston area.

The State of our Town at this point in time is strong. Through the leadership of our Treasurer, John Bilafer, we continue to maintain an excellent AA bond rating, our town infrastructure is sound, and we are fortunate to have had the foresight to maintain responsible reserve fund balances.

But our reserve funds are now at dangerously low levels. We continue to experience difficult financial

## EXECUTIVE SERVICES

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challenges, that have compromised our ability to provide the first rate town services and educational programs our residents have grown accustomed to and so rightfully deserve. Our projected budget shortfall that is in part, the result of substantial increases in health care costs for our employees and retirees, an under funded pension system, unfunded state and federal mandates, and a significant decrease in state aid. We will be required to further decrease staffing in our public safety and public works departments; reduce or eliminate many important programs for our youth, seniors, and those most in need; and further reduce services and resources in our libraries.

Our town employees, understanding the reality of our financial situation, have taken on more responsibility and heavier workloads, while at the same time agreeing to concessions in their overall compensation. Last year, town employees, at all levels, increased their health care contribution ranging 50% to 100% from the previous year. We appreciate their hard work and the sacrifices they have made.

Although we faced many difficult challenges from a financial standpoint, we had many accomplishments we can all be proud of:

- **Symmes Site:** Back in 2001, the Board of Selectmen and Town Meeting recognized the need to protect the future of the 18-acre Symmes Hospital site from potential over development if sold in the open market. Selectman Kevin Greeley helped lead a successful debt-exclusion campaign that enabled the Town to purchase the property and plan for its reuse. Town Meeting approved the creation of the Symmes Advisory Committee, and after three years of planning that included hundreds of meetings, the Redevelopment Board selected the proposal submitted by Edward A. Fish Associates. The Fish proposal best achieved the goals set by the Selectmen and presented to the citizens. To date, the inclusion of a medical component continues to be the most difficult challenge.
- **Reeds Brook:** Traveling a short distance up Summer Street to one of the gateways to Arlington, we are witnessing the amazing transformation of the 22-acre Reeds Brook property from an abandoned piece of blighted land commonly called "the old dump." This project is in the final phase of construction that included a new storm water drainage system. When completed, it will have new soccer, football, and baseball fields; a skate park; a playground; and a dog park.

A great deal of credit should be given to retired Planning Director Alan McClennen, current Planning Director Kevin O'Brien, and our Planning Department that worked in partnership with our Parks and Recreation Commission on this spectacular project which was funded through the Community Development Block Grant Program. This new recreational facility is in a neighborhood of town that has for far too long, suffered the adverse affects of an inadequate drainage system. For the residents, I'm most excited.

- **Warren A. Pierce Field:** At Arlington High School's Pierce Field, we began the remediation of a 100-year old soil contamination problem. When completed, we will have another first class, "state of the art," recreational facility that will include two new ball fields, new basketball courts, and an artificial turf football and soccer field, at a minimal cost to the taxpayer. This reconstruction effort became possible as a result of very skillful negotiations with the responsible parties led by Superintendent of Schools Kathleen Donovan, Town Counsel John Maher and retired Planning Director Alan McClennen.
- **Transportation Advisory Committee:** The Transportation Advisory Committee (TAC), in existence just four years, has taken on a remarkable amount of workload in addressing transportation issues, including the Symmes Hospital site redevelopment, the Mass. Ave. Corridor update, improvements to the Pleasant Street and Mass. Ave. intersection, as well as, multiple neighborhood transportation issues throughout the Town. In addition, they have developed decision criteria guidelines for the installation of stop signs, crosswalks and warning signage. The TAC, under the leadership of their very able Chairman Ed Starr, is comprised of a group of highly energized individuals with a wealth of transportation background and community experience. They have worked long and hard to help make our town a much safer place to live, work, and play. We appreciate their hard work and sincerely hope they are still energized!
- **Information Technology Advisory Committee:** In response to the ever-changing world of electronic technology and the need for a formal technology plan for the town, the Board of Selectmen formed the Information Technology Advisory Committee (ITAC) last year. The addition of this committee, to our long list, has enabled the

## EXECUTIVE SERVICES

town to utilize the technical expertise of many of our citizens that are willing to volunteer their time to benefit the town. The ITAC is in the process of surveying the public and meeting with department heads and users to develop an integrated plan that will allow our town departments to become even more efficient to better serve our residents. We appreciate the work of Selectman Annie LaCourt, who presented this great idea to the Selectmen and for her efforts along with ITAC member Dan Dunn in facilitating its introduction.

### ***Other milestones to celebrate***

Our Affordable Housing Task Force, in partnership with the Housing Corporation, added eight additional family housing units last year, bringing the total to 28 units in the past four years.

The recognition of Fire Chief Richard Maimone's outstanding 32-year career, including six years as chief.

The first ever Selectman to become the President of The National League of Cities, Charles Lyons.

The last year of the NESWC trash disposal contract!

### ***Other milestones not so celebrated***

Last spring, the Archdiocese of Boston selected St. Jerome's and St. James' Catholic Churches for closure. This decision caused profound sadness among many of our residents, particularly those parishioners for whom each church was such an important part of their lives. We must now look forward to the responsible reuse of these properties.

As a community, we continue to be very concerned about development by our neighbors in Belmont and Cambridge, in environmentally sensitive areas that border East Arlington. Residents in those areas already suffer the affects of flooding, air pollution, and traffic gridlock. We need to continue to be aggressive in opposition to any unreasonable development that will further adversely affect the quality of life in our East Arlington neighborhoods. We appreciate the dedication of Selectman Kathleen Dias on this issue, as a member of the Tri-Community Committee, and East Arlington resident, and 42-year Town Meeting Member, Elsie Fiore. Elsie has been protecting the environment in East Arlington and throughout the town her entire adult life.

### ***Looking forward there are many challenges***

The long awaited start of the Summer Street reconstruction plan has begun. This \$4.3 million dollar state funded project will include the replacement of the storm water drainage system, traffic signals, curbs, sidewalks, and a complete roadway reconstruction from the Lexington town line to Hospital

Road. At the conclusion of this project, the town will assume responsibility from the state for this stretch of road.

We thank Senator Bob Havern for his leadership in spearheading state funding for this project as well as Selectman Diane Mahon for her efforts in closely monitoring this project on behalf of the town and the neighbors that will be affected during this construction period.

After a 3-year delay in our school rebuild program, the reconstruction of the Dallin School is in full swing. The Dallin is the fifth of our seven elementary schools to be rebuilt through the State's School Building Assistance program. It is a wonderful sight to see and a reminder of our commitment to rebuild all seven of our elementary schools.

Our top priority continues to be the need to implement a plan that will provide the town with long-term financial stability. For many years, the Finance Committee and its Chairman Alan Tosti have stressed the need for long-term financial planning. Last summer, Charlie Foskett developed a concept to pursue that goal, and in December, Selectman Charlie Lyons created a formal plan to achieve it. This plan, which has been unanimously supported by the Board of Selectman, the School Committee, and the majority of the Finance Committee, includes 5 important components:

- Controlled growth in our annual town and school budgets
- A financial need-based tax exemption for our seniors on fixed incomes
- The restoration of our local aid
- A \$6,000,000 Proposition 2 1/2 override
- A commitment not to go back to the voters for an over-ride for a minimum of 5 years

It's important to point out, that this is a compromise plan, with a disciplined approach. The projected shortfall over the next 5 years, just to maintain our current level of services, is close to \$10,000,000.

To achieve these goals-

We need to continue to explore all opportunities to control skyrocketing health care costs, look for additional ways to decrease spending, and continue to explore new revenue opportunities;

We need to provide financial assistance to our seniors that have been so generous to the town in so many ways over years that just can not afford another tax increase; and

We especially need to let our state legislature know, through our legislators, that we are hurting big time, and we need their help. A disproportionate 20% cut in state aid for Arlington is unfair and unacceptable!

Lastly, we need to convince the citizens of Arlington that we are a well-managed town under the

## EXECUTIVE SERVICES

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direction of our Town Manager Brian Sullivan. We have made substantial cuts in recent years and we have spent their tax dollars prudently. We need their approval of a Proposition 2 1/2 override on Saturday, June 11th, if we are going to be able to sustain our current level of town services and educational programs.

In closing, I'm very proud to say, that together, we have accomplished a great deal. But there is much more to be done and the challenges will become more difficult. The legendary football coach and team motivator Vince Lombardi once said, "Individual commitment to a group effort- that is what makes a team work; a company work; a society work; and a civilization work."

I am confident, that we have the people and the team that will make the commitment, to make Arlington, our town, an even better place to live in the future.

# CENTRAL MANAGEMENT SERVICES

## PERSONNEL DEPARTMENT

The Personnel Department serves all of the employees of the Town that are appointed by the Board of Selectmen, the Town Manager, the Comptroller, the Town Treasurer, the Town Clerk, and the Board of Assessors. The purpose of the Department is to administer the Town's compensation and benefits programs. Additionally, the Department deals with a wide variety of issues relative to quality of life in the workplace and seeks to improve the effectiveness of town services by recruiting the best employees and reviewing and improving the Departments' organizational structure.

The Department handled fifty-seven personnel transactions relating to a myriad of positions. This includes retirements, resignations, promotions, vacancy postings and advertisements, interviewing, selection, and enrollment of new employees. The Town had twenty-six new hires and seven promotions in the year 2005.

The Personnel Department continues to be a very busy department. In the early spring, the Town completed its first fully delegated civil service assessment center for use in the appointment of a Fire Chief. The process resulted in the selection of Allan P. McEwen. Chief McEwen took over for retired Fire Chief Richard Maimone.

For the second year in a row, the department ran the wellness program for town employees called Go Walking. The program, sponsored by the Town and Blue Cross/Blue Shield, is a structured walking program that provided free pedometers to over seventy-five Town employees from all departments in the Town. Blue Cross/Blue Shield also sponsored a specialized program for our Public Works employees entitled "For Men Only". The workshop covered a multitude of health issues and was received very positively by the employees. The Director plans to actively pursue any funds available to the Town from our health insurance carriers for wellness programs to continue to improve the health and well being of our town employees.

The Department saw completion of its fully audited health insurance database system allowing for greater auditing control and budget projection for enrollee costs. The Department also fully transitioned enrollment actions from paper to web based systems through Blue Cross and Blue Shield and Harvard Pilgrim.

In the fall, the Personnel Department prepared and successfully submitted the Town's highly complex Medicare Part D subsidy application involving about 800 of our health insurance enrollees. The Department did this without the use of outside consultants for a savings of over \$10,000.

In 2006, the Department of Personnel will continue to search for ways to improve the morale and

health of our employees without adding a financial burden to the Town. We will also continue to audit our policies and practices to ensure compliance to various collective bargaining agreements and the myriad of employments laws.

## Affirmative Action

The Town of Arlington has established the following mission statement relative to Affirmative Action:

*The Town of Arlington recognizes its legal obligation and moral responsibility to provide Equal Employment Opportunity to its employees and potential employees. The Affirmative Action Advisory Committee, a volunteer committee appointed by the Town Manager, is committed to the Affirmative Action program to prevent discriminatory employment practices. The Committee assists the Town in implementing its Affirmative Action Plan which creates the mechanism and sets the standards by which Equal Opportunity and Affirmative Action will be assured.*

The Affirmative Action Advisory Committee (AAAC) meets monthly on the 2nd Wednesday, throughout the year, in the Town Hall Annex. The Committee meetings are open to the public and public attendance is encouraged.

Throughout 2005, the Committee reviewed monthly reports from the Director of Personnel/Affirmative Action Officer regarding employment opportunities for the Town. The principal focus of the Committee is to ensure that people of all races and ethnic backgrounds are given equal opportunity to apply for and receive positions of employment here in Arlington. The Committee continues to try to increase the number of minority and female applicants for positions of employment by communicating with the population at large through posting Town positions in publications that serve different minority communities in the area. The Committee continues to strategize about new and inventive ways in which to attract qualified minority applicants.

The Committee closely monitors minority and female participation in all construction projects of over \$200,000. Communicating with the general contractor at the beginning of such projects is essential. In 2005, the Committee worked cooperatively with the Town's Purchasing Officer, Domenic Lanzillotti, to strategize on effective ways to communicate with companies that have been awarded Town of Arlington projects. This has resulted in a greater awareness of the Town bylaw on construction projects and requirements with regard to female and minority participation goals. Ongoing and future projects include the completion of

## CENTRAL MANAGEMENT SERVICES

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the Dallin School and Curb/Sidewalks and Spy Pond storm water improvements.

In addition to meeting with the Town's Purchasing Officer, the Committee continues to meet with Town Department heads to reinforce the message of Affirmative Action Plan as well as offer their support in enhancing Affirmative Action opportunities within the Town. The Committee most recently met with our newly appointed Fire Chief, Allan McEwen.

The Committee looks forward to working on many projects in 2006. One of these projects is the completion of an updated Affirmative Action Plan which the Committee started work on in 2005.

Any person interested in this issue of Affirmative Action and Equal Opportunity Employment is encouraged to contact the Affirmative Action Officer at 781-316-3121 or email Caryn Malloy at [cmalloy@town.arlington.ma.us](mailto:cmalloy@town.arlington.ma.us).

### LEGAL DEPARTMENT

The Legal Department commences, prosecutes and defends all legal actions and other matters on behalf of the Town in all state and federal courts and administrative agencies. The Department functions as a full-service law office handling nearly all of the Town's litigation in-house. In addition to its litigation function, the Department furnishes legal opinions and advice on a daily basis on matters referred to it by the Board of Selectmen, the Town Manager, the School Department and the various Town Department Heads. Additionally, the Department provides legal advice to all Town officials, boards, committees and employees concerning their legal responsibilities and prerogatives, attends meetings and counsels Town Departments on legal issues related to operational and project-related matters as they arise. The Town Counsel drafts and prepares warrant articles and votes at Town Meeting. The Department investigates all claims, advises and monitors Town regulatory compliance and coordinates all legal affairs of local government.

As a corporation, the Town is constantly involved in contractual and other legal arrangements with public and private agencies in the purchase of properties and materials, the rendering of services and awarding of grants. The Legal Department prepares applications, contracts, leases, deeds and other legal instruments concerning these matters. Additionally, the Department drafts, reviews and approves a wide range of other legal instruments including licenses, releases, easements and a multitude of other documents required for the orderly accomplishment of the Town's increasingly complex daily legal municipal issues.

The Town Counsel as Director of Labor Relations represents the Town Manager as the Town's agent in collective bargaining with six employee unions. These

duties include supervision of negotiations, contract administration, and grievance arbitration proceedings. The Department manages and directs the Town of Arlington's Workers' Compensation Self-Insurance program. Through the timely processing of claims and the attentive investigation of accidents, the department aims to protect workers from the economic consequences of injury, promote safe work environments, assist injured employees in both their medical recovery and return to work, and to limit overall the Town's liability consistent with the fair treatment of injured workers. In coordination with participating network pharmacies, the Department manages an in-house prescription program with the goal of maximizing generic substitutions, providing greater control authorization for drugs outside our formulary design, reducing costs to the Town commencing at the point of fill and eliminating "first-fill" out-of-pocket prescription expense to the injured employee. The Department also prepares and litigates all contested Workers' Compensation cases before the Department of Industrial Accidents as well as reviewing and responding to any pending legislation affecting the Town's Workers' Compensation program.

The Department oversees line of duty injury claims administration for all police and fire personnel. The Department is responsible for providing complete claims management for any injured on-duty uniformed employee of the police and fire divisions consistent with appropriate provisions of law, fairness to effected employees, and prudent financial practices.

The Department appeared regularly in the courts of the Commonwealth for hearings on motions, including many significant dispositive motions and successful hearings and trials. The Department provided representation to the Town in several arbitrations and administrative agencies proceedings with successful conclusions. Additionally, the Department instituted a new program to manage prescription benefits for the Town's injured employees. The program resulted in the maximization of generic substitutions, greater control authorization for drugs outside the Town's formulary design and reduced costs commencing at the point of fill.

#### ***Future Activities***

The Legal Department expects to take a leading role under the supervision of the Town Manager in an effort to successfully negotiate all Town-side contracts which currently expire on June 30, 2006. A central goal will be to work cooperatively with the Unions to address how healthcare costs, which impact both the Town and its employees to a significant degree, can be controlled.

The Department will also provide substantial assistance to the Redevelopment Board in its continuing efforts to finalize the development of the



## CENTRAL MANAGEMENT SERVICES

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Symmes site, which will include taking a lead role in successfully defending the Board and the Town in litigation that has arisen from such development.

In conjunction with the Cable Advisory Committee, the Legal Department will provide assistance to the Board of Selectmen in its capacity as the Town's cable licensing authority under Federal and State law in regard to the possible renewal of the present vendor's cable license which expired in October of 2005. Since informal negotiations failed to result in an agreement, the Board, acting upon the advice of Town Counsel and the Committee, has preliminarily denied an extension to the vendor. At the behest of the Board, the Legal Department will be taking a leading role in hearings requested by the vendor in its attempt to avoid a final denial.

The Legal Department, in conjunction with outside counsel, will be pursuing adjudicatory hearings before the Federal Environmental Protection Agency and the State Department of Environmental Protection in order to eliminate the Somerville and Cambridge combined sewer outflows into Alewife Brook, which when activated have caused considerable flooding of untreated effluent near many homes in East Arlington.

### INFORMATION TECHNOLOGY ADVISORY BOARD

The Information Technology Advisory Committee was formed at the 2004 Annual Town Meeting. The committee replaced the Data Processing Advisory Board. The new committee retained many of the members of the original committee and added members of the community of Arlington who, by profession, could bring expertise to the information technology needs of the town.

The committee members represent the major appointing authorities in the town and school and five of the members are citizens. The five regular members are appointed by the Board of Selectmen and "have knowledge and experience in telecommunications or information technology and/or are persons skilled in representing and advocating for residents." The "ex officio" members are employees of the town and retain full committee voting rights.

#### **Accomplishments to date**

The Committee meets on the third Thursday of each month and has held 11 meetings since last town meeting. Major accomplishments since last town meeting include the successful hiring of a Web Content Manager, revision of the Town's website, procurement of a citizen request software program for the website – this is still in the development stage, review and recommendations on the capital project requests and is in the process of a needs assessment of the town and school departments.

The Committee was assigned to several tasks by town meeting. Those assignments, and the progress made toward them in 2005 is as follows:

- a) *to advise the Town Manager on the manner of providing advice and/or technical assistance to all town departments and the school department in the formulation of technology plans and capital requests for information and communications systems and technologies specifically excluding educational software and systems; taking into consideration the goals of maximizing efficiency and cost effectiveness, removing unnecessary redundancy, and ensuring, to the extent possible, the compatibility of each request with other existing or proposed systems;*

The committee's progress on this task to date includes the following:

- Relationship with Capital Planning Committee Information Technology Requests: The Capital Planning Committee has adopted a policy of requiring that all capital requests involving technology must first be presented to the ITAC for review. This policy resulted in an ITAC review of all capital information technology requests from all town departments. Committee members met with the following departments to review their specific requests: engineering, fire, library and data processing.
- Geographic Information Systems – A warrant article was submitted to the town meeting requesting improvements to the GIS. The Finance Committee requested that the ITAC review the proposal and make a recommendation to them. ITAC met with the proponents of the article and the Director of Planning and Community Development. ITAC recommended to the Finance Committee that improvements to our GIS system were not warranted at this time.

## CENTRAL MANAGEMENT SERVICES

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- b) *to advise the Town Manager and the Permanent Town Building Committee on the specifications to be considered for information and communications systems and technologies when constructing or renovating Town facilities;*

Once the Stratton, Thompson and fire stations have approved funding schedules, the ITAC will advise the PTBC on the specifications developed for the information and communication systems.

- c) *to advise the Town Manager on matters relating to information technology policy, specifically with reference to issues of security, privacy, risk, future technology, legal or regulatory requirements and the provisions of government services to the public through information technology;*

The committee gathered and reviewed existing town acceptable use policies. The next step will be surveying Town employees for input on security and other risk policies.

- d) *to stimulate and support the development of appropriate technology initiatives and activities that would increase communication and information exchange within Town government entities, between Town government and its residents, and among residents themselves;*

Towards this goal, ITAC has so far focused on the town website. In the spring of 2005 the committee conducted a survey and held a public hearing on the website. Information gathered through this process has largely influenced the redesign of the website during this past year. The Town Manager's office analyzed and recommended a new customer service software package which should be operational on the website by next year.

- e) *to report to the Board of Selectmen and the residents of Arlington as appropriate;*

The committee meets monthly and encourages residents and other interested parties to attend the meetings. The committee regularly has citizens in attendance and Selectman Annie LaCourt attends most of the meetings. The committee reports to Town Meeting annually.

- f) *to develop a technology plan which will be presented to Town Meeting annually.*

The committee has focused most of its attention on the website development this year and in conducting the needs assessment of the departments. From the needs assessment the Committee will be developing a technology plan. It is anticipated that the technology plan will form the blueprint for the capital information technology needs and will begin a long-term funding schedule.

The committee welcomes the assistance of all residents in accomplishing these tasks. Committee meetings are held generally on the third Thursday of each month in the second floor conference room of the Town Hall Annex.

## FINANCIAL MANAGEMENT SERVICES

### FINANCE COMMITTEE

During 2005, the Finance Committee was chaired by Allan Tosti assisted by vice-chairs Richard C. Fanning, Abigail DuBois, and Charles T. Foskett. Peter B. Howard served as secretary. The Finance Committee has twenty one positions, one for each precinct. The appointing authority (Moderator, Trust Fund Commissioners Chair, and Finance Committee Chair) acted to reappoint all members whose terms had been completed. Despite an active recruiting effort, two positions remained vacant.

In February, the Finance Committee began its yearly effort to develop a comprehensive balanced budget recommendation for the spring Annual Town Meeting. The budget of each department was reviewed with the department head by one of the subcommittees. The school budget subcommittee attended School Committee meetings in order to gain an understanding of the school budget. Hearings were held on all Warrant Articles which required an appropriation or had a financial impact. Twenty-six full committee meetings were held which, when combined with numerous subcommittee meetings, made for a busy winter schedule.

The Finance Committee's report was distributed at the second session of the annual Town Meeting. In addition to recommending a budget for each department, the report recommended a vote on more than thirty articles. As in previous years, this year's report contained additional information of interest to Town Meeting members including a report from the Comptroller on funds related to the solid waste collection program and the five year budget plans both with and without an override.

Although the improving economy reduced the pressure on State revenues, the reductions in state aid that had been made during the recession were not restored. This, together with the continued increases in health insurance and pension costs, the draining of the Town's financial reserves, and the restrictions imposed by Proposition 2 1/2 caused continued financial pressure on the Town. Faced with substantial service reductions, the Town developed a five-year budget plan, supported by the Finance Committee. This plan showed how a proposed \$6 million Proposition 2 1/2 override would be used to maintain services over the five year period. The Finance Committee report presented two budgets, one with and one without an override. Fortunately for Town services, the citizens voted to approve the override in a May referendum.

The Finance Committee also continued to monitor other ongoing activities that could have a large financial impact. The Finance Committee followed the progress of the school renovation projects, the Reed's Brook project, and the Symmes project through regular reports by the responsible Town officials. The

Finance Committee continued to support the Field Maintenance and User Fee Committee. This committee presented a detailed report to Town Meeting which showed a developing consensus between the user groups and the Town departments with numerous recommendations for future years. The Finance Committee also participated in the Pay As You Throw Study Committee, which developed a detailed report containing several options for Arlington. The Finance Committee decided not to support Pay As You Throw (PAYT) because of the complications it would cause for the override campaign.

Although the five-year plan, funded largely by the \$6 million override, is a big step toward stabilizing the Town's finances, issues remain. One issue is the level of State aid. The five-year plan assumes that state aid will gradually be restored to the pre-recession level. This will require continuous effort by our legislative delegation. Other ongoing issues include funding for the final round of school renovations, the renovation of the Town's fire stations, the increasing costs of health insurance and pensions, and funding the future health insurance liability of retired employees. The Finance Committee will work with the Town to deal with these issues and will keep the Town Meeting informed.

### TREASURER AND COLLECTOR OF TAXES



**John J. Bilafer**  
*Treasurer and Collector of Taxes (Retired 2005)*

Arlington's Office of Treasurer and Collector of Taxes had a benchmark year in 2005.

John J. Bilafer chose to retire after 33 years as Arlington's Treasurer & Collector of Taxes. Mr. Bilafer leaves the Town with a legacy of devoted commitment and dedication to service to the residents of Arlington.

One of the many accomplishments of John Bilafer is Arlington's Dollars-for-Scholars Scholarship Fund Program. Mr. Bilafer created the program and drafted

## FINANCIAL MANAGEMENT SERVICES

the special legislation, which is now a model across Massachusetts and the country. Citizen contributions through the Town's tax bill insert have helped improve scholarship availability to our young students. Continued support is needed and appreciated.

Although Mr. Bilafer was eligible to retire several years ago, he instead chose to continue to serve the residents of Arlington, doing the job he truly loved. He has left a legacy of great accomplishments and high standards. He regarded the Treasurer's office staff not just as employees, but members of a highly dedicated, talented and professional team.

Following Mr. Bilafer's retirement, Alfred "Fred" Fantini, Assistant Treasurer served as Acting Treasurer and Collector of Taxes until the Town's annual election date in April 2006.

The Office of the Treasurer is responsible for the proper handling and management of all monies belonging to the Town. The office bills and collects all real estate and personal property taxes, motor vehicle excise, water and sewer accounts and miscellaneous departmental receivables. It also receives deposits from all departments that charge fees or receive revenue and assists these departments in the collection of delinquent accounts. Additionally, the office is responsible for investing all Town revenues, supervising short and long-term borrowings; managing the Town's relationship with the finance professionals who provide custodial, investment, and banking services to the Town; and determining cash management needs to meet vendor and payroll warrants.

### Major Accomplishments

In 2005, the Treasurer and Collector of Taxes' office continued to send out all bills for Real Estate, Motor Excise, and Water & Sewer on time, maintaining the lowest outstanding real estate and personal property taxes of any community in the Commonwealth. Also, the office maintained the standard that less than .02% of outstanding water be liened onto the real estate each year. In Fiscal Year 2005, that figure was \$51,127. The office was also active in borrowing funds for various purposes, including Symmes, Schools, Water & Sewer bonds, general obligation bonds, and, most notably, refinanced an outstanding loan to create savings for the Town. Additionally, the office created a website dedicated to Treasurer's office functions (<http://www.arlingtontreasurer.com/>) where citizens can look up bill information for all amounts due the Tax Collector.

### Performance Measurements

	FY 2004 Actual	FY2005 Actual
Real Estate Bills Processed	60,000	60,000
Motor Excise Bills Processed	40,000	40,000
Water Sewer Bills Processed	25,000	25,000
Liens from Water Sewer delinquency (less than .02% of total commitment)	\$ 69,766	\$ 51,127
Lien Certificates processed	2,210	1,451
Lien Certificate revenue	\$ 55,250	\$ 36,500
Deputy Tax Collection revenue	\$ 104,763	\$ 118,529

### TOWN COMPTROLLER AND COORDINATOR OF DATA PROCESSING

In accordance with GASB 34, the Town accounts for its fixed assets on the balance sheet and, as of the fall of 2005, the Town's infrastructure is now shown on the balance sheet and the financial statements are updated accordingly. Upgrades to the MUNIS Software System, a comprehensive accounting application for municipal governments, were completed at the end of 2005. The Town's telephone system software and 911 was upgraded to be in compliance with the current version. The data processing department upgraded all its anti-virus applications and is in the process of upgrading the network infrastructure of the Town. The IT staff worked with the school IT staff to install a new education software program. The data processing department continues to upgrade personal computers and printers on a funds available basis.

# FINANCIAL MANAGEMENT SERVICES

## BOARD OF ASSESSORS

At the annual election held in April of 2005, Mary Winstanley O'Connor, Esquire, was re-elected for a three-year term to the Board of Assessors. At the organizational meeting of the Board of Assessors, Kevin P. Feeley, Esquire, was elected Chairman and James F. Doherty, MAA, was elected Vice Chairman.

In 2005, the Board of Assessors successfully completed the annual update of assessed values, meeting the requirements of the Department of Revenue.

The Board of Assessors committed 14,7435 real estate and personal property tax bills to the Tax Collector for collection for Fiscal Year 2006. These bills raised a total of \$73,525,801 in property and personal property taxes. The total assessed value of all taxable real estate and personal property for Fiscal Year 2006 was \$6,483,756,733, which resulted in a tax rate of \$11.34 per thousand dollars of assessed value. The board also committed over 40,000 automobile excise tax bills for collection of an estimated income of \$4,000,000.

The Board would like to extend its condolences and sympathy to the family of long time assessor Maurice "Bud" O'Connell, who passed away this year. Bud, affectionately known as the "Compassionate Assessor" served the town for over 20 years. The Board, as well as the citizens of Arlington, will miss Bud's wisdom, compassion, dedication, and guidance.

The Board would like to thank all taxpayers for their cooperation and the Assessing Office staff for their continued support and for a job well done in 2005.

### ***Tax Abatement Overlay***

State law requires that the Assessors put aside funds from each tax levy in a reserve that is called an Overlay. This account is established in anticipation that a certain percentage of the tax levy may end up being abated. Individual tax abatements are paid out of this fund. The final amount of the overlay account is determined by the Assessors and added to the tax rate without appropriation, and is usually set at anywhere from 1% to 2.5% of the tax levy. In revaluation years, which occur every three years, the overlay account is usually set at a higher amount in anticipation of an increased number of abatements. FY2007 is a revaluation year so the overlay account is set at \$900,000. In other years, the overlay is set closer to \$600,000. In FY2006, the overlay is set at approximately \$900,000 in anticipation of increased abatement activity due to sharply increasing values and the large tax increase due to the override. Any surplus left in an overlay account is appropriated by Town Meeting in much the same manner as free cash. Below is a chart showing the disposition of Overlay funds for the last three years. Prior to FY2003, the reserve balance from all prior fiscal years is \$151,713. From these reserve balances an additional \$400,000 is proposed to be declared surplus and be used in FY2007.

<b>Tax Abatement Overlay Funds</b>			
	<b>FY2003</b>	<b>FY2004</b>	<b>FY2005</b>
Overlay Amount	\$644,504	\$937,031	\$591,196
Date	\$357,502	\$382,891	\$285,897
Declared Surplus To General Fund	\$200,000	\$350,000	-0-
Reserved For Additional Liability	\$87,002	\$204,140	\$305,299

# FINANCIAL MANAGEMENT SERVICES

## ASSESSMENT DATA

### VALUATION AND TAX LEVY

Fiscal Year	Total Assessed Valuation	Tax Levy	Tax Rate*
2006	\$6,483,756,733	\$73,578,994	\$11.34
2005	\$6,007,309,836	\$65,719,969	\$10.94
2004	\$5,990,614,666	\$63,740,140	\$10.64
2003	\$4,500,135,559	\$61,246,845	\$13.61
2002	\$4,266,984,229	\$59,097,731	\$13.85
2001	\$4,239,775,439	\$55,838,267	\$13.17
2000	\$3,063,254,230	\$54,097,069	\$17.66
1999	\$3,504,316,820	\$52,443,515	\$17.17
1998	\$2,955,114,603	\$49,439,067	\$16.73
1997	\$2,815,373,412	\$48,086,577	\$17.08
1996	\$2,816,605,462	\$46,586,654	\$16.54

\* Tax rate expressed in per thousand dollars of assessed value

### PERCENT OF TAX LEVY BY CLASS

CLASS	TYPE	FISCAL YEAR			
		2006	2005	2004	2003
I	RESIDENTIAL	94.428	94.067	93.9454	93.004
II	OPEN SPACE	.000	.000	.000	.002
III	COMMERCIAL	4.156	4.496	4.5246	5.319
IV	INDUSTRIAL	.312	.313	.3137	.376
V	PERSONAL PROPERTY	1.104	1.244	1.2167	1.299
TOTAL		100.00	100.00	100.00	100.00

AVERAGE TAXES BY CLASS FY 2005 - FY2006				
<i>Fiscal Year 2005</i>				
		FY2005	Rate \$10.94	
Property Type	Parcel Count	Total Assessed Value	Average Assessed Value	Average Real Estate Taxes
Sin Fam (101)	7,947	\$3,299,335,500	\$415,167	\$4,541.93
Condos (102)	2,299	\$561,738,700	\$244,340	\$2,673.08
2 Fam (104)	2,697	\$1,356,607,200	\$503,006	\$5,502.89
3 Fam (105)	235	\$129,823,300	\$552,440	\$6,043.69
<i>Fiscal Year 2006</i>				
		FY2006	Rate \$11.34	
Property Type	Parcel Count	Total Assessed Value	Average Assessed Value	Average Real Estate Taxes
Sin Fam (101)	7,949	\$3,533,447,900	\$444,515	\$5,040.80
Condos (102)	2,445	\$647,977,100	\$265,021	\$3,005.34
2 Fam (104)	2,655	\$1,481,653,200	\$558,061	\$6,328.42
3 Fam (105)	230	\$140,602,300	\$611,314	\$6,932.30

## FINANCIAL MANAGEMENT SERVICES

### ASSESSMENT DATA (Continued)

#### AVERAGE TAX INCREASE & AMOUNT DUE TO OVERRIDE

Property Type	2005	2006	Average Increase	From Override
	Average Real Estate Taxes	Average Real Estate Taxes		
Sin Fam (101)	\$4,541.93	\$5,040.80	<b>\$498.87</b>	<b>\$413.40</b>
Condos (102)	\$2,673.08	\$3,005.34	<b>\$332.26</b>	<b>\$246.47</b>
2 Fam (104)	\$5,502.89	\$6,328.42	<b>\$825.53</b>	<b>\$519.00</b>
3 Fam (105)	\$6,043.69	\$6,932.30	<b>\$888.62</b>	<b>\$568.52</b>

#### COMPONENTS OF FY 2006 AVERAGE REAL ESTATE TAXES

Property Type	2006 Ave Real Estate Taxes	Base \$ 9.03	2/12 % \$ 0.23	Growth \$ 0.13	Override \$ 0.93	W&S \$ 0.84	Sch Debt \$ 0.18
Sin Fam (101)	\$5,040.80	\$4,014	\$102	\$58	\$413	\$373	\$80
Condos (102)	\$3,005.34	\$2,393	\$61	\$34	\$246	\$223	\$48
2 Fam (104)	\$6,328.42	\$5,039	\$128	\$73	\$519	\$469	\$100
3 Fam (105)	\$6,932.30	\$5,520	\$141	\$79	\$569	\$514	\$110

#### TAX RATE COMPARISON FY 2005 VS. FY 2006

	2005	2006
LEVY BASE	\$9.44	\$9.03
2 1/2%	\$0.24	\$0.23
GROWTH	\$0.08	\$0.13
OVERRIDE		\$0.93
WAT & SEW DEBT EXCL	\$0.85	\$0.84
SCHOOL DEBT EXCLU	\$0.34	\$0.18
<b>TAX RATE</b>	<b>\$10.94</b>	<b>\$11.34</b>

## FINANCIAL MANAGEMENT SERVICES

### ASSESSMENT DATA (Continued)

<b>TAX RATE COMPONENTS FY 2001 - FY2006</b>						
	2001	2002	2003	2004	2005	2006
LEVY BASE	\$11.67	\$11.96	\$11.74	\$9.13	\$9.44	\$9.03
2 1/2%	\$0.29	\$0.30	\$0.29	\$0.23	\$0.24	\$0.23
GROWTH	\$0.08	\$0.12	\$0.12	\$0.11	\$0.08	\$0.13
OVERRIDE						\$0.93
WAT & SEW DEBT EXCL	\$0.87	\$1.00	\$1.00	\$0.84	\$0.85	\$0.84
SCHOOL DEBT EXCLU	\$0.27	\$0.47	\$0.46	\$0.33	\$0.34	\$0.18
<b>TAX RATE *</b>	<b>\$13.17</b>	<b>\$13.85</b>	<b>\$13.61</b>	<b>\$10.64</b>	<b>\$10.94</b>	<b>\$11.34</b>
<b>*Tax Rate =((Amount To Be Raised)/(Total Taxable Assessed Value))*1000</b>						
	2001	2002	2003	2004	2005	2006
MAX LEVY PRIOR FY	\$49,467,566	\$51,042,116	\$52,838,686	\$54,703,728	\$56,720,544	\$58,597,089
2.50%	\$1,236,689	\$1,276,053	\$1,320,967	\$1,367,593	\$1,418,014	\$1,464,927
GROWTH	\$337,860	\$520,517	\$544,075	\$649,223	\$458,531	\$844,013
OVERRIDE						\$6,000,000
MAXIMUM LEVY	\$51,042,115	\$52,838,686	\$54,703,728	\$56,720,544	\$58,597,089	\$66,906,029
	<b>LEVY INC %</b>	3.18%	3.52%	3.53%	3.69%	3.31%
	<b>LEVY INC \$</b>	\$1,574,549	\$1,796,571	\$1,865,042	\$2,016,816	\$5,758,403
W/S DEBT	\$3,677,690	\$4,255,691	\$4,516,649	\$5,033,997	\$5,103,729	\$5,475,486
DEBT EX	\$1,146,216	\$2,007,525	\$2,052,096	\$2,000,153	\$2,056,781	\$1,197,479
MAX TO BE RAISED	\$55,866,021	\$59,101,902	\$61,272,473	\$63,754,694	\$65,757,599	\$73,578,994
ACTUAL RAISED	\$55,838,267	\$59,097,731	\$61,246,844	\$63,740,140	\$65,719,969	\$73,525,801
EXCESS LEVY	\$27,754	\$4,171	\$25,629	\$14,554	\$37,630	\$53,193
TOTAL TAXABLE ASSESSED VALUE	\$4,239,775,439	\$4,266,984,229	\$4,500,135,559	\$5,990,614,666	\$6,007,309,836	\$6,483,756,733
TOTAL AVE % INCREASE	38.41%	0.64%	5.46%	33.12%	0.28%	7.93%
TAX RATE	\$13.17	\$13.85	\$13.61	\$10.64	\$10.94	\$11.34
PENNY ON TAX RATE	\$42,398	\$42,670	\$45,001	\$59,906	\$60,073	\$64,838
<b>* ALL NUMBERS SUBJECT TO ROUNDING AND FINAL DOR CERTIFICATION</b>						



## FINANCIAL MANAGEMENT SERVICES

### ASSESSMENT DATA (Continued)

#### STATE CLASS CODES FISCAL YEAR 2005 VS. FY 2006

PROP TYPE	FISCAL YEAR 2005 TAX RATE \$10.94					FISCAL YEAR 2006 TAX RATE \$11.34				
	PARCEL COUNT	TOTAL ASSED VALUE	ASSESSED VALUE	AVE TAX	% OF LEVY	PARCEL COUNT	TOTAL ASSED VALUE	ASSESSED VALUE	AVE TAX	% OF LEVY
101	7,947	\$3,299,335,500	\$415,167	\$4,542	54.92%	7,949	\$3,533,447,900	\$444,515	\$5,041	54.50%
102	2,299	\$561,738,700	\$244,340	\$2,673	9.35%	2,445	\$647,977,100	\$265,021	\$3,005	9.99%
Misc 103,109	15	\$9,285,200	\$619,013	\$6,772	0.15%	15	\$9,532,100	\$635,473	\$7,206	0.15%
104	2,697	\$1,356,607,200	\$503,006	\$5,503	22.58%	2,655	\$1,481,653,200	\$558,061	\$6,328	22.85%
105	235	\$129,823,300	\$552,440	\$6,044	2.16%	230	\$140,602,300	\$611,314	\$6,932	2.17%
111-125	151	\$234,371,300	\$1,552,128	\$16,980	3.90%	150	\$249,386,600	\$1,662,577	\$18,854	3.85%
130-132, 106	366	\$24,265,000	\$66,298	\$725	0.40%	356	\$24,275,700	\$68,190	\$773	0.37%
200-231	0					0				
300-393	389	\$243,917,500	\$627,037	\$6,860	4.06%	387	\$243,058,900	\$628,059	\$7,122	3.75%
400-452	18	\$18,791,800	\$1,043,989	\$11,421	0.31%	23	\$20,197,900	\$878,170	\$9,958	0.31%
CH 61 Land	0					0				
CH 61A Land	0					0				
CH 61B Land	2	\$239,566	\$119,783	\$1,310	0.00%	2	\$232,463	\$116,232	\$1,318	0.00%
012-043	84	\$61,381,600	\$730,733	\$7,994	1.02%	83	\$61,807,800	\$744,672	\$8,445	0.95%
501	288	\$2,745,680	\$9,534	\$104	0.05%	265	\$2,571,090	\$9,702	\$110	0.04%
502	182	\$15,655,650	\$86,020	\$941	0.26%	170	\$6,921,940	\$40,717	\$462	0.11%
503	0					0				
504,550-552	2	\$34,725,840	\$17,362,920	\$189,950	0.58%	2	\$36,592,740	\$18,296,370	\$207,481	0.56%
505	8	\$8,895,200	\$1,111,900	\$12,164	0.15%	9	\$19,965,400	\$2,218,378	\$25,156	0.31%
506	2	\$5,530,800	\$2,765,400	\$30,253	0.09%	2	\$5,533,600	\$2,766,800	\$31,376	0.09%
<b>TOTALS</b>	<b>14,685</b>	<b>\$6,007,309,836</b>		<b>\$65,719,970</b>		<b>14,743</b>	<b>\$6,483,756,733</b>		<b>\$73,525,801</b>	

## FINANCIAL MANAGEMENT SERVICES

### BUDGETS

Department	Fiscal Year				
	2002	2003	2004	2005	2006
<b>Executive Services</b>					
Board of Selectmen Administration & Licensing	156,056	163,182	174,652	186,291	186,608
Annual Report	6,000	6,000	6,000	6,000	6,000
Audit	35,000	40,000	45,000	50,000	50,000
Town Manager	304,874	308,314	277,625	339,658	362,709
<b>Sub-Total</b>	501,930	517,496	503,277	581,949	605,317
<b>Central Management Services</b>					
Personnel	136,524	130,998	139,196	151,193	169,983
Legal & Worker's Compensation	707,328	693,368	605,697	723,458	771,295
<b>Sub-Total</b>	843,852	824,366	744,893	874,651	941,278
<b>Financial Management Services</b>					
Finance Committee	10,957	11,257	9,995	10,288	10,443
Treasurer / Collector	575,547	560,637	544,952	577,181	589,640
Parking	76,152	77,645	73,771	77,617	87,097
Postage	155,118	154,733	122,432	125,859	143,595
Comptroller / Data Processing / Telephone	903,145	875,836	768,457	820,912	839,255
Board of Assessors	269,143	267,702	270,956	282,815	288,444
<b>Sub-Total</b>	1,990,062	1,947,810	1,790,563	1,894,672	1,958,474
<b>Human Services</b>					
Human Services Administration	99,835	103,030	110,097	118,363	126,013
Youth Services Enterprise Fund	383,660	381,090	281,286	279,784	291,241
Council on Aging	148,242	139,767	104,604	118,370	130,496
COA Trans. Enterprise Fund	88,838	141,696	94,723	106,034	110,580
Board of Health	159,976	163,991	182,815	182,055	220,859
Veteran's Services	214,580	180,254	157,089	161,796	163,288
Recreation Enterprise Fund	282,895	375,188	367,935	434,842	604,103
Veterans' Memorial Rink	335,317	384,025	398,150	433,008	452,334
<b>Sub-Total</b>	1,713,343	1,869,041	1,696,699	1,834,252	2,098,914
<b>Education and Libraries</b>					
Libraries	1,595,258	1,616,142	1,483,953	1,578,339	1,734,262
Arlington Public Schools	30,828,677	32,000,100	30,645,435	32,337,667	34,280,901
Minuteman Regional High School	1,964,543	2,106,883	2,008,143	2,140,851	2,573,834
<b>Sub-Total</b>	34,388,478	35,723,125	34,137,531	36,056,857	38,588,997

## FINANCIAL MANAGEMENT SERVICES

### BUDGETS

Department	Fiscal Year				
	2002	2003	2004	2005	2006
<b>Public Works and Environmental Quality</b>					
Public Works	6,748,204	6,754,259	5,996,597	6,363,818	6,346,806
Water / Sewer Enterprise Fund	11,990,224	12,491,712	12,854,323	13,762,011	14,643,541
<b>Sub-Total</b>	<b>18,738,428</b>	<b>19,245,971</b>	<b>18,850,920</b>	<b>20,125,829</b>	<b>20,990,347</b>
<b>Community Safety</b>					
Police Services	4,735,297	4,856,628	4,675,146	4,964,635	5,161,334
Community Service Administration	285,403	291,028	299,627	320,869	337,747
Fire Services	4,773,800	4,757,069	4,506,366	4,726,829	4,921,763
Community Safety Support Services	698,877	728,035	611,153	655,961	671,020
Street Lighting	422,500	422,500	422,500	250,000	250,000
<b>Sub-Total</b>	<b>10,915,877</b>	<b>11,055,260</b>	<b>10,514,792</b>	<b>10,918,294</b>	<b>11,341,864</b>
<b>Community Development</b>					
Planning and Community Development	206,262	207,061	194,001	196,789	207,171
Redevelopment Board	338,426	340,727	329,780	394,671	407,851
Zoning Board of Appeals	19,570	19,570	20,632	21,812	22,922
Inspectional Services	271,118	301,852	298,315	318,500	329,713
<b>Sub-Total</b>	<b>835,376</b>	<b>869,210</b>	<b>842,728</b>	<b>931,772</b>	<b>967,657</b>
<b>Town Clerk and Elections</b>					
Town Clerk	183,398	192,594	195,177	207,549	211,728
Registrar of Voters	91,939	91,838	52,387	55,941	58,287
Elections and Town Meeting	51,075	94,861	75,163	112,042	46,970
<b>Sub-Total</b>	<b>326,412</b>	<b>379,293</b>	<b>322,727</b>	<b>375,532</b>	<b>316,985</b>
<b>Fixed Costs</b>					
Insurance	8,937,222	9,866,390	12,460,118	10,457,985	12,259,672
Pensions	5,038,086	5,093,726	5,872,043	5,936,350	6,345,069
Long Term Debt	6,188,078	6,552,441	6,199,555	6,781,130	7,238,346
Capital Budget	645,262	656,853	757,120	626,000	504,410
Reserve Fund	300,000	300,000	400,000	300,000	350,000
<b>Sub-Total</b>	<b>21,108,648</b>	<b>22,469,410</b>	<b>25,688,836</b>	<b>24,101,465</b>	<b>26,697,497</b>
<b>TOTAL</b>	<b>91,362,406</b>	<b>94,900,982</b>	<b>95,092,966</b>	<b>97,695,273</b>	<b>104,507,330</b>

## FINANCIAL MANAGEMENT SERVICES

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### Recapitulation of the Fiscal Year 2006 Tax Rate

*\$11.34 / \$1,000 of Assessed Value*

#### DEBITS

Appropriations	\$107,965,107
Court Judgments	\$90,000
Cherry Sheet Offset	\$497,260
Revenue Deficits	\$9,629
State and County Charges	\$2,543,085
Snow and Ice Deficit	\$399,977
Allowance for Abatements & Exemptions	<u>\$902,675</u>
<b>Total Debits</b>	<b>\$112,407,733</b>

#### CREDITS

State Receipts	\$17,123,442
Local Receipts	\$18,886,038
Free Cash	\$1,614,155
Other Available Funds	\$858,297
Overlay Surplus	<u>\$400,000</u>
<b>Total Credits</b>	<b>\$38,881,932</b>

<b>Amount to be Raised by Taxation</b>	<b>\$73,525,801</b>
<b>Town Property Valuation</b>	<b>\$6,483,756,733</b>

Setting the Tax Rate: Divide the **Amount to be Raised by Taxation** by the **Town Property Valuation**, then multiply by 1,000

$$(\$73,525,801 \div \$6,483,756,733) \times 1,000 = \$11.34$$

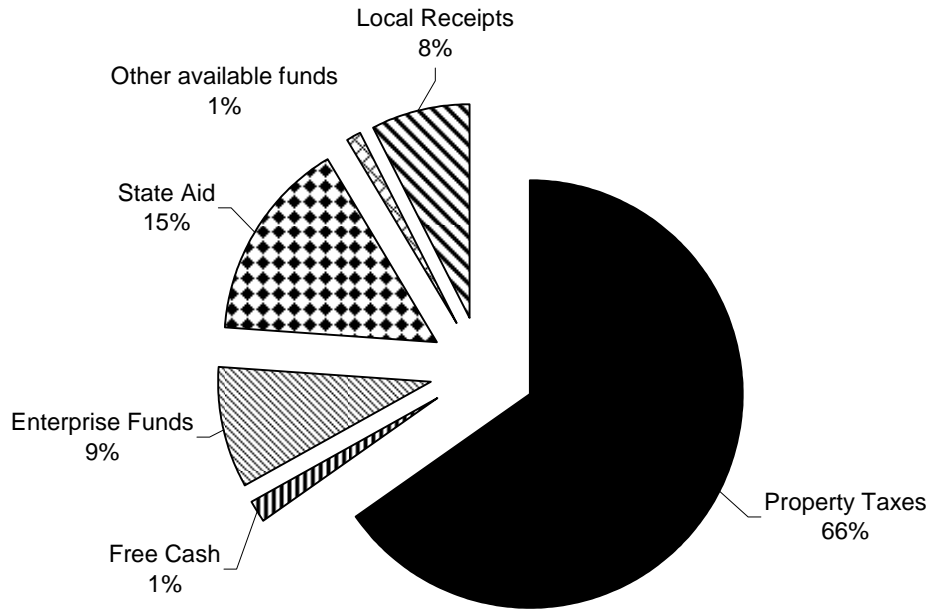
Source: Tax Rate Recapitulation Sheet

# FINANCIAL MANAGEMENT SERVICES

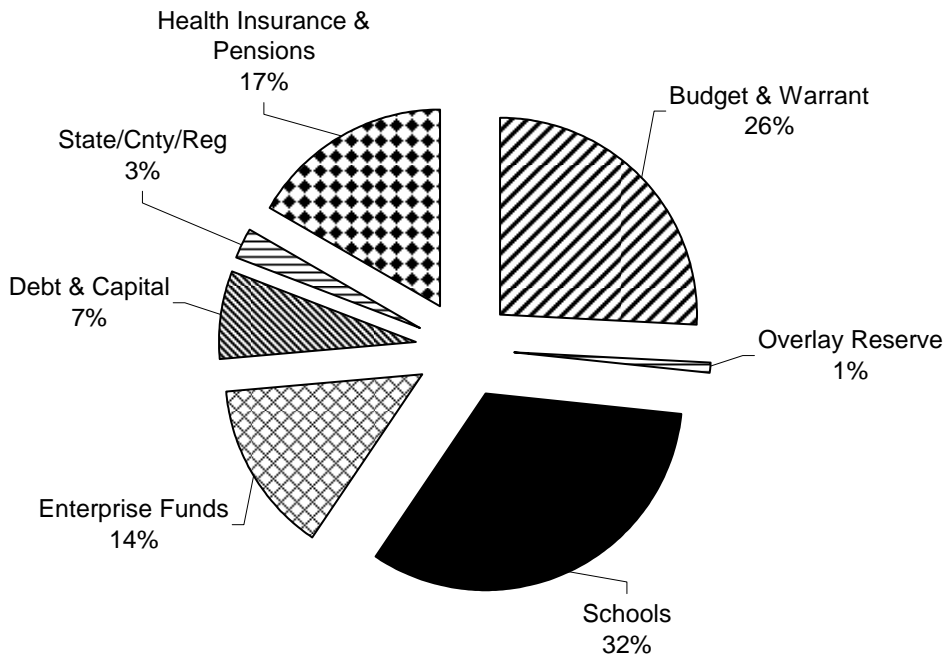
## Revenues And Expenditures

Fiscal Year 2006

### WHERE IT COMES FROM



### WHERE IT GOES



# HUMAN SERVICES

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## ADMINISTRATION

The mission of the Department of Human Services is both to provide a safety net for Arlington citizens experiencing difficulties in their lives and needing help with those difficulties and also to promote the health and well being of Arlington citizens.

To fulfill that mission, the department is comprised of six divisions, including ADA Office, Board of Health, Council on Aging, Housing Program, Recreation, Veterans' Services, and Youth Services

Each division manages several programs with their offices, as follows:

- \*The ADA Office (American with Disabilities Act) - co-located with the Housing and Weatherization Office- includes the ADA Compliance Program and the Community Education Program on Disabilities.
- \*Board of Health Division includes the Sealer of Weights and Measures, the Public Health Nurse, the Health Inspections Program.
- \*The Council on Aging Division includes the Dial-a-Ride Transportation Program and the Van Transportation Program, the Health Clinics Program, the Grandparents' Support Program, the Caregivers' Support Program, and the Nursing Student Training Program.
- \*The Housing Program includes the Affordable Housing Program, the Emergency Housing Program, and the Weatherization/Low-Interest Loan Program.
- \*The Recreation Division includes the Recreation Department, the Sports Center Memorial Rink, the Field Permit Program, the Field and Playground Improvement Program.

- \*The Veterans' Services Division includes the Veterans' Aid and Assistance Program, the Veterans' Referral and Information Program, the Flags on Graves Program, and the Veterans Parade and Memorial Programs.
- \*The Youth Services Division includes the Arlington Youth Consultation Center-a community mental health center for children, adolescents, and families-, the Clinical Training Program for graduate students, the Sand Therapy Program, the Outward Bound Program, the Domestic Violence Prevention and Support Program, the Grandparents Support Program, the Child Assault Prevention Program, and the Alcohol and Drug Education Program.

In support of these divisions in Human Services there are six boards and commissions representing the various constituencies of the community. Members of these volunteer groups are appointed by the Town Manager and approved by the Selectmen. One exception to this appointment procedure is the Human Rights Commission, which has three appointing authorities – the Town Manager, the School Committee, and the Town Moderator. The seven boards and commission in the Department of Human Services are the following:

Board of Health  
Board of Youth Services  
Council on Aging  
Disability Commission  
Human Rights Commission  
Parks & Recreation Commission

# HUMAN SERVICES



## The Many Faces of Human Services



## HUMAN SERVICES

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### ARLINGTON YOUTH CONSULTATION CENTER

The Arlington Youth Consultation Center (AYCC) continued its therapy services, referral services, and psychopharmacological services to Arlington children, adolescents, and families in 2005. Approximately 404 people were helped in 2005.

In 2005, AYCC began an exciting new initiative with the Arlington schools. AYCC was asked to provide a significant portion of special education counseling services for all the public schools. A cadre of seven graduate interns, plus the in-house counseling staff, has been running social skills groups, expressive therapy groups, and offering individual and family counseling to eighty-one students in the schools.

In addition to these special education services provided to all schools, AYCC instituted on a pilot basis a counseling program at the Brackett Elementary School. One graduate intern was deployed at the Brackett to provide school adjustment counseling to students and families, on a case-needed basis. The graduate student has provided social pragmatic groups to students, individual counseling for students, consultation to parents, and consultation to teachers in this role. The program has worked quite well this year. The hope is to expand the program to other schools in the future.

In the fall of 2005 the Eighth annual sand tray therapy conference was held at AYCC. Approximately fifty clinicians from the New England area attended this event. Gisela DeDominico, a world-renowned trainer and clinician in sand tray therapy, was the featured speak for the event. The second day of the conference featured an all-day workshop on the techniques of expressive therapy.

AYCC trained a total of eleven graduate students in 2005. They were enrolled in graduate programs from Salem State School of Social Work, Boston University School of Social Work, Lesley College Masters in Counseling Program, Northeastern Masters in Counseling Program, and Boston College Masters in Counseling Program. They represented a total of 2376 hours of in-kind service to the Town of Arlington.

### BOARD OF YOUTH SERVICES

The Board of Youth Services continued its service to Arlington in 2005, overseeing the functions of the Arlington Youth Consultation Center and the functions of the Alcohol and Drug Education Program and extending its support to other youth-serving programs in Arlington.

The members of the Board are appointed by the Town Manager, with approval from the Selectmen.

The nine-member Board meets monthly during the academic year.

All the members of the Board do much networking within the town to enhance the services offered to youth and families. For example, two members of the Board are volunteer leaders of the support groups offered for women who are victims of domestic violence. Six members of the board volunteer as CAPP volunteers, offering the Child Assault Prevention Program to all first and third graders in the Arlington school system. One member cross-coordinates with the St. Agnes St. Vincent de Paul Society, the Arlington Food Pantry, the Arlington Employees Credit Union, and St. Agnes Church to provide monetary food support to residents and to AYCC clients in need of help. Two members coordinate with health care systems in the area, one of which has resulted in employment in those systems for AYCC clients. Four of the members represent direct cross-collaboration with the Arlington school system, furthering our close working relationship with the Arlington schools. One member coordinates with Arlington's Affordable Housing Program and with one of the churches in the area to enhance our connection to the housing programs in Arlington. And one member coordinates with Arlington's Emergency Housing Program.

These networking efforts of the Board's members were focused on a new initiative in the fall of 2005. The Board learned that there was great concern over home heating expenses for Arlington residents for the winter of 2005-2006. Hurricane Katrina devastated the oil and gas supply coming from the Gulf Coast. Heating oil and natural gas prices were expected to skyrocket and in Arlington the Fuel Assistance Program dollars were almost depleted by the end of October 2005, barely one-quarter into the new fiscal year. To address this crisis, the Board of Youth Services mounted a community fundraising effort and established the Arlington Emergency Fuel Assistance Program. At the end of the calendar year, \$55,000 had been raised! This money will be used to help people with their heating bills during this winter and early spring.

Arlington's "Community of Caring" succeeded again.



## HUMAN SERVICES

### COUNCIL ON AGING

The Council on Aging (COA) provides advocacy and support services to help Arlington elders live dignified and independent lives. The agency's primary responsibilities are to identify the needs of the community's elder population, to design, promote, and implement services to address those needs, and to coordinate existing services in the community.

The Council on Aging was busy in 2005. The COA staff, in addition to their regularly assigned duties, absorbed the functions and responsibilities of the Information & Referral Worker through most of the year, until that position was finally filled in October. With municipal support, the Social Worker position was reinstated to full-time status. The agency's student interns (nursing students from the University of Massachusetts School of Nursing; and a social work graduate student from Salem State College Graduate School of Social Work; a pastoral counseling intern from Andover Newton Theological School) provided many hours of direct client care under the oversight of their COA supervisors. Council on Aging volunteers, their ranks growing each year, gave thousands of hours of service to the Town's seniors through the agency.

Health & Wellness programs have been much in demand. The number of elderly, as a percentage of the overall population, continues to grow. As people live longer, more are becoming frail and homebound and require more monitoring and complex services than in the past. The COA's podiatry clinic increased its service potential by adding a fourth podiatrist to the monthly clinic and now serves 80+ seniors each month. The *Sevoyan Personal Needs Pilot Program* came into being as another available resource, and the success of the *Sevoyan Dental Assistance Pilot Program* last year allowed this effort to now be converted to a permanent COA program. The Title III grant from Minuteman Senior Services supporting the *Grandparents Raising Grandchildren Support Group* was awarded for another year. Closer stewardship of the *Sanborn Transportation Subsidy Fund* fostered improved utilization of this valuable resource for cancer victims and their families. The grant from Lahey Clinic to introduce seniors to the benefits of regular exercise allowed for the creation of a new, three-part program: *Aquacise*, in cooperation with the Arlington Boys & Girls Club; *T'ai Chi*, at the Fox Community Center; and *Walk the Rink*, to be started at the Veterans Memorial Rink in the spring of 2006. Information, outreach, referral, and social services remain highly sought after. Much of the demand is now being addressed since the Social Worker position was returned to full-time status and the Information & Referral position was filled.

One of the most in-demand of all COA services is that of transportation. Through the agency's lift-

equipped vans and the subsidized taxi program, approximately 10,000 one-way rides were provided to Arlington's elderly and disabled. Transport to and from the Senior Center's social, nutrition, and health & wellness programs predominated. With the closing of the doctor's offices at Symmes, and the Lahey Broadway offices months away from completion, the COA, in cooperation with the Arlington Housing Authority, developed a subsidized transportation program for seniors going to doctor's appointments at Lahey-Burlington and Lahey-Wall Street. The Dial-a-Ride client fee was raised in February. This was a reflection of increased program costs, such as fuel, maintenance and repair of the vans, salary increases, and dial-a-Ride contract costs. While the agency continues to receive funding through the Community Development Block Grant Program, such funding was reduced for this fiscal year, particularly in the area of transportation support.

The agency's cable television show, "Golden Opportunities", recruited additional volunteers and is setting plans for an expanded format. A Volunteer Appreciation Dinner was held in April for more than one hundred senior center volunteers. A four-part, eight-hour orientation was provided for COA board members during the summer.

#### **Major Accomplishments For 2005**

- In February, the COA acquired a new ten-passenger lift-equipped van to replace an aging older unit.
- The critical position of Social worker was reinstated to full time in July, having experienced a reduction in hours for the past two years.
- The position of Information & Referral Worker, open for much of the year, was staffed in August.
- Saw increased expansion and delivery of client services through volunteers as the number of COA volunteers continues to grow.
- Revised participation guidelines and closer stewardship of the COA Sanborn Transportation Subsidy Fund allowed more efficient use of these grant funds in 2005.
- Increased the number of volunteers by more than twenty, exceeding last year's goal.
- A grant application to fund the purchase of books was written by a COA volunteer and presented to the Arlington Cultural Council, through the Intergenerational Book Club and in conjunction with Arlington High School. The grant application was approved.
- Annual Volunteer Appreciation Dinner (combined with the Senior Association): held a sit-down meal for 107 people, raised a total of \$2,060 in cash donations from various local and outside donors and businesses, as well

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as \$445 in gift certificates from Arlington businesses. The Arlington High School Interact Club provided students who served the dinner - this was an outgrowth of the Intergenerational Task Force.

- On Thanksgiving morning, delivered 120 Thanksgiving dinners to Arlington frail and homebound elders. The dinners were assembled by twenty-six volunteers at the senior center, delivered by twenty-three drivers, and paid for by the Retired Men's Club of Arlington.

### **Fy 2007 Objectives**

- Continue to expand the involvement and community impact of the agency's volunteers and graduate student interns.
- Complete a critical review of the community's needs in regard to the agency's transportation programs, and adjust such COA services to meet these needs in line with the resources available.
- Develop a broad-based public-outreach program for the agency
- Continue to investigate and secure funding for critical programs that are not municipally supported.
- The COA is to pursue coordination with the 3 other Senior Center agencies (the Seniors Association, the Minuteman Senior Services meal site, and Cooperative Elder Services, Inc.) to form a Task Force on Outreach for the Senior Center.
- Obtain a new lift-equipped van to replace an aging older unit near the end of its service life.

### **AFFORDABLE HOUSING TASK FORCE**

The Affordable Housing Task Force (AHTF) was established by unanimous vote of Town Meeting on May 3, 1999. The purpose was to quantify the need for affordable housing in Arlington, and find solutions that work. An important part of the Task Force's work is to help the Town move closer to fulfilling the statewide goal that 10% of the units in all municipalities be affordable to low and moderate income households.

During this past year, two important events occurred that will add to the Town's Inventory of Affordable Housing. Four affordable condominiums were purchased by low and moderate income Arlington residents at 264 Massachusetts Avenue, a new building with twenty-seven units. These units were made affordable as a result of the Town's Affordable Housing Zoning Bylaw, which requires that 15% of all new development with more than six units be sold to low or moderate income households

(earning less than 80% of median income for the area). Among the purchasers was an Arlington Public School teacher. The Affordable Housing Task Force developed the marketing plan for these units, and oversaw the administration of the lottery to choose buyers from a pool of eighty-five low and moderate income households.

Also during the past year, the Symmes Redevelopment Project received its permits to go forward. That site will be the future home of 232 units of housing. Thirty-five units will be affordable to low and moderate income households (below 80% of median income) and an additional twelve units will be designated for purchase by middle income households (earning between 80% and 120% of median income). The Affordable Housing Task Force voted to request the Arlington Redevelopment Board to designate six of the Middle Income Units, and six of the Low and Moderate Income units for Town employees. The Task Force voted this policy in order to help those who serve the Town to be able to live in the Town. With the median house price in 2005 approaching \$500,000 in Arlington, it takes a household income of well over \$100,000 to afford to purchase a first home here.

The past year saw a number of changes to the make-up of the Affordable Housing Task Force. Leaving the Task Force this year was its former Chair and founding member Charles Lyons. Mr. Lyons was the driving force behind the creation of the Affordable Housing Task Force, and an important leader in keeping affordable housing high on the Town's agenda. The Task Force lost another important advocate when Nora Mann resigned. Ms. Mann also was a leader and strong voice in support of affordable housing in Arlington. Lastly, Brigid Kennedy-Pfister resigned from the Board after a year of service. The Task Force thanks these former members for their leadership and service, and welcomes two new members—Selectmen Jack Hurd, and David Levy, Executive Director of the Housing Corporation of Arlington.

### **ARLINGTON HUMAN RIGHTS COMMISSION**

The Arlington Human Rights Commission (AHRC) was created by Town Meeting in 1993 to advance issues related to the fair and equal treatment of individuals and to create a mechanism for addressing complaints arising out of these issues. The mission of the AHRC is to work individually and collaboratively with other groups in our community to celebrate the ever-changing tapestry of our town and to emphasize, through educational outreach, the danger of intolerance at every level. The Town Manager, the School Committee, and the Town Moderator have

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appointing authority for thirteen members of the Commission.

The AHRC began the year by electing Bill Shea as chairperson. Nick Minton was elected to serve as vice chair.

Early in the year, a survey was distributed along with the Town Census. The AHRC is pleased with the response of so many citizens and will continue to work with the many suggestions and issues they raised. The AHRC also contributed to the town's Martin Luther King Birthday Celebration. The AHRC continued its *Arlington Dialogue* series this year by hosting three events:

In March, the Commission hosted a community dialogue on Special Education needs of our students. In April, author Janis Kearney discussed her book, "*Cotton Field of Dreams*," which chronicled her childhood as one of 19 children raised by sharecroppers in Arkansas. In October, the Commission sponsored a dialogue on "Racial Profiling in a Post 9-11 World."

Throughout the year, the Commission received comments from citizens during public participation at its meetings. Several students attended the public participation sessions, including two students who spoke about the atmosphere for minorities at Arlington High School. Two other students came to seek help on a project to take place in 2006. At another public participation session, one resident spoke to the Commission about domestic violence and asked the Commission to address this issue in an upcoming dialogue.

In an effort to increase visibility and awareness, the AHRC once again staffed a booth at Town Day in September, distributing informational brochures and answering questions.

In response to a complaint filed in 2004 regarding treatment of disabled customers by restaurant employees, the Commission finalized a sensitivity flyer entitled "*An Introduction to Public Accommodations Law for Arlington Businesses*." It will be distributed to businesses and can be used as a job training tool to help employees have a better understanding of people with disabilities.

Throughout the year, the Commission received a number of complaints about racist graffiti appearing in Arlington. In November, senior analyst Chip Berlet of Political Research Associates met with AHRC and town officials to discuss concern over a number of recent graffiti incidents in the town. Mr. Berlet presented some possible tools to deal with this problem.

The AHRC continues to maintain records of hate crimes and incidents and work in cooperation with the Police Department in order to track the frequency and severity of such events in Arlington. In 2005, nine police reports were forwarded to the Commission as relevant to the Commission's jurisdiction. In the spring, the Commission met with Police Chief Fred Ryan to discuss racial profiling in traffic stops as reported in the Boston Globe.

In 2006, the AHRC will continue to focus its efforts on keeping Arlington a safe, welcoming community where all individuals are treated with warmth, mutual respect, and acceptance.

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### COMMISSION ON DISABILITY

In its twelfth year of service, the Arlington Commission on Disability continued to provide information, referral, guidance, and technical assistance to Arlington officials, residents, public and private agencies, and others to insure that people with physical, sensory, cognitive, and other disabilities have equal access to Town facilities, services and programs. The Commission consists of nine Commissioners, all volunteers. As mandated by State Law, the majority of Commissioners have a physical, cognitive or sensory disability. This mandate brings an intimate and informed understanding of disabilities to the Commission's agenda and ultimate decisions.

Coordination and implementation of the Commission's agenda and goals continues to be handled by Jack Jones of the Arlington Office of Housing and Disability Programs. Cooperation between the Commission and this Office is effective and efficient. The Commission continues to occupy office and meeting space in the Senior Center building at 20 Academy Street.

In 2005, the Commission in its efforts to improve sidewalk and crosswalk safety and accessibility expended \$61,508 Community Development Block Grant Funds that had been approved by the Board of Selectmen to install curb ramps along Massachusetts Avenue. The Commission continued in its efforts during 2005 to convince Town Officials about the problems created by using bricks on sidewalks. The Town has become responsive to the concerns regarding brick sidewalks and has begun to use other materials when constructing sidewalks and repairing brick sidewalks. Also during 2005 the Commission with the Chief of Police inserted a warrant article that was unanimously approved at the Annual Town Meeting, to empower the police to enter onto private property on which the public has a right of access as invitees and/or licensees to enforce handicapped parking violations.

The Commission and the Massachusetts Office on Disability in 2005 worked with the Dallin Elementary School Architects and Contractors to bring the Dallin Elementary School into compliance with the Massachusetts Architectural Access Boards Rules and Regulations and/or the Americans with Disabilities Act Architectural Design Standards. Also, after extensive meetings, accessibility issues at the Peirce Elementary School were resolved.

Educating the community regarding disabilities is an ongoing agenda item of the Commission. During 2005, the seventh annual Arlington Disability Commission newsletter was published in order to provide information about the Commission's projects and Disability Laws. In addition to the annual newsletter, the Commission has a bi-monthly column in the Arlington Advocate. In 2005, the Commission

participated in Town Day to acquaint the public with its role and to disseminate information about the Americans with Disabilities Act and accessible Town programs and facilities.

Coordination and sharing of information and ideas between the Arlington Commission on Disability, and Commissions from neighboring cities and towns is ongoing. In 2005, the Arlington Commission on Disability, in conjunction with the Massachusetts Architectural Access Board and the Massachusetts Office on Disability, provided training for municipal engineers at the Town Hall on state and federal regulations pertaining to sidewalk and curb cut construction and renovation work. The Arlington Disability Office, in concert with the Commission, works to resolve citizens concerns and complaints. Follow-up is done through the Disability Office using available municipal offices and information.

The 2006 agenda for the Commission will continue to revolve around the very clear parameters of the Americans with Disabilities Act, with special attention being paid to improving the accessibility of Arlington sidewalks and school facilities. The Commission will also monitor plans as developed to reconstruct sidewalks and crosswalks in East Arlington along Massachusetts Avenue. In addition, the Commission will promote the principles of universal home design. The Commission will also work for stronger enforcement of snow removal from sidewalks and curb ramps.

The Commission meets on the third Wednesday of each month at 4:00 P.M. in the conference room of the Housing and Disability Program Office located in suite #203, at 20 Academy St., Arlington (the Senior Center Building). Meetings are open to the public and citizens are invited to attend to observe or voice their concerns.

### BOARD OF HEALTH

The Board of Health Office is located at 27 Maple Street in the Arlington Multipurpose Senior Center, located behind the Town Hall.

#### ***Environmental Health Permitting and Inspections***

The Board of Health is required by state statutes and regulations to perform many important and crucial duties relative to the protection of public health and safety, the control of disease, the promotion of safe and sanitary living conditions, and the protection of the environment from damage and pollution. Staff annually permit, and regularly inspect, restaurants, tobacco retailers, massage therapy establishments, tanning establishments, pools, the ice-skating rink and the bathing beach. Inspectors from the department also follow up on numerous resident complaints related to any health issue within the community

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ranging from trash and dumpster complaints to housing code violations.

### Permits issued by the Board of Health in 2005:

<b>PERMIT ISSUED</b>	<b>Number of Permits issued:</b>
Food	156
Tobacco	29
Massage Therapist	74
Massage Establishment	21
Waste Hauler	11
Funeral Director	7
Tanning Establishment	3
Public Pool	7
Public Beach	1
Ice rink	1
<b>TOTAL</b>	<b>310</b>

### **Food Protection**

In 2005, the department overhauled the food inspection system. A risk based inspections system was instituted whereby each food establishment in town was put into a category based on the risk associated with the type of food they serve. The categories are one through four, which correlate with the risk and the number of times inspected per year. Establishments in category one are inspected once per year and those in category four are inspected four times per year. The fee for the food establishment permit is now based on the category, and the number of required inspections. The additional funding generated from the new permit fees, was used to hire a contract food inspector to assist the department complete the over 400 required food inspections.

### **Disease Investigation**

The Massachusetts Department of Public Health, at the request of the Board of Health, conducted a study to investigate a suspected cluster of five cancer cases in the Reed's Brook area. The Massachusetts Department of Public Health, Center for Environmental Health prepared a report using cancer data from the Massachusetts Cancer Registry from 1982-2001. Based on the study findings presented, there was no link found between the cases of cancer and the prior site activities. As outlined in the report, a cluster of cancer cases is a true cluster if it involves large numbers of the same type of cancers diagnosed in a short period of time. When the cancer data from the Reed's Brook area were analyzed, although there was a slight elevation of brain and central nervous system cancer, the data showed that the number of cases were not atypical. There are a number of risk factors that increase the risk for brain and central nervous system cancer, among these risk factors are age at time of diagnosis, smoking and occupational exposure. By including hypothesized data on these

risk factors for this population, the Massachusetts Department of Public Health calculated that the cases were not a true cluster of cases.

### **Communicable Disease Surveillance**

To protect the community against the spread of contagious illnesses, a rigorous communicable disease tracking system is in place. State law requires that doctors and hospitals report certain contagious diseases including diseases such as tuberculosis, whooping cough and salmonella. When a doctor diagnoses a resident with a contagious disease, the public health nurse conducts an investigation to determine if further control measures are needed. The illness is then recorded and reviewed to identify and respond to any possible disease outbreaks.

During 2005, 125 communicable diseases were monitored. Other efforts for disease prevention during 2005 included immunization clinics such as flu vaccine clinics in the fall where over 1,300 elders were vaccinated. The Board of Health also vaccinated the town's first responders, which included the police and fire departments. The department used the annual flu vaccination clinic as a practice run for testing emergency preparedness plans where Boards of Health may need to vaccinate their entire population in a designated timeframe. At the first clinic of the 2005 season, the department vaccinated 1,000 residents in three hours using staff and volunteers from many agencies and departments in town.

Childhood vaccines are provided to pediatric health care providers free of charge through the Vaccines for Children Program that is sponsored by the Commonwealth of Massachusetts. Through this program all children, regardless of a family's ability to pay, will have access to necessary vaccines. The Arlington Board of Health is the local vaccine depot for the State.

The three member Board of Health meets on a regular basis. During meetings, environmental health concerns are addressed and public hearings and policy review is performed. In 2005 the Board of Health received federal bio-terrorism preparedness funding that was used to train staff as well as improve local public health infrastructure. The Department developed plans to prepare for public health emergencies such as a flu pandemic or an anthrax attack.

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### Communicable Diseases monitored by the Public Health Nurse:

COMMUNICABLE DISEASE	# of cases 2003	# of cases 2004	# of cases 2005
Campylobacter Enteritis	7	7	15
Chicken pox	1	1	16
Cryptosporidiosis	2	0	3
Cyclospora	0	0	1
Dengue Fever	0	0	1
Ehrlichia	1	0	0
Giardia	6	6	6
Haemophilus Influenzae	2	0	2
Hepatitis A	0	1	3
Hepatitis B	24	21	20
Hepatitis C	21	14	1 acute
Hepatitis E	1	0	0
Legionellosis	1	3	1
Lyme Disease	11	4	23
Listeriosis	0	0	1
Malaria	0	0	2
Meningitis	1	1	3
Pertussis	10	18	8
Salmonella	6	4	7
S.A.R.S.	1 (suspect case)	0	0
Shigatoxin	0	0	3
Shigellosis	2	3	1
Strep pneumonia invasive	4	5	5
Group A strep	1	0	2
Group B strep	2	0	1
Tuberculosis	3	6	0
West Nile Virus	1	0	0
Yersiniosis	0	1	0
<b>TOTAL</b>	<b>108</b>	<b>95</b>	<b>125</b>

### Sealer of Weights and Measures

The Sealer of Weights and Measures conducts inspections of all scales, scanners, and dispensing equipment to ensure fairness and accuracy for both the consumer and retailer in the Town of Arlington. The Sealer inspects scanners and scales in retail stores, gas stations, oil trucks and food establishments

### Impact Report 2001-2005 for Gas Stations and Home Heating Oil Trucks

Year	Consumer Savings	Merchant Savings
2001	\$13,398.20	\$2,486.98
2002	\$7,424.05	\$1,754.35
2003	\$3,949.32	\$1,184.67
2004	\$6,634.17	\$8,495.03
2005	\$18,396.55	\$13,259.90
<b>Total</b>	<b>\$49,802.29</b>	<b>\$27,180.93</b>

As merchants are inspected annually, compliance with standards and accuracy of merchant measuring devices has increased steadily.

### VETERANS' SERVICES

The Department of Veterans' Services for The Town of Arlington is designed to aid and assist veterans and their families as provided by the Department of Veterans' Affairs (VA) and the Massachusetts Department of Veterans' Services (DVS). All eligible veterans and their dependents can seek counseling and assistance with applications for federal and state benefits, financial aid, medical care at VA Medical Centers, educational/vocational benefits and burial benefits.

In 2004 two projects were initiated to honor Arlington veterans. A memorial honoring Joseph X. Grant, Arlington's first "killed in action" in Vietnam and apparently Arlington's only recipient of the Congressional Medal of Honor, and awarding of diplomas from Arlington High School to those who dropped out of school to join the military during The Korean War. Both projects came to fruition as scheduled in 2005.

In 2005, the Arlington High School Alumni of 1966, contacted the office about their desire to memorialize the ten young men from Arlington who were "killed in action" from the Vietnam War. A memorial stone will be put in place at the Vietnam Veterans lot in Mt. Pleasant Cemetery on Memorial Day 2006 followed by a collation for over 100 family members expected to attend.

As a result of interviewing over seventy veterans and/or dependents, a total of forty-eight clients received benefits under Chapter 115. In addition, one

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Gold Star Spouse and one 100% disabled veteran were advised of their eligibility for, and are now receiving, annuities from the state. The burial expense for two indigent veterans was also covered under Chapter 115. All expenses under Chapter 115 were submitted for reimbursement by DVS.

After consulting with over eighty veterans and/or dependents, eighteen claims were submitted to the VA for both service connected and non-service connected disabilities and/or pensions. Fifty-two requests for either in-patient or out-patient care at VA Medical Centers. Thirty-two veterans' burial benefits were referred to the VA. All veterans buried in Mt. Pleasant should have received a bronze marker applied for from the VA.

Veterans' Services organized, coordinated, and participated in the Memorial Day Parade and the Veterans' Day Parade. It is the responsibility of the Veterans' Service Office to decorate the over 5,500 veterans' graves in the three cemeteries in town and assure the maintenance of veterans' lots and memorials. Services on Flag Day presented by the Lodge of Elks #1435 were assisted and attended.

Names are continuously being added to the file of veterans to be added to the Veterans' Honor Roll at Monument Square, which will be updated at the conclusion of the War on Terrorism. The office also serves as vice-chair of the Patriots' Day Parade Committee.

The office of The Department of Veterans' Services, located in The Town Hall Annex, is continuing to purge old files and improve computerization, while reaching out to advertise benefits and advocate for volunteer opportunities at the Bedford VA Medical Center.

### RECREATION DIVISION

In 2005, Arlington Recreation offered a multitude of safe, quality programs and facilities for all residents of the Town of Arlington. The Division welcomed two new staff members to Arlington Recreation: Dave Cunningham from Arlington, as Assistant Facilities Manager and Marc Linskey from Arlington, as Facilities Maintenance Craftsman.

Improvements to facilities continue to be a priority. Arlington Reservoir continued its effort to ward off Canadian Geese with a temporary fence and Border Collie program. The Sports Center received several improvements, including newly painted lobby and locker rooms, skate rentals' shelving new signage, and an expanded snack bar with fryolater to offer a variety of food for all patrons. Additionally, the marketing and advertisement plan was continued.

As the popularity of recreation activities grow, so does the demand for facilities and additional staff. Participation in a variety of youth sport programs has

increased, resulting in more offerings throughout the year.

The staff of Arlington Recreation work professionally with residents to meet their changing recreational needs. New programs in 2005 included Chess for kids, Safety Village summer program, Dodgeball, additional skating lessons for beginners, additional public skating on Saturdays, Adult Indoor Soccer drop-in program on Tuesday nights, parent and child canoe lessons on Spy Pond, kayaking for adults and youth, and new Aerobic Dance and Conditioning programs. Many traditional programs were also modified to meet the increasing demand and changing needs of program participants.

Arlington Recreation provides excellent customer service by offering several ways to register for programs. Walk-in, mail-in, and on-line registrations allow residents and non-residents to sign up for all our programs.

Arlington Recreation collaborates with other town organizations and recreation centers in Arlington to offer town-wide special events including Town Day, Memorial Day Road Race, and the Winter Carnival. This year the Recreation Division continued to offer the successful Special Needs skate program with the Arlington Catholic HS Boys' & Girls' Hockey teams and Minuteman Tech High School Hockey teams and their coaching staff.

Limited outdoor recreational facilities and playing fields continue to be an important issue facing Arlington Recreation. Arlington Recreation continues to work with both high schools and the many youth sport associations to adopt policies and procedures to assist in the scheduling and maintenance of our playing fields.

In the year 2006, the Arlington Recreation will continue to offer residents quality recreational programming. It is the goal of Arlington Recreation to increase program offerings every season. Arlington Recreation will also continue to work with users of the Arlington Sports Center and town outdoor playing fields to address the increasing needs of the community.

### PARK AND RECREATION COMMISSION

In 2005, the Park and Recreation Commission worked closely with the Superintendent of Recreation and various town organizations to improve recreation facilities and develop policies that address the increased demand for Arlington's field and open space use. The commission continued the task of improving the town's parks, playgrounds, and open spaces as outlined in the 10 Year Capital Improvement Plan. The Commission also developed new policies to address the increased demand and use of open space in the town.

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### **Field Permit Policy**

The Park and Recreation Commission continued to implement the Field Permit Policy to assist with the growing demands in scheduling and permitting of the Town of Arlington Fields and Outdoor Spaces. The policy was amended and approved by the Park and Recreation Commission. The Park and Recreation Commission formed a sub committee called "Field Use Committee". This committee meets several times a year to work together with the Superintendent of Recreation and his staff to discuss usage, maintenance, and permitting of playing fields. During the upcoming year, this sub-committee will continue to encourage enforcement of the town's bylaws for use of recreational facilities.

### **Arlington Sports Center**

With the finalization of the lease agreement for the Arlington Sports Center between the town and the Commonwealth of Massachusetts, the Arlington Sports Center Improvement sub-committee will, once again, meet several times a year to discuss improvements to the Sports Center. Two additional members from the general public as well as members from the Sports Center user groups and the Park and Recreation Commission will comprise this sub-committee.

### **Maintenance**

Maintaining the town's parks and playgrounds continues to be one of the major tasks facing the Park and Recreation Commission and the Department of Public Works. The number of organizations and teams that use the town open space facilities continues to grow and has resulted in the deterioration of fields. The DPW has contracted with an outside specialist in field maintenance to provide scheduled seeding, aeration, fertilization, and weed control. It is the hope of the Park and Recreation Commission that all combined efforts will improve maintenance and conditions for the future of playing fields.

### **Capital Improvements**

The process of identifying and implementing capital improvements to open space areas under the jurisdiction of the Park and Recreation Commission involves establishing a priority of need; application for and approval of funding; coordination with open space advocates and user groups; development of plans and specifications by qualified consultants; and selection of contractors through the public bid process and construction of the projects. The time of this process varies depending on the availability of funds and complexity of the project.

The following is a summary of the sites that are currently in design, construction or have been

completed:

### **Robbins Farm**

The Park and Recreation Commission, working closely with the Friends of Robbins Farm, completed the construction of the playground, removal of the abandoned tennis courts and landscape improvements including fencing along Eastern Avenue, new handicap accessible paths, regrading, trees, ground cover, and construction of a scenic overlook at the top of the hill. Funding for the project was approved by Town Meeting in 2001 and 2002 and includes an allocation of CDBG funds for handicap access. In addition, the Friends of Robbins Farm have raised money for the purchase of play equipment, benches, and picnic tables that were not included in the capital funds. During the year 2005, it was discovered that the big slide had encountered damage from stress fractures and a piece of playground equipment was not age appropriate. These issues became safety concerns. The contractor and commission came to an agreement to repair and replace the equipment. The work was completed during the summer of 2005. During the year, several trees were planted throughout the park area. The Commission expresses their thanks to the Friends group for their continued fundraising efforts and active involvement with the park.

### **Spy Pond Park**

In 2005, Carol Johnson and Associates landscape architects and Heimlich Construction Company began and completed improvements to Spy Pond Park. The improvements included restoration of the shoreline and drainage improvements to prevent erosion, new paths, selective pedestrian access to the waters edge, emergency boat access to the pond from Pond Lane, new landscaping, and site furniture. Because of the projects' proximity to Spy Pond, permits were required from the town, state, and federal government. The Friends of Spy Pond were involved in the planning process and were participants during the construction process. The Park and Recreation Commission plans an opening of the reconstructed park in the spring of 2006.

### **Crosby Tennis Courts**

In 2005, the town allocated funds for the construction of new tennis courts at Crosby playground. Larson Associates were the landscape architects and Musto Construction Company completed the project. The new courts were opened in the summer of 2005.



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### *Waldo Park*

In 2005, the town allocated funds for the construction of the renovations of Waldo Park. Larson Associates were the landscape architects and Emanouil Brothers was the construction company. The Friends of Waldo Park were involved in the planning process and were participants during the construction process. There was also a community build of the playground equipment held on September 10<sup>th</sup> and 11<sup>th</sup>. The Commission expresses thanks to the Friends group for running a well-organized event, and for their fundraising efforts. The Park and Recreation Commission plans an opening of the renovated park in the spring of 2006.

### *Locke Playground*

In 2005, the town allocated funds for the construction of the renovations of Locke Playground. Play equipment was upgraded and the site was made handicap accessible. Larson Associates were the landscape architects and Emanouil Brothers was the construction company. The Park and Recreation Commission plans an opening of the renovated park in the spring of 2006.

With the completion of the above projects, the Commission Chairperson appreciates the individual efforts of Commissioners Don Vitters, Tom Caccavaro, Leslie Mayer, and Nancy Campbell, as well as Recreation Superintendent Jon Jalbert. Without their involvement and efforts, the successful completion of the projects would have been difficult to accomplish.

### **Future Projects 2006**

#### *North Union Playground*

Leonard Design Associates is working with the Commission at North Union Playground regarding equipment replacement and safety surfacing in the play equipment area.

#### *Menotomy Rocks Park Renovations and Bishop School Field Renovation*

Leonard Design Associates provided the Commissioners with the budget cost estimates for the Bishop School Field Renovation and Menotomy

Rocks Park Renovations. Work at Menotomy Rocks Park included estimates for field renovations, pond area, Jason Street entry, and general site improvements. Work surrounding the Pond will require consultation with the Conservation Commission and a N.O.I. will need to be submitted. The Friends of Menotomy Rocks Park, Leonard Design Associates, and the Commission continued to work together on the design and shared their desire in looking for additional funding sources.

Based on original proposed budgets, the estimates came in high for both projects, and additional funding will be required to complete the requested work. The Commission is working with the Capital Planning Committee seeking additional funding.

#### *Buzzell Field Renovation*

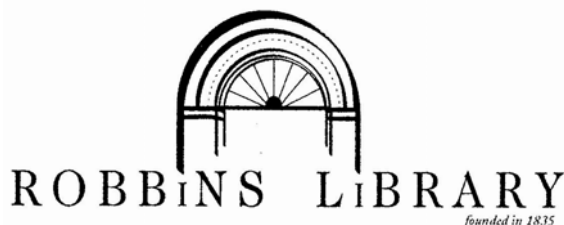
With the renovation of Peirce Field at the high school, the renovation of Buzzell Field had to be delayed so that sports teams could utilize Buzzell Field during the high school field renovation. Larson Associates is the landscape architect, the two year old cost estimates on the Buzzell Field renovations are now not adequate, the Commission is working with the Capital Planning Committee to seek additional funding.

#### **10-Year Capital Plan**

The Park and Recreation Commission has developed a 10-Year Capital Plan for upgrades and improvements to the recreation and open space areas that are under the jurisdiction of the Commission. The program is more than fifty percent complete, however a number of the remaining projects are expensive and complicated. Menotomy Rocks Park, Buzzell Field, Bishop Field, and others will require significant funds to address the problems and potential of these sites. To avoid phasing of the work over many years, the commission will be seeking an increased level of funding that is greater than the amounts that have been traditionally approved by Town Meeting. Alternative sources of funding will be also be explored.

### **Library Director and the Board of Trustees**

The Robbins Library system experienced a very successful year with the expansion of its Community Read program, receipt of a public relations award, grant funding for a customer service project, recognition of the branch librarian by the New York

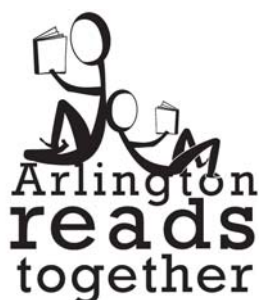


## EDUCATION AND LIBRARIES

Times, completion of the 10<sup>th</sup> anniversary celebration, and continuing high usage by the public. As in previous years, the public enthusiastically attended library programs and constantly used the computer workstations for access to the Internet and electronic databases. Residents also accessed the library collections and databases from home. Professional librarians at the Reference Desk, Children's Room, and at Fox Branch assisted the public in meeting their informational needs through the library's book and periodical collections and with electronic resources. The library received sufficient funding through the passage of the proposition 2 ½ override in June to maintain existing services, although it was not able to restore any of the seven hours lost in FY2004. This funding also enabled the library to meet state aid requirements for the municipal appropriation so that a waiver was not needed to remain certified by the MA Board of Library Commissioners as was the case in the two previous fiscal years. During fiscal 2005, the Friends of the Fox Branch Library raised sufficient private funds to keep Fox open a third day; with the passage of the override, municipal funds would be available in FY06 for this.

### ACCOMPLISHMENTS

#### ***Community Read Program***



This was the third year that the library co-sponsored a Community Read with the Diversity Task Force whereby all residents were encouraged to read the same book and share their impressions of it. The library was fortunate to receive grant funding to publicize the program and purchase multiple copies of the book, *Snow in August*, by Pete Hamill. Financial assistance for this special project was made possible with Federal funds from the Institute on Museum and Library Services administered through the Massachusetts Board of Library Commissioners. With this funding, the library was able to hire a graphic designer to create a logo design and bright orange, six-foot banners proclaiming "Arlington Reads Together" to hang every year on the light posts in Arlington Center for this annual event. A total of eight programs were enthusiastically attended by the public including a Shirim Klezmer Concert that filled Town Hall; a video of the Big Bands, Irish and Jewish Folktales with Award Winning and Grammy nominated

storyteller, Sharon Kennedy; a Comic Book workshop, Music of the Irish and Jewish Immigrant Experience featuring Robbie O'Connell; and "A Besere Velt" of the Yiddish Community Chorus of the Workmen's Circle. Several book discussions and a showing of the movie were also held. The Board of Library Trustees and the Friends of the Library provided additional funding for the project.



*Community Read Event: Shirim Klezmer performance*

#### ***10<sup>th</sup> Anniversary Celebration***

In May, the library ended a yearlong series of events that began in June 2004 to celebrate the tenth anniversary of the completion of the library building project. The final events included a program with Lou Gorman, former general manager of the Boston Red Sox, and a two-evening Arlington Author Series with a panel of fiction and non-fiction writers from the community. A highlight of the celebration was an "Afternoon with Arlington resident Christopher Castellani," who won the Massachusetts Book Award for Fiction for his novel, *A Kiss from Maddalena*. The library also invited residents to submit a list of their ten favorite books from which a master list was created and the books displayed for the public to borrow.

#### ***Public Relations Award***

The library was awarded second prize by the Massachusetts Library Association for its quarterly newsletter. The library staff wrote and designed the newsletter with the printing financed by library trust funds and the Friends of the Library.

#### ***Customer Service Grant***

The library successfully applied for a Customer Service Grant from the Massachusetts Board of Library Commissioners to offer staff training/workshops in various components of customer service to serve the public even better. Another aspect of the project will be public relations efforts to make citizens aware of the services and collections available at the library and from home. The

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grant will provide funding to create a new borrower brochure and an improved signage/directory to make the library's collections more visible and accessible. This project is being funded through the Massachusetts Board of Library Commissioners with funds from LSTA (Library Services and Technology Act), a Federal source of library funding provided by the Institute of Museum and Library Services.

### ***New York Times Award to Branch Librarian***

Page Lindsay, Branch Librarian at the Fox Library, was recognized by the New York Times for her outstanding contributions to the Fox Branch Library. This award honors librarians who have provided outstanding public service and influenced members of the community. She was one of twenty-seven librarians to receive the award chosen from more than 1,200 nominations nationwide.

### ***Usage***

Residents continued to make heavy use of library facilities and resources. Circulation rose two percent over the previous fiscal year despite no increase in hours or staffing. The DVD rental collection, funded by the Friends of the Library, continued to prove very popular. Staff also handled an eight percent increase in interlibrary loans to Arlington citizens and other libraries.

### ***Services For Adults And Young Adults***

Adults and young adults of middle and high school age utilized the services provided by the librarians in the Adult Services Department for school, work, and personal life. The library continued to staff the Reference Desk whenever the library was open to the public and tried to provide two librarians whenever possible during busy hours. Nineteen online databases were provided through the library's participation in the Minuteman Library Network and the Metrowest Regional Library System with municipal funding for eleven others. With the public workstations in almost constant use, the staff assisted patrons in the use of the Internet and electronic databases and with troubleshooting equipment.

Staff created book and audiovisual displays to highlight the collections and assist citizens in their pursuit of life-long learning and reading enjoyment. A summer reading club for adults entitled "Oh the Places You Go" received an enthusiastic response from the public and funding from the Friends of the Library for a number of raffles. Many local organizations also took advantage of the library's exhibit space in the lobby to publicize their organizations and to present informational displays. The library actively promoted the town's Diversity Month in October through the distribution of booklists and book displays and the sponsorship of the town-wide "Community Read." The library offered a

Literacy Open House at Drake Village to publicize its expanded collection of English as a Second Language materials. Library staff continued to expand the Chinese and Russian language collections to meet public interest. The library participated in the "Business Forward Expo," sponsored by the Town and the Arlington Chamber of Commerce, by staffing an informational table at Town Hall. The table served as a site for workshops and offered a course on using the library's online databases for marketing a business. The library also co-sponsored a program with the Chamber and the U. S. Postal Service on using e-Bay to promote businesses. A revised brochure on the Local History Collection was printed and a catalog created for the Local History Postcard Collection.

Young adults in grades six through twelve continued to make use of the facility and services. The Reference Desk staff assisted students with class assignments and bibliographic instruction. Programs on comic book making and art were again offered because of their popularity the previous year. Author Jack Gantos gave a fantastic presentation to students at the Ottoson Middle School and also visited with students over lunch. Several new booklists were created for young adults including *Too Good to Miss*, *Science Fiction and Fantasy*, and *Outstanding Books for the College Bound*. Artwork from Arlington High School was displayed in the Young Adult area of the library. Teenagers participated in the summer reading program and had the opportunity to win raffle prizes funded by trust funds and local businesses.

The Community Room and Conference Room were used by over 100 local organizations for a total of 658 meetings and programs. The two study rooms continued to be in constant demand by students, tutors, and those using word processing and spreadsheet programs. The Local History Room was used 105 times by researchers with Independent Research Cards.

### ***Services For Children***

Children from infancy to fifth grade enjoyed the materials and programs offered by the Children's Department. Materials included books, magazines, books and music on cassette and CD, videocassettes, CD-ROMs, puppets, and educational toys. Children and parents participated in 279 activities at the Robbins and Fox Libraries including storytimes, sing-a-longs for infants and toddlers, craft times, toddler programs, Chess Club, and various performances. The library promoted the annual summer reading program for children, with a theme of "Explore Other Worlds." Funding from the trust funds and the Friends of the Library enabled children who participated to choose a free book to keep and to win small prizes. This year, a new program was implemented to promote an appreciation of poetry called "Poems in

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your Pocket” which awarded prizes to children who could read a poem when asked. The children’s librarians offered assistance to children, parents, and teachers in researching homework assignments and for general use of the book collection and the Internet. The public continued to request the very popular graded and subject booklists that are updated annually by library staff. Several new booklists were also prepared this year including Trains, Fairies, Summer Reading, and Community Read. The staff also prepared “quick pick” kits with thematic picture books to assist parents who do not have the time to browse the shelves.

The library is very fortunate to have the Anne A. Russell Children’s Educational and Cultural Enrichment Fund which sponsors many special programs for children that could not be afforded through the municipal budget. In 2005, these included a program on Martin Luther King Day, Exploring Music and Movement, puppetry, theatre, Colonial Days, and picnic concerts. The Russell Fund again sponsored the family concert by the Arlington Philharmonic Orchestra and this year the Head of Children’s Services, Marianne Uttam, narrated *Peter and the Wolf* at the concert attended by over 500 people at Town Hall. The fund also finances the very popular infant-toddler sing-a-longs as well as kindergarten packets for children, to introduce them to the library, and baby bundle packets for new parents, with information on library services for infants and toddlers.

The public and school libraries continued their cooperative efforts. The public library maintained collaboration with the schools through letters to teachers, assignment support for teachers and students, extended loan periods for teachers, library tours, preparation of curriculum kits, and suggestions for the summer reading lists. The children’s librarians at the Robbins and Fox presented book talks in the schools and instruction for classes at the library. The Russell Fund continued to sponsor authors chosen by the elementary schools to visit their facilities. This remains a popular program with students and those involved with the town-wide Enrichment Committee. A highlight was the performance at Hardy School by an author/storyteller from the Eastern American Indian Cultural Center. As in previous years, the library considered the needs of the curriculum frameworks when selecting materials for purchase.

### **Edith Fox Branch Library And Community Center**

Children and adults continued to enjoy the services that a branch library provides. The library was open on Tuesday, Wednesday, and Thursday. Funding for two of the three days in Fiscal 2005 was provided by the municipal budget and one day was provided by private donations through a dedicated and energetic group of volunteers who coordinated the fundraising campaign. Children and parents

enjoyed storytimes, lap-sit programs, sing-a-longs, craft programs, and the summer reading club. Elementary and nursery schools brought classes to the library for stories and instruction. All ages enjoyed the monthly book displays that highlighted the collection and exhibits from community groups and the schools.

### **Behind The Scenes**

Library staff worked diligently to offer quality services to the community. The number of items borrowed for library patrons from other libraries and loaned to other libraries for their patrons continued to increase. Despite the fact that the public can request items electronically, the staff must still locate the materials and process them for loan and return. In the summer and fall of 2005, the Minuteman Library Network experienced severe problems with the state funded delivery system of these materials. The delivery vendor could not keep up with the volume, and audiovisual loans had to be suspended for several months. Audiovisual loans were re-instated with the exception of new DVDs and videos. In its role as an education support center, the library continued its efforts to support the curriculum needs of the schools. The Adult Services and Technical Services Departments selected, ordered, cataloged, and processed over 16,572 new items including books, magazines, compact discs, audiocassettes, books on tape, videocassettes, DVDs, CD-ROMs, puppets, and educational toys. The Circulation Department checked out and returned 535,653 items to the shelves. The Local History Librarian received sixty-seven requests for research assistance in person, and by phone, letter, and email. The Adult Services Department continued to order various tax forms and serve as a distribution center to assist patrons in filing their state and federal income taxes. The library collected \$66,620 in overdue fines and lost book money that was returned to the general town fund. Library staff wrote a new Collection Development Policy and updated the Internet Policy.

Library staff prepared the monthly children’s newsletter and the quarterly newsletter for adults to keep the public aware of services available to them. Staff also updated the library’s web page to keep it timely and completed the revision of the web page. Other staff activities included selecting, weeding, and updating the collection, updating the periodical list, shifting collections, creating booklists and displays, scheduling the meeting rooms, purchase and processing of the rental book collection, and processing books that need re-binding. All library staff attended an in-house workshop on customer service and visited local libraries for ideas on how to improve signage and access to the collections.

The library continued to attempt to meet patron demands for new audiovisual materials. The Friends

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of the Library's rental DVD collection continues to prove very successful and the proceeds from the rentals will allow for the expansion of the collection.

The library experienced significant turnover in all departments. Stella Shen who was a librarian in the Technical Services and Adult Services Departments retired after over 30 years of service. One of her accomplishments was the creation of the very popular Chinese language collection with funding from a federal LSTA grant, trust funds and Friends of the Library.

Several building and equipment issues proved to be problematic. The microfilm reader printers broke down several times and it was very frustrating to both the public and the staff that the service vendor could not quickly resolve the problem. The air conditioning system experienced significant trouble during the summer months and several costly repairs resulted. Capital funds will allow for the replacement of major parts prior to the 2006 summer season. The elevator also needed repairs several times and became inoperable for safety reasons at the end of December. New parts were immediately ordered for installation the first week in January.



**Board of Library Trustees**  
*Standing (l. to r.): Patricia Deal, Katherine Fennelly, Francis Murray, Susan Cronin Ruderman, Barbara Muldoon. Seated: Joyce Radochia, David Castiglione.*

### **BOARD OF TRUSTEES**

The Board of Trustees continued its commitment to sponsor an authors program, administer the trust funds for the optimum benefit of the community, raise private funds to augment the municipal budget, and advocate for adequate staffing and delivery of essential library services. The Board approved funding in FY05 for reference books, books on tape, music CDs, videocassettes, multicultural materials, local history preservation, young adult books, children's materials, circulating art prints, programs for children, materials for the Fox Library, author program, Community Read, public relations, volunteer appreciation, and staff development. The Board conducted a mail solicitation of individuals and businesses to raise funds for the collections and took steps to establish a 501(c)(3) non-profit organization so that individual donations would qualify for matching funds by employers that offer such a program. Board members also participated in Town Day by staffing a table providing information on library activities and resources. At the town level, one Trustee participated in the Trust Fund Policies Committee representing the library trust funds.

### **Friends Of The Library**

The Friends of the Robbins Library, a citizen support group for the Robbins and Fox Libraries, remained active, with 375 new and renewing members. In April, the Friends presented a program of Irish and Scottish folk songs with the duo of Bruce and Sandy Hedman, otherwise known as Tara's Thistle. The program was enjoyed by a large audience. The great Highland pipes were particularly impressive. The Friends also co-sponsored activities related to the library's Community Read project. The semi-annual book sales, in February and September, were profitable. The Friends' ongoing book sale remains

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popular and, along with the DVD rental collection, provides financial support for the Friends' activities. The group provides supplemental materials and equipment for the Robbins and Fox libraries as well as sponsoring the family museum pass program. The Friends have planned their first fundraiser of the new year for January 2006 with a benefit performance of Agatha Christie's "The Unexpected Guest" by the Arlington Friends of the Drama.

The Friends of Fox continue to remain active and hope to plan future fundraisers to support the branch library.

### **Volunteers**

Several volunteers once again contributed time and expertise to the Robbins and Fox Libraries this year. The following people spent 1,294 hours shelving books and materials, stamping date due cards, and performing a variety of support duties in the Circulation Department: Carolyn Archer, Bill Bradley, Joanne Berstell, Andy Blanchard, Justin and Ryan Connor, Andrea Giuliani, Kim Haase, Marion Kranefuss, Drew Laughland, Michael Passanisi, Nancie Richardson, Steve Scott, Ellen Shearer, and Barbara Wagner. Assisting with the work of the Technical Services Department were: Debbie Minns, Morris Keesan, Tung Liu and Wei Qingrong who processed materials for the increasingly popular Chinese collection. The Fox Branch library benefited from the efforts of Joseph Cook, Michel Jackson, Gert Kovar, and Beth Lanigan. Several members of the Friends of the Robbins Library participated in the group's semi-annual book sales, with Catherine Gryniewicz, Mary Gryniewicz, Wendy Watson, and Helen Krikorian contributing many hours to sort and prepare materials for the sales. Special recognition is given to Susanne Blair who expertly organized these sales in addition to maintaining the ongoing sale on the fourth floor of the library. Alice Seelinger and Beverly Brinkerhoff again brought reading materials and companionship to many residents through the homebound delivery program. The library staff is grateful for the work of all of the volunteers.

### **Donations**

Citizens, businesses, and organizations donated \$23,650 to the library in Fiscal Year 2005. The library acknowledges with appreciation these gifts which allow for the purchase of books and audiovisual materials which could not be afforded through the municipal budget that has been especially restricted in recent years.

The Friends of the Library donated over \$20,000 to the library for membership to five museums, audio books in CD and cassette formats, music CDs, DVDs, reference books, multicultural/ESL materials, young adult books, book and prize giveaways for the

children's department, programs for the Community Read, and books, a book bin, and shelving trucks for the Fox Branch.

The Friends of Fox raised \$20,000 during Fiscal Year 2005 to keep Fox Branch open an additional day per week. Municipal funds will be used for FY2006.

### **Looking Ahead**

The Arlington Library System (Robbins and Fox) is greatly prized by the local citizenry because of high standards of professional service and facility upkeep. However, when a fiscal crisis reduced library funding eight percent in FY 2004, the immediate impact was (1) to reduce total Library hours/availability from sixty-seven to sixty hours per week; (2) to close the Library doors on Sunday year-round, as opposed to only in the summer months; and (3) to reduce significantly municipal funding for materials and other library vitals, thus jeopardizing state aid for lack of municipal support.

In Fiscal Year 2007, the library continues to face the challenge of providing quality library services within the context of limited municipal resources. Despite the successful override, the library could not receive funding to restore the services and seven hours that were cut back due to reductions in the municipal budget in Fiscal Year 2004. It will also become increasingly difficult to meet the state requirement on expenditures for library materials without additional municipal funding.

With limited financial resources, the library will face a challenge to maintain and expand its book and audiovisual collection, keep pace with technology, introduce new media and provide the residents of Arlington with a high-quality contemporary library system. Library administration and the Board of Trustees will endeavor to provide funding for the continued expansion of the very popular audiovisual collection. The library will maintain its commitment to high quality children's services through the financial support of the Anne A. Russell Children's Educational and Cultural Enrichment Fund. Participation in the Minuteman Library Network will continue to provide access to the World Wide Web and electronic databases. The library will continue to replace and upgrade network equipment, PCs, and peripherals connected to the Minuteman Library Network as well as office automation as long as capital funding is maintained.

The library intends to use its Long-Range Plan for FY2006-2008 in formulating its goals and objectives. The plan specifies five service roles to concentrate on: Commons, Current Topics and Titles, General Information, Information Literacy, and Lifelong Learning. Due to the tight budget, it may not be possible to implement all the services planned. However the library is committed to the implementation of wireless technology for the public,

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introduction of a time management system for the public computers, the development of a master plan for shelving the expanding collection, review of the need adaptive technologies and equipment to facilitate access to library resources for citizens with disabilities, enhancements to the library website, and continued efforts to meet the needs of special constituencies including teens, senior citizens, business community, and English as Second Language Learners. The library will also continue to work with the Minuteman Library Network to monitor the delivery system of interlibrary loan materials to ensure that the system is not overloaded.

To raise additional funding, library administration will publicize the availability of the Robbins Library Reading Room for rentals when the library is closed and continue to support the Trustee's annual solicitation of private funds. The Board of Trustees hopes that financial improvements over the next several years will allow the library to return to the level of service offered in FY 2003. Specifically, the community has expressed a desire for the restoration of Sunday hours. With additional funding, the library would be able to move in this direction.

### ARLINGTON PUBLIC SCHOOLS

The children of Arlington once again excelled academically and socially within the Arlington Public Schools.

The 2004/2005 school year was a year of transition in many ways. After serving the town and the children of Arlington with passion and distinction, Superintendent Kathleen Donovan retired. She left a legacy of new schools, higher academic achievement, and financial stability. A number of other dedicated staff joined Mrs. Donovan in retirement, including Assistant Superintendent Joanne Gurry, and Special Education Director Marilyn Bisbicos. A great many teachers also retired, as we see a wave of staff reach retirement age. The district welcomed many new teachers and administrators who will build on the success of their predecessors.

The taxpayers of Arlington generously passed an override, which saved the schools from large-scale layoffs and reduction in services. The override was unique in two ways. First, it should provide for 5 years of financial stability, taking a long-term view of school funding. It also, unfortunately, did not add funding to restore prior cuts. The override only forestalled additional cuts. The children greatly appreciate and benefit from the support and generosity of the citizens of Arlington.

The school year saw the start of construction of the Dallin Elementary School and significant progress on the Peirce Field remediation and new athletic fields. These are great assets for the school and the town.

The Department of Education conducted its regularly scheduled Coordinated Program Review of our Special Education and English Language Learners programs. The report praised our staff's dedication and hard work but faulted many of our systems, which make it difficult to meet deadlines and produce the necessary paperwork. A Comprehensive Action Plan to address these issues has been put in place.

The school year ended with the appointment of Nate Levenson as Superintendent of Schools. As in years past, the staff of the Arlington Public Schools put children first within tight financial constraints.

### **2005 State of the School** **Jeff Thielman, Chairman, Arlington School Committee**

On behalf of my School Committee colleagues Sue Sheffler, Suzanne Owayada, Marty Thrope, Paul Schlichtman, Susan Lovelace and Sean Garballey, I am honored to welcome you to the annual State of the Schools address.

Before I speak about our schools, I want to take a moment to recognize Kay Donovan, who is one of the longest serving superintendents in the Commonwealth of Massachusetts. During her 11 years as the leader of our schools, Kay transformed our district into one of the finest in the state. She not only led the effort to rebuild our schools and Peirce Field, but Kay rebuilt Arlington's confidence in its public schools. Kay, from the bottom of our hearts, we thank you for all you have done for Arlington and our young people.

Next month two other school leaders are retiring, Assistant Superintendent for Curriculum, Dr. Joanne Gurry, and the Director of Special Education, Dr. Marilyn Bisbicos. We thank both of you for your service to our children.

Many people volunteer in our schools as aides, coaches, and tutors. I want to take a moment to recognize one of our volunteers, long-time School Committee member Bill Carey, who volunteers about 40 hours a week in our accounting office. Thank you, Bill. It is volunteers like Bill who help make our public schools work.

Tonight, I want to talk with you about the achievements and challenges we face in the Arlington Public Schools.

Education is the most scrutinized public activity in America. The No Child Left Behind Law and the 1993 Education Reform Act here in Massachusetts made our schools more accountable and more closely watched than ever before in our history.

While mandates in education may come from the state or federal level, the mission of educating America's children is carried out in local communities like ours. It is the taxpayers in Arlington who must support education financially and who must be sure that our town's children receive the finest education possible.

Over the years, the people of Arlington have been extraordinarily generous to the public schools. You have passed debt exclusions to rebuild our schools, and you have donated to support sports and other extracurricular activities. You have always been willing to do whatever is necessary to ensure that the children of Arlington receive the education they deserve. On behalf of everyone involved in public education in this community, I thank you for your support of our schools and our children.

Our schools are not perfect, but you should know that your tax dollars are well-managed. One way to measure whether a school system is operating efficiently is by looking at what it costs to educate each student. The taxpayers of Arlington will be pleased to know that we spend less per pupil than the state average, but we are able to deliver a superior educational product.

Let me share with you a few highlights of our schools.

While we in Arlington do not judge our students' academic progress by tests alone, we are pleased that our elementary MCAS scores are in the top 10% in the state. And overall our district is in the top 20%.

Our fine arts program is one of the best in the area. The spring musical production at Arlington High School is a highlight for many in the community. I'm always amazed during intermission at the spring performance to see so many people who do not have children in the production. When I strike up a conversation with them, they say they could not resist a great show for a good price.

Arlington's all-day kindergarten program, which is supported in part by your tax dollars and paid for as well by parents, gives children a running start on their educational journey. Participation in all-day kindergarten is very high, and our program is the envy of many in Massachusetts.

Our seven neighborhood elementary schools give children a safe and supportive place to learn and grow. The relatively small size of these schools allows kids to receive more attention than they would in a larger school. The MCAS scores and high academic achievement of our elementary students are proof that having seven schools is the right choice for Arlington.

The Dallin Elementary School is being rebuilt with a combination of state and local funding, and it is expected to be completed by the winter of 2006. Thanks to your generosity and wisdom, the Town of Arlington has rebuilt six of its nine schools, and we remain committed to rebuilding the Thompson and Stratton Elementary Schools. Budget cuts at the state level have slowed us down a bit, but we have not lost sight of our goal of rebuilding every elementary school in town.

The Ottoson Middle School works to maintain the small school feeling of the elementary level by putting students in clusters where they can study and learn together. Throughout their middle school years our students are given the chance to explore trades, learn a foreign language, and take more advanced classes.



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Under our new principal, Charles Arlington Skidmore, the high school is poised for a renaissance. Mr. Skidmore himself is teaching a class and has invited other teachers to observe him so they can learn together how best to teach the young people of the 21st century. Many of Arlington High School's graduates go onto some of the finest colleges and universities in the country, and one recent graduate, Sean Garballey, was just elected to your School Committee.

Many may not know this, but this year the town of Arlington pays for 150 students to attend Minuteman Technical School. The young people of Arlington who study at Minuteman are given a chance to learn trades as well as prepare for post-secondary studies. Without Minuteman, many young people in Arlington would not stay in high school.

What makes education work in Arlington is the strength and talent of our teachers. Mr. Skidmore tells me that in his 30 years in education he has never worked with a faculty as dedicated as the staff of Arlington High School. He is impressed by how much time they put in before and after school and how many of their own resources they use to make their classrooms work. Our elementary principals and our middle school principal, Stavroula Bouris, say the same about their staff.

To show how dedicated our teachers are, last year they settled a contract by increasing their health insurance costs by 50% to reduce the burden on the town. And they agreed to have some of their colleagues increase their teaching class loads by 25%. They reached this agreement because they care about our kids and because they want every child in Arlington to receive the best education possible.

We are lucky to have such dedicated teachers working with our children every day.

Education today is not the same as it was when many of us were growing up. I suspect your educational experience was similar to mine. We had 30 and sometimes 35 kids in a class when we were young. If you remember, about 20% of the kids just didn't learn the lessons. And in those days, that was accepted. A college degree was not so clearly tied to financial security as it is today, and there were no federal mandates telling schools to leave no child behind.

Today we live in a different world. Young people with learning disabilities, those kids who simply would have flunked out or barely gotten by when we were in school, are now mainstreamed and receive the attention they deserve. The smaller class sizes that you the public demand for your children and grandchildren allow all kids to learn better. And they keep our special education costs down because children with diverse needs get the attention they require in a smaller class.

In Arlington 16%, or 750 children, are designated as special education students. By law, the taxpayers of Arlington not only pay for special education children in public schools, but our tax dollars are used for special education students from Arlington who attend private and parochial schools.

I doubt there is a family in Arlington who is not touched by special education. Your child or grandchild or your neighbor's child may be on an individual education plan. We in Arlington support these children not only because the law requires it, but because we are responsible for every child in this town, regardless of their learning ability.

The other day there was a letter from a special education parent in the Arlington Advocate. The parent wrote that her seven year old son with Down Syndrome is finishing his second year of kindergarten. He has an aide most of the day who helps him with speech, language and computer usage. His mother writes: "We see the loving friendships he has made because he attends his neighborhood school. We see his confidence at school and play. We see him thinking more clearly, speaking more clearly, gaining more mastery over his little world."

Years ago this child would have been put in a special room, apart from his classmates, and he would have been forgotten. Today, this boy is part of our community, he cannot be left behind, and with your support he will have the resources he needs to reach his full potential.

The fact is, education in Arlington and across the country is better today than at any time in our history. We respond to students' needs, diagnose learning issues, and provide a better educational product than ever before.

While we are doing better in education, we know we face even greater challenges as we prepare students for the future. Let me explain with a little story.

Last week I spoke to Farid Quraishi, the President of the student council at Arlington High School. He told me about a trip he took to Germany last year with parents and classmates. He and his friends raised money for the trip; no public dollars were spent on it. In a Berlin youth hostel he became friendly with a student from India. The two have maintained contact by email. Last December this young woman was just a few miles from where the tsunami hit, and she was able to give Farid and his friends in Arlington eyewitness updates on the struggles people in another part of the globe faced as a result of that terrible natural disaster.

The kids in our schools are growing up in a world that is much smaller today than it was when we were young. They will compete, get to know and do business with people from all over the world. In the past few years, as Thomas Friedman wrote in his new book, "The World is Flat," the world-wide economic

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playing field has become much more even, and it is no longer driven mainly by U.S. companies.

Educated people all over the world, with access to a computer and the internet, are able to connect to any knowledge pool they want 24 hours a day, seven days a week, 365 days a year. And since 1990, long after most of us were in school, three billion people in China, India, Russia, Eastern Europe, Latin America and Central Asia have begun to participate in the global economy.

The jobs that have fled Route 128 in recent years have gone to places with well-educated people. If you have a question about your computer or your telephone, for example, chances are that you'll call an 800 number that will put you in touch with a skilled technician sitting in an office in India, the Philippines or another country.

Yes, economic times are tight, but we will not get out of our current economic challenges without an investment in education.

Bill Gates, the founder of Microsoft, recently gave a speech to the National Governors Association, and he noted that in 2001 India graduated almost a million more students from college than the United States. Every year China graduates twice as many students with bachelor's degrees as we do, and they have six times as many graduates majoring in engineering.

So, what does all of this mean for Arlington, Massachusetts?

Five hundred more students are studying in the Arlington Public Schools today than five years ago. This is a 12% increase in a very short period of time. During that time, due to budget cuts at the local level and a reduction in state aid, our schools have seen a reduction of 9% of our teaching and support staff. If the override is not successful on June 11th, we will have 12% fewer staff than we had in 2001 with 12% more children to educate.

I ask you this. Can we honestly prepare our students well for a world where they will compete with young people in India, China and other countries if we give them fewer resources? Can we get them ready for a world that will not guarantee them lifetime employment if we cut the text book budget, cut back on social workers, eliminate many electives and have kids sitting in study halls when they should be in a classroom learning?

I am convinced that we in Arlington and we in America are a people that do not shrink from challenges. We want our young people prepared for the 21st century, and I believe we are willing to do what it takes to make sure that happens.

To get our students ready for the future, our schools need resources, and we taxpayers can give those resources to our kids and our teachers.

My work takes me to schools in America's cities, where young people do not have all the advantages enjoyed by students in Arlington. I've learned,

however, that at their core, the children of Arlington and the kids in Harlem, or the south side of Chicago, and or south central Los Angeles have much in common.

Young people in Arlington have had parents out of work for many months and sometimes many years, and they worry about their parents, their families and their futures. The children on the south side of Chicago see and feel the same thing.

Arlington's kids wonder if their favorite teacher or a social worker they've come to know and trust will be here next year, and kids in Cleveland, the poorest city in America, have similar fears.

The young people in Arlington, Massachusetts just like their peers across the country have a much better sense of the times we live in than most of us. They watch shows like "American Idol", "Lost" and the "OC", and then they log on to the world wide web and communicate with people all over the world.

Our students are trying to be patient with us adults. They understand better than we do that the world we face is changing more rapidly than at any point in our history.

They know they have special gifts and talents that are waiting to be unleashed, and they want desperately to make a difference in this world.

They want us to help them realize their full potential.

The Bill and Melinda Gates Foundation says that American schools need to focus on the three Rs - Rigor, Relevance, and Relationships.

The first R, rigor, calls for making sure all students are given a challenging curriculum.

The second R, relevance, says that kids need to have courses and projects that clearly relate to their lives and goals.

And the third R, relationships, says that we must make sure that all kids at all levels have a number of adults who know them, care for them, and push them to do their very best.

We cannot achieve the three R's in our schools unless we have the people and the resources to do it. It's that simple.

The June 11th override vote presents a critical choice for everyone in Arlington. Over the next five years the town's projected deficit is more than \$30 million. By managing our insurance and other costs well, lobbying for a restoration of the \$3.2 million in annual state aid we've lost, and increasing our property tax base by \$6 million, we can take care of most of this deficit.

What's important about this override is that we are doing this once and not coming back to you the taxpayers for at least five years. The School Committee, Board of Selectmen and Finance Committee have united to support a five-year fiscal responsibility plan that invests in Arlington and protects the taxpayers.

## EDUCATION AND LIBRARIES

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Some cities and towns in the state put an override on the ballot every year or every other year. That's not the way we want to do business in Arlington. We want predictability and stability, and this plan gives us both. Last September my wife gave birth to our son, Aidan. Of course, this is a wonderful gift, but we soon realized how costly it is to raise a family here in Massachusetts. When news of the override came our way, we thought long and hard about whether we could get behind it. The 10% increase in our property taxes will not be easy. But then we realized how privileged we are to live in Arlington. How wonderful our parks are, how good our schools are, and how safe and well-run our town is.

To keep Arlington the Arlington we've come to know and love, we decided to support and work for the override, knowing that it would affect our family's finances. Many in Arlington are wondering what to do on June 11th. Well, I urge you to do as you've done in the past. I urge you to invest in Arlington by voting yes. A Yes vote will sustain our schools, support our children and provide the services that all of us in Arlington have come to expect.

The children of Arlington and their parents have put a great amount of trust in us taxpayers. They trust us to support the schools, they trust that the schools will be safe, and they expect that our schools will prepare young people for an ever-changing world.

Every day the young people of Arlington come to our schools eager to learn and grow. Day after day Arlington's children believe in us and believe we will do right by them. Now it is time for all of us in Arlington to unite in our resolve, to believe in our young people, and to invest in the future of both their education and our broader community.

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### MINUTEMAN REGIONAL HIGH SCHOOL School of Applied Arts & Science [www.minuteman.org](http://www.minuteman.org)

After several years of dedicated service, the Arlington representative left the Regional School Committee in 2005. The entire Minuteman Regional School District thanks Dr. Erin Phelps of Arlington for her years of service and leadership.

#### Class of 2005 Graduate Achievement Highlights

- 91% of the Class of 2005 graduated into college, employment in their field of study, or the US military.
- Commercial & Human Services graduates achieved 94% placement rate with 25 of 48 (52%) enrolled in college and 20 of 48 (42%) employed in their field of study.
- Science Technology graduates achieved 92% placement with 53 of 64 (83%) enrolled in college, 2 of 64 (3%) employed in their field of study, and 3 of 64 (6%) enlisted in the US military with 100% of electromechanical engineering, environmental science, and graphic communications students attending college.
- Construction-Trades graduates achieved 89% placement rate with 16 of 72 (22%) enrolled in college, 47 of 72 (65%) entering the workplace in their field of study, and 1 of 72 (2%) enlisting in the US military.
- 100% of Dental graduates passed the National Dental Board examination.
- 100% of Early Childhood Education graduates were certified by the Office for Child Care Services.
- 96% of Cosmetology graduates passed the state board examination.
- Medical Occupations graduates achieved 100% placement in college.
- Laura Cyr, a Carpentry graduate from Arlington, was honored as an Outstanding Vocational Student of the Year by the Minuteman Regional School Committee, the Massachusetts Association of Vocational Administrators, and state Commissioner of Education, Dr. David Driscoll.
- Erin Meister, an Environmental Science student from Arlington, graduated Valedictorian in the Class of 2005 and earned the prestigious University Scholar status for enrollment at the University of Massachusetts at Dartmouth.
- Student speakers at the Class of 2005 graduation ceremony were Valedictorian Erin Meister of Arlington, Salutatorian Kevin Maloney of Stow, and Class President Deanna Reynolds of Cambridge.

#### Outstanding Student of the Year 2005

Laura Ann Cyr, a Carpentry graduate from Arlington, is the daughter of Susan Cyr. Ranked sixth in her graduating Class of 2005, Laura has excelled in academics, her technical program of study, and sports, and has been active in extracurricular activities. This past school year, Laura held the distinction of being one of first ever carpentry student-apprentices for *This Old House*, the nationally renown PBS television program, working on the restoration of an old farm house in Carlisle, Massachusetts. During her time at Minuteman, she was a member of the National Honor Society, the Minuteman Cheerleading Squad, the girls softball team and an active member of SkillsUSA and a top placer at events competing at in-house, districts and state level competitions. She also holds the honor of being the first girl ever to participate at the state level SkillsUSA competitions in Carpentry finishing tenth in the state in 2004!

Laura has brought honor to her family, community, and school throughout her high school years through student activism and leadership both on and off campus, including being the student representative to the Minuteman Carpentry Advisory Committee, her membership in the Arlington Girl Scouts, and volunteering with the Salvation Army and Red Cross Blood Drives.

Complimenting her carpentry and construction management studies at Minuteman, Laura has combined her interest in design and computers with an appreciation for math and science as they relate to her field of study. She enjoys both geometry and physics and says that she came to better appreciate these subjects as they were taught both in the academic classroom and her shop through the perspective of carpentry. One of her first obstacles to overcome in studying carpentry was convincing people that she could be a competitive and skilled carpenter regardless of her gender. Her grandparents were both carpenters, owning a small, but successful, business and Laura began working with them at a young age. She soon demonstrated to her teachers, her fellow students, and the *This Old House* crew of Tom Silva, Norm Abram, and Kevin O'Connor that she could more than hold her own as a carpenter. In fact, she has been offered a job working for Silva Brothers Contactors after graduating Minuteman.

Laura has also been an outstanding and always willing student ambassador assisting at various school functions including freshman orientation programs, school Open Houses, and 8<sup>th</sup> grade tour programs. Laura has been accepted to a few colleges including the University of Massachusetts and Wentworth Institute of Technology, and plans to enroll majoring in business and/or construction management with later plans to start a general contracting business.

Laura Ann Cyr, Minuteman's Student of the Year, envisions a carpentry and business career in a field

## EDUCATION AND LIBRARIES

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that she has enjoyed since working with her grandparents, studying academics and her trade at Minuteman, and hoping to make her mark one day by designing and building some of the most efficient, warm and family-friendly new homes of tomorrow.

### Academic Division Highlights

- Minuteman Regional High School sophomores tied for third place in Massachusetts among regional technical schools on MCAS test performance.
- Forty-five students took advantage of college level pre-calculus and calculus courses under an articulation agreement with Middlesex Community College.
- Minuteman students on the Math Team competed strongly at all levels against academically diverse groups of area schools finishing the year ranked in first place in the state vocational conference for the third year in a row.
- A Latin course was expanded to serve the growing number of students interested in medical careers, biotechnology and science.
- The Minuteman Players, the school's drama students, produced and performed a full production of Neil Simon's, "The Odd Couple".
- The Special Education Department teamed with mainstream teachers to help students achieve one of the highest levels of special education MCAS "pass" scores in the state.
- Faculty members from English, Guidance, Social Studies and several vocational fields designed another series of Character Education curriculum for use throughout the school.

### Science & Technology Division Highlights

- The Biotechnology Academy formed a new partnership with Harvard University Molecular Biology Laboratory and Children's Hospital and introduced three new components into its curriculum, namely bioethics, cell graphing and forensic science.
- The first state-approved high school pre-engineering program entered its sixth year and graduated its second class of students, again with 100% attending college.
- Electromechanical Robotics students Alex Hatherly of Lexington and Patrick Maloney of Stow took National Third Place in Skills USA National Competition on Team Robotics and Automation held in Kansas City, MO in June 2004.
- Many new business/industry projects were achieved, including - - Verizon supporting with after-school technology training for middle school students, Cognex Corporation of Natick providing weekly on-line interactive training on Visions

Systems, GTE helping with new physics units for biotechnology, the Northeast Center for Telecommunications providing grant assistance, a \$80,000 gift from Adept Robots for the Electromechanical Engineering/Robotics program, etc.

- The Environmental Technology students were active in numerous off-campus service projects for such agencies as the MWRA, Cambridge Water Department, Bolton Conservation Commission, Sudbury Valley Trustees, Massachusetts Division of Fisheries & Wildlife, U.S. Department of Fish and Wildlife and the Northeastern University Marine Biology Research Laboratory, and the United States National Park Service, Minuteman National Historic Park.
- Minuteman staff members are active and taking a leadership role in working with the Department of Education in developing the vocational Certification of Occupational Proficiency (C.O.P.). They include Maryann Ham serving as state chair for Office Technology, George Taliadouros as state chair for Engineering and Richard Caruso as state vice-chair for Telecommunications.

### Construction – Power Mechanics – Building Trades Division Highlights

- The Automotive Technology Department won the industry's Most Outstanding Automotive Program in Massachusetts award for the sixth year in a row.
- Students in Carpentry, Electrical Wiring, Plumbing and HVAC completed construction of the three-bedroom colonial home for the Lexington Housing Authority in partnership with the Lexington Rotary Club.
- Carpentry and Drafting students designed and constructed classroom improvements for the Brooks Elementary and Middle School in Lincoln.
- The Drafting & Design Technology students completed plans for a large garage to be built by Minuteman's construction students in Lexington.
- Underclassmen created four scaled New England style homes for display at the New England Home Show in Boston. Minuteman is the only participating vocational high school in MA.
- The Automotive Technology program earned the top honors 5-year recertification through the National Automotive Technical Education Foundation (NATEF).
- The Automotive Collision Repair program also earned the NATEF certification.
- The Landscape Management Department won several awards again, including their seventh consecutive First Place at the Annual New England Flower Show in Boston.

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### Commercial & Human Services Division Highlights

- The Child Development Center and the Early Childhood Education department was recertified by the National Association for the Education of Young Children. Many commercial centers do not receive this certification for excellence and good practice in curriculum implementation.
- The Culinary Arts Department became a certification site by the American Culinary Federation, awarded in June 2005.
- For the third year in a row, Culinary Arts students won first-place in the annual culinary competition at Newbury College and in so doing earned \$7,000 in scholarships for enrollment at Newbury College.
- As a community service project a team of junior Graphic Communications students worked with the Lahey Clinic in designing and printing a 2005 calendar incorporating artwork drawn by elementary age students who are patients in the "young hearts" clinic.
- Kara Burgoyne of Bolton, a sophomore Culinary Arts Baking student won National First Place in the Skills USA skills competition held in Kansas City, MO in June 2005. In 2003, she earned National Second Place in the same national competition.

### National Honor Society

The Minuteman Chapter of the National Honor Society proudly served the school and the community with thousands of volunteer hours maintaining a solid and diverse membership while inducting thirteen new members.

### Overall School Highlights

- A new Freshmen Exploratory program was designed and implemented as a means to ensure that members of the Class of 2009 have a full opportunity to experience each of Minuteman's twenty-two technical programs before choosing a major. This new exploratory program runs half of grade 9 and allows students to develop a better understanding of their talents and interests while exposing them to diverse careers.
- New and/or updated college articulation and advance credit agreements with numerous top colleges in 26 different career areas.
- Community Education services, including After School programs for middle school students, Adult High School services, Evening and Continuing Education courses and Summer School programs and camps, provided to member town residents continued at one of the highest participation and success levels in the state.
- The Facilities Management Department completed major campus renovation and facility improvement projects including conversion to gas heating, upgrading athletic fields, and renovation of the school's administrative offices.
- Numerous staff development efforts focused on obtaining national rather than just state certification in graphics & digital media, culinary arts, and collision repair (ASE).

# PUBLIC WORKS AND ENVIRONMENTAL QUALITY

## DEPARTMENT OF PUBLIC WORKS

### ADMINISTRATION

The Department of Public Works (DPW) is made up of several working divisions: Administration, Engineering, Highway/Water/Sewer, Properties, and Natural Resources. With a staffing strength of 128 full-time personnel, it is the goal of the department to provide citizens, boards, commissions, and other town departments with superior service and support through the consistently managed efforts of the department.

In addition to the projects and achievements outlined under each Public Works Division in this report, the following initiatives were further developed in 2005:

- The Summer Street Reconstruction Project continued in 2005. When this \$4.3 million state project is complete Summer Street will have been completely reconstructed from the Lexington line to Hospital Road. Once this long anticipated project is completed, the town will take over the ownership of the street from the state and consequently the town will be responsible for the maintenance and upkeep of the street in the future.
- In March, the department took over the responsibility for opening and closing playing fields. Information is available to the public from March through October on the town website as well as a cancellation call in line and an extensive email distribution list to interested parties.
- In September the department began the consolidation of its operations to the DPW operations center at Grove Street. Administrative staff moved to the facility and in the fall of 2006 the rest of the administrative staff will move to the facility after it has been renovated. This consolidation will allow the department to provide better service to the community.
- In the fall, the Reservoir Dam Project was nearly complete. The reservoir dam is a 1,600-foot long by 12-foot high earth embankment built in the 1870's. The area is used for flood control in addition to active and passive recreation. The innovative rehabilitation design employed by our consultant, Weston and Sampson, earned this project an Engineering Excellence Gold Award at the American Council of Engineering Companies of Massachusetts. In addition, the project also received an American Public Works Association's Public Works Projects of the Year award. The new approach saved hundreds of trees while making the dam safe for future generations. Input from the

community including the Arlington Reservoir Committee in particular lead to a highly successful project.

- In late October, the department held its annual snow school for all department employees involved in the snow and ice operation. This training session covers the latest procedures, techniques, and materials available that the department will use to keep Arlington residents safe during the coming winter months. The snow school is not the start of the preparation process as repair and preparation of the equipment needed for the coming winter starts in the spring. The snow and ice operation is truly a year round operation.

### ENGINEERING DIVISION

The Engineering Division of the Department of Public Works continues in its capacity as a service-oriented division, supplying support services to various Town departments, commissions, contractors, public utilities, and the general public. As a part of the Department of Public Works, the Engineering Division works closely with the Highway, Water, and Sewer Division upgrading and improving the infrastructure of the Town by providing surveys, engineering design, construction plans, field layouts, and field inspection services.

Major initiatives in 2005:

- Replacement of more than 33,000 linear feet of sidewalk, 10,328 linear feet of granite curb on twenty-three water rehabilitation streets. Paving of a finish course of these streets amounting to 11,565 tons of asphalt. Following this phase, milling and surfacing of 1,500 linear feet on Broadway. Also included were Old Spring Street and George Street.
- Assisted and advised other departments with issues such as traffic counts, handicap ramps, and crosswalks.
- The development of Massachusetts Avenue Condominiums was completed with the input of the Engineering Division on the design of the utility system.
- Contract development and oversight of the construction of twenty-two handicap ramps (\$100,000 of CDBG money).
- Contract development and oversight of the construction of curb and walk betterments (\$32,000), Dallin School.
- Paving included one private way, Churchill Avenue, for which the Engineering Division calculated costs and helped with layouts of the roadway amounting to 800 tons of asphalt.

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- Assisted with the Summer Street project. This included drainage, sewer and water information, advice, and attending meetings.
- The new phase of Water Rehabilitation (10,000 linear feet), consisting of Franklin Street, Hamlet Street, Jean Road, Lewis Avenue, Alton Street, Allen Street, Wyman Terrace, Palmer Street, Philips Street, Webster Street, and Coral Street was completed in the fall.
- Provided support for the crack seal treatment program on thirty streets in August.
- The division was involved with site planning and utility design of the new leaching catch basins in the Concord Turnpike area. The project was completed in 2005 involving the Arlington and Belmont Planning Departments. The construction contract was awarded in the fall and will begin in the spring of 2006.
- Provided support to the Transportation Advisory Committee for the purpose of solving traffic problems in the town. These support services include data collection, traffic counts, and geometric design improvements to intersections that included Downing Square and Cedar Avenue at Park Avenue. Both projects were implemented in 2005 on a temporary basis.
- The Arlington High School and Town Yard Remediation project started in 2004. This involved the removal of contaminated soils and creating a clean corridor for utilities. This project was continued through 2005.

### **HIGHWAY/WATER/SEWER DIVISION**

The Highway/Water/Sewer Division of the Public Works Department shares in much of the credit for the accomplishments initiated, designed, and planned by the Engineering Division. In addition to performing many of the infrastructure improvements, these sections are responsible for responding to emergency calls on the water, sewer, and drainage systems. Maintenance of these systems is a major responsibility as well. The division also maintains streets, sidewalks, bridges, and any structures in the right-of-way. Services provided in 2005 were snow and ice removal, street sweeping, catch basin cleaning, water and sewer customer service calls, maintenance of town vehicles and equipment, and overseeing solid waste and recycling collection. Specific programs such as Investigations of Claims, Maintaining the Fuel Station, and Grease Eradication are but a few of the dozens of programs for which the division is responsible.

### *Highway/Water/Sewer Division Performance Measurements for 2005*

- Striping of centerlines and crosswalks throughout the town, using the international layout for crosswalks was accomplished.
- Installed new catch basin frames and covers.
- Continued cleaning Mill Brook at the Grove Street facility to help prevent flooding on a weekly or daily basis, depending on weather.
- Installed new cement concrete and bituminous concrete sidewalks throughout various sections of town.
- Cleaned over 3,500 catch basins on town streets with in-house personnel.
- Cleaned and repaired 10 sewer mains and pump chambers.
- Worked with Fire Services to perform annual fire hydrant inspections.
- Repaired frost heaves from April until October.
- Maintained a fleet of over 300 motor vehicles and equipment.
- Street sweeping of all sections of the town from April to November.
- Managed 18,000 tons of solid waste disposal, 4,700 tons of recycling, and 3,300 tons of yard waste disposal.
- Collected 2,119 CRTs from televisions or computer monitors.
- Collected 2,348 white goods (washers, dryers, etc.).

### **PROPERTIES DIVISION**

The mission of the Properties Division is to provide the Town of Arlington with a high degree of quality service in custodial services, maintenance, and improvements to its public buildings and facilities. The division is responsible for the maintenance of thirty-one public buildings, including Town Hall, all public schools, Jarvis House, Robbins Library, Whittemore-Robbins House, Grove Street complex, and the Fox Library.

A sampling of the kinds of projects completed and/or managed by this division in 2005 is listed below:

#### *Stratton School*

- Completed annual flush-down and cleanout of two boilers
- Repaired plumbing and fixture problems throughout building
- Replaced steam traps throughout building (ongoing)
- Checked all rooftop exhaust fans for operating condition
- Replaced two drinking fountains



## PUBLIC WORKS AND ENVIRONMENTAL QUALITY

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- Repaired/replaced thermostats (rooms overheating) as required
- Repaired roof fan above gymnasium
- Completed annual air compressor inspection
- Installed three-sink module in kitchen area
- Repaired loading dock lighting
- Completed carpentry projects (repaired miscellaneous area bathroom partitions, doorlock/doorcloser hardware, replaced broken glass, replaced towel and tissue holders, soap dispensers etc.)
- Repaired miscellaneous roof leaks (ongoing)
- Replaced Lexan with glass (85 windows)
- Removed graffiti from school chimney

### *Brackett School*

- Repaired miscellaneous plumbing and fixture problems throughout building (i.e. broken/leaking pipes, faucet leaks, clogged toilets, drains, repaired flush meters, univents, boilers, thermostats, steam issues etc.)
- Repaired plumbing leaks
- Replaced eight heating control valves throughout school
- Replaced lighting ballasts in several areas
- Repaired intercom
- Completed carpentry projects (repaired miscellaneous area bathroom partitions, doorlock/doorcloser hardware, replaced broken glass, replaced towel and tissue holders, soap dispensers etc.)
- Repaired roof leaks (ongoing)
- Installed plaques on bleachers
- Adjusted furniture in kindergarten area (accreditation)
- Adjust/repair/replace door hardware in several areas
- Waterproofed outside gymnasium wall
- Repaired playground perimeter fence
- Replaced stair treads in several areas

### *Arlington High School*

- Completed annual flush-down and cleanout of boilers
- Completed annual blow-out/livening of lawn sprinkler lines
- Repaired miscellaneous plumbing and fixture problems throughout building (i.e. broken/leaking pipes, faucet leaks, clogged toilets, drains, repaired flush meters, univents, boilers, thermostats, steam issues etc.)
- Repaired steam leaks throughout building
- Removed asbestos from boilers 2 and 3 in B-building
- Completed annual inspection of cafeteria fire suppression equipment

- Completed periodic fire sprinkler inspection
- Completed annual decontamination of kitchen equipment
- Repaired/replaced water drinking fountains throughout school
- Replaced lighting ballasts throughout school
- Completed periodic inspection of emergency light unit (i.e. batteries, bulbs)
- Repaired emergency roof top generator
- Repaired/replaced parking area lighting fixtures
- Repaired/replaced building exterior and courtyard lighting
- Installed speaker system in committee room
- Completed carpentry projects (repaired miscellaneous area bathroom partitions, doorlock/doorcloser hardware, replaced broken glass, replaced towel and tissue holders, soap dispensers etc.)
- Repaired and rebuilt graduation platform
- Repaired cement walkway/steps in front of building and courtyard
- Replaced miscellaneous paper towel holders, soap dispensers
- Replaced stair treads in predetermined areas within the school
- Installed fire rated glass on several interior doors
- Distributed food commodities to other schools
- Repaired front doors
- Transported musical instruments to other schools periodically
- Completed various repairs to boys locker room doors
- Built frame for art mural
- Repaired roof leaks throughout building (ongoing)
- Installed SADD signs at school entranceway
- Replaced stair treads on predetermined stairways
- Replaced damaged ceiling tiles throughout building
- Cleared gutters on clock tower
- Repaired lockers throughout building
- Completed general carpentry repairs in Menotomy preschool
- Assisted athletic instructor in assembling of sports items
- Repaired cafeteria tables/chairs
- Delivered and filled sand/salt barrels to all schools
- Extensive glass replacement (replaced faded lexan with glass)
- Replace crash bars in hallway doors with pulls and push plates
- Repaired wall damage due to vandalism

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### *Ottoson Junior High*

- Repaired miscellaneous plumbing and fixture problems throughout building (i.e. broken/leaking pipes, faucet leaks, clogged toilets, drains, repaired flush meters, univents, boilers, thermostats, steam issues etc.)
- Completed annual decontamination of kitchen equipment
- Completed annual inspection of cafeteria fire suppression equipment
- Repaired roof leaks and cleared roof drains
- Installed electrical circuitry and additional lighting in library/café
- Repaired/replaced exterior building lighting as required
- Completed carpentry projects (repaired miscellaneous area bathroom partitions, door lock/door closer hardware, replaced broken glass, replaced towel and tissue holders, soap dispensers etc.)
- Replaced water damaged ceiling tiles as required

### *Thompson School*

- Completed annual flush down and cleanout of two boilers
- Completed annual blow-out/livening of lawn sprinkler lines
- Repaired plumbing and fixture problems throughout building (i.e. broken/leaking pipes, faucet leaks, clogged toilets, drains, repaired flush meters, univents, boilers, thermostats, steam issues etc.)
- Replaced lighting ballasts as required
- Completed carpentry projects (repaired miscellaneous area bathroom partitions, doorlock/doorcloser hardware, replaced broken glass, repaired nurses door, replaced towel and tissue holders, etc.)
- Repaired roof leaks (ongoing)
- Painted several bathrooms
- Removed graffiti from building exterior
- Replaced broken door/window glass as required
- Replaced Lexan panes with glass in 125 windows

### *Peirce School*

- Repaired plumbing and fixture problems through building (i.e. broken/leaking pipes, faucet leaks, clogged drains, flushometers, univents, boilers, thermostats, heating issues etc.)
- Completed annual inspection of exhaust fire suppression in kitchen
- Replaced lighting ballasts as required

- Replaced parking area lights as required
- Completed carpentry projects (repaired miscellaneous area bathroom partitions, doorlock/doorcloser hardware, replaced broken glass, replaced towel and tissue holders, etc.)
- Removed graffiti from building exterior
- Repaired roof leaks throughout building (ongoing)
- Replaced water damaged ceiling tiles as required

### *Hardy School*

- Completed annual inspection of kitchen exhaust fire suppression equipment
- Completed annual decontamination of kitchen equipment
- Repaired plumbing and fixture problems through building (i.e. broken/leaking pipes, faucet leaks, clogged drains, flushometers, univents, boilers, thermostats, heating issues etc.)
- Completed annual inspection of fire sprinkler system
- Replaced lighting ballasts as required
- Replaced parking area lights as required
- Completed carpentry projects (repaired miscellaneous area bathroom partitions, doorlock/doorcloser hardware, replaced broken glass, replaced towel and tissue holders, etc.)
- Repaired roof leaks and cleared roof drains
- Removed rebar from concrete parking bumpers
- Replaced water damaged ceiling tile as required

### *Bishop School*

- Completed annual inspection of fire sprinkler system
- Completed annual inspection of kitchen exhaust fire suppression equipment
- Completed annual decontamination of kitchen equipment
- Repaired plumbing and fixture problems through building (i.e. broken/leaking pipes, faucet/toilet leaks, clogged drains, flushometers, univents, boilers, thermostats, heating issues etc.)
- Replaced lighting ballasts as required
- Repaired roof leaks and cleared roof drains (current)
- Replaced parking area lights
- Repaired handicap lift
- Completed carpentry projects (repaired miscellaneous area bathroom partitions, door lock/door closer hardware, replaced broken

## PUBLIC WORKS AND ENVIRONMENTAL QUALITY

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glass, replaced towel and tissue holders, hang plaques etc.)

- Assembled/installed outdoor picnic table

### *Robbins Library*

- Repaired plumbing and fixture problems through building (i.e. broken/leaking pipes, faucet/toilet leaks, clogged drains, flushometers, univents, boilers, thermostats, heating issues etc.)
- Replaced outside lights as required
- Repaired front steps
- Completed painting of exterior window trim
- Repaired slate roof (ongoing as required)
- Completed carpentry projects (repaired miscellaneous area bathroom partitions, doorlock/doorcloser hardware, replaced broken glass, replaced towel and tissue holders, hang plaques etc.)
- Replaced lighting ballasts as required
- Resolved elevator repair issues
- Installed additional lighting fixtures in lower level reading room

### *Robbins Cottage*

- Replaced water heater

### *Fox Library*

- Installed new roof
- Repaired plumbing and fixture problems through building (i.e. broken/leaking pipes, faucet/toilet leaks, clogged drains, flushometers, boilers, thermostats, heating issues etc.)
- Installed dehumidifier and drain line in lower level storage area
- Repaired "outside book drop" box
- Cleared ivy and debris from rear exit

### *Crosby School*

- Completed annual flush down and cleanout of two boilers
- Replaced section of steam piping in basement
- Installed valve in main water line
- Disposed of old staging

### *Parmenter School*

- Completed annual flush down and cleanout of two boilers
- Completed annual fountain blow-down/livening
- Repaired miscellaneous plumbing and fixture problems through building (i.e. broken/leaking pipes, faucet/toilet leaks, clogged drains, flushometers, univents, boilers, thermostats, heating issues etc.)

### *Gibbs School*

- Completed annual flush down and cleanout of two boilers
- Repaired plumbing and fixture problems through building (i.e. broken/leaking pipes, faucet/toilet leaks, clogged drains, flushometers, univents, boilers, thermostats, heating issues etc.)
- Replaced lighting ballasts as required

### *Central School*

- Repaired plumbing and fixture problems through building (i.e. broken/leaking pipes, faucet leaks, clogged drains, flushometers, boilers, heating issues etc.)
- Completed annual flush down and cleanout of two boilers
- Replaced lamp ballasts upon request

### *Jefferson Cutter House*

- Repaired broken water pipe in kitchen
- Replaced lights and ballast as required

### *Town Hall*

- Completed annual flush down and cleanout of two boilers
- Repaired plumbing and fixture problems through building (i.e. broken/leaking pipes, faucet/toilet leaks, flushometers, boilers, thermostats, heating issues etc.)
- Completed annual opening/closing of "reflecting pool" and "fountains"
- Replaced front entranceway electric door activator mats
- Repaired lights at main entrance.
- Replaced ceiling lights in main hall
- Completed carpentry projects (repaired miscellaneous area bathroom partitions, doorlock/doorcloser hardware, replaced broken glass, replaced towel and tissue holders, hang plaques etc.)
- Repaired roof leaks (ongoing)
- Refinished front doors

### *DPW Yard*

- Replaced roof on O'Hara building
- Repaired plumbing and fixture problems through building (i.e. broken/leaking pipes, faucet/toilet leaks, clogged drains, flushometers, univents, boilers, thermostats, heating issues etc.)
- Installed new drinking water fountain in dispatch wing
- Replaced damaged unit heater in snow fighters garage

## PUBLIC WORKS AND ENVIRONMENTAL QUALITY

- Installed new 15 ton rooftop a.c. unit on O'Hara building
- Installed two air conditioning units on 1st floor of dispatch building
- Installed waste oil furnace in "snow fighter" garage
- Completed carpentry projects (repaired miscellaneous area bathroom partitions, doorlock/doorcloser hardware, replaced broken glass, replaced towel and tissue holders, hang plaques etc.)
- Replaced large salt shed "north face", small shed "east face"
- Replaced and installed 26 automatic doors garage buildings
- Completed build-out of engineers new office
- Patched/painted entire 2nd floor in engineer's building

### *Mount Pleasant Cemetery*

- Completed annual flush down and cleanout of oil furnace
- Replaced three garage doors
- Repaired oil furnace

### *Community Safety*

- Repaired plumbing and fixture problems through building (i.e. broken/leaking pipes, faucet/toilet leaks, flushometers, boilers, thermostats, heating issues etc.)
- Replaced lamps and ballasts as required
- Repaired roof leaks (ongoing)
- Replaced glass in front door

### *Fire Stations*

- Park Circle - Installed additional electrical circuits in kitchen area
- Central - Replaced lamps as required
- Highland - Repaired shower valves

### *Jarvis House*

- Replaced roof
- Repaired plumbing issues as required
- Secured hand railing on front steps

### *Mount Gilboa*

- Removed/disposed of items left by tenant
- Repaired steam pipe in basement
- RegROUTED bathroom tile and installed new toilet
- Installed lighting circuit in kitchen
- Removed lead paint from both the interior and exterior
- Repaired and pressure washed front steps
- Skim coated kitchen ceiling
- Painted kitchen

- Installed lattice on 2nd floor deck

### *Recreation Department*

- Reservoir Beach - opened/closed for season
- Spy Pond Club House - opened/closed for season

## **NATURAL RESOURCES DIVISION**

The Natural Resources Division consists of the Forestry, Park, and Cemetery Sections and is responsible for the proper management, care, and maintenance of the Town of Arlington's 18,000 public trees, open space facilities, playgrounds, and athletic field infrastructure. The division manages and operates Mount Pleasant Cemetery, maintains 19 athletic fields, 25 playgrounds, and all open space facilities, including the Reservoir Beach facility, North Union Spray Pool, Menotomy Rocks Park, Town Hall Gardens, the Donald R. Marquis/Minuteman Trail, Broadway Plaza, and Robbins House gardens.

### **Forestry**

The Tree Division removed 176 diseased, storm damaged, or root damaged trees. There were 150 tree plantings during the year. The division responded to 486 calls for service.

During the year, the division maintains the Minuteman Trail that runs from the Cambridge line to the Lexington line. The division also is responsible for the execution of the holiday lights program. The division cleans and maintains traffic islands around town. On Massachusetts Avenue the division takes care of the American flags and the banners. Staff of the division maintains the extensive grounds between the Town Hall and the Robbins Memorial Library.

### **Park Maintenance**

The ever-increasing number of athletic programs is causing very serious maintenance problems for the division. From mid-March through November, all athletic fields are under extreme duress. It is nearly impossible to maintain grass and other surfaces under these conditions.

The maintenance of 19 athletic fields, 25 playgrounds, the Reservoir Beach facility, North Union Spray Pool, Town Hall Gardens, Robbins House Area, The Olde Burial Grounds on Pleasant Street, and the Donald R. Marquis/Minuteman Trail upkeep are taxing the division's ability to maintain high standards.

The division undertook the following field renovation projects in 2005:

- Summer Street Field – 1 pallet of sod, ¼ of a ton of loam, 1 bag starter fertilizer
- Buck Field – 2 yards of loam, 20 pounds of grass seed, 1 bag of starter fertilizer. The height of the infield was raised by 2 inches using infield mix.

## PUBLIC WORKS AND ENVIRONMENTAL QUALITY

- Scannell Field – 2 yards of loam, 20 pounds of grass seed, 1 bag of starter fertilizer. The height of the infield was raised by 2 inches using infield mix.

### **Cemetery**

Mount Pleasant Cemetery is very rapidly being used up and planning for future interments is now a major priority.

#### **Revenues at Mount Pleasant Cemetery 2005**

Sale of single graves	\$71,500
Perpetual Care	\$14,700
Openings, foundation, Saturday, holiday charges	<u>\$250,550</u>
<b>TOTAL REVENUES</b>	<u><b>\$336,750</b></u>
Total Interments	217
Total Cremains	58
New Graves	54

### **CONSERVATION COMMISSION**

The Arlington Conservation Commission (ACC) is required by state and local laws to protect and preserve wetlands and waterways and their surrounding areas. The ACC is comprised of seven volunteers who are appointed by the Board of Selectmen, and a part-time, paid administrator. At meetings twice a month and through on-site visits, commission members work to ensure that all construction and development projects, residential and commercial, that may alter any wetlands, floodplains, rivers, streams, ponds and/or lakes are in compliance with state and local regulations. The ACC also protects and manages the Town's conservation lands and natural resources.

#### ***Regulatory Activities***

The ACC is mandated to protect wetlands, waterways, water supplies, fisheries, wildlife and wildlife habitat as well as regulate activities in a floodplain through its administration of the Massachusetts Wetlands Protection Act and the Arlington General Bylaw for Wetlands Protection. ACC members regularly seek continuing education to ensure legal compliance with frequently changing regulations and to assist applicants through the regulatory process.

In the year 2005, the ACC convened twenty-two public meetings, and provided extensive coordination, monitoring, permit review and consultation on three major town-managed projects: the dam rehabilitation at Arlington Reservoir, reconstruction of Spy Pond Park and the Symmes property redevelopment. The board issued five Orders of Conditions, three Determinations of Applicability, three Enforcement Orders, one Permit Amendment and one Permit Extension.

#### ***Conservation Activities***

**Land Stewards** – Our volunteer citizen organization, Arlington Land Stewards (ALS) has assisted in managing twenty-four town-owned conservation lands comprising approximately thirty acres. Land stewards monitor, coordinate and maintain, with permission from the ACC, conservation land of their choice, often in their immediate neighborhood or sometimes elsewhere in Town. Each land steward is provided with a stewardship handbook listing the location of conservation lands, conservation land regulations as well as problem/solution management information. The handbook is available online at [http://town.arlington.ma.us/town/concom/LS/concom\\_LS\\_01.htm](http://town.arlington.ma.us/town/concom/LS/concom_LS_01.htm)

Activities in 2005 include:

**Land Stewards Meeting** – An informational meeting was held on Tuesday, April 26, 2005 at the Fox

## PUBLIC WORKS AND ENVIRONMENTAL QUALITY

Branch Library, at which John Pickle, a neighbor of Menotomy Rocks Park and scientist, discussed how a variety of new technologies are being deployed to evaluate varying levels of plant health. Mr. Pickle informed stewards of a new way to detect plant stress, quickly and efficiently, through glasses designed with special lenses. He also explained how digital cameras could be used to document the current health of trees as well as examine changes over time. Mr. Pickle related how aerial photography using kites, balloons and radio-controlled airplanes could supplement information provided by free satellite images.

***The Window on the Mystic*** – Eagle Scout Tommy Reilly, along with other members of Troop 507, constructed a gravel pathway with secured steps leading from the street down to the shoreline, as a project to benefit the conservation land located on Mystic Street.



*Pathway stabilization at Window on the Mystic, 2005*

***Arlington Conservation Stewardship Fund (ACSF)*** – The Arlington Land Trust (ALT), in partnership with the ACC, established a new tax-deductible fund to support land stewardship activities in Arlington. Monies from the ACSF were used to purchase materials for trail work at Meadowbrook Park.

***Arlington Reservoir*** – The ACC sponsored another year of an ongoing multi-year project to control water chestnuts at the Arlington Reservoir that were choking out wildlife and impairing water quality. This year again required only minimum hand removal of plants from the waterway by the contractor Aquatic Control Technologies, Inc., rather than by mechanical harvesters as needed in the first several years.

The Reservoir Dam rehabilitation project commenced work in April of 2005 and was completed, except for some landscaping, by December. A small area of reconstructed wetland was installed to replace

some areas that were lost because of the dam repair work. The ACC will continue to monitor its development.



*Wetland restoration area at the Arlington Reservoir, June, 2005*

In compliance with the Town's regulations for tree replacement, new trees will be planted in compensation for those removed as a result of construction. The Town's recently formed Tree Committee will assist in the creation of a replanting plan.

***Arlington's Great Meadows*** – In 2005, the Friends of Arlington's Great Meadows (FoAGM) has accomplished much; including construction of two boardwalks over wetland areas funded by a state grant. The annual report and other information is available at [www.foagm.org](http://www.foagm.org).

***Spy Pond*** – Reconstruction of the Spy Pond Park between Linwood Circle and Pond Road continued, and is due to be completed by May 2006. A project to reconstruct the path along the Route 2 side of the pond has been partially completed, and is designed to include new stabilized access points to the water while closing and restoring badly eroded sections of the shoreline.

***Meadowbrook Park and Mystic Valley Parkway*** – In May 2005, land stewards, ACC members, and others carried out an extensive and successful cleanup of the conservation area. Many wetlands plants that had been planted in the previous year have become well established at the site.

***Mystic River and Alewife Brook*** – Throughout 2005, the Tri-Community group of public officials and residents representing the towns of Arlington, Belmont and Cambridge continued to work on the problem of significant flooding as well as sewage contamination of the Alewife Brook. The group released a draft report "What We Know And What We Don't Know About Flooding Of The Alewife Brook", available at [http://www.town.belmont.ma.us/Public\\_Documents/BelmontMA\\_BComm/BOS/tricom/toc](http://www.town.belmont.ma.us/Public_Documents/BelmontMA_BComm/BOS/tricom/toc).

## PUBLIC WORKS AND ENVIRONMENTAL QUALITY

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The USGS installed an automatic gauging station at the Broadway Bridge on Alewife Brook in August. The data is available at Real-Time Streamflow Data in the Mystic River Basin at <http://waterdata.usgs.gov/ma/nwis/current/?type=flow>.

### ***2006 Goals and Beyond***

The ACC will continue to encourage, support, and assist the various volunteer and environmental advocacy groups that are dedicated to better preserving the Town's precious conservation lands and other open spaces within its immediate borders as well as those directly adjacent to it. These groups include, among others: Arlington Land Stewards, Arlington Land Trust, Open Space Committee, Friends of Arlington's Great Meadows and Friends of Alewife Reservation (FAR), Mystic River Watershed Association, and the Massachusetts Association of Conservation Commissions.

The ACC will work actively to support all efforts directed at preventing raw sewage from entering Alewife Brook. The ACC would like to see the Alewife Brook restored to a healthy, fishable, and swimmable waterway in the very near future. This goal will present a significant challenge for the many parties involved in the betterment of Alewife Brook, yet the ACC believes it is attainable.

The ACC, in working with the Open Space Committee and the Arlington Land Trust, hopes to identify and, when available, acquire additional open space as protected "conservation land" to benefit residents of the Town. Notably, Vision 2020 survey results from a 2001 polling showed the "acquisition of open space" as a top-ranked concern in residents' priorities for Arlington.

### ***Thanks***

The ACC sincerely thanks all individuals and organizations that contributed directly or indirectly to the activities of its thirty-ninth year.

Thanks to Eagle Scout Tommy Reilly for his hard work in helping to restore The Window on the Mystic to a beautiful haven for nature lovers and wildlife.

Many special thanks go to the scores of volunteers who came out for cleanup projects, assisted as land stewards, or participated in the many Friends groups that work to preserve our natural resources and heritage.

### ***In Special Tribute***

Sadly, for the ACC and others who worked with her, Dorothy Maher, the Town's first Conservation Administrator, passed away suddenly in December 2005. As the ACC's administrator, since its inception and for close to 30 years, Ms. Maher was a highly organized, energetic, and tireless worker in guiding the Commission through its, often complex and challenging, administrative duties. Outside of her Commission-related duties, Ms. Maher was a wildlife and nature advocate. She will be sorely missed.

## CULTURAL AND HISTORICAL ACTIVITIES

### ARLINGTON CULTURAL COUNCIL

The Arlington Cultural Council (ACC) is a local council of the Massachusetts Cultural Council (MCC), and consists of volunteers appointed by the Arlington Board of Selectmen for a three-year term. The board's main function is to support and encourage the arts, humanities, and interpretive sciences in Arlington by dispersing state funds to deserving applicants.

The ACC meets once a month at a public place, generally the Cyrus E. Dallin House or the Robbins Library. All meetings are announced in advance and open to the general public. During 2005, Shari Craig and Cheryl Hemenway resigned from the ACC but agreed to continue serving in an ex-officio capacity. Two new members joined the ACC this year, Tom Formicola and Margaret Ryder.

Though much of the Council's business is related to grant cycle activities, occurring September through December, it is active year-round. Last February, the ACC held its second reception for grant recipients at the Whittemore Robbins House. Awardees and members of the general public gathered to hear about funded projects and celebrate culture in Arlington. In March, members of the ACC attended the MCC Convening at the State House in Boston where they shared ideas and met with other local cultural council delegates from around the state. The Council regularly submits articles to the Arlington Advocate -- soliciting grant applications, publicizing funded projects, and encouraging participation in the Council.

At Arlington Town Day in September, the ACC hosted a booth where general information, as well as applications, and guidelines were distributed. In addition, the ACC's participation in these festivities included the coordination of a chalk art event that attracted more than 70 artists of all ages.

Our October 17, 2005 application deadline was promoted in several announcements in the Arlington Advocate. Two coaching sessions were conducted at Robbins Library for those seeking help in completing their applications. Following the deadline, applicants were invited to two public sessions that provided opportunity for them to elaborate on their projects. Soon thereafter, the council held a voting meeting to decide which applications would be funded. Applicants not receiving funds were notified in November, and those receiving funds were notified of their awards in December.

In the most recently completed grant cycle, thirty-four applications were received from schools, individual artists, and cultural groups. These applications included requests from residents of Arlington as well as other towns and cities in Massachusetts. After deliberations, the Council awarded sixteen applicants a total of \$9,110 allocated by the Massachusetts Cultural Council. Awards for the fiscal year 2006 grant cycle include the following:

ARLINGTON ARTS COUNCIL GRANTS 2005	
Awardee / Project	Amount
Arlington Children's Theatre	\$500
Arlington Historical Society	\$490
Arlington Intergenerational Book Club	\$540
Arlington PTO Townwide Enrichment	\$1,400
Liz Buchanan	\$1,000
Community Intervention Program	\$525
Karen Dillon	\$800
Cathy Garnett	\$1,100
Steve Henderson	\$350
Pierce Elementary School	\$300
The Cyrus E. Dallin Art Museum	\$290
Thompson Elementary School	\$310
Three Apples Storytelling Festival	\$250
True Story Theater	\$500
Alson Vannah	\$100
Andrea Anisha Desai	\$500

In addition to our ongoing meetings, the ACC plans to present its third annual reception celebrating grant recipients and local culture in April.

Other goals for the upcoming year include recruiting new council members, gathering community input, and increasing awareness of the arts, humanities, and interpretive sciences in Arlington.

The ACC welcomes prospective new members at our monthly meetings. Those who are interested may contact the Council at [arlington@mass-culture.org](mailto:arlington@mass-culture.org).

### ARLINGTON PRESERVATION FUND

Arlington Preservation Fund Inc. is a non-profit corporation of nine members appointed by the Board of Selectmen, and initially funded by Community Development Block Grant money. The principal purpose of the Fund is to make low-interest loans for historic preservation projects in the Town. The interest rate continues at 2.5%.

These low cost home improvement loans (which are given without regard to financial need) make it more feasible for property owners to have work done correctly according to historical standards whether the properties are in one of the Town's seven historic districts, or listed on the Town's inventory of historically or architecturally significant buildings.

Two loans were granted during 2005: an 1840 house on Spring Street, for restoration of the clapboards, and an old farm house in the Mount Gilboa/Crescent Hill Historic District, for restoration of the porch, basement walls, and window frames.



## CULTURAL AND HISTORICAL ACTIVITIES

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Thomas Wray Falwell, the attorney member of the board, resigned as a director and vice-president. Thus, the attorney position, and the position normally held by a professional in the real estate area remain vacant as of this writing.

Officers continued as in the past several years: John L. Worden III, President, Harold L. Goldsmith, Treasurer, and Charlene Lemnios, Secretary.

### **ARLINGTON HISTORICAL COMMISSION**

The Arlington Historical Commission (AHC) was established in 1970 to preserve and protect significant buildings within the Town that constitute or reflect distinctive features of the architectural, cultural, political, economic or social history of the Town. This work is described in the By-Laws of the Town of Arlington, Title VI, Article 6. To accomplish these goals, the Commission maintains an Inventory of Historically and/or Architecturally Significant Properties and administers the demolition delay bylaw through formal public hearings and informal meetings with owners of inventoried properties. The Commission is an advocate for historic preservation in Arlington. The AHC usually meets on the first Tuesday of each month at the Whittemore-Robbins House and all meetings are open to the public.

The Commission continues to maintain and improve its own web site that describes its work at [www.arlingtonhistoricalcommission.org](http://www.arlingtonhistoricalcommission.org).

#### **Hearings**

The Commission conducted hearings on nine inventoried properties in 2005. In June it voted to allow the demolition of 197 Lake Street, the former St. Jerome's Church; however, it voted that the former St. Jerome's Rectory at 201 Lake Street be designated as "preferably preserved." The former rectory became subject to a 12-month demolition delay as provided for under the by-law and the former Rectory has been actively marketed for sale. Oversight on other properties from 2005 hearings, plus work continued from 2004, included: 26 Academy St., 58 Brantwood Rd., 3-5 Brattle St., 171 Franklin St., 248 Gray St.; 91 Hemlock St. ("Knowles Farmhouse"), 75 Jason St., 85 Jason St., 449 Massachusetts Ave., 821 Massachusetts Ave., 1331 Massachusetts Ave., 23 Maple St., 58-60 Mystic St., 91-95 North Union St., 45 Spring St., 24 Stony Brook Rd., 57 Summer St., the former Symmes Hospital and the Robbins Memorial Library. The Commission also monitors the property of the inventoried structure that was illegally demolished at 193-195 Forest St.

#### **Historic Markers**

The Commission managed the historic house marker program for all Arlington properties on the Inventory. Requests have been steadily increasing

from residents interested in purchasing one of the distinctive blue oval plaques, which display the year the property was built and a historic house name, if any.

#### **Inventory Expansion**

In 2005, Commissioner Jane Becker and Co-Chairman Richard A. Duffy continued to lead the successful effort to enlarge the Pleasant Street Historic District in collaboration with the Historic District Commissions. The expanded District now includes all properties on Academy and Maple Streets, plus the former Parmenter, School, New England Telephone (now Verizon) exchange building by Cram, Ferguson and Associates, and 734-736 Massachusetts Avenue. In addition, Mr. Duffy was the principal author of the proposal to further expand the Pleasant Street Historic District to include Oak Knoll.

#### **Education and Outreach**

The Historical Commission and the Historic Districts Commission jointly presented the Historic Preservation Award for 2004 to 144 Pleasant Street, Martha Penzenik architect. Co-Chair JoAnn Robinson and Associate Commissioner Dianne Schaefer developed a brochure that summarizes the role of the Commission. They also designed a post card to be mailed to all owners of properties under the Commission's jurisdiction, to better acquaint them with the web site and other resources of the Commission.

#### **Other Activities**

Throughout the year, Commissioners participate in activities that educate and inform citizens about historic preservation. The AHC participated in Town Day with a booth. The Commission continues to work with other Town agencies on the maintenance and restoration of the Whittemore-Robbins House and its outbuildings, the Winfield Robbins Memorial Gardens, the Town Hall and its grounds, 23 Maple Street, and the Jarvis House at 50 Pleasant Street.

Commissioners represented the Historical Commission on various municipal boards and historic organizations in Arlington, including the Historic Districts Commission, Zoning Bylaw Review Committee, the Arlington 200<sup>th</sup> Anniversary Planning Committee, and the Arlington Preservation Fund, the Arlington Historical Society and the Old Schwamb Mill.

2005 Arlington Historical Commission: Co-Chairs Richard A. Duffy and JoAnn Robinson; Commissioners Jane Becker, Patrick Guthrie, Pamela Meister, A. Michael Ruderman, and Eric Stange. Associate members are Robert Botterio, Alex Frisch, and Dianne Schaefer. Vicki Rose serves as recording secretary.

## CULTURAL AND HISTORICAL ACTIVITIES

### HISTORIC DISTRICTS COMMISSION

The Historic Districts Act, M.G.L. Chapter 40C, was created to protect and preserve the historic resources of the Commonwealth through a local review system that encourages and ensures compatible improvement and development. Over 100 communities across the Commonwealth have enacted local historic districts to protect their historic resources and to ensure the preservation of the character of their community.

Arlington has seven established historic districts that include 343 properties that the community has recognized as unique resources, worthy of protection. The seven districts and the dates they were established or most recently enlarged are as follows: Avon Place, 1996; Broadway, 1991; Central Street, 1982; Jason/Gray, 1998; Mount Gilboa/Crescent Hill, 1991; Pleasant Street, 2005; and Russell, 1983. The proposed expansion to add 40 properties on Academy and Maple Streets to the Pleasant Street Historic District was approved at Town Meeting in 2005 and officially recognized by the Massachusetts Historical Commission and recorded at the Middlesex (South) Registry of Deeds in December of 2005.

On October 26, 2005, residents of Oak Knoll met with representatives of the Arlington Historic District Commissions (AHDC) and the Arlington Historical Commission (AHC) to discuss the possibility of including Oak Knoll in the Pleasant Street Historic District as well. Research on the eight properties in the study area was carried out by local historian Richard Duffy and residents of Oak Knoll including James and Betsy Bailey of 7 Oak Knoll, Alyssa and Will Clossey of 11 Oak Knoll, Jan and Cliff Lo of 15 Oak Knoll, Miriam and Will Stein of 17 Oak Knoll, Julie and Jim Zigo of 19 Oak Knoll and Stephanie and Jeff Larason of 20 Oak Knoll. Photography was done by Alyssa Krinsky Clossey of 11 Oak Knoll. The warrant article for the enlargement will be presented at the Annual Town Meeting in the spring.

The AHDC is required by law to review the architectural appropriateness of most proposed exterior design changes, whether they be a minor alteration, new additions, or removal of trim or structures. The Commission consists of qualified volunteers appointed by the Board of Selectmen and always includes a property owner or resident of each District (if one is willing to serve), an architect, a real estate professional, and a representative from the Arlington Historical Society.

During the year 2005, the Commission met thirteen times to hold hearings for property owners seeking approval for certificates for exterior work to be conducted on their homes and had one additional special joint meeting with the Arlington Historical Commission. Part of the regular meetings included

fifteen Informal Hearings, held for property owners seeking advice or resource information for work to be conducted, twenty-four Formal Hearings and two Continuations of Formal Hearings. As a result of those meetings, nineteen Certificates of Appropriateness, seventeen Certificates of Non-Applicability and one Certificate of Hardship for construction work to be undertaken were granted.

During the year, the Commissioners worked on updating the District Inventory Listing, an outreach program to realtors and property owners in all seven Districts, expanding the Pleasant Street Historic District, educating the public on the role of the Historic District Commission at Town Day, and increasing joint efforts with the AHC. In 2005, Leonard Kuhn tendered his resignation as a Commissioner-At-Large. New Commissioners appointed in 2005 were Danielle Santos (Broadway District) and Alex Frisch (Central Street District). As of the writing of this report, there is still a vacant seat for the Mt Gilboa /Crescent Hill District.



Each year, the Cyrus E. Dallin Museum outlines its accomplishments and activities of the previous year in an Annual Report. This year was especially festive at the museum, because it marked the nation wide 200<sup>th</sup> birthday party for Pomp, Sacajawea and Toussaint Charbonneau's son. In celebration, a local fundraiser was held within the Arlington Public Schools for the restoration of Dallin's *Sacajawea and Pomp* sculpture, raising over \$1,000. The statue is restored and is now exhibited in the Museum's Native American Gallery.

In addition, the Museum released a major publication in 2005 -- an elementary level activity book *Cyrus E. Dallin & His Native American Works*, co-authored by Geraldine Tremblay and Maria DiGoia, to be used in its outreach programs to the local elementary school.

The museum is expanding its collections and now exhibits over 30 sculptures and bas reliefs in its four galleries, with the addition of *General William Sherman* as a long-term loan. The Museum continues

## CULTURAL AND HISTORICAL ACTIVITIES

to focus on brand awareness, community outreach, fundraising, acquisitions, and expansion. The Museum strives to honor Dallin and benefit the community.

### Acquisitions, Outreach, and Fundraising Efforts

During 2005, the Museum expanded its collection through gifts and loans. Conservation efforts have continued with restoration on several sculptures including *Sacajawea*.

### During the past year, there have been several exciting developments at the Museum:

- The Arlington Public Schools initiated a local fundraiser for the restoration of *Sacajawea*, raising over \$1,000, in celebration of Pomp's 200<sup>th</sup> birthday on February 11, 2005
- Receipt of a grant from the Arlington Cultural Council for restoration of *Sacajawea*
- Bequest from the Morton Bradley Estate of Arlington Memorabilia
- Donation of 12 original studio photographs of Dallin works and family members, and diary of *Life in Utah 1891-1893*, written by V.C. Dallin from Patricia McCabe, Cyrus and Vittoria Dallin's great granddaughter
- Receipt of the *General William Sherman* sculpture as a long-term loan
- Publication of the activity book: *Cyrus E. Dallin & His Native American Works*
- *Art on the Green* annual fundraising event
- Appointment of Heather Leveall to the Board of Trustees
- Exhibition at the NEMA Annual Conference
- Participation in the Bentley Art Partners program
- Trip to Utah to visit Springville Museum of Art

### Communications and Outreach

Board Members worked to strengthen and expand upon programs and relationships begun in the past. Its communications and outreach efforts continue to augment its public presence locally, nationally, and overseas.

*Cyrus E. Dallin & His Native American Works*, co-authored by Maria DiGioia & Geri Tremblay, is an elementary level activity book for use at home and in the classroom. The 20-page book includes a short biography of C.E. Dallin, one of America's best-known sculptors. A total of 12 art works are represented from the collections of the Cyrus E. Dallin Art Museum, Arlington, MA and Springville Museum of Art, Springville, UT. The content and over 20 activities are aligned with 33 of the State of Massachusetts Curriculum Frameworks in both History/Social Science and in Visual Arts.

The Cyrus E. Dallin Art Museum has initiated an outreach program to the local elementary schools for

students to visit the museum for a guided tour. With the per child tour fee, the classroom teacher will receive a class set of "Cyrus E. Dallin & His Native American Works" to be used at their convenience during the academic year to reinforce their curriculum, Dallin's artwork, and the relationship between them.

The Museum continues to raise awareness in the press and via other marketing channels. The Dallin Museum has received substantial coverage in community newspapers and is consistently featured in the *Arlington Advocate Arts Quarterly*.

Through its active web site, the Museum continues to answer many inquiries and learn of the locations of other Dallin sculptures.

Representing the Museum, Geraldine Tremblay presented a speech at the dedication of Dallin's *Ann Hutchison* at the Massachusetts State House.

Escorted by Mrs. Denise Dallin Wheeler, niece of Cyrus & Vittoria Dallin, eight museum members visited Salt Lake City & Springville, Utah in June 2005. Among the Cyrus E. Dallin works they viewed were the Brigham Young Monument, Angel Moroni, and Pioneer Mothers of Utah Monument. The highlight of the trip was a visit to the Springville Museum of Art. Rell G. Francis, author of *Cyrus E. Dallin: Let Justice Be Done* and co-author of a new Dallin biography *From Frontier To Fame*, spent many hours discussing Dallin's art with the travelers.

The Museum continues to solidify its relationship with Rell G. Francis and the Springville Museum of Art in Utah which features many of Dallin's works. The Museums are in discussions about an exchange of sculptures.

The Museum participated in Arlington's Annual Town Day and has increased its visibility through its cooperative efforts with the Arlington Historical Society, The Arlington Advocate, The Schwamb Mill, The Freedom's Way Heritage Association, and The New England Museum Association. This year the Museum held its second annual *Art on the Green* event during Town Day. Twenty-five artist/vendors exhibited their art on the green in front of the Museum. The Museum offered Arlington merchandise, popcorn, guided tours, and Native American craft projects.

Dedicated volunteers continue to keep the Museum open during regular hours.

### Fundraising and Support

The Museum continues to seek support from friends and visitors. A major goal for 2005 was to create and manage a direct mail database of our visitors and previous contributors to provide them with information about the Museum and request their ongoing support. A fundraising letter was sent out close to the end of the year.

The Museum continues to merchandise Cyrus E. Dallin and the Town of Arlington items as part of its fundraising efforts.

## CULTURAL AND HISTORICAL ACTIVITIES

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The Museum continues to prepare for larger-scale fund-raising.

### **2006 and Future**

This year, a major goal is to develop a strategy for increased fundraising, education, and outreach.

The Museum continues to prepare for Dallin's 150th anniversary in 2011, which is certain to be the occasion for exhibits and publications. It has begun to assemble a complete collection of the Caproni Brothers' casts of Dallin's sculptures, for exhibit either in Arlington or other museums. The Museum has been contacted by scholars in connection with this project, and continues to consult with others knowledgeable about the Caproni casts.

The Cyrus E. Dallin Art Museum has become a firmly established presence in Arlington and a strong actor in the cultural life of the town. It is open daily from noon to four; admission is free with group tours by appointment. The collection is professionally maintained and attractively shown. The Board of Trustees looks forward to an expanding collection, to increasing numbers of visitors, and the greater public awareness of Dallin and the Cyrus E. Dallin Art Museum.

# COMMUNITY SAFETY

## POLICE DEPARTMENT



### Department Overview

The Arlington Police Department is proud to provide quality services to the citizens of the Town of Arlington. The Department operates under a community-policing model that encourages citizen participation in solving problems of crime, fear of crime, and quality of life issues. The mission of the Arlington Police Department is to promote, preserve, and deliver quality services and to ensure the safety of all members of the community.

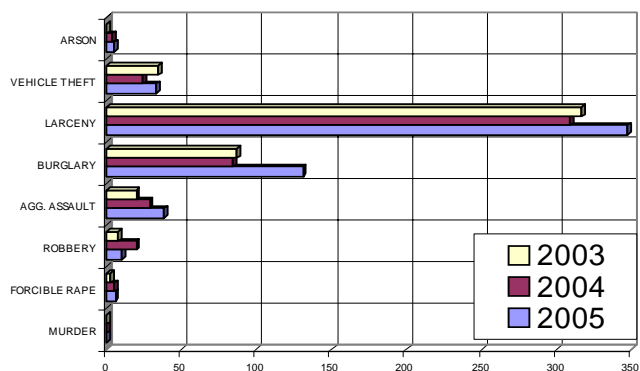
Structurally, the Department is divided into operational and support functions. A command staff of three captains assists Chief Frederick Ryan in departmental planning, budgeting, and operation. The captains manage the Community Service Division, the Support Services Division, and the Professional Standards/Accreditation Office. The Community Services Division is responsible for operations (patrol functions), critical incident planning and response, community policing programs, special event planning, traffic and parking management, animal control, school safety, grants coordination, and effective interaction with the community. The Support Services Division is responsible for criminal investigation, officer training, firearms licensing, hackney licensing, outside details, maintenance of departmental records, acquisition of vehicles and other support logistics, and E-911 dispatch functions. The Professional Standards/Accreditation Office is tasked with developing policies and procedures, working toward State Accreditation and Certification, investigating citizen complaints, and proactively addressing issues of professional standards and accountability.

Like all other departments in Arlington, the Police Department has been challenged by recent reductions in revenue. The Department currently has a total of sixty-one sworn personnel and six full time and one part time non-sworn personnel. This represents one of the lowest levels of manning in many years and will eventually necessitate a reassessment of, and probable reduction in services provided by the Department. Whatever the eventual outcome of such assessment, responding to issues of crime and the safety of persons in Arlington will continue to be the primary goal of the Department.

### Crime in Arlington

The Arlington Police Department collects incident information using a system called the National Incident-Based Reporting System, or NIBRS. NIBRS is an improvement on a system known as the Uniform Crime Reporting Program, or UCR. Since 1930, the F.B.I. has administered the UCR Program using statistics supplied by the various states. At the present time, the F.B.I. is encouraging states and local agencies to switch to NIBRS, which provides a more accurate picture of crime in any given community. Only twenty-four states (including Massachusetts) have been certified yet and, until more agencies successfully migrate to the NIBRS format, the F.B.I. continues to report crime trends and data in the UCR format. To give context to Arlington's statistics, included is a chart of UCR Part I index crimes in Arlington, comparing 2004 to 2005.

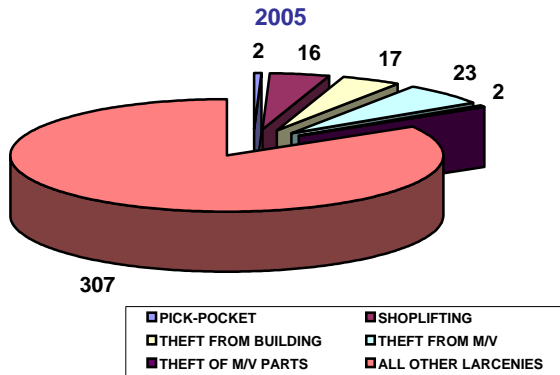
### UCR PART I CRIMES - ARLINGTON 2003 TO 2005



As can be seen in the chart, crimes against property, with the exception of arson fell in 2004 while violent crime against persons increased. An exception was the category of murder/non-negligent homicide, which stayed at zero. The changes in the numbers, however, do not indicate a significant rise or decline in the overall rate of crime in Arlington. The change in the number of robberies, for instance, is dramatic when viewed as a percentage but when taken as a whole number still represents a significantly small number for a New England community the size of Arlington. As is clear by the chart, larcenies continue to be the most common crime in Arlington.

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## LARCENIES IN ARLINGTON



The federal government reports crime in rates per 100,000 population. The number of larcenies in Arlington for 2005 translates to a rate of 866 per 100,000. For the year 2003 (the last year available) the overall rate per 100,000 for larcenies in Massachusetts was 1,613. When seen in context, the rate for Arlington is well below average for the state.

### Community Services

#### Patrol

The Community Services (patrol) Division responded to 22,603 calls for services during 2005, a decrease of 366 calls (1.6%) as compared to 2004. The majority of calls for services involve services other than responding to crimes. For instance, the Department responded to 1301 alarm calls, 6465 general service calls, 1509 disturbance calls, 482 calls related to suspicious activity, 601 medical assists, and 283 animal calls during 2005. The Community Services Division also investigated 262 reports of missing persons.

### TRAFFIC

During 2005, The Police Department investigated 907 motor vehicle crashes. This number was eighty-seven higher than for 2004. Of that number, none was a bicycle accident, 141 were crashes with injury, and 716 were crashes without injury. The most dangerous location in Arlington during 2005 continued to be Massachusetts Avenue at Pleasant Street. This is also the busiest intersection in town and a designated state highway and truck route. The Department recorded sixteen crashes there in 2005. The intersection of Mystic Street and Summer Street (11 crashes) and 23 Massachusetts Avenue (11 crashes) were also trouble spots. Traffic enforcement was hampered again this year by a reduction in force in the general patrol division that necessitated the frequent reassignment of traffic personnel to regular patrol duties. If staffing can be increased next year, it is anticipated that the number of crashes town-wide can be reduced through more vigorous enforcement and directed patrol.

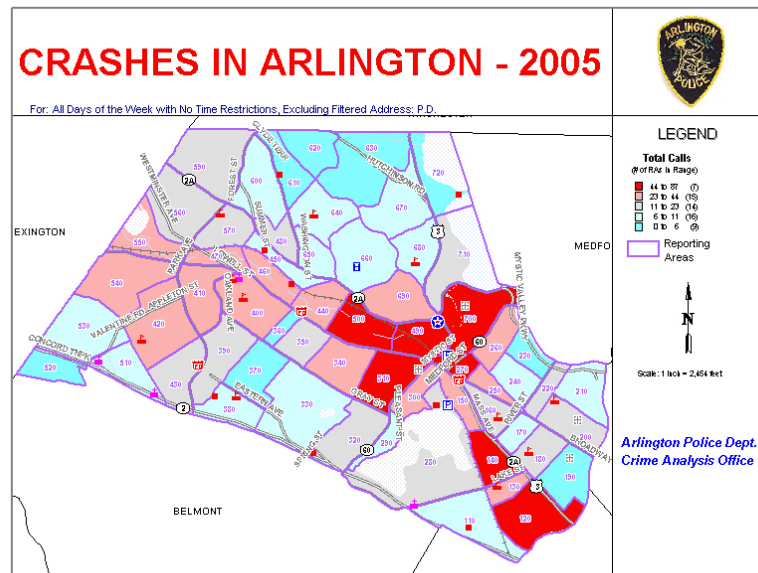
### TOP TWELVE CRASH SITES – 2005

# of Crashes	LOCATION
16	Mass Ave @ Pleasant St
11	23 Mass Ave
11	Mystic St @ Summer St
9	905 Mass Ave
7	1398 Mass Ave
7	1425 Mass Ave
7	324 Mass Ave
7	Appleton St @ Park Ave
7	Medford St @ Mystic Valley Pkwy
6	Chestnut St @ Mystic St
6	Concord Tnpk @ Pleasant St
6	Oakland Ave @ Park Ave

Activity	Month												Totals
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
EMERGENCY CALLS	1789 84%	1595 81%	1725 79%	1669 75%	1954 77%	1973 80%	1907 81%	1904 80%	2016 79%	1921 82%	2072 82%	2078 82%	22603
POLICE REPORTS	203 10%	218 11%	269 12%	254 11%	273 11%	299 12%	272 12%	259 11%	273 11%	253 11%	203 8%	211 8%	2987
ARREST	23 1%	14 1%	34 2%	24 1%	18 1%	20 1%	20 1%	20 1%	14 1%	9 0%	12 0%	16 1%	224
PROTECTIVE CUSTODY	3 0%	0 0%	1 0%	2 0%	2 0%	6 0%	4 0%	3 0%	3 0%	2 0%	2 0%	1 0%	29
SUMMONS	14 1%	17 1%	17 1%	21 1%	24 1%	18 1%	19 1%	18 1%	9 0%	12 1%	1 0%	3 0%	173
MOTOR VEHICLE CITATIONS	101 5%	116 6%	137 6%	260 12%	264 10%	159 6%	128 5%	190 8%	227 9%	153 7%	249 10%	219 9%	2203
<b>Totals</b>	<b>2133 8%</b>	<b>1960 7%</b>	<b>2183 8%</b>	<b>2230 8%</b>	<b>2535 9%</b>	<b>2475 9%</b>	<b>2350 8%</b>	<b>2394 8%</b>	<b>2542 9%</b>	<b>2350 8%</b>	<b>2539 9%</b>	<b>2528 9%</b>	<b>28219</b>

# COMMUNITY SAFETY

## DISTRIBUTION OF CRASHES - 2005



### Community Policing

The Arlington Police Department is committed to the ideals of community policing. Community policing involves a partnership between the police and the public to solve problems of crime, fear of crime, and quality of life issues. During 2005, the Department offered a number of community policing programs to the public, designed to provide citizens with tools, information, and skills useful in solving those problems.

During 2005, the Police Department gave support to the East Arlington Neighborhood Crime Watch Program. The group is made up of dedicated volunteers who are committed to keeping their neighborhood safe. Members of the group meet monthly to discuss local problems and strategize about crime prevention. In April of 2005, the group met to conduct a neighborhood clean up. A large number of volunteers spent about four hours scouring their neighborhood, armed with gloves and trash bags. By the end of the effort, well over one hundred trash bags had been filled and deposited in a designated dumpster. The residents of East Arlington are fortunate to have such a dedicated group working on their behalf.

June saw the continuation of the Police Department's Youth Basketball League. A host of Arlington Police officers donated their time to coach and successfully provided a quality athletic program to Arlington's youth. Although the value of athletic competition for youngsters is obvious, the program provided much more. Reaching out to young people has always been a goal of the Department's community policing effort. It is critical that young people develop a positive image of police so that as they grow and mature they will be able to accept the

mutual roles of police and the public in policing their community. Through the medium of sports, officers provided an opportunity for youngsters to interact with police in a positive, cooperative way. Hopefully, as they grow, these youngsters will carry that image of police as partners and coaches with them. Officer Ronald Kerr led the Basketball League with the assistance of Lieutenant Paul Dooley, Sergeant Robert Bongiorno, Officer Chad Brown, Officer Greg Flavin, Officer Bryan Gallagher, Officer Daniel Kelly, Officer Brendan Kiernan, Officer Dennis Mahoney, Officer Rob Pedrini, and Officer James Smith. The Department also sponsored a youth hockey program during 2005, led by Officer Dan Kelly. This program expanded the reach of our youth athletic program and provided the same opportunity as the basketball league for positive interaction between police and Arlington youth.

The Department is proud of two other programs that operate throughout the year. The first is the Are You Okay? Program, which is a collaborative effort between the Police Department, the Council on Aging, and the Housing Authority. Are You Okay? is an assurance program that offers subscribers daily well being phone calls. It is designed to accommodate elders, shut-ins, and those who require regular well-being checks. The program is run out of the Police dispatch center and has already been credited with saving a life. The second program operates on an irregular schedule throughout the year and is known as RAD, which stands for Rape Aggression Defense. This free program is offered exclusively to women and is designed to provide them with skills and self-assurance vital to surviving and escaping from a physical attack. The program is coordinated by Sergeant Richard Pedrini and staffed by Officers

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Jennifer McGurl, Eileen Johnson, Gina Bassett, Brandon Kindle, and Michael Hogan.

### ***Outstanding Arrests 2005***

#### ***Child Pornography***

In July of 2005, a local computer repair company notified Arlington Police that they had found suspected child pornography on the hard drive of a computer left at their business for repair. Officer Ronald Kerr responded to the call and assisted Arlington Police Inspectors who also responded. Officer Kerr interviewed the business owner and technician. He learned that the technician had taken the hard drive out of a customer's computer order to do an overnight virus scan, using a program which uncompressed a volume of files in the system. The technician subsequently discovered that there were 6 gigabytes of movie files and picture files which contained child pornography. The files appeared to have been downloaded from KAZAA, a peer-to-peer file sharing program. The technician replaced the hard drive and notified the business owner, who then notified police.

Inspector Brian Connerney seized the computer and took it to the NEMLEC Computer Crimes Unit, to which he is periodically assigned as a forensic technician. NEMLEC stands for the Northeastern Massachusetts Law Enforcement Council, one of several groups the Arlington Police partner with each year in furtherance of our law enforcement role. The Computer Crimes Unit is a highly regarded group that specializes in the forensic examination of computer hard drives and other storage media. Inspector Connerney subsequently succeeded in obtaining a search warrant for the computer in question and a second computer located at the suspect's home. As a result of the information developed during the investigation, an Arlington man was arrested and charged with child pornography violations and enticing minors. This case is one of a number of similar cases in our area in the past few years and demonstrates the disturbing growth of such crimes against children as the Internet becomes an increasingly dangerous tool for such predators.

#### ***Bank Robbery***

On Friday, August 26, 2005 at about 12:35 PM, the Leader Bank at 141 Massachusetts Avenue was robbed by a man who brandished a weapon and demanded money. The thief fled the bank on foot, but was spotted by keen-eyed neighbors as he fled. As a result, police quickly learned of his direction of flight and, importantly, of the fact that, in an effort to disguise himself, he was changing clothing as he fled. Inspector Fitzpatrick, who was on duty, and Officer Joseph Dunn, who was working a paid detail in the area, quickly responded to the scene. They were joined by a large number of additional police officers who were working regular shifts and other paid

details. Within a very short time, Officer Dunn and Inspector Fitzpatrick located the suspect at the rear of 155 Massachusetts Avenue. There the officers arrested the robber and recovered the money stolen from the bank along with a realistic replica firearm. After being booked at the Police Station on a charge of armed robbery while masked, the suspect made a full confession and, as of the writing of this report, the suspect's case is still active in the courts.

#### ***Armed Robbery***

At about 8:20 PM on March 20, 2005, Officer Dennis Corbett was patrolling westerly on Broadway, assigned to traffic enforcement duties. There was no traffic on the street and the road appeared very dark. Realizing that the store on the corner of Broadway and Oxford Street was still open, he decided to check it. As he slowly rode by, he Officer Corbett noticed a male with a yellow sweatshirt near the counter. The male appeared to be causing a commotion and, suddenly, ran from the store. Believing a robbery had just occurred, Officer Corbett radioed for back-up and pulled across the street toward the store's owner who had run out of the store after the suspect. The owner called to Officer Corbett that the man in the yellow sweatshirt had just robbed him. Officer Corbett chased this suspect up Oxford St. to the rear of the apartments on Broadway. From there, the suspect ran toward Grafton Street, with Officer Corbett in pursuit. As Officer Corbett pulled around the corner onto Grafton St., he saw the suspect get into a motor vehicle. The motor vehicle had its headlights on and was proceeding down Grafton St. towards Officer Corbett. He pulled directly in front of the car to prevent any escape. Approaching the vehicle, Officer Corbett found it occupied by the suspect and two females. Knowing from radio transmissions that the suspect was reportedly armed with a handgun, Officer Corbett secured the suspects in the vehicle until his back-up arrived. The three in the car were then removed and arrested. Officer Corbett recovered the money taken from the store along with a replica firearm. The male suspect was charged with armed robbery and the females with being accessories to armed robbery.

#### ***Drug Trafficking***

On February 16, 2005, Officer Bryan Gallagher, was monitoring traffic for stop sign violations at the intersection of Fremont Street and Gardner Street. At about 4:55 PM, Officer Gallagher observed a vehicle travel north on Gardner Street and take a left turn on Fremont Street. Because the officer did not recognize the vehicle, he entered the registration plate into the cruiser's laptop computer. As the listing came back on the computer, the vehicle's owner was shown to have a revoked license status. Since the vehicle operator was exiting the vehicle, a stop was not initiated at that time. Approximately, five minutes



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later, a male matching the description of the operator originally observed re-entered the vehicle, pulled down Fremont Street, and took a right turn onto North Union Street. Officer Gallagher pulled in behind the vehicle on North Union Street and initiated a vehicle stop on North Union Street by Gordon Road. This location is approximately three blocks from the Thompson Elementary school.

Officer Gallagher subsequently arrested the operator for operating a motor vehicle after revocation of his license. Pursuant to department policy, an inventory was conducted on the suspect's motor vehicle by Officer Gallagher, Officer Krepelka, and Sgt. Bongiorno. As the vehicle was being inventoried, Sgt. Bongiorno found money in the center console. Officer Gallagher took the cash to the suspect and asked if he had any other valuables in the vehicle. He stated his wallet was in the vehicle. As the officers were looking for the suspect's wallet, Officer Krepelka came across a black back pack in the back seat. When the back pack was unzipped, Officer Krepelka observed a small glassine bag full of white powder. Using his training and experience, he judged the substance to be cocaine. The backpack and the rest of the car were subsequently searched by officers. During the search, several bags of what was believed to be cocaine were located in the vehicle along with a large sum of money. As a result, Sgt. Bongiorno made the decision to have the vehicle towed back to the Police Station for a more extensive search by a K-9. Officer Femino from Medford responded to a mutual aid call and his dog located additional cocaine in the vehicle. The suspect was charged with trafficking cocaine, drug violation in a school zone, possessing cocaine with intent to distribute, and operating a motor vehicle with a revoked license. This case is illustrative of the value of traffic enforcement. Many times, serious violations of the law first come to light following a motor vehicle stop by a curious, proactive officer.

### **Prostitution**

On March 03, 2005, Inspector Sean Kiernan, working with the Suburban Middlesex County Drug Task Force, initiated a vice investigation by answering an ad for "erotic services". The investigation was begun because there had been a number of ads from different providers advertising in various task force communities. The ads were explicit in nature. A Task Force investigator, answering the ad, made an appointment at a local hotel. Members of the Suburban Middlesex County Drug Task Force and the Arlington Police Department met and set up for a period of covert surveillance. The undercover officer entered the hotel and met with the prostitute. After being solicited, the undercover gave a signal and Task Force officers entered the room. They placed three females into custody after speaking with the undercover officer. Task Force and APD officers then

recovered a number of cell phones including the cell phone number listed in the ad. Also recovered were a laptop computer (which was turned over to the NEMLEC computer unit), a number of papers and records possibly related to the ongoing criminal activity (including "client numbers"), a number of condoms and a small quantity of marijuana. A 15-year-old juvenile was arrested and charged with sexual conduct for a fee, possession of a class D substance, and being a fugitive from justice for outstanding warrants. A second 15-year-old juvenile was arrested and charged with sexual conduct for a fee, possession of class D substance, and being a fugitive from justice for outstanding warrants. A twenty-year-old female was arrested and charged with contributing to the delinquency of minor, inducing a minor to become a prostitute, deriving support from the earnings of a minor prostitute, sexual conduct for a fee, and possession of marijuana. Using information uncovered during this investigation, Task Force investigators were able to arrest and charge a Boston man who they believe was running a string of underage prostitutes. That investigation is ongoing as it is possible that other individuals might be involved. This investigation returned two young, runaway girls to their homes and points up how vulnerable young runaways can be to the skillful manipulation of adult predators.

## **FIRE DEPARTMENT**



### **Mission Statement**

The Arlington Fire Department will strive for excellence in the performance of its duty and service to the community and the customers for which it serves. The Department is committed to finding superior methods for insuring the life safety and property conservation of its citizens from the ravages of fire and other disasters. Additionally, the Fire Department strives to contribute to the physical wellness of the community through emergency medical service.

### **Fire Department Role**

The role of the Arlington Fire Department has evolved over the past thirty years from a fire suppression response team to an all hazards approach to the safety and wellness of Arlington. This evolution has occurred throughout the fire service in the United States.

"America Burning", a comprehensive white paper done on the fire service done in 1973, confirmed that the United States had one of the worst records of protecting its citizens from the ravages of fire in the industrialized world. It challenged the fire service to make America a fire- safe environment. Since that time the number of fires has decreased dramatically and the number of deaths from fire has dropped over 50%. America's fire service went from a defensive fire

## COMMUNITY SAFETY

suppression response to an active inspection and code enforcement role. In other words, the fire service began putting out fires before they started through a proactive fire prevention program. This has led to a revolution in the definition of a fire department. No longer was it measured by how much fire it fought and how much smoke it ate. The fire service looked for any way to contribute to the safety of its citizens. Most fire departments, including Arlington's, took over the role of responding to the medical emergencies of the community during this period. Its firefighters were cross-trained to become emergency medical technicians and it assumed the role of emergency ambulance provider for the Town.

During the 1980's and 1990's, the fire service had the responsibility of hazardous materials mitigation thrust upon it. In 1980 an incident in the City of Somerville, Massachusetts in 1980 involving deadly chemicals spilling from a train tank car put the fire service in this country on notice: Fire departments would be expected to protect its citizens and the environment from the unexpected release of hazardous materials. The "fire" department became the "all hazards" department.

The diversification of the fire duties services does not mean that fire suppression is not an issue. As long as we have electricity running through wooden buildings we will always have fires. Firefighting is now, and always will be, the most important role of the Arlington Fire Department. The men and women of this department are superbly trained to respond to all types of fire. To the untrained eye it may seem that firefighting is no more than "putting the wet stuff on the red stuff." This assumption could not be further from the truth. Every fire, large or small, employs different tactics and strategy. Today's firefighters have extensive training in chemistry and the physical sciences to protect the lives and property of the people they are sworn to protect.

During 2005, the department responded to 4,328 calls for assistance (graph submitted by AFD). This is a slight increase from 2004. Of these calls, 2,135 were for medical emergencies. The total property loss was \$816,900, up from \$567,200 in 2004. The following chart shows some of the types of incidents responded to and their totals:

<b>Arlington Fire Department – 2005 Summary</b>	
Fires	129
Emergency Medical	2,135
Medical Assists	250
Alarms Sounding	577
Carbon Monoxide Activations	50
Water Hazard	87
Mutual Aid	61
Lockout / in	89
Electrical Hazard / Down Power Line	208
Motor Vehicle Accidents	120
Smoke Scare	152
Natural Gas Emergencies	65
Flammable Liquid Hazards	34
Hazardous Condition	160
Other	211



*The Arlington Fire Department responds to a fire on Yale Rd.*

In the spring of 2006 the Town expects to break ground on its first new firehouse in over 80 years. The new Park Circle station will house Engine 3 and is expected to be ready for occupancy in early 2007. Several capital improvements, including a diesel exhaust system and a new emergency dispatch public address system, were installed in all stations.

Arlington's emergency dispatchers moved into a brand new, state of the art dispatch center in the summer of 2005. This dispatch center will process calls for emergency assistance for Police, Fire and EMS for many years to come.

FF Thomas Dean, Sr. and FF Louis Deluca retired from this department in 2005, both with over thirty years service to the Town.

### **Fire Prevention**

The Fire Prevention Division of the Arlington Fire Department issued 1,237 permits in the year 2005 totaling \$26,277. The division also coordinated the in-service inspection program. Fire companies inspected

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over 200 buildings during their daily tours of duty during the summer of 2005.

The Fire Investigation Unit (FIU) investigated thirty structural fire incidents. Various causes included unattended candles, unattended cooking, electrical events, lightning, incendiary (arson), careless disposal of smoking materials, children playing with matches, and chemical reaction. The FIU also investigated eleven motor vehicle fires. Causes for these included incendiary, electrical/mechanical malfunction, traffic accident, careless disposal of smoking materials, and spilled fuel. In cooperation with the State Fire Marshal's Office and Arlington Police Department, the FIU was instrumental in assisting for the prosecution and conviction of a 2005 arson investigation.



The members of the Student Awareness for Fire Education (SAFE) program educated the elementary students of the Town in fire safety for the eighth consecutive year. The members of the Juvenile Firesetter Intervention Program (JFIP) counseled young, potential fire setters on the dangers of playing with fire. The JFIP educators, partnering for the fourth consecutive year with the Germaine Lawrence School, educated students who were identified as firesetters. These are only two of the programs that Arlington Firefighters volunteer to be trained in to protect their community

### **Training**

Lt. Kevin M. Kelley, Training Officer, is responsible for managing a comprehensive training program designed to meet the needs of all members of the department. The primary focus of the training division is to promote training necessary to allow the firefighter to achieve specific career goals. Firefighters are constantly evaluated and tested by the division to ensure proficiency in skills and retention of knowledge. This training includes inspections, classroom sessions, practical applications, and actual calls for service.

Every firefighter's career with the Arlington Fire Department begins at the Mass Fire Academy (MFA). Their knowledge, ability, and instincts are honed by the MFA's fire instructors during a rigorous schedule of training evolutions and a challenging curriculum. All firefighters graduate with the National Fire Protection Association (NFPA) certification of Firefighter I/II. The final result is a group of highly trained individuals, prepared to work as firefighters in one of three fire stations on one of four 24-hour shifts.

The training division strives to offer fire service personnel the complete and progressive training required to perform the job with which they are

trusted: the protection of the lives and property of the citizens of Arlington. Courses have been hosted internally, bringing in MFA professionals as instructors. Private sector representatives delivered training to all members of the department. Captain Kevin Shaw, department EMS Coordinator, delivered all emergency medical service training in-house. The training division handles the development and delivery of all company-level drills, department-level training initiatives. In addition to new recruits, the training section is also responsible for continuing education and re-certification of EMT's.

In 2005, the AFD was able to obtain some real, hands-on training when the members were allowed access to the old Cable Television building on Mystic St. before it was torn down. The Firefighters were able to discuss forcible entry, roof ventilation, and roof operations and then practice those skills and techniques. The members were afforded another great opportunity when the MBTA Subway Division on Emergency Operations trained them inside the Alewife subway station underneath Thorndike Field. Several members of the department were selected to participate in a two-day, joint training exercise attended by the Fire Chief, Police Chief, Town Manager, department heads and the FBI. The purpose of the exercise was to bring all Town, State and Federal agencies together to train on the National Incident Management System (NIMS) and then test it with a simulated terrorist attack in Arlington.

### **Emergency Medical Services (EMS)**

The Arlington Fire Department continues to provide superior pre-hospital care to those with emergency medical issues. Fifty firefighters are currently trained to the EMT level, and all others are trained to the first responder level. This requires a significant commitment by the department to providing the best service possible.

Captain Kevin Shaw, department EMS coordinator for the past seven years, does the vast majority of recertification training in-house. Each EMT spends over forty hours a year in EMS training to refine older skills and to learn new skills and protocols.

The department is looking forward to the acquisition of a new Rescue vehicle early in 2006. This vehicle was custom made to the specifications of fire department mechanics and EMT's.

A comprehensive study will be done in 2006 regarding the future of EMS in Arlington. Recommendations on whether it is necessary, and or practical, to upgrade the Arlington Fire Department EMS to Advanced Life Support (ALS) from the Basic Life Support (BLS) service now provided will be addressed.

## COMMUNITY SAFETY

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### INSPECTIONAL SERVICES DEPARTMENT

The Inspectional Services Department is responsible for enforcement of The Commonwealth of Massachusetts Building, Electrical, and Plumbing & Gas Codes, as well as all related regulations, standards and Town Bylaws. Additionally, the Inspectional Services Department implements strategic projects as assigned by the Town Manager.

Accomplishments for 2005 were:

- Dallin School Construction
- Pierce Field Renovations
- 264 Massachusetts Avenue Condominiums
- Knowles Farm Development
- Heritage Square Development
- Web based permit download capability
- Increased Web based code accessibility
- Permits issued for 17 new single-family homes and 3 new two family homes

In 2005, the Inspectional Services Department issued a total of 3,867 permits of which 1179 were Building permits, 897 were Plumbing permits, 760 were Gas permits and 1,031 were Wiring permits. Total fees collected by the Inspectional Services Department in 2005 were \$638,397.94.

The Inspectional Services Department welcomes Kenneth McConnell as its Inspector of Plumbing & Gasfitting. Kenneth Huntley retired after ten years of service to the Town of Arlington.

# COMMUNITY DEVELOPMENT

## PLANNING AND COMMUNITY DEVELOPMENT ARLINGTON REDEVELOPMENT BOARD

The Arlington Redevelopment Board (ARB) is the planning board for the Town and fulfills those functions envisioned by the State for local governments to assist in and regulate the development of the town. The ARB is charged with planning for the orderly development of residences and businesses and the streets and infrastructure needed to serve them. This function takes on different appearance in different towns. In Arlington, the Redevelopment Board's planning responsibilities take the form of conducting planning studies, recommending zoning regulations (to Town Meeting), and issuing special permits.

Arlington's planning board differs from most in that it is also a redevelopment authority. Arlington was the first town in Massachusetts to create a combined planning board and redevelopment authority. As a redevelopment authority, the ARB is authorized to own property and to create urban renewal projects such as the Symmes Hospital site. The Board also owns and manages a number of Town buildings which it leases.

The planning board's role in the town is to provide for the orderly development of property and anticipate needs and problems that development or population change or change in economic conditions may bring. The ARB carries out this responsibility by reviewing all significant development projects, commissioning studies, and marshalling grant funds for the development of public facilities to compliment other public development funded by the Town budget. It is the planning studies and the Zoning Bylaw that provide the guidance for how Arlington develops. The documents constitute a policy plan for the Town and instruct the ARB in its issuance of special permits. The Zoning Bylaw lists the uses for property that are allowed in town and specifies where each use is allowed. Certain uses are allowed only by special permit and special permit uses that are of a certain size and location qualify for environmental design review before the Redevelopment Board.

The Department of Planning and Community Development serves as staff to the Redevelopment Board, operates the town's community development program, oversees the home Rehab and weatherization programs and manages the eight buildings under the jurisdiction of the Redevelopment Board.

### Personnel Changes

Alice Norman, who worked for the Town of Arlington for twenty-five years and has been the "face" of the Planning Department for many of those years,

dealing with the public, with tenants, with vendors and others, always with humor and diligence and civility and always making us laugh, retired this year. She is missed but we wish her a happy retirement.

Two members of the Redevelopment Board left this year. Nora Mann, who served on the Board for eight years, decided it was time for her to leave in late 2004 but stayed on through the permitting of the Symmes medical office building to provide continuity through that process. Ms. Mann, an attorney by trade, brought her considerable skills to play in dealing with the complex issues that the Board has engaged over the years of her tenure. She also served on several committees as an ARB representative including the Symmes Advisory Committee and the Affordable Housing Task Force.

Barry Faulkner moved out of state and had to resign his position on the Board after nineteen years of service. Mr. Faulkner is a transportation planner and became a lawyer while serving on the Board. His breadth of knowledge from his consulting experience and his years on the Board gave him a perspective that often provided the missing piece in the puzzle the Board needed to solve. Mr. Faulkner left Arlington in the fall to open a law practice in New Hampshire.

At year's end, the Board had acquired one new member. Andrew West, an architect, joined the Board in June. Mr. West has lived in Arlington eleven years and has two children in the Arlington schools

### Special Permits

The issuance of a special permit in the environmental design review process usually involves months of meetings with the developer to hone their proposals into something that meets the eighteen criteria against which it must be judged. In 2005, the Board issued a permit for one communication antenna and denied the permit for a second. The denial of a permit is unusual in that the applicants are aware of the criteria against which the permit must be evaluated. In the case of this denial, the applicant failed to change the proposal sufficiently to meet the criteria. The Board also issued permits for a new savings bank in East Arlington, for the renovation of St. Paul's Church, and for the redevelopment of the Symmes Hospital site in two parts. The Board first held eight hearings on the medical office building finally granting the permit in June. Subsequently, the Board held five hearings on the residential portion of the development, granting that permit in September.

### The Symmes Story

At the beginning of 2005, the Redevelopment Board proposed that the zoning change passed in September contained a problem introduced by a floor amendment at Town Meeting. The language stated that the zoning district must contain a medical use. Zoning districts are defined by the uses they allow, but

## COMMUNITY DEVELOPMENT

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cannot require a particular use. The language created a stumbling block for financial institutions that refused to finance a building on which the restriction applied. Accordingly, the Board asked the Town Meeting to remove the requirement. Just before Town Meeting, the developer applied for the required special permit to allow the rehabilitation of the former nurses building into a medical office space.

After much debate, the Town Meeting reaffirmed its instructions to the Redevelopment Board to redevelop the site for housing and medical use as it had instructed in 2003 and at a special Town Meeting in 2004.

The Board did not expect the developer to request the special permits for the project in two parts, therefore, when the developer first requested a permit for the medical office building, the Board insisted that the impacts of the entire project must be assessed. All analysis had been done on the basis of the entire project and the Board didn't want a part of the project permitted without consideration of the entire project and any mitigating measures that might be necessary. During the hearings on the medical office building, therefore, the traffic, utilities burden, stormwater system, and such for the whole project (that is, including the proposed residential redevelopment) were evaluated. The Board held eight hearings and granted the permit for the medical component on June 13. The Board wishes to thank the Transportation Advisory Committee and especially its Symmes Subcommittee for the extraordinary effort and the high quality of work as it evaluated the traffic impacts of the Symmes redevelopment.

Hearings on the residential portion began on July 11th and continued through the summer. The Board held five hearings before closing the public comment period and then deliberated for one and one half sessions on the required findings and on conditions it put on the permit, finally granting the permit on September 12th. The two permits allowed the construction of a 26,100 square foot medical office building and 245 residential condominiums. The development was required to provide seven and three quarters acres of open space protected with a conservation easement and maintained according to a specific plan by the developer. A \$35,000 fund was provided by the developer to make improvements to the area. The developer was required to make repairs and improvements in the sewage system in neighborhoods near the site worth \$160,000. The developer was required to install a traffic signal where Hospital Road meets Summer St., construct a sidewalk along Woodside Lane, and make other traffic improvements on neighboring streets worth up to \$300,000.

The construction on the site must be conducted in accordance with a Neighborhood Protection Plan which was created by a consultant working with the

neighborhood and funded by the developer. The plan requires the monitoring of sound and dust and the installation of solid wood fencing around the site to minimize the impact on the neighborhood. In the process of the application and permit process, the size of the residential development was reduced from 258 units to 245 units.

In early October, the permit was appealed by some neighbors to the site – actually two separate appeals. Any permit can be appealed by persons who are aggrieved. When an appeal is filed, the development cannot proceed until it is somehow resolved either through the court or by a settlement agreement between the appellants and the developer. At the close of year, the developer had been unsuccessful in arranging a discussion with the appellants.

The appeal of the permit has significant impact on the Town's financial goals. The goals to make the project revenue neutral and to keep the cost of the project off the tax rolls are both seriously jeopardized by the appeal, which means that the timetable by which the developer had to abide is tolled (frozen) until the appeal is resolved. During this time, the Town must continue to pay the carrying cost of the indebtedness and the costs of insuring and maintaining the property. To these costs are added the legal expenses necessitated by defending the Board's permit. Every month of delay costs the Town over \$45,000 directly and delays the realization of tax revenues estimated to be over \$100,000 per month when the project is finished. If the appeal goes to court, the proposed schedule shows its conclusion in December of 2006. Hopefully a settlement agreement can be reached, but the Town cannot avoid a serious financial setback because of the appeal.

### ***Affordable Housing***

Early in the year, a resident proposed to the Board of Selectmen that the Town should be exempt from the requirement to consider a Chapter 40B Comprehensive Permit for housing projects that have at least 25% of the housing affordable under State guidelines. Such a housing project is exempt from local zoning. The resident noted that the State regulations state that if a town devotes 1.5% of its developable land area to affordable housing, it is exempt from the requirement to consider a comprehensive permit project. In other words all projects would have to comply with zoning.

The Selectmen asked the Department to confirm the figures presented by the resident. Unfortunately, the resident had counted one affordable project twice in his calculations so the Town's total land area devoted to affordable housing fell short of the desired 1.5%. To confirm the initial conclusion, the department used its computerized geographic information system (GIS) to independently determine the percentage

## COMMUNITY DEVELOPMENT

devoted to affordable housing. Using the GIS and the Assessor's data attached to the mapping system, the department determined the amount of land not covered by water or used for streets and subtracted land that is undevelopable by virtue of being publicly owned (all according to the State's "Guidance for Interpreting 760 CMR 31.04(2) Computation of Statutory Minima pursuant to MGL c 40B General Land Area Minimum"). The resultant calculation produced the "total land area zoned for residential, commercial, or industrial use". Next the GIS totaled the area of land devoted to affordable Housing. Comparing the two figures showed that 1.17% of Arlington's land is devoted to affordable housing, falling short of the required 1.5%. The analysis also showed that in order to meet the 1.5%, seven acres of new affordable housing would have to be constructed.

### ZONING BOARD OF APPEALS

In 2005, the Zoning Board of Appeals heard and rendered decisions on twenty petitions as prescribed in Massachusetts General Laws, Chapter 40A, The Zoning Act, and also further clarified by the Town's Zoning Bylaw.

The Petitions heard by the Board include variances, Special Permits and appeals of zoning decisions rendered by the Inspector of Buildings as well as interpretations of Zoning Bylaws.

The Zoning Board of Appeals has three members appointed by the Board of Selectmen who also appoint two associate members to attend Hearings when a member, or members, cannot sit for a particular hearing. All hearings are open to the public and are usually held on the second and fourth Tuesdays of the month in the Selectmen's Hearing Room on the second floor of the Town Hall or the conference room located on the second floor of the Town Hall Annex. All hearings are advertised in the Arlington Advocate for two consecutive weeks and posted on the Town Clerk's Bulletin Board at least three weeks before the hearing date. Hearings are also posted on the Town website. The Rules and Regulations of the Zoning Board of Appeals are on file in the Office of the Town Clerk and in the Zoning Board of Appeals' Office at 51 Grove Street.

	Granted	Denied	Withdrawn	In Process
Petitions for Variance	1			
Applications for Special Permits	17		1	
Appeal of Decisions of Inspector of Buildings	1			
<b>Totals</b>	<b>19</b>		<b>1</b>	
Total petitions filed with Town Clerk: 1				
Hearings continued by the Board while in session: 3				

### ARLINGTON HOUSING AUTHORITY

The need to provide more affordable housing continues to be a significant challenge for the Town of Arlington. The Arlington Housing Authority is proud of its distinction of being the largest single provider of affordable housing in the community.

This year marks the Arlington Housing Authority's fifty-seventh year offering affordable housing to low and moderate income persons either through direct housing in government-owned developments or subsidized housing in privately owned dwellings.

The Arlington Housing Authority manages 1,156 housing units: 520 units for elderly and/or residents with disabilities, 176 units designated for family housing, a home for 13 mentally challenged residents, and 447 vouchers that help participants live in privately-owned dwellings throughout the community.

The Authority is a quasi-governmental agency that administers these programs sponsored by the State or Federal government. Properties owned by the Authority are exempt from local property taxes, yet the Authority annually pays the maximum "in lieu of" taxes as allowed by state statute.

#### **Board of Commissioners**

The Board of Commissioners of the Authority is the policy making body of the agency. The five members of the Arlington Housing Authority's Board of Commissioners are: *Chairman* Nicholas Mitropoulos, *Vice-Chairman* John Griffin, and *Members* Richard B. Murray, Dr. Patricia Worden, and Teresa J. Walsh. Ms. Joan Pippin serves on the Board as Tenant Representative for the Section 8 Program (Federal Rental Assistance) and Ms. Merceita Johnson serves as the Alternate Tenant Representative for that program.

Dr. Worden continued her service as the Authority's designee to the Symmes Advisory Committee and Affordable Housing Task Force. Mr. Mitropoulos continued his service on the Housing Corporation of Arlington, Inc.'s Board of Directors. John Griffin served as the Authority's representative on Arlington's Affordable Housing Task Force and serves with Ms. Walsh as the Board's liaisons to the five local tenant organizations (LTO's).

The Executive Director, Franklin W. Hurd, Jr., is appointed by the Board of Commissioners and manages the day to day operations of the Authority.

#### **Year in Review**

In 2005, the Arlington Housing Authority continued making improvements to its properties, completed Phase III of its four phase building security initiative, continued its tenant services support, and continued its offerings of affordable housing programs.

## COMMUNITY DEVELOPMENT

### **Properties**

In 2004, a major kitchen and bathroom modernization project awarded for Menotomy Manor by the Department of Housing and Community Development (DHCD). The architectural firm ABACUS was selected and has conducted an extensive review of all 176 units. The Authority successfully received Town Meeting approval in 2005 for zoning changes that would permit the addition of three additional units in Menotomy Manor 200-2 in conjunction with the handicap modifications required for this project.

It is estimated that handicapped accessible units will add over \$1 million to the cost of the project. The most recent cost estimate for this project is \$7,993,593. An additional \$998,282 in electrical upgrades is being considered. Funding will be provided by DHCD by state bonding for modernization projects associated with stated-aided public housing programs.

The AHA was also awarded \$840,000 in emergency funds from DHCD for the upgrades to the elevators in Chestnut Manor (667-2), Hauser Building (667-4, and Cusack Terrace (667-5).

The Authority continued took advantage of the Community Work Program (CWP) sponsored by the Middlesex Sheriff's Office. For the fifth year in a row, inmates under the supervision of correctional personnel assisted the AHA maintenance staff in its spring and fall cleanup efforts. In 2005, the Authority expanded CWP projects by adding painting to the provided services performed by the inmates.

### **Security - Phase II**

Based upon its 2003 security review of its facilities, the Authority continued its implementation of a four phase security initiative. In 2005, Phase III was completed. Security cameras and fob access devices were installed in the 144-unit Hauser Building located at Drake Village. Included in this work, automatic door openers were installed to assist those with mobility difficulties. When coded, fob access will activate automatic door openers for tenants who require assistance.

Completion of Phase III means that cameras are now installed at all four Chapter 667 developments and attached to digital recorders that are being used to help monitor common areas, hallways, entrances, and the outside grounds and parking lots.

Phase IV will be directed towards security initiatives in Menotomy Manor 200-1 and 200-2. Due to the unique layout of these locations, detailed study will be required to formulate a proposed solution for this phase.

### **Tenant Services**

#### **Tenant Support**

Sue Culhane, Tenant Service Coordinator, continued her active participation in the bi-monthly meetings of the Geriatric Providers Group. This group, consisting of representatives from over twenty outside agencies, meets regularly to insure communication between these agencies and providers for the benefit of our elderly tenants.

One such benefit of Sue's participation in the group lead to the selection of Drake Village for a 12-week exercise class Winchester Hospital's Community Health Institute made possible by a grant through Minuteman Senior Services. The class, which will begin in early 2006, is based on the Federal Government "Eat Better and Move More" which is part of the "You Can! Steps to Healthier Aging Campaign. The program at Drake Village will focus on the exercise part since the Hauser Building is also a "Meals on Wheels" luncheon meal site.

Janet Doyle, AHA Office Manager, continued her work on the Youth Watch program through monthly meetings with members of various agencies in the community to monitor the activities of troubled youths. The group cooperatively works on ways to help provide assistance to local "at risk" juveniles.

The Authority worked cooperatively with the volunteer teachers from the Ottoson Middle School in supporting the highly successful "Operation Success" Program. The program offers onsite tutorial and homework assistance, and computer training to the middle school students of Menotomy Manor in the evenings throughout the school year. We salute these dedicated volunteer teachers.

#### **Annual Cookouts**

The annual cookouts for the elderly and disabled residents were held in each of our four elderly/handicap developments. The "Mardi Gras" theme was a complete success. The AHA salutes the following 2005 "Tenant of the Year" award recipients: Joan Camarano (*Drake Village*), Nella Robichaud (*Chestnut Manor*), Eileen Gay (*Winslow Towers*), and Grace Burgess (*Cusack Terrace*). Tenants balloted for the winners in their respective building. The success of this outing was the direct result of the combined efforts of both Maintenance and Administration Staff personnel.

#### **Affordable Housing**

The Authority continues its efforts to deal with the problem of high fair market rents in Arlington. Items have been printed in our local newspaper as a means of outreach to residents letting them know about its programs.

Thanks to the Arlington Board of Selectmen, the AHA was awarded a second \$75,000 CDBG grant for the acquisition of additional affordable housing in



## COMMUNITY DEVELOPMENT

Arlington. Unlike others such as non-profit organizations, all AHA owned properties remain affordable into perpetuity.

The Authority continues its participation in the MassNAHRO Centralized Section 8 Wait List program. The list is now open to all daily. Arlington residents are given a preference.

The AHA's website, [www.arlingtonhousing.org](http://www.arlingtonhousing.org), provides valuable information to those wishing to learn more about the AHA and its programs.

### **Recognitions**

The Authority would also like to recognize our oldest tenant in residence, Ms. Catherine "Kitty" Junas, who is 103 years young and is still an active tenant who resides in Winslow Towers.

The Arlington Housing Authority would like to thank all its employees for their dedication throughout the year.

### **VISION 2020**

In June of 1992, Town Meeting created the Vision 2020 Standing Committee as an official Committee of the Town to..."ensure the long range planning process initiated by the Town in 1990 ...also, to create, implement, monitor and review methods for open, town-wide public participation in the Vision 2020 process." This followed a two-year process under the direction of town leadership exploring goals for the Town and ultimately creating the task group structure to support those goals which Vision 2020 follows to this day.

Town Goals, or Articles of Our Common Purpose, were enacted as a bylaw in 1993 for the areas of Business, Communication, Community and Citizen Service, Culture and Recreation, Diversity, Education, Environment, Fiscal Resources, and Governance. Since then, three groups have formed under the Environment Task Group: the Spy Pond, Reservoir, and Sustainable Arlington Committees.

Working in a partnership of townspeople, town committees, Town employees, and leaders through its standing committee and task groups, Vision 2020 attempts to bring the Town closer to the intent of its Town Goals. These efforts often are awareness pieces, designed to inform, and to create an appreciation for town features. Others are short or long-term projects, planning sessions, forums, practices, research projects, publications, tours, celebrations, warrant articles, and surveys.

### **Notable Activities in 2005**

- Created, tallied, and analyzed 1,721 Arlington household responses to the 2005 Vision 2020 Annual Census Insert Survey with its principal focus on Access Issues in Arlington; reported a summary of these responses to the 2005 Annual

Town Meeting, and provided a detailed summary of the response data to the departments and committees affected; (Abstracted Charts of these responses can be found the text of this section)

- Helped the Town secure and begin to implement a State section .319 Storm Water Grant, which will be used to install deep-sump leaching catch basins along Route 2; this grant will be shared with Belmont;
- Monitored wetland invasive growth at both Spy Pond and the Arlington Reservoir ;
- Organized and conducted the first Spy Pond Trails Weekend in May that

involved about seventy-five volunteers over the two days and additional Appalachian Mountain Club trail experts leading volunteer crews in the construction of three stone trails leading to the pond; also accomplished significant pruning and tree removal to create vistas of the pond from the path along Route 2; removal of invasive plants and removal of the years of accumulated trash along the path and the area adjacent to the fence along the Rte 2 access road;

Secured grants and donations from area businesses and foundations and discarded curbing from Arlington's DPW to accomplish the Trails Weekend work;

- Distributed flyers to the entire Spy Pond Watershed on practices that affect weed growth and poor water quality in the pond;
- Researched and presented the Peer Communities Study Report, available at the library and on the Vision 2020 web site. Using eighteen quantitative criteria, this document compares Arlington to its neighbors and the 102 cities and towns in the Metropolitan Area Planning Council area after examining the demographic, geographic, governance, educational, and economic data of these communities. Concluding that the existence of a standard set of peer communities for Arlington is doubtful, it cautions careful choosing of communities when comparisons to Arlington are made;
- Researched and produced Retrospective Appropriations Analysis: Arlington FY 91 to FY 04; this report reviewed those Town-budgeted appropriations made in the fourteen years since the first successful Proposition 2.5 operating override in 1990, and concluded that current spending is less than it was in FY91 in real, inflation-adjusted dollars;
- Both the Peer Communities Study Report and the Retrospective Appropriations Analysis, produced by the Fiscal Resources Task Group, can be

## COMMUNITY DEVELOPMENT

found on the fiscal resources link to the Vision 2020 website [www.arlington2020.org/](http://www.arlington2020.org/);

- Studied Arlington demographics to learn how our aging population may affect Arlington businesses;
- Established an insurance website: [www.communitybasedinsurance.com](http://www.communitybasedinsurance.com)
- Spoke at the State League of Women Voters Conference on the Value of the Community-based Health Insurance perspective;
- Authored a Resolution passed by the 2005 Annual Town Meeting which recognizes that Arlington should obtain, without violating individual privacy, aggregate health data specific to the Town from health care system providers, including the insurance industry and public health agencies, on the most prevalent health problems in Arlington so Arlington will have a basis for instituting an informed proactive culture of prevention;
- Worked with the Town to plan and implement the Reservoir Dam Remediation Project which ensures dam safety without losing large numbers of trees or sacrificing swimming and aesthetics, still maintains recreational and habitat values, and satisfies the states mandate to stabilize the earthen dam;
- Contributed to the construction of two boardwalks at Arlington's Great Meadows;
- With the Board of Selectmen, produced the Fifth Annual State of the Town Address and Reception on the opening night of the 2005 Annual Town Meeting;
- With the League of Women Voters of Arlington, the Office of the Town Clerk, and the Board of Selectmen organized both Candidates Night in preparation for Town elections, and the Warrant Review to ready Town Meeting Members and townspeople for the Annual and Special Town Meetings;
- Continued to provide participation on the Superintendent's Advisory Committee on Diversity; also continued to advocate for minority hiring for the schools and all town positions;
- With the libraries, schools, and other Arlington groups, expanded October Diversity Month to a year-long calendar of events to be celebrated at various Town sites in Fiscal Year 06 starting with the Town-wide book read of Pete Hamill's Snow in August;
- With the School Department, co-sponsored Arlington's second Open House for minority applicants to potential teaching and administrative positions in the Arlington Public Schools;

- With the help of a Tufts University intern, continued to work on a comprehensive Sustainability Action Plan for the Town;
- Explored options and opportunities for using wind power as an energy source in Arlington; produced a public forum based on a Sustainable Arlington-produced video of the Hull, MA municipal wind power installation;
- Conducted bird walks at the Arlington Reservoir and Spy Pond as well as cleanups and flyer distributions to promote the use of low or no phosphorous fertilizers;
- Created displays and interactive exhibits for Vision 2020's booth at Town Day;
- Augmented participation in the Vision 2020 task groups; and,
- Formulated two warrant articles for the 2005 Annual Town Meeting: the first requesting an appropriation for remediation of invasive weeds at Spy Pond and the second asking for a committee to study revising the Town's fiscal organization.

Vision 2020 is exceedingly grateful to Patricia Watson for her fourteen years of service to both the Standing Committee and Diversity Task Group. Patricia's editor's eye, her innate sense of justice and fairness, along with her experience with group process and consensus building has facilitated many productive discussions. Although he hasn't left the task group, Vision 2020 gratefully acknowledge Allen Reedy's eleven generous and productive years as Chairman of the Fiscal Resources Task Group. The new chairman of this group is Gordon A. Jamieson, Jr. Also, Vision 2020 notes with regret that Barry Faulkner, a member of the original steering committee and recent representative to Vision 2020 from the Arlington Redevelopment Board, has moved to New Hampshire. His institutional memory and planner's perspective will be missed.

Vision 2020 is appreciative of all who contribute to this project, now almost 16 years old. Their skills and expertise, opinions, suggestions, persistence, research, hours of data entry, flyer distribution, grant writing, note taking, web posting, program creation, and creative ideas all offered generously have truly enabled Arlington's Vision 2020 to assist the Town in trying to address current and future needs.

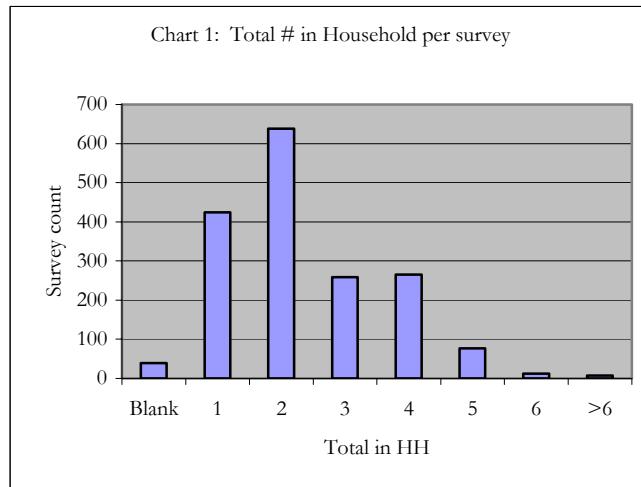
## COMMUNITY DEVELOPMENT

**May 2005, Vision 2020 Preliminary data based on 1,721 Census Insert Returns**

**TABLE 1: # of People in households**

Raw data

Total # in HH	Survey Count	% of non-blanks
Blank	39	
1	424	25.2%
2	638	37.9%
3	259	15.4%
4	265	15.8%
5	77	4.6%
6	12	0.7%
>6	7	0.4%
<i>total</i>	1721	100.0%



**Table 2: Medicare Information**

**If you have medicare, would you please tell us if you:**

	# of surveys	% of surveys
Medicare A -basic	54	3.1%
Medicare A & B	257	14.9%
Had to give up Medicare B	1	0.1%
Had to w/draw from a supplementary program due to cost	10	0.6%
Other, please specify ***	41	2.4%
Blank (nothing checked)	1358	78.9%
	1721	100.0%

## COMMUNITY DEVELOPMENT

May 2005, Vision 2020 Preliminary data based on 1,721 Census Insert Returns

**Table 3: Precincts Represented in Surveys**

Precinct #	Count	Percentage of Valid responses
1	29	2.8%
2	53	5.2%
3	49	4.8%
4	48	4.7%
5	31	3.0%
6	46	4.5%
7	39	3.8%
8	60	5.9%
9	47	4.6%
10	69	6.7%
11	49	4.8%
12	51	5.0%
13	41	4.0%
14	61	6.0%
15	50	4.9%
16	59	5.8%
17	44	4.3%
18	45	4.4%
19	61	6.0%
20	41	4.0%
21	50	4.9%
blank	698	
TOTAL	1721	100.0%

**Table 4: Total # of Registered Voters represented**

# of Voters in Household	Count of Surveys	Total Voters
0	13	0
1	448	448
2	782	1564
3	89	267
4	31	124
5	5	25
blank	353	
TOTAL	1721	2428

**Table 5: Demographics and Ages within Households Responding**

Adults aged 18-64 with no children	516	30.0%
Adults aged 18-64 with children	775	45.0%
Adults aged 18-64 and Adults 65 years old +	258	15.0%
Adults aged 65 years and older only	88	5.1%
Blank information in survey	84	4.9%
Total Surveys	1721	100.0%

## COMMUNITY DEVELOPMENT

### May 2005, Vision 2020 Preliminary data based on 1,721 Census Insert Returns

**Table 6: Access for Those with Disabilities**

1. In your opinion regarding those with a disability, please rate:	Excellent	Good	Fair	Poor	Don't Know/ No Opinion	Blank	Total
a. Accessibility of Arlington restaurants & businesses	147	491	226	43	609	205	1721
	16.2%	54.1%	24.9%	4.7%			100%
b. Active recruitment/involvement of disabled residents on Arlington's town committees/org/clubs	36	79	79	42	1255	230	1721
	15.3%	33.5%	33.5%	17.8%			100%
c. how well Arlington schools do in educating children with disabilities alongside more typical students	84	160	96	24	1129	228	1721
	23.1%	44.0%	26.4%	6.6%			100%

2. How important is it to you that Arlington aggressively enforces the by-law requiring:	Very Important	Somewhat Important	Not Important		Don't Know/ No Opinion	Blank	Total
a. Clearing snow and ice from sidewalks in front of your home/business	964	425	123		46	163	1721
	63.8%	28.1%	8.1%				100%
b. Removal of overhanging shrubs along residential and commercial walkways	645	604	209		79	184	1721
	44.2%	41.4%	14.3%				100%

3. How many people in your HH would define themselves as having a disability?	None	One	Two	Three or More		Blank	Total
	1299	202	26	3		191	1721
	84.9%	13.2%	1.7%	0.2%			100%

**Table 7: Transportation Advisory Committee - Mass Ave/Rte 60/Pleasant St./Mystic St. Intersection**

DEMOGRAPHICS Relevant to TAC	Zero	1	2	3	4	>4	Blank	Average of non-blanks
	# of DRIVERS per household	33	490	971	100	32	9	86
# of CARS per household	33	607	794	88	17	3	179	1.65
Drivers per Car:	Average	Median	Minimum	Maximum				
	1.15	1	0.5	3				

1. How many times per week do you pass through this intersection?	Zero	1-4 times	5-9 times	10+ times		Blank	Total
As a motorist	83	694	401	435		108	1721
	5.1%	43.0%	24.9%	27.0%			100%
As a bicyclist	874	307	41	21		478	1721
	70.3%	24.7%	3.3%	1.7%			100%
As a pedestrian	411	820	139	75		276	1721
	28.4%	56.7%	9.6%	5.2%			100%

2. How would you rate the ease of use of this intersection	Excellent	Good	Fair	Poor	Don't Know/ No Opinion	Blank	Total
As a motorist	231	652	485	160	70	123	1721
	15.1%	42.7%	31.7%	10.5%			100%
As a bicyclist	61	150	227	227	616	440	1721
	9.2%	22.6%	34.1%	34.1%			100%
As a pedestrian	169	469	409	223	201	250	1721
	13.3%	36.9%	32.2%	17.6%			100%

4. As a motorist, have you used other routes to avoid this intersection?	Yes	No	Blank	Total
	869	511	341	1721
	63.0%	37.0%		100%

## COMMUNITY DEVELOPMENT

**May 2005, Vision 2020 Preliminary data based on 1,721 Census Insert Returns**

**TABLE 8: Access to DPW Services**

1. Have you experienced any change in the level of service for trash collection and recycling?	<b>Positive</b>	<b>Negative</b>	<b>No Change</b>	<b>No Opinion</b>	<b>Blank</b>	<b>Total</b>
	464	89	865	181	122	1721
	29.0%	5.6%	54.1%	11.3%		100%
2. Do you prefer the new yard waste collection schedule?	<b>Yes</b>	<b>No</b>	<b>Indifferent</b>	<b>Haven't Noticed</b>	<b>Blank</b>	<b>Total</b>
	572	93	327	593	136	1721
	36.1%	5.9%	20.6%	37.4%		100%
3. Assuming the same level of funding for road improvements, would you prefer the use of asphalt overlays (vs. chip seals - pea stone sprayed with asphalt) even if it means that fewer roads are improved per year?	<b>Yes</b>	<b>No</b>	<b>Indifferent</b>	<b>Need Information</b>	<b>Blank</b>	<b>Total</b>
	520	178	198	661	164	1721
	33.4%	11.4%	12.7%	42.5%		100%

**Table 9: Access to Bicycling Opportunities for Children**

1. When you were a child, were students allowed to ride their bicycles to get to and from school?	<b>Yes</b>	<b>No</b>	<b>Don't Know</b>	<b>Blank</b>	<b>Total</b>
	906	213	242	360	1721
	66.6%	15.7%	17.8%		100%
2. In Arlington today, how important is providing students with the choice to ride a bicycle safely to and from Arlington Public Schools?	<b>Very Important</b>	<b>Somewhat Important</b>	<b>Not Important</b>	<b>Blank</b>	<b>Total</b>
	610	516	187	408	1721
	46.5%	39.3%	14.2%		100%

## COMMUNITY DEVELOPMENT

**May 2005, Vision 2020 Preliminary data based on 1,721 Census Insert Returns**

**Table 10: Access to Activity and Fitness Opportunities**

**Do you or any household members use ARLINGTON-based structured activity programs for exercise?**

	Yes	No	Blank	Total
Arlington Recreation	251	1025	445	1721
	<i>14.6%</i>			
Boys and Girls Club	260	1017	444	1721
	<i>15.1%</i>			
Fidelity house	55	1111	555	1721
	<i>3.2%</i>			
Council on Aging	47	1135	539	1721
	<i>2.7%</i>			
Arlington Public Schools	213	1028	480	1721
	<i>12.4%</i>			
Private Health/Fitness Club	414	879	428	1721
	<i>24.1%</i>			
Organized team sports	187	1034	500	1721
	<i>10.9%</i>			

**Do you or any household members use these facilities or resources for exercise?**

	In Arl.	Out of Arl.	Both (In and Out)	Blank	Total
BikePath	404	11	763	543	1721
	<i>23.5%</i>	<i>0.6%</i>	<i>44.3%</i>	<i>31.6%</i>	<i>100%</i>
Private home or health/fitness club	396	261	94	970	1721
	<i>23.0%</i>	<i>15.2%</i>	<i>5.5%</i>	<i>56.4%</i>	<i>100%</i>
Community Education	69	91	67	1494	1721
	<i>4.0%</i>	<i>5.3%</i>	<i>3.9%</i>	<i>86.8%</i>	<i>100%</i>
Beaches/Pools	124	321	173	1103	1721
	<i>7.2%</i>	<i>18.7%</i>	<i>10.1%</i>	<i>64.1%</i>	<i>100%</i>
Dance/Aerobic/Yoga center	151	117	35	1418	1721
	<i>8.8%</i>	<i>6.8%</i>	<i>2.0%</i>	<i>82.4%</i>	<i>100%</i>
Ice Skating/Roller Skating Rink	177	62	63	1419	1721
	<i>10.3%</i>	<i>3.6%</i>	<i>3.7%</i>	<i>82.5%</i>	<i>100%</i>

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**May 2005, Vision 2020 Preliminary data based on 1,721 Census Insert Returns**

**Table 11: Access to Arlington Information**

**QUESTION 1: How do you obtain information about our Arlington Community? (Check ALL that apply)**

% of checks is reported below

	Newspaper	Website/E mail	Cable TV	Visit town Bldg	"Word of Mouth"	Other
<b>Government Services</b>						
General Information/Contacts	64.1%	36.9%	9.6%	11.0%	35.8%	6.3%
Rules/Regulations/by-laws	39.9%	31.2%	3.9%	10.7%	22.7%	5.4%
Schedules/calendars	56.8%	33.8%	5.8%	6.0%	21.1%	8.9%
Meeting discussions/minutes/reports	45.0%	24.6%	8.3%	3.8%	17.6%	3.7%
<b>Arts/Entertainment/Sports/Rec.</b>						
Programs/facilities/locations	59.5%	27.1%	4.8%	4.5%	24.2%	7.6%
Schedules/Calendars/hours	57.2%	29.0%	4.1%	4.8%	19.4%	6.1%
<b>News and Events</b>						
Community Safety/Public Notices	60.4%	20.2%	6.2%	3.2%	18.0%	4.5%
Related to community Organizations	54.2%	20.3%	4.6%	2.8%	18.7%	3.4%
<b>Education</b>						
Contact/General Information	40.9%	22.8%	4.2%	4.6%	20.4%	6.6%
Schedules/Calendars/Events	40.8%	22.3%	3.9%	4.1%	18.1%	7.0%
Policies/Rules/Regulations	34.6%	20.4%	3.3%	4.6%	16.9%	6.6%

**QUESTION 2: How would you rate the information about Arlington that you obtain for each source?**

% of each

	Newspaper	Website/E mail	Cable TV	Visit town Bldg	"Word of Mouth"	Other
<b>Completeness</b>						
Excellent	14.1%	8.1%	1.7%	8.4%	4.3%	3.1%
Good	38.6%	21.0%	7.1%	10.2%	13.9%	3.6%
Fair	12.9%	10.8%	5.9%	4.0%	16.4%	1.3%
Poor	2.7%	2.3%	4.1%	0.8%	5.3%	0.5%
Don't Know/No Opinion	7.0%	15.3%	29.8%	24.5%	15.4%	12.8%
Blank	24.7%	42.4%	51.4%	52.1%	44.7%	78.7%
<b>Timeliness</b>						
Excellent	12.0%	11.3%	1.6%	6.9%	4.3%	2.5%
Good	28.9%	16.3%	5.5%	8.3%	13.2%	3.3%
Fair	15.6%	8.2%	5.1%	3.8%	12.6%	1.5%
Poor	2.0%	2.2%	2.7%	0.9%	3.8%	0.3%
Don't Know/No Opinion	7.1%	13.8%	27.0%	22.6%	14.6%	11.7%
Blank	34.3%	48.1%	58.1%	57.6%	51.5%	80.7%
<b>Reliability</b>						
Excellent	15.7%	9.2%	2.1%	9.6%	3.7%	3.0%
Good	29.1%	17.6%	6.7%	7.3%	12.9%	3.2%
Fair	8.7%	8.0%	3.5%	2.9%	14.0%	1.0%
Poor	1.6%	1.2%	2.0%	0.4%	3.9%	0.2%
Don't Know/No Opinion	9.4%	15.4%	27.9%	22.8%	14.4%	11.9%
Blank	35.7%	48.5%	57.6%	56.9%	51.1%	80.7%



## COMMUNITY DEVELOPMENT

**May 2005, Vision 2020 Preliminary data based on 1,721 Census Insert Returns**

**QUESTION 3: Does your household have high-speed Internet access (cable modem/DSL/broadband?)**

	Count	Percentage
Yes	1120	65.1%
No	522	30.3%
Blank	79	4.6%
Total	1721	100.0%

**QUESTION 4: How often do you or household members use e-mail?**

	Count	Percentage
Daily	1224	71.2%
Every few days	175	10.2%
Weekends Only	12	0.7%
Have an Address but rarely check	28	1.6%
No on-line access	110	6.4%
All Blank	172	10.0%

**QUESTION 5: Please check any local "e-list" to which you or your household members subscribe:**

	Count	Percentage
Arlington e-list	257	14.9%
Public School e-list	204	11.9%
Arlington Parent e-list	161	9.4%
Community organization e-list	121	7.0%
Other e-list (specify)	74	4.3%

**QUESTION 6: Do you use the web to pay any of your bills?**

	Count	Percentage
Yes	728	42.3%
No	885	51.4%
Blank	108	6.3%
Total	1721	100.0%

**QUESTION 7: Were you aware that property assessments are viewable on-line?**

	Count	Percentage
Yes	493	28.6%
No	1084	63.0%
Blank	144	8.4%
Total	1721	100.0%

**QUESTION 8: Do the children in your household use the web more or less often than you do?**

	Count	Percentage
More	90	20.0%
Less	248	55.0%
Same	113	25.1%
N/A	944	
Blank	326	
Total	1721	100.0%

## COMMUNITY DEVELOPMENT

**May 2005, Vision 2020 Preliminary data based on 1,721 Census Insert Returns**

**QUESTION 9: Please check any local websites you or your household members visit:**

	Count	Percentage
Live from Arlington	180	10.5%
Arlington Town website	754	43.8%
Child's school website	217	12.6%
Other e-list (specify)	78	4.5%

**QUESTION 11: Which on-line services would you like the Town to offer?**

	Count	Percentage
Look up or pay: Tax Bills	484	28.1%
Look up or pay: Water Bills	465	27.0%
Look up or pay: Fines	342	19.9%
Email Notifications: CRT Collection @DPW yard	574	33.4%
Email Notifications: Town Day applications	240	13.9%
Email Notifications: Street Sweeping Schedule	536	31.1%

**If there were a service fee levied would this prevent you from using the service?**

	Count	Percentage
Yes	993	57.7%
No	181	10.5%
Blank	547	31.8%
Total	1721	100.0%

**QUESTION 12: Do you think more should be done to show meetings and events on our local channels?**

	Count	Percentage
Yes	508	29.5%
No	433	25.2%
Blank	780	45.3%
Total	1721	100.0%

**QUESTION 13: What cable programs would interest you most? (Check all that apply)**

	Count	Percentage
Meetings	380	22.1%
News Analysis	328	19.1%
Arts/ Music/ Entertainment	558	32.4%
Sports	202	11.7%
Education for all ages	337	19.6%
Other (please specify):	73	4.2%

# COMMUNITY DEVELOPMENT

## OPEN SPACE COMMITTEE

The Open Space Committee (OSC) was established by Town Meeting in 1996. Members include concerned citizens and representatives of key Town entities (including the Park and Recreation Commission, Conservation Commission, Cemetery Commission, Redevelopment Board, and the Departments of Planning and Community Development, Public Works, and Human Services). The committee has met regularly over the past ten years to exchange ideas and discuss ways to protect the Town's open space resources.

The committee serves an oversight function but does not have direct management responsibility for Town properties. Its primary purpose is to enhance communication and coordination among those entities that do have management authority. In addition, the OSC seeks to raise broad-based community concerns and to advocate for the planning, stewardship, and appropriate uses of the Town's open spaces.

### **Open Space Plan**

One of the committee's main responsibilities is to prepare the Town's official Open Space and Recreation Plan every five years and to constantly monitor and document its provisions and goals. The current plan, for 2002–2007, was approved in April 2003 by the Massachusetts Executive Office of Environmental Affairs (EOEA) Division of Conservation Services. The final published plan was presented to the Board of Selectmen and Town Meeting in May 2003. Copies are available for reading in the Robbins Library, Planning Department, Town Clerk's office, and certain other Town offices. The entire plan, including numerous maps and photographs, is available on the Town Web site ([http://www.town.arlington.ma.us/Public\\_Documents/ArlingtonMA\\_BComm/OpenSpace\\_Folder/OpenSpacePlan](http://www.town.arlington.ma.us/Public_Documents/ArlingtonMA_BComm/OpenSpace_Folder/OpenSpacePlan))

### **Site Management Plans**

The committee's primary focus for this year was to prepare specific site management plans, as outlined in the Open Space Plan. The following sites were chosen for the first set of plans: Arlington Reservoir; Minuteman Bikeway; Arlington's Great Meadows; Robbins Farm Park; Spy Pond Park and the Route 2 Path next to Spy Pond; Menotomy Rocks Park; Mt. Pleasant Cemetery; Meadowbrook Park; McClennen Park; and the Town Hall Gardens and Old Burying Ground. Other sites will be documented in future years.

Committee members prepared these management plans in collaboration with representatives of various Town departments and commissions and volunteer groups that manage or monitor each site. A standardized template permits

each site to be documented in a consistent manner. The template includes such information as the site location, size, boundaries, history, ownership, management entities, Friends groups, natural resources, basic maintenance and capital improvement needs, and financial considerations. The plans provide a record of current practices and also serve to facilitate communication among the interested parties. The plans will be incorporated into the next edition of the Open Space Plan and will be available for regular updating by the relevant Town departments and Friends groups.

### **Town Events**

The OSC again participated in Town Day in September 2005. Among the display materials and handouts were maps identifying local open spaces, information about the Open Space Plan, flyers about the Conservation Commission's Land Stewards Program, and a sign-up sheet for residents interested in getting more involved. The committee sponsored the sale of daffodil and crocus bulbs salvaged from the Symmes site to raise funds for special projects. Unsold bulbs were donated to the Reservoir Committee for planting in a visible area near the new dam pathway.

### **Other Activities**

The OSC continued to monitor a wide range of open space concerns that affect the Town and its residents' quality of life. Some of the issues that came before the committee for discussion during the past year were residential and commercial encroachments on the Minuteman Bikeway; a proposed change to the Town bylaw regarding the Open Space Zone, which would invoke the ARB or ZBA special permit process to determine if parking creation or expansion is acceptable for land in that zone; a proposal to establish a dog park on Town property; and curfew schedules at Town parks. The committee also remains vigilant about opportunities to acquire and protect the few remaining undeveloped parcels in Town, as prioritized in the Open Space Plan.

### **Goals for 2006**

During 2006 the committee will continue to collaborate with other Town entities and community groups to advocate for the maintenance and management of the Town's valuable open space and recreation resources, in accordance with the goals and priorities outlined in current Open Space and Recreation Plan. Having completed the first round of site management plans, the committee will begin the extensive task of updating the entire Plan, which must be completed by the summer of 2007.

In addition, the committee will continue to provide input into the planning and implementation of the Symmes redevelopment plan, in particular the

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conservation restriction (CR) that will provide permanent protection for the open space portions of the site. Other areas of attention will be the Reservoir dam project, possible scenarios to protect the Mugar land, and ongoing policy discussions about the use of existing Town parks and open spaces.

### ARLINGTON BICYCLE ADVISORY COMMITTEE

#### **Background**

The Arlington Bicycle Advisory Committee (ABAC) was appointed by the Board of Selectmen in 1996 to advise the town on improving local bicycling conditions for both residents and visitors. The all-volunteer Committee promotes all forms of safe bicycling in town -- from recreational riding on the Minuteman Bikeway to using the bicycle for transportation and errands on town roadways.

ABAC's annual events include the ABAC Winter Social in February, the BIKE-Arlington Tour in May, and ABAC's Bicycling Information booth at Arlington Town Day in September.

ABAC meets monthly to discuss bicycle-related topics and issues in town. Meetings are posted in advance and open to the public. ABAC's website address is [www.abac.arlington.ma.us](http://www.abac.arlington.ma.us).

#### **Recent Highlights**

In the past year, ABAC has organized a number of annual events and worked on a wide range of projects and initiatives:

- Hosted the well-attended ABAC Winter Social at the Whittemore-Robbins House in February, featuring a slide-show presentation by local author David Herlihy on the history of the bicycle as well as presentations on bicycle touring.
- Organized the 8th annual BIKE-Arlington Tour, a casual-paced bicycle tour around town in May.
- Hosted a Bicycling Information booth at Arlington Town Day, where ABAC members distributed bicycle-related information and discussed local bicycling issues with the community.
- Hosted instructional Bicycling Skills classes in Arlington to promote safer, more efficient bicycling in the area.
- Researched and developed a report on traffic/safety issues at bikeway intersections in Arlington, specifically Arlington Center, Lake Street, and Mill Street, at the request of the Board of Selectmen. This report is available on ABAC's website.
- Met with concerned parents and Town officials on bicycling to school issues in Arlington. This year's Vision 2020 Survey results indicate that 86% of

survey respondents support providing students with the choice to ride a bicycle safely to and from Arlington Public Schools.

- Discussed various improvements to Massachusetts Avenue in Arlington that would benefit both pedestrians and bicyclists, related to the proposed street redesign project. Also conducted bicyclist counts in Arlington Center to collect supporting data on bicycling activity.
- Worked with the Department of Public Works to provide basic maintenance on Arlington's 3-mile stretch of the Donald R. Marquis Minuteman Bikeway. For more information on the Minuteman Bikeway, see the website at [www.minutemanbikeway.org](http://www.minutemanbikeway.org).
- Participated in various events hosted by the Massachusetts Bicycle Coalition (MassBike), including Massachusetts Bike Week and Bike Night.
- Represented Arlington at the National Bicycle Summit in Washington, D.C., organized by the League of American Bicyclists in March. Met with U.S. Representative Edward Markey to encourage support for federal Transportation Enhancements funding for local-area bicycling, pedestrian, and transit improvements.

#### **Future Plans**

ABAC is planning to organize a number of community events in 2006, including the ABAC Winter Social, the BIKE-Arlington Tour (May 21), several Bicycling Skills classes hosted in Arlington, and an informational booth at Arlington Town Day in September. Starting in 2006, ABAC members plan to develop and publish a regular "Bicycling in Arlington" column for the *Arlington Advocate* newspaper, which will feature local bicycling topics. In addition, ABAC continues to work on many items listed in the previous section of this report.

If you are interested in local bicycling matters, please attend an upcoming ABAC meeting. For more information, visit our website at [www.abac.arlington.ma.us](http://www.abac.arlington.ma.us), contact the Department of Planning and Community Development at 781-316-3090, or e-mail [jackjohnson@alum.bu.edu](mailto:jackjohnson@alum.bu.edu). ABAC usually meets on the first Monday night of the month in Town Hall.

### TRANSPORTATION ADVISORY COMMITTEE

The Transportation Advisory Committee's (TAC) goal is to improve the quality of life in Arlington by increasing safety for all modes of transportation, while balancing safety with mobility, the environment, and public health. In this effort, the TAC, Arlington Police

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Department's Traffic Division, the Public Works Department, and the Planning Department work closely together.

Transportation Advisory Committee activities in 2005 included the following:

- **Mass. Ave. Corridor:** We are very pleased that our activities since 2002 on the Mass Corridor Project, working with town officials, are finally leading to Federal funding under the Transportation Improvement Program (TIP). Approximately \$1.6M is expected, which will enable the Town to initiate design work. The project will fund improvements in East Arlington and Arlington Center. See 2004 Town Book for more details.
- **Schools:** In conjunction with the Dallin school reconstruction, the TAC reviewed the school layout and recommended transportation safety improvements including crosswalks, curb cuts, sidewalks, traffic flow, and the conversion of George Street from private to public way, with the abutters support, in order to facilitate pedestrian safety improvements.. This work is continuing for other schools in conjunction with the School Committee.
- **Symmes Transportation Issues:** Early in 2005, a working group of the TAC supported the Redevelopment Board's Special Permit process by providing an independent review of the potential transportation issues for Arlington and made an extensive set of recommendations that were adopted in the Special Permit.
- **Downing Square:** This is the six-way the intersection of Park Ave, Lowell St, Park Ave Extension, Bow St and Westminster Ave. It is a very difficult intersection. The TAC, working with neighbors, has been proposing possible solutions to this area and the roadways leading into it. In the fall, an experimental design was tested in the square using paint, sandbags, and a temporary raised crosswalk. The results are under evaluation and specific recommendations will be made in 2006.
- **Crosswalks:** Critical crosswalks have been designated based upon traffic volume, visibility, and pedestrian use. Additional thermoplastic crosswalks were placed in 2005.
- **Outreach:** The TAC has a website <http://tac.Arlington.ma.us> that continues to be a resource for Town residents, and has an informational table at Town Day.

In addition to the above Transportation Advisory Committee activities, several additional requests were analyzed and recommendations made. These

included: a crosswalk at Jason and Norfolk, the intersections of Cedar and Waverley, Hutchinson Road, and the Lowell Street condo development. The Transportation Advisory Committee participated in Town Day, using that venue to provide education in local traffic matters, and also worked with other local transportation groups to host an Alternative Transportation Festival.

## METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is the regional planning and economic development district representing 101 cities and towns in metropolitan Boston. In addition, the Council shares oversight responsibility for the region's federally funded transportation program as one of 14 members of the Boston Metropolitan Planning Organization. The Council's legislative mandate is to provide technical and professional resources to improve the physical, social, and economic condition of its district, and to develop sound responses to issues of regional significance. The Council provides research, studies, publications, facilitation, and technical assistance in the areas of land use and the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy, and interlocal partnerships that strengthen the operation of local governments. More information about MAPC is available at [www.mapc.org](http://www.mapc.org).

The Council is governed by 101 municipal government representatives, twenty-one gubernatorial appointees, and ten state and three City of Boston officials. An Executive Committee composed of twenty-five members oversees agency operations and appoints an executive director. The agency employs approximately thirty professional and administrative staff. Funding for Council activities is derived from contracts with government agencies and private entities, foundation grants, and a per-capita assessment charged to municipalities within the district.

In the past year, the Council has focused on initiatives that respond to regional challenges, some of which include:

### ***MetroFuture -- Making a Greater Boston Region***

State law requires that MAPC prepare, from time to time, a comprehensive regional plan. This planning process is now underway and is called the *MetroFuture* initiative. It started by asking the people of Greater Boston about their aspirations for the future of the region, and continues with a comparison between those visions and the future that will arise if our current trends continue unchanged. We are finding both exciting prospects and interesting

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challenges lie ahead if we continue our current pattern of growth and development. Here are just a few of the results, out to the year 2030:

- **Population will grow slowly, while the number of households will grow more quickly.** By 2030, the region's population will have increased by 10%, approximately a third as fast as the projected U.S. population growth (29%). The number of households is projected to increase by 19% for that same time period, at a greater rate than the population, due to a continued decline in household size.
- **Consumption of land continues apace.** Fifteen percent of land that was open in 2000 will be developed by 2030.
- **An older population will demand more homes and health care.** There will be declines in all age groups under 55 and substantial increases in empty-nesters and elders, creating demand for different housing and contributing to an expected near-tripling of health care costs from 2000 to 2030.
- **Water in short supply outside the MWRA.** Communities with public water systems not connected to the MWRA system will face serious water constraints by 2030; approximately half will exceed their permitted withdrawal rates.

These are among the results that will serve as a starting point for discussions across the region about alternative paths the region could take, beginning with a series of briefings early in 2006. Visit [www.MetroFuture.org](http://www.MetroFuture.org) to learn more about the project, and contact [MetroFuture@mapc.org](mailto:MetroFuture@mapc.org) to learn about how to host a briefing about the region's future.

**Municipal Planning:** MAPC continues to assist municipalities in implementing Smart Growth Principles through local zoning changes. Under the Vision 2020 program, MAPC provided zoning analyses or draft bylaws to the towns of Duxbury, Stoughton and Hanover. Through FY05 funding from Smart Growth Technical Assistance Grants, MAPC assisted Topsfield in developing a Low Impact Development storm-water and erosion control bylaw. Under funding secured through the Priority Development Fund, MAPC is developing mixed use or multi-family bylaws for the towns of Bedford, Stow, Millis, Southborough, and Stoughton. Just recently, MAPC received notice of approval of its application for Smart Growth Technical Assistance funds to assist the towns of Hopkinton, Ashland, and Southborough in examining alternative futures for the 900 acre Weston Nurseries property. MAPC also continues to provide information to municipalities regarding the Smart Growth Overlay Districts enabled under Chapter 40R.

**Metro Mayors Coalition:** MAPC works with the mayors and city managers of ten municipalities in the urban core on issues such as group purchasing, employee health insurance, regional public safety, and municipal public finance. Through this work, MAPC staffed the statewide Municipal Finance Task Force which reached consensus on a variety of public policy changes to reinvigorate the partnership between local and state government. It also formulated an \$11 million grant program to fund inter-local and multi-disciplinary approaches to stemming the tide of youth violence, drug use, and gang activities in the region. This program became law late in 2005.

**The Metro Data Center,** an official US Census affiliate, provides in-depth analysis of trends in the region and conducts research on emerging issues that will strengthen the Council's ability to plan for the future. The Center works to increase public understanding of and access to demographic, social, economic, and land use data and trends that affect the Boston metropolitan area. The Center also releases regular publications to maintain a general awareness about how growth continues to impact communities. The Center provides current accurate data to legislators, municipalities, public and private agencies, and the general public about growth trends in the communities and subregions of the greater Boston area.

**Transportation planning:** MAPC staff played an active role in helping to revise the MassHighway Design Manual, now known as the Project Development and Design Guidebook. As vice chair of the Boston Metropolitan Planning Organization, MAPC worked to develop the annual Transportation Improvement Program, including transportation spending priorities for the region. We also developed population and employment projections to the year 2030, to be used in scenario modeling in the new Regional Transportation Plan and MetroFuture (see above) in 2006.

**Legislative Advocacy:** The Legislative Committee has worked to promote legislation that is of regional interest and is informed by smart growth principles (to view the list of principles, visit [http://www.mapc.org/regional\\_planning/MAPC\\_Smart\\_Growth.html](http://www.mapc.org/regional_planning/MAPC_Smart_Growth.html)).

At the beginning of the legislative session the Committee recommended for endorsement a full legislative agenda, which was subsequently endorsed by MAPC's Executive Committee. Among many items, the priorities include reform of the state's surplus land disposition policy; recapitalization of the brownfields redevelopment fund; reform of the state's

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antiquated zoning laws; and repeat offender legislation. Contact Legislative Director Joel Barrera at [jbarrera@mapc.org](mailto:jbarrera@mapc.org) to learn more about the committee's priorities and how your community can get involved in regional advocacy efforts.

**Metropolitan Highway System Advisory Board:** MAPC staffs this board, established in 1997 by the Commonwealth, to advise the Massachusetts Turnpike Authority on issues relative to land use, air rights, zoning, and environmental impacts associated with development of land owned by the authority. In 2005, the Board reviewed a number of Requests for Proposals and development proposals for various parcels along the Central Artery surface.

**Regional Services Consortiums:** The Regional Consortiums Project collectively procured more than \$3,000,000 in office supplies for 32 municipalities, and highway maintenance services valued at \$16,000,000 for South Shore and MetroWest cities and towns. The project also facilitates collegial forums among members' chief administrative officers that focus on collective problem solving and resource sharing. MAPC, in partnership with the Greater Boston Police Council, assists over 300 units of local government in procuring police, public works, and general use vehicles, along with various public safety supplies.

**Public Safety and Homeland Security:** MAPC provides planning and fiduciary services to the Northeast Homeland Security Regional Advisory Council (NERAC), the Northeastern Law Enforcement Council (NEMLEC), and the Metropolitan Law Enforcement Council (METROLEC). Activities include procurement, research, and planning to enhance the delivery of public safety services and to ensure the region is prepared for either a terrorist attack or natural disaster.

**Hazard Mitigation:** *Pre-Disaster Mitigation* (PDM) plans help communities prepare for natural disasters such as floods, winter storms, wind, and geologic hazards. In 2005, MAPC completed PDM plans for 10 communities on the North Shore and 10 communities on the South Shore. MAPC is also developing PDM plans for 9 Inner Core communities, including Boston and neighboring communities, which will be completed in 2006. FEMA has awarded a grant to MAPC to develop PDM plans in 28 towns in the MAGIC, MetroWest, and North Suburban subregions, beginning in 2006.

**495/MetroWest Water Resources Strategy:** Working with the 495/MetroWest Corridor Partnership, MAPC completed three major components of a comprehensive water strategy for the corridor:

- the *Massachusetts Low Impact Development Toolkit*, available at <http://www.mapc.org/lid.html>, was published, and two regional workshops were held to present the toolkit to the public. The toolkit recently received the 2005 Outstanding Planning Project Award from the Massachusetts Chapter of the American Planning Association;
- *Once Is Not Enough*, a guide to water reuse in Massachusetts, was published. It is available at [http://www.mapc.org/regional\\_planning/waterreuse.html](http://www.mapc.org/regional_planning/waterreuse.html); and
- two regional contracts for Leak Detection Services were developed for both the 495/MetroWest communities as well as the entire MAPC region. Learn more about leak detection services that are available to cities and towns in MAPC's January edition of the *Regional Record*, our electronic newsletter, located at [www.mapc.org](http://www.mapc.org).

**Comprehensive Economic Development Strategy:** Every five years, the Metropolitan Area Planning Council is responsible for developing a Comprehensive Economic Development Strategy (CEDS) in partnership with the Economic Development Administration. The 2005 CEDS, *Insuring Greater Boston's Prosperity*, contains an analysis of economic trends and conditions and highlights five challenges to economic well-being. It sets a context for inviting regional participation that moves toward a regional response to the challenges. The report is included in the January edition of MAPC's *Regional Record*, available at [www.mapc.org](http://www.mapc.org).

**Wind Power:** Using a grant from the Massachusetts Technology Collaborative, MAPC recently completed a project to help ten North Shore coastal communities understand opportunities and obstacles to siting land-based wind turbines on municipally-controlled properties. The project helped the communities to identify regulatory barriers to wind and the environmental and financial impacts of a wind project. Area residents took part in a web-based energy survey and each community received wind information and siting maps. MAPC hosted two wind educational forums as part of the project, helped the city of Lynn to draft a wind turbine siting ordinance and facilitated the creation of Alternative Energy Committees in Gloucester, Swampscott, and Rockport to advance the siting of wind turbines in their communities. Information about the North Shore Wind Project is also included in the January *Regional Record* at [www.mapc.org](http://www.mapc.org).

**MEPA Project Reviews:** MAPC reviews projects under the Massachusetts Environmental Policy Act (MEPA) and submits comments on projects with significant regional impacts. In 2005, MAPC reviewed

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166 MEPA filings (Environmental Notification Forms, Environmental Impact Reports, and Notices of Project Change), and submitted comments to EOEA on 58 of these. One of the most significant reviews of the year was a "Peer Review" conducted by MAPC and the Old Colony Planning Council on the proposed *Village Center Plan* for the former South Weymouth Naval Air Station. To view our comments visit [http://www.mapc.org/whats\\_new/SWNAS/SWNAS\\_Summary\\_Document.pdf](http://www.mapc.org/whats_new/SWNAS/SWNAS_Summary_Document.pdf).

**Inner Core Committee (Arlington, Belmont, Boston, Braintree, Brookline, Cambridge, Chelsea, Everett, Holbrook, Lynn, Malden, Medford, Melrose, Milton, Nahant, Newton, Quincy, Randolph, Revere, Saugus, Somerville, Waltham, Watertown, Winthrop)**

The Inner Core Committee held 8 regular meetings in FY 05 and hosted two special events – a Legislative Open House in June 2005 and a Commonwealth Capital Fund workshop in August 2004.

Actions taken by the Committee in FY 2005 include recommending projects to the MPO for inclusion on the UPWP and TIP, commenting to EOEA through MEPA for the Urban Ring Phase 2 Draft Environmental Impact Report and the BioSquare Phase 2 Final Environmental Impact Report, and commenting to EOT and DEP on the potential substitution of Central Artery Transit Commitments.

The Committee also engaged in discussions and had presentations on: legislation to recapitalize the Brownfields Trust Fund, the state's new Transit Oriented Development Regulations, Chapter 40R Smart Growth Zoning Districts, and the MBTA Capital Investment Program.



## TOWN MODERATOR

### **Town Meeting**

Arlington's legislature, the Town Meeting, met for twelve sessions during 2005, several of which were co-terminus with special meetings called for April 27 and May 23. The Annual Meeting (ATM) began on April 22, and, with a recess as hereinafter explained, concluded on June 20. Attendance ranged from 87% to 72%, falling off, as is typical, as the Meeting went on.

Here are some of the significant actions taken at the ATM (numbers in parentheses are article numbers):

- **Land Use.** Affordable housing issues were the subject of considerable debate. The inclusionary zoning by-law – which requires 15% of new units to be affordable – was amended to bring in previously exempt developments of single and two-family houses (5). However, the Meeting rejected articles calling for allowing affordable units to be clustered rather than scattered, for handicapped accessibility and other such specialized uses (11), and providing for governmental bodies or non-profits to be able to buy units for subsequent rental to low and moderate income households (12). An amendment was approved to require security for future maintenance of drainage systems (8). Outdoor lighting was regulated in residential zones (17). Notice of demolition to neighbors was required, due to unpleasant surprises encountered in some neighborhoods when houses were suddenly torn down for redevelopment (20). By unanimous vote, the Pleasant Street Historic District was enlarged to include the properties on Maple and Academy Streets, with the exception of the Town Hall (23).
- **Private Ways.** The Town has many miles of private ways, and dealing with repairs to the same by the Town has been a subject of discussion for several years. In response, the by-law covering the method of financing such repairs was again altered (35) and funds were appropriated to cover the costs to be advanced by the Town for such projects (36). In addition, a committee was approved to examine the “efficiency and procedures of the repair program” and make recommendations (also in 35).
- **Other Committees.** In addition to the committee mentioned above, two other committees created by the meeting were the 200<sup>th</sup> Anniversary Committee (to consider and plan for a celebration of the 200<sup>th</sup> anniversary of the incorporation of the Town as a separate municipality in 1807) (53) and the Symmes Project Post Development Committee (to assess

the impacts of the completion of that project on the neighborhood) (37).

- **Budgets.** Since an override vote was scheduled for June 11, the ATM, after dealing with almost all non-monetary articles and those monetary articles which would have been voted anyway, adjourned on May 23 to await the results. The results were favorable, and so when the Meeting resumed on June 13 it voted the omnibus budget, the capital budget, and the Minuteman School budget. The Finance Committee had previously issued a report showing the appropriations they would recommend if the override passed, or if it failed.
- **Finance Committee Appointments.** Due to the difficulty in obtaining Finance Committee members in all of the precincts, home rule legislation was approved (24) to allow the appointments of members-at-large to represent unrepresented precincts. As of this writing, the Legislature, for reasons not clear, has declined to approve this innocuous piece of local law.
- **Resolution.** The resolution against the Iraq War and the participation of Massachusetts National Guard troops therein, in substantially the same form as submitted to many other Town Meetings last spring, was defeated on a tie vote (70). Some controversy arose afterward, when it was revealed that a speaker against the resolution, introduced as a resident of the Town, was in fact a resident of New Hampshire.
- **Other Actions.** The concept of fees for trash collection was once again rejected (40 and 41). The Meeting declined to re-visit or delay the reconstruction of the Park Circle Fire Station (38 and 39). The police were authorized to enforce the rules regarding parking in handicapped spaces on private property such as super market parking lots (21). The noise abatement regulations were revised and strengthened (19). John D. Leone was re-elected as Assistant Moderator, receiving about two-thirds of the votes in a contested ballot (4).

The April 27 Special Town Meeting dealt principally with the Symmes Hospital project. In a rather extraordinary turn-around, the amendment to the zoning enacted the previous fall to facilitate the project of the selected developer requiring medical uses – which in the view of many saved the proposed zoning change from certain defeat – was now characterized as preventing the financing of the project. So, the Meeting was asked to remove that requirement (2) which they did, by a one-vote margin. Home rule legislation was requested (4) to provide that all receipts from the project would be put in a special fund to retire the proceeds of the debt exclusion. Due to controversy regarding the School

## LEGISLATIVE

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Committee's naming the football field for the school superintendent, all Town bodies were requested to follow the provisions of the By-Laws concerning the Memorial Committee (6).

The May 23 Special Town Meeting dealt almost exclusively with re-zoning a parcel of Housing Authority property to facilitate construction of some three-family residences with handicapped accessibility (2).

The traditions of Town Meeting include the singing of the National Anthem and an invocation at the start of each session. As usual, on the opening night, the Menotomy Minutemen marched in with the national and Town flags and their fifes and drums provided the music for the opening night. The Arlington High School Madrigal Singers and the Ottoson Select Chorus, both under the direction of Cheryl Hemenway, performed on two evenings. On most other evenings, Town Meeting member Jane Howard accompanied on the piano, with Town Meeting members Gwenyth Hooper and Charles Gallagher playing piano accompaniment on one night each.

Invocations were given by Mary Lou Burke, pastoral assistant of St. Eulalia Church, Major Steven Carroll, of the Salvation Army, Rabbi Braham David of Temple Shalom, Rev. Brian Emmet, pastor of Covenant Church, Rev. Linda Fischer Privaterra, rector of the Church of Our Saviour, Rev. Dr. Nicholas M. Kastanos, pastor of St. Athanasius the Great Greek Orthodox Church, Rabbi Rim I. Meirowitz of Temple Shir Tikvah, Rev. Thomas Nestor, pastor of St. Eulalia Church, Rev. James E. O'Leary, pastor of St. Camillus Church, Rev. Carlton E. Smith, assistant minister of First Parish Unitarian-Universalist Church, and Rev. Jed N. Snyder, pastor of Countryside Bible Chapel.

# LEGISLATIVE

## TOWN MEETING MEMBERS As Of December 31, 2005

### PRECINCT 1

Kneeland, John G., Jr.	100 Decatur Street	2008
McGaffigan, Elizabeth	32 Silk Street	2008
McGaffigan, Paul J.	32 Silk Street	2008
Mills, Kevin M.	28 Mystic Valley Pkwy.	2008
Boltz, Barbara Ann	27 N. Union Street, #8	2007
Cleinman, Stuart P.	113 Sunnyside Avenue	2007
King, Marian E.	78 Gardner Street	2007
Steinhilber, Eric R.	54 Decatur Street	2007
Barry-Smith, Chris	37 Silk Street	2006
Heintz, Ann	119 Sunnyside Avenue	2006
Oesterle, Jeffery T.	53 Gardner Street	2006
VACANCY		2006

### PRECINCT 2

Carabello, Joseph P., Jr.	156 Lake Street	2008
Fiore, Elsie C.	58 Mott Street	2008
Fiore, Peter J.	58 Mott Street	2008
Hayner, William	19 Putnam Road	2008
Carey, William A., Jr.	155 Lake Street	2007
Cella, Augustine R.	99 Spy Pond Parkway	2007
DeCoursey, Stephen W.	7 Cheswick Road	2007
Meister, Pamela J.	19 Village Lane	2007
Caggiano, Michael A.	9 Putnam Road	2006
Casieri, Anthony C.	22 Margaret Street	2006
Houser, Paul C.	40 Eliot Road	2006
Logan, William	7 Mary Street	2006

### PRECINCT 3

Brush, Henry T.	23 Amsden Street	2008
Griffin, Jean M.	42 Oxford Street	2008
Simas, Charles	42 Oxford Street	2008
Tosti, Allan	38 Teel Street	2008
Connor, Jane Abbott	45 Teel Street	2007
Flaherty, Gregory	52 Windsor Street	2007
Hayward, William F.	68 Cleveland Street, #2	2007
Dratch, Robin M.	70 Teel Street	2006
Ferrante, John A., Jr.	38 Waldo Street	2006
Robillard, James F.	58 Broadway	2006
VACANCY		2006

### PRECINCT 4

Costa, Patricia A.	82 Milton Street	2008
Ferrara, Ryan J.	94 Varnum Street	2008
Laite, George	25 Lafayette Street	2008
Piandes, Kerry T.	26 Chandler Street	2008
Logue, Rona S.	43 Magnolia Street, #1	2007
Marshall, Joseph M.	72 Varnum Street	2007
Piandes, George N.	24 Chandler Street	2007
Scoppettuolo, Robert P.	27 Magnolia Street	2007
Carlisle, Anne J.	116 Massachusetts Avenue, #B	2006
Costa, John J.	82 Milton Street	2006
Marshall, Joseph M.	74 Varnum Street	2006
VACANCY		2006

### PRECINCT 5

Egan, Patricia A.	132 Webster Street	2008
Leibs-Heckly, Martha	106 Palmer Street	2008
Malin, Martin B.	96 Webster Street	2008
Shea, Thomas R.	149 Franklin Street	2008
Brau, Susan A.	97 Warren Street	2007
DuBois, Abigail	83 Park Street	2007
Lovelace, Susan G.	20 Amherst Street	2007
Smith, Scott B.	39 Amherst Street	2007
Dodge, Mary M.	119 Palmer Street	2006
Gilmore, Mary C.	33 Beacon Street	2006
Walton, Douglas D.	31 Bowdoin Street, #1	2006
*Sheridan, Cynthia	71 Franklin Street, #2	2006

### PRECINCT 6

Addorisio, Paul	51 Pond Lane	2008
Hollman, Aram G.	12 Whittemore Street	2008
Rosselli, Emelio J.	14 Lake Street	2008
Fischer, Andrew S.	25 Lombard Road	2007
Kazarian, Charles P.	60 Randolph Street, #1	2007
Logan, Michael	21 Avon Place	2007
Reale, Lisa M.	244 Massachusetts Avenue, #2	2007
*Gearin, Joan AM	382 Massachusetts Avenue, #703	2006
Gearin, John J.	382 Massachusetts Avenue, #703	2006
Guion, James T.	137 Herbert Road	2006
*Parker, Glenn L.	56 Randolph Street	2006

### PRECINCT 7

Hughes, Kenneth W.	20 Webster Street	2008
Kennedy, William J.	18 Webster Street	2008
McKinney, Laurence O.	30 Foster Street	2008
Smith, Walter R.	19 Tufts Street	2008
Connors, Joseph M.	38 Bates Road	2007
Lehrich, Joan Axelrod	17 Everett Street, #2	2007
Loreti, Christopher P.	56 Adams Street	2007
Sharpe, Theodore W.	51 Palmer Street	2007
Baron, Sheri A.	10 Raleigh Street	2006
Tobin, Daniel J.	70 Harlow Street, #2	2006
Villandry, Peter V.	63 Tufts Street	2006
White, Robert Manning	95 Everett Street	2005

### PRECINCT 8

Band, Carol L.	57 Bartlett Avenue	2008
Berkowitz, William R.	12 Pelham Terrace	2008
Leone, John D.	51 Irving Street	2008
Rowe, Clarissa	54 Brantwood Road	2008
Foskett, Charles T.	101 Brantwood Road	2007
Friedman, Cindy F.	130 Jason Street	2007
Rehrig, Brian H.	28 Academy Street	2007
Worden, John L., III	27 Jason Street	2007
FitzMaurice, John A.	17 Lakeview	2006
Jones, Bernice K.	21 Kensington Road	2006
Lobel, Joshua	73 Jason Street, #2	2006
Worden, Patricia B.	27 Jason Street	2006

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## PRECINCT 9

Candelas, Gustavo	4 Water Street	2008
Hallee, Pauline Y.	47 Maynard Street	2008
Lieberson, Patricia	5 Mystic Lake Drive	2008
Ruderman, A. Michael	9 Alton Street	2008
Garballey, Bridgett	39 Maynard Street	2007
Hallee, Jerome P.	47 Maynard Street	2007
Judd, Lyman G., Jr.	4 Winslow Street, #710	2007
West, Paul A.	4 Winslow Street, #1303	2007
Herlihy, Robert E.	51 Maynard Street	2006
Garballey, Sean	45 Maynard Street	2006
O'Donnell, Deborah	8 Maynard Street, #2	2006
Ortwein, Nanci L.	135 Medford Street, #2	2006

## PRECINCT 10

Curren, David B.	61 Hillsdale Road	2008
Howard, Jane L.	12 Woodland Street	2008
Howard, Peter B.	12 Woodland Street	2008
Shea, William E.	9 Lincoln Street	2008
Grealish-Kelly, Kelley	93 Spring Street	2007
McHugh, Stephen M.	206 Spring Street	2007
Quinn, Michael J.	15 Shawnee Road	2007
Bauer, Paul H.	179 Highland Avenue	2006
Costa, Barbara M.	26 Woodland Street	2006
Russian, Donnarose	106 Spring Street	2006
Tiedeman, Nancy N.	46 Bailey Road	2006
*Ledwig, David W.	178 Newport Street	2006

## PRECINCT 11

Caccavaro, Thomas, Jr.	28 Ridge Street	2008
Greeley, Kevin F.	363 Mystic Street	2008
Greeley, Robert E.	38 Edgehill Road	2008
Radochia, Joyce H.	45 Columbia Road	2008
Crowley, Diane M.	6 Edgehill Road	2007
Maytum, Claire E.	25 Ridge Street	2007
Sheehan, Daniel J.	23 Victoria Road	2007
Donovan, Karen Shelton	393 Mystic Street	2006
Dunn, Daniel J.	63 Stowecroft Road	2006
Lowenstein, Lynne A.	423 Mystic Street	2006
O'Riordan, Steven H.	21 Oak Hill Drive	2006

## PRECINCT 12

Cayer, Michael J.	191 Newport Street	2008
Dumyahn, Tom	8 Fountain Road	2008
Rockmore, Marlene	18 Perkins Street	2008
Chaput, Roland E.	74 Grand View Road	2007
Dunn, Julie B.	212 Gray Street	2007
Jamieson, Gordon A., Jr.	163 Scituate Street	2007
Thrope, Marin	348 Gray Street	2007
Dohan, Marc	43 Chester Street	2006
Harrington, Jacqueline	52 Kenilworth Road	2006
Jefferson, Robert J.	27 Park Circle	2006
Megson, Mary	24 Coolidge Road	2006
*Bielefeld, Lisa A.	132 Mt. Vernon Street	2006

## PRECINCT 13

Bayer, Paul J.	15 Oldham Road	2008
Gilligan, Stephen J.	77 Falmouth Road	2008
Kenrich, Carmen C.	22 Hutchinson Road	2008
Krepelka, Marie A.	12 Mohawk Road	2008
Anderson, Kristin L.	12 Upland Road West	2007
Deyst, John J., Jr.	26 Upland Road West	2007
Deyst, Mary A.	26 Upland Road West	2007
Doherty, James F.	11 Moccasin Path	2007
Brandt, Jonathan L.	62 Windmill Lane	2006
Britt, Thomas M., Jr.	11 Foxmeadow Lane	2006
Munsey, Laura A.	418 Ridge Street	2006
Talanian, Lori	45 Oldham Road	2006

## PRECINCT 14

DeMille, Evelyn Smith	31 Coleman Road	2008
Hillis, Robert G.	17 Mount Vernon Street	2008
Hooper, Gwenyth R. A.	1 School Street, #102	2008
Mahon, Diane M.	23 Howard Street, #2	2008
Canaday, John T.	48 Menotomy Road	2007
McCarthy, Kevin L.	251 Gray Street	2007
Stetson, Jan K.	62 Walnut Street	2007
Wyly, Susan	20 Walnut Terrace	2007
Coletta, David S.B.	87 Quincy Street	2006
Jones, Alan H.	1 Lehigh Street	2006
Pachter, Adam E.	67 Quincy Street	2006
Tully, Joseph C.	329 Gray Street	2006

## PRECINCT 15

Chamallas, Charles N.	41 Candia Street	2008
Fanning, Richard C.	57 Yerxa Road	2008
Lavalle, Brian E.	42 Oak Hill Drive	2008
Mara, Nancy A.	63 Epping Street	2008
Ciano, Frank J.	65 Woodside Lane	2007
Kirby, Colleen M.	16 Pamela Drive	2007
LaCourt, Anne E.	8 Chatham Street	2007
Spangler, Ronald L.	30 Pine Street	2007
Curro, Joseph A., Jr.	21 Millett Street	2006
Ellis, A. Lee	137 Brattle Street	2006
Mahoney, William D.	12 Dickson Avenue	2006
Starr, Edward	7 Twin Circle Drive	2006

## PRECINCT 16

Garrity, Robert K.	275 Park Avenue	2008
Kenney, William J., Jr.	28 Wilbur Avenue	2008
Oringer, Leslie A.	65 Hillside Avenue	2008
Thornton, Barbara	223 Park Avenue	2008
Dingee, Grace M.	71 Claremont Avenue	2007
Koch, Kevin	100 Florence Avenue	2007
Phelps, Judith Ann	77 Oakland Avenue	2007
Sandrelli, Donald A.	177 Park Avenue, #	2007
Lewiton, Marvin	18 West Street	2006
McGann, Kevin D.	206 Wachusett Avenue	2006
Phelps, Richard S.	77 Oakland Avenue	2006
Reedy, Allen W.	153 Renfrew Street	2006

# LEGISLATIVE

## PRECINCT 17

Banks, Joan L.	65 Brattle Street	2008
Burke, William K.	2 Old Colony Lane, #3	2008
Gibbons, Laurie A.	45 Wilbur Avenue	2008
Meadow, Dinah	4 Old Colony Lane, #6	2008
Gibbons, Christopher A.	45 Wilbur Avenue	2007
LeRoyer, Ann M.	12 Peirce Street	2007
Olszewski, Angela M.	1 Watermill Place, #428	2007
VACANCY		2007
Bernacchi, Vera J.	1205 Massachusetts Avenue, #1	2006
Leonard, John R.	26 Grove Street, #10	2006
Sprague, Mary M.	29 Dudley Street	2006
Thielman, Jeffrey D.	20 Bow Street	2006

## PRECINCT 18

Belskis, John V.	196 Wollaston Avenue	2008
Cerone, Michael C.	272 Sylvia Street	2008
Gallagher, Charles	16 Shelley Road	2008
Santore, Joseph J., Jr.	8 Browning Road	2008
Ford, William J.	6 Mayflower Road	2007
Hadley, David E.	202 Sylvia Street	2007
Parsons, Carolyn M.	23 Brewster Road	2007
White, Brian Terence	21 Piedmont Street	2007
Bernardin, Frederick, III	289 Oakland Avenue	2006
Lynch, Paul F.	200 Wollaston Avenue	2006
Ronan, Mary I.	1 Brewster Road	2006
Valeri, Carl A.	50 Udine Street	2006

## PRECINCT 19

Butler, Marc Aaron	19 Overlook Road	2008
Farrell, Daniel T.	38 Ronald Road	2008
McElhoe, Glenn B.	1 Carl Road	2008
Murray, John R.	34 Thesda Street	2008
Doherty, Leo F., Jr.	8 Gay Street	2007
O'Connor, James M.	63 Overlook Road	2007
Sweeney, Brian Patrick	35 Edmund Road	2007
Trembly, Edward D.	76 Wright Street	2007
Carreiro, Richard L.	211 Forest Street	2006
Deshler, Christine P.	65 Huntington Road	2006
French, Bryan A.	55 Overlook Road	2006
Hickman, John W.	63 Dothan Street	2006

## PRECINCT 20

Fuller, Peter T.	7 Kilsythe Road	2008
Nauman, Christopher J.	70 Coolidge Road	2008
Tosi, Robert L.	14 Inverness Road	2008
Tosi, Robert L., Jr.	14 Inverness Road	2008
Daly, Joseph S.	37 Drake Road, Apt. 202	2007
Mann, Nora J.	45 Wollaston Avenue	2007
Putnam, Thomas J.	27 Tanager Street	2007
Binell, Robert P.	90 Lancaster Road	2006
Bloom, Raymond M.	90 Sylvia Street	2006
Gormley, Maureen E.	1250 Massachusetts Avenue	2006
Streitfeld, Mark	22 Peck Avenue	2006

## PRECINCT 21

Elwell, Ralph E.	21 Montague Street	2008
May, John W.	11 Colonial Village Dr., #1	2008
McGough, James P.	11 West Court Terrace	2008
Phillips, Walter C.	2 Crescent Hill Avenue	2008
Abbott, Freeland K.	104 Madison Avenue	2007
Malone, Michael P.	36 Evergreen Lane	2007
Mayer, Leslie A.	131 Crescent Hill Avenue	2007
Wharton, Andrew John	95 Newland Road	2007
Carrigan, Owen R.	85 Sunset Road	2006
McCabe, Harry P.	92 Madison Avenue	2006
Scott, Martha I.	90 Alpine Street	2006
Weber, Janice A.	29 Crescent Hill Avenue	2006

## \* APPOINTED

# LEGISLATIVE

## ANNUAL TOWN MEETING APRIL 25, 2005

Session	Date	Town Meeting Member Total	Town Meeting Members Present	Percent
1	April 25, 2005	245	213	87%
2	April 27, 2005	247	198	80%
3	May 2, 2005	248	218	88%
4	May 4, 2005	247	205	83%
5	May 9, 2005	246	205	83%
6	May 11, 2005	247	207	83%
7	May 16, 2005	247	205	83%
8	May 18, 2005	247	193	78%
9	May 23, 2005	247	204	83%
10	June 13, 2005	247	196	79%
11	June 15, 2005	247	180	73%
*12	June 20, 2005	247	179	72%
			<b>AVERAGE</b>	<b>81%</b>

\*Dissolved

ARTICLE	ACTION	DATE
2	REPORTS OF COMMITTEES VOTED: RECEIVED	04/25/05
3	APPOINTMENT OF MEASURERS OF WOOD AND BARK VOTED: UNANIMOUSLY	04/25/05
4	ELECTION OF ASSISTANT MODERATOR VOTED: QUORUM PRESENT	04/27/05
5	ZONING BYLAW AMENDMENT/ AFFORDABLE HOUSING VOTED: UNANIMOUSLY (QUORUM PRESENT MORE THAN 85 T.M.M. PRESENT AND VOTING)	04/25/05
6	ZONING BYLAW AMENDMENT/ PARKING REQUIREMENTS SINGLE ROOM OCCUPANCY DEVELOPMENTS VOTED: STANDING VOTE - AFFIRMATIVE – 135 NEGATIVE - 21	04/25/05
7	ZONING BYLAW AMENDMENT/ HOSPITAL ZONE VOTED: STANDING VOTE - AFFIRMATIVE – 148 NEGATIVE – 4	04/25/05
8	ZONING BYLAW AMENDMENT/ STORMWATER MANAGEMENT VOTED: UNANIMOUSLY - (QUORUM PRESENT MORE THAN 85 T.M.M. PRESENT AND VOTING)	06/20/05
9	ZONING BYLAW AMENDMENT/ 71 SUMMER STREET VOTED: UNAN. (VOICE VOTE) - NO ACTION	04/25/05
10	ZONING BYLAW AMENDMENT/ 53 BROADWAY VOTED: UNANIMOUSLY - NO ACTION	04/25/05
11	ZONING BYLAW AMENDMENT/ INCLUSIONARY ZONING VOTED: UNANIMOUSLY - NO ACTION	05/04/05
12	ZONING BYLAW AMENDMENT/ AFFORDABLE HOUSING VOTED: NO ACTION	05/02/05
13	ZONING BYLAW AMENDMENT/ ESTABLISH RELIGIOUS DISTRICT VOTED: NO ACTION	04/27/05
14	ZONING BYLAW AMENDMENT/ ESTABLISH MUNICIPAL DISTRICT VOTED: NO ACTION	04/27/05
15	ZONING BYLAW AMENDMENT/ ESTABLISH CEMETERY DISTRICT VOTED: NO ACTION	04/27/05
16	ZONING BYLAW AMENDMENT ZONING DISTRICTS VOTED: UNANIMOUSLY - NO ACTION	04/27/05
17	BYLAW AMENDMENT/ OUTSIDE LIGHTING VOTED: STANDING VOTE AFFIRMATIVE – 80 NEGATIVE – 74	05/16/05

## LEGISLATIVE

**ANNUAL TOWN MEETING (Continued)  
APRIL 25, 2005**

ARTICLE	ACTION	DATE
18	BYLAW AMENDMENT/NOISE ABATEMENT	VOTED: UNANIMOUSLY - NO ACTION 04/27/05
19	BYLAW AMENDMENT/ CONSTRUCTION NOISE	VOTED: STANDING VOTE AFFIRMATIVE – 106 NEGATIVE – 45 06/20/05
20	BYLAW AMENDMENT/ NOTICE OF DEMOLITION	VOTED: MAJORITY VOTE QUORUM PRESENT 04/27/05
21	BYLAW AMENDMENT/ HANDICAPPED PARKING	VOTED: UNANIMOUSLY 04/27/05
22	BYLAW AMENDMENT/ NEWSRACKS	VOTED: DEFEATED (STANDING VOTE AFFIRMATIVE – 84 NEGATIVE – 89) 05/02/05
23	ENLARGE PLEASANT STREET HISTORIC DISTRICT	VOTED: QUORUM PRESENT (MORE THAN 85 T.M.M. PRESENT AND VOTING) 05/02/05
24	HOME RULE LEGISLATION AMEND TOWN MANAGER ACT/ FINANCE COMMITTEE MEMBERSHIP	VOTED: STANDING VOTE - AFFIRMATIVE – 96 NEGATIVE – 31 04/27/05
25	HOME RULE LEGISLATION/ TIMOTHY PACHECO	VOTED: UNANIMOUSLY - NO ACTION 05/04/05
26	HOME RULE LEGISLATION/ BOARD OF SURVEY	VOTED: NO ACTION 05/04/05
27	HOME RULE LEGISLATION/TAX EXEMPTIONS FOR ELDERLY	VOTED: QUORUM PRESENT 05/04/05
28	HOME RULE PETITION LEGISLATION/SYMMERS SITE	VOTED: UNANIMOUSLY - NO ACTION 05/04/05
29	HOME RULE LEGISLATION/ CHAPTER 31 GENERAL LAWS	VOTED: STANDING VOTE - AFFIRMATIVE – 142 NEGATIVE – 13 05/18/05
30	REVOLVING FUNDS	VOTED: UNANIMOUSLY 05/18/05
31	REVOLVING FUND/ PARKING PROGRAM	VOTED: UNANIMOUSLY - NO ACTION 05/18/05
32	REVOLVING FUND/ CONSERVATION COMMISSION	VOTED: NO ACTION 05/18/05
33	ENDORSE MENT OF CDBG APPLICATION	VOTED: QUORUM PRESENT 05/18/05
34	AUTHORITY TO FILE FOR GRANTS	VOTED: UNANIMOUSLY 05/18/05
35	ESTABLISH COMMITTEE/ PRIVATE WAY PROCEDURES	VOTED: UNANIMOUSLY (QUORUM PRESENT MORE THAN 85 T.M.M. PRESENT AND VOTING) 05/18/05
36	ESTABLISH COMMITTEE/ REVISING THE TOWN'S FISCAL ORGANIZATION	VOTED: NO ACTION 05/18/05
37	ESTABLISH COMMITTEE/ SYMMES NEIGHBORHOOD	VOTED: UNANIMOUSLY 05/18/05
38	FIRE STATION RENOVATIION POSTPONEMENT	VOTED: NO ACTION 05/18/05
39	FIRE STATION RENOVATION CAPITAL PLAN	VOTED: NO ACTION 05/18/05
40	TRASH FEE	VOTED: NO ACTION 05/18/05
41	TRASH COLLECTION PLAN	VOTED: NO ACTION 05/18/05
42	APPROPRIATION/ TOWN BUDGETS	VOTED: QUORUM PRESENT SEE TEXT 05/13/05
43	APPROPRIATION/ MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL	VOTED: QUORUM PRESENT 05/23/05
44	APPROPRIATION/ TOWN CELEBRATIONS, ETC.	VOTED: UNANIMOUSLY 05/18/05
45	APPROPRIATION/ COMMITTEES AND COMMISSIONS	VOTED: QUORUM PRESENT 05/18/05

# LEGISLATIVE

**ANNUAL TOWN MEETING (Continued)**  
**APRIL 25, 2005**

ARTICLE	ACTION	DATE	
46	APPROPRIATION/ MISCELLANEOUS	VOTED: UNANIMOUSLY	05/18/05
47	CAPITAL BUDGET	VOTED: <u>PART 1</u> – (QUORUM PRESENT – MORE THAN 85 T.M.M. PRESENT AND VOTING) <u>PART 2</u> – UNANIMOUSLY <u>PART 3</u> – (STANDING VOTE – 127 IN THE AFFIRMATIVE AND 30 IN THE NEGATIVE) <u>PART 4</u> – UNANIMOUSLY <u>PART 5</u> – QUORUM PRESENT	05/15/05
48	RESCIND AUTHORITY TO BORROW	VOTED: UNANIMOUSLY - NO ACTION	05/18/05
49	APPROPRIATION/ FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF SEWERS AND SEWERAGE FACILITIES	VOTED: UNANIMOUSLY	05/18/05
50	APPROPRIATION/ FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF WATER MAINS AND FACILITIES	VOTED: UNANIMOUSLY (QUORUM PRESENT MORE THAN 85 T.M.M. PRESENT AND VOTING)	05/18/05
51	APPROPRIATION/ PENSION ADJUSTMENT FOR FORMER TWENTY-FIVE YEAR EMPLOYEES	VOTED: UNANIMOUSLY	05/18/05
52	POSITIONS RECLASSIFICATION	VOTED: UNANIMOUSLY	05/18/05
53	ESTABLISH COMMITTEE/ 200 <sup>TH</sup> ANNIVERSARY OF TOWN	VOTED: UNANIMOUSLY	05/18/05
54	APPROPRIATION/ PEIRCE SCHOOL	VOTED: QUORUM PRESENT	05/18/05
55	APPROPRIATION/ TRANSPORTATION ADVISORY COMMITTEE	VOTED: UNANIMOUSLY	05/23/05
56	APPROPRIATION/ TECHNICAL ASSESSMENT/ TREASURER'S SYSTEMS	VOTED: UNANIMOUSLY - NO ACTION	05/23/05
57	APPROPRIATION/ WEED TREATMENT	VOTED: UNANIMOUSLY - NO ACTION	05/23/05
58	APPROPRIATION/ ZONING BYLAW REVIEW	VOTED: NO ACTION	05/23/05
59	PERMISSIVE LEGISLATION	VOTED: UNANIMOUSLY NO ACTION	05/23/05
60	LOCAL OPTION TAXES	VOTED: NO ACTION	05/23/05
61	APPROPRIATION/ RETIREE HEALTH CARE TRUST FUND	VOTED: QUORUM PRESENT	05/23/05
62	APPROPRIATION / TIP FEE STABILIZATION FUND	VOTED: UNANIMOUSLY (QUORUM PRESENT - MORE THAN 85 T.M.M. PRESENT AND VOTING)	06/20/05
63	TRANSFER OF FUNDS/ CEMETERY	VOTED: UNANIMOUSLY	05/23/05
64	APPROPRIATION/ OVERLAY RESERVE	VOTED: UNANIMOUSLY	05/23/05
65	APPROPRIATION/ STABILIZATION FUND	VOTED: UNANIMOUSLY QUORUM PRESENT - MORE THAN 85 T.M.M. PRESENT AND VOTING)	06/20/05
66	USE OF FREE CASH	VOTED: UNANIMOUSLY	06/20/05
67	HEALTH INFORMATION SPECIFIC TO ARLINGTON	VOTED: QUORUM PRESENT	05/23/05
68	STABILIZATION FUND TRANSFER	VOTED: UNANIMOUSLY	05/23/05
69	OVERRIDE RESOLUTION	VOTED: NO ACTION	05/23/05
70	RESOLUTION OF THE TOWN OF ARLINGTON CONCERNING THE MASSACHUSETTS NATIONAL GUARD AND THE WAR IN IRAQ	VOTED: NO ACTION	06/20/05



# LEGISLATIVE

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## SPECIAL TOWN MEETING APRIL 27, 2005

Session	Date	Town Meeting Member Total	Town Meeting Members Present	Percent
1	April 27, 2005	247	198	80%
2	May 9, 2005	246	205	83%
3	May 11, 2005	248	207	83%
*4	May 16, 2005	247	208	83%
			<b>AVERAGE</b>	<b>82.25%</b>

\*Dissolved

ARTICLE	ACTION	DATE
1	REPORTS OF COMMITTEES	VOTED: RECEIVED 04/27/05
2	ZONING BYLAW AMENDMENT	VOTED: SATNDING VOTE - AFFIRMATIVE – 115 NEGATIVE – 7 05/09/05
3	RELEASE OF RIGHT OF WAY –	VOTED: STANDING VOTE - SYMMES HOSPITAL SITE AFFIRMATIVE – 138 NEGATIVE – 2 05/09/05
4	HOME RULE LEGISLATION/ SYMMES SITE	VOTED: UNANIMOUSLY - AFFIRMATIVE – 146 NEGATIVE – 2 05/11/05
5	TRANSFER APPROPRIATION/ FISCAL 2005 BUDGET	VOTED: UNANIMOUSLY - NO ACTION 05/11/05
6	PUBLIC MEMORAL COMMITTEE REVIEW/ REEDS BROK AND PEIRCE FIELD	VOTED: UNANIMOUSLY 05/16/05

# TOWN CLERK AND ELECTIONS

## TOWN CLERK

The following annual report of the Town Clerk for the year ending December 31, 2005 is herewith submitted in accordance with Section 3 of Article 3, Title I of the Town By-Laws. During 2005, the Annual Election of Town Officers, the Special Town Election, and the Annual and two Special Town Meetings were prepared for and conducted by the Town Clerk's Office.

The Town has twenty-one AccuVote machines, one for each precinct, and a main counting system located in the Town Clerk's Office. This system consists of paper ballots to be marked by the voters and inserted into the AccuVote machines, which automatically tally the votes appearing on the paper ballots. When the polls close, the precinct totals are immediately printed at the precinct, posted, announced, and then transferred to the Town Clerk's Office on a memory card, where the precinct totals are accumulated by entering the memory cards into the main counting system. Finally, the complete official town results are printed and announced.

Town Meeting Members whose terms were to expire at the Annual Town Election were notified of that fact and of the provision of law which allows them to become candidates for re-election by giving written notice thereof to the Town Clerk. Nomination papers were issued to candidates for town offices including Town Meeting Members, and after being certified by the Registrars of Voters, were filed with the Town Clerk. A meeting was held by the Registrars of Voters, as required by law, to draw names for position on the official ballot for the Annual Town Election.

Candidates for town offices, except Town Meeting Members, were notified of the requirements of the law regarding the filing of periodic statements of campaign receipts and expenditures with the Town Clerk's Office. Incumbents and candidates for election during the previous year, who had campaign finance activity, a balance, and/or liability were also notified of the requirements of filing annual reports.

Upon application, absentee ballots were issued for the Annual Town Election and the Special Town Election. Applications for absentee ballots were automatically sent to all persons who had filed physicians' certificates of permanent physical disability, as required by law. Many residents took advantage of the provision of law which allowed them to vote in person in the Town Clerk's Office prior to the elections if they were to be out of town or otherwise unavailable to vote in person at the polls on the day of the elections. A total of 1,840 absentee ballots were issued in 2005 (Annual Town Election – 414 and Special Town Election - 1426).

The Annual Town Meeting began on April 25, 2005 and continued for twelve sessions, dissolving on June 20, 2005. A total of seventy warrant articles

were acted upon. The first article of the Annual Town Meeting is the Annual Town Election. The Special Town Meetings were called for on April 27<sup>th</sup> (six articles) and May 23<sup>rd</sup> (three articles) at which time the articles were acted upon. Meetings were held prior to the Annual and Special Town Meetings to fill vacancies in the town meeting membership (caused by resignation, removal from town, or death) until the next Annual Town Election.

Certificates of all appropriations voted at all town meetings and the provisions for meeting them were sent to the Board of Assessors and the Comptroller, as required by law. Certified copies of all votes authorizing indebtedness were sent to the Director of Accounts. The Secretary of the Commonwealth was notified of the acceptance by the Town Meeting of any provisions of the General Laws. In addition, certified copies of all votes passed at all town meetings were sent to the departments affected.

All the amendments to the Town By-Laws and Zoning Bylaw as voted at the Annual and Special Town Meetings were submitted to the Attorney General and were approved within the statutory period provided. They were then advertised for two successive weeks in the local newspaper, as required by law, following which they took effect.

A summary of the Annual and Special Town Meetings appear in the Legislative section of this Annual Report. A complete record of the actions taken is contained in the Records of Elections and Town Meetings in the Town Clerk's Office.

Births, deaths, and marriages were recorded and copies forwarded to the Secretary of the Commonwealth monthly. Certified copies of these vital statistics and all other documents recorded in the Town Clerk's Office were made available upon request.

A total of 1,031 dogs were licensed and 262 sporting (conservation) licenses issued by the Town Clerk's Office. In addition, certain licenses granted by the Board of Selectmen were issued. Raffle and bazaar permits and gasoline permit renewals were issued, financing statements, utility pole locations, cemetery deeds, and business certificates were recorded. Decisions of the Zoning Board of Appeals, decisions on requests for Special Permits from the Redevelopment Board, and Amendments to the Traffic Rules and Orders were also placed on file in this office.

The Department of Revenue was notified of all licenses and permits issued and business certificates filed. Street permit, drainlayer, blasting, and other surety bonds covering contractors were also placed on file in this office. Oaths of office were administered to all elected or appointed town officials and each was given copies of excerpts from the Open Meeting Law and the Conflict of Interest Law. Notices of meetings of all boards, committees, or commissions were

## TOWN CLERK AND ELECTIONS

publicly posted upon receipt, as required by the Open Meeting Law. Town officials and departments were notified of all Legislative Acts affecting them.

Fines were collected for citations issued under Section 21D of Chapter 40, General Laws, for violations of the Town By-Laws. Citations for persons who did not pay the penalties within the required time (twenty-one days) were referred to the Clerk of the District Court of Middlesex for further action.

### Fees Collected During 2005

Marriage Intentions	\$5,570
Filing Fees	\$18,883
Certificates (Miscellaneous)	\$37,451
Pole Locations / Zoning (Miscellaneous)	\$480
Renewal of Gasoline Permits	\$455
Books (Miscellaneous)	\$580
Violations (Miscellaneous)	\$1,540
Dog Licenses	\$10,625
Duplicate Dog Tags	\$26
Licenses (Miscellaneous)	\$1,100
Conservation Licenses	\$7,271
Municipal Town Fees	\$260
<b>TOTAL</b>	<b>\$84,241</b>
Fees to Division of Fisheries & Wildlife	\$7,138

Your attention is directed to the following vital statistics of the Town, which are recorded at this time. It should be noted, however, that the summaries of births and deaths are incomplete, inasmuch as records thereof pertaining to Arlington residents are still being received by our office from the cities and towns where these events occurred.

### Vital Statistics

Births	463
Deaths	326
Marriages	224

## REGISTRARS OF VOTERS

As mandated by law, a combined Annual Town and School Census was conducted during the months of January and February, 2005. The census was conducted entirely by mail, with computer preprinted forms sent to each household in Arlington requesting that information contained therein be confirmed or corrected. The census forms contained the names of all persons residing in Arlington. Once returned to the

Registrars' Office, all census and voter information was entered and continually updated in the Town's computer base by the Registrars' Office.

A list of persons from birth to twenty-one years of age was transmitted to the School Committee. The Jury Commissioner obtained juror information directly from the Massachusetts Voter Registration Information System from data entered into the system by this office. The Annual True List of Persons, seventeen years of age and over, was published as required by law. In accordance with the True List information that had been presented, notices were sent by first-class mail, as required by law, to persons whose names were to be removed from the voting list because they had not been reported as residing in Arlington on January 1, 2005. Those who proved residence were reinstated. The total number of registered voters upon completion of the annual revision of the voting list was 28,844, including 14,380 enrolled Democrats, 2,703 enrolled Republicans and 11,541 unenrolled voters. In addition to the voters enrolled in the two political parties and those who were unenrolled, the following numbers of voters were enrolled in these legal political designations: 1 – Green Party USA, 88 – Green-Rainbow, 115 – Libertarian, 1– Socialist, 14– Interdependent 3<sup>rd</sup> Party, and 1 – Constitution Party. The following designations had no enrollees: America First Party, American Independent, Conservative, Natural Law Party, New Alliance, New World Council, Prohibition, Rainbow Coalition, Reform Party, Timesizing not Downsizing, Veterans Party America, We the People, and World Citizens Party. Voters who enroll in a political designation may not vote in any state or presidential primary. Cards were mailed to voters acknowledging receipt of change or cancellation of political party enrollments received during the year by this office.

Throughout the year, daily sessions for registration of voters were held during regular business hours in the Office of the Town Clerk. Special sessions were also held until 8:00 P.M. on the last day to register voters for the Annual and Special Town Election.

The provisions of the so-called "Motor Voter" Bill permits mail-in voter registration and eliminated the requirement that special evening and Saturday sessions for the registration of voters be held except for the final day prior to the deadline for registration for primaries and elections. Special forms for mail-in voter registration were made available at various locations throughout Arlington and all other cities and towns in the State.

In addition, persons were allowed to fill out voter registration affidavits at public offices throughout Massachusetts, such as the Registry of Motor Vehicles, Social Security, Welfare, Medicaid, Food Stamps, Military Recruitment Offices, and other State

## TOWN CLERK AND ELECTIONS

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and Federal departmental offices. These affidavits were forwarded through the computer or by mail to the Registrars of Voters or Election Commissioners of the voters' places of residence. As required by law, acknowledgment forms were sent to persons who registered to vote at special locations or mailed in registration affidavits, notifying them of their precincts and voting places.

The Board certified voter signatures appearing on nomination papers filed by or in behalf of candidates seeking offices at the Annual Town Election. Also, on petitions for articles to be inserted in the warrant for the 2005 Annual and Special Town Meetings and applications for absentee ballots for the Annual and Special Town Election. After nomination papers for the Annual Town Election had been certified by the Registrars of Voters and filed with the Town Clerk, the Registrars of Voters held a meeting to draw names for the order of position on the official ballot for the election, as required by law.

During the year, the information contained on approximately 20,000 census forms of residents of the Town on January 1 was transferred to their individual master cards. These cards provide a complete official record of residence for all persons seventeen years of age or older from the time they first become residents of the Town. From such information, certificates of residence are issued daily to establish eligibility for attendance at state and regional schools, colleges, and universities; receipt of old age assistance, veterans' services, social security; employment in state or federal civil service; and for many other purposes. In addition, Registered Voters' Certificates were issued throughout the year from the Board's records for identification purposes and for proof of citizenship.

During the Annual and Special Town Election, the Registrars of Voters were in session throughout the entire time the polls were open to assist voters who had questions relating to registration, name and/or address changes, precincts, polling places, and other problems arising during that time. After the polls closed, the Registrars assisted in the tabulation of the ballots until the final results were announced.

# TOWN CLERK AND ELECTIONS

## ARLINGTON ANNUAL TOWN ELECTION, April 2, 2005

Total of Ballots Cast – 7,250

25% of total number of registered voters – 28,461

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Total Ballots Cast	171	315	241	199	257	226	215	501	389	486	457	565	463	308	423	441	154	426	433	270	310	7,250

### **Town Clerk for Three Years (1)**

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*John L. Worden, III	128	237	164	141	195	161	167	319	296	317	359	393	360	219	302	307	119	299	326	195	238	5,242
Others	3	2	5	2	2	1	1	2	2	4	1	5	1	1	1	5	1	3	2	4	1	49
Blanks	40	76	72	56	60	64	47	180	91	165	97	167	102	88	120	129	34	124	105	71	71	1,959

### **Town Treasurer for Three Years (1)**

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*John J. Bilafer	126	242	163	139	196	156	169	307	279	304	343	383	345	214	294	308	116	292	310	190	228	5,104
Others	1	1	4	2	2	2	3	5	5	2	0	4	3	1	5	4	2	5	4	6	2	63
Blanks	44	72	74	58	59	68	43	189	105	180	114	178	115	93	124	129	36	129	119	74	80	2,083

### **Selectmen for Three Years (2)**

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
David Barrett	23	29	37	15	27	19	25	60	37	43	39	49	58	34	34	40	23	44	45	28	42	751
*Diane M. Mahon	132	216	142	158	181	150	136	244	236	296	277	379	255	197	278	269	97	299	281	163	204	4,590
Jason A. Tarkington	14	24	22	21	22	30	21	34	37	38	63	56	47	35	38	39	18	27	38	35	20	679
*Annie LaCourt	54	108	109	67	68	97	75	303	135	244	178	284	178	147	196	198	66	136	193	137	136	3,109
Charles Lyons	64	164	98	73	118	91	94	198	184	184	219	202	239	110	179	194	70	200	176	100	122	3,079
Others	0	2	3	0	0	1	0	2	1	3	0	0	3	1	1	0	0	2	3	0	1	23
Blanks	55	87	71	64	98	64	79	161	148	164	138	160	146	92	120	142	34	144	130	77	95	2,269

### **Assessor for Three Years (1)**

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Mary Winstanley O'Connor	118	202	152	128	181	144	147	275	269	271	323	361	321	188	267	278	107	270	286	170	198	4,656
Others	1	2	3	0	0	1	1	3	2	4	0	4	1	1	3	3	1	4	1	5	2	42
Blanks	52	111	86	71	76	81	67	223	118	211	134	200	141	119	153	160	46	152	146	95	110	2,552

### **School Committee for Three years (3)**

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Joshua Lobel	55	124	99	69	78	93	74	325	124	261	242	293	206	130	204	215	67	198	201	133	123	3,314
*Sean Garballey	95	170	140	100	184	127	133	217	273	270	260	248	254	152	211	177	80	192	227	129	161	3,800
*Martin Thrope	78	143	102	89	93	92	81	277	146	222	212	321	218	136	201	251	71	214	198	124	142	3,411
Jan K. Stetson	20	53	39	27	31	45	36	57	49	96	51	109	84	85	63	73	39	56	78	47	60	1,198
*Susan G. Lovelace	97	157	168	108	137	111	142	293	168	257	202	322	243	176	209	225	71	195	229	146	179	3,835
Others	1	1	3	2	0	2	2	0	2	1	0	1	5	1	1	6	0	4	1	0	0	33
Blanks	167	297	172	202	248	208	177	334	405	351	404	401	379	244	380	376	134	419	365	231	265	6,159

### **Arlington Housing Authority for Five Years (1)**

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Freeland K. Abbott	61	100	80	61	67	67	61	161	117	119	146	182	113	80	129	132	51	135	135	69	159	2,195
*Teresa Jeanne Walsh	91	181	121	100	147	119	125	236	230	277	243	292	306	185	224	225	84	209	231	152	148	3,926
Others	0	1	2	0	1	0	2	2	1	1	0	2	2	1	1	1	2	3	0	1	1	24
Blanks	19	33	38	38	42	40	27	102	41	89	68	89	42	42	69	83	17	79	67	48	32	1,105

# TOWN CLERK AND ELECTIONS

## **TOWN MEETING MEMBERS**

### **PRECINCT ONE –THREE YEARS (4)**

*John G. Kneeland, Jr., 100 Decatur Street...	113
*Paul J. McGaffigan, 32 Silk Street.....	88
Chris K. Barry-Smith, 37 Silk Street.....	69
*Elizabeth McGaffigan, 32 Silk Street .....	91
*Kevin M. Mills, 28 Mystic Valley Parkway.....	88
Others.....	4
Blanks .....	231

### **PRECINCT ONE –ONE YEAR (1)**

#### **(to fill vacancy)**

*Chris K. Barry-Smith, 37 Silk Street.....	128
Others.....	3
Blanks .....	40

### **PRECINCT TWO – THREE YEARS (4)**

*Joseph P. Carabello, Jr., 156 Lake Street....	194
*William Hayner, 19 Putnam Road .....	177
*Elsie C. Fiore, 58 Mott Street .....	211
*Peter J. Fiore, 58 Mott Street .....	199
Others.....	2
Blanks .....	477

### **PRECINCT THREE – THREE YEARS (4)**

*Charles J. Simas, 42 Oxford Street .....	133
*Jean M. Griffin, 42 Oxford Street .....	141
*Allan Tosti, 38 Teel Street .....	163
*Henry T. Brush, 23 Amsden Street.....	8
Others.....	12
Blanks .....	507

### **PRECINCT THREE – TWO YEARS (1)**

#### **(to fill vacancy)**

*Jane Abbott Connor, 45 Teel Street.....	170
Others.....	3
Blanks .....	68

### **PRECINCT FOUR – THREE YEARS (4)**

Joseph M. Marshall, 72 Varnum Street .....	70
*Patricia A. Costa, 82 Milton Street.....	118
*George Laite, 25 Lafayette Street.....	113
*Kerry T. Piandes, 26 Chandler Street .....	91
*Ryan J. Ferrara, 94 Varnum Street .....	90
Other .....	0
Blanks .....	314

### **PRECINCT FOUR – ONE YEAR (2)**

#### **(to fill vacancies)**

*Joseph M. Marshall, 74 Varnum Street .....	130
Others.....	9
Blanks .....	259

### **PRECINCT FIVE – THREE YEARS (4)**

*Patricia A. Eagan, 132 Webster Street.....	201
*Martin B. Malin, 96 Webster Street.....	161
*Thomas R. Shea, 149 Franklin Street .....	12
*Martha Leibs-Heckly, 106 Palmer Street .....	2
Others .....	3
Blanks .....	649

### **PRECINCT FIVE – TWO YEARS (1)**

#### **(to fill vacancy)**

*Susan A. Brau, 97 Warren Street.....	185
Others .....	3
Blanks .....	69

### **PRECINCT FIVE – ONE YEAR (2)**

#### **(to fill vacancies)**

*Douglas D. Walton, 31 Bowdoin Street.....	4
Others .....	21
Blanks .....	489

### **PRECINCT SIX – THREE YEARS (4)**

*Aram G. Hollman, 12 Whittemore Street .....	131
*Emelio J. Rosselli, 14 Lake Street .....	137
*Paul Addorisio, 51 Pond Lane .....	141
Others .....	17
Blanks .....	478

### **PRECINCT SEVEN – THREE YEARS (4)**

*Laurence O. McKinney, 30 Foster Street .....	135
*Walter R. Smith, 19 Tufts Street .....	137
*William J. Kennedy, 18 Webster Street .....	148
*Kenneth W. Hughes, 20 Webster Street.....	10
Others .....	17
Blanks .....	413

### **PRECINCT EIGHT – THREE YEARS (4)**

*Clarissa Rowe, 54 Brantwood Road.....	356
*Carol L. Band, 57 Bartlett Avenue.....	277
David G. Pearson, 15A Jason Street .....	120
*John D. Leone, 51 Irving Street.....	305
*William R. Berkowitz, 12 Pelham Terrace .....	331
Others .....	3
Blanks .....	612

### **PRECINCT NINE – THREE YEARS (4)**

*Pauline Y. Hallee, 47 Maynard Street.....	254
*Gustavo Candelas, 4 Water Street.....	185
*Patricia E. Lieberson, 5 Mystic Lake Drive.....	212
*A. Michael Ruderman, 9 Alton Street .....	193
Others .....	12
Blanks .....	700

### **PRECINCT NINE – TWO YEARS (1)**

#### **(to fill vacancy)**

Bridgett Garballey, 39 Maynard Street .....	7
Others .....	35
Blanks .....	347

# TOWN CLERK AND ELECTIONS

## **TOWN MEETING MEMBERS**

**(CONTINUED)**

### **PRECINCT TEN – THREE YEARS (4)**

*William E. Shea, 9 Lincoln Street.....	276
*Peter B. Howard, 12 Woodland Street.....	268
*David B. Curren, 61 Hillsdale Road.....	263
*Jane L. Howard, 12 Woodland Street.....	275
Others.....	8
Blanks.....	854

### **PRECINCT TEN – TWO YEARS (1)**

**(to fill vacancy)**

*Stephen M. McHugh, 206 Spring Street.....	198
David W. Ledwig, 178 Newport Street.....	164
Others.....	3
Blanks.....	121

### **PRECINCT ELEVEN – THREE YEARS (4)**

*Joyce H. Radochia, 45 Columbia Road.....	266
*Thomas Caccavaro, Jr., 28 Ridge Street.....	255
Diane M. Crowley, 6 Edgehill Road.....	201
*Kevin G. Greeley, 363 Mystic Street.....	251
*Robert E. Greeley, 38 Edgehill Road.....	212
Others.....	0
Blanks.....	643

### **PRECINCT ELEVEN – TWO YEARS (1)**

**(to fill vacancy)**

*Diane M. Crowley, 6 Edgehill Road.....	331
Others.....	1
Blanks.....	125

### **PRECINCT TWELVE – THREE YEARS (4)**

*Thom Dumyahn, 8 Fountain Road.....	337
*Marlene Rockmore, 18 Perkins Street.....	337
*Patricia J. Thomas, 176 Mount Vernon Street.....	364
*Michael J. Cayer, 191 Newport Street.....	18
*Martin Thrope, 348 Gray Street.....	172
Others.....	36
Blanks.....	1,168

### **PRECINCT THIRTEEN – THREE YEARS (4)**

*Marie Krepelka, 12 Mohawk Road.....	334
*Paul J. Bayer, 15 Oldham Road.....	255
*Carmen C. Kenrich, 22 Hutchinson Road.....	248
*Stephen J. Gilligan, 77 Falmouth Road.....	314
Others.....	8
Blanks.....	693

### **PRECINCT FOURTEEN – THREE YEARS (4)**

*Diane M. Mahon, 23 Howard Street.....	224
*Evelyn Smith DeMille, 31 Coleman Road.....	144
*David S. B. Coletta, 87 Quincy Street.....	125
*Gwenyth R. A. Hooper, 1 School Street.....	150
Robert G. Hillis, 17 Mount Vernon Street.....	147
Others.....	2
Blanks.....	440

### **PRECINCT FOURTEEN – ONE YEAR (1)**

**(to fill vacancy)**

*David S. B. Coletta, 87 Quincy Street.....	220
Others.....	0
Blanks.....	88

### **PRECINCT FIFTEEN – THREE YEARS (4)**

*Nancy A. Mara, 63 Epping Street.....	240
*Charles N. Chamallas, 41 Candia Street.....	229
*Brian E. LaValle, 42 Oak Hill Drive.....	245
*Richard C. Fanning, 57 Yerxa Road.....	237
Others.....	6
Blanks.....	735

### **PRECINCT FIFTEEN – ONE YEAR (1)**

**(to fill vacancy)**

*William D. Mahoney, 12 Dickson Avenue.....	196
Brian E. LaValle, 42 Oak Hill Drive.....	120
Others.....	3
Blanks.....	104

### **PRECINCT SIXTEEN – THREE YEARS (4)**

*Barbara Thornton, 223 Park Avenue.....	251
Holly M. Czapski, 25 Ely Road.....	190
*Leslie A. Oringer, 65 Hillside Avenue.....	258
*Robert K. Garrity, 275 Park Avenue.....	232
*William J. Kenney, Jr., 28 Wilbur Avenue.....	208
Others.....	6
Blanks.....	619

### **PRECINCT SEVENTEEN – THREE YEARS (4)**

*William K. Burke, 2 Old Colony Lane.....	103
*Joan L. Banks, 65 Brattle Street.....	112
*Laurie A. Gibbons, 993 Massachusetts Ave.....	104
*Dinah Meadow, 4 Old Colony Lane #6.....	2
Others.....	2
Blanks.....	293

### **PRECINCT SEVENTEEN – TWO YEARS (1)**

**(to fill vacancy)**

Others.....	11
Blanks.....	143

### **PRECINCT EIGHTEEN – THREE YEARS (4)**

*John V. Belskis, 196 Wollaston Avenue.....	267
*Charles D. Gallagher, 16 Shelley Road.....	267
*Joseph J. Santore, Jr., 8 Browning Road.....	266
*Michael C. Cerone, 272 Sylvia Street.....	250
Others.....	6
Blanks.....	648

### **PRECINCT NINETEEN – THREE YEARS (4)**

*John R. Murray, 34 Thesda Street.....	292
*Glenn B. McElhoe, 1 Carl Road.....	247
*Marc Aaron Butler, 19 Overlook Road.....	261
*Daniel J. Farrell, 38 Ronald Road.....	11
Others.....	34
Blanks.....	887

# TOWN CLERK AND ELECTIONS

## **TOWN MEETING MEMBERS**

**(CONTINUED)**

### **PRECINCT TWENTY – THREE YEARS (4)**

\*Peter T. fuller, 7 Kilsythe Road ..... 185  
 \*Robert L. Tosi, Jr., 14 Inverness Road..... 165  
 \*Robert L. Tosi, Sr., 14 Inverness Road..... 151  
 \*Christopher J. Nauman, 72 Hibbert Street ..... 22  
 Others..... 9  
 Blanks.....548

### **PRECINCT TWENTY – ONE YEAR (1) (to fill vacancy)**

\*Robert P. Binell, 90 Lancaster Road..... 4  
 Others.....37  
 Blanks..... 229

### **PRECINCT TWENTY-ONE – THREE YEARS (4)**

\*Ralph E. Elwell, 21 Montague Street ..... 197  
 \*John W. May, 11 Colonial Village Drive ..... 176  
 \*Walter C. Phillips, 2 Crescent Hill Avenue ..... 184  
 \*James P. McGough, 11 West Court Terrace..... 192  
 Others.....2  
 Blanks ..... 489

\*Elected

## **SPECIAL TOWN ELECTION – June 11, 2005**

Total of Ballots Cast – 13,683 + 13 hand counts  
 48% of total number of registered voters – 28,573

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
	363	652	494	419	441	529	442	804	563	864	808	1034	819	632	832	830	311	835	812	592	607

“Shall the Town of Arlington be allowed to assess an additional \$6,000,000 in real estate and personal property taxes for the purpose of funding the Town and School budgets for the fiscal year beginning July 1, 2005?”

YES – 7126  
 NO – 6570

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Yes	151	278	272	185	155	275	221	560	272	540	427	664	376	344	412	463	141	357	399	312	322	7126
No	212	374	225	234	289	254	221	246	291	324	381	370	444	288	420	367	171	478	413	280	287	6570

### **Absentee Ballots**

Applications sent - 1470  
 Ballots Cast - 1426  
 Ballots not returned - 44



## TOWN CLERK AND ELECTIONS

**Powers & Sullivan**

Certified Public Accountants



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Woburn, MA 01801

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RAN-ONE | member

### *Independent Auditors' Report*

To the Board of Selectmen  
Town of Arlington, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Arlington, Massachusetts, as of and for the fiscal year ended June 30, 2005 (except for the Arlington Contributory Retirement System which is as of and for the year ended December 31, 2004), which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Arlington, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Arlington, Massachusetts, as of June 30, 2005 (except for the Arlington Contributory Retirement System which is as of December 31, 2004), and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

As more fully described in Note 14, the Town has reclassified several fund balances between non-major governmental funds and private purpose trust funds which has changed the beginning balances of governmental net assets, non-major governmental funds and private purpose trust funds.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 19, 2005, on our consideration of the Town of Arlington, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and the schedule of revenues, expenditures and changes in fund balance – general fund – budgetary basis, located after the notes to the basic financial statements, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

A handwritten signature in cursive script that reads "Powers + Sullivan".

August 19, 2005

# AUDITED FINANCIAL STATEMENTS

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## *Management's Discussion and Analysis*

As management of the Town of Arlington, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2005. We encourage readers to consider the information presented in this report.

### **Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the Town of Arlington's basic financial statements. These basic financial statements comprise of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net assets* presents information on all assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities include general government, public safety, education, public works, property and natural resources, community development, human services, library, culture and recreation, pension benefits, employee benefits, claims and judgments, interest and state and county charges. The business-type activities include the activities of the water and sewer department, youth services, Council on Aging, Veterans' Rink and the recreation department.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

## AUDITED FINANCIAL STATEMENTS

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Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town of Arlington adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. The budgetary comparison schedule is reported following the notes to the basic financial statements as required supplementary information.

**Proprietary funds.** The Town maintains one type of propriety fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for its water and sewer, youth services, Council on Aging, Veterans' Rink and recreation department activities.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for propriety funds.

**Notes to the basic financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

### **Government-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. For governmental activities, assets exceeded liabilities by \$86.4 million at the close of FY 2005.

The largest portion of the Town's net assets, \$59.4 million, (69%), reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the net assets \$10.3, (12%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets* \$16.7, (19%) may be used to meet the government's ongoing obligations to citizens and creditors.

## AUDITED FINANCIAL STATEMENTS

<b>Governmental Activities</b>					
				Balance at	Balance at
				June 30,	June 30,
				2005	2004
<b>Assets:</b>					
Current assets.....	\$	57,526,449	\$	50,670,190	
Noncurrent assets (excluding capital).....		22,162,210		20,056,975	
Capital assets.....		96,380,267		87,055,898	
<b>Total assets.....</b>		<b>176,068,926</b>		<b>157,783,063</b>	
<b>Liabilities:</b>					
Current liabilities (excluding debt).....		15,095,260		11,801,680	
Noncurrent liabilities (excluding debt).....		2,854,673		2,699,400	
Current debt.....		27,215,000		15,612,000	
Noncurrent debt.....		44,460,000		45,125,000	
<b>Total liabilities.....</b>		<b>89,624,933</b>		<b>75,238,080</b>	
<b>Net Assets:</b>					
Capital assets net of related debt.....		59,467,493		54,896,972	
Restricted.....		10,260,588		9,155,449	
Unrestricted.....		16,715,912		18,492,562	
<b>Total net assets.....</b>	\$	<b>86,443,993</b>	\$	<b>82,544,983</b>	

At the end of the current fiscal year, the Town is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.

The governmental activities net assets increased by \$3.9 million during the current fiscal year. This is an indication that the Town's financial position has improved for Governmental Activities during the course of the year. This year's increase was higher than fiscal year 2004, primarily due to the amount of capital grant revenue recorded in the current year in relation to the Town's school building projects.

## AUDITED FINANCIAL STATEMENTS

<b>Governmental Activities</b>		June 30, 2005	June 30, 2004
<b>Program revenues:</b>			
Charges for services.....	\$	8,382,130	\$ 8,023,657
Operating grants and contributions.....		25,196,840	22,722,044
Capital grants and contributions.....		3,387,413	383,851
<b>General Revenues:</b>			
Real estate and personal property taxes.....		65,177,817	63,268,543
Tax liens.....		267,852	179,999
Motor vehicle and other excise taxes.....		4,196,715	4,028,117
Hotel/motel tax.....		113,104	85,606
Penalties and interest on taxes.....		138,005	130,059
Nonrestricted grants and contributions.....		8,809,989	8,509,376
Unrestricted investment income.....		637,008	1,671,685
Miscellaneous revenues.....		6,336	20,145
<b>Total revenues.....</b>		<b>116,313,209</b>	<b>109,023,082</b>
<b>Expenses:</b>			
General government.....		5,244,262	4,265,511
Public safety.....		13,008,855	12,729,331
Education.....		41,611,948	39,497,155
Public works.....		7,326,337	8,398,299
Property and natural resources.....		2,369,962	1,913,928
Community and economic development.....		4,774,837	4,934,576
Human services.....		804,345	633,313
Library.....		1,823,137	1,715,579
Culture and recreation.....		274,927	368,366
Pension benefits.....		14,030,461	13,340,133
Employee benefits.....		10,501,906	10,719,190
Claims and judgements.....		92,192	-
Interest.....		2,424,058	2,233,295
State and county charges.....		2,651,177	2,756,005
<b>Total expenses.....</b>		<b>106,938,404</b>	<b>103,504,681</b>
<b>Transfers.....</b>		<b>(5,475,795)</b>	<b>(5,270,597)</b>
<b>Change in net assets.....</b>	<b>\$</b>	<b>3,899,010</b>	<b>\$ 247,804</b>

## AUDITED FINANCIAL STATEMENTS

<b>Business-Type Activities</b>			Balance at	Balance at
			June 30,	June 30,
			2005	2004
<b>Assets:</b>				
Current assets.....	\$	6,298,023	\$	3,969,043
Capital assets.....		7,815,141		8,004,311
<b>Total assets.....</b>		<b>14,113,164</b>		<b>11,973,354</b>
<b>Liabilities:</b>				
Current liabilities (excluding debt).....		245,156		149,071
Noncurrent liabilities (excluding debt).....		121,000		84,000
Current debt.....		111,877		-
Noncurrent debt.....		797,508		-
<b>Total liabilities.....</b>		<b>1,275,541</b>		<b>233,071</b>
<b>Net Assets:</b>				
Capital assets net of related debt.....		7,602,802		8,004,311
Unrestricted.....		5,234,821		3,735,972
<b>Total net assets.....</b>	\$	<b>12,837,623</b>	\$	<b>11,740,283</b>

There was a net increase of \$1.1 million in net assets reported in connection with the Town's business-type activities. Additionally, the water and sewer enterprise fund was subsidized by the general fund in fiscal year 2005 by approximately \$5.1 million to offset a portion of the costs associated with the repayment of debt to the Massachusetts Water Resources Authority. The majority of the increase (\$1.1 million) is a result of the operating activities of the water and sewer enterprise fund. Water and sewer revenues from charges for services increased by approximately \$1.4 million due to rate increases.

<b>Business-Type Activities</b>			June 30,	June 30,
			2005	2004
<b>Program revenues:</b>				
Charges for services.....	\$	8,769,042	\$	7,117,599
Operating grants and contributions.....		94,983		110,388
Capital grants and contributions.....		171,315		-
<b>General Revenues:</b>				
Unrestricted investment income.....		15,509		-
<b>Total revenues.....</b>		<b>9,050,849</b>		<b>7,227,987</b>
<b>Expenses:</b>				
Water/Sewer.....		12,199,666		11,733,730
Youth Services.....		248,548		284,911
Council on Aging.....		92,942		83,752
Veteran's Rink.....		393,931		360,775
Recreation.....		494,217		410,218
<b>Total expenses.....</b>		<b>13,429,304</b>		<b>12,873,386</b>
<b>Transfers.....</b>		<b>5,475,795</b>		<b>5,270,597</b>
<b>Change in net assets.....</b>	\$	<b>1,097,340</b>	\$	<b>(374,802)</b>

### Financial Analysis of the Government's Funds

## AUDITED FINANCIAL STATEMENTS

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As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$16.1 million, a decrease of \$8.6 million from the prior year. Of this decrease, \$6.5 million was the result of the activity in the Town's capital borrowing fund, which is reported as a major fund. During fiscal year 2005, the Town recognized \$3.7 million in bond proceeds in this major fund to finance various capital projects. Current expenditures in this fund totaled \$10.2 million. The largest of the current projects are related to school construction and the Reeds Brook park project. These two major Town projects are more fully described under the Capital Asset and Debt Administration section of this report.

Of the remainder of the change in fund balance, (\$.6 million) is in the results of operations of the general fund, and (\$1.6 million) is related to activities in other non-major governmental funds, which recognized \$250,000 in bond proceeds to finance various Town capital budget items. The general fund budgeted to use \$2 million of reserves (\$1.5 million in available funds "free cash" and \$.5 million in prior reserves released by the board of assessors "overlay surplus") to balance the fiscal year 2005 budget. The actual result of operations collected approximately \$900 thousand more than budgeted and departmental budgets turned back \$929 thousand. Consequently, on a budgetary (cash) basis, the general fund did not experience a material increase or decrease.

On June 11, 2005 the voters approved a \$6 million override of Proposition 2 ½. The purpose of the override was to fund the restoration of services that were lost due to state aid cuts in prior years. Two million dollars was placed in a Fiscal Stability Stabilization fund to be used over a 5 year period to fund any budget shortfalls. The override was premised on a financial plan which consisted of the town not seeking another override for 5 years, spending limits for operating budgets at 4% annual increase, pensions at a 4% annual increase and health insurance at a 7% annual increase, and maintaining 5% of revenues in reserve funds.

The Town also maintains a stabilization fund and a tip fee stabilization fund, both classified within the nonmajor governmental funds. The stabilization fund has a year end balance of \$765 thousand which represents less than 1% of general fund expenditures. This fund may be used for general or capital purposes upon Town Meeting approval. Please refer to Note 8 for additional information on the Town's stabilization fund. The tip fee stabilization fund has a year end balance of \$3.5 million, which represents 3.7% of general fund expenditures. Please refer to Note 9 for additional information on the Town's tip fee stabilization fund.

### **General Fund Budgetary Highlights**

The primary reasons for the net increase of approximately \$2.2 million between the original budget and the final amended budget was a voted transfer to the public works budget from the tip fee stabilization fund of \$2.4 million and a decrease to the pension appropriation of \$171 thousand.

Intergovernmental revenues exceeded budgeted estimates by \$792 thousand. This was due to \$306 thousand in municipal relief funds received from the commonwealth which were unbudgeted and increases in school construction revenues which exceeded budgeted amounts by \$495 thousand. Actual expenditures were lower than the final budget and carryforwards by \$827 thousand for education. Public works expenditures exceeded appropriations by \$421 thousand, due to expenditures for snow and ice removal.

# AUDITED FINANCIAL STATEMENTS

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## ***Capital Asset and Debt Administration***

The Town Manager is responsible for submitting a five-year capital-planning program for all departments to the Board of Selectmen each year. The Capital Planning Committee was created to advise and make recommendations regarding the Capital Plan. Annually the first year of the Capital Plan is submitted to the Town Meeting as the Capital Budget for appropriation. The Capital Plan is reviewed and revised each year to make changes in priorities and to add an additional year to the planning process.

The goal of the Capital Planning Program is to provide a means of planning for the maintenance and/or improvement of the capital assets and infrastructure of the Town of Arlington. To that end, the policy is that approximately 5% of the projected revenue of the town is dedicated to capital expenditures including prior and future debt issuances. Generally this allows for an annual cash expenditure of \$600,000 and a new borrowing of \$1 million. The Town's outstanding long-term debt related to the general government, as of June 30, 2005, was \$49,430,000, for various CIP related projects.

The maintenance of the infrastructure and the capital assets of the Town are of vital importance to the delivery of the quality services that the Town has been known for. To this end, the Capital Planning Committee is dedicated to accomplishing the following objectives:

- To review, plan, and coordinate capital improvements so as to promote a systematic, organized replacement and acquisition schedule
- To insure that, given limited resources, the capital needs of the community are met
- To present a sound financial package so as to stabilize and level out the debt of the Town. It should assure timely planning for the most economical method of financing capital improvements
- To insure wider community participation in the planning of projects and to reduce the pressure to fund a project which may not present as great a need as another project
- To promote a more effective administration and coordination of capital projects to reduce scheduling problems, and conflicting or overlapping projects not only among local departments but also among other local and state agencies and private enterprises such as the gas and electric companies.

In reviewing the requests of the operating departments the committee uses the following criteria for evaluation:

- Imminent threat to the health and safety of citizens/property.
- Maintenance of operations/necessary expenditure. This does not include ordinary maintenance but rather maintaining a current service level through improvement of a capital asset. These may be major expenditures that will avoid costly replacement in the future.
- Requirement of State or Federal Law/regulation.
- Improvement of infrastructure.
- Improvement of productivity.
- Alleviation of an overtaxed/overburdened situation.

The relationship of the project to other Town projects and needs is also considered in the review and prioritization.

The Town is a member of the Massachusetts Water Resources Authority (MWRA), which assesses member communities annually for their proportionate share of the MWRA's debt service. The Town has also adopted Chapter 59 Section 21C Paragraph N of the Massachusetts General Law, which allows for the shifting of the debt service for water and sewer to the tax rate above the limits of Proposition 2 ½. The Town shifted \$5.1 million in fiscal year 2005 from the MWRA assessment to the property taxes. During fiscal year 2005, the Town issued an additional \$909 thousand in MWRA water and sewer bonds.

The Town of Arlington passed a debt exclusion vote to raise the funds necessary to purchase the Symmes Site, home of the former Symmes Hospital, in March 2001. The Town Meeting then formed the broadly representative



## AUDITED FINANCIAL STATEMENTS

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Symmes Advisory Committee (SAC) to assist with redevelopment plans and to ensure that the plans were consistent with community goals and desires. On January 7, 2002, the Arlington Redevelopment Board (ARB) adopted the Symmes Arlington Conservation and Improvement Project (the Plan) as an urban renewal project in accordance with the procedures and requirements of Massachusetts General Law, chapter 121B. The plan was subsequently approved by the Town Meeting and by the Commonwealth's Department of Housing and Community Development (DHCD). The Town Meeting voted at a Special Town Meeting on January 12, 2002 to appropriate up to \$14,000,000 to purchase and maintain the old Symmes Hospital property until Town Meeting could vote how to utilize the property in the best interest of the Town. The ARB acquired the Site in April 2002. During fiscal year 2004, the Arlington Redevelopment Board issued requests for proposals, and in February, 2004 chose E.A. Fish Associates to purchase and redevelop the property. At the end of fiscal year 2005, the developer was in the process of getting the special permits needed to redevelop the site. Please refer to note 12 for further information on this project.

The Town of Arlington is in the process of renovating/replacing its middle school as well as all of its 7 elementary schools. To date five schools have been completed, one school is in the construction phase and two are in the design stage. Funding for the schools is from debt exclusion and is predicated on a 63% reimbursement from the State's School Building Assistance program which is administered by the Massachusetts School Building Authority (MSBA). Four of the schools have begun receiving the state reimbursement and one (Dallin School) is on the state reimbursement list pending future funding.

The Reed's Brook project is a major renovation of a prior landfill site into a park and playing fields. This project, with a total cost of approximately \$7.4 million, has been funded from Community Development Block Grant, Federal Emergency Management Agency, State highway money and Town appropriations. It is expected that the playing fields will be ready for play in the Spring of 2006.

The Town through its water/sewer enterprise funds appropriates money each year for rehabilitation of its infrastructure (water/sewer lines). Also the Town appropriates money in the Capital Plan for roadway construction, which is added to the Chapter 90 money that the Town receives each year from the Commonwealth of Massachusetts.

Please refer to the notes to the financial statements for further discussion of the major capital and debt activity.

### ***Requests for Information***

This financial report is designed to provide a general overview of the Town of Arlington's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Comptroller, 869 Massachusetts Avenue, Arlington, Massachusetts 02174.

# AUDITED FINANCIAL STATEMENTS

## STATEMENT OF NET ASSETS

JUNE 30, 2005

	<i>Primary Government</i>		
	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
<b>CURRENT:</b>			
Cash and short-term investments.....	\$ 35,488,411	\$ 2,521,728	\$ 38,010,139
Investments.....	11,499,926	-	11,499,926
Receivables, net of allowance for uncollectibles:			
Real estate and personal property taxes.....	6,067	-	6,067
Real estate tax deferrals.....	285,068	-	285,068
Tax liens.....	339,307	-	339,307
Motor vehicle excise taxes.....	243,164	-	243,164
User fees.....	-	3,776,295	3,776,295
Departmental and other.....	80,804	-	80,804
Intergovernmental.....	5,971,308	-	5,971,308
Loans.....	1,058,741	-	1,058,741
Tax foreclosures.....	396,784	-	396,784
Investment in joint venture.....	1,715,172	-	1,715,172
Deferred loss on refunding.....	55,764	-	55,764
Unamortized bond issue cost.....	10,562	-	10,562
<b>NONCURRENT:</b>			
Receivables, net of allowance for uncollectibles:			
Intergovernmental.....	22,162,210	-	22,162,210
Deferred loss on refunding.....	315,593	-	315,593
Unamortized bond issue cost.....	59,778	-	59,778
Capital assets, net of accumulated depreciation:			
Nondepreciable.....	26,702,585	2,954	26,705,539
Depreciable.....	69,677,682	7,812,187	77,489,869
<b>TOTAL ASSETS.....</b>	<b>176,068,926</b>	<b>14,113,164</b>	<b>190,182,090</b>
<b>LIABILITIES</b>			
<b>CURRENT:</b>			
Warrants payable.....	3,556,035	152,060	3,708,095
Accrued payroll.....	4,447,296	16,096	4,463,392
Health claims payable.....	1,452,000	-	1,452,000
Accrued interest.....	1,099,174	-	1,099,174
Payroll withholdings.....	126,338	-	126,338
Abandoned property.....	22,675	-	22,675
Other liabilities.....	775,793	-	775,793
Customer deposits payable.....	2,925	-	2,925
Compensated absences.....	3,525,000	77,000	3,602,000
Workers' compensation.....	70,500	-	70,500
Unamortized premium on bonds payable.....	17,524	-	17,524
Bonds and notes payable.....	27,215,000	111,877	27,326,877
<b>NONCURRENT:</b>			
Compensated absences.....	1,879,000	121,000	2,000,000
Workers' compensation.....	876,500	-	876,500
Unamortized premium on bonds payable.....	99,173	-	99,173
Bonds and notes payable.....	44,460,000	797,508	45,257,508
<b>TOTAL LIABILITIES.....</b>	<b>89,624,933</b>	<b>1,275,541</b>	<b>90,900,474</b>
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt.....	59,467,493	7,602,802	67,070,295
Restricted for:			
Loans.....	1,058,741	-	1,058,741
Permanent funds:			
Expendable.....	4,505,139	-	4,505,139
Nonexpendable.....	2,917,043	-	2,917,043

# AUDITED FINANCIAL STATEMENTS

## STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2005

Functions/Programs	Program Revenues				Net (Expense) Revenue
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Primary Government:</b>					
<i>Governmental Activities:</i>					
General government.....	\$ 5,244,262	\$ 1,470,818	\$ 135,727	\$ -	\$ (3,637,717)
Public safety.....	13,008,855	2,494,339	462,323	-	(10,052,193)
Education.....	41,611,948	1,356,694	10,479,035	3,387,413	(26,388,806)
Public works.....	7,326,337	1,331,331	1,412,796	-	(4,582,210)
Property and natural resources.....	2,369,962	299,263	101,761	-	(1,968,938)
Community development.....	4,774,837	1,112,726	2,901,713	-	(760,398)
Human services.....	804,345	123,655	257,478	-	(423,212)
Library.....	1,823,137	12,127	151,627	-	(1,659,383)
Culture and recreation.....	274,927	181,177	82,858	-	(10,892)
Pension benefits.....	14,030,461	-	8,204,671	-	(5,825,790)
Employee benefits.....	10,545,432	-	-	-	(10,545,432)
Claims and judgments.....	92,192	-	-	-	(92,192)
Interest.....	2,424,058	-	1,050,377	-	(1,373,681)
State and county charges.....	2,651,177	-	-	-	(2,651,177)
<b>Total Governmental Activities.....</b>	<b>106,981,930</b>	<b>8,382,130</b>	<b>25,240,366</b>	<b>3,387,413</b>	<b>(69,972,021)</b>
<i>Business-Type Activities:</i>					
Water/Sewer.....	12,199,666	7,882,765	-	171,315	(4,145,586)
Youth Services.....	248,548	24,010	27,000	-	(197,538)
Council on Aging.....	92,942	13,519	67,983	-	(11,440)
Veterans' Rink.....	393,931	396,507	-	-	2,576
Recreation.....	494,217	452,241	-	-	(41,976)
<b>Total Business-Type Activities.....</b>	<b>13,429,304</b>	<b>8,769,042</b>	<b>94,983</b>	<b>171,315</b>	<b>(4,393,964)</b>
<b>Total Primary Government.....</b>	<b>\$ 120,411,234</b>	<b>\$ 17,151,172</b>	<b>\$ 25,335,349</b>	<b>\$ 3,558,728</b>	<b>\$ (74,365,985)</b>

See notes to basic financial statements.

(Continued)

# AUDITED FINANCIAL STATEMENTS

## STATEMENT OF ACTIVITIES (Continued)

FISCAL YEAR ENDED JUNE 30, 2005

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<b>Changes in net assets:</b>			
Net (expense) revenue from previous page.....	\$ <b>(69,972,021)</b>	\$ <b>(4,393,964)</b>	\$ <b>(74,365,985)</b>
<i>General revenues:</i>			
Real estate and personal property taxes, net of tax refunds payable.....	65,177,817	-	65,177,817
Tax liens.....	267,852	-	267,852
Motor vehicle excise taxes.....	4,196,715	-	4,196,715
Hotel/motel tax.....	113,104	-	113,104
Penalties and interest on taxes.....	138,005	-	138,005
Grants and contributions not restricted to specific programs.....	8,809,989	-	8,809,989
Unrestricted investment income.....	637,008	15,509	652,517
Miscellaneous.....	6,336	-	6,336
<i>Transfers, net</i> .....	(5,475,795)	5,475,795	-
Total general revenues and transfers.....	73,871,031	5,491,304	79,362,335
Change in net assets.....	3,899,010	1,097,340	4,996,350
<i>Net Assets:</i>			
Beginning of year (as restated).....	82,544,983	11,740,283	94,285,266
End of year.....	\$ 86,443,993	\$ 12,837,623	\$ 99,281,616

(Concluded)

# AUDITED FINANCIAL STATEMENTS

## GOVERNMENTAL FUNDS BALANCE SHEET

JUNE 30, 2005

ASSETS	General	Capital Borrowing Funds	Nonmajor Governmental Funds	Total Governmental Funds
Cash and short-term investments.....	\$ 16,190,695	\$ 8,731,792	\$ 10,565,924	\$ 35,488,411
Investments.....	2,969,282	-	8,530,644	11,499,926
Receivables, net of uncollectibles:				
Real estate and personal property taxes.....	6,067	-	-	6,067
Real estate tax deferrals.....	285,068	-	-	285,068
Tax liens.....	339,307	-	-	339,307
Motor vehicle excise taxes.....	243,164	-	-	243,164
Departmental and other.....	80,804	-	-	80,804
Intergovernmental.....	24,000,000	-	4,133,518	28,133,518
Loans.....	-	-	1,058,741	1,058,741
Tax foreclosures.....	396,784	-	-	396,784
Investment in joint venture.....	-	-	1,715,172	1,715,172
<b>TOTAL ASSETS.....</b>	<b>\$ 44,511,171</b>	<b>\$ 8,731,792</b>	<b>\$ 26,003,999</b>	<b>\$ 79,246,962</b>
 <b>LIABILITIES AND FUND BALANCES</b>				
<b>LIABILITIES:</b>				
Warrants payable.....	\$ 1,411,636	\$ 1,808,028	\$ 336,371	\$ 3,556,035
Accrued payroll.....	4,394,760	-	52,536	4,447,296
Health claims payable.....	1,452,000	-	-	1,452,000
Accrued interest on short-term debt.....	410,927	-	-	410,927
Liabilities due depositors.....	2,925	-	-	2,925
Payroll withholdings.....	126,338	-	-	126,338
Abandoned property.....	22,675	-	-	22,675
Other liabilities.....	775,793	-	-	775,793
Deferred revenues.....	25,351,194	-	4,678,370	30,029,564
Notes payable.....	-	18,745,000	3,500,000	22,245,000
<b>TOTAL LIABILITIES.....</b>	<b>33,948,248</b>	<b>20,553,028</b>	<b>8,567,277</b>	<b>63,068,553</b>
 <b>FUND BALANCES:</b>				
Reserved for:				
Encumbrances and continuing appropriations.....	1,819,737	-	-	1,819,737
Loans.....	-	-	1,058,741	1,058,741
Perpetual permanent funds.....	-	-	2,917,043	2,917,043
Unreserved:				
Designated for municipal insurance.....	3,765,701	-	-	3,765,701
Designated for subsequent year's expenditures.....	2,014,155	-	-	2,014,155
Undesignated, reported in:				
General fund.....	2,963,330	-	-	2,963,330
Special revenue funds.....	-	-	7,031,736	7,031,736
Capital projects funds.....	-	(11,821,236)	1,924,063	(9,897,173)
Permanent funds.....	-	-	4,505,139	4,505,139
<b>TOTAL FUND BALANCES.....</b>	<b>10,562,923</b>	<b>(11,821,236)</b>	<b>17,436,722</b>	<b>16,178,409</b>
<b>TOTAL LIABILITIES AND FUND BALANCES.....</b>	<b>\$ 44,511,171</b>	<b>\$ 8,731,792</b>	<b>\$ 26,003,999</b>	<b>\$ 79,246,962</b>

See notes to basic financial statements.

# AUDITED FINANCIAL STATEMENTS

## RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS

JUNE 30, 2005

Total governmental fund balances.....		\$ 16,178,409
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds.....		96,380,267
Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds.....		30,029,564
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.....		(688,247)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds		
Bonds and notes payable.....	(49,430,000)	
Unamortized bond issue costs.....	70,340	
Unamortized premium on bonds payable.....	<u>(116,697)</u>	
Workers compensation.....	(947,000.00)	
Compensated absences.....	(5,404,000.00)	
refunding bonds or refunded bonds. In governmental funds, defeasances of debt are expensed when the refunding bonds are issued.....		<u>371,357</u>
Net assets of governmental activities.....		\$ 86,443,993

See notes to basic financial statements.

# AUDITED FINANCIAL STATEMENTS

## GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2005

	General	Capital Borrowing Funds	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES:</b>				
Real estate and personal property taxes, net of tax refunds.....	\$ 65,109,365	\$ -	\$ -	\$ 65,109,365
Tax liens.....	153,990	-	-	153,990
Motor vehicle excise taxes.....	4,196,715	-	-	4,196,715
Hotel/motel tax.....	113,104	-	-	113,104
Intergovernmental.....	23,936,685	-	7,585,466	31,522,151
Departmental and other.....	3,571,208	-	6,003,181	9,574,389
Contributions.....	-	-	937,071	937,071
Investment income.....	664,885	83,291	1,038,367	1,786,543
<b>TOTAL REVENUES.....</b>	<b>97,745,952</b>	<b>83,291</b>	<b>15,564,085</b>	<b>113,393,328</b>
<b>EXPENDITURES:</b>				
Current:				
General government.....	4,113,937	781,897	248,284	5,144,118
Public safety.....	11,366,841	8,257	1,263,286	12,638,384
Education.....	33,683,500	6,817,903	6,791,269	47,292,672
Public works.....	8,162,889	1,799,720	588,253	10,550,862
Property and natural resources.....	1,692,431	7,103	670,428	2,369,962
Community development.....	573,060	-	4,201,777	4,774,837
Human services.....	598,243	-	182,034	780,277
Library.....	1,624,410	-	198,727	1,823,137
Culture and recreation.....	-	854,275	125,795	980,070
Pension benefits.....	14,030,461	-	-	14,030,461
Employee benefits.....	10,600,632	-	-	10,600,632
Claims and judgments.....	92,192	-	-	92,192
State and county charges.....	2,651,177	-	-	2,651,177
Debt service:				
Principal.....	4,562,000	-	-	4,562,000
Interest.....	2,490,005	-	-	2,490,005
<b>TOTAL EXPENDITURES.....</b>	<b>96,241,778</b>	<b>10,269,155</b>	<b>14,269,853</b>	<b>120,780,786</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....</b>	<b>1,504,174</b>	<b>(10,185,864)</b>	<b>1,294,232</b>	<b>(7,387,458)</b>
<b>OTHER FINANCING SOURCES (USES):</b>				
Proceeds from bonds and notes.....	-	3,730,000	250,000	3,980,000
Proceeds from refunding bonds.....	5,730,000	-	-	5,730,000
Premium from issuance of bonds.....	153,882	-	-	153,882
Premium from issuance of refunding bonds.....	116,697	-	-	116,697
Payments to refunded bond escrow agent.....	(5,776,357)	-	-	(5,776,357)
Transfers in.....	3,647,820	-	716,000	4,363,820
Transfers out.....	(5,998,864)	-	(3,840,751)	(9,839,615)
<b>TOTAL OTHER FINANCING SOURCES (USES).....</b>	<b>(2,126,822)</b>	<b>3,730,000</b>	<b>(2,874,751)</b>	<b>(1,271,573)</b>
<b>NET CHANGE IN FUND BALANCES.....</b>	<b>(622,648)</b>	<b>(6,455,864)</b>	<b>(1,580,519)</b>	<b>(8,659,031)</b>
<b>FUND BALANCES AT BEGINNING OF YEAR (as restated).....</b>	<b>11,185,571</b>	<b>(5,365,372)</b>	<b>19,017,241</b>	<b>24,837,440</b>
<b>FUND BALANCES AT END OF YEAR.....</b>	<b>\$ 10,562,923</b>	<b>\$ (11,821,236)</b>	<b>\$ 17,436,722</b>	<b>\$ 16,178,409</b>

See notes to basic financial statements.

# AUDITED FINANCIAL STATEMENTS

## RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2005

Net change in fund balances - total governmental funds.....		\$ (8,659,031)
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
Capital outlay.....	11,467,726	
Depreciation expense.....	<u>(2,143,357)</u>	
Net effect of reporting capital assets.....		9,324,369
<p>Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.....</p>		
		2,963,407
<p>The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.</p>		
Proceeds from bonds and notes.....	(3,980,000)	
Premium from issuance of bonds, net of issue costs.....	(46,357)	
Debt service principal payments.....	4,562,000	
Proceeds from refunding bonds.....	(5,730,000)	
Payments to refunded bond escrow agent.....	<u>5,776,357</u>	
Net effect of reporting long-term debt.....		582,000
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</p>		
Net change in compensated absences accrual.....	(279,000)	
Net change in accrued interest on long-term debt.....	(87,935)	
Net change in worker's compensation accrual.....	<u>55,200</u>	
Net effect of recording long-term liabilities and amortizing deferred losses.....		<u>(311,735)</u>
Change in net assets of governmental activities.....		<u>\$ 3,899,010</u>

See notes to basic financial statements.



# AUDITED FINANCIAL STATEMENTS

## PROPRIETARY FUNDS STATEMENT OF NET ASSETS

JUNE 30, 2005

	Business-type Activities - Enterprise Funds					
	Water and Sewer Enterprise	Youth Services Enterprise	Council On Aging Enterprise	Veterans' Rink Enterprise	Recreation Enterprise	Total
<b>ASSETS</b>						
<b>CURRENT:</b>						
Cash and short-term investments.....	\$ 2,355,954	\$ 6,345	\$ 103,726	\$ 50,846	\$ 4,857	\$ 2,521,728
Receivables, net of allowance for uncollectibles:						
User fees.....	3,776,295	-	-	-	-	3,776,295
Total current assets.....	<u>6,132,249</u>	<u>6,345</u>	<u>103,726</u>	<u>50,846</u>	<u>4,857</u>	<u>6,298,023</u>
			-			
<b>NONCURRENT:</b>						
Capital assets, net of accumulated depreciation:						
Nondepreciable.....	2,954	-	-	-	-	2,954
Depreciable.....	7,707,607	-	22,837	69,144	12,599	7,812,187
Total noncurrent assets.....	<u>7,710,561</u>	<u>-</u>	<u>22,837</u>	<u>69,144</u>	<u>12,599</u>	<u>7,815,141</u>
<b>TOTAL ASSETS.....</b>	<u><b>13,842,810</b></u>	<u><b>6,345</b></u>	<u><b>126,563</b></u>	<u><b>119,990</b></u>	<u><b>17,456</b></u>	<u><b>14,113,164</b></u>
<b>LIABILITIES</b>						
<b>CURRENT:</b>						
Warrants payable.....	123,270	5,097	786	8,421	14,486	152,060
Accrued payroll.....	1,387	3,703	676	3,449	6,881	16,096
Compensated absences.....	77,000	-	-	-	-	77,000
Bonds and notes payable.....	111,877	-	-	-	-	111,877
Total current liabilities.....	<u>313,534</u>	<u>8,800</u>	<u>1,462</u>	<u>11,870</u>	<u>21,367</u>	<u>357,033</u>
<b>NONCURRENT:</b>						
Compensated absences.....	121,000	-	-	-	-	121,000
Bonds and notes payable.....	797,508	-	-	-	-	797,508
Total noncurrent liabilities.....	<u>918,508</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>918,508</u>
<b>TOTAL LIABILITIES.....</b>	<u><b>1,232,042</b></u>	<u><b>8,800</b></u>	<u><b>1,462</b></u>	<u><b>11,870</b></u>	<u><b>21,367</b></u>	<u><b>1,275,541</b></u>
<b>NET ASSETS</b>						
Invested in capital assets, net of related debt.....	7,498,222	-	22,837	69,144	12,599	7,602,802
Unrestricted.....	5,112,546	(2,455)	102,264	38,976	(16,510)	5,234,821
<b>TOTAL NET ASSETS.....</b>	<u><b>\$ 12,610,768</b></u>	<u><b>\$ (2,455)</b></u>	<u><b>\$ 125,101</b></u>	<u><b>\$ 108,120</b></u>	<u><b>\$ (3,911)</b></u>	<u><b>\$ 12,837,623</b></u>

See notes to basic financial statements.

# AUDITED FINANCIAL STATEMENTS

## PROPRIETARY FUNDS STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2005

	Business-type Activities - Enterprise Funds					
	Water and Sewer Enterprise	Youth Services Enterprise	Council On Aging Enterprise	Veterans' Rink Enterprise	Recreation Enterprise	Total
<b>OPERATING REVENUES:</b>						
Charges for services .....	\$ 7,868,778	\$ 24,010	\$ 13,519	\$ 396,507	\$ 452,241	\$ 8,755,055
<b>TOTAL OPERATING REVENUES .....</b>	<b>7,868,778</b>	<b>24,010</b>	<b>13,519</b>	<b>396,507</b>	<b>452,241</b>	<b>8,755,055</b>
<b>OPERATING EXPENSES:</b>						
Cost of services and administration .....	11,986,630	248,548	87,831	385,265	489,475	13,197,749
Depreciation.....	213,036	-	5,111	8,666	4,742	231,555
<b>TOTAL OPERATING EXPENSES .....</b>	<b>12,199,666</b>	<b>248,548</b>	<b>92,942</b>	<b>393,931</b>	<b>494,217</b>	<b>13,429,304</b>
<b>OPERATING INCOME (LOSS).....</b>	<b>(4,330,888)</b>	<b>(224,538)</b>	<b>(79,423)</b>	<b>2,576</b>	<b>(41,976)</b>	<b>(4,674,249)</b>
<b>NONOPERATING REVENUES (EXPENSES):</b>						
Investment income.....	29,496	-	-	-	-	29,496
Intergovernmental.....	171,315	17,000	67,983	-	-	256,298
Contributions.....	-	10,000	-	-	-	10,000
<b>TOTAL NONOPERATING REVENUES, (EXPENSES), NET.....</b>	<b>200,811</b>	<b>27,000</b>	<b>67,983</b>	<b>-</b>	<b>-</b>	<b>295,794</b>
<b>INCOME (LOSS) BEFORE TRANSFERS.</b>	<b>(4,130,077)</b>	<b>(197,538)</b>	<b>(11,440)</b>	<b>2,576</b>	<b>(41,976)</b>	<b>(4,378,455)</b>
<b>TRANSFERS:</b>						
Transfers in.....	5,152,412	204,508	7,822	61,126	49,927	5,475,795
<b>CHANGE IN NET ASSETS.....</b>	<b>1,022,335</b>	<b>6,970</b>	<b>(3,618)</b>	<b>63,702</b>	<b>7,951</b>	<b>1,097,340</b>
<b>NET ASSETS AT BEGINNING OF YEAR.....</b>	<b>11,588,433</b>	<b>(9,425)</b>	<b>128,719</b>	<b>44,418</b>	<b>(11,862)</b>	<b>11,740,283</b>
<b>NET ASSETS AT END OF YEAR.....</b>	<b>\$ 12,610,768</b>	<b>\$ (2,455)</b>	<b>\$ 125,101</b>	<b>\$ 108,120</b>	<b>\$ (3,911)</b>	<b>\$ 12,837,623</b>

See notes to basic financial statements.

# AUDITED FINANCIAL STATEMENTS

## PROPRIETARY FUNDS STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 2005

	Business-type Activities - Enterprise Funds					Total
	Water and Sewer Enterprise	Youth Services Enterprise	Council On Aging Enterprise	Veterans' Rink Enterprise	Recreation Enterprise	
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES:</u></b>						
Receipts from customers and users.....	\$ 7,026,765	\$ 24,010	\$ 13,519	\$ 396,507	\$ 452,241	\$ 7,913,042
Payments to vendors.....	(10,457,752)	(47,980)	(27,376)	(174,760)	(156,978)	(10,864,846)
Payments to employees.....	(1,399,928)	(199,135)	(62,823)	(209,020)	(328,912)	(2,199,818)
<b>NET CASH FROM OPERATING ACTIVITIES.....</b>	<b>(4,830,915)</b>	<b>(223,105)</b>	<b>(76,680)</b>	<b>12,727</b>	<b>(33,649)</b>	<b>(5,151,622)</b>
<b><u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</u></b>						
Transfers in.....	5,152,412	204,508	7,822	61,126	49,927	5,475,795
Contributions.....	-	10,000	-	-	-	10,000
Intergovernmental subsidy.....	171,315	17,000	67,983	-	-	256,298
<b>NET CASH FROM NONCAPITAL FINANCING ACTIVITIES.....</b>	<b>5,323,727</b>	<b>231,508</b>	<b>75,805</b>	<b>61,126</b>	<b>49,927</b>	<b>5,742,093</b>
<b><u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</u></b>						
Proceeds from the issuance of bonds and notes.....	909,385	-	-	-	-	909,385
Acquisition and construction of capital assets.....	(32,664)	-	(9,721)	-	-	(42,385)
<b>NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES.....</b>	<b>876,721</b>	<b>-</b>	<b>(9,721)</b>	<b>-</b>	<b>-</b>	<b>867,000</b>
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES:</u></b>						
Investment income.....	29,496	-	-	-	-	29,496
<b>NET CHANGE IN CASH AND SHORT-TERM INVESTMENTS.....</b>	<b>1,399,029</b>	<b>8,403</b>	<b>(10,596)</b>	<b>73,853</b>	<b>16,278</b>	<b>1,486,967</b>
<b>CASH AND SHORT-TERM INVESTMENTS AT BEGINNING OF YEAR.....</b>	<b>956,925</b>	<b>(2,058)</b>	<b>114,322</b>	<b>(23,007)</b>	<b>(11,421)</b>	<b>1,034,761</b>
<b>CASH AND SHORT-TERM INVESTMENTS AT END OF YEAR.....</b>	<b>\$ 2,355,954</b>	<b>\$ 6,345</b>	<b>\$ 103,726</b>	<b>\$ 50,846</b>	<b>\$ 4,857</b>	<b>\$ 2,521,728</b>
<b><u>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES:</u></b>						
Operating income (loss).....	\$ (4,330,888)	\$ (224,538)	\$ (79,423)	\$ 2,576	\$ (41,976)	\$ (4,674,249)
Adjustments to reconcile operating income (loss) to net cash from operating activities:						
Depreciation.....	213,036	-	5,111	8,666	4,742	231,555
Changes in assets and liabilities:						
User fees.....	(842,013)	-	-	-	-	(842,013)
Warrants payable.....	84,716	4,898	(951)	1,235	14,486	104,384
Accrued payroll.....	(13,766)	(3,465)	(1,417)	250	(10,901)	(29,299)
Accrued compensated absences.....	58,000	-	-	-	-	58,000
<b>Total adjustments.....</b>	<b>(500,027)</b>	<b>1,433</b>	<b>2,743</b>	<b>10,151</b>	<b>8,327</b>	<b>(477,373)</b>
<b>NET CASH FROM OPERATING ACTIVITIES.....</b>	<b>\$ (4,830,915)</b>	<b>\$ (223,105)</b>	<b>\$ (76,680)</b>	<b>\$ 12,727</b>	<b>\$ (33,649)</b>	<b>\$ (5,151,622)</b>

See notes to basic financial statements.

# AUDITED FINANCIAL STATEMENTS

## FIDUCIARY FUNDS STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2005

	Pension Trust Fund (as of December 31, 2004)	Private Purpose Trust Funds	Agency Funds
<b>ASSETS</b>			
<b>CURRENT:</b>			
Cash and short-term investments.....	\$ 95,683,362	\$ 138,740	\$ 47,977
Investments.....	27,850,933	4,535,759	-
Interest and dividends.....	281,186	-	-
Receivables, net of allowance for uncollectibles:			
Departmental and other.....	134,726	-	-
<b>TOTAL ASSETS.....</b>	<b>123,950,207</b>	<b>4,674,499</b>	<b>47,977</b>
<b>LIABILITIES</b>			
Warrants payable.....	-	110	1,432
Liabilities due depositors.....	-	-	46,545
<b>TOTAL LIABILITIES.....</b>	<b>-</b>	<b>110</b>	<b>47,977</b>
<b>NET ASSETS</b>			
Held in trust for pension benefits and other purposes.....	\$ <u>123,950,207</u>	\$ <u>4,674,389</u>	\$ <u>-</u>

See notes to basic financial statements.

# AUDITED FINANCIAL STATEMENTS

## FIDUCIARY FUNDS STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2005

	Pension Trust Fund (as of December 31, 2004)	Private Purpose Trust Funds
<b>ADDITIONS:</b>		
Contributions:		
Employer.....	\$ 6,434,791	\$ -
Employee.....	2,195,961	-
Private donations.....	-	485,665
Total contributions.....	8,630,752	485,665
Net investment income (loss):		
Investment income.....	13,373,524	360,656
Less: investment expense.....	(442,042)	-
Net investment income (loss).....	12,931,482	360,656
Intergovernmental.....	399,244	-
Transfers from other systems.....	369,916	-
TOTAL ADDITIONS.....	22,331,394	846,321
<b>DEDUCTIONS:</b>		
Administration.....	153,669	-
Transfers to other systems.....	479,355	-
Retirement benefits and refunds.....	12,364,172	-
Human services.....	-	26,029
Educational scholarships.....	-	473,978
TOTAL DEDUCTIONS.....	12,997,196	500,007
CHANGE IN NET ASSETS.....	9,334,198	346,314
NET ASSETS AT BEGINNING OF YEAR (as restated).....	114,616,009	4,328,075
NET ASSETS AT END OF YEAR.....	\$ 123,950,207	\$ 4,674,389

# AUDITED FINANCIAL STATEMENTS

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## NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Arlington, Massachusetts (the Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies are described herein.

### A. Reporting Entity

The Town is a municipal corporation governed by “The Town Manager Act of the Town of Arlington, Massachusetts”, the “By-Laws of the Town of Arlington”, and Massachusetts General Laws Chapter 43A, “Standard Form of Representative Town Meeting Government”. The executive branch is made up of a five-member Board of Selectmen elected at large. The Board hires a professional manager to administer the daily operations of the government. The legislative branch is a Town Meeting made up of 252 representatives, elected from each of the twenty-one precincts in the Town. Arlington is also a member of the 7<sup>th</sup> Massachusetts Congressional District, 4<sup>th</sup> Middlesex State Senatorial District, and the 25<sup>th</sup> and 26<sup>th</sup> Middlesex State Representative Districts.

For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Town (the primary government) and its component units. One entity has been included as a component unit in the reporting entity, because of the significance of its operational and/or financial relationship.

*Blended Component Units* – Blended component units are entities that are legally separate from the Town, but are so related that they are, in substance, the same as the Town or entities providing services entirely or almost entirely for the benefit of the Town. The following component unit is blended within the primary government:

In the Fiduciary Funds:

The Arlington Contributory Retirement System (the System) was established to provide retirement benefits to Town employees and their beneficiaries. The System is governed by a five-member board comprised of the Town Comptroller (ex-officio), two members elected by the System’s participants, one member appointed by the Board of Selectmen and one member appointed by the Retirement Board’s members. The System is presented using the accrual basis of accounting and is reported as a Pension Trust Fund.

### **Availability of Financial Information for Component Units**

The System did not issue a separate audited financial statement. The System issues a publicly available unaudited financial report in accordance with guidelines established by the Commonwealth of Massachusetts’ (Commonwealth) Public Employee Retirement Administration Commission (PERAC). That report may be obtained by contacting the System located at 869 Massachusetts Avenue, Room 102, Arlington, MA 02476-4701.

*Joint Venture* – The Town is a member of the North East Solid Waste Committee (NESWC), a joint venture with 23 communities, organized to represent its members in all matters related to solid waste disposal at a regional waste-to-energy facility located in North Andover, Massachusetts. In accordance with a depository agreement NESWC was granted control over various funds received from contractual communities. As of July 2005, 100% of the remaining debt service was redeemed and no contingent liabilities related to the debt service exists for the member communities. NESWC’s scheduled dissolution date is September 25, 2005, at which time any remaining equity balances will be returned to the respective member community. As of June 30, 2005, the Town’s equity interest of \$1,715,172 in the operation of NESWC is recorded in the Tip Fee Stabilization Fund classified as a Nonmajor

## AUDITED FINANCIAL STATEMENTS

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Governmental Fund in the financial statements. Complete financial statements for NESWC can be obtained by contacting their administrative offices at 67 South Bedford Street, Suite 201E, Burlington, Massachusetts 01803.

### B. Government-Wide and Fund Financial Statements

#### *Government-Wide Financial Statements*

The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units.

*Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

#### *Fund Financial Statements*

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

#### *Major Fund Criteria*

Major funds must be reported if the following criteria are met:

- If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*
- If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Fiduciary funds are reported by fund type.

### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

#### *Government-Wide Financial Statements*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.

## AUDITED FINANCIAL STATEMENTS

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- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues.

For the most part, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions are charges between the general fund and water and sewer enterprise fund. Elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

### *Fund Financial Statements*

**Governmental** fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

The Town considers property tax revenues available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental funds are reported:

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The *capital borrowing fund* is a capital project fund used to account for the Town's annual capital appropriations that are budgeted to be financed through long-term borrowing.

The nonmajor governmental funds consist of special revenue, other capital projects, and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.

The *capital projects fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by enterprise and trust funds).

The *permanent fund* is used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.



## AUDITED FINANCIAL STATEMENTS

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**Proprietary** fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The following major proprietary funds are reported:

The *water and sewer enterprise fund* is used to account for the water and sewer activities.

The *youth services fund* is used to account for the youth services activities.

The *council on aging fund* is used to account for the council on aging activities.

The *veterans' rink fund* is used to account for the veterans' rink activities.

The *recreation fund* is used to account for the recreation activities.

**Fiduciary** fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

The *pension trust fund* is used to account for the activities of the System, which accumulates resources to provide pension benefits to eligible retirees and their beneficiaries.

The *private-purpose trust fund* is used to account for trust arrangements, other than those properly reported in the pension trust fund or permanent fund, under which principal and investment income exclusively benefit individuals, private organizations, or other governments.

The *agency fund* is used to account for assets held in a purely custodial capacity.

### *Government-Wide and Fund Financial Statements*

For the government-wide financial statements, and proprietary and fiduciary fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

### D. Cash and Investments

#### *Government-Wide and Fund Financial Statements*

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition.

Investments are carried at fair value.

# AUDITED FINANCIAL STATEMENTS

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## E. Accounts Receivable

### *Government-Wide and Fund Financial Statements*

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

### ***Real Estate, Personal Property Taxes, Tax deferrals and Tax Liens***

Property taxes are levied and based on values assessed on January 1<sup>st</sup> of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup> and May 1<sup>st</sup> and are subject to penalties and interest if they are not paid by the respective due date. Property taxes levied are recorded as receivables in the fiscal year of the levy.

Tax liens are processed during the fourth quarter of every fiscal year on delinquent properties and are recorded as receivables in the fiscal year they are processed.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

### ***Motor Vehicle Excise Taxes***

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles to the Town. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

### ***User Fees***

Water and sewer user fees are levied semi-annually based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water and sewer liens are processed in June of every year and are included as a lien on the property owner's tax bill in the following fiscal year. Water and sewer user fees are recorded as receivables in the fiscal year of the levy and an unbilled estimate.

Water and sewer user fees are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

### ***Departmental and Other***

Departmental and other receivables consist primarily of reimbursements for veteran's services, rubbish collection fees, and fire alarm renewal fees and are recorded as receivables in the fiscal year accrued.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

# AUDITED FINANCIAL STATEMENTS

## ***Intergovernmental***

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, revenue is recognized as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, revenue is recognized when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

## ***Loans***

The Department of Planning and Community Development administers loan programs that provide housing assistance to residents. Upon issuance, a receivable is recorded for the principal amount of the loan.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

## **F. Inventories**

### *Government-Wide and Fund Financial Statements*

Inventories are recorded as expenditures at the time of purchase. Such inventories are not material in total to the government-wide and fund financial statements, and therefore are not reported.

## **G. Capital Assets**

### *Government-Wide and Proprietary Fund Financial Statements*

Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, sewer mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements. Capital assets are recorded at historical cost or at estimated historical cost if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Construction period interest is capitalized on constructed capital assets except for the capital assets of the governmental activities column in the government-wide financial statements.

All purchases and construction costs in excess of \$10,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

Capital Asset Type	Estimated Useful Life (in years)
Land improvements.....	20-50
Buildings.....	50
Vehicles.....	5-10
Machinery and equipment.....	10
Infrastructure.....	20
Sewer and water lines.....	60

## AUDITED FINANCIAL STATEMENTS

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The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

### *Governmental Fund Financial Statements*

Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.

### H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

### *Government-Wide Financial Statements*

Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances".

### *Fund Financial Statements*

Transactions of a buyer/seller nature between and within funds are *not* eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

### I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

### *Government-Wide Financial Statements*

Transfers between and within governmental funds and fiduciary funds are eliminated from the governmental activities in the statement of activities. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net".

### *Fund Financial Statements*

Transfers between and within funds are *not* eliminated from the individual fund statements and are reported as transfers in and transfers out.

### J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

### K. Net Assets and Fund Equity

### *Government-Wide Financial Statements (Net Assets)*

Net assets are reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

## AUDITED FINANCIAL STATEMENTS

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Net assets have been “restricted for” the following:

“Loans” represents community development outstanding loans receivable balances.

“Permanent funds - expendable” represents the expendable resources generated by amounts held in trust which stipulate that only earnings may be used for purposes that support governmental programs.

“Permanent funds - nonexpendable” represents the permanently restricted portion of amounts held in trust which stipulate that only earnings may be used for purposes that support governmental programs.

“Other specific purposes” represents restrictions placed on assets from outside parties.

### *Fund Financial Statements (Fund Balances)*

Fund balances are reserved for amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use. Designations of fund balance represent tentative management plans that are subject to change.

Fund balances have been “reserved for” the following:

“Encumbrances and continuing appropriations” represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

“Loans” represents community development outstanding loans receivable balances.

“Perpetual permanent funds” represents amounts held in trust for which only investment earnings may be expended.

Fund balances have been “designated for” the following:

“Municipal insurance” represents the amounts the Town has designated for employee healthcare self-insurance.

“Subsequent year’s expenditures” represents amounts appropriated for the fiscal year 2006 operating budget.

### L. Long-term debt

#### *Government-Wide and Proprietary Fund Financial Statements*

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

#### *Governmental Fund Financial Statements*

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

### M. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

## AUDITED FINANCIAL STATEMENTS

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Investment income from the enterprise funds (except the water and sewer enterprise fund) is voluntarily assigned and transferred to the general fund.

### N. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

#### *Government-Wide and Proprietary Fund Financial Statements*

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred.

#### *Governmental Fund Financial Statements*

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities.

### O. Post Retirement Benefits

#### *Government-Wide and Fund Financial Statements*

In addition to providing pension benefits, health insurance coverage is provided for retired employees and their survivors in accordance with MGL, Chapter 32, on a pay-as-you-go basis. The cost of providing health insurance is recognized by recording the employer's 75-90% share of insurance premiums in the general fund in the fiscal year paid. For the fiscal year ended June 30, 2005, this expense/expenditure totaled approximately \$3,770,000. There were approximately 1,200 participants eligible to receive benefits at June 30, 2005.

The Commonwealth of Massachusetts administers a health insurance plan for all retired teachers of the Commonwealth. The cost of providing that benefit is assessed to each community annually. For the fiscal year ending June 30, 2005 this expense/expenditure amounted to \$9,765. The number of participants covered is not provided by the Commonwealth.

### P. Fund Deficits

Several individual fund deficits exist at June 30, 2005, within the special revenue and capital projects funds classified as non-major governmental funds and within the capital borrowing funds classified as a major governmental fund. These deficits will be funded through available funds and grants during fiscal year 2006.

At June 30, 2005, the Youth Services enterprise fund had a deficit of \$2,455, and the Recreation enterprise fund had a deficit of \$3,911. These deficits will be funded through available funds.

### Q. Use of Estimates

#### *Government-Wide and Fund Financial Statements*

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

# AUDITED FINANCIAL STATEMENTS

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## R. Total Column

### *Government-Wide Financial Statements*

The total column presented on the government-wide financial statements represents consolidated financial information.

### *Fund Financial Statements*

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

## **NOTE 2 – CASH AND INVESTMENTS**

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and Short-term Investments". The deposits and investments of the trust funds are held separately from those of other funds.

Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (the Pool). The Treasurer may also invest trust funds in securities, other than mortgages or collateral loans, which are legal for the investment of funds of savings banks under the laws of the Commonwealth.

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

### Custodial Credit Risk – Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Town of Arlington's deposits may not be returned to it. The Town does not have a deposit policy for custodial credit risk. At fiscal year-end, the carrying amount of deposits totaled \$18,923,600 and the bank balance totaled \$20,547,237. Of the bank balance, \$404,530 was covered by Federal Depository Insurance, \$4,933,707 was covered by the Depositors Insurance Fund, and \$15,209,000 was exposed to custodial credit risk because it was uninsured and uncollateralized.

At December 31, 2004, carrying amount of deposits for the system totaled \$47,191 and the bank balance totaled \$251,439. Of the bank balance, \$251,439 was covered by the Federal Depository Insurance and none of the funds were exposed to custodial credit risk.

## AUDITED FINANCIAL STATEMENTS

### Investments

As of June 30, 2005, the Town of Arlington had the following investments:

Investment Type	Fair Value	Maturity
		Under 1 Year
<b>Debt Securities:</b>		
Repurchase Agreements .....	\$ 11,749,770	\$ 11,749,770
Money Market Mutual Funds .....	171,813	171,813
<b>Total Debt Securities .....</b>	<b>11,921,583</b>	<b>\$ 11,921,583</b>
<b>Other Investments:</b>		
Equity Securities .....	16,035,685	
MMDT .....	7,351,673	
<b>Total Investments .....</b>	<b>\$ 35,308,941</b>	

As of December 31, 2004, the System had the following investments:

Investment Type	Fair Value	Maturity			
		Under 1 Year	1-5 Years	6-10 Years	Over 10 Years
<b>Debt Securities:</b>					
U.S. Government Securities .....	\$ 2,140,080	\$ -	\$ 148,230	\$ 139,437	\$ 1,852,413
Corporate Bonds .....	15,360,544	610,942	6,561,104	4,494,534	3,693,964
Federal Home Loan Mortgages .....	4,549,874	-	175,878	257,913	4,116,083
Federal National Mortgage Association .....	5,800,435	-	1,105,675	334,070	4,360,690
<b>Total Debt Securities .....</b>	<b>27,850,933</b>	<b>\$ 610,942</b>	<b>\$ 7,990,887</b>	<b>\$ 5,225,954</b>	<b>\$ 14,023,150</b>
<b>Other Investments:</b>					
Equity Securities .....	16,611,581				
Equity Mutual Funds .....	78,688,990				
Money Market Mutual Funds .....	335,600				
<b>Total Investments .....</b>	<b>\$ 123,487,104</b>				

### Custodial Credit Risk – Investments

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in the possession of an outside party. The Town's investments of \$16,035,685 in equity securities are subject to custodial credit risk exposure because the related securities are uninsured, unregistered and held by the counterparty. The \$11,749,770 repurchase agreement is invested in Collateralized Ginny Mae Government backed securities. The Town's remaining investments are not subject to custodial credit risk because their existence is not evidenced by securities that exist in physical or book-entry form. The Town does not have an investment policy for custodial credit risk.

Of the system's investments of \$15,360,544 in corporate bonds, \$4,549,874 in Federal Home Loan Mortgages, \$5,800,435 in Federal National Mortgage Association Securities, \$16,611,581 in equity securities and \$78,688,990 in equity mutual funds, the system has custodial credit risk exposure of \$121,011,424 because the related securities are uninsured, unregistered and held by the counterparty. The system does not have an investment policy for custodial credit risk.



## AUDITED FINANCIAL STATEMENTS

### Interest Rate Risk

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

### Credit Risk

The Town has not adopted a formal policy related to Credit Risk. All of the Town's investments at June 30, 2005 are unrated.

The System has selected a group of investment managers to implement its planning decisions. Sector and security selection, portfolio quality and timing of purchases and sales are delegated to the investment managers. Fixed income instruments are restricted to a minimum of BAA quality. The System's U.S. Agency Securities and corporate bonds were rated by Moody's Investment Services (Moody's) and/or an equivalent national rating organization and the ratings are presented below using the Moody's rating scale.

<u>Rated Debt Investments</u>	<u>Fair Value</u>	<u>Ratings</u>				<u>Unrated</u>
		<u>AAA</u>	<u>AA</u>	<u>A</u>	<u>B</u>	
U.S. Agencies.....	\$ 10,350,309	\$ 10,350,309	\$ -	\$ -	\$ -	\$ -
Corporate Bonds.....	15,360,544	2,394,904	1,784,348	6,057,831	4,672,728	450,733
<b>Total.....</b>	<b>\$ 25,710,853</b>	<b>\$ 12,745,213</b>	<b>\$ 1,784,348</b>	<b>\$ 6,057,831</b>	<b>\$ 4,672,728</b>	<b>\$ 450,733</b>

### Concentration of Credit Risk

The Town places no limit on the amount the government may invest in any one issuer. More than 5 percent of the Town's investments are in the following securities:

<u>Issuer</u>	<u>Percentage of Total Investments</u>
Bond Market CTF.....	18%
Russell Special Small Company Common Trust Fund.....	7%
State Street Bank and Trust Flagship S&P 500 Inex Fund.....	16%
Repurchase Agreement.....	33%
MMDT.....	21%

The following table indicates the current policy mix of the system. The policy allocation is allowed to vary within a 5% range as indicated in the table. Within these restrictions, the system places no limit on the amount that may be invested in any one issuer.

<u>Asset Class</u>	<u>Current Policy</u>	<u>Range</u>	
		<u>Minimum</u>	<u>Maximum</u>
U.S. Stocks.....	50%	45%	55%
International Stocks.....	15%	10%	20%
U.S. Bonds.....	30%	25%	35%
Alternative Investments..	5%	0%	10%
Cash and Equivalents...	0%	0%	5%

## AUDITED FINANCIAL STATEMENTS

More than 5 percent of the system's investments are in the following securities:

Issuer	Percentage of Total Investments
Oechsle International Advisors Non US Commingled Fund.....	16%
S&P 500 Flagship Fund.....	47%

### NOTE 3 – RECEIVABLES

At June 30, 2005, receivables for the individual major and non-major governmental funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Real estate and personal property taxes.....	\$ 6,067	\$ -	\$ 6,067
Real estate tax deferrals.....	285,068	-	285,068
Tax liens.....	339,307	-	339,307
Motor vehicle and other excise taxes.....	710,280	(467,116)	243,164
Departmental and other.....	82,192	(1,388)	80,804
Intergovernmental.....	28,133,518	-	28,133,518
Loans.....	1,058,741	-	1,058,741
<b>Total.....</b>	<b>\$ 30,615,173</b>	<b>\$ (468,504)</b>	<b>\$ 30,146,669</b>

At June 30, 2005, receivables for the proprietary funds consist of the following:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Water and sewer fees.....	\$ 3,776,295	\$ -	\$ 3,776,295

## AUDITED FINANCIAL STATEMENTS

Governmental funds report *deferred revenue* in connection with receivables and other assets for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds were as follows:

	General Fund	Other Governmental Funds	Total
<b>Receivable and other asset type:</b>			
Real estate and personal property taxes.....	\$ 291,135	\$ -	\$ 291,135
Tax Liens.....	339,307	-	339,307
Motor vehicle excise taxes.....	243,164	-	243,164
Departmental.....	80,804	-	80,804
State school construction funds.....	24,000,000	-	24,000,000
Tax foreclosures.....	396,784	-	396,784
Community development entitlements.....	-	3,505,960	3,505,960
State highway funds (Chapter 90).....	-	1,172,410	1,172,410
<b>Total.....</b>	<b>\$ 25,351,194</b>	<b>\$ 4,678,370</b>	<b>\$ 30,029,564</b>

### NOTE 4 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2005, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Governmental Activities:</b>				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 10,525,593	\$ -	\$ -	\$ 10,525,593
Construction in progress.....	6,884,563	9,292,429	-	16,176,992
<b>Total capital assets not being depreciated.....</b>	<b>17,410,156</b>	<b>9,292,429</b>	<b>-</b>	<b>26,702,585</b>
<u>Capital assets being depreciated:</u>				
Buildings.....	94,614,564	-	-	94,614,564
Improvements.....	2,201,481	740,965	-	2,942,446
Vehicles and equipment.....	6,642,949	856,130	(455,821)	7,043,258
Infrastructure.....	747,056	1,038,804	-	1,785,860
<b>Total capital assets being depreciated.....</b>	<b>104,206,050</b>	<b>2,635,899</b>	<b>(455,821)</b>	<b>106,386,128</b>
<u>Less accumulated depreciation for:</u>				
Buildings.....	29,491,991	1,816,141	-	31,308,132
Improvements.....	632,317	137,214	-	769,531
Vehicles and equipment.....	4,391,904	448,698	(324,074)	4,516,528
Infrastructure.....	44,096	70,159	-	114,255
<b>Total accumulated depreciation.....</b>	<b>34,560,308</b>	<b>2,472,212</b>	<b>(324,074)</b>	<b>36,708,446</b>
<b>Total capital assets being depreciated, net.....</b>	<b>69,645,742</b>	<b>163,687</b>	<b>(131,747)</b>	<b>69,677,682</b>
<b>Total governmental activities capital assets, net.....</b>	<b>\$ 87,055,898</b>	<b>\$ 9,456,116</b>	<b>\$ (131,747)</b>	<b>\$ 96,380,267</b>

## AUDITED FINANCIAL STATEMENTS

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Business-type activities:</b>				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 2,954	\$ -	\$ -	\$ 2,954
<u>Capital assets being depreciated:</u>				
Buildings.....	730,566	-	-	730,566
Improvements.....	65,420	-	-	65,420
Vehicles and equipment.....	940,876	42,385	(149,795)	833,466
Infrastructure.....	8,957,787	-	-	8,957,787
Total capital assets being depreciated.....	10,694,649	42,385	(149,795)	10,587,239
<u>Less accumulated depreciation for:</u>				
Buildings.....	81,880	14,913	-	96,793
Improvements.....	6,492	3,271	-	9,763
Vehicles and equipment.....	735,348	58,089	(143,809)	649,628
Infrastructure.....	1,869,572	149,296	-	2,018,868
Total accumulated depreciation.....	2,693,292	225,569	(143,809)	2,775,052
Total capital assets being depreciated, net.....	8,001,357	(183,184)	(5,986)	7,812,187
Total business-type activities capital assets, net.....	\$ 8,004,311	\$ (183,184)	\$ (5,986)	\$ 7,815,141

Depreciation expense was charged to functions/programs of the primary government as follows:

<b>Governmental Activities:</b>	
General government.....	\$ 178,357
Public safety.....	121,891
Education.....	1,455,178
Public works.....	217,455
Human services.....	3,068
Culture and recreation.....	172,189
Total depreciation expense - governmental activities.....	\$ 2,148,138
<b>Business-Type Activities:</b>	
Public works.....	\$ 213,036
Human services.....	5,111
Culture and recreation.....	13,408
Total depreciation expense - business-type activities.....	\$ 231,555

## AUDITED FINANCIAL STATEMENTS

### NOTE 5 – INTERFUND TRANSFERS

Interfund transfers for the fiscal year ended June 30, 2005, are summarized as follows:

Transfers Out:	Transfers In:								Total
	General Fund	No major Governmental Funds	Water and Sewer Enterprise Fund	Youth Services Enterprise Fund	Council on Aging Enterprise Fund	Veterans' Rink Enterprise Fund	Recreation Enterprise Fund		
General Fund.....	\$ -	\$ 546,000	\$ 5,152,412	\$ 204,508	\$ 7,822	\$ 61,126	\$ 26,996	\$ 5,998,864	
No major Governmental Funds....	3,647,820	170,000	-	-	-	-	22,931	3,840,751	
<b>Total.....</b>	<b>\$ 3,647,820</b>	<b>\$ 716,000</b>	<b>\$ 5,152,412</b>	<b>\$ 204,508</b>	<b>\$ 7,822</b>	<b>\$ 61,126</b>	<b>\$ 49,927</b>	<b>\$ 9,839,615</b>	

### NOTE 6 – SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the General Fund and Enterprise Funds, respectively.

Details related to the short-term debt activity for the fiscal year ended June 30, 2005, is as follows:

Type	Purpose	Rate (%)	Due Date	Balance at June 30, 2004	Renewed/ Issued	Retired/ Redeemed	Balance at June 30, 2005
BAN	Symmes Property.....	1.75	04/08/05	\$ 2,500,000	\$ -	\$ 2,500,000	\$ -
BAN	Symmes Property.....	1.75	04/08/05	8,000,000	-	8,000,000	-
BAN	Symmes Property.....	1.75	04/08/05	550,000	-	550,000	-
BAN	Symmes Property.....	4.00	04/06/06	-	11,500,000	-	11,500,000
BAN	Symmes Property.....	3.00	07/21/05	-	10,745,000	-	10,745,000
				<b>\$ 11,050,000</b>	<b>\$ 22,245,000</b>	<b>\$ 11,050,000</b>	<b>\$ 22,245,000</b>

On July 21, 2005, the Town paid down the \$10,745,000 BAN for Symmes Property and entered into a new \$8,260,000 BAN for the Dallin School that has a due date of July 20, 2006, with an interest rate of 3.75%.

## AUDITED FINANCIAL STATEMENTS

### NOTE 7 – LONG-TERM DEBT

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 5% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

Details related to the outstanding indebtedness at June 30, 2005, and the debt service requirements are as follows:

#### Bonds and Notes Payable Schedule – Governmental Funds

Project	Interest Rate (%)	Outstanding at June 30, 2004	Issued	Redeemed	Outstanding at June 30, 2005
Municipal Purpose - 1996.....	4.33	\$ 490,000	\$ -	\$ 270,000	\$ 220,000
Municipal Purpose - 1997.....	5.16	4,390,000	-	3,220,000	1,170,000
Municipal Purpose - 1997.....	5.22	3,575,000	-	2,750,000	825,000
Municipal Purpose - 1999.....	4.00 - 6.00	13,180,000	-	1,125,000	12,055,000
Municipal Purpose - 2000.....	5.10	6,210,000	-	560,000	5,650,000
Municipal Purpose - 2002.....	3.75 - 4.88	14,450,000	-	1,245,000	13,205,000
Municipal Purpose - 2003.....	4.5	7,392,000	-	797,000	6,595,000
Municipal Purpose - 2004.....	2.50 - 3.75	-	3,980,000	-	3,980,000
GOB Refunding - 2005.....	3.00 - 5.00	-	3,100,000	-	3,100,000
GOB Refunding - 2005.....	3.00 - 5.00	-	2,630,000	-	2,630,000
<b>Total governmental bonds payable.....</b>		<b>\$ 49,687,000</b>	<b>\$ 9,710,000</b>	<b>\$ 9,967,000</b>	<b>\$ 49,430,000</b>

## AUDITED FINANCIAL STATEMENTS

Debt service requirements for principal and interest for Governmental bonds payable in future fiscal years are as follows:

	Principal	Interest	Total
2006.....	\$ 4,970,000	\$ 2,305,516	\$ 7,275,516
2007.....	4,510,000	2,116,891	6,626,891
2008.....	4,450,000	1,945,607	6,395,607
2009.....	3,990,000	1,642,762	5,632,762
2010.....	3,745,000	1,333,593	5,078,593
2011.....	3,510,000	1,189,951	4,699,951
2012.....	3,370,000	1,047,628	4,417,628
2013.....	3,300,000	908,675	4,208,675
2014.....	3,275,000	767,877	4,042,877
2015.....	3,255,000	627,002	3,882,002
2016.....	2,930,000	485,961	3,415,961
2017.....	2,940,000	349,652	3,289,652
2018.....	1,960,000	228,846	2,188,846
2019.....	945,000	144,541	1,089,541
2020.....	890,000	102,170	992,170
2021.....	880,000	60,555	940,555
2022.....	175,000	18,801	193,801
2023.....	175,000	11,014	186,014
2024.....	160,000	3,560	163,560
Totals.....	\$ 49,430,000	\$ 15,290,601	\$ 64,720,601

### Bonds and Notes Payable Schedule – Water and Sewer Enterprise Fund

Project	Interest Rate (%)	Outstanding at June 30, 2004	Issued	Redeemed	Outstanding at June 30, 2005
Water Bond - MWRA.....	-	\$ -	\$ 700,000	\$ -	\$ 700,000
Sewer Bond - MWRA.....	-	-	189,585	-	189,585
Sewer Bond - MWRA.....	-	-	19,800	-	19,800
Total enterprise fund bonds payable...		\$ -	\$ 909,385	\$ -	\$ 909,385

The Town is a member of the Massachusetts Water Resources Authority (MWRA) which offers its members interest free loans for various purposes. During fiscal year 2005, the Town received \$909,385 from this program in the form of two sewer bonds which are repayable in 5 equal annual installments and one water bond which is repayable in 10 equal annual installments.

## AUDITED FINANCIAL STATEMENTS

Debt service requirements for the water and sewer enterprise fund bonds and notes payable in future fiscal years are as follows:

	Principal
2006.....	\$ 111,877
2007.....	111,877
2008.....	111,877
2009.....	111,877
2010.....	111,877
2011.....	70,000
2012.....	70,000
2013.....	70,000
2014.....	70,000
2015.....	70,000
<b>Totals.....</b>	<b>\$ 909,385</b>

The Commonwealth has approved school construction assistance to the Town. The assistance program, which is administered by the Massachusetts School Building Authority (MSBA), provides resources for future debt service of general obligation school bonds outstanding. During fiscal year 2005, \$1,837,790 of such assistance was received. Approximately \$27,964,000 will be received in future fiscal years. Of this amount, approximately \$3,964,000 represents reimbursement of long-term interest costs, and approximately \$24,000,000 represents reimbursement of approved construction costs. Accordingly, a \$24,000,000 intergovernmental receivable and corresponding deferred revenue have been reported in governmental fund financial statements. The net change in deferred revenue has been recognized as revenue in the conversion to the government-wide financial statements.

In order to take advantage of favorable interest rates, the Town issued \$5,730,000 of General Obligation Refunding Bonds on February 1, 2005. \$5,405,000 of general obligation bonds were advance refunded by placing the proceeds of the refunding bonds in an irrevocable trust to provide for all future debt service payments on the refunded bonds. As a result, the refunded bonds are considered to be defeased and the liability has been removed from the statement of net assets. The reacquisition price exceeded the net carrying amount of the old debt by \$371,357. This amount is recorded as deferred charges on refunding and is being amortized over the life of the refunded debt, which is the same as the remaining life of the refunded debt. This advance refunding was undertaken to reduce total debt service payments over the next 12 years by \$452,990 and resulted in an economic gain of \$392,528. At June 30, 2005, approximately \$5,405,000 of bonds outstanding from the advance refunding is considered defeased.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. At June 30, 2005, the Town had the following authorized and unissued debt:



## AUDITED FINANCIAL STATEMENTS

Purpose	Amount
Suburban renewal.....	\$ 2,310,000
School construction.....	1,070,975
Sewer and water facilities.....	5,190,134
Capital Plan.....	5,071,627
Upgrade and Repairs.....	120
Financing.....	900
Private Ways.....	300,000
<b>Total.....</b>	<b>\$ 13,943,756</b>

### Changes in long-term liabilities

During the fiscal year ended June 30, 2005, the following changes occurred in long-term liabilities:

	Beginning Balance	Additions	Reductions	Ending Balance	Current Portion
<b>Governmental Activities:</b>					
Long-Term Bonds and Notes....	\$ 49,687,000	\$ 9,710,000	\$ (9,967,000)	\$ 49,430,000	\$ 4,970,000
Workers' Compensation.....	1,002,200	308,277	(363,477)	947,000	70,500
Compensated Absences.....	5,125,000	279,000	-	5,404,000	3,525,000
<b>Total governmental activities....</b>	<b>\$ 55,814,200</b>	<b>\$ 10,297,277</b>	<b>\$ (10,330,477)</b>	<b>\$ 55,781,000</b>	<b>\$ 8,565,500</b>
<b>Business-Type Activities:</b>					
Long-Term Bonds and Notes....	\$ -	\$ 909,385	\$ -	\$ 909,385	\$ 111,877
Compensated Absences.....	140,000	58,000	-	198,000	77,000
<b>Total business-type activities....</b>	<b>\$ 140,000</b>	<b>\$ 967,385</b>	<b>\$ -</b>	<b>\$ 1,107,385</b>	<b>\$ 188,877</b>

### **NOTE 8 – STABILIZATION FUND**

At June 30, 2005, the Town has \$765,836 in a stabilization fund, which is classified as a special revenue fund within the nonmajor governmental funds in the fund-based basic financial statements. The Town may use the stabilization fund for general and/or capital purposes upon Town Meeting approval.

### **NOTE 9 – TIP FEE STABILIZATION FUND**

In accordance with Chapter 8 of the Acts of 1998 of the Commonwealth, the Town maintains a tip fee stabilization Fund to account for proceeds from the sale of recycled materials; the sale of excess tonnage capacity of the Town at the facility of WNAI, including the balance of such funds previously received; other receipts arising from the sale of disposal of solid waste; and any funds appropriated by Town meeting for the purposes of this fund.

Town meeting may appropriate from the tip fee stabilization fund to fund any of the Town's financial obligations associated with the existing solid waste agreement with WNAI, or a successor agreement, in association with NESWC. In addition, to provide for extraordinary and unforeseen expenditures, the Town Manager, with the approval of the Board of Selectmen and the Finance Committee, may expend up to 10% of the fund without further appropriation. Beginning in the fiscal year commencing July 1, 2005, Town Meeting, by two-thirds vote, may appropriate from the tip fee stabilization fund for any lawful purpose.

## AUDITED FINANCIAL STATEMENTS

The Town has \$3,523,104 in the tip fee stabilization fund at June 30, 2005, which is recorded as a special revenue fund within the nonmajor governmental funds in the fund-based basic financial statements. The activity of the fund in fiscal year 2005 consists of the following:

Fund balance at June 30, 2004.....	\$ 4,176,033
Proceeds from the sale of excess tonnage capacity, recycled materials, disposal of solid waste and other revenues from NESWC.....	1,660,292
Investment income.....	124,374
Transfer to the general fund.....	(2,437,595)
Fund balance at June 30, 2005.....	<u>\$ 3,523,104</u>

### NOTE 10 – RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

The Town is self-insured for its health insurance and workers' compensation activities. These activities are accounted for in the Town's general fund where revenues are recorded when earned and expenses are recorded when the liability is incurred.

#### (a) Health Insurance

The estimate of Incurred But Not Reported (IBNR) claims based on a one and a half month claims paid average for six months prior to fiscal year-end. At June 30, 2005, the amount of the liability for incurred but not reported health insurance claims totaled \$1,261,000. The health claims payable of \$1,452,000, reported on the balance sheet and statement of net assets, represents the \$1,261,000 IBNR, plus a \$191,000 settlement of known claims for the fourth quarter of fiscal year 2005. This liability is the best estimate based on available information. Changes in the reported liability since July 1, 2003, are as follows:

	Balance at Beginning of Fiscal Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Fiscal Year-End
Fiscal Year 2004.....	\$ 1,306,000	\$ 7,615,777	\$ (7,067,777)	\$ 1,854,000
Fiscal Year 2005.....	1,854,000	7,710,437	(8,112,437)	1,452,000

In fiscal year 2001, the Town established a retiree healthcare trust fund. The Town's intention is to appropriate money into the fund each year to stabilize future costs for the healthcare of retirees. The Town has approximately \$236,000 in the fund at June 30, 2005, and is reported as a special revenue fund within the nonmajor governmental funds in the fund-based basic financial statements.

#### (b) Workers' Compensation

Workers' compensation claims are administered by a third party administrator and are funded on a pay-as-you-go basis from annual appropriations. The estimated future workers' compensation liability is based on history and injury type.

## AUDITED FINANCIAL STATEMENTS

At June 30, 2005, the amount of the liability for workers' compensation claims totaled \$947,000. This liability is the Town's best estimate based on available information. Changes in the reported liability since July 1, 2003, are as follows:

	Balance at Beginning of Fiscal Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Fiscal Year-End
Fiscal Year 2004.....	\$ 1,085,400	\$ 320,136	\$ (403,336)	\$ 1,002,200
Fiscal Year 2005.....	1,002,200	308,277	(363,477)	947,000

### NOTE 11 – PENSION PLAN

*Plan Description* - The Town contributes to the System, a cost-sharing multiple-employer defined benefit pension plan administered by the Arlington Contributory Retirement Board (Board). Substantially all employees are members of the System, except for public school teachers and certain administrators who are members of the Massachusetts Teachers Retirement System, to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are the legal responsibility of the Commonwealth. The amount of these on-behalf payments totaled approximately \$8,205,000 for the fiscal year ended June 30, 2005, and, accordingly, are reported in the general fund as intergovernmental revenues and pension expenditures.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth and are deposited into the pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Arlington Contributory Retirement Board and are borne by the System. The System issues a publicly available unaudited financial report in accordance with guidelines established by the Commonwealth's PERAC. That report may be obtained by contacting the System located at 869 Massachusetts Avenue, Room 102, Arlington, MA 02476-4701.

#### At December 31, 2004, the System's membership consists of the following:

Active members.....	748
Inactive members.....	133
Retirees and beneficiaries currently receiving benefits.....	628
<b>Total.....</b>	<b>1,509</b>

*Funding Policy* - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution that is apportioned among the employers based on active current payroll. Administrative expenses are funded through investment earnings. The current and two preceding fiscal years apportionment of the annual pension cost between the two employers required the Town to contribute 96% of the total. Chapter 32 of the MGL governs the contributions of plan members and the Town.

*Annual Pension Cost* - The Town's contributions to the System for the fiscal years ended June 30, 2005, 2004, and 2003 were \$6,434,791, \$5,538,223 and \$5,231,836 respectively, which equaled its required contribution for each fiscal year. At June 30, 2005, the Town did not have a net pension obligation. The required contribution was determined as part of the January 1, 2004 actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions included a 7.75% investment rate of return and projected salary increases of 4.75% per year. The actuarial value of the System's assets was determined using the fair value of the assets. The System's

## AUDITED FINANCIAL STATEMENTS

unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll. The remaining amortization period at January 1, 2004, was 17 years.

### Schedule of Funding Progress (Dollar amounts in thousands)

Actuarial Valuation Date	Actuarial Value of Assets (A)	Actuarial Accrued Liability (AAL) Entry Age (B)	Unfunded AAL (UAAL) (B-A)	Funded Ratio (A/B)	Covered Payroll (C)	UAAL as a Percentage of Covered Payroll ((B-A)/C)
1/1/04	\$ 103,154	\$ 167,816	\$ 64,662	61.5%	\$ 23,984	269.6%
1/1/03	94,182	157,330	63,148	59.9%	23,557	268.1%
1/1/02	111,128	153,452	42,324	72.4%	24,276	174.3%
1/1/01	121,539	145,054	23,515	83.8%	22,757	103.3%
1/1/00	115,627	143,325	27,698	80.7%	21,242	130.4%
1/1/99	106,185	136,093	29,908	78.0%	20,781	143.9%
1/1/98	96,318	127,057	30,739	75.8%	19,834	155.0%
1/1/96	72,300	111,700	39,400	64.7%	18,215	216.3%
1/1/95	57,000	93,900	36,900	60.7%	13,600	271.3%

*Noncontributory Retirement Allowance* – The Town pays the entire retirement allowance for certain retirees who are eligible for noncontributory benefits and are not members of the System. The general fund expenditure for fiscal year 2005 totaled approximately \$181,000.

### NOTE 12 – COMMITMENTS

#### Waste Disposal

Under the terms of an agreement with the State Department of Environmental Management and WNAI, the Town is unconditionally obligated to make certain payments for its portion of the costs of using a resource recovery plant based on its projected minimum tonnage of solid waste to be disposed of at the plant. The cost to the Town under the agreement was approximately \$3,317,595 in fiscal year 2005. The facility was financed by the issuance of bonds in the amount of approximately \$197,000,000. In the event of a facility failure, under circumstances in which the WNAI is not required or is unable to pay damages, the Town's indirect share of the bonds, based on the aggregate projected minimum disposal tonnage of all participating communities, would be approximately 12% of the total.

#### Symmes Hospital Site

During fiscal year 2002, the Town appropriated and authorized to borrow \$14 million to provide the Arlington Redevelopment Board with funds for the purchase, operation, maintenance and development of the former Symmes Hospital site, which is 18 acres in area and has two buildings, one of which is the former Symmes Hospital. The Town has operated the site with two major tenants occupying part of the former hospital building which it conducted an extensive study of the potential re-use of the property.

The Arlington Redevelopment Board issued requests for proposals, and in February 2004 chose E. A. Fish Associates to purchase and redevelop the property. The Redevelopment Board negotiated a Land Disposition Agreement in August 2004. At the end of Fiscal 2005, the developer was in the process of getting the special permits it needs to redevelop the site. The terms of the sale have been amended to allow the developer to postpone closing until June 2006. Beginning in November 2005 the developer will pay the expenses of the Town for holding the property for the extended time period. It is expected that the sales price will repay most of the current

## AUDITED FINANCIAL STATEMENTS

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indebtedness at closing with the remainder to be recouped over a three to four year period. Total net expenditures are expected to be almost \$12 million at the time of closing on the property sale. The site will be redeveloped to accommodate 255 residential units and a medial office building with more than half the land area remaining in open space all according to the urban renewal plan adopted by Town Meeting.

### Reed's Brook Site

In 1995, the Town Meeting voted to purchase a 20 acre parcel of land that had been used as a sanitary landfill up until 1970. The Town subsequently purchased an abutting 2 acres of land and voted to create a park on the site. The first phase of the project which consisted of extensive storm drain improvements and the moving of 90,000 cubic yards of material was completed in the fall of 2002. The second phase of the project which included the construction of playing fields and landscaping was essentially completed in September 2004. The parks walking paths have been available for use while the landscape materials matured. The tot lot structures will be installed by the community in September 2005 and it is expected that the playing fields will be ready for play in the Spring of 2006.

The total project cost is nearly \$7.5 million of which the Town has supplied \$4.78 million. The remaining funds were supplied by grants from the Massachusetts Highway Department (\$678,316), Federal Emergency Management Administration (\$754,457) and Federal Community Development Block Grant (\$1,284,500).

### **NOTE 13 – CONTINGENCIES**

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2005, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is expected such amounts, if any, to be immaterial.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2005, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2005.

### **NOTE 14 – RESTATEMENT OF BEGINNING FUND BALANCES**

Beginning fund balances for the Non-major Governmental Funds and Private Purpose Trust Funds have been restated as of June 30, 2004 to reclassify \$616,997 from non-major governmental funds to private purpose trust fund. Accordingly, an adjustment has been made in this report to restate the beginning balances from \$19,634,238 to \$19,017,241 for the non-major governmental funds and \$3,711,078 to \$4,328,075 for the private purpose trust funds and on the entity-wide statements, the beginning balance of governmental net assets has been restated from \$83,161,980 to 82,559,987.

### **NOTE 15 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS**

During fiscal year 2005, the following GASB pronouncement was implemented:

The GASB issued Statement #40, Deposit and Investment Risk Disclosures, an Amendment of GASB Statement #3. This pronouncement will only require changes to the note disclosure.

## AUDITED FINANCIAL STATEMENTS

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### *Other Future GASB Pronouncements:*

The GASB issued Statement #42, *Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries*, which is required to be implemented in Fiscal 2006. Management does not believe that this pronouncement will significantly impact the basic financial statements.

The GASB issued Statement #43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, which is required to be implemented in Fiscal 2007. Since there is no legally established separate trust for the post employment benefit plan this pronouncement will not impact the basic financial statements.

The GASB issued Statement #44, *Economic Condition Reporting: The Statistical Section*, which is required to be implemented in Fiscal 2006. This new GASB establishes and modifies requirements related to supplementary information presented in a statistical section. The presentation of a statistical section is not required by this pronouncement. This pronouncement will not impact the basic financial statements.

The GASB issued Statement #45 *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, which is required to be implemented in Fiscal 2009. Management believes this pronouncement will require additional disclosure and impact the basic financial statements.

The GASB issued Statement # 46, *Net Assets Restricted by Legislation an amendment of GASB Statement No. 34*. This Statement clarifies that a legally enforceable enabling legislation restriction is one that a party external to a government—such as citizens, public interest groups, or the judiciary—can compel a government to honor. It requires governments to disclose the portion of total net assets that is restricted by enabling legislation. This statement is required to be implemented in FY2006. Management believes that this statement will not effect on the basic financial statements.

The GASB issued Statement # 47, *Accounting for Termination Benefits*. The Statement provides accounting and reporting guidance for state and local governments that offer benefits such as early retirement incentives or severance to employees that are involuntarily terminated. The Statement requires that similar forms of termination benefits be accounted for in the same manner and is intended to enhance both the consistency of reporting for termination benefits and the comparability of financial statements. This statement is required to be implemented in FY2006. Management believes that this statement will not effect on the basic financial statements.

# AUDITED FINANCIAL STATEMENTS

## Required Supplementary Information

### GENERAL FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2005

	Budgeted Amounts				Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
	Amounts Carried forward From Prior Year	Current Year Initial Budget	Original Budget	Final Budget			
<b>REVENUES:</b>							
Real estate and personal property taxes, net of tax refunds.....	\$ -	\$ 65,135,368	\$ 65,135,368	\$ 65,135,368	\$ 65,203,365	\$ -	\$ 67,997
Tax liens.....	-	-	-	-	153,990	-	153,990
Motor vehicle and other excise taxes.....	-	4,400,000	4,400,000	4,400,000	4,196,715	-	(203,285)
Hotel/motel tax.....	-	-	90,000	90,000	113,104	-	23,104
Intergovernmental.....	-	14,939,288	14,939,288	14,939,288	15,732,014	-	792,726
Departmental and other.....	-	3,670,600	3,670,600	3,670,600	3,571,208	-	(99,392)
Investment income.....	-	302,000	302,000	302,000	555,994	-	253,994
<b>TOTAL REVENUES.....</b>	<b>-</b>	<b>88,447,256</b>	<b>88,537,256</b>	<b>88,537,256</b>	<b>89,526,390</b>	<b>-</b>	<b>989,134</b>
<b>EXPENDITURES:</b>							
Current:							
General government.....	382,587	5,501,852	5,884,439	4,332,790	4,052,630	276,896	3,264
Public safety.....	67,768	10,501,557	10,569,325	11,471,972	11,417,277	50,799	3,896
Education.....	4,482,726	34,323,464	38,806,190	38,961,251	34,020,638	4,112,784	827,829
Public works.....	379,661	5,051,995	5,431,656	8,018,701	8,162,889	277,604	(421,792)
Property and natural resources.....	123,688	1,560,019	1,683,707	1,803,281	1,700,803	59,379	43,099
Community development.....	1,847	412,240	414,087	599,013	573,060	25,180	773
Human services.....	50,183	561,454	611,637	659,645	606,699	5,655	47,291
Library.....	1,662	1,510,638	1,512,300	1,616,811	1,616,518	208	85
Pension benefits.....	-	6,107,184	6,107,184	5,936,350	5,828,898	-	107,452
Employee benefits.....	428,019	10,622,985	11,051,004	10,752,004	10,502,698	-	249,306
Claims and judgments.....	-	-	-	-	92,192	-	(92,192)
State and county charges.....	-	2,682,860	2,682,860	2,670,980	2,651,177	-	19,803
Debt service:							
Principal.....	-	4,562,000	4,562,000	4,562,000	4,562,000	-	-
Interest.....	-	2,219,130	2,219,130	2,219,130	2,079,078	-	140,052
<b>TOTAL EXPENDITURES.....</b>	<b>5,918,141</b>	<b>85,617,378</b>	<b>91,535,519</b>	<b>93,603,928</b>	<b>87,866,557</b>	<b>4,808,505</b>	<b>928,866</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURE</b>	<b>(5,918,141)</b>	<b>2,829,878</b>	<b>(2,998,263)</b>	<b>(5,066,672)</b>	<b>1,659,833</b>	<b>(4,808,505)</b>	<b>1,918,000</b>
<b>OTHER FINANCING SOURCES (USES):</b>							
Premium from issuance of bonds.....	-	-	-	-	153,882	-	153,882
Transfers in.....	-	1,335,345	1,335,345	3,816,196	3,816,196	-	-
Transfers out.....	-	(6,015,156)	(6,015,156)	(6,210,436)	(6,210,436)	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES).....</b>	<b>-</b>	<b>(4,679,811)</b>	<b>(4,679,811)</b>	<b>(2,394,240)</b>	<b>(2,240,358)</b>	<b>-</b>	<b>153,882</b>
<b>NET CHANGE IN FUND BALANCE.....</b>	<b>(5,918,141)</b>	<b>(1,849,933)</b>	<b>(7,678,074)</b>	<b>(7,460,912)</b>	<b>(580,525)</b>	<b>(4,808,505)</b>	<b>2,071,882</b>
<b>BUDGETARY FUND BALANCE, Beginning of year.....</b>	<b>11,374,816</b>	<b>11,374,816</b>	<b>11,374,816</b>	<b>11,374,816</b>	<b>11,818,297</b>	<b>-</b>	<b>-</b>
<b>BUDGETARY FUND BALANCE, End of year.....</b>	<b>\$ 5,456,675</b>	<b>\$ 9,524,883</b>	<b>\$ 3,696,742</b>	<b>\$ 3,913,904</b>	<b>\$ 11,237,772</b>	<b>\$ (4,808,505)</b>	<b>\$ 2,071,882</b>

See notes to required supplementary information.

# AUDITED FINANCIAL STATEMENTS

## NOTE A – BUDGETARY BASIS OF ACCOUNTING

### Notes to Required Supplementary Information

#### A. Budgetary Information

Municipal Law requires the adoption of a balanced budget that is approved by the Finance Committee (Committee). The Committee presents an annual budget to the Representative Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. The Town, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote at the Annual Town Meeting. Changes subsequent to the approved annual budget require majority vote at a Special Town Meeting.

The majority of the Town's appropriations are non-continuing, which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending (salaries, expenses and capital) authorized for an appropriation account. However, the payment of debt service is statutorily required, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by two-thirds majority vote at a special town meeting.

The Town adopts an annual budget for the general fund in conformity with the guidelines described above. The fiscal year 2005 original budget includes approximately \$91.6 million in current year authorized appropriations and other amounts to be raised and \$5.9 million in encumbrances and appropriations were carried over from previous fiscal years. During fiscal year 2005, net increases to the original budget were approved totaling \$2.2 million.

The Town Comptroller has the responsibility to ensure that budgetary control is maintained in the manner in which the appropriations were voted at Town Meeting. Budgetary control is exercised through the Town's accounting system.

#### B. Budgetary – GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the fiscal year ended June 30, 2005, is presented as follows:

Net change in fund balance, budgetary basis.....	\$ (580,525)
<u>Perspective difference:</u>	
Activity of health insurance, municipal building insurance and retirees health care trust recorded in the general fund for GAAP.....	60,760
<u>Basis of accounting differences:</u>	
Recognition of revenue based on available criteria.....	(94,000)
Recognition of expenditures on modified accrual basis.....	(8,883)
Recognition of revenue for on-behalf payment.....	(8,204,671)
Recognition of expenditure for on-behalf payment.....	8,204,671
Net change in fund balance, GAAP basis.....	<u>\$ (622,648)</u>

#### C. Appropriation Deficits

During fiscal year 2005, general fund expenditures exceeded budgeted appropriations for public works and state and county charges. These deficits will be funded through fiscal year 2006 real estate taxes and with available funds.



# TOWN DIRECTORY

## Town Officials and Committees as of December 31, 2005

### Elected by Arlington's Citizens

<b>Board of Selectmen</b>	<b>Term</b>
Kathleen Kiely Dias, 26 Addison St.	2006
John W. Hurd, Chair, 28 Colonial Dr	2006
Kevin F. Greeley, 363 Mystic Street	2007
Annie Lacourt, 48 Chatham Street	2008
Diane M. Mahon, 23 Howard St.	2008

<b>Moderator</b>	
John L. Worden III, 27 Jason Street	2007

<b>Town Clerk</b>	
Corinne M. Rainville, 745 Summer Street	2008

<b>Acting Town Treasurer</b>	
Fred Fantini	2006

<b>Board of Assessors</b>	
Kevin P. Feeley, 25 Baker Road	2006
James F. Doherty, 6 Highland Avenue	2007
Mary Winstanley O'Connor, 781 Concord Tnpk	2008

<b>School Committee</b>	
Susan L. Sheffler, 26 Kensington Pk	2006
Jeffrey Thielman, 422 Mass Avenue	2006
Suzanne Owayda, 12 Bradley Road	2007
Paul Schlichtman, 60 Pleasant Street	2007
Sean Garballey, 45 Maynard Street	2008
Susan Lovelace, 20 Amherst Street	2008
Martin Thrope, 348 Gray Street	2008

<b>Arlington Housing Authority</b>	
Nicholas Mitropoulos, 17 Jean Road	2006
*Patricia B. Worden, 27 Jason Street	2006
Richard B. Murray, 38 Marion Road	2008
John Griffin, 21 Peirce Street	2009
Merceita Johnson	
Joan Pippen	
Teresa Walsh	
*Appointed by Governor	

### Appointed by Town Moderator

<b>Finance Committee**</b>	
Name (Precinct)	
Allan Tosti, Chair (3)	2006
Charles T. Foskett, Vice Chair (8)	2007
Richard C. Fanning, Vice Chair (15)	2006
Peter B. Howard, Secretary (10)	2008

<b>Finance Committee - continued</b>	<b>Term</b>
Walter Fey (6)	2006
Mary M. Franclemont (9)	2006
Kenneth J. Simmons (12)	2006
Paul E. Olsen (19)	2006
John Mahoney (21)	2006
Stephen W. DeCoursey (2)	2007
Joseph M. Connors (7)	2007
Dan Dunn (11)	2007
John J. Deyst, Jr. (13)	2007
Alan H. Jones (14)	2007
Mary I. Ronan (18)	2007
Paul J. McGaffigan (1)	2008
Ryan J. Ferrara (4)	2008
Daniel M. O'Neill (16)	2008
Vacant (17)	2008
Dean Carman (20)	2008
Abigail DuBois (5)	2008
John G. Kneeland, Executive Secretary	

\*\*Appointed by the Town Moderator, Chairman of the Finance Committee, and the Board of Trust Fund Commissioners.

<b>Minuteman Regional High School Committee Representative</b>
Laura Morrissette

<b>Bylaw Recodification Study Committee</b>
John T. Kohl
John F. Maher
Diane M. Mahon
Kevin O'Brien
John L. Worden III

<b>Infrastructure Working Group</b>
Fred Fantini, Acting Town Treasurer
John Cole, Permanent Town Building Committee
Nate Levinson, School Superintendent
Charles Foskett, Capital Planning Committee
Brian Sullivan, Town Manager
Martin Thrope, School Committee
Clarissa Rowe, Selectmen
Kevin O'Brien, Planning Director
Allan Tosti, Finance Committee

# TOWN DIRECTORY

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## **Arlington Recycling Committee**

Freeland Abbott  
 Beverly Brinkerhoff  
 Courtney Forrester  
 Judy Hoer  
 Gordon Jamieson  
 Susan Marceau-Kolb  
 Angela Taylor  
 Susan Wylly  
 Ruth Yannetti

## **Telecommunications Committee**

Roland E. Chaput, Chair  
 John A. FitzMaurice  
 Bernice K. Jones  
 Philip J. McCarthy  
 Kevin O'Brien

## **Noise Abatement Study Committee**

Frank J. Ciano  
 Roger Barnaby  
 Christine Connolly  
 Tom Dumyahn  
 John A. FitzMaurice  
 John R. Leonard  
 Ronald Spangler

## **Zoning Bylaw Review Committee**

Frederick Bernardin III  
 Robert Fredieu  
 Joey Glushko  
 Mary King  
 John D. Leone  
 Christopher Loreti  
 Kevin McGann  
 Pamela Meister

## **Town Meeting Procedures Committee**

John Worden	2007
John D. Leone	2008
Richard L. Carreiro	2009

## **Appointed by the Board of Selectmen**

### **Town Manager**

Brian F. Sullivan

### **Term**

01/27/07

### **Comptroller & Coordinator of Data Processing**

Ruth Lewis

### **Board Administrator**

Marie A. Krepelka

## **Arlington Cultural Council**

Mary Babic  
 Tom Formicola, Chair  
 Elinore Kagan, Treasurer  
 Karen Dillon  
 Betsy Campbell  
 Michele Meagher  
 Amy Peters  
 Margaret Ryder  
 Leland Stein  
 Jean Yoder

## **Zoning Board of Appeals**

	<b>Term</b>
Curtis Morgan	2006
Joseph F. Tulimieri, Chair	2007
Susan M. McShane	2007
Pamela Heidell, Associate	
Elaine Belle, Associate	

## **Board of Registrars of Voters**

William P. Forristall	2006
Florence R. McGee	2006
Corinne M. Rainville	2008
Frederick J. Sennott, Jr.	2007

## **Historic District Commission**

Andrea Alberg  
 Madelon Hope Berkowitz  
 Beth Cohen  
 Alex Frisch  
 Michael Logan  
 Yvonne Logan  
 Stephen Makowka  
 Martha Penzenik  
 Margaret Potter  
 Danielle M. Santos  
 John L. Worden III  
 Carol Greeley, Executive Secretary

## **Arlington Preservation Fund**

John L. Worden III, President  
 Harold L. Goldsmith, Treasurer  
 Charlene Lemnios, Secretary  
 Andrew S. Fischer  
 Clark L. Griffith  
 Patrick Guthrie  
 Daniel A. Xenos

## **Fair Housing Advisory Committee**

Nick Minton, Chair  
 Franklin W. Hurd, Jr.  
 Kathleen Kiely Dias  
 Adele Kraus  
 Muriel Ladenburg  
 Pearl Morrison

# TOWN DIRECTORY

## Public Memorial Committee

Alexander Salipante, Chair  
Franklin W. Hurd, Jr.  
Wilfred St. Martin

## Cyrus E. Dallin Art Museum Board of Trustees

Laurie Cutts  
Maria DiGioia  
Heather Leavell  
James P. McGough  
Angela Olszewski  
Gerry Ricci  
Geraldine Tremblay, chair  
Roland Chaput, associate  
Terry Shaoul, associate

## Transportation Advisory Committee

Elisabeth Carr-Jones  
Joseph Cahill  
Lt. James McHugh  
Jeff Maxtutis  
Kevin O'Brien  
Charles Pappas  
Michael Rademacher  
John Sanchez  
Scott Smith  
Edward Starr

## Information Technology Advisory Committee

Margaret Aranyosi  
Dan Dunn  
David Good  
Kevin Koch  
Steve Meister  
Nancy T. Galkowski, Deputy Town  
Manager, Chair  
Ruth Lewis, Comptroller  
Stephen Gilligan, Town Treasurer  
Bob Greeley, Director of Assessments  
Corinne Rainville, Town Clerk  
Joe Miksis, Director of Data Processing  
Steve Mazzola, Director of Technology, Schools  
Michael Quinn, Cable Advisory Committee  
designee  
Alan Jones, Finance Committee and Capital  
planning Committee designee

## Appointed by the Town Manager

### Town Manager's Office

Nancy T. Galkowski,  
Deputy Town Manager

### Legal

John F. Maher, Town Counsel  
Edward M. Marlenga, Workers' Compensation  
Agent

## Planning and Community Development

Kevin J. O'Brien, Director

## Community Safety

Frederick Ryan, Chief, Police  
Allan McEwen, Chief, Fire

## Libraries

Maryellen Remmert-Loud, Director

## Public Works

John Sanchez, Director

## Human Services

Patsy Kraemer, Administrator

## Personnel/Affirmative Action

Caryn E. Malloy, Director

## Inspectional Services

Michael Byrne, Director

## Council on Aging

John Jope, Executive Secretary

## Veterans' Services

William McCarthy, Veterans Agent

## Public Health

Christine Connolly, Director

## Weights and Measures

Joseph Carabello, Sealer/Health Compliance  
Officer

## Recreation Division

Jonathan Jalbert, Superintendent

## Veterans' Memorial Sports Center

Daniel Brothers, Manager

## Appointed by the Town Manager subject to the approval of the Board of Selectmen

### Redevelopment Board

	Term
Lynn Lowenstein *	2005
Roland E. Chaput	2007
Edward T. M. Tsoi, Chair	2007
Andrew West	2008

\*Appointed by the Governor

### Board of Health

Gregory Leonardos	2006
Michael Fitzpatrick, D.M.D.	2007
Carole E. Allen, M.D., Chair	2008

## TOWN DIRECTORY

### Board of Library Trustees

David Castiglioni	2006
Francis Murphy	2007
Susan Cronin Ruderman	2007
Joyce H. Radochia	2007
Kathleen Fennelly	2008
Barbara Muldoon	2008
Patricia Deal	2008

### Park and Recreation Commission

Joseph P. Carabello, Chair	2006
Tom Caccavaro	2006
Nancy Campbell	2006
Donald Vitters	2007
Leslie Mayer	2007

### Board of Youth Services

John E. Bowler	2006
Mary Deyst	2006
Joan Robbio	2006
Cynthia Sheridan	2006
Donna Dolan	2007
Jeannette Mills	2007
Larry Greco	2008
Eugene Lucarelli	2008
Carlene Newell	2008
Elaine Shea	2008
Dorothy Williams	2008
Patsy Kraemer, ex-officio	
David McKenna, ex-officio	
Elizabeth Oppedisano, ex-officio	

### Affirmative Action Advisory Committee

Barbara Boltz
Augusta Haydock
Jack Jones
Elaine Maclachlan
Adrienne McClure, co-chair
Patricia O'Donoghue
Jeannine Oppedisano
Howard B. Winkler

### Personnel Board

	<b>Term</b>
Rebecca Blair	2006
Richard Terry	2007
Cynthia Gallagher	2008

### Historical Commission

Pamela Meister	2006
Jane Becker	2007
Richard Duffy	2007
Patrick B. Guthrie	2007
JoAnn Robinson	2007
A. Michael Ruderman	2007
Eric Stange	2007

### Council on Aging

Robert Carey, M.D.	2007
Shirley Chapski	2007
Mildred M. Hurd	2007
Ruth Palombo	2007
William Carey	2008
Ann MacGowan	2008
Harry P. McCabe	2008
Robert Tosi, Jr.	2008
Paul West	2008

### Conservation Commission

	<b>Term</b>
Ellen Lee Teare Reed	2006
Judith Hodges	2007
William O'Rourke	2007
Nathaniel Stevens	2007
Corinna Beckwith, Conservation Administrator	
Catherine Garnett	2008
Timothy Sullivan	2008
David White	2008

### Board of Cemetery Commissioners

Michele Hassler	2007
Franklin Hurd	2007
Bernard J. Smith	2009

### Board of Trust Fund Commissioners

Augusta Haydock	2007
Donald Reenstierna	2007
Timothy F. Lordan	2008

### Constables

Vincent A. Natale, Jr., 215 Forest Street	2008
Richard Boyle, 1 Mott Street	2008

### Commission on Disability

	<b>Term</b>
Lin Baker	2007
Kevin O'Brien	2007
Maureen St. Hilaire	2007
Barbara Cutler, Ed. D.	2008
Susan James	2008
Barbara Jones	2008
Dr. Louis Krodel	2008

### Open Space Committee

Elizabeth Karpati	2006
Leslie Mayer	2006
Teresa DeBenedictis	2007
Patsy Kraemer	2007
Ann LeRoy, Chair	2007
Adam Pachter	2007
David White, Vice Chair	2007
Roland Chaput	2008
Jo-Martha Glushko	2008
Michele Hassler	2008

# TOWN DIRECTORY

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## Various Appointing Authorities

### **Capital Planning Committee**

Charles T. Foskett, Chair  
Rob Addelson  
Stephen J. Andrew  
Fred Fantini  
John A. FitzMaurice  
Nancy T. Galkowski  
Ruth Lewis  
Anthony T. Lionetta  
Barbara Thornton

### **Human Rights Commission**

Cecilia Akuffo  
Sheri A. Baron  
Marlissa Briggett  
Christine C. Carney  
Christine Deshler  
Arik Khan  
A. Nick Minton  
Nancy Rhoads  
William Shea  
Nancy Sweeney  
Marilyn Carnell, staff assistant

### **Permanent Town Building Committee**

John Cole, Chair  
Thomas Caccavaro  
Robert A. Juusola  
Nate Levenson  
John Sanchez  
William Shea  
Charles Stretton  
Brian F. Sullivan

### **Retirement Board**

John Bilafer, Chairman Elected Member  
Joe Rosselli, Elected Member  
Ruth Lewis, Ex Officio Member  
Dick Keshian, Appointed Member  
Ken Steele, Fifth Member Board Appointed  
Richard Greco, Retirement Administrator  
Maria Fretias, Assistant Administrator

### **Town of Arlington Scholarship Fund**

Stephen Biagioni  
John J. Bilafer  
William F. Callahan  
John J. DiLorenzo  
Peter J. Fiore  
Elinor Freedman  
Barbara Gorman  
Thomas F. Markham III  
Charles A. Skidmore

### **Vision 2020 Standing Committee**

Jane L. Howard, co-chair  
Jo-Martha Glushko, co-chair  
Leslie Mayer, co-chair  
Eugene Benson  
Kathleen Kiely Dias  
Abigail DuBois  
Barry Faulkner  
Andrew Fischer  
Jacob Friis  
Clarice Gordon  
William Hartigan  
Gordon Jamieson  
Elizabeth Karpati  
Susan Lovelace  
Cheryl Miller  
Angela Olszewski  
Stephen Ricci  
William Shea  
Heidi Sheehan  
Edward Starr  
Miriam Stein  
Brian Sullivan  
Patricia Watson  
John L. Worden III

### **Affordable Housing Task Force**

Anne DiNoto  
John Griffin  
Diane Harrington  
Jack Hurd  
David Levy  
Judith McConnell  
Nick Minton  
Neal Mongold  
Patricia B. Worden

# REFERENCE GUIDE

**TOWN OF ARLINGTON**  
[www.arlingtonma.gov](http://www.arlingtonma.gov)

**STATE AND FEDERAL LEGISLATORS**

**TELEPHONE REFERENCE GUIDE**

**To Reach All Town Offices: 781-316-3000**

<b>Office</b>	<b>Extension</b>
Assessors	3050
Cemetery	781-641-5483
Clerk	3070
Comptroller	3330
Consumer Affairs	3408
Council on Aging	3400
Council on Alcohol Education	3252
Data Processing	3340
Emergency Management	781-643-4000
Engineering	3320
Fair Housing	3429
Fire (Non-Emergency)	3800
Fire Prevention	3803
Health	3170
Human Rights	3250
Human Services	3250
Inspections	3390
Legal	3150
Libraries	3200
<i>Nights and Weekends</i>	781-316-3200
Fox Library	3198
Parking Clerk	3031
Personnel	3120
Planning & Community Development	3090
Police (Administration)	3900
Police (Non-Emergency) (24 Hour)	781-643-1212
Public Works:	
Administration at Town Hall	3108
Town Yard at Grove Street	3300
<i>Nights and Weekends</i>	781-316-3301
<i>Water/Sewer Nights/Weekends</i>	781-316-3301
Recreation	3880
Redevelopment Board	3090
Registrars of Voters	3070
Sealer of Weights & Measures	3193
Selectmen	3020
Town Manager	3010
Treasurer/Tax Collector	3030
Veterans' Services	3166
Zoning Board of Appeals	3396

**ARLINGTON PUBLIC SCHOOLS**  
**869 MASSACHUSETTS AVENUE**

To Reach All School Offices: 781-316-3500

**NO SCHOOL ANNOUNCEMENTS:** Broadcast on WBZ (1030), WEEI (850), and WCVB-TV (Channel 5). Fire Whistle sounds at 6:30 A.M. for No School at Junior and Senior High Schools, at 7:45 A.M. for No School at the Elementary Schools.

<b>Office</b>	<b>Phone Number</b>
Senator Robert Havern (4th Middlesex District) Room 109-D, State House Boston, MA 02133	617-722-1432
Representative Jim Marzilli (23rd Middlesex District) Room 236, State House Boston, MA 02133	617-722-2430
Representative Anne Paulsen (26th Middlesex District) Room 22, State House Boston, MA 02133	617-722-2140
Senator Edward M. Kennedy 2400 J.F.K. Building Boston, MA 02203	617-565-3170
Senator John F. Kerry 1 Bowdoin Square 10 <sup>th</sup> Floor Boston, MA 02114	617-565-8519
Representative Edward J. Markey 5 High Street, Suite 101 Medford, MA 02155	781-396-2900

**OTHER PUBLIC SERVICES**

Arlington Advocate	781-643-7900
Arlington Boys and Girls Club	781-648-1617
Arlington Chamber of Commerce	781-643-4600
Arlington Historical Society	781-648-4300
Arlington Housing Authority	781-646-3400
Arlington Senior Center	781-316-3400
NSTAR (Emergency)	1-800-592-2000
Keyspan (Leaks)	1-800-231-5325
Center for Mental Health	781-646-7300
ATT Broadband	1-888-633-4266
Jason Russell House/Smith Museum	781-648-4300
Logan International Airport (Public Info)	617-561-1800
Mass. Bay Transit Authority (Route Info)	617-222-3200
Mass. Water Resources Authority (24 Hour Emergency)	617-727-5274
Middlesex County Offices	617-494-4000
Minuteman Regional High School	781-861-6500
Post Office (Arlington Center)	781-648-1940
RCN	781-316-8800
Registry of Motor Vehicles	617-351-4500
Skating Rink	781-643-4800
Visiting Nurse and Community Health	781-643-6090
Whittemore-Robbins House	781-316-3260
Youth Consultation Center	781-316-3255

# ARLINGTON INFORMATION

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**INCORPORATION** The Town of Arlington was originally settled in 1635 as a village under the name Menotomy. In 1807, the Town and a section of what is now Belmont were set off from Cambridge and incorporated as West Cambridge. In 1867, the name was changed to Arlington in honor of the heroes buried at Arlington National Cemetery in Arlington, Virginia.

## POPULATION

1970 (Federal Census)	52,720
1975 (State Census)	50,223
1980 (Federal Census)	48,219
1985 (State Census)	46,465
1990 (Federal Census)	44,630
2000 (Federal Census)	42,389

**LOCATION** Arlington is situated six miles northwest of Boston, in latitude 42 degrees 25 minutes north, longitude 71 degrees 09 minutes west. The Town is bordered on the north by Winchester, on the east by Medford and Somerville, on the south by Cambridge and Belmont and on the west by Lexington.

**ELEVATION** The Town elevation above mean tide ranges from a low of 4 feet to high of 377 feet. Elevations include 10 feet at Massachusetts Avenue and the Cambridge line, 48 feet at Massachusetts Avenue and Pleasant Street, 155 feet at Massachusetts Avenue and Park Avenue, 281 feet at Crescent Hill Avenue and Park Place, and 377 feet at Park Circle and Eastern Avenue.

**AREA** Arlington covers 3,517.5 acres or 5.5 square miles of which 286.2 acres are covered by water. There are 158.27 acres of parkland owned by the Town and 52.25 acres under the control of the Massachusetts Department of Conservation and Recreation. Just over fifty-nine acres of the land area are devoted to cemeteries.

**FORM OF GOVERNMENT** The Town of Arlington is governed by the "Town Manager Act of the Town of Arlington, Massachusetts", the "By-Laws of the Town of Arlington", and Massachusetts General Laws Chapter 43A, "Standard Form of Representative Town Meeting Government". The executive branch is made up of a five-member Board of Selectmen elected at large. The Board hires a professional manager to administer the daily operations of the government. The legislative branch is a Town Meeting made up of 252 representatives, elected from each of the twenty-one precincts in Town. Arlington is also a member of the 7th Massachusetts Congressional District, 4th Middlesex State Senatorial District, and the 23rd and 26th Middlesex State Representative Districts.

**INFRASTRUCTURE** There are 95.27 miles of public streets and town ways, 24.36 miles of private streets open for travel, 6.11 miles of state highways and parkways, and 3.24 miles of paper streets. The permanent water system consists of 131.43 miles, and the sewer system consists of 117.37 miles. There are 77.37 miles in the Town's storm drain system, and the Town maintains 3,698 catch basins. There are 104.09 miles of permanent sidewalks and 94 miles of curbing.

**TRANSPORTATION** Arlington is bounded on the south by Route 2, a major transportation route allowing access to Boston and the western part of Massachusetts. Arlington is also a short distance from Interstate Routes 93 and 95. Other major routes that go through the town are Routes 2A and 3. Public transportation is provided through the Massachusetts Bay Transit Authority (MBTA) servicing the Greater Boston area with bus service and a subway system. Closest access to the subway system is through the Alewife Station located just over the Arlington border in Cambridge.

**EDUCATION** The Town of Arlington operates an excellent school system with seven elementary schools, one middle school, and Arlington High School. The elementary schools are: Bishop School, 25 Columbia Road; Brackett School, 66 Eastern Avenue; Dallin School, 185 Florence Avenue; Hardy School, 52 Lake Street; Peirce School, 85 Park Avenue Extension; Stratton School, 180 Mountain Avenue, and Thompson School, 70 North Union Street. The Ottoson Middle School is located at 63 Acton Street. Arlington High School is located at 869 Massachusetts Avenue.