



TOWN OF ARLINGTON
MASSACHUSETTS
2008 ANNUAL REPORT

BOARD OF SELECTMEN

CLARISSA ROWE, CHAIRMAN
JOHN W. HURD, VICE CHAIRMAN
KEVIN F. GREELEY
ANNIE LACOURT
DIANE M. MAHON

TOWN MANAGER
BRIAN F. SULLIVAN

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BOARD OF SELECTMEN

The Board of Selectmen is pleased to submit to the residents of Arlington our annual report for 2008. The Board is composed of five elected individuals who set policy and oversee the management of the municipal functions of local government.

The Board members remained the same with the re-election of Diane Mahon and Annie LaCourt. Mrs. Mahon brings her special talent for constituent services, her love of youth sports, and her strong voice the Town employees to the table. Annie Lacourt brings her financial expertise and constant championing of the Five Year Budget Plan, her interest in sustainable actions by the Town, and her tireless service on the committee that is studying the future of the Town's medical insurance.



Board of Selectmen
(l-r) Clarissa Rowe, Chairman, John W. Hurd, Vice Chairman, Annie LaCourt,
Kevin F. Greeley, and Diane Mahon

Financial Overview

Arlington under the leadership of this Board, the Finance Committee, the School Committee and other Town leaders continued the disciplined budget process during the fourth year of the 5-year strategic plan. With the drastic financial downturn at the end of 2008, the Town remained strong throughout the 2009 year because of cost savings that had been realized in the budget and by the cost reductions made in the fall of 2008. The Town was awarded an AAA bond rating in the summer of 2008, which will allow the Town to borrow money at a reduced rate in the future. Chair Clarissa Rowe continued the tradition of coordinating the Town wide Financial Summit Meetings, bringing to the table Arlington's financial leaders from the Board of Selectmen, Finance Committee, School Committee, Town Manager and Deputy Town Manager, Treasurer, Departments heads, Board of Assessors, and residents. The group met numerous times to review options to keep the Town financially healthy and to prioritize services. This work continues in the Spring of 2009 as we continue to experience dramatic local aid cuts from the Commonwealth, a drop in Town revenues, and a dramatic drop in lottery funds.

2008 Selectmen Highlights

Town Day Celebration

This year's Arlington Town Day was an even bigger success than last year. Resident and vendor participation was tremendous. It was a wonderful day for family activities. There were many highlights of the weekend but Rob Surette, of Amazing Hero Art, remains in our minds as the fastest portrait artist in the world. The Board congratulates and thanks the Town Day Committee and in particular the Co-Chairs, Kathleen Darcy and Marie A. Krepelka. The Board also thanks the many businesses whose loyalty makes this celebration a success. We also want to thank the tireless volunteers who make the event such a success. This celebration is a privately funded Town event.

Five Elections in 18 Months

With the resignation of State Senator Robert Havern in the summer of 2007, the Town had to have a series of five elections in the space of a year and a half. We thank the Selectmen's office and the many election workers for insuring that these elections went smoothly and efficiently.

Transportation and Parking Update

Selectman Jack Hurd continued his work with the volunteer group, the Transportation Advisory Committee (TAC). They made recommendations for the remaining schools in the Safe Routes to School program, helped initiate a Biking to School pilot program at the Hardy School, and assisted the Town with other parking and transportation issues. Mr. Hurd also lead the efforts on the Massachusetts Avenue Corridor study that is looking at ways to improve the vehicular, pedestrian, and bicycling traffic from the Cambridge line to Pond Lane in the Center of Arlington. Review of the project is ongoing. The project has received state and federal funding for the design work.

Because of the tremendous success of the pilot program of plowing the Minuteman Trail in the winter of 2007, the Trail was plowed again in 2008. There were efforts to expand the trail plowing into Lexington this year.

Restaurant and Package Store Updates

The Board of Selectmen, their office, and members of the Police and Health Departments received special liquor board training because of their role as the licensers and enforcers of the liquor laws.

Selectmen Kevin Greeley led the charge to update the restaurant and package store guidelines and initiate the vote on four liquor questions on the April ballot. All four liquor questions were passed by the Town. The Selectmen will be looking carefully at the possibility of adding a package store in Arlington Heights, expanding the package store licenses to include all alcohol not just wine and malt, and reviewing the guidelines for food and

EXECUTIVE SERVICES

drinks in Arlington's outstanding restaurants.

Board of Survey Policies and Procedures

The new Board of Survey policies and procedures passed by the Town Meeting of 2008 was sent to the Legislative after Town Meeting. As this update is being written, a second House committee is reviewing the legislation and there is a hope that it will be reported out favorably before the Town Meeting of 2009 is completed.

Board of Selectmen Meetings with the School Committee and the Arlington Redevelopment Board

The Board of Selectmen met twice with the School Committee and twice with the Arlington Redevelopment Board to discuss issues of mutual interest. This kind of cooperation will need to continue with the anticipated budget cuts for the fiscal year 2010 and because of the stopping of the Symmes Redevelopment Project last summer.

Green Dog Program

Selectman Clarissa Rowe, with Leslie Mayer, Chair of the Park and Recreation Commission, and Joe Connelly, Director of Recreation, worked for another year on the Green Dog program, which is modeled after the Town of Brookline's successful program in its seventh year. They held another seven public meetings on the program and met again with the Town's committees and commission in order to ready the warrant article vote that will occur during the Town Meeting of 2009.

Recognitions

The Board of Selectmen would like to thank the Town Manager, the Department Heads, and the entire staff of the Selectmen's office for their tireless and intelligent work on our behalf. We wish a happy retirement to Jean Devereaux. We thank Marie Krepelka, Board Administrator, Mary Ann Sullivan, Frances Reidy, and Jean Burg for their outstanding dedication and service to the Town of Arlington.

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TOWN MANAGER

The year 2008 will long be remembered as the year in which the country's, indeed the global, economy suffered its worst meltdown since the great depression. Banking and real estate institutions were at the heart of the collapse which ultimately affected nearly every sector of the economy. With major banks, financial institutions, major car manufacturers, and numerous other businesses on the verge of bankruptcy, and with unemployment approaching 10%, people were and are losing their homes and jobs at an alarming rate. Consumer spending was also plummeting, and the economy was coming to a standstill.

One of the many consequences of this economic collapse is that government tax revenues plummeted at a time when people need more help from government, not less. Arlington has still not recovered from the last economic downturn in 2003 when it lost 20% of its state aid, or a loss of \$3 million. In FY2009 Arlington's state aid in real dollars was still lower than it was in FY2002. As you can see from the chart below, state aid for other communities has risen an average 20% above the amount in FY2002 while Arlington's is 2.6% below FY2002. The projection for FY2010 continues this disparity.

The current global financial crisis will have a profound impact on state and local government revenues. State revenues in FY2010 could be more than \$3 billion below revenues for FY2008. In FY2009, the current year, state revenues are down \$1.5 billion forcing the government to cut state aid to cities and towns in the middle of FY2009. Arlington's cut is nearly \$1 million



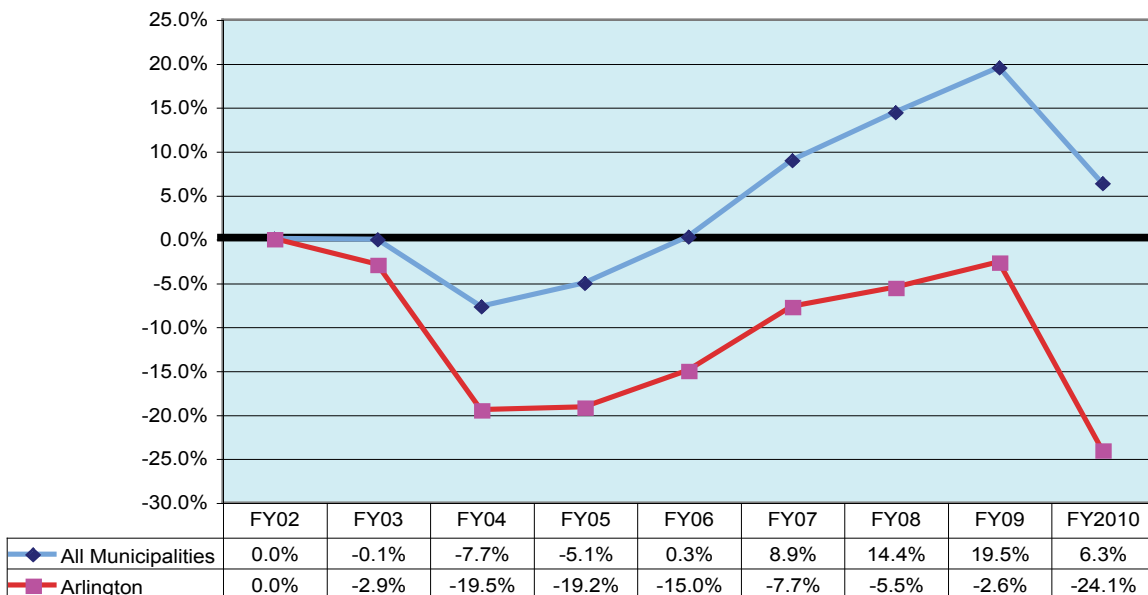
Town Manager Brian F. Sullivan

which means the Town will have to have a Special Town Meeting and cut \$1 million in the current budget before the end of FY2009.

Local revenues from motor vehicle excise taxes, building permits, and interest income are down sharply and are expected to result in a revenue deficit in FY2009 of approximately \$500,000. A strict hiring freeze was instituted in early FY2009 as well as a tightening of all expenditures. With all the collective bargaining agreements with the Town's employee unions expiring at the end of FY2009, discussions are underway for a wage freeze in FY2010.

State Aid Cumulative Percentage Change Since Fiscal Year 2002

(Numbers exclude School Construction and METCO reimbursements)



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For FY2010 state aid may be cut by as much as \$4 million, or 25%, for Arlington. The latest information has the Senate proposing a budget that includes a local aid cut of \$3.7 million, or 22%, not including significant cuts to funding for special education and community policing. For all municipalities, the cut is \$560 million or 11.18%. For Arlington, these local aid cuts would result in the town receiving less state aid (in real dollars) than it did in 1987. If you adjusted for inflation, you would have to go back much further.

Needless to say these reductions in both state aid and local revenues will have a devastating impact on the Town's financial plan and ultimately services. While the Town will be in a better position to weather this new financial crisis as a result of its fiscal discipline and five year plan, it still must exercise fiscal prudence and adjust its financial plan to the realities of today. Just like every other municipality and like most businesses and citizens, the Town must curtail its expenditures and make prudent use of its reserves.

The five year financial plan that the Town has been operating under has provided the Town with several years of fiscal stability. FY2010 will be the last year of the five year plan. During the last four years the Town has exercised considerable fiscal discipline and has followed the plan closely including the commitments made as part of the Proposition 2 ½ override in 2005 which are summarized as follows:

1) Override funds will be made to last at least five years (FY2006-FY2010). No general override will be sought during this period.

2) Healthcare and pension costs will be limited to increases of no more than 7% and 4% respectively.

3) Town and school operating budgets will be limited to increases of no more than 4%. Should healthcare costs exceed the 7% limitation, operating budget increases shall be reduced below 4% accordingly.

Prior to this financial crisis, it looked as though the Town might be able to stretch the five year plan to a six year plan and make the revenues last that long. Losing over \$4 million in state and local revenue, however, no longer makes that possible. Because of the fiscal discipline exercised over the last four years, the Town will have available \$2.7 million in reserves to mitigate budget cuts in FY2010 and \$1 million available in FY2011. All these numbers are still in flux as the Legislature debates the budget and finalizes the state aid numbers over the next several months..

Commercial Development

A vibrant commercial district is at the heart of any healthy community. Arlington is lucky to have three active commercial districts: East Arlington, Arlington Center, and Arlington Heights. Most residents can easily

walk to a hardware store and pick up that hard-to-find plumbing part, or stop by the pharmacy to grab a prescription, or grab a quick bite to eat, or indulge in a more formal dining experience. We're fortunate to have such choices in our neighborhoods. I'm sure it contributes to Arlington maintaining a robust real estate market while other communities are struggling. A survey conducted by the Arlington Department of Planning and Community Development (Planning Department) a couple years ago found overwhelmingly that residents like commercial uses to be available to them nearby when such uses enhance the quality of life. I have to agree.

I also know that we can't take for granted that Arlington will always have appealing businesses. Attracting and maintaining vibrancy in Arlington's commercial centers requires active cultivation and management. The Town is constantly working to keep its business districts healthy. It's one of the top priority goals set by the Board of Selectmen.

Arlington's Commercial Revitalization Initiative, presented by the Arlington Redevelopment Board (ARB) and Planning Department, includes several programs to improve the Town's overall business environment. The Storefront Improvement Program launched last year is helping business owners by providing free architectural assistance for storefront design and signage; this program is funded by a Community Development Block Grant (CDBG). The response by businesses has been excellent, so much so that the funds have been exhausted. Because of this great response we hope to offer the program again in 2009. To complement this program, a number of local banks have made commitments to provide loans at favorable terms to businesses to help upgrade their façades.

The Public Space Improvement Program focuses on East Arlington and Arlington Center, looking at ways to improve streetscape, lighting, landscape, and the overall aesthetics of these areas. The recent replanting and clean-up of Broadway Plaza in Arlington Center grew out of the planning dialog between business owners, the Chamber of Commerce, and the Town. The collaboration of these groups and residents has noticeably improved the aesthetics of the Plaza, resulting in an immediate impact on the vibrancy of the Center. The Town is also looking into other cooperative initiatives with the Chamber of Commerce, such as a Local First Program and Business Improvement Districts.

The Massachusetts Avenue Corridor Project involves the redesign and reconstruction of Massachusetts Avenue from Cambridge through Arlington Center. Phase 1 extends from Cambridge to Pond Lane. It is funded with federal and state funds. These efforts are just a few examples of the Commercial Revitalization Initiative.

The Commercial Revitalization Initiative is an ongoing process leading, thus far, to incremental

improvements. However, these efforts need to go beyond improving storefronts and the public spaces of the Town. Our efforts need to look at the broader vision such as what businesses serve the community? What businesses do we lack? How do we attract these businesses?

A proactive approach to understanding our commercial inventory and residents' needs will help us maintain - and even improve - the quality of life in Arlington. To understand this relationship and the opportunities it presents, the Town is launching a study of its commercial districts. The ARB, working with the Chamber of Commerce, Board of Selectmen, a consultant, and the public will create a Commercial Development Plan. In broad strokes, the study will assess existing businesses, identify Arlington's competitive advantages, and analyze the infrastructure supporting Arlington's three main commercial districts. The study will gather resident demographics and commercial needs to identify the right business mix to complement each district and the community. The study will also compile a list of the types of businesses the Town should recruit and include strategies on how to recruit them.

We need to have a commercial development plan in place so that when key parcels become available we will be ready to engage those businesses that will *enhance* our community. Over the last two years the Board of Selectmen has accumulated enough federal funds to fund the development of the plan.

To ensure that Arlington is a desirable place to live and conduct business, we must constantly work at understanding what our business mix is and the people they serve and be ready to act strategically when opportunities present themselves. Taking a proactive approach to planning Arlington's future ensures that we make the best decisions for the future of Arlington.

Cost Savings/Performance Strategies

The Town has continuously pursued numerous strategies for reducing costs and becoming more productive.

Recently the Town has participated in a consortium of about a dozen area communities to pursue regionalization opportunities. Many service and purchasing contracts are being implemented regionally. Additional regionalizing opportunities are being evaluated at the ongoing monthly meetings of this consortium. The Public Works department is utilizing joint purchasing of supplies and service contracts with several area communities. The Health department was awarded a technical assistance grant to evaluate the feasibility of combining the Health departments of Arlington, Lexington, and Belmont. The Town is also evaluating the current service delivery methods for various services to determine the most cost effective way to deliver the services. Maintenance of cemetery grounds was recently

studied and it was determined that it was more cost effective to contract out this work. The work is now being done by contract.

The Town has also joined a consortium of six other communities, under the auspices of the International City Manager's Association (ICMA), to gather and compare performance data for various services. It is helpful to not only measure and compare performance data with comparable communities but to also compare the year to year progress made by the Town itself in these service areas. The three service areas selected to initiate this process were Public Works, Police, and Library.

Though the next five-year plan (which begins with FY2011) is over a year off, we started planning for it in 2007. The Board of Selectmen held a series of public forums (summits) to gather input from interested citizens on additional ideas for cutting costs and raising revenues. A number of ideas came out of those forums, all of which are currently being evaluated / pursued.

In order to increase productivity in the long run, the Town has to make better and more effective use of technology. This certainly is not unique to Arlington as any organization worldwide that does not keep up with the productivity enhancements to be gained through the effective use of technology will not be able to compete. A strategic IT plan is now being developed. The implementation of this plan will be a priority in the coming years.

Communications

Town Report

The Board of Selectmen and I have made improving communications with the public one of our priority goals. This annual report is one such communication vehicle in which we put a great deal of effort to make it informative and attractive. Last year the Town's 2007 Annual Town Report won the first place award for the best Town Report among all the cities and towns in the Commonwealth in our population.

Online Communications

As part of our effort to improve communications with the public and to make information available whenever residents need to access it, the Town has made significant enhancements to the Town website, arlingtonma.gov, and invested in community outreach via the Town of Arlington Notices.

In January 2008, there was a redesign of the Town's website, arlingtonma.gov, to update the look and feel of the site, improve navigation, and install reporting tools to allow the Town to understand what content residents are interested in as well as monitor the effectiveness of our community outreach, via the Town of Arlington Notices, an opt-in email distribution list.

Town Notices are sent, via email, 2-4 times per

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week and deliver information on Town activities including; public health and public works alerts, election information, and special Town related events. Our web reports can measure the impact of Notices and how (and if) citizens are engaged by driving them back to the Town site. At the start of 2008 we had approx 900 subscribers. At the end of 2008, we had 1,400. We are pleased with the growth, but would like to see every resident subscribed as this is a timely and cost-effective communications mechanism. Residents can subscribe online at arlingtonma.gov/subscriber. Additional email lists are available for specific Town activities, including Recreation, Selectmen and School Committee Agendas.

In February 2008, the Request/Answer Center was launched. The Request/Answer Center is an online customer service center where residents can make requests of Town services (and track them), ask questions, and search an extensive knowledge base, 24 hours a day. In its inaugural year, 700 customers registered, 1,602 Requests were made, and 57,124 Answers were viewed. However, only 256 Questions were asked. This illustrates that users are overwhelmingly getting the information they seek before having to Ask A Question or make a call to Town Hall. Answers Viewed are phone calls not made to Town Hall. According to leading industry analysts such as Gartner, phone inquiries cost an estimated \$4.50 each. Using this model, the Town saved an estimated \$257,000 in 2008 or the Town provided services valued at \$257,000 for this one feature. It's difficult to tally the total value of all our online services without investing more resources, but these preliminary numbers do show the services are being utilized by many and have some significant value.

Last year, arlingtonma.gov was again presented with an E-Government Award from Common Cause. The award recognizes municipalities for their efforts in 'open government' for posting all key governance records on their website. In 2008, Arlington was one of 26 municipalities who received the "Superstar" honor, the first year Common Cause awarded this distinction.

Our award-winning website strives to improve communications and customer service with residents and to maximize technology for efficiencies, but none of this can be realized without skillful human intervention. Much of the execution of these initiatives was directed by our dedicated and hard working Web Content Manager, Joan Roman. She continues to manage these initiatives as well as coordinate the many daily contributions from staff, boards and committees, and residents to ensure we have the most accurate and helpful Town information, online, whenever our residents need it, at arlingtonma.gov.

Retirements and New Hires

Steve Mazzola, Director of Information Technology for the Town and Schools resigned to accept a job as the Director of Information Technology for the Belmont Schools. In November 2008, David Good, a resident of Arlington, was hired to replace Steve.

After twenty three years of outstanding service with the Town, and seven plus years as Executive Secretary/Administrative Assistant to the Town Manager, Gloria Turkall retired in August of 2008. Eileen Messina, who has fourteen years of service with the Town, was hired on June 23, 2008 to take on this very demanding role.

Dedicated Team

Arlington is very fortunate to have so many talented citizens willing to volunteer their time to serve the Town in various capacities including Town Meeting and Boards and Commissions. Together with our elected leaders, management team, and employees, they make Arlington the special community that it is.

My thanks to the Board of Selectmen for its leadership and support this past year. Special thanks also to the Town's department heads who are truly top notch. Deputy Town Manager Nancy Galkowski has been an invaluable asset to me and the Town. I would also like to thank my office staff, Eileen Messina and Domenic Lanzillotti. They are exceptional public employees dedicated to providing the best possible service to each and every person interacting with the Town Manager's Office.



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2008 STATE OF THE TOWN ADDRESS

APRIL 28, 2008

CLARISSA ROWE, CHAIRMAN, BOARD OF SELECTMEN

Good evening. I want to thank Vision 2020 for making this evening possible and especially Jane Howard for her usual careful preparation for the event. I also want to welcome Town Meeting members back into this beautiful chamber for the Town Meeting of 2008. It is a momentous occasion for all of us town meeting members because we welcome our new Moderator, John Leone, to take the reins after 19 years of John Worden being our Leader.

As every Selectman before me, I would not be standing here tonight without the every day help of the wonderful women in the Selectmen's office, Marie Krepelka, MaryAnna Sullivan, Fran Reidy and Jean Devereaux. They make our work easy and enjoyable.

And now to the State of Our Town:

The State of Town of Arlington is fiscally sound. We are entering the fourth year of the Five Year Plan. Our novel, five-year budgeting process is working, and we have kept our promise of not going back to the voters for another override. The budget numbers have not been met without strain however. The rising cost of healthcare has not stayed within the 7% limit. This means that our balanced budget has been funded by paying our employees less.

Our long-term pension liabilities remain unmet but we have begun to plan and put aside money for the important obligation.

I personally want to thank Town Manger, Brian Sullivan, Deputy Town Manager, Nancy Galkowski, the entire Finance Committee and the past chair of the BoS, Annie LaCourt, for their attention to the finances of the Town. I have asked Annie to continue to lead the Budget and Revenue Task Force as we begin our planning for the next five-year plan. We welcome our School Committee counterparts and ask them to continue to be actively involved in this planning process.

This past year, the School budget was especially tight because of their mandates, and working in partnership, the town transferred approximately \$70,000 to help out the situation. We must think of the two budgets as one budget for the entire town. Education and Public Safety are what keeps and attracts people to our Town. Arlington's children must come first as we budget for the future.

In the midst of a recession and a housing slump, Arlington is selling houses at a fast clip this spring. Our For Sale signs stay up for the second shortest time in the Commonwealth. That is because Arlington is such a desirable place to live.

Looking to the future, I ask that our town employees look favorably at joining the GIC. The GIC is the Group Insurance Commission of the Commonwealth of Massachusetts. As you know, this decision is made through coalition bargaining with our town unions. While this kind of bargaining is new to the town, I firmly believe that this is the time to engage in it. We have the possibility of saving the Town two to three million dollars a year if the Town joins the state's group.

In these times of fiscal uncertainty and constraint, it is time for us to look at ways to save the town money that go beyond our borders. We need to work with our town employees in this effort because they will have good ideas of where to save money. A recent example is the spring clean up at Mt. Pleasant Cemetery. It was done by a private company and was the idea of Brian Sullivan and Jim Dodge, the DPW Operations Manager, a hard-working man with lots of titles but too little help.

Arlington is well served by its delegation on Beacon Hill

With the state's budget problems, it is paramount that we have close communication with our representatives on Beacon Hill, and we do. We are being ably served by our new but veteran State Senator Jim Marzilli, and our house represenatives, Rep. Jay Kaufman, Rep. Will Brownsberger and newly elected Rep. Sean Garballey. I am also glad to see my friend, former State Representative Anne Paulsen in our audience. Her no nonsense style on the Hill was

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an important example for me to see.

While chiefs of staff don't often get mentioned, I want to recognize the fine work that Arlington's own Cindy Friedman and Thompson School's own Mike McCabe are doing on our behalf as well. Their recent work on Summer Street is just one example of their dedication and commitment to the Town.

Beyond the fiscal condition of the Town, there are some accomplishments and some challenges that I would like to mention:

Arlington's Cultural Institutions are Thriving

We recently celebrated the Arlington Center for the Arts' 20th Anniversary, and we are busy planning for the tenth anniversary of the Dallin Art Museum on the weekend of October 17, 18 and 19th. Our children, like my son Nicholas, the sculptor, are inspired by Dallin's beautiful pieces of sculpture.

Arlington's Focus on Energy

In the next two months, Arlington will join the Town of Medford and the City of Cambridge in a year-long contest, called the Energy Smackdown. The contest will see which ten families can lower their carbon footprint the most. We look forward to watching this contest. It will educate all of us about how we can help our planet.

The Board of Selectmen adopted Sustainable Arlington's Sustainability Action Plan last fall.

The Town has also joined the New England EPA to commit to being an Energy Star partner which means that we will

- Assess the energy performance of all municipal buildings and schools
- Set a goal to reduce energy use in buildings by 10% or more
- Promote energy renewables to the town's companies and organizations

Saving on energy costs will save taxpayers' money.

Arlington's Focus on the Environment

The new Open Space Plan for 2007 to 2012 will be formerly presented to Town Meeting later this spring. The plan is excellent and we thank the Open Space Committee for making it the best plan yet.

Arlington is blessed with wonderful parks, playgrounds, natural open spaces and water bodies. In the last decade, the Open Space Committee and the Parks Commission have done a comprehensive catalogue of these town assets and prepared excellent maintenance plans for the spaces.

Unfortunately, not all our open space goals can be met because our funds are limited. Despite this, the town wide stewardship or public private partnerships of our parks, playgrounds and conservation areas has grown tremendously.

This spring, the Arlington Friends of Parks will be formally introduced and will serve as town wide group to discuss the budgets and management of our parks and playgrounds, and raise money for special items. Anyone wanting to contribute to this effort, which will augment the DPW budget, not replace it, should talk to Park Commission Chair, Leslie Mayer, or our fine Recreation Director, Joe Connelly. Frankly, I think that our parks and playgrounds are in the best shape now than in the past thirty years that I have lived in town. Thank you, Open Space Committee, Parks and Recreation Commission and the many volunteers who have built the new Bishop School playground, or cleaned up Spy Pond Park, Robbins Farm or Menotomy Rocks Park.

In the future, we hope to have plans to turn Cooke's Hollow into a beautiful, passive open space that might also become Arlington's first cremations area. It could be our own Mt. Auburn Cemetery.

The Open Space Committee has been talking about a family trail and linear park along Mill Brook.

And who knew that the most popular vote the Board of Selectmen made last fall would be the plowing of the Bike Path during the winter! It has been a fabulous success, and cost the town less than \$3,000.

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Our land conservation efforts have great enthusiasm behind them – whether it is Elizabeth Island, the Mugar Property, or Great Meadows. Through the work of the Arlington Land Trust and the Arlington Conservation Commission, we hope to see these important areas protected for future generations.

Arlington's Planning and Development

As you all know, we are beginning a redesign of Massachusetts Avenue from the Cambridge line to just before the Center.

The Arlington Redevelopment Board has begun a signage design program to aid businesses with their signage. The program is funded by some of our local banks. The Redevelopment Board is also going to be installing some new streetlights, new benches and an energy saving trash barrel, called the Big Belly.

We are working towards a redesign of Broadway Plaza and as a first step; the Chamber of Commerce, the Garden Club, Derby Farm and some area landscape architects are working to put some new summer flowers in the four planters. Anyone who wants to help with this planting on the morning of Saturday, May 17th, should talk to me.

What kind of businesses do we want in Town?

A major initiative this year is the undertaking of a business study for our downtown. The study will help us decide what kind of businesses we want in Arlington.

Because of the work of Town Meeting members, Sheri Baron and former TM member, Roger Barnaby, we sit in the midst of one of the greatest restaurant zones in eastern Massachusetts. Now we need to figure out what else we need. What businesses would enliven Mass Avenue, and Broadway, and the Gold's Gym area? If you have ideas, please talk to Andy West, our ARB head, and the other members of the ARB board. The Board of Selectmen will be working closely with the ARB during the RFP stage of the work and throughout its progress.

Historic Assets

We need to make more of our historic resources, whether it is the Jason Russell House, the Town Gardens that were designed by Frederick Law Olmsted's sons, or our wonderful Dallin sculptures. Let's get the tour buses to come to Arlington, and Lexington and Concord.

Subdivision Control

Also, a particular interest of mine is making sure that future development in Arlington happens in a responsible way, not only for the developers but also for the neighbors of the development. We live in one of the densest municipalities in the state so every development needs to carefully weight for its impact on its neighbors. We have an excellent environmental review process for developments that are more than six units but we need to seriously consider how we handle smaller developments.

I ask Town Meeting members to seriously consider adopting the Subdivision Control warrant article later in the meeting. The Board of Survey, which was initiated in the late 1890s, was a tool for that era, not this one.

Arlington also has serious challenges:

Summer Street and Symmes

Besides our obvious fiscal challenges, the Town has two mega construction projects underway and we need to assist the neighbors that are affected by these projects and bring the projects to a quick and successful finish.

The Summer Street project has been a nightmare for five years. We must continue to work with Mass Highway and the contractors to make sure that the Town is left with a roadway that we can maintain and benefit. We would like to reach out to our Disabilities Commission to try to work out a compromise that allows our residents to get some peace and quiet while also assisting those with disabilities. I would also like to single out the head of the Summer Street neighborhood group, Jeanne Leary, for her proactive and intelligent leadership on this issue. She is a new Town meeting member so I ask that Town Meeting welcome her.

Also, today is the first day of blasting at the Symmes site. We are bound to have a tough time this summer with the blasting and the rock crushing that will follow. The Board of Selectmen stands ready to help the neighbors get

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through this and we ask the Town Meeting members to be especially open to communicating with the neighbors and town officials about any construction problems.

During the last year or so, the Town has hired two terrific people who are helping the town with these projects and other new ones, our new DPW head, John Bean, and our new Town Engineer, Mike Rademacher. We thank them for their current work and hope that next year we don't see their hair completely white.

Green Dog

The Green Dog program is also a challenge. After several dozen meetings, we have found that we need money for more enforcement to make the program successful. We will be working for another year to tailor a program that will work for all the areas where people currently walk their dogs.

Affordable Housing

We need to bring our percentage of affordable housing to the magic 10% number, and to assist in this we need to establish the Affordable Housing Trust. While the warrant article was not ready for this Town Meeting, it is my promise that it will be on next year's warrant.

Flooding

Arlington continues to struggle with flooding problems, especially in East Arlington. The TriCommunity Working Group is having some success in looking at the flooding problems and getting solutions funded. The Environmental Bond Bill has money in it for the study and acquisition of another pump at the Amelia Earhardt Dam. The pump could help alleviate the downstream flooding. While we remain frustrated by the lack of maintenance of the Alewife Brook channel, we were also stunned to hear one of the DCR engineer's saying that dredging the brook was a possibility. We will continue to push these issues.

Later this spring, we will be having a public meeting for the homeowners in East Arlington who will be affected by the changes in the FEMA, the Federal Emergency Management Agency, maps that show flooding in the area. The floodplain and floodway have expanded dramatically, and we want to make sure that the newly affected households buy the necessary flood insurance before the new maps are accepted by the Town at the Town Meeting in 2009.

Too Many Elections

Last August, when I was on vacation, I heard that our State Senator was resigning. His sudden resignation has cost the town tens of thousands of dollars. The five elections, with two more to come this fall, have continued to divide the town. The town was just beginning to rebound after a difficult year when the elections happened. Elections, by their nature, polarize people and these elections have continued this polarization.

That is a shame because we now have a new vibrant group of representatives on Beacon Hill. We are well served by them. I just hope that the two elections in the fall can be positive ones with the personal issues left in the background. Let's have arguments about substance and not whether a candidate is "new" or "old" or "young".

Board of Selectmen and School Committee Working Together

And finally I want to reach out to the School Committee to ask them to work with us on next year's budget now, and on the next five-year plan now and at the Summits. I called Denise Burns, the new School Committee head, and we are discussing having joint meeting soon after Town Meeting to discuss our mutual problems and issues. I know that we can solve, or at least try to solve the town's budget shortfalls if we work together.

Over the weekend, these hate pamphlets were dropped in several of our neighborhoods. Our police department is monitoring the situation, and our organizations, the Human Rights Commission and Common Threads, are well aware of these disgraceful acts. This kind of hate, whether it is paper or electronic, is unacceptable in our Town. Let everyone know, this kind of hate is not tolerated in Arlington.

Finally in closing, I want to welcome two people back to the body of Town Meeting, John Worden and John Maher, who have served us ably in their positions as Town Moderator and Town Counsel. I know that they will enjoy the spring as they represent their precincts of 8 and 14 as well as they represented the whole town. John Maher is only allowed to relax after the Selectmen's articles, however. Thank you both for your service on our behalf.

CENTRAL MANAGEMENT SERVICES

PERSONNEL DEPARTMENT

The Personnel Department serves all of the employees of the Town that are appointed by the Board of Selectmen, the Town Manager, the Comptroller, the Town Treasurer, the Town Clerk, and the Board of Assessors. The purpose of the Department is to administer the Town's compensation and benefits programs. Additionally, the Department deals with a wide variety of issues relative to quality of life in the workplace and seeks to improve the effectiveness of Town services by recruiting the best employees and reviewing and improving the Departments' organizational structure.

The Department handled over one-hundred personnel transactions relating to a myriad of positions. This includes retirements, resignations, promotions, vacancy postings and advertisements, interviewing, selection, and enrollment of new employees. The Town had thirty-five new hires in the year 2008.

The Personnel Director worked as part of the collective bargaining team to settle contracts with multiple Town unions that include significant givebacks on health insurance.

The Department successfully implemented a myriad of co-pay changes to the HMOs and contribution level changes as they were bargained with each employee group.

The Department continues to comply with Medicare Part D Prescription Drug Subsidy requirements. We also successfully complied with the new mandate under the Massachusetts Health Care Reform Law.

The Director worked closely with the Equal Opportunity Advisory Committee in ensuring compliance to the Town's Bylaws with regard to female and minority participation goals for four construction projects exceeding \$200,000. The Director also worked closely with the Committee on the completion of the update to the Town's Equal Opportunity Plan.

The Director worked closely with Department Heads to successfully facilitate a number of disciplinary issues and workplace investigations.

In 2009 the Department of Personnel will continue to search for ways to improve the morale and health of our employees without adding a financial burden to the Town. We will also continue to audit our policies and practices to ensure compliance to various collective bargaining agreements and the vast array of employment laws.

EQUAL OPPORTUNITY

The Town of Arlington has established the following mission statement relative to Equal Opportunity:

"The Town of Arlington recognizes its legal obligation and moral responsibility to provide Equal Employment Opportunity to its employees and potential employees. The Equal Opportunity Advisory Committee, a volunteer committee appointed by the Town Manager, is committed to the Equal Opportunity program to prevent discriminatory employment practices. The Committee assists the Town in implementing its Equal Opportunity Plan which creates the mechanism and sets the standards by which Equal Opportunity will be assured."

The Equal Opportunity Advisory Committee (EOAC) meets monthly on the 2nd Wednesday, throughout the year, in the Town Hall Annex. The Committee meetings are open to the public and public attendance is encouraged.

In the summer of 2008 the Committee was advised by counsel to change its name from the Affirmative Action Advisory Committee to the Equal Opportunity Advisory Committee (EOAC). This is a simple name change and does not alter the mission of the Committee.

Throughout 2008, the Committee reviewed monthly reports from the Director of Personnel/ Equal Opportunity Officer regarding employment opportunities for the Town. The principal focus of the Committee is to ensure that people of all races and ethnic backgrounds are given equal opportunity to apply for and receive positions of employment here in Arlington. The Committee continues to try to increase the number of minority and female applicants for positions of employment by communicating with the population at large through posting Town positions in publications that serve different minority communities in the area. The Committee continues to strategize about new and inventive ways in which to attract qualified minority applicants.

The Committee closely monitors minority and female participation in all construction projects of over two hundred thousand dollars. Communicating with the general contractor at the beginning of such projects is essential. As a result of working cooperatively with the Town's Purchasing Officer the Committee ensured a greater awareness of the Town Bylaw on construction projects and its requirements with regard to female and minority participation goals. Ongoing and future projects include the completion of the Pheasant Avenue Playground, Water Main Rehabilitation, and townwide Sewer Improvements.

In addition to meeting with the Town's Purchasing Officer, the Committee continues to meet with Town department heads to reinforce the message of the Equal Opportunity Plan, as well as offer their support in enhancing Equal Opportunity opportunities within the Town. The Committee completed its revision of the

CENTRAL MANAGEMENT SERVICES

Equal Opportunity Plan which the Committee forwarded to the Town Manager in late December.

At the end of December the Committee was very sad to receive the resignation of long time member Elaine Maclachlan. The Committee wishes to thank Elaine for her many years of service to the Committee and for her overall commitment to furthering diversity in the community.

Any person interested in this issue of Equal Opportunity is encouraged to contact the Equal Opportunity Officer at 781-316-3121 or email cmalloy@town.arlington.ma.us.

In the spring the Department worked under the direction of the Town Manager in the successful recruitment of a new Town Counsel to replace John F. Maher (now retired). After an exhaustive search Juliana Rice was hired; Ms. Rice served as counsel in the Office of the Attorney General before coming to Arlington. The Department also assisted in the promotion of a new Fire Chief; Robert Jefferson was promoted to the position in February with over twenty-five years of experience in the Fire Department.

This summer Anne Milici and Gladys Homsy both left the employment of the Personnel Dept.; we thank them for their service to the Town and wish them well in their future endeavors. The department hired Claire Roberts as Human Resources Assistant. Claire transferred from the Payroll Division of the Town to Personnel in late August. She brings with her a wealth of experience and has been very well received by the employees and retirees of the Town the department services. Claire will assist the Director in updating our information systems as well as keeping up with the requirements of ever increasing and complicated employment laws.

INFORMATION TECHNOLOGY

Effective July 2007, the Annual Town Meeting voted to establish a consolidated town-wide Information Systems and Technology Department under the general supervision of the Town Manager. The functions of the department fall into three broad categories:

Town and School hardware, networking, telecommunications and software infrastructure support;

Town and School administrative applications, implementation, training and support; and

School Academic applications implementation, training and support.

The first two categories shall be under the management of the Town Manager, and the third category shall be under the management of the Superintendent of Schools.

As a result of the restructuring of the department and based on the ever-growing scope of Information Technology, and the vital role it plays for all of the Town's departments, a new Chief Technology Officer was hired in July 2007.

CTO Steve Mazzolla resigned on August 1, 2008 to take a position in the Town of Belmont. The Town conducted an extensive search during the late summer and into the fall. In late November the Town hired David Good as the new CTO for the Town and Schools.

Initiatives

In 2008, the Information Technology department continued to upgrade the Town's information technology infrastructure, improve the systems performance and security, while accommodating various departmental requests. The department now supports the Town and School's file, application, Web sites, database servers, and adding new equipment as needed and consolidating systems.

Ongoing improvements are being made to the security infrastructure by upgrading anti-virus, anti-spyware and spam protection services. We continue to upgrade and reconfigure Network switches and to provide both better performance and greater security. Eighty one computers, four servers, and 15 printers were installed in Town departments this past year.

System Hardware and Software Migration: We continue to follow our hardware refresh plan for desktop hardware in the Schools. This year we have completed the desktop upgrades in the Bracket and Thompson Schools.

Network Domain Controller: A more robust Domain Controller was installed this year to enhance the secure single login to system and network resources. The migration of department disk shares will continue through the end of 2009.

An associated server hardware consolidation plan is reducing the number of servers from seventeen to

CENTRAL MANAGEMENT SERVICES

ten, simplifying network management, and introducing power saving technology, and reducing cooling costs. We will also implement a server virtualization system to further consolidate and reduce time and hardware costs when deploying server resources. Additional consolidations will occur in 2009.

New E-Mail System – We Implemented a new Web based email system that included, calendaring, contact management and address books. This system has given employees the ability to access mail seamlessly from anywhere one can connect to the Web.

HelpDesk - We continue to build on the uses and effectiveness of our Help Desk tools. We receive and close approximately 500 help requests per month across both the Town and the School Help Desks. We are developing reports to assist with trend analyzing and root cause analysis.

Imaging Software – When restoring or recovering from a system/server failure the ability to capture a complete copy of the contents of a machine can be done more efficiently by taking a complete image of the machine. The use of imaging software reduces the amount of time and labor needed to rebuild a system and imaging is also one of the key components to our Disaster Recovery Process.

Upgraded Water Department's Meter System Interface – Work was successfully completed on Water Meter hand-held device software to enhance integration and shorten upload timeframes.

Electronic Payments – Completed electronic payments development for online bill-pay and lockbox which allows faster revenue recognition for the Town of Arlington.

- Upgrade parking system to integrate wireless handheld ticketing devices into the Town's Integrated Collections System and create laser printer ticket form to save on the cost of special forms purchase.
- Refine department operations in alignment with the town's customer service program.
- Reconfigure and upgrade the town's network domain structure to provide better network services and reliability.
- Assess tools to streamline and help automate vote processing and reporting for the Town Clerks Office.
- Upgrade PowerSchool (Student Information System) hardware and software to enable the use of graphical user interface and enhance reporting features.

FY2010 Objectives

- Continue development and implementation of a multi-year disaster recovery program.
- Develop and institute an annual security audit program.
- Investigate strategies and systems for archiving paper records.
- Complete server upgrades and consolidation.
- Implement server and desktop virtualization environment.
- Evaluate and purchase Email archiving system with indexing and compression capabilities to reduce the size of stored email and have the ability to easily search through mail if necessary.
- Consolidate the number of applications and tools used within the IT organization.
- Implement a facilities booking program to coordinate the reservation and use of town facilities.

CENTRAL MANAGEMENT SERVICES

LEGAL DEPARTMENT

The Legal Department commences, prosecutes and defends all legal actions and other matters on behalf of the Town in all state and federal courts and administrative agencies. The Department functions as a full-service law office, handling nearly all of the Town's litigation in-house. In addition to its litigation function, the Department furnishes legal opinions and advice on a daily basis on matters referred to it by the Board of Selectmen, the Town Manager, the School Department, and the various Town department heads. Additionally, the Department provides legal advice to all Town officials, boards, committees, and employees concerning their legal responsibilities and prerogatives, attends meetings, and counsels Town departments on legal issues related to operational and project-related matters as they arise. The Town Counsel drafts and prepares warrant articles and votes for Town Meeting. The Department investigates all claims, advises and monitors Town regulatory compliance, and coordinates all legal affairs of local government.

As a corporation, the Town is constantly involved in contractual and other legal arrangements with public and private agencies in the purchase of properties and materials, the rendering of services and awarding of grants. The Legal department prepares applications, contracts, leases, deeds, and other legal instruments to effectuate these arrangements. Additionally, the Department drafts, reviews and approves a wide range of other legal instruments including licenses, releases, easements, and a multitude of other documents required for the orderly accomplishment of the Town's increasingly complex daily legal issues.

The Department manages and directs the Town of Arlington's Workers' Compensation Self-Insurance program. Through the timely processing of claims and the attentive investigation of accidents, the Department aims to protect workers from the economic consequences of injury, promote safe work environments, assist injured employees in both their medical recovery and return to work, and seeks overall to limit the Town's liability consistent with the fair treatment of injured workers. In coordination with participating network pharmacies, the Department manages an in-house prescription program with the goal of maximizing generic substitutions, providing greater control authorization for drugs outside our formulary design, reducing costs to the Town commencing at the point of fill and eliminating "first-fill" out-of-pocket prescription expense to the injured employee. The Department also prepares and litigates all contested Workers' Compensation cases before the Department of Industrial Accidents as well as reviewing and responding to any pending legislation affecting the Town's Workers' Compensation program.

The Department oversees line-of-duty injury claims administration for all police and fire personnel. The Department is responsible for providing complete claims management for any injured on-duty uniformed employee of the police and fire divisions consistent with appropriate provisions of law, fairness to affected employees, and prudent financial practices.

The Department appeared regularly in the courts of the Commonwealth for hearings on motions, including many significant dispositive motions and successful hearings and trials. The Department provided representation to the Town in several arbitrations and administrative agency proceedings with successful conclusions. Additionally, the Department implemented new return-to-work programs and procedures to assist those injured employees in a safe and expedited integration back into the work force following an industrial injury.

Town Counsel of 31 years, John Maher, retired. Juliana Rice began as the new Town Counsel in May 2008, immediately following Town Meeting.

2009 Objectives & Activities

The Legal Department will be working with other Town departments in an effort to recover various amounts owed to the Town.

The Department will be working with the Town's management team to develop requested legal and policy positions in a variety of substantive areas.

The Legal Department, in conjunction with outside counsel, is involved in adjudicatory hearings before the Federal Environmental Protection Agency and the State Department of Environmental Protection in order to eliminate the Somerville and Cambridge combined sewer outflows into Alewife Brook, which when activated have caused considerable flooding of untreated effluent near many homes in East Arlington. The goal of the Town's involvement is to convince these agencies and municipalities to undertake substantive and immediate actions to mitigate the unhealthful effects such overflows have on certain Arlington neighborhoods.

The Legal Department will also review all existing Policies and Practices of the Board of Selectmen and make recommendations on streamlining and making them more effective and up to date. Included in this will be a complete review with recommended changes in the Board's Rules and Regulations governing the sale of alcoholic beverages in the Town.

In conjunction with the Cable Advisory Committee the Legal Department is providing assistance to the Board of Selectmen in its capacity as the Town's cable licensing authority under Federal and State law in regard to the renewal of RCN's cable license. This will include an extension of RCN's existing license.

FINANCIAL MANAGEMENT SERVICES

FINANCE COMMITTEE

During 2008, the Finance Committee was chaired by Allan Tosti assisted by vice chairs Richard C. Fanning, Alan Jones, and Charles T. Foskett. Peter B. Howard served as secretary. The FinCom has twenty-one positions, one for each precinct. The appointing authority (Moderator, Trust Fund Commissioners Chair, FinCom Chair) acted to reappoint all members whose terms had been completed and to fill all but one vacant position.

In January, the FinCom began its yearly effort to develop a comprehensive balanced budget recommendation for the Annual Town Meeting, which begins in April. The budget of each department was reviewed with the department head by one of the subcommittees. The school budget subcommittee attended School Committee meetings in order to gain an understanding of the school budget. Hearings were held on all Warrant Articles requiring an appropriation or having a financial impact. Twenty-four full committee meetings were held which, when combined with numerous subcommittee meetings, made for a busy winter schedule.

The FinCom's report was distributed at the first session of the annual Town Meeting. In addition to recommending a budget for each department, the report recommended a vote on thirty-four articles. As in previous years, this year's report contained additional information of interest to Town Meeting members including a one page revenue and appropriation summary for FY2009, the five year revenue and expenditure plan with a two year projection, details on the Town's solid waste program, and a discussion of the Town's retirement health care (OPEB) liability.

As the table in the committee's report showed, the Town has, so far, been able to follow the five-year plan which was set up as part of the override vote in 2005. The FY2009 budget voted by Town Meeting for the fourth year of the plan was no exception. In fact, some of the override funds were projected to last into the sixth year. As the year wore on, however, the nation wide real estate losses and resulting recession began to affect state and local revenues. State leaders have taken steps to reduce local aid (both in FY2009 and FY2010) which will make the final year of the plan difficult.

The Finance Committee also continued to monitor other ongoing activities that could have a large financial impact through regular reports by the responsible Town officials. The Superintendent of Schools again provided a detailed budget description document for the operating budget as well as updates on the school renovation projects. For the first time in many years the Minuteman Tech assessment decreased. This was in part as a result of the new superintendent's reorganization efforts. Although the five year plan, funded largely by

the six million override in 2005, was a big step toward stabilizing the Town's finances, long term financial issues remain. One crucial issue is the level of State aid. The five year plan assumes that State aid will gradually increase. Due to the current recession, this will not happen and Arlington will be one of very few municipalities in the State to fail to reach its FY2002 local aid levels. Other ongoing issues include funding for the final round of school renovations, the renovation of the Town's fire stations, the increasing costs of health insurance and pensions, and funding the liability for Town employee retiree health insurance. The Finance Committee will continue to work with other Town officials and citizens to deal with these issues and will keep the Town Meeting informed.

OFFICE OF THE TREASURER & COLLECTOR OF TAXES

Mission Statement

The Office of Treasurer & Collector of Taxes is responsible for the collecting and custodianship of all funds and receipts belonging to the Town of Arlington.



Treasurer & Collector of Taxes, Stephen J. Gilligan

Program Description

The Treasurer/Collectors office is responsible for the proper handling and management of all monies belonging to the Town, including the following:

Responsible for the billing and collecting all Real Estate, Personal Property, Motor Vehicle Excise, Water & Sewer accounts, and Town and School Department(s) receivables. Payments are received directly in the Treasurer's Office, through the mails and online payments.

Receive and reconcile all deposits from all departments and Authorities that charge fees and/or receive revenue. Supports and assists all departments in the collection of delinquent accounts. Effectuate School, Recreation, and Human Services deposits of receipts directly to our depository bank, followed by mandatory reconciliation reporting.

FINANCIAL MANAGEMENT SERVICES

Responsible for Investment of Town revenues, including the General Fund up to \$107 million, Trust Funds to \$18.5 million.

Determine cash flow to meet vendor and payroll warrants.

Supervise and direct all short and long-term borrowings. Strategic Goal to maintain Triple-A (AAA) Bond Rating with Standard & Poor and improve upon the Aa2 rating received from Moody's Investors Service.

Manage the relationship with finance professionals providing custodial, investment, and banking services to the Town.

Administer & manage all phases of the John J. Bilafer-Arlington Citizens Scholarship Fund/Dollars For Scholars tax check-off scholarship program. Success of the Town's scholarship program continues, noting that Citizens can establish dedicated scholarship programs with the minimum contribution of \$10,000.

Provide quality customer service to all Town residents in the performance of the above-described duties.

Budget Statement/Future Outlook

The Treasurer's office reorganized in 2008 following retirement of two staff members and consolidated staff positions. A current vacancy will not be filled.

Given the current economic situation, interest income revenue will significantly decline.

2009 Objectives

Continue the work being done to establish an in-house scholarship database to assist with the management and awarding of scholarships.

Finalizing the implementing of the Treasurer website to accommodate payments online by adding remitting payment of parking violations.

The Treasurer's office continues to become more technologically advanced, working to ensure the data processing and information technology needs are being met, in concert with the IT Department in meeting critical drivers.

Continue review of department functions to gain efficiencies and streamline processes.

Continue to fine-tune our new lock-box system, taking advantage of new technologies in the banking industry and streamlining our workload.

Major Accomplishments for FY2008

Attained a top rating of Triple-A (AAA) from Standard & Poor's rating agency, which applies to all money to be borrowed by the Town to finance major capital projects. We join a group of less than 20 communities attaining this highest designation in Massachusetts.

Continue to attain a high rating of Aa2 from Moody's credit rating service.

Treasurer's Office continues to operate the lowest outstanding/delinquent real estate and personal property taxes of any community in the Commonwealth, resulting in attaining the best possible interest earnings, as well as saving on short-term borrowing.

Continue issue all bills for Real Estate, Motor Excise, and Water & Sewer accurately and on time.

Issued request to financial services providers for responses to provide for investment advisor and investment manager services. Selecting an investment advisor should occur Spring 2009

Performance / Workload Indicators

Issuing, processing, and collecting 60,000 Real Estate initial bills, 40,000 Motor Excise initial bills, and 25,000 Water & Sewer initial bills, plus subsequent 12,300 combined Demand Bills and Delinquency Notices, during the fiscal year. All bills mailed on-time meeting state legal mandates.

Advertise delinquent Real Estate taxes within the same fiscal year.

Lien all delinquent water accounts onto real estate bills annually. Total annual amounts: FY03 - \$72,257, FY04 - \$69,766, FY05 - \$51,127, FY06 - \$68,675, FY07 - \$104,758 and FY08 - 126, 419. Utilization of management best practices enables Treasurers office to reduce these amounts to less than .02% of Water & Sewer amounts committed.

Preparation material for Town audit.

Office of Treasurer & Collector of Taxes					
Performance Metrics					
	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
Real Estate Bills Processed	60,000	60,000	60,000	60,000	60,000
Motor Excise Bills Processed	40,000	40,000	40,000	40,000	40,000
Water & Sewer Bills Processed	25,000	25,000	25,000	25,000	25,000
Liens - Revenue from Water & Sewer Delinquencies	\$69,766	\$51,127	\$68,675	\$104,758	\$104,758
Lien Certificates Processed	2,210	1,451	1,323	2,211	1,170
Revenue from Liens	\$55,250	\$36,500	\$33,075	\$39,600	\$29,250
Deputy Tax Collection Program - Revenues	\$104,763	\$118,529	\$105,732	\$115,573	\$133,146

FINANCIAL MANAGEMENT SERVICES

COMPTROLLER/TELEPHONE

The Comptroller's Office is responsible for the Town's books of account and financial records, verifying appropriations for all purchase orders, processing invoices for payment, approval of all payrolls and other warrants, balancing monthly appropriation reports, and other financial reporting as governed by Federal and State governments. The Comptroller is responsible for the direct management and supervision of the Telephone department.

The Telephone department is responsible for the operations of the Town and School phone system, including maintaining the two PBX's and voicemail systems.

In 2008 the major accomplishments included upgrading the telephone voicemail system, processing 99,138 general ledger entries, 5,381 purchase orders and 1,007 accounts payable batches.

During 2009 the departments will review the feasibility of a consolidated town school financial operation and research into implementing a network based voice over IP phone system.

BOARD OF ASSESSORS

At the annual election held in April of 2008, Kevin P. Feeley, Esquire, was re-elected for a three-year term to the Board of Assessors. At the organizational meeting of the Board of Assessors, Mary Winstanley O'Connor, Esquire, was elected Chairman and James F. Doherty, MAA, was elected Vice Chairman.

In 2008, the Board of Assessors began their re-inspection program to meet the requirements of the Department of Revenue and complying with Massachusetts General Law (MGL).

The Board of Assessors committed 15,329 real estate and personal property tax bills to the Tax Collector for collection for Fiscal Year 2009. These bills raised a total of \$80,946,006 in property and personal property taxes. The total assessed value of all taxable real estate and personal property for Fiscal Year 2009 was \$6,790,772,343, which resulted in a tax rate of \$11.92 per thousand dollars of assessed value. The board also committed over 40,000 automobile excise tax bills for collection of an estimated income of \$3,800,000.

The Board would like to thank all taxpayers for their cooperation and the Assessing Office staff for their continued support and for a job well done in 2008.

Tax Abatement Overlay

State law requires that the Assessors put aside funds from each tax levy in a reserve that is called an Overlay. This account is established in anticipation that a certain percentage of the tax levy may end up being abated. Individual tax abatements are paid out of this fund. The final amount of the overlay account is determined by the Assessors and added to the tax rate without appropriation, and is usually set at anywhere from 1% to 2.5% of the tax levy. In revaluation years, which occur every three years, the overlay account is usually set at a higher amount in anticipation of an increased number of abatements. FY2009, a non revaluation year, the overlay account is set at \$566,908. Any surplus left in an overlay account is appropriated by Town Meeting in much the same manner as free cash. Below is a chart showing the disposition of Overlay funds for the last three years. Prior to FY2006, the reserve balance from all prior fiscal years is \$132,799.

FINANCIAL MANAGEMENT SERVICES

ASSESSMENT DATA

Tax Abatement Overlay Funds			
	FY2006	FY2007	FY2008
Overlay Amount	\$ 902,675	\$ 1,194,924	\$ 651,772
Abatements & Exemptions To-Date	\$ 413,556	\$ 380,309	\$ 472,052
Declared Surplus to General Fund	\$ 400,000	\$ 700,000	\$ 300,000
Reserved for Additional Liability	\$ 89,119	\$ 114,615	\$ 179,720

VALUATION AND TAX LEVY			
Fiscal Year	Total Assessed Valuation	Tax Levy	Tax Rate*
2009	\$6,790,772,343	\$80,946,006	\$11.92
2008	\$6,883,264,284	\$78,813,376	\$11.45
2007	\$7,011,721,520	\$76,778,350	\$10.95
2006	\$6,483,756,733	\$73,578,994	\$11.34
2005	\$6,007,309,836	\$65,719,969	\$10.94
2004	\$5,990,614,666	\$63,740,140	\$10.64
2003	\$4,500,135,559	\$61,246,845	\$13.61
2002	\$4,266,984,229	\$59,097,731	\$13.85
2001	\$4,239,775,439	\$55,838,267	\$13.17
2000	\$3,063,254,230	\$54,097,069	\$17.66
1999	\$3,504,316,820	\$52,443,515	\$17.17
1998	\$2,955,114,603	\$49,439,067	\$16.73

* Tax rate expressed in per thousand dollars of assessed value

PERCENT OF TAX LEVY BY CLASS					
CLASS	TYPE	FISCAL YEAR			
		2009	2008	2007	2006
I	RESIDENTIAL	94.3933	94.3933	94.6310	94.067
II	OPEN SPACE	.000	.000	.000	.000
III	COMMERCIAL	4.4889	4.2688	4.1305	4.496
IV	INDUSTRIAL	.3208	.3158	.3107	.313
V	PERSONAL PROPERTY	1.2071	1.0221	.9278	1.244
TOTAL		100.00	100.00	100.00	100.00

FINANCIAL MANAGEMENT SERVICES

ASSESSMENT DATA

TAX RATE COMPONENTS FY2004 - FY2009						
	2004	2005	2006	2007	2008	2009
Levy Base	\$9.13	\$9.44	\$9.03	\$9.54	\$10.09	\$10.58
2 1/2%	\$0.23	\$0.24	\$0.23	\$0.24	\$0.25	\$0.26
Growth	\$0.11	\$0.08	\$0.13	\$0.13	\$0.09	\$0.09
Override			\$0.93	\$0.00	\$0.00	\$0.00
Water/Sewer Debt Exclusion	\$0.84	\$0.85	\$0.84	\$0.80	\$0.81	\$0.82
School Debt Exclusion	\$0.33	\$0.34	\$0.18	\$0.25	\$0.21	\$0.16
Tax Rate*	\$10.64	\$10.94	\$11.34	\$10.95	\$11.45	\$11.92

*Tax Rate =((Amount To Be Raised)/(Total Taxable Assessed Value))*1000

Details of Tax Rate Calculation						
	2004	2005	2006	2007	2008	2009
Max Levy Prior Fiscal Year	\$54,703,728	\$56,720,544	\$58,597,089	\$66,906,029	\$69,465,927	\$71,842,588
2.50%	\$1,367,593	\$1,418,014	\$1,464,927	\$1,672,651	\$1,736,648	\$1,796,065
Growth	\$649,223	\$458,531	\$844,013	\$887,247	\$640,013	\$642,912
Override			\$6,000,000	\$0	\$0	\$0
Maximum Levy	\$56,720,544	\$58,597,089	\$66,906,029	\$69,465,927	\$71,842,588	\$74,281,565
Levy Increase %	3.69%	3.31%	14.18%	3.83%	3.42%	3.39%
Levy Increase \$	\$2,016,816	\$1,876,544	\$8,308,941	\$2,559,897	\$2,376,661	\$2,438,977
Water/Sewer Debt Exclusion	\$5,033,997	\$5,103,729	\$5,475,486	\$5,593,112	\$5,593,112	\$5,593,112
Debt Exclusion	\$2,000,153	\$2,056,781	\$1,197,479	\$1,755,952	\$1,436,024	\$1,119,201
Max to be Raised	\$63,754,694	\$65,757,599	\$73,578,994	\$76,814,991	\$78,871,724	\$80,993,878
Actual Raised	\$63,740,140	\$65,719,969	\$73,525,801	\$76,778,350	\$78,813,376	\$80,946,006
Excess Levy	\$14,554	\$37,630	\$53,193	\$36,641	\$58,348	\$47,872
Total Taxable Assessed Value	\$5,990,614,666	\$6,007,309,836	\$6,483,756,733	\$7,011,721,520	\$6,883,264,284	\$6,790,772,343
Total Assessed Value Increase	33.12%	0.28%	7.93%	8.14%	-1.83%	-1.34%
Tax Rate	\$10.64	\$10.94	\$11.34	\$10.95	\$11.45	\$11.92
Penny on Tax Rate	\$59,906	\$60,073	\$64,838	\$70,117	\$68,833	\$67,908
Ave Assessed Val - Single Family	\$414,125	\$415,167	\$444,515	\$486,431	\$475,289	\$465,952
Ave Taxes Single Family	\$4,406	\$4,542	\$5,041	\$5,326	\$5,442	\$5,554

* All numbers subject to rounding and final DOR Certification

FINANCIAL MANAGEMENT

FINANCIAL MANAGEMENT SERVICES

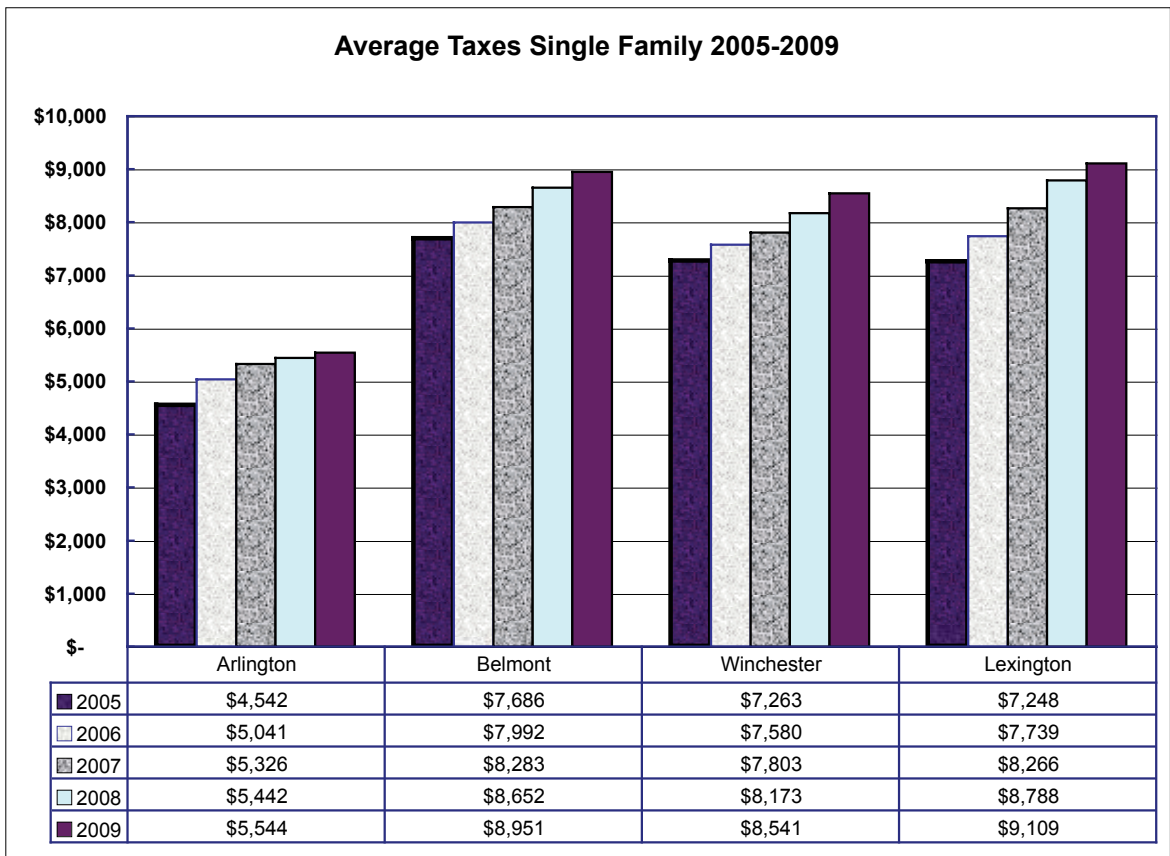
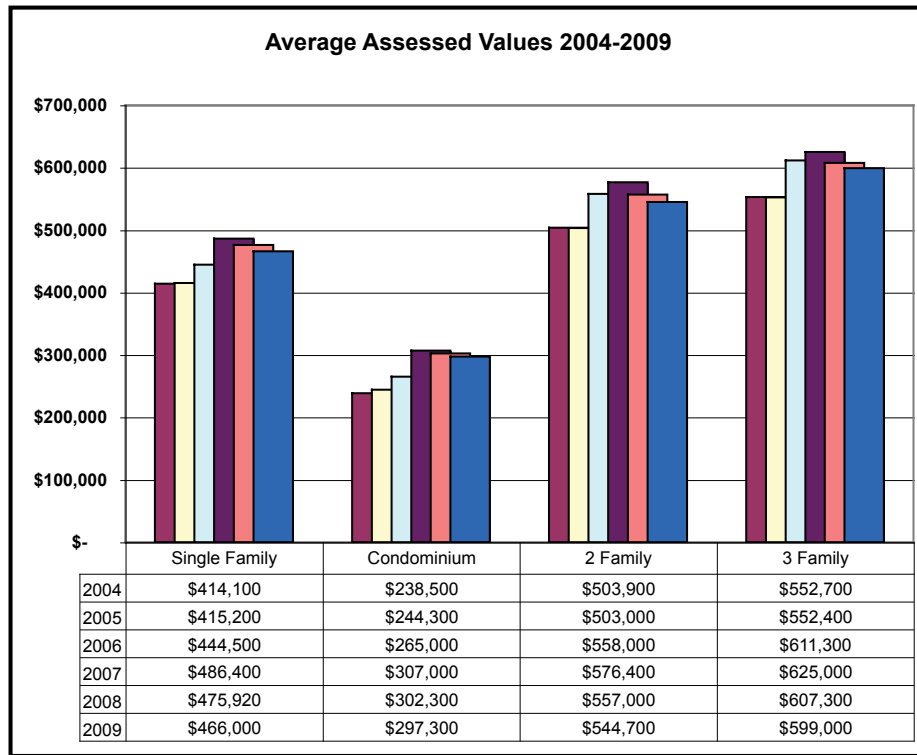
ASSESSMENT DATA

Summary of Revaluation by State Class Code FY2009 VS FY2008					
Property Type	FY 2009		FY 2008		2009 VS 2008
	Parcels	Assessed Value	Parcels	Assessed Value	%(+/-)
Residential		6,382,182,512		6,497,342,842	-1.77%
Open Space		0		0.00	
Commercial		304,834,211		293,832,142	3.74%
Industrial		21,787,300		21,739,500	0.22%
Total Real Est	14594	6,708,804,023	14,542	6,812,914,484	-1.53%
Personal Prop	425	81,968,320	452	70,349,800	16.52%
Total Real & PP	15019	6,790,772,343	14,994	6,883,264,284	-1.34%
Exempt	333	422,236,000	333	419,079,000	
Grand Total	15352	7,213,008,343	15,327	7,302,343,284	

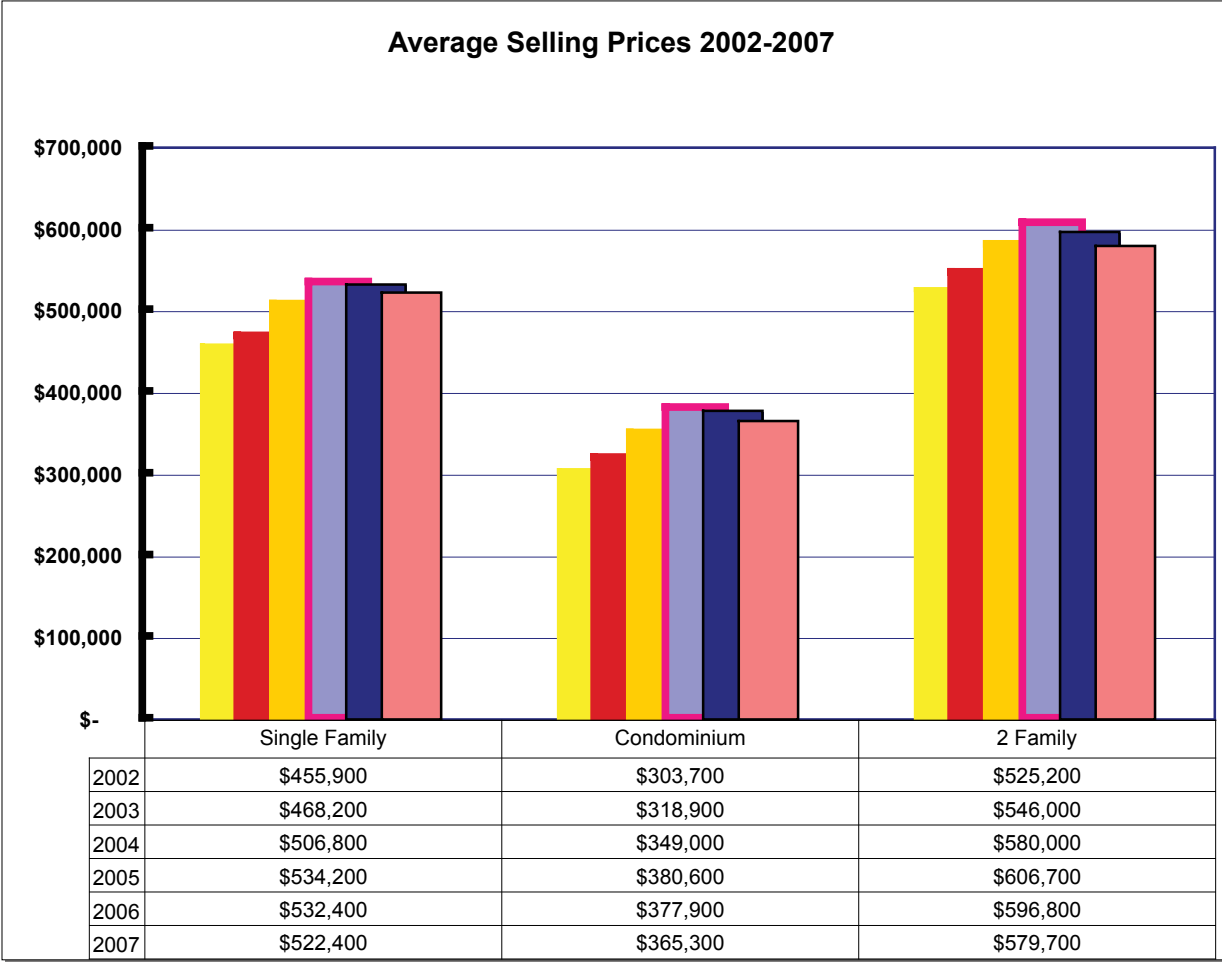
Summary Details									
Property Type	FY 2009					FY 2008			2009 VS 2008
	Parcels	FY2009 Assessed Value	Ave Assessed Value	Parcels (+/-)	Ave Assessed Value (+/-)	Parcels	FY2008 Assessed Value	Ave Assessed Value	Percent (+/-)
Single Family	7,967	3,712,241,500	465,952	7	-9,338	7,960	3,783,307,400	475,290	-1.88%
Condominium	2,940	874,094,700	297,311	82	-4,997	2,858	863,996,400	302,308	1.17%
Misc	12	8,953,100	746,092	-1	-21,724	13	9,981,600	767,815	-10.30%
2 Family	2,474	1,347,675,260	544,735	-26	-12,239	2,500	1,392,434,960	556,974	-3.21%
3 Family	216	129,375,300	598,960	-5	-8,352	221	134,216,000	607,312	-3.61%
Apartments	147	249,085,300	1,694,458	0	176	147	249,059,400	1,694,282	0.01%
Res Land	343	25,103,200	73,187	-7	-2,575	350	26,516,800	75,762	-5.33%
Open Space	0								
Commercial	388	267,258,500	688,811	4	-2,478	384	265,454,900	691,289	0.68%
Industrial	23	21,787,300	947,274	0	2,078	23	21,739,500	945,196	0.22%
Ch Land	0	0	0	0	0	0	0	0	
CH 61A Land	0	0	0	0	0	0	0	0	
CH 61B Land	2	4,017,163	2,008,582	0	1,871,170	2	274,824	137,412	1361.72%
Mixed Use(Res)	82	35,654,152	844,057	-2	59,144	84	37,830,282	784,913	4.97%
Mixed Use(Com)	0	33,558,548		0			28,102,418		
Per Prop 501	256	1,527,270	5,966	-18	-330	274	1,724,950	6,295	-11.46%
Per Prop 502	153	4,455,940	29,124	-9	4,915	162	3,921,780	24,209	13.62%
Per Prop 503	0	0		0		0	0		
Per Prop 504,550-552	2	43,097,310	21,548,655	0	738,470	2	41,620,370	20,810,185	3.55%
Per Prop 505	7	23,125,100	3,303,586	-5	1,858,561	12	17,340,300	1,445,025	33.36%
Per Prop 506	2	6,989,900	3,494,950	0	623,750	2	5,742,400	2,871,200	21.72%
Per Prop 508	5	2,772,800	554,560						
TOTAL	15,019	6,790,772,343				14,994	6,883,264,284		-1.34%

FINANCIAL MANAGEMENT SERVICES

ASSESSMENT DATA



FINANCIAL MANAGEMENT SERVICES



FINANCIAL MANAGEMENT

FINANCIAL MANAGEMENT SERVICES

Recapitulation of the Fiscal Year 2009 Tax Rate \$11.92 / \$1,000 of Assessed Value

DEBITS

Appropriations	\$119,785,714
Court Judgments	\$66,500
Cherry Sheet Offset	\$79,977
Revenue Deficits	\$108,529
State and County Charges	\$2,664,742
Snow and Ice Deficit	\$798,967
Allowance for Abatements & Exemptions	\$566,909

Total Debits	\$124,071,338
---------------------	----------------------

CREDITS

State Receipts	\$19,029,007
Local Receipts	\$20,330,349
Free Cash	\$2,191,622
Other Available Funds	\$1,074,354
Overlay Surplus	\$500,000

Total Credits	\$43,125,332
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Amount to be Raised by Taxation	\$80,946,006
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Town Property Valuation	\$6,790,772,343
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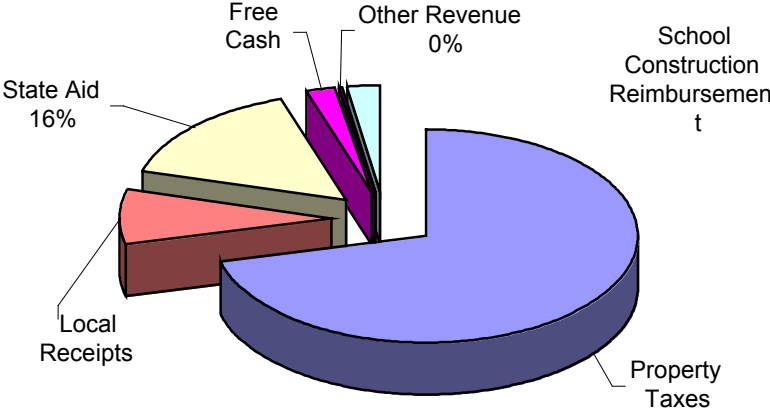
Setting the Tax Rate: Divide the **Amount to be Raised by Taxation** by the **Town Property Valuation**, then multiply by 1,000

$$(\$80,946,006 \div \$6,790,772,343) \times 1,000 = \$11.92$$

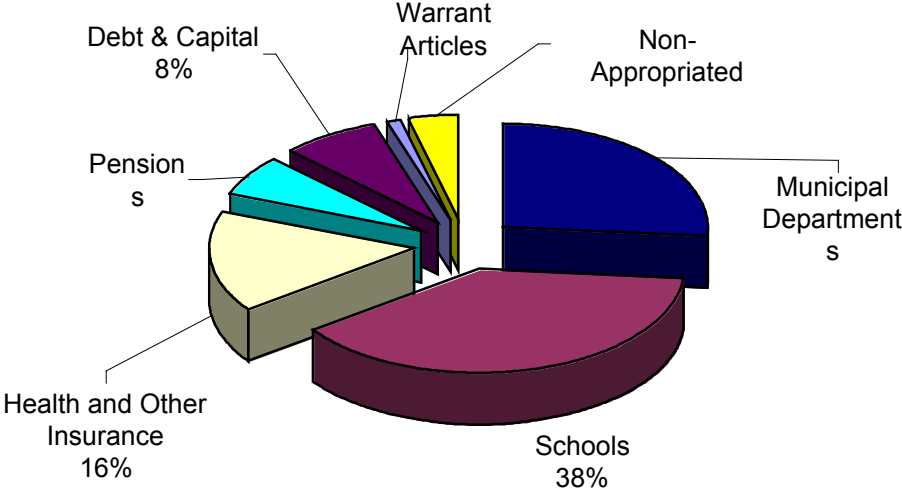
Source: Tax Rate Recapitulation Sheet

FINANCIAL MANAGEMENT SERVICES

REVENUES



EXPENDITURES



FINANCIAL MANAGEMENT SERVICES

INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen Town of Arlington, Massachusetts


We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Arlington, Massachusetts, as of and for the fiscal year ended June 30, 2008 (except for the Arlington Contributory Retirement System which is as of and for the year ended December 31, 2007), which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Arlington, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and **the standards applicable to financial audits contained in *Government Auditing Standards***, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Arlington, Massachusetts, as of June 30, 2008 (except for the Arlington Contributory Retirement System which is as of December 31, 2007), and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 18, 2008, 2008, on our consideration of the Town of Arlington, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and **grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance.** That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and schedule of revenues, expenditures and changes in fund balance – general fund – budgetary basis, located after the notes to the basic financial statements, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.



December 18, 2008

FINANCIAL MANAGEMENT SERVICES

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Arlington, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2008. We encourage readers to consider the information presented in this report.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Town of Arlington's basic financial statements. These basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements.

Government-wide financial statements.

The *government-wide financial statements* are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net assets* presents information on all assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities include general government, public safety, education, public works, property and natural resources, community development, human services, library, culture and recreation, claims and judgments, and interest. The business-type activities include the activities of the water and sewer department, youth services, Council on Aging, Veterans' Rink and the recreation department.

Fund financial statements.

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds.

Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

FINANCIAL MANAGEMENT SERVICES

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town of Arlington adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. The budgetary comparison schedule is reported following the notes to the basic financial statements as required supplementary information.

Proprietary funds.

The Town maintains one type of propriety fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for its water and sewer, youth services, Council on Aging, Veterans' Rink and recreation department activities.

Fiduciary funds.

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for propriety funds.

Notes to the basic financial statements.

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. For governmental activities, assets exceeded liabilities by \$123.3 million at the close of FY 2008.

The largest portion of the Town's net assets, \$89.6 million, (73%), reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the net assets \$10.2 million, (8%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$23.5 million, (19%) may be used to meet the government's ongoing obligations to citizens and creditors.

FINANCIAL MANAGEMENT SERVICES

Governmental Activities							
				Balance at	Balance at		
				June 30,	June 30,		Increase
				2008	2007		(Decrease)
Assets:							
	Current assets.....	\$	56,767,147	\$	62,850,507	\$	(6,083,360)
	Noncurrent assets (excluding capital).....		20,920,578		24,417,976		(3,497,398)
	Capital assets.....		117,137,287		116,821,063		316,224
	Total assets.....		194,825,012		204,089,546		(9,264,534)
Liabilities:							
	Current liabilities (excluding debt).....		13,732,013		12,581,154		1,150,859
	Noncurrent liabilities (excluding debt).....		2,597,274		2,359,066		238,208
	Current debt.....		5,502,000		17,650,000		(12,148,000)
	Noncurrent debt.....		49,720,000		45,220,000		4,500,000
	Total liabilities.....		71,551,287		77,810,220		(6,258,933)
Net Assets:							
	Capital assets net of related debt.....		89,599,804		85,723,664		3,876,140
	Restricted.....		10,210,306		12,566,274		(2,355,968)
	Unrestricted.....		23,463,615		27,989,388		(4,525,773)
	Total net assets.....	\$	123,273,725	\$	126,279,326	\$	(3,005,601)

At the end of the current fiscal year, the Town is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.

The governmental activities net assets decreased by \$3 million during the current fiscal year. This is mainly due to a decrease in the fair market value of investments of approximately \$1.6 million, and an approximately \$1 million net decrease in the operating activity of the Town's special revenue and trust funds, which represents the timing of receipts and expenditures of funds on Town programs.

FINANCIAL MANAGEMENT SERVICES

Governmental Activities	June 30, 2008	June 30, 2007
Program revenues:		
Charges for services.....	\$ 8,077,564	\$ 7,577,075
Operating grants and contributions.....	26,472,486	24,693,407
Capital grants and contributions.....	-	14,788,539
General revenues:		
Real estate and personal property taxes.....	78,126,629	76,116,694
Tax liens.....	219,611	234,052
Motor vehicle and other excise taxes.....	3,951,799	4,001,015
Hotel/motel tax.....	123,522	130,278
Penalties and interest on taxes.....	186,195	157,047
Nonrestricted grants and contributions.....	9,756,787	9,619,012
Unrestricted investment income.....	(250,463)	3,979,911
Gain on sale of capital assets.....	-	210,861
Miscellaneous revenues.....	23,969	7,710
Total revenues.....	126,688,099	141,515,601
Expenses:		
General government.....	9,674,926	9,142,084
Public safety.....	19,974,263	20,103,284
Education.....	70,688,522	68,850,003
Public works.....	9,788,561	8,554,635
Property and natural resources.....	2,624,450	2,991,773
Community and economic development.....	4,169,059	4,897,672
Human services.....	1,294,867	1,298,741
Library.....	2,916,575	2,755,489
Culture and recreation.....	216,814	284,753
Claims and judgments.....	106,500	96,000
Interest.....	2,217,666	2,075,794
Total expenses.....	123,672,203	121,050,228
Transfers.....	(6,021,497)	(5,959,403)
Change in net assets.....	\$ (3,005,601)	\$ 14,505,970

FINANCIAL MANAGEMENT SERVICES

Business-Type Activities		Balance at	Balance at
		June 30,	June 30,
		2008	2007
Assets:			
Current assets.....	\$	9,997,123	\$ 9,400,144
Capital assets.....		11,166,218	10,054,655
Total assets.....		21,163,341	19,454,799
Liabilities:			
Current liabilities (excluding debt).....		360,124	244,403
Noncurrent liabilities (excluding debt).....		39,000	14,000
Current debt.....		624,060	553,143
Noncurrent debt.....		3,412,247	3,681,722
Total liabilities.....		4,435,431	4,493,268
Net Assets:			
Capital assets net of related debt.....		7,129,911	8,126,486
Unrestricted.....		9,597,999	6,835,045
Total net assets.....	\$	16,727,910	\$ 14,961,531

There was a net increase of \$1.8 million in net assets reported in connection with the Town's business-type activities. Additionally, the water and sewer enterprise fund was subsidized by the general fund in fiscal year 2008 by approximately \$5.6 million to offset a portion of the costs associated with the repayment of debt to the Massachusetts Water Resources Authority. The majority of the increase (\$1.7 million) is a result of the operating activities of the water and sewer enterprise fund, which includes the subsidy from the general fund.

Business-Type Activities		June 30,	June 30,
		2008	2007
Program revenues:			
Charges for services.....	\$	10,917,691	\$ 9,022,726
Operating grants and contributions.....		164,234	719,860
General revenues:			
Unrestricted investment income.....		93,272	128,203
Total revenues.....		11,175,197	9,870,789
Expenses:			
Water and Sewer.....		13,863,832	13,543,859
Youth Services.....		471,096	436,494
Council on Aging.....		95,907	100,437
Veterans' Rink.....		452,795	482,505
Recreation.....		546,685	602,341
Total expenses.....		15,430,315	15,165,636
Transfers.....		6,021,497	5,959,403
Change in net assets.....	\$	1,766,379	\$ 664,556

FINANCIAL MANAGEMENT SERVICES

Financial Analysis of the Government's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds.

The focus of *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$39 million, an increase of \$3.3 million from the prior year. Of this increase, \$5 million was the result of the activity in the Town's capital borrowing fund, which is reported as a major fund. During fiscal year 2008, the Town recognized \$9.7 million in bond proceeds in this major fund which represents long-term borrowing used to finance various capital projects. Current expenditures in this fund totaled \$4.9 million. The largest of the current projects are related to the Park Circle fire station project and the Reeds Brook park project. These two major Town projects are more fully described under the Capital Asset and Debt Administration section of this analysis.

Of the remainder of the change in fund balance, a \$461,000 increase is in the result of operations of the general fund, and a \$2.2 million decrease relates to activities in other non-major governmental funds, which recognized \$1.3 million in transfers in, \$1.1 million in transfers out, \$12.6 million in revenues, \$15.1 million in expenditures, and \$160,000 in bond premiums. Approximately \$1.2 million of the decrease is in the Town's nonmajor special revenue funds, and includes a \$680,000 transfer from the Tip Fee Stabilization Fund, and a \$150,000 transfer from the Sale of Lots and Graves Fund, both voted to fund the operating budget. Another \$859,000 of the decrease took place in the Town's permanent funds, and includes net decreases in the value of the trust fund investments of approximately \$700,000. The remaining decrease in the nonmajor funds includes a decrease in the nonmajor capital projects of approximately \$274,000, which is the net result of capital expenditures of approximately \$1.06 million, and net transfers in from the general fund of approximately \$786,000.

The general fund budgeted to use \$1.5 million of reserves (\$955,000 in available funds "free cash" and \$500,000 in prior reserves released by the board of assessors "overlay surplus") to balance the fiscal year 2008 budget. The actual result of operations collected approximately \$800,000 more than budgeted and departmental budgets expended \$186,000 more than budgeted. Consequently, on a budgetary (cash) basis, the general fund did not experience a material increase or decrease.

The Town also maintains a stabilization fund and a tip fee stabilization fund, both classified within the nonmajor governmental funds. The stabilization fund has a year end balance of \$2.5 million which represents 2.3% of general fund expenditures. This fund may be used for general or capital purposes upon Town Meeting approval. Please refer to Note 9 for additional information on the Town's stabilization fund. The tip fee stabilization fund has a year end balance of \$3.2 million, which represents 2.9% of general fund expenditures. Please refer to Note 10 for additional information on the Town's tip fee stabilization fund.

General Fund Budgetary Highlights

Departmental and other revenues were greater than budgeted estimates by approximately \$650,000 which was mainly due to the increase in licenses, fees and fines. Investment income was below budgeted estimates by approximately \$320,000 due to the decreased rates. Public works expenditures exceeded appropriations by approximately \$544,000, due to expenditures for snow and ice removal exceeding the appropriation. The Town is allowed to exceed the budget related to snow and ice removal and to raise the difference in the subsequent year's tax levy.

Transfers out exceeded the budget by approximately \$88,000, which reflects tax receipts for the Symmes Property, which in accordance with Chapter 25 of the Acts of 2006, is to be used to satisfy the debt service related to the acquisition of the Symmes Property. The Town did not budget for this transfer in fiscal year 2008.

Other Post Employment Benefits (OPEB)

FINANCIAL MANAGEMENT SERVICES

In 2006 the Arlington Town Meeting formed the Other Post Employment Benefits Committee. The committee's charge is to make recommendations on the potential funding mechanisms for the post employment medical benefits unfunded liability as required in Statement No. 45 of the Governmental Accounting Standards Board.

An actuarial study conducted by Stone Consulting, Inc. indicated that Arlington's total Actuarial Accrued Liability as of January 1, 2008 (at 7.75% discount rate) is \$114,154,885. The Town is required to implement GASB 45 in fiscal year 2009. At the present time, there is no requirement that these liabilities be funded. However, the committee believes that it is prudent fiscal policy to begin funding as soon as possible. To that end, the committee requested the 2005 Town Meeting pass legislation which would set up a trust to hold any funding so appropriated. This legislation was enacted and signed by Governor Romney on December 8, 2005.

In 1997 the Town began capturing revenues to fund the liability. At the time, the town established a policy of appropriating the difference in the non-contributory pension appropriation and \$500,000. The balance at the end of Fiscal Year 2008 in that account is \$2,239,303. At the 2008 Annual Town Meeting an additional \$853,940 was appropriated to that fund. The Town anticipates that these funds will be used to satisfy the first year of our liability.

The committee has been looking at other potential revenue sources to continue funding our outstanding liability. The committee recommended to Town Meeting that the following sources of revenue be earmarked for that purpose:

1. Continue the practice of appropriating the difference in the non contributory pension and \$500,000.
2. Dedicate any revenue received from the Federal Government for Medicare Part "D" subsidy.
3. Dedicate any one-time revenues to this fund – If, in the future the Town has a source of funding that is unexpected and not designated for a specific purpose, the Town should consider dedicating it to this liability. An example of this is the Federal reimbursement of prescription drug costs through Medicare Part "D".
4. Determine the liability associated with the Enterprise funds and charge this amount in future appropriations.

The Town of Arlington is serious about addressing this liability within our financial ability and the OPEB Committee will continue to explore possible funding sources.

Capital Asset and Debt Administration

The Town Manager is responsible for submitting a five-year capital-planning program for all departments to the Board of Selectmen each year. The Capital Planning Committee was created to advise and make recommendations regarding the Capital Plan. Annually the first year of the Capital Plan is submitted to the Town Meeting as the Capital Budget for appropriation. The Capital Plan is reviewed and revised each year to make changes in priorities and to add an additional year to the planning process.

The goal of the Capital Planning Program is to provide a means of planning for the maintenance and/or improvement of the capital assets and infrastructure of the Town of Arlington. To that end, the policy is that approximately 5% of the projected revenue of the town is dedicated to capital expenditures including prior and future debt issuances. Generally this allows for an annual cash expenditure of \$600,000 and a new borrowing of \$1 million. The Town's outstanding long-term debt related to the general government, as of June 30, 2008, was \$48,727,000, for various CIP related projects.

The maintenance of the infrastructure and the capital assets of the Town are of vital importance to the delivery of the quality services that the Town has been known for. To this end, the Capital Planning Committee is dedicated to accomplishing the following objectives:

- To review, plan, and coordinate capital improvements so as to promote a systematic, organized replacement and acquisition schedule
- To insure that, given limited resources, the capital needs of the community are met
- To present a sound financial package so as to stabilize and level out the debt of the Town. It should assure timely planning for the most economical method of financing capital improvements
- To insure wider community participation in the planning of projects and to reduce the pressure to fund a project which may not present as great a need as another project

FINANCIAL MANAGEMENT SERVICES

- To promote a more effective administration and coordination of capital projects to reduce scheduling problems, and conflicting or overlapping projects not only among local departments but also among other local and state agencies and private enterprises such as the gas and electric companies.

In reviewing the requests of the operating departments the committee uses the following criteria for evaluation:

- Imminent threat to the health and safety of citizens/property.
- Maintenance of operations/necessary expenditure. This does not include ordinary maintenance but rather maintaining a current service level through improvement of a capital asset. These may be major expenditures that will avoid costly replacement in the future.
- Requirement of State or Federal Law/regulation.
- Improvement of infrastructure.
- Improvement of productivity.
- Alleviation of an overtaxed/overburdened situation.

The relationship of the project to other Town projects and needs is also considered in the review and prioritization.

The Town is a member of the Massachusetts Water Resources Authority (MWRA), which assesses member communities annually for their proportionate share of the MWRA's debt service. The Town has also adopted Chapter 59 Section 21C Paragraph N of the Massachusetts General Law, which allows for the shifting of the debt service for water and sewer to the tax rate above the limits of Proposition 2 ½. The Town shifted \$5.6 million in fiscal year 2008 from the MWRA assessment to the property taxes. During fiscal year 2008, the Town issued an additional \$354,585 in MWRA sewer bonds.

The Town of Arlington passed a debt exclusion vote to raise the funds necessary to purchase the Symmes Site, home of the former Symmes Hospital, in March 2001. The Town Meeting then formed the broadly representative Symmes Advisory Committee (SAC) to assist with redevelopment plans and to ensure that the plans were consistent with community goals and desires. On January 7, 2002, the Arlington Redevelopment Board (ARB) adopted the Symmes Arlington Conservation and Improvement Project (the Plan) as an urban renewal project in accordance with the procedures and requirements of Massachusetts General Law, chapter 121B. The plan was subsequently approved by the Town Meeting and by the Commonwealth's Department of Housing and Community Development (DHCD). The Town Meeting voted at a Special Town Meeting on January 12, 2002 to appropriate up to \$14,000,000 to purchase and maintain the old Symmes Hospital property until Town Meeting could vote how to utilize the property in the best interest of the Town. The ARB acquired the Site in April 2002. During fiscal year 2004, the Arlington Redevelopment Board issued requests for proposals, and in February, 2004 chose E.A. Fish Associates to purchase and redevelop the property. The terms of the sale have been amended to allow the developer to postpone closing until August, 2007. Beginning in January, 2007, the developer will pay the expenses of the Town for holding the property for the extended time period. The terms of the sale have been revised several times, most significantly as a result of a settlement the developer made with residents who appealed the developer's special permit to construct the residential portion of the project. The property sale was postponed and closed in June 2008. Town Meeting voted to devote all funds, including tax receipts, to repaying the debt on the project. It is now projected that the indebtedness will be repaid completely in 2013. Total net expenditures are expected to be \$12.2 million at the time of closing on the property sale. The site will be redeveloped to accommodate 200 residential units and a medical office building with more than half the land area remaining in open space all according to the urban renewal plan adopted by Town Meeting. Please refer to note 14 for further information on this project.

The Town of Arlington is in the process of renovating/replacing its middle school as well as all of its 7 elementary schools. To date six schools have been completed, and two are in the design stage. Funding for the schools is from debt exclusion and is predicated on a 63% reimbursement from the State's School Building Assistance program which is administered by the Massachusetts School Building Authority (MSBA). Four of the schools have begun receiving the state reimbursement and one received the state's share of the cost subsequent to year end.

During fiscal year 2008, the Town completed construction of the Park Circle fire station. The Town expended \$2.3 million on this project.

FINANCIAL MANAGEMENT SERVICES

The Reed's Brook project is a major renovation of a prior landfill site into a park and playing fields. This project, with a total cost of approximately \$7.5 million, has been funded from Community Development Block Grant, Federal Emergency Management Agency, State highway money and Town appropriations. The playing fields were opened for play in the spring of 2008.

The Town through its water/sewer enterprise funds appropriates money each year for rehabilitation of its infrastructure (water/sewer lines). Also the Town appropriates money in the Capital Plan for roadway construction, which is added to the Chapter 90 money that the Town receives each year from the Commonwealth of Massachusetts.

Please refer to the notes to the financial statements for further discussion of the major capital and debt activity.

Requests for Information

This financial report is designed to provide a general overview of the Town of Arlington's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Comptroller, 869 Massachusetts Avenue, Arlington, Massachusetts 02174.

HUMAN SERVICES

HEALTH AND HUMAN SERVICES

The Arlington Department of Health and Human Services is the agency that oversees the Health Department, Council on Aging, Arlington Youth Consultation Center, and the Veteran's Services Office. The agency also coordinates the activities of the following boards: Board of Health, Board of Youth Services, Council on Aging, Disability Commission, and the Human Rights Commission. Additionally, the agency works with the Food Pantry, Fair Housing, Widows Trust Fund Commission, Youth Health and Safety Coalition, and the Health and Human Services Charitable Corporation.

The mission of the Department of Health and Human Services is to provide a safety net for Arlington residents experiencing difficulties in their lives and also to promote a healthy environment for all residents.

During 2008, the Department of Health and Human Services continued to collect donations from generous residents, businesses, and agencies to provide support for the assistance funds, which serves needy residents, such as the fuel assistance fund, food pantry, and general assistance funds.

Arlington Food Pantry

In 2008, the Arlington Food Pantry provided food to over 340 people in over 150 Arlington families twice per month. The late Marjory Johnson, who passed away in 2008, served as a co-coordinator of the Arlington Food Pantry with her husband Warren for over 16 years. The Board of Selectmen recognized the accomplishments of the late Marge Johnson during the November 24th Selectmen's meeting and presented a proclamation to Marge's husband Warren Johnson. Mr. Johnson presented a donation to the Food Pantry in the amount of \$1,000 in Marge's honor. The Board of Selectmen named Friday, December 12th as Marjory Johnson Community Service Day. The Board of Selectmen stated that there is no higher value than caring about others. Marge dedicated her life to serving others, December 12th was a successful day where community groups volunteered many hours of service to host food drives and conduct volunteer work in the community. In 2008, the Department raised over \$56,000 to fund food for the Arlington food pantry. One hundred percent of the donations raised by the department goes to purchase food for Arlington residents in need.

Arlington Fuel Assistance

The Board of Youth Services and the Council on Aging jointly raised over \$38,000 for the Arlington Fuel Assistance fund during 2008. Large donors included the Calvary Methodist Church, Confraternity Society of Saint Vincent DePaul, Arlington Police Patrolman's Association, and Arlmount Fuel, which donated home heating oil at cost. Over 50 Arlington families received assistance.



L-R in photo: Officer Bryan Gallagher, Christine Sharkey, Director of Health and Human Services, Officer Ronald Kerr.

The Arlington Patrolman's Association donated \$2,500 to the Arlington Fuel Assistance Fund in 2008.

ARLINGTON YOUTH HEALTH AND SAFETY COALITION

The Arlington Youth Health and Safety Coalition (AYHSC), a coalition of agencies and organizations including the schools, police, health department, local and state government, youth, parents, and the business community was established in 2006 after a highly publicized youth tragedy related to substance abuse. The coalition is managed out of the Health Department office and is focused on youth substance abuse prevention. The coalition worked over the past two years to conduct a community needs assessment and to develop a strategic plan to address youth substance use across disciplines in a more coordinated fashion. The coalition applied for, and was awarded, a federal grant through the Substance Abuse and Mental Health Services Administration. The coalition intends to use the funding to implement evidence-based strategies across Town to decrease substance use and abuse among youth. The grant award, \$125,000 per year for five years. The Town will be able to apply for a second round of funding for an additional five years for a total of \$1,250,000. The coalition administered a Youth Risk Behavior Survey in 2007 and held a community forum in 2008 presenting and discussing the results with community members. The Youth Diversion Program was fully implemented in 2008.

HUMAN SERVICES

HEALTH DEPARTMENT



The Health Department office is located at 27 Maple Street in the Arlington Multipurpose Senior Center, located behind Town Hall. The Board of Health is required by state laws and regulations to perform many important and crucial duties relative to the protection of public health and safety, the control of disease, the promotion of safe and sanitary living conditions, and the protection of the environment from damage and pollution. These mandated requirements are conducted by staff in the Health Department.

Environmental Health Permitting and Inspections

Staff annually permit, and regularly inspect, restaurants, tobacco retailers, tanning establishments, body art establishments, pools, the ice-skating rink, and the bathing beach. Inspectors from the department also follow up on numerous resident complaints related to any health issue within the community ranging from trash and dumpster complaints to housing code violations. The environmental health division is comprised of one full time and one part time inspector. One additional part time inspector position was eliminated in June from the Department due to budget cuts. The Department also contracts with a private contractor to conduct a portion of mandated food establishment inspections. Other environmental health activities in 2008 included: monitoring microcystis algae at Spy Pond, goose control, mosquito control, and needle and prescription drug collection.

Permits issued by the Board of Health 2006-2008

PERMIT ISSUED	2006	2007	2008
Food	203	220	230
Tobacco	30	30	31
Massage Therapist	71	95	70*
Massage Establishment	30	47	40*
Waste Hauler	12	13	13
Funeral Director	7	6	6
Tanning Establishment	2	2	2
Public Pool	7	8	8
Public Beach	1	1	1
Ice rink	1	1	1
Body Art Establishment	1	1	1
TOTAL	310	424	403

Inspections conducted by the Board of Health 2006-2008

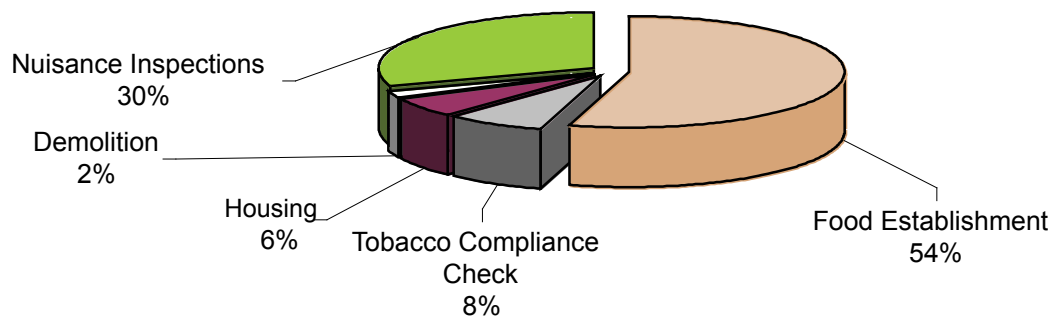
INSPECTION TYPE	2006	2007	2008
Food Establishment	203	359	449
Tobacco Compliance Check	30	60	62
Housing		52	48
Massage Establishment*	30	80	0*
Demolition Inspection		24	16
Nuisance Inspection		300	250
TOTAL		875	825

*The Massachusetts Division of Professional Licensure assumed responsibility of licensing and inspecting massage therapy establishments in 2008.

Food Protection

In 2008, the department conducted 449 food inspections within four risk-based categories. The department assigns each establishment in Town that serves food to a risk-based category. A food establishment that sells packaged food, such as a convenience store, is considered low risk and is assigned to a category one

Environmental Health Inspections 2008



HUMAN SERVICES

and is inspected one time per year. A food establishment that serves food to a fragile population, such as a nursing home, is considered a high risk and would be placed in a category four and is inspected four times per year. The Department investigated nineteen food complaints, held six administrative hearings to discuss food safety, and had ten establishment closures. In addition, twelve new food establishments were opened in 2008.



The health inspectors permitted and inspected vendors at the Farmer's Market

Types of Food Permits issued in 2008

Type of Food Permit	Number issued
Food Establishment Permits	180
Mobile Food Permits	8*
Residential Kitchen Permits	6
Farmers Market Permits	12
Temporary Event Food Permit	24

**Of the total number of mobile food permits issued, 4 permits were revoked for non-compliance of department standards.*

Housing

The Department conducted forty-eight inspections of rental housing units in 2008 in accordance with 105 Code of Massachusetts Regulations 410.000, Massachusetts Housing Code. When a housing inspection is requested by a resident, an inspector conducts an inspection and may cite a landlord for violations of the housing code. The landlord is then ordered to repair violations. Violations documented in 2008 included, improper heating, cross metering of electricity, chronic dampness, leaking sewage pipes and plumbing fixtures, improper asbestos removal, structural integrity, insect and rodent infestations, and many more.

The Department condemned one house for uninhabitable conditions due to a lack of running water and electricity. The Department also worked closely with the Council on Aging and Minuteman Senior Services to assist the residents of the properties with alternate hous-

ing and services.

The condition of collecting excessive debris and belongings is called hoarding. The Department inspectors attended training in 2008 on how to address residents with hoarding tendencies. Many hoarding units that are inspected are unsafe due to the amount of debris and the danger to first responders as well as the occupant and general public. Additionally, materials that are close to heating units or stoves could catch fire. Studies show that 1-2% of the general population has hoarding tendencies. The Department is planning to work with other Town departments in 2009 to develop a more coordinated response to handling hoarding cases. Although only one home was condemned in 2008, the Department was involved in four cases in which the properties were observed in "hoarding" type conditions.



An apartment where the occupant had collected an excessive amount of debris.

Emergency Preparedness

The Department continued to work with the public health emergency preparedness region 4b, which includes all of the health departments in the communities surrounding the City of Boston. In December, the Towns of Arlington, Belmont, Brookline, Watertown, and the City of Newton came together to offer a flu clinic to the public in the Town of Belmont, to test a multi-community response to a large-scale public clinic. This is the group's sixth regional clinic and in 2008, the group utilized the Medical Reserve Corps as well as tested plans for special needs populations. The results from the emergency clinics have become a model for other groups of communities as they plan for vaccinating residents.

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Arlington Medical Reserve Corps



The Medical Reserve Core (MRC) is made up of Arlington residents who have signed up to be a volunteer to help assist the Town of Arlington in the event of an emergency. The group of volunteers is made up of medical and non-medical professionals. The Health Department practices their emergency plans every year during Town and regional flu shot clinics. During these exercises the Health Department calls upon MRC volunteers to help assist in running, planning and operating the flu clinics. Additionally, region 4b provides free emergency preparedness training to all MRC volunteers.



Medical Reserve Corps volunteer vaccinates resident at flu shot clinic.

Communicable Diseases Monitored by the Public Health Nurse.

COMMUNICABLE DISEASE	# of cases 2006	# of cases 2007	# of cases 2008
Babesiosis	0	1	0
Campylobacter Enteritis	12	11	6
Chicken pox	13	0	5
Cryptosporidiosis	0	0	1
Cyclospora	0	0	0
Dengue Fever	0	0	0
Ecoli	2	0	0
Enterovirus	1	0	0
Giardia	10	11	5
Haemophilis Influenzae	0	1	0
Hepatitis A	0	1	0
Hepatitis B	17	12	2*
Hepatitis C	0	11	6*
Legionellosis	3	1	0
Lyme Disease	15	19	11
Listeriosis	0	0	0
Malaria	0	0	0
Measles	1	0	0
Meningitis	1	2 viral	0
Norovirus	0	1	4
Pertussis	32	15	3
Salmonella	9	6	12
Shigatoxin	0	0	0
Shigellosis	1	1	3
Strep pneumonia invasive	6	6	4
Group A strep	2	1	1
Group B strep	3	1	2
Tuberculosis	1	3	4
Tuberculosis contacts	*	4	25
West Nile Virus	1	1	0
Yersiniosis	0	0	2
TOTAL	130	123	96

* chronic

Public Health Nursing

Communicable Disease Surveillance

To protect the community against the spread of contagious illnesses, a rigorous communicable disease tracking system is in place. Arlington joined the Massachusetts Department of Public Health in 2008 in conducting online disease reporting through the Massachusetts Virtual Epidemiology Network (MAVEN). State law requires that doctors, hospitals and laboratories report contagious diseases including diseases such as tuberculosis, whooping cough, and salmonella. When a doctor diagnoses a resident with a contagious disease, the public health nurse conducts an investigation to determine if further control measures are needed. The illness is then recorded and reviewed to identify and respond to any possible disease outbreaks. The new online reporting system will streamline disease investigation and will assist the Massachusetts Department of Public Health with early detection of contagious disease trends. During 2008, ninety-six communicable diseases were monitored.

Other efforts for disease prevention during 2008 included immunization clinics such as flu vaccine clinics in the fall where over 1,600 residents were vaccinated. The Department vaccinated Town employees and school nurses vaccinated school staff using vaccine purchased through a grant provided by Harvard Pilgrim Healthcare. Blue Cross Blue Shield provided two nurses to assist with an employee clinic at the Town employee health fair held in Town Hall. The Department conducted 15 flu clinics, including the first ever *Vote and Vaccinate* clinic. Clinics were held at senior housing buildings, the Senior Center, and at Saint Camilla's Church.

HUMAN SERVICES

Flu Prevention Clinic Overview	
Number of flu shot clinics held in 2008	15
Number of Residents vaccinated at 2008 flu clinics	1600
Number of administrative volunteers that assisted	49
Number of Nurse volunteers that assisted	27



Diane Coste training student nurses.

Public Health Nurse, Diane Coste trains student nurses from the University of Massachusetts. They are trained on the use of safety syringes which are used in all public health flu shot clinics across Massachusetts. The Council on Aging hosts 12 nursing students each semester that work with the Geriatric Nurse and the Public Health Nurse to provide health clinics, screenings and visits to the Town's neediest elders.

BOARD OF HEALTH

The three member Board of Health meets on a regular basis. During meetings, environmental health concerns are addressed and public hearings and policy review is performed. In 2008 the Board of Health met six times and conducted four housing code hearings, six food code hearings the food code hearings resulted in closure of one food establishment for fourteen days and granting of one variance, and three tobacco sales violation hearings. The Board of Health indefinitely suspended the Funeral Director permit of one Funeral Director after hearing evidence presented that the Director forged a death certificate.

Recognitions

Dr. Carole Allen, an area pediatrician who gave over twelve years of service to the Board of Health, retired from the board in December. Dr. Allen worked on developing Arlington's smoke free workplace regulations, which were among the first in the nation. As a re-

sult of Dr. Allen's work on the Board of Health, Arlington has served as a model for other communities throughout the nation for tobacco control.



Representative Sean Garballey presents a Proclamation to Dr. Carole Allen.

At a reception honoring Dr. Carole Allen, Representative Sean Garballey read a Proclamation from the Massachusetts General Court in honor of Dr. Carole Allen's twelve years of service to the Arlington Board of Health as well as decades of service on the community as a public health and tobacco control advocate.

Weights and Measures

To ensure compliance with the Consumer and Merchant Protection Act, the Sealer of Weights and Measures conducts inspections of all scales, scanners, and dispensing equipment. This includes retail stores, gas stations, oil trucks, and food establishments. The Sealer responds to all consumer complaints to ensure fairness and accuracy.



Arlmont Fuel oil truck inspected and sealed by Sealer of Weights and Measures, Joe Carabello

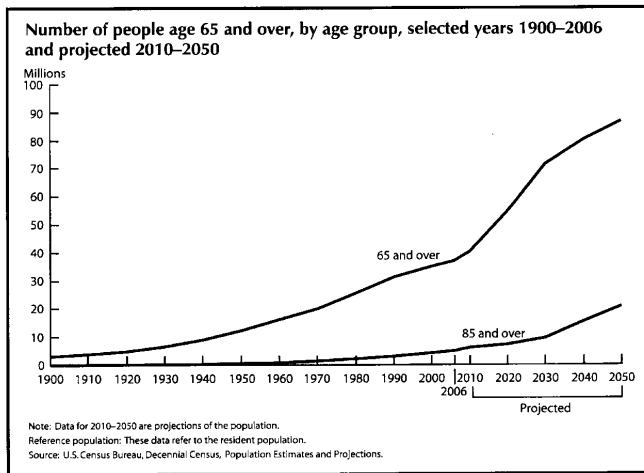
HUMAN SERVICES

As merchants are inspected annually, compliance with standards and accuracy of merchant measuring devices has increased steadily.

COUNCIL ON AGING

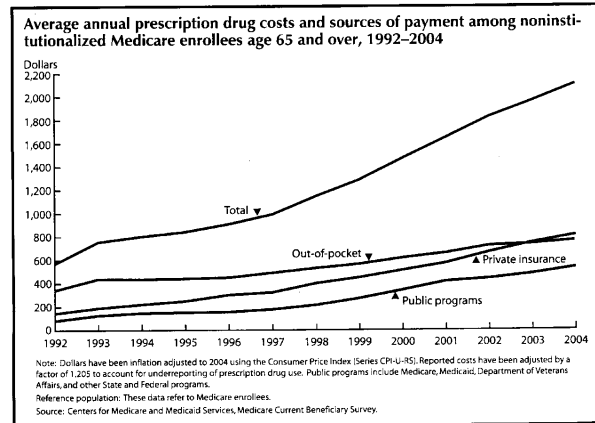
The Council on Aging (COA), a division of the Department of Human Services, provides advocacy and support services to help Arlington elders live dignified and independent lives. The Council's primary responsibilities are to identify the needs of the community's elder population; to design, promote, and implement services to address such needs; and to coordinate existing services in the community. The COA carries out locally the programs of the Massachusetts Executive Office of Elder Affairs and coordinates with public and private agencies and providers in the area.

The elder cohort as a segment of the overall population continues to grow. Projections of the growth of this age group would put the elder Arlington population at 15,000 by the year 2030, almost double what it is presently.



As the "Baby Boomers" move into their sixties and beyond, the over-fifty-five population will increase seventy-five percent, until one in three residents is fifty-five or older. This means the demand for senior housing will remain strong and there will be increased demand for senior services and transit." (*Massachusetts Metropolitan Area Planning Council*). "Our Changing Population: Metro Future projections brief #1"

People are living longer than ever before. With greater numbers of elderly community residents, and the delivery of senior services requiring more monitoring and complex support efforts and with rising health care costs our elders are expected to turn more toward municipal services to meet their needs. This surge will be more than our current service delivery capability allows. "Older Americans 2008: Key Indicators of Well-



Being" (charts from the *Federal Agency Forum on Aging Related Statistics*)

Highlights for 2008

- The Council on Aging's Transportation Program provided over 10,000 one-way rides for Arlington seniors through the agency's lift-equipped vans and subsidized taxi vouchers.
- The Sanborn Transportation Subsidy Fund continues to serve as a vital transportation-subsidy resource for Arlington cancer victims and their families. In 2008, through various means of transport such as COA vans, taxis, ambulance service, private van services, and private drivers this fund provided more than 700 one-way rides to and from cancer-related medical appointments and treatments.
- The Sevoyan Dental Subsidy Program continues to provide critical financial support for low-income seniors who have no dental coverage; thirty-nine clients were served this year.
- By the end of 2008, eighteen Arlington seniors had received benefits from the Sevoyan Dial-a-Ride Scholarship Program, which was created to subsidize the cost of local transportation for very low-income clients. This unique subsidy program allows access to the community and its resources.
- The Sevoyan Personal Needs Program continues to provide subsidy for very low-income seniors' special needs, for the maintenance of their independence and safety, without which the client would be at risk.
- The COA's podiatry clinic, a much sought-after health resource, serves more than sixty seniors each month.
- A generous grant from Lahey Clinic to introduce seniors to the benefits of regular exercise was again given to the COA. This allowed the continuation of Aquacise, Tai Chi, and Walk the Rink programs for a fourth

HUMAN SERVICES

year and a unique form of Chair Pilates for seniors. Over 1,200 units of service were delivered under this grant.

- The Guardian Program, jointly sponsored by the Council on Aging and Arlington Police, is a senior safety program in which a computerized system makes daily calls to those needing regular safety monitoring.
- The COA continues to host the Minuteman Senior Services Nutrition Program at the Senior Center, where home-delivered meals are prepared and one of the two Arlington Eating Together meal sites is located.
- The Retired Men's Club Of Arlington again generously assumed all costs for the COA's annual Thanksgiving Day Dinner deliveries to the frail and homebound. Individuals and families, all volunteers, packed and delivered one hundred twenty meals this year.
- The Yamaji-Newcastle Fund provides for the annual Senior Center Volunteers' Appreciation luncheon, and for support and educational opportunities for Senior Center volunteers.
- The COA continues to serve as a field-training site for students from The University of Massachusetts School of Nursing, Salem State College School of Social Work, Harvard Divinity School, and other institutions.
- Completed a detailed assessment of needs for Arlington seniors. These results will be used to determine the future directions of our services and programs.

Community Partnering Efforts

The agency's mission could not be accomplished without the cooperation and involvement of other organizations and agencies, both public and private. The COA continues productive working relationships with other Town agencies as well as with community organizations such as; Arlington Visiting Nurse & Community Health, Arlington Community Media, Inc, McLean Hospital, Mount Auburn Hospital, Operation A.B.L.E., Arlington Seniors Association, Lahey Clinic, Cooperative Elder Services, Inc, Park Avenue Congregational Church, Arlington ELKS, Commonwealth of Massachusetts Executive Office of Elder Affairs, SCM Transportation, and many others.

Funding

Principal funding for the agency derives from municipal, state and federal sources. The Massachusetts' Executive Office of Elder Affairs (EOEA) Formula Grant provides for more than half the salaries for two of the COA's key positions, the agency's Social Worker and the Geriatric Nurse Specialist. Federal dollars, through

the Community Development Block Grant Program, support the Council on Aging Transportation Program, the Adult Day Health Center Scholarships, and the Transportation Coordinator/Supervisor of Volunteer position.

Volunteer Involvement

Many COA programs would not exist without the dedication and continued involvement of COA volunteers. These include the Telephone Reassurance Program, Friendly Visitor Program, Income Tax Aide, Tax Abatement Assistant, Medical Escorts, Health Benefits Counselor (S.H.I.N.E.), Blood Pressure Clinic, Podiatry Clinic, Flu and Pneumonia Clinics, Receptionist, Clerical Assistant, Attorney, Financial Planner, and other special projects throughout the year.

More than eighty individuals gave 8,000 hours of service through these COA programs. Volunteers are recognized and honored at an Annual Volunteer Luncheon that acknowledges their valuable and continuing efforts for seniors.

Performance Metrics			
	2008	2007	2006
COA Transportation (one-way rides)	10,000	10,000	10,000
Sanborn Transport (one-way rides)	700	1,350	1,476
Podiatry Clinic (visits per month)	60 mo.	80 mo.	80 mo.
Sevoyan Dental Clients Served	39	48	49
Senior Exercise (units of service)	1,200	1,200	1,000
Volunteer (Hours of Service)	8,000	8,000	8,000

FY 2010 Objectives

- Assessment and application of needs-assessment survey results to COA programs and services.
- Develop more community involvement with police and fire services, and with local and regional service providers.
- Continue to develop outreach efforts for the Council on Aging programs and services, and to maximize the agency's ability to meet the varied needs of Arlington's elderly.

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BOARD OF YOUTH SERVICES

The Board of Youth Services continued its dedication to a caring community in 2008, overseeing the functions of the Arlington Youth Consultation Center (AYCC), the Alcohol and Drug Education Program, Community Development Block Grant (CDBG) programs that support children and youth, and other youth serving programs.

The members of the Board are appointed by the Town Manager with the approval of the Selectmen. The eleven members of the Board meet monthly throughout the academic year. The Board makes a great effort to stay well informed on all aspects of the community that impact youth.

Board members represent a broad cross section of the community. There are strong connections to the Arlington Public Schools, the Boys and Girls Club, the Arlington Food Pantry, churches, youth recreation programs, police, and charitable groups. Six long standing members retired this year. As members, Eugene Lucarelli, Dave McKenna, Larry Greco, Elaine Shea, Mary Deyst and Dorothy Williams left the board, new members: Robert Bongiorno, Mary Decourcey, Maryann Andrew, Kevin Flood, Lori Talanian, and Joan Axelrod Lehrich joined the board.



2008 Board of Youth Services members: (L-R back row): Robert Bongiorno, Joan Robbio, Elizabeth Oppedisano, MaryAnn Andrew, Joan Axelrod Lehrich, Leon Cantor, (L-R front row): Donna Dolan, Lynn Horgan, Lori Talanian, Carlene Newell. Missing from photo: Jeannette Mills, Cindy Sheridan Curran, Mary Decourcey, Kevin Flood

In 2008 members continued to volunteer additional time as group leaders for women who are victims of domestic violence, as advocates for youth, and as part of Arlington's Holiday Help to Families programs. The 2008 Emergency Fuel Assistance fundraiser enabled

the continuation of the program. Dozens of Arlington families are again being helped during the cold months of the year to ensure they do not go without heat and electricity. The Board has also responded to such needs as camp scholarships, parent education programs, and sponsorship of the annual Martin Luther King, Jr., remembrance.

During the past two years the Board of Youth Services has undertaken a review of its mission, accomplishments, and future emphasis. Following a one-day retreat and planning during regular meetings, the Board is initiating a community wide needs assessment. This will reach out to a broad cross section of residents to get feedback on current youth services and identify areas where needs are underserved.

The Board of Youth Services is proud to be an integral part of what makes Arlington a safe, fair-minded and engaged community.

ARLINGTON YOUTH CONSULTATION CENTER

The Arlington Youth Consultation Center (AYCC) is a fully licensed Massachusetts Department of Public Health mental health counseling facility that provides counseling to Arlington youth and families. AYCC continued to provide therapy services, referral services, and psychopharmacological services to Arlington children, adolescents and their families in 2008. Approximately 920 people were helped in 2008. These numbers reflect mental health services both at the AYCC clinic setting and in the Arlington Public Schools.

In 2008, the agency received funding from the Massachusetts Department of Public Health and Bureau of Substance Abuse Services to provide the much-needed counseling to youth and families.

Beginning in 2005 AYCC provided counseling to Special Education students within the schools. Much of this service was provided by graduate interns placed for training at AYCC. In the first part of 2006, a pilot project, using one graduate intern, was started at Brackett School. Based on the success of these efforts AYCC was asked to recruit, train, and supervise additional graduate interns to be placed in all the elementary schools for the start of school in September. A great deal of time and effort was put into interviewing interns, finding additional supervisors, and developing a training model. AYCC began the 2006-2007 school year with a total of 23 graduate interns supervised by existing staff and four consulting supervisors hired just to work with school based interns. The same level of staff and service continued for the 2007-2008 school year. Graduate interns represent seven different masters and doctoral graduate programs. A total of thirty graduate students received training at AYCC during 2008. They provided

HUMAN SERVICES

a total of more than 14,000 hours of in kind service.

In the elementary schools AYCC provided the majority of the total counseling service, both to Special Education students and the general school population. This model was expanded to the Ottoson Middle School for the 2008-2009 school year. At the Ottoson Middle School and Arlington High School AYCC provided counseling to alternative programs and to individual Special Education students.

The work of the staff and interns in the schools focuses on improving the overall adjustment and performance of students. Much of this was done in the context of social skills or friendship groups. The problems that arise cover a wide range of concerns: depression, peer problems, academic struggles, anxiety, ADHD, and learning disabilities. The dedication and hard work of all involved have made for another successful year. The long-standing relationship between the School Department and AYCC has made this partnership possible.

In the fall of 2008 AYCC sponsored its ninth annual Sand Tray Therapy Conference. More than forty clinicians from around New England attended this two-day event. The first day featured Judith Kneen, well-known trainer and therapist. The second day gave participants the opportunity to practice and learn techniques of sand tray therapy. In March, 2009, the Sand Tray Conference will feature Dr. Gisela Schubach de Domenico, PhD, developer of Sandtray-Worldplay techniques.



Arlington Youth Consultation Center is housed within the historic Whittemore Robbins House located at 630R Massachusetts Avenue.

VETERANS' SERVICES

The Department of Veterans' Services is designed to aid and assist Arlington veterans and their families as provided by the Department of Veterans' Affairs (VA) and the Massachusetts Department of Veterans' Services (DVS). All eligible veterans and their eligible dependents can seek counseling and assistance with applications for federal and state benefits, financial aid, medical care, educational/vocational benefits, and burial benefits.

As a result of interviewing over forty veterans and/or their dependents, eleven new clients receive benefits under Chapter 115 with a total of sixty-one clients receiving benefits over the course of the year. Twelve veterans were awarded the Welcome Home bonus for service in the military since 9/11. Two Vietnam veterans and one World War II veteran were advised of their entitlement to a bonus for their service and were given the appropriate form to redeem them. Four widows of veterans were assisted in receiving their benefits as the surviving spouse of a veteran either Killed in Action or receiving 100% service-connected disabilities from the VA and also an annuity form DVS.

After consulting with over a hundred veterans and/or veteran dependents, sixteen claims were submitted to the VA for service-connected compensation and/or pension, eleven have been awarded. Requests for treatment at the VA medical centers by fifty-one veterans have been referred and eighteen burial benefits have been awarded eligible veterans. Markers for all veterans buried in Mt. Pleasant Cemetery were ordered and to date eight unmarked graves of veterans have been identified and authenticated, and markers have been ordered.

Performance Metrics			
	2008	2007	2006
Receiver of Benefits (Chapter 115)	61	55	56
Disability/Pension Claims Submitted	16	21	27
Inpatient/Outpatient Care Requests/Referrals	51	47	45
Veteran Burial Benefits	18	24	28

HUMAN SERVICES

On Veterans' Day, the corner of Wachusett Avenue and Park Avenue was dedicated to the seven Corbett brothers who served the country during World War II and Korea. The family lived not far away on Wachusett Avenue and the corner is now named "Corbett Square" Dennis Corbett, Vietnam veteran and Arlington Police Officer, requested the dedication to honor his father and uncles.



Veterans' Services is responsible for organizing, coordinating, and participating in the Memorial Day Parade and the Veterans' Day Parade. For Memorial Day, the office is responsible for decorating the over 5,500 veterans' graves at Mt. Pleasant Cemetery and St. Paul's Cemetery with flags and assuring the maintenance of the veterans' lots. Disabled American Veterans Chapter 49 assists by decorating the graves at St. Paul's. The file for the Veterans' Honor Roll located at Monument Park in Arlington Center, which will be refurbished at the conclusion of War on Terrorism, is continuously being updated with veterans from all wars. This office also serves as Secretary/Treasurer of the Patriots' Day Parade Committee and President of the Combined Veterans' Council of Arlington.

The office of the Department of Veterans' Services, located in Town Hall Annex, is continuing to purge old files and improve computerization, while reaching out to advertise veterans' benefits and advocate for volunteer opportunities at Bedford VA Medical Center.

HUMAN RIGHTS COMMISSION

The Arlington Human Rights Commission (AHRC) was created by Town Meeting in 1993 to advance issues related to the fair and equal treatment of individuals and to create a mechanism for addressing complaints arising out of these issues. The mission of the AHRC is to work individually and collaboratively with other groups in our community to celebrate the ever-changing tapestry of our Town, and to emphasize, through educational outreach, the danger of intolerance at every level. The Town Manager, School Committee, and the Town Moderator have appointing authority for thirteen members of the commission.

2008 Highlights/Activities

The AHRC began the year by electing Nick Minton as chairperson. Vita Cohen was elected to serve as vice chair.

Early in the year, the AHRC contributed to the Town's Martin Luther King Birthday Celebration, continued its *Arlington Dialogue* series this year by hosting three events and welcomed many guests to its monthly Citizens Open Forum.

In February, the Commission hosted a community dialogue on *Racial and Ethnic Disparities in Health Care Access*. A dialogue on *Armenian Genocide* was sponsored in April. In December a panel discussed the problem of bullying. The panel consisted of an elementary school principal, middle school guidance counselors, the School Resource Officer, and a speaker from the Massachusetts Aggression Reduction Center at Bridgewater State College. Professional Development Points were offered and the dialogue occurred between teachers, principals, Town officials, and parents.

Throughout the year, the Commission received comments from citizens during public participation at its meetings. Disabilities representatives and citizens spoke of the traffic signal problems along Summer Street. Representatives from the Diversity Task Force and Arlington United for Justice and Peace spoke of their goals in hopes that the ARHC would consider working in conjunction with their programs. Another open forum included a request for the Commission to consider a series of sessions to heighten awareness and to have a better understanding of Nazi Germany wartime issues and how pain and despair still shape us today. The AHRC continues to maintain records of hate crimes and incidents and works in cooperation with the Police Department in order to track the frequency and severity of such events in Arlington. In the course of this year, the Commission received two written complaints. One was found to be under our jurisdiction. An investigation occurred and a positive outcome was achieved for both parties. Chief Frederick Ryan forwarded us five police reports that were determined to pertain to human

rights violations. These included incidents of racist tagging and graffiti and verbal altercations. The Commission also consults with the Community Safety Department on their efforts to monitor potential racial profiling, by reviewing their on-going Crash Data statistics.

In an effort to increase visibility and awareness, the AHRC once again staffed a booth at Town Day in September distributing informational brochures and answering questions and also had winners of dinner gift certificates donated by five local restaurants.

In 2009, the AHRC will continue to focus its efforts on keeping Arlington a safe, welcoming community where all individuals are treated with warmth, mutual respect, and acceptance.

COMMISSION ON DISABILITY

In its fifteenth year of service, the Arlington Commission on Disability has continued to provide information, referral, guidance, and technical assistance to Arlington officials, residents, public and private agencies, and others to ensure that people with physical, sensory, cognitive, and other disabilities have equal access to Town facilities, services, and programs. The Commission currently has eight Commissioners with one vacancy, all volunteers. As mandated by State law, the majority of Commissioners have a physical, cognitive, or sensory disability. This mandate brings an intimate and informed understanding of disabilities to the Commission's agenda and ultimate decisions. The Commission continues to bring awareness to Arlington policy makers and residents as to the legal rights of people with disabilities, enforcing those rights, and working towards community inclusion to make Arlington a stronger Town, capitalizing on the strengths each person living here has to offer.

Coordination and implementation of the Commission's agenda and goals continues to be handled by Jack Jones, A.D.A. Coordinator. Cooperation between the Commission and the A.D.A. Coordinator is effective and efficient. The Commission continues to occupy office and meeting space in the Senior Center building at 20 Academy Street.

2008 Commission Activities

- For the third consecutive year reported to Town Meeting on its history and future goals.
- The Commission continued to work with the Town, Mass. Highway, and the manufacturer of the Accessible Pedestrian Signals (APS) on Summer Street in an attempt to have the APS work as designed. This endeavor has been extremely time consuming, and disappointing to the Commission due to the failure of the equipment.
- In order to acquaint the public with its role

and to disseminate information about the Americans with Disabilities Act and accessible Town programs the Commission published its tenth annual Arlington Access Newsletter, submitted several columns to the Arlington Advocate, and participated in Town Day.

- Strongly supported clearing snow from curb cut ramps, sidewalks, and the Donald R. Marquis Minuteman Trail.
- Invited and hosted Town policy makers, local officials, and disability advocates in order to share our vision and needs as well as learn more from our guests.
- Received sixty two thousand in CDBG funding for curb cut ramp work.
- In order to improve pedestrian safety, the Commission continues to strongly argue against the use of bricks in sidewalks.
- The Commission has been planning and making final preparations for a Job Fair that the Commission will co-sponsor during April 2009.

2009 Commission Goals

The following goals will continue to revolve around the very clear parameters of the Americans with Disabilities Act.

- Work with the Town in developing improvements to pedestrian access along Massachusetts Avenue when plans are developed for the Mass. Avenue Corridor Project.
- Co-sponsor a Job Fair for people with disabilities at Town Hall on April 2, 2009.
- Continue to meet with Town officials and Arlington residents that are concerned about access in order to work towards full inclusion within the Town.
- Will work to improve pedestrian access and safety by installing additional curb cut ramps, monitoring snow removal from curb cut ramps, bus stops, and sidewalks.
-
- Continue to work to bring the accessible pedestrian signals on Summer Street into compliance with Federal Highway Regulations.
- The Commission meets on the third Wednesday of each month at 4:00 P.M. in the conference room of the Housing and Disability Program Office located in Ste. # 203, at 20 Academy St., Arlington (the Senior Center Building). Meetings are open to the public and citizens are invited to attend to observe or voice their concerns.

PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

The Department of Public Works (DPW) is comprised of eight divisions: Administration, Engineering, Highway, Water/Sewer, Properties, Cemeteries, Natural Resources, and Motor Equipment Repair. With a staffing strength of 130 full-time personnel, it is the goal of the department to provide citizens, boards, commissions, and other Town departments with superior Public Works services and support.

Administration

The Administration Division provides the following services: financial (including budget preparation and administration, invoice payment, invoicing, grant management, and water/sewer reading and billing), personnel and payroll management, customer service, contract administration, oversight of contracted solid waste and hazardous waste collection services, supervision of contracted custodial services, and oversight of contracted streetlight maintenance on public ways and parking lots.

Curbside Solid Waste Collection

Waste Management provides curbside and dumpster collection of solid waste and bulky items from residential and business locations. Through this contract, the DPW collects solid waste at over 19,000 residences and 150 commercial accounts. Solid waste is also collected from the following municipal locations: Town Hall and eight other municipal buildings, community safety, three fire stations, two libraries, nine public schools, over twenty municipal parks, and approximately sixty public trash barrels. The bulky item collection program collects large items like couches, tables, and sinks.

Recycling

Waste Management also collects recyclable items curbside on a biweekly schedule. Items need to be sorted as: paper and chipboard (cereal boxes etc.), commingled glass, plastic, and metal containers; and corrugated cardboard. The department issues an annual guide with all the information needed for residents and businesses to make our recycling efforts successful.

In 2008 the department continued its efforts to increase the recycling rate by adding two new cardboard dumpsters at the DPW facility at 51 Grove Street. These dumpsters are available 24/7 and have been a key element in reducing the overall tonnage of solid waste for which the Town has to pay for disposal. Another indicator of our successful recycling efforts is that out of the 192 towns that have Abitibi paper recycling bins Arlington is ranked 13th in tonnage collected.

Twice a year the department holds a recycling event in conjunction with the Recycling Committee at the DPW facility on Grove Street. The first year of this program was 2003 when the department gave out recycling bins that November as part of America Recycles Week. Since that time the event has grown into a twice-yearly event at which the department collects clothing, shoes and sneakers, used toys, books, DVD's and CD's, bicycles, and scrap metal. In addition we have a company available to shred documents. The Board of Health is at the event and collects medical waste such as syringes and prescription drugs. At each event the DPW also collects TVs and CRTs and distributes recycling bins.

Recycling, Solid Waste, and Hazardous Waste Statistics (in tons unless specified)		
Materials	2007	2008
Solid Waste	16,562	15,995.93
Paper/chipboard/cardboard	3,345	3,291.53
Commingled (glass/plastic/metal)	1,176	1,258.86
Yard Waste	2,390	3,606.00
Abitibi (paper recycling)	38	139.38
Got Books (book recycling)	19	18.01
Total (Tons)	23,530	24,309.71
Recycling Rate	29.6	34.20
TV/CRT's	2,023 (units)	2,747 (units)
Appliances	1,850 (units)	741 (units)
Florescent bulbs (mercury based)	8,415 (linear feet)	19,150 (linear feet)
CFL's	590 (units)	1,008 (units)
Other Mercury containing Items	95 (pounds)	95 (pounds)

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Household Hazardous Waste Collection

2008 marked the eleventh year of Arlington's membership in the regional household hazardous waste collection facility at 60 Hartwell Avenue in Lexington. Eight monthly collection days were held from April through November. The program continues to collect large quantities of hazardous materials including pesticides, chemicals, used motor oil, antifreeze, and household cleaning products. In 2008 the Town properly disposed of 546 carloads of hazardous materials.

Engineering Division

The Engineering Division continues to provide a wide variety of support services to other DPW divisions, various Town departments, commissions, contractors, public utilities, and to the general public. The Engineering Division works closely with the Highway, Water, and Sewer Division upgrading and improving the infrastructure of the Town by providing surveys, engineering design, construction plans, field layouts, and field inspection services. The Engineering Division also provides technical design and specification for municipal infrastructure improvements; oversees contracted maintenance of the Town's traffic signals; reviews and makes recommendations on the impacts of planned private construction projects; and reviews and provides regulation on proposed private way projects and improvements.

Engineering Accomplishments

- Completed Water Main replacement projects at the following locations:
- Spring Street – Highland Avenue to Wall Street
- Arlmont Street – Highland Avenue to Spring Street
- Wall Street – Arlmont Street to Spring Street
- High Haith – Arlmont Street to Spring Street
- Bartlett Street – Wildwood Avenue to Massachusetts Avenue
- Resurfaced the following roadways:
- Highland Avenue – Massachusetts Avenue to Gray Street
- Lake Street – Massachusetts Avenue to Town Line
- Medford Street – Orchard Terrace to Town Line
- Broadway – Winter Street to Town Line
- Park Avenue – Route 2 to Park Circle
- Forest Street Patching – Winchester line to Park Avenue Extension
- Reconstructed sidewalks along the Robbins Parks and lower section of Highland Avenue.
- Constructed new sidewalks along either side of the Thompson School athletic fields.
- Completed construction of sewer improvements within the Year #1 designated area of

- the Town's 12-year Improvements Program.
- Area bounded by Spy Pond to the west, Cambridge Town Line to the east, Massachusetts Avenue to the north, and Route 2 to the south.
- Began design of sewer improvements for the Year #2 designated area. (Symmes Hospital and Mountain Road Area).
- Reviewed and commented on six Board of Survey Plan submittals. Review of proposed new Private Ways included:
- Colonial Circle (off of Lowell Street); five new lots proposed
- Cutter Hill Place (between Cutter Hill and Ridge Street); five new lots proposed
- Dothan Street extension; one new lot proposed
- Elder Terrace; one new lot proposed
- Florence Terrace; one new lot proposed
- Washington Street (side street at 50 Washington); 2 new lots proposed
- Reviewed twenty-eight projects for compliance with the Town's Storm-water Mitigation Bylaw.
- Provided Construction estimates for residents of several Private Way neighborhoods looking to make improvements under the Town's Betterment Program.
- Assumed the role of ombudsman for abutter inquiries regarding the Mass. Highway Department reconstruction of Summer Street; and received and negotiated resolution on 154 requests, questions, and complaints.
- Performed a comprehensive review of the FEMA remapping of 100-year and 500-year flooding zones (with consultant assistance); and conducted a public hearing and public notice campaign on how these regulatory changes will effect Arlington property owners.
- Drafted preliminary Subdivision Regulations. The Town is pursuing special state legislation to expand the regulatory authority to enforce these regulations via the Board of Survey review process.
- Developed a GIS-ready database inventory of all locations needing the installation of handicapped accessible sidewalk ramps and projected a capital cost for the construction of these ramps.
- Participated in the Metro-Northwest Consortium in the development of cooperative, regional procurement of municipal roadway and sidewalk construction projects; and successfully completed our 2008 projects under the resulting regional bids.
- Drafted and received Mass. DEP regulatory

PUBLIC WORKS

approval on a comprehensive update of the Arlington Reservoir Emergency Action Plan.

- Drafted mandatory construction standards for contractors and other utilities doing excavations in Arlington public ways.

Highway Division

The Highway Division of the Public Works Department maintains 102 miles of roads, 175 miles of sidewalks, 175 miles of curbing, eight parking lots, along with numerous guardrails, stairs, walls, and fences. The division also performs street sweeping services and maintains traffic lines, signs, and drainage systems (culverts, pipes manholes, catch basins and drain channels).

Street Sweeping

The Town is swept three times annually.

- Spring sweeping of all paved streets completed.
- Summer sweeping of all paved streets completed.
- Fall sweeping cut short by early snowfalls (Rtes. 1-24 done, Rtes. 25-32 not completed due to early snows).
- Sweeping on main streets done weekly (twenty-eight times).

Snow and Ice Control

There were sixteen snow and ice events from 12/5/06 through 4/5/07.

- Private contractors used for nine events.
- Fifty-nine inches total snow fall for season.
- 550 tons sand/salt mix used.
- 8,339 tons road salt used.
- Eighteen plow damage complaints received and repaired.

Highway Division Performance Measurements

- Painted 228,360 ln/ft of centerline, fog line, and crosswalks.
- Painted 23,050 ln/ft parking bay lines.
- Installed 4,368 ln/ft of 12 inch thermo plastic crosswalk.
- Milled 4,008 li/ft old thermo plastic down to pavement.
- Repaired or replaced fifty-one catch basins.
- Cleaned over 1,200 catch basins.
- Pothole patching: over 1.3 million lbs. hot asphalt mix placed and compacted.
- Removed and installed 1,694 ln/ft concrete sidewalk.
- Removed and installed 1,122 ln/ft asphalt sidewalk.
- Installed 150 ln/ft granite curbing.

- Responded to twenty-three TAC requests including Safe Routes to School program at the Peirce, Bishop, and Thompson Schools.

Special Projects in 2008

- Disassembled mail room equipment and relocated it at Town Hall.
- Removed, designed, and re-built the stairway from North Union Street to ball field.
- Installed bike racks at various locations around Town.
- Framed and poured three concrete playground pads at the new Bishop playground.
- Moved Selectman's office into the conference room for re-model job.
- Removed and re-set brick walk from the Town hall parking lot to the senior center.
- Removed and re-set brick walk from the Senior Center parking lot to the Town gardens.
- Removed and re-set 200 in/ft brick walk in the Town garden.

Water/Sewer Division

The Water and Sewer Division continues to maintain 135 miles of water mains, 127 miles of sewer mains, and numerous hydrants, valves, and service connections/shut offs. Additionally, the department reads usage meters and prepares bi-annual bills on 12,300 accounts.

Water/Sewer Performance Measurements

- Replaced 102 water services.
- Repaired fifty-five water main breaks.
- Worked with the fire department to perform annual fire hydrant inspections.
- Replaced twelve hydrants.
- Repaired fifteen hydrants.
- Replaced seventeen gate valves.
- Responded to 115 sewer complaints.
- Repaired forty-five sewer system breaks.
- Attended 402 meter repair/replace meter appointments, replacing 443 meters.
- Started phase #1 of the three-year Town flushing program.
- Worked with highway department on annual basin cleaning project.
- Read approximately 12,300 meters and produced water and sewer bills.
- Operated and maintained the Towns nine lift stations.
- Performed 195 mark outs for Keyspan, Nstar, and Verizon excavations.
- Performed ninety-eight water shut offs for maintenance/repairs.
- Responded to sixty-two calls for street and property leaks.

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- Responded to twenty no water calls.
- Responded to seventeen dirty water calls.
- Provided emergency response crew 24/7 successfully.
- Responded to sixteen low pressure calls.

Motor Equipment Repair Division

The Motor Equipment Repair Division continues to maintain 105 over-the-road vehicles including three front end loaders, five backhoes, two farm tractors, nine heavy-duty dump trucks, nine small dump trucks, twenty-two pickup trucks, six utility body trucks, ten snow fighters, nine school buses, three street sweepers, two sewer flushing trucks, one rubbish packer, one compressor truck, one generator truck, two welding trucks, six sedans, three vans, one heavy-duty crane, one rack body, one small, multi-use tractor, one flat bed, and one wrecker-tow truck.

Community Safety continues to maintain forty-six road vehicles: Twenty-six cruisers, two motorcycles, twelve fire trucks, five fire cars, and one van.

The average age of our construction vehicles is 9.3 years, and we have three vehicles that are over 20 years old. The efficiency and productivity of our work demands that we stay with an annual replacement program for our oldest vehicles.

Properties Division

The Properties Division provides the Town with quality custodial services, maintenance, and improvements to its public buildings and facilities. The Division is responsible for the maintenance of forty individual public buildings:

Performance Measurements

- Fox Library Replaced the Natural Gas heating boiler (\$17,300 and window replacements (\$4,700).
- DPW Building C - Replaced the Fire Alarm System (\$4,800), repaired the materials lift (\$14,300) replace one of three vehicle lifts (\$14,600).
- DPW Buildings A & B - Replaced 2 Natural Gas heating boilers (\$17,900).
- Reached compliance on all seven recommended building repairs as identified in a MIIA Insurance Audit.
- Stratton School - Converted heating plant to natural gas and removed the underground fuel tank.
- Robbins Library (Building Ext.) - waterproofing project.
- Robbins House - gutter replacement and chimney project.
- Ottoson Middle School - courtyard water-

List of Public Buildings (40) serviced by Building Maintenance	
<p>Arlington Schools Arlington High School Athletic Field Snack Shack Ottoson Middle School Stratton Elementary School Peirce Elementary School Dallin Elementary School Brackett Elementary School Bishop Elementary School Hardy Elementary School Thompson Elementary School</p> <p>Non-Public Schools Gibbs (Private Use) Crosby (Dearborn Academy) Parmenter (Private Use)</p> <p>Public Safety Community Safety Building Central Fire Station (Headquarters) Park Circle Fire Station Highland Fire Station</p> <p>Recreation Bath House Recreation Ice Rink Spy Pond Fieldhouse</p> <p>Libraries Robbins Library Fox Library</p>	<p>Central Services Town Hall Town Hall Annex</p> <p>Public Works DPW (Grove Street Complex) Assembly Hall Director/Engineering/Inspection Snow Fighting Garage Maintenance Garage Large Salt Shed Small Salt Shed Dog Pound Cemetery Chapel Cemetery Garage Reservoir Pump house</p> <p>Miscellaneous Robbins House Robbins Cottage Jarvis House (Legal Dept.)</p> <p>Jefferson Cutter House Mount Gilboa 23 Maple Street (Old High School) 27 Maple Street (House)</p>

proofing project.

- Town Hall Annex - roof replacement.
- Town Hall - Gas Boiler Replacement.
- Gibbs - main building roof replacement.
- Arlington High School - installed emergency generator for town wide phone system, and installed emergency generator for Pierce Field bleacher lighting.
- Arlington High School - Replaced domestic hot water boiler in old building
- Arlington High School - Media Center, classroom expansion project.
- Community Safety - Built Incident command center.
- DPW Building C - Built truck wash station.

Natural Resources Division

The Natural Resources Division consists of the Forestry and Parks and is responsible for the proper management, care, and maintenance of the Town 18,000 public trees.

Forestry

The Tree Division removed 253 diseased, storm damaged, or root damaged trees. Planted 160 new trees. The division responded to 460 calls for pruning and trimming.

During the year the division maintains the Donald R. Marquis/Minuteman Trail that runs from the Cambridge line to the Lexington line. The division also is responsible for the execution of the holiday lights program. The division cleans and maintains traffic islands

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around Town. On Massachusetts Avenue the division takes care of the American flags and the banners. Staff of the division maintains the extensive grounds between Town Hall and the Robbins Memorial Library.

Park Maintenance

The ever-increasing athletic programs are causing very serious maintenance problems for the division. From mid March through November all athletic fields are under extreme duress. It is nearly impossible to maintain grass and other surfaces under these conditions. Graffiti removal has become a strain on the division as well.

Graffiti Removal (hours dedicated to removal)	2007	2008
Town Areas	200	250
Bike Path	215	265

The division maintains twenty-eight parks, numerous playgrounds, athletic field infrastructure open spaces, and public lands including: the Reservoir forested trails and beach facility, North Union Spray Pool, the Town Hall Gardens, the Donald R. Marquis/Minuteman Trail, Broadway Plaza, the Robbins House, gardens and traffic islands around Town.

Accomplishments

- Planted 160 trees (2" caliper or smaller)
- Removed 253 diseased, storm damaged or root damaged trees.
- Trimmed and/or pruned 460 trees.
- Maintained twenty-eight parks.
- Cut and rake twenty-six traffic islands.
- 75 – 100 trash barrels throughout town emptied daily.
- Sanded or chips added to playgrounds (twenty-five) as needed.
- Marked and dragged baseball diamonds (seventeen) for games.
- Wet markings of athletic fields (twenty) are done in the spring and fall. Must be gone over weekly.
- Playground equipment is maintained and repaired as needed.
- Special Town events such as Town Day including set-up, clean up/take-down, and disposal of public trash.
- Removed graffiti in all Town areas (250 hours) and bike path (265 hours).
- Completed infield improvements at Buck Field, Scannell, McClennen, Spy, Summer, and the Ottoson field.

- Performed winter snow/ice control on Town sidewalks and parking lots.



Winter Entrance to Town Hall

PUBLIC WORKS

Cemetery Division

The Cemetery Division maintains the Mt. Pleasant Cemetery and the Old Burying Grounds. Starting in 2008, lawn mowing, raking and tree trimming are done by contracted services. Maintenance of gravestones, tombs, walls, fences, roadways, trees, and the Chapel continue to be provided by the remaining five staff members,

The Mount Pleasant Cemetery is expected to run out of spaces for new gravesites within the next five or ten years and planning for future interments is a major priority. The Cemetery Expansion Committee was formed by Town Meeting in 2006 and has been actively pursuing expansion land including a memorial park for the placing of cremains in Cooke's Hollow.

Accomplishments

Successfully privatized mowing, raking, and trimming services at the Mt. Pleasant Cemetery grounds, realizing more than \$70,000 annually when including benefit and overhead costs with operational savings.

Revenues at Mount Pleasant Cemetery	2006	2007	2008
Sale of single graves	\$100,500	97,100	95,800
Perpetual Care	21,000	18,200	26,500
Openings/Foundations/ Sat./Holiday Charges	223,150	267,250	292,700
Total Revenues	\$344,650	382,550	415,000
New Graves	77	48	53
*Total Interments	226	212	202
Total Cremains	58	33	50

**Interment amount include cremains amount.*

Recognitions

After twenty-five years of service, James Wright retired from his position as Working Foreman in the highway division. We wish him many long years of fulfilling retirement.

In Conclusions

We extend our thanks to our dedicated Public Works workers who keep our roads repaired and plowed, water flowing, our sewers running, our trash picked up, and our parks attractive. Their efforts are an important part of the high quality of life that we enjoy in our community.



Winter wonderland at Town Hall Gardens

RECREATION

RECREATION DEPARTMENT

In 2008, the Arlington Recreation Department continued to offer a variety of safe, quality programs and facilities for the residents of the Town of Arlington.

The Veterans Memorial Skating Rink at the Arlington Sports Center made many important improvements including: repaired the damaged roof, repaired the snow holding area in the Zamboni room, galvanized all metal components in the condensing tower, added new anti-slip strips to all spectator areas, painted the interior of the rink and stands Arlington School colors, revitalized the existing dasher boards and glass, and added additional display cases in the lobby for both high school programs. Rink Supervisor Dave Cunningham has also increased the marketing opportunities at the rink by selling a total of eight board advertisements, resulting in significantly more advertising revenue.

The Recreation Department has been committed to improving the quality of existing programs. The Department has restructured many of its programs including its vacation clubs and after school programming. Also offered were a variety of programs including beginner dance, language, hiking, advanced tennis classes, karate, cooking, art, a flag football league, fitness programs, and snowshoeing. The Department started its third year overseeing the full administration of the Arlington Youth Travel Basketball Program. Overall the participation numbers in the programs have dropped slightly with approximately 4,200 participants.

The Arlington Reservoir continued to be a popular summer cooling spot for residents with a total of 1,525 passes being sold; a decrease from 1,580 passes sold the previous year. This overall decrease can be attributed to more family passes being sold. The number of family passes sold this past year increased by 150, which decreases the number of individual passes sold. This was the third year that season passes were sold at the reservoir. The North Union Spray Pool located adjacent to the Thompson Elementary School was also enjoyed by residents on a daily basis throughout the summer. The North Union Spray Pool continues to be a free service offered by the Recreation Department.

The Gibbs Gymnasium continued to house a majority of the recreation indoor programs as well as provide indoor birthday party and gym rental options for the Arlington community. The Gym hosted ninety-two birthday parties in 2008, which was a similar volume to 2007.

Arlington Recreation collaborates with other Town organizations and recreation centers in Arlington to offer town-wide special events. Such events include the Town Day Road Race, Memorial Road Race, the new Arlington Rocks Day, Spring Craft Fair, and Summer Carnival. This year we continued to offer the successful Special Needs Skate Program with the Arlington Catho-

lic High School Boys' & Girls' Hockey team and their coaching staff. The Arlington Sports Center also hosted its second Coming Together Dance series for students in grades 5-8. Arlington Recreation offered their first Senior Dinner Dance in 2008. Arlington Recreation proudly held their Inaugural Golf Tournament at the Hillview Country Club. The first year tournament had seventy-two participants and eighteen hole sponsors.

Limited outdoor recreational facilities and playing fields continue to be an important issue facing the Department. The Department continues to work with both high schools and the many youth sport associations to adopt policy and procedures to assist in the scheduling and maintenance of our playing fields. The Department also continues to manage the capital improvement projects for the Park and Recreation Commission. Capital projects completed in 2008 include Buzzell Field, Pheasant Avenue Playground, and Menotomy Rocks Park. The Commission continues to work on the Thordike Field Parking Lot project and the Arlington Sport Complex feasibility study. The management of these projects continues to be a major responsibility of the Director of Recreation.

In the Fall of 2008 the Recreation Department began taking phone registration and has contracted with Business and Professional Exchange to accept phone registration 24 hours a day.

Recreation Activities	2006	2007	2008
Arlington Youth Travel Basketball Participants	3,853	4,700	4,200
Reservoir Passes Sold (individual)	N/A	1,475	1,580
Birthday Parties Held at Gibbs Gym	73	98	92

Looking ahead to 2009, the Arlington Recreation Department will continue to offer residents quality recreational programming. It is the goal to increase and or improve upon program offerings every season. Arlington Recreation will also continue to work with users of the Arlington Sports Center and Town outdoor playing fields to address the increasing needs of the community. Our financial goal is to continue to become increasingly self-supporting through appropriate fee structuring, improved program quality, and increased program budget management.

Submissions of Arlington Recreation's First Town Wide Snowman Contest. The winner had their picture displayed on the 2009 Winter Brochure.



Arlington Recreation Winter Program 2009

Registration Information:

Mail-In, On-Line,
Fax or Walk-In
Registration:
December 15

Out-Of-Town
Residents:
December 22



EDUCATION & LIBRARIES

LIBRARY DIRECTOR AND BOARD OF TRUSTEES

Mission

Robbins Library is a vital community resource, cost-effectively providing residents with a broad range of materials, information and personalized services to assist them in leading satisfying lives in a complex world.

The library provides information and answers to questions on a wide variety of topics related to work, school and personal life through print, online databases, the Internet and other resources; it helps patrons develop skills to find and evaluate information sources effectively.

The library nurtures the love of reading in children and provides materials and services which support formal learning and the desire for personal growth and development for people of all ages.

The library offers a high quality collection of current materials to meet residents' desires for leisure reading, listening and viewing and for recreational and cultural enrichment.

The library creates a welcoming and inviting environment for accessing library resources, interacting with others in the community, and attending community meetings and events.

Usage

In 2008, the citizens of Arlington increasingly accessed the many and varied resources offered by Robbins Library and the Fox Branch. Library use was up in the first six months of the year and rose substantially more after the economic crisis as citizens realized the advantages provided for free by the library. The public of all ages enjoyed library programs; they constantly used the computer workstations for access to the Internet and electronic databases. Professional librarians at the Reference Desk, in the Children's Room and at the Fox Branch assisted the public in meeting their informational needs through the library's book and periodical collections and with electronic resources. Residents continued to avail themselves of the opportunity to access from home the library resources. Although the Robbins Library continues to be closed Thursday mornings, the public was delighted when private donations allowed the library to restore Sunday afternoon hours that were eliminated in FY2003.

Accomplishments

Sunday Openings

The Board of Library Trustees and the Friends of the Robbins Library joined forces to launch a successful fundraising campaign that raised sufficient funds to be open on Sunday afternoons from October 2008 to May

2009. The campaign was bolstered by an anonymous donor who matched each donation. Appreciation is owed to the generosity of over 140 individuals and businesses in the community. The library had been open on Sundays intermittently over the last 30 years using grant funding. Because of reductions in municipal and state funding several years ago, the Robbins Library was forced to cut back hours including Sundays. Sunday was always a very popular day with families and individuals who found that afternoon to be a very convenient time to utilize the library's vast resources. The Board of Trustees intends to continue fundraising so that Sundays can also be offered in continuing years.

Services to English Language Learners

Library staff implemented a \$12,500 Library Services and Technology Act grant to expand services to immigrants. The English as a Second Language collection was expanded with books, videos, CDs, and audiotapes to assist speakers of several foreign languages in their efforts to master spoken English. The library, in partnership with English at Large, provided group opportunities to practice English for foreign-born residents. Grant funds were also used to help recruit and train volunteers who facilitated these conversation groups at the library. English Language Learners enthusiastically attended an open house where they received an orientation to the Literacy collection, met the staff and toured the library. The library also served as a training facility for English at Large tutors and offered space for individual sessions.

New Circulation Desk

Charles L. Poulos, a local businessman, donated funds to build a new circulation desk in the lobby of the library. Mr. Poulos had been very generous to the library in the past and was a major donor to the 1992 building project.



New circulation desk dedication: (L-R) Mary Ellen Loud Mrs. & Mr. Charles Poulos, and Diane Poulos Harpell

For years the library had needed a new circulation desk with a low station to better serve children and persons with disabilities. In addition, the depth of the previous desk contributed to ergonomic problems for the staff. The rich dark wood, granite top, and curved design of the new desk enhances the building architecture and serves as the focal point of the library entrance and first floor. The spacious and well-designed work area assists the circulation staff in better serving the public.

Programs/Outreach

Library staff continued efforts to reach out to the community. The business community was targeted through hosting of several breakfast seminars for the Chamber of Commerce, posting to a local businesses blog, creation of business-related booklists, and one-on-one reference assistance. The library also provided individualized basic computer training for senior citizens by pairing each individual with a high school student. Other programs for adults included personal finance, investment, and the co-sponsorship with several organizations of a film series and dialogue on racial issues. The library's annual summer reading program for children, young adults, and adults continued to be popular and this year the children's librarians prepared the summer reading list titles for the elementary schools. The library continued to encourage local organizations to create displays at the library to promote their services. The library's new email alert for children's programs has proved so successful that library staff hopes to expand it to adult programs next year.

Middle and high schools students who serve on the library's Young Adult Advisory Board assisted with planning services and programs for this age group. The group helped with the children's/young adult book sale and planned a sleepover at the library. They also assisted with decorating the teen area after it was moved and re-organized.



Arlington Reads Together "Digging In America" Festival performers

Arlington residents enthusiastically read *Digging to America* by Anne Tyler as part of the sixth annual *Arlington Reads Together* program which promotes closer ties among community members through reading the same book and coming together at book discussions and other programs related to the themes of the book. The novel was enjoyed by the entire community and selected by Arlington High School as a mandatory summer reading selection title for grade twelve. Community programs included book discussions at the Robbins and Fox libraries, a panel on the adoption process, cultural festival on the heritage of Iran and Korea, and stories and music on the immigrant experience. The Community Read project was sponsored by the Board of Library Trustees, Friends of the Library, and the Diversity Task Force of Vision 2020.

Service for Adults

Adults and young adults of middle and high school age utilized the services provided by the librarians in the Adult Services Department for school, work, and personal life. The library continued to staff the Reference Desk whenever the library was open to the public and tried to provide two librarians whenever possible during busy hours. Forty-four online databases were provided with municipal funding and through the library's participation in the Minuteman Library Network and the Metrowest Regional Library System. With the public workstations in almost constant use, the staff assisted patrons in the use of the Internet and electronic databases and with computer troubleshooting. The library recorded 125,730 visits to its web site, an increase of 49% from last year.

Staff created book and audiovisual displays to highlight the collections and assist citizens in their pursuit of life-long learning. Adults and young adults enjoyed the summer reading program with a raffle for gift certificates funded by the Friends of the Library. Many local organizations also took advantage of the library's exhibit space in the lobby to publicize their organizations and to present informational displays. Exhibits by artists and photographers enhanced the Reading Room.

The ever-popular *Speed Read* collection provided the opportunity to browse this small collection of new and popular materials for which there was a significant demand. Adult Services staff selected materials to increase the English Language Learning collection and actively promoted these as well as expanding the Chinese language collection.

The Community Room and Conference Room were used by ninety-three local organizations for a total of 639 meetings. In addition, the two study rooms were in constant demand by students and tutors and the Local History Room received heavy usage by researchers with Independent Research Cards.

Services to Young Adults

Young adults in grades six through twelve continued to make use of the facility and services. The Reference Desk staff assisted students with class assignments and bibliographic instruction and offered orientations to classes from the Ottoson Middle School. Young adults enjoyed several programs planned by library staff and the Young Adult Advisory Committee including a sleepover, mask-making, knitting, Friday night movies, cooking, photography, and writing workshop, Teen book club, duct tape wallet making, and an author visit to the Ottoson Middle School. The highlight of the year was the Teen Band Concert that entertained a crowd of teenagers, children, and adults on the lawn at the Robbins House well into the evening. Library staff visited the Ottoson Middle School to present a book talk that was very popular with students. Artwork from Arlington High School was displayed in the Young Adult area of the library throughout the year. Teenagers participated in the summer reading program and had the opportunity to win raffle prizes funded by trust funds and local businesses. Multiple copies of titles on the middle and high school summer reading lists were available for students.

Services for Children

Children from infancy to fifth grade enjoyed the materials and programs offered by the Children's Department. Materials included books, magazines, books on tape, music and spoken word on cassette and CD, videocassettes, CD-ROMs, puppets, and educational toys. Children and parents participated in 349 activities at the Robbins and Fox Libraries including storytimes in English and Spanish languages, sing-a-longs for infants and toddlers, craft times, craft fair with the Recreation Department, toddler programs, workshops and various performances. Over 1,000 children participated in the summer reading program with a theme of *Wild Reads*. Funding from the trust funds, Friends of the Library, and local businesses enabled children who participated to choose a free book to keep and to win small prizes. The children's librarians offered assistance to children, parents, and teachers in researching homework assignments and for general use of the book collection and the Internet. The public continued to request the very popular graded and subject booklists that are updated annually by library staff and several new booklists were prepared. The library continued to prepare Quick Pick boxes with thematic picture books to assist parents who do not have time to browse the shelves.

The public and school libraries continued their cooperative efforts, although the lack of elementary school librarians continues to negatively impact this partnership. The public library maintained collaboration with the schools through letters to teachers, attendance at elementary school faculty meetings, assignment sup-

port for teachers and students, extended loan periods for teachers, library tours, and preparation of curriculum kits. The children's librarians at the Robbins and Fox presented book talks in the schools and instruction for classes at the library. As in previous years, the library considered the needs of the curriculum frameworks when selecting materials for purchase.

The library is very fortunate to have the Anne A. Russell Children's Educational and Cultural Enrichment Fund which sponsors many special programs for children that could not be afforded through the municipal budget. In 2008 these included Marble Machine Madness, jewelry making, Arlington Philharmonic Concert, Hamstead Players Theatre, knitting classes, creative movement classes for infants and caregivers, Japanese Kendo fighting, mask making, cooking, Spanish story times, collage workshops, nature, storytelling, picnic concerts, crafts fair, celebration of author's birthdays, scavenger hunt, children's theatre, six-part workshop on writing and illustrating a book, backyard Safari, clay workshop on African animals, drawing, animation, and Chess Club. The Children's Department celebrated National Poetry Month with a Haiku Poetry Writing workshop and card design and a performance by a teen choir of poetry by children who passed through Therein on their way to Auschwitz. Over 500 children and adults attended a picnic concert on the grounds of the library during the summer. The Russell Fund also finances the very popular infant-toddler sing-a-longs. The fund continued to provide kindergarten packets to children to introduce them to the library and baby bundle packets to new parents with information on library services for infants and toddlers. The library introduced several sessions of a Baby Brunch to welcome parents and infants to the Robbins and Fox Libraries.

Edith Fox Library and Community Center

Children and adults in East Arlington continued to enjoy branch library services on Tuesdays, Wednesdays, and Thursdays. Children and parents enjoyed story times, sing-a-longs, craft programs, a Chinese New Year party, Baby Brunch, adult and children's book clubs, Open Mike, Family Game Night, Movie Nights, Spanish story times, the summer reading program, and a Halloween celebration. Elementary and nursery schools brought classes to the library for stories and instruction. All ages enjoyed the monthly book displays that highlighted the collection and exhibits from community groups and the schools including artwork from the local Wayside Youth Program, photography by a Robbins Library staff member, and work from the Thompson School Photo Club. The Branch participated in the Feast of the East Festival with bookmarks and a children's book raffle. The Branch Librarian also offered a book workshop for the Arlington Boys and Girls Club Babysitting Class.

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Behind the Scenes

Library staff worked diligently to offer quality services to the community. The number of items borrowed for library patrons from other libraries and loaned to other libraries for their patrons continued to increase. Despite the fact that the public can request items electronically, the staff must still locate the materials and process them for loan and return. The Adult Services and Technical Services Departments selected, ordered, cataloged and processed 18,549 new items including books, magazines, music compact discs, books on CD, DVDs, CD-ROMs, puppets and educational toys. The Circulation Department checked out and returned 529,738 items to the shelves. The Adult Services Department continued to order various tax forms and serve as a distribution center to assist patrons in filing their state and federal income taxes. Library administration maintained all state mandated standards to receive \$59,907 in a state aid grant that was used for participation in the Minuteman Library Network and to purchase library materials. The library collected \$58,156 in overdue fines and lost book money that was returned to the general Town fund.

The Adult Services Department successfully implemented a federal grant to provide resources and programs for English as Second Language learners and successfully applied for a grant for a preservation survey of the collections. The Local History Room was monitored for humidity control and a proposal submitted to the Town for funding of a new climate control system.

Library staff prepared the monthly children's newsletter and the quarterly newsletter for adults to keep the public aware of services available to them. The children's newsletter for the schools was revised for better presentation of services. Other staff activities included selecting, weeding and updating the collection, responding to local history questions of which many were from out-of-state patrons, revision of the email reference form, updating the periodical list, shifting collections, creating booklists and displays, scheduling the meeting rooms, attendance at a Digital Commonwealth Conference, and processing books that need re-binding.

Administrative Projects

Library administration coordinated several special projects: specification for new signage following the relocation of the collections, installation of new carpeting, publicity for promoting the rental of the Reading Room as a function site, installation of new shelving for the music compact discs, online survey of user satisfaction with the collections, coordination of a major capital project to waterproof the basement magazine storage area and the Community Room, compilation of statistical data to participate in a nationwide comparison of

library usage, participation in the Town's financial summit and analysis of several cost saving proposals and the re-organization of the Adult Services and Children's Services staffing.

Library administration and branch staff continued to work with the Fox Revenue Study Committee to identify ways to raise revenue to make the Fox Library as self-sustaining as possible by 2011 and coordinated with the volunteers during the transition of the Thrift Shop to the first floor of the library to raise funds exclusively for branch services.

The library attempted to meet patron demands for new audiovisual materials including DVDs, music CDs, and audiobooks. Library administration presented to the Board of Selectmen the results of an in-depth study of funding for audiovisual materials and books. The study documented that Arlington's audiovisual collection ranked 9th among 10 libraries in the Minuteman Library Network and that a substantial increase in funding is required to provide an adequate collection. The Friends DVD rental collection continued to prove very successful and the proceeds from the rentals will allow for the further expansion of the collection.

Technology Projects

Several technology projects were completed this year: the implementation of a self-checkout station to ease the waiting line, installation of a new Minuteman Library Network server, new copy machine/vend printing station, and a new microfilm/reader printer.

BOARD OF TRUSTEES

The seven-member Board of Trustees continued its commitment to sponsor a twice-yearly author program, administer the trust funds for the optimum benefit of the community, raise private funds to augment the



Library Trustees: Standing left to right, Heather Calvin, Brigid Kennedy-Pfister, Kathryn Gandek-Tighe; Seated left to right: Katharine Fennelly and Joyce Radochia

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municipal budget and advocate for adequate staffing and delivery of essential library services. The Board approved funding in FY08 for reference and circulating books, books on CD, music CDs, DVD non-fiction, literacy materials, local history, art prints, children's materials, young adult books, materials for the Fox Branch, shelving, summer reading programs, activities for children, Community Read, author program, public relations, volunteer appreciation, and staff development. The fourth annual Arlington Authors panel was well received and will be held again next year. The Board conducted a mail solicitation of individuals and businesses to raise funds for the collections. It also raised private funds to restore Sunday openings from October 2008 to May 2009 and will continue this endeavor next year. Board members also participated in Town Day by staffing a table providing information on library activities and resources.

Two long-term board members resigned after more than twenty years of service: David Castiglioni and Patricia Deal. The Board is grateful to both for their dedication and hard work.



Town Day Booth

Friends of the Library

The Friends of the Robbins Library with a membership of 450, continues to assist the Robbins and Fox Branch libraries with programming, fundraising, and advocacy efforts. This vital support group raises supplemental funds for materials and equipment not provided through the municipal budget. They also sponsor the family museum pass program. Under the direction of program chairperson Terry Barry, the Friends hosted a well-attended genealogy program in February. In March, Martha Parravano of Horn Book Magazine treated a smaller audience to reviews and recommendations of good books for children. April was a busy month for Friends' activities, beginning with the second annual

Children's/Young Adult book sale, co-sponsored by the Russell Fund, with able assistance from members of the library's Youth Advisory Board. April concluded with the Friends' annual meeting following by an amazing musical event with hip harpist Deborah Henson-Conant. Attendees thoroughly enjoyed themselves and several said that they would never view or listen to the harp in the same way again. In May, Stuart Whitehurst of Skinner, Inc. appraised treasures brought by audience members in a repeat of a very popular program. On a beautiful late September day, book lovers came out in droves for the Friends' Town Day book sale. Many visitors also regularly peruse and make purchases from the ongoing book sale on the fourth floor of the library. The rental DVD collection continues to draw many users to the convenient location on the first floor. In November, a follow-up genealogy program was offered with the always-popular Walter Hickey of the National Archives in Waltham. In December, a wine tasting fundraiser was held in cooperation with Menotomy Beer and Wine. The Friends of the Library is fortunate to have an active Board of Directors as well as the services of Amy McElroy who continues to capably coordinate all the organization's activities.

Volunteers

Once again this year, the library benefited from the work of dedicated volunteers. The library staff is grateful for the contributions made by volunteers who donated over 3,000 hours assisting with many aspects of library operations. Bill Bradley and Margarida Mapletoft gave significant numbers of hours, as did Beverly Brinkerhoff, who coordinates the important homebound delivery program. Also deserving of special note is Anne Honeycutt who has facilitated the popular book discussion group for more than a decade. Volunteers assisting at the Robbins Library in a variety of capacities were: Diane Alexandre, Swati Bhattacharya, Monika Brodsky, Joan Caterino, Caley Chastell, David Gersh, Kim Haase, Carol Hoover, Reena Idiculla, Shibani Joshi, Morris Keesan, Aparna Khanna, Susan Leonard, Ami Malia, Kentaro Marchionni, Leslie Medoff, Debbie Minns, Stephanie Norton, Akila Padmanabhan, Dave Pienta, Asha Rao, Nancy Rodriguez, Brigitte Romeo, Leon Sasky, Paulette Schwartz, Ron Sender, Ellen Shearer, I-Hwa Shiue, Mia Stange, Betty Veinot, Barbara Wagner, Marjorie Wills, Shannetta Young and Jayne Zaccagnini. Volunteers assisting with the Town Day book sale were: Susie Barbarossa, Michael and Julia Bloom, Carole Burns, Helena Christensen, Beth Ann Dahan, Andrew Fischer, Gretchen Flock, Alison Goulder, Catherine Gryniewicz, Mary Gryniewicz, Sally Hale, Jennie Hango, Kathy Jones, Peter Kelley, Helen Krikorian, Helen Leonard, Richard McElroy, Sally Naish, Ruth Norcross, Sheila O'Donnell, Annmarie Ostrowski, Judi Paradis, Jane Piechota, Ave Rongone,

EDUCATION & LIBRARIES

Daniel Rosen, Skye Stewart, Marcie Theriault, Greg Tighe, Wendy Watson and Tim Wilson. The library is grateful for the work of participants in the Town's Senior Citizen Community Service Reimbursement Program. The Fox Branch Library staff is appreciative of the efforts of its volunteers Joanne Burns, Susanne Dorson and Amy Weitzman.

Donations

In Fiscal 2008 citizens, businesses and organizations donated over \$86,000 for general purposes and a specific project. The library acknowledges with appreciation these gifts which allow for the purchase of books and audiovisual materials which could not be afforded through the municipal budget. The library is very appreciative to Charles L. Poulos for his funding of the new circulation desk. As in previous years the programs and services of the Anne A. Russell Educational and Cultural Enrichment Fund have enriched the community. The library is also grateful to Arlington resident Richard Duffy who continued to donate the profits from the sale of his book, "Arlington Then and Now" to the library and to Miriam Levine who did a poetry reading at the library in April and donated that evening's proceeds from the sale of her poetry book, "The Dark Opens."

The library received \$1,895 from the Public Libraries Fund. The state legislature passed legislation in 2006 for a program that allowed a \$0.50 match on every eligible dollar raised by public libraries; however it appropriated insufficient funds for that level and discontinued the program in the future.

The Friends of the Library donated \$53,288 to the library for membership to five museums, reference books, books on CD, DVDs, children's books, local history, multicultural materials for the Fox branch, database, web site design, Community Read, raffle prizes for summer reading program, and other supplementary materials.

Looking Ahead

With the severe financial crisis impacting federal, state, and municipal governments and the anticipated budget cuts to all Town departments, the library will face a tremendous challenge to provide quality library services.

Library administration and the Board of Trustees will continue fundraising efforts to solicit private funding for materials and services not afforded through the municipal budget. The library will maintain its commitment to high quality children's services through the financial support of the Anne A. Russell Children's Educational and Cultural Enrichment Fund.

Future activities include

- Continue commitment to maintaining the expansion of services to young adults.
- Improve of lighting within the building for access to collections.
- Continue efforts to expand and publicize library services and resources to English Language Learners.
- Continue efforts to offer services to a changing elder population.
- Prepare a long-range plan for library services for FY2011-2013.
- Gather feedback through surveys of user satisfaction.
- Formalize of ways to request newly published materials from the public.
- Employ greater utilization of technology to publicize library services.
- Increase fundraising for library materials and Sunday hours by the Board of Library Trustees.
- Continue review of options to generate revenue for library services at the Fox Branch.
- Continue efforts to keep pace with technological improvements and to provide adequate staffing to assist patrons and manage electronic resources.

Library administration, staff and the Board of Trustees remain committed to maintaining high standards of service so that the library will fulfill its mission to be a vital community resource that assists residents in leading satisfying lives.

ARLINGTON PUBLIC SCHOOLS

The tradition of excellence in the classroom, on the stage and on the field, continued in the 2007/2008 school year. Motivated students, great teachers, dedicated administrators, involved parents, and a supportive community made this possible. The accomplishments realized in the school district this year were all the more admirable, given the tight financial constraints.

This year continued the focus of building on past successes and moving forward on the five district goals. The results of our efforts include:

The Special Education Department completed the remaining state mandated actions to be in compliance with timelines, regulations and laws. The majority of the actions were completed during the 2006-2007 school year. The result of this work has been the development of new systems for the collection of data and the creation of more formal and consistent criteria for eligibility, services, and ending of services that are no longer needed. Teacher Assistance Teams (TAT) were effectively implemented at all levels to assess student needs and develop action plans prior to a special education referral. Administrative responsibilities in the department were reorganized to provide clearer lines of communication and supervision. A search committee consisting of teachers, parents, and administrators was formed to interview and recommend candidates for the position of Director of Special Education, culminating in the appointment of Mark Ryder to that position.

Clear expectations for what every child should know and be able to do (standards based education) continued to be refined and integrated into daily life in the classroom. District-wide common assessments in mathematics, English, and writing help teachers pace their instruction and inform them which students have mastered the skills and content and who needs further instruction. Curriculum overviews of every discipline K-12 can be accessed on the district website www.arlington.k12.ma.us.

An intensive reading initiative continued to evolve which focuses on early intervention and intensive support for struggling readers. All K-5 students were assessed three times during the school year. Data from these assessments determined the level of support for students not meeting benchmark standards. This initiative has helped many more students read at grade level.

Building upon the work of last year in which the school system, with the input of staff, parents, and community members, identified the key skills and knowledge needed by our students in the 21st century. The high school focused on incorporating these skills into every classroom. The recommendations kept in place the content we already teach, but added greater emphasis on team work, working in a multicultural global

society, hard work, communication skills, and the ability to evaluate and synthesize information. Additionally, the recommendations included an imperative to foster greater interest in mathematics, science, and engineering. Implemented changes include: incorporation of "Pre-AP" skills, such as Soapstone and Op-tic (strategies to analyze text for inferences, synthesis, and purpose) into all ninth and tenth grade courses; explicit instruction in evaluating source material in social studies classes; shared expectations and standards among English and social studies teachers on research papers; and, the constitution of teacher committees to develop teamwork rubrics, options for world language, software presentations, capstone projects for seniors, and science and engineering programs. Teachers in the Mathematics Department continued to benefit from the Focus on Math NSF grant to expand and deepen their content knowledge in mathematics.

To ensure a safe learning and working environment, a master list of health, safety, and workplace needs was developed with a phased plan to address these needs where practical. A web-based "help desk" for building maintenance was implemented. An on-line calendar was implemented to better schedule activities and events. Consistent utilization of the calendar will continue to be a goal in the years ahead.

The schools continued to work in partnership with the police, Town, and community to insure consistent and coordinated responses to inappropriate student behaviors. The diversion program started last year, which focuses on restitution and rehabilitation for first time, non-violent behavior has proven to be an effective model. We have partnered again this year with community and nonprofit organizations to provide more options for counseling services. Meeting the social and emotional needs of children is as high a priority as meeting the academic needs of our students.

The Town has made a substantial investment in our school buildings and we continue to improve and streamline the maintenance of these buildings. Town, school, and community-member working group continued to plan for renovating or refurbishing the Thompson and Stratton Schools. Capital funds were allocated for the facilities improvement of Thompson and Stratton schools as part of a multi-year funding plan.

As the effect of these actions unfolds, the goal to unify nine schools into one K-12 system becomes more realized, ensuring that students can more easily move seamlessly from grade to grade and from building to building. Common curriculums and expectations allow students to enter the next grade or course with similar experiences, which increases the instructional time on new material by eliminating the need to spend the start of the year getting each student to the same place. It also ensures that students receive the same great education no matter what school they attend.

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The Arlington Public Schools have a team of talented professionals working together towards our shared vision: All students will achieve at their full social, emotional, creative, and academic potential, and will be prepared for higher level academics, workforce success, active citizenship, and life-long learning.

District Goals

2007-2008

Approved by School Committee 11/13/07

The Arlington Public Schools are committed to helping every student achieve emotional, social, vocational, and academic success. We want every student to be ready to fully participate in life, work, and democracy in the 21st century. The goals listed below are this year's special efforts. Other aspects of system are equally important, such as the arts and athletics, and even though they are not targeted for special efforts this year, they remain a high priority.

1. Special Education and ELL

All special education students will achieve their full academic and social potential.

Objective: Implement Special Ed and English Language Learning (ELL) reforms per Coordinated Program Review, internal needs assessment, and the districts special education vision.

2007/2008 activities include:

a. Meet the time lines for initial evaluation consent notifications, initial evaluation meetings, initial IEP's, and three year reevaluations. This requires a monthly tracking system. (Continuation of action from 2006-2007)

b. Implement standardized procedures for determining counseling services, teaching assistants, speech/language services and occupational therapy for students who may require these services. (Continuation of action from 2006-2007 and from special education vision).

c. Implement a thorough, documented, and effective pre-referral procedure (Instructional Support Strategies Process also known as TAT- Teacher Assistance Teams) used prior to a special education referral. (Continuation of action from 2006-2007 and from special education vision)

d. Raise the achievement in mathematics of middle school students with IEPs. (State requirement)

e. Create and implement a communication plan, both internal and external, for sharing information concerning changes in special education within the district. Include time tables and specific action steps.

f. Research and report out best practices to integrate study and organizational skills, A.K.A. executive functioning, into the core curriculum (from the special education vision).

g. Clearly define roles for special education central office, principals, team chairs, liaisons, and curriculum directors.

h. Define the target population, curriculum, entrance/exit criteria and concept for each in house special education program.

i. Conduct staff, parent and student self reflection and an independent audit of special education at the middle school (as promised in the spring).

2. Student Achievement

All students will attain high levels of academic success through the implementation of a data driven, standards based education.

Objective: Continue to implement essential standards and common assessments in math, reading, writing, science, and social studies k-12 which build upon the foundation of our standards-based education with the purpose of putting in place the necessary data to track cohorts over multiple years.

2007/2008 activities include:

Math

a. Conduct math common assessments K-8 per schedule. Collect and collate the data in a way that is quick and useful to teachers. Provide time for staff to review and discuss the data in a continuing effort to increase student achievement. (Continuation of action from 2006-2007)

b. Create with teacher input methods to provide math common assessment data to staff in a quick and useful format. (Continuation of action from 2006-2007)

ELA

c. Conduct writing common assessments K-10 per schedule. Collect and collate the data in a way that is quick and useful to teachers. Provide time for staff to review and discuss the data in a continuing effort to increase student achievement. (Continuation of action from 2006-2007)

d. Create 1 page parent friendly curriculum overviews for existing K-8 writing standards. (Continuation of action from 2006-2007)

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Reading

e. Conduct reading common assessments K-5 per schedule. Collect and collate the data in a way that is quick and useful to teachers. Provide time for staff to review and discuss the data in a continuing effort to increase student achievement. (Continuation of action from 2006-2007)

f. Pilot expanded comprehension components of tier 1 reading in grades 3-5 (Continuation of action from 2006-2007)

g. Develop plan for more formal and systemic reading instruction and support for grades 6-8.

h. Implement Foundations phonics instruction in all classrooms K-2.

Indicators

i. Implement a teacher developed system to measure academic achievement of students in math K-8 based on our teacher developed common assessments. Achievement to be measured by growth over time of individual students, not year to year comparisons of different cohorts. Achievement will also be measured based on students reaching a district set level of achievement consistent with Standards Based Education. (Continuation of action from 2006-2007)

j. Implement a teacher developed system to measure academic achievement of students in writing K-10 based on our teacher developed common assessments. Achievement to be measured by growth over time of individual students, not year to year comparisons of different cohorts. Achievement will also be measured based on students reaching a district set level of achievement consistent with Standards Based Education. (Continuation of action from 2006-2007)

k. Increase the percentage of students reading at grade level in grades K-2. (Continuation of action from 2006-2007)

l. For students starting the year below grade level, increase the number of students in grades K-2 who make more than 1 school year's progress in reading, thus allowing these students over time to reach grade level mastery. (Continuation of action from 2006-2007)

Structures

m. Review middle school schedule to determine the changes to schedule and scheduling methods to further enhance academic achievement for all students, while preserving current course offerings and remaining true to the middle school model.

n. Research best practices for providing challenge and rigor for academically able students K-8.

n. Research successful models and best practices in conjunction with the AEA options to make observation and evaluation more helpful to professional status teachers. The end goal is a voluntary plan for professional status staff to select an alternative to the traditional observation and evaluation process.

3. An Appropriate Education For a Complex World

Ensure that all Arlington graduates are well prepared for social, emotional, and vocational success.

Objective: Incorporate the knowledge, skills, and habits of mind that will best prepare our students for the 21st century into the high school experience.

2007/2008 activities include:

Implement the 21st century year 1 action plan at AHS- (Continuation of action from 2006-2007)

Higher-order thinking skills through interdisciplinary learning, analysis, and synthesis of information.

a. Incorporate "Pre AP" skills such as SOAPSTONE and OPTIC in grades 9 and 10 classes, including strategies to analyze text for inferences, synthesis, and purpose in all classes including College Prep 1 and College Prep 2. This will require professional development and support.

b. Create an interdisciplinary course study group of teachers and administrators to develop practical methods to create some interdisciplinary courses that broaden interdisciplinary thinking and analysis.

Media literacy

c. Incorporate in 9th grade social studies explicit instruction in evaluating source material.

And include one 9th grade social studies research paper that requires evaluating source material. Provide enhanced support for teachers and students via our library program on best practices for evaluating web sites and sources.

d. Grade 9 English and social studies staff to jointly develop uniform rules, standards, and expectations for research papers, including acceptable sources citations building off the work already completed. Share the guidelines for research papers between and among departments so all students are held to the same research writing expectations.

e. Implement the academic honesty policy that defines rules and consequences re

plagiarism and other issues of cheating.

Teamwork in a diverse, multicultural world

f. Train teachers to create teamwork rubrics that encourage active listening, peer evaluation, and equity and accountability for work done by each group member.

g. Create study group of teachers and administrators to review options for world languages, with emphasis on increased spoken fluency and cultural understanding.

Stress and time management

h. Increase communication between and among teachers in each department so that homework loads are more even and coordinated.

i. Provide increased mental health services via partnerships with non-profit, private practice, and third-party billing providers in the community.

Communication skills

j. Presentation software such as PowerPoint common assessment in one grade level of social studies. Emphasis on clarity of communication, not just technical proficiency. Share the guidelines and expectations presentation software presentations between and among departments so all students are held to the same technology/presentation expectations. Purchase or find equipment necessary to foster greater classroom use of PowerPoint and other computer-based presentations.

A love of learning coupled with a willingness to work hard

k. Create a study group of teachers and administrators to investigate a grade 12 cap-stone project. Issues to discuss include integration with grade 12 major paper student-selected topics, and potentially requiring interviews and public presentations. The question whether this should be a graduation requirement and what role, if any, for independent study/self-directed learning will also be investigated.

Math, Science, Technology, and Engineering expertise

l. Investigate creating a multi-year science and engineering program consisting of a series of existing courses, extracurricular activities, partnership with local universities, participation in national math or science competitions, and close teacher-student support.

Investigate other methods to expose and introduce students to potential careers in math, science, and engineering.

All areas

m. Create year 2 implementation steps.

4. Work Environment to Support Teaching and Learning

Provide tools and systems that enable staff to focus on student success.

Objective: Improve the work environment for staff and administrators by providing tools and systems to make work simpler and more efficient, as well as improving (where practical) the physical work environment.

2007/2008 activities include:

a. Work with AEA, curriculum leaders, and principals to create a master list of health, safety, and workplace needs and a phased plan to address these needs where practical. (Continuation of action from 2006-2007)

b. Streamline purchase order processing and provide principals and department heads with access and oversight of relevant budget lines. (Continuation of action from 2006-2007)

c. Effectively utilize the web based maintenance request and tracking system to coordinate and prioritize facilities upkeep. (Continuation of action from 2006-2007)

d. Effectively utilize the online calendar for administrators to better schedule events and activities, thus reducing conflicting events. (Continuation of action from 2006-2007)

e. Create a multi year capital plan to upgrade the facilities at Thompson, Stratton, and the High school. Implement the 2007/2008 portion of this plan. (Continuation of action from 2006-2007)

f. Pilot a cashless payment system for lunch. This goal will benefit student health, drug and alcohol use prevention, and increase operational efficiency.

EDUCATION & LIBRARIES

Other Important Areas, but not District Goals for 2007-2008

A successful school year requires much more than just meeting the 5 goals and their action steps. Many other aspects of a child's life and many other departments within the district are equally important. Listed below are other very significant ongoing efforts that are critical to the Arlington Public Schools.

Ensure that we educate the whole child, including success and appreciation in the arts, athletics, and a wide array of interests.

Retain and recruit top quality staff, including minority staff.

Provide high quality professional development and mentoring.

Provide professional development in Sheltered English Immersion (SEI).

Enact the wellness policy and provide ample opportunity for physical activity.



EDUCATION & LIBRARIES

MINUTEMAN VOCATIONAL TECHNICAL SCHOOL DISTRICT



About Minuteman

Minuteman High School is a four-year career and technical high school serving our member towns: Acton, Arlington, Belmont, Bolton, Boxborough Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston as well as 47 other cities and towns in Eastern Massachusetts. Minuteman combines rigorous academics and preparation for college with relevant career and technical programs. The school also provides career development programs for adults as part of our self sustaining Community Education Program.

Enrollment

As of October 1, 2008, 126 high school students and 9 post graduate students were enrolled at Minuteman providing a full time equivalent (FTE) of 135 students that reside in Arlington. Minuteman offers a part time program where Arlington High School students are able to take part in elective technical training courses on a half day basis. Currently, very few Arlington students take advantage of this unique program designed to give juniors and senior the opportunity to explore career majors and still stay a part of Arlington High School. The District offers 'Post Graduate' programs to Arlington High School students who are seeking to enhance their own economic opportunity at Minuteman via skill development.

2008 Arlington Graduates and Awards

Thomas Andrews, Plumbing
Keyona Bell, Culinary Arts
Paul Blaszczyński, Pre-Engineering
Dereck Bolduc, Carpentry
Robert Cain III, Environmental Technology
Samantha Chambers, Electrical
Matthew Cody, Culinary Arts
Patrick Cooney, Graphic Communications
Justin Cornelius, Culinary Arts
Michelle Daniell, Medical Careers
Colin Donoghue, HVAC
Samantha Emeneau, Culinary Arts
Mikkel Flynn, Carpentry
Heather Gaeta, Culinary Arts
John Gamez, Electrical

Adam Goldberg, Culinary Arts
Michael Grivakis, Graphic Communications
Nicholas Guerrero, Automotive Technology
Sashi Gupta, Early Childhood Education
Patricia Kelly, Medical Careers
William Korman, Environmental Technology
Geoffrey Landskov, Computer Programming
Charles MacDonald IV, Culinary Arts
Jaclyn Malta, Medical Careers
Erica Naser, Culinary Arts

At the 2008 graduation, Thomas Andrews received the National Honor Society Award, Portfolio Award, President's Education Award for Outstanding Academic Excellence, the Bonnie J. Hilla Memorial Award, and the Minuteman Parents Association Scholarship - Trades Division Award. Keyona Bell received the National Honor Society Award, President's Education Award for Outstanding Academic Excellence, Minuteman Chapter of the National Honor Society Award, Minuteman Players Drama Club Award and the Minuteman Gourmet Club Award. Paul Blaszczyński received the National Honor Society Award, John and Abigail Adams Scholarship Recipient, Vocational Program Award, President's Education Award for Outstanding Academic Excellence, and the Minuteman Parents Association Scholarship - Science & Technology Award. Samantha Chambers was awarded the Beverly W. Lydiard Memorial Scholarship. Matthew Cody was awarded the Minuteman Gourmet Knife Kit. Patrick Cooney was a John and Abigail Adams Scholarship Recipient, and received the President's Education Award for Outstanding Academic Achievement. Colin Donoghue was a John and Abigail Adams Scholarship Recipient and received the Vocational Program Award, President's Education Award for Outstanding Academic Achievement, and the Retired Men's Club of Arlington Award. Samantha Emeneau received the Jed Dowd Memorial Scholarship. John Gamez received the Vocational Program Award. Michael Grivakis received the President's Education Award for Outstanding Academic Excellence. Sashi Gupta received the Portfolio Award and the Flowers of Tomorrow Award. Patricia Kelly was the recipient of the American Association of Grant Professionals Award. Geoffrey Landskov was the National Honor Society and John and Abigail Adams Scholarship Recipient, received the President's Education Award for Outstanding Academic Achievement, and the Arlington Rotary Club Award. Erica Naser received the Portfolio Award, President's Education Award for Outstanding Academic Achievement, Kimberly Holland Memorial Award, Minuteman Parents Association Scholarship - Commercial Services Award and the Samuel J. Nigro Scholarship.

SkillsUSA Awards – Arlington Students

Indianara Indianara Kuhl was a Gold State Medalist for Occupational Health and Safety-Multiple, Paramveer Pabla was a Bronze State Medalist for Robotics & Automation Technology, and Rebecca Rowe was a Gold State Medalist for Tech Prep Showcase in the SkillsUSA Conference.

Class of 2008 Graduate Achievement Highlights

92% graduated and entered college, became employed in their field of study, or enlisted in the US military.

100% successfully passed the state-required MCAS tests in English and Math.

60% college acceptance, 33% career bound in field and 3% military

100% of Dental graduates passed the National Dental Board examination.

100% of Early Childhood Education graduates were certified by the Department of Early Education and Care.

100% of Cosmetology graduates passed the state board examination.

Medical Occupation graduates achieved 100% in college acceptance.

Leadership, Governance and Communication

Dr. Edward A. Bouquillon was hired as superintendent beginning the 2007-2008 school year.

A new Mission Statement was approved by the staff in March of 2008:

“Minuteman collaborates with parents, communities, and business leaders to serve a diverse student body with multiple learning styles. Through a challenging, integrated curriculum our students develop the academic, vocational, and technical skills necessary to be productive members of a global community. We value life-long learning that fosters personal and professional development in a safe and respectful environment. Minuteman is committed to preparing all students for success.”

The School Committee re-organized to include 4 sub-committees; Finance, Curriculum Instruction and Assessment, Capital and Facilities Planning, and Personnel. A taskforce was formed to review and revise all District policies.

A revised organizational chart was approved, resulting in the elimination of several administrative positions, the creation of site-based teams, clear lines of responsibility, and the introduction of Career Clusters.

A Communications Team was formed that seeks to provide a more consistent and transparent message both internally and externally regarding the new mission of Minuteman.

Curriculum and Instruction

The Art program has been restored to the Minuteman Curriculum. More than 160 students have enrolled in 3 levels of classes and a waiting list has been established. A Health class has also been established to supplement a well-rounded student education. Music will be restored.

Career and Technical programs are now aligned along 5 Career Clusters: Trade & Industrial; Human & Commercial Services, Business and Information Technology, Agriculture and Transportation and Science and Technology. Clustering allows for common core curriculum to be delivered in clusters to 9th and 10th grades students.

Since the Fall of 2008 all 9th grade students partake in daily English and Math instruction, rather than the long-established “week on-week off” schedule, thus providing consistent academic instruction in preparing for required MCAS score increases by the state department of education.

Assessment and Program Evaluation

Minuteman developed a Non-traditional Exploratory Program through which all students learn about the viability and challenges of men and women in non-traditional careers, such as Automotive Technology, Carpentry and Construction, Computer Science, and Engineering for women and in Medical Careers, Cosmetology / Barbering, and Office Technology for young men. The students learn about these careers through a series of hands-on exercises, guest speakers and alumni panelists, and field site visits to industry partners.

Minuteman is moving towards a ‘modified inclusion model’ for Special Education students. Professional development for staff continues as we implement this proven strategy.

Minuteman will be undergoing its 3rd New England Association of Schools and Colleges Decennial re-accreditation site visit in March of 2009.

Minuteman students performed very well on the 2008 MCAS: 94% pass rate in Math, 99% pass rate in English, 100% pass rate in Chemistry, 92% pass rate in Biology.

Professional Development

The Minuteman staff has prioritized two professional development topics for the 2007 – 2010 time-frame. Based upon feedback from our EQA report, several half day training sessions on summative and formative assessment methodologies are being held. In addition, the development of Professional Learning Communities is happening for 40 staff with several outside resources.

Student Access, Participation and Support

Minuteman reorganized the assignment of guidance counselors to provide incoming 9th graders with a dedicated guidance counselor. Our research had shown that many freshmen felt that they needed additional support as they made the adjustment to Minuteman.

In addition to having a dedicated 9th grade counselor, the re-assignment strategies now include counselors covering the career clusters. This provides the counselors with a more thorough knowledge of the career areas and the staff.

Minuteman offers 16 sports with three levels (Varsity, Junior Varsity, and Freshmen) throughout the school year. Over the past 7 years the number of participants has doubled in many of the sports offered. Minuteman maintains a no cut and no athletic fee policy. In addition, Minuteman students have access to more than 30 clubs and activities.

The Minuteman Parent Association (MPA) meets monthly and supports all aspects of the Minuteman community. In addition, they assist in fundraising for scholarships awarded at graduation. The goal of the MPA is to help support student access and achievement in all areas including but not limited to academic, vocational, athletic, and extra-curricular activities.

A new website is to be launched in February 2009 – www.minuteman.org

Financial and Asset Management Effectiveness and Efficiency

The Minuteman FY09 budget was passed unanimously at \$17,001,622, which represented a 1.53% increase after removing the Middle School Tech Programs. Healthcare, utility increases, as well as the NEASC re-accreditation increased the budget. Decreases in the FY09 salary budget were due to the reduction of administrators, removing the Middle School Tech Program from the full district assessment and replacing several career and technical teachers with technical assistants in programs experiencing enrollment dips.

Staff was reduced by 4.5 FTE positions in the FY09 budget. Budgets continue to be tightly managed as Minuteman seeks to 'right size' itself and reduce its per pupil expenditures.

The FY08/09 Capital funds were used for major systems repairs, implementing the approved Technology Plan, upgrading the reception area, adding a Welcome Center, relocating the IT office, and renovations of common areas.

CULTURAL AND HISTORICAL ACTIVITIES

ARLINGTON CULTURAL COUNCIL

The Arlington Cultural Council (ACC) is a local council of the Massachusetts Cultural Council (MCC), a state agency, consisting of resident volunteers appointed by the Board of Selectmen for three-year terms. Council members, who may serve for as many as two consecutive terms, are charged with the responsibility of supporting and encouraging the arts, humanities, and interpretive sciences in Arlington, primarily through the annual distribution of state allocated funds to applicants through a competitive grant process.

Though much of the Council's business is related to grant cycle activities, occurring September through December, it is active year-round. Each year, the Council participates in the annual Town Day celebration. This year the Council sponsored a community art project, *Paint the Town*, that will be exhibited in the spring of 2009. Town Day also provides the ACC with important opportunities to distribute information, including grant applications and guidelines.

On May 6, 2008, about sixty guests, including awardees and Arlington residents, gathered for a reception at the Arlington Center for the Arts to honor the year's grant recipients and to celebrate the cultural life of our Town.



Public mural at the bus depot in Arlington Heights.

One particular highlight from 2008 was the unveiling of a new public mural at the bus depot in Arlington Heights during October. Led by artists Tova Speter and Anyahlee Suderman, a group of young people from Town designed and painted the large-scale work, paying tribute to the history and spirit of Arlington. The work has been enthusiastically received by community members.

Arlington Cultural Council Grants 2008	
Recipient/Project	Amount
Alan Hovhanness Commemorative	\$ 1,500
Arlington Center for the Arts	\$ 300
Baynard, John	\$ 750
Berkshire Hills Music Academy	\$ 400
Berry, Rick	\$ 1,000
C.E. Dalin Art Museum	\$ 525
Chase, Linda	\$ 750
Clark, Richard	\$ 350
Delvena Theatre Company	\$ 200
Fox, Dan	\$ 375
Frenkel, Yetti	\$ 250
O'Connor, Kate	\$ 200
Ricciotti, Marie Elena	\$ 300
Smith, Teryl Aldern	\$ 1,000
Snodgrass, Joseph	\$ 600
Sudanese Education Fund	\$ 2,000
Thompson Elementary School	\$ 1,000

The most recent ACC application deadline was October 15, 2008. Two coaching sessions were conducted at Robbins Library for those seeking help in completing their applications. Following the deadline, applicants were invited to two public sessions that provided an opportunity for them to elaborate on their projects. Soon thereafter, the Council held a voting meeting to decide which applications would be funded. Applicants not receiving funds were notified in November, and those receiving funds will be notified in February 2009 (as directed by the MCC).

In this most recently completed grant cycle, 27 applications were received from schools, individual artists, and cultural groups. Requests for funds totaled \$43,730. Proposals were received from residents of Arlington as well as other towns and cities in Massachusetts. Following deliberations, the Council awarded 17 applicants a total of \$11,500 allocated by the Massachusetts Cultural Council.

The ACC generally meets on the second Monday of each month at the Robbins Library. All meetings are announced in advance and are open to the general public. The Council regularly submits articles to the Arlington Advocate -- soliciting grant applications, publicizing funded projects, encouraging participation in Council activities, and sharing general information about meetings and events.

During 2008, Tom Formicola continued to serve as Chairman. There was only one departing member -- Emmanuela Maurice. Two new members joined the ACC; David Fechter and Suzanne McLeod.

Those who are interested in the council's activities may contact the Arlington Cultural Council at the following email address: arlingtonculturalcouncil@yahoo.com or by calling Tom Formicola directly at (781) 648-4205.

CULTURAL AND HISTORICAL ACTIVITIES

ARLINGTON HISTORICAL COMMISSION

The Arlington Historical Commission (AHC) was established in 1970 to preserve and protect significant buildings within the Town that constitute or reflect distinctive features of the architectural, cultural, political, economic or social history of the Town. This work is described in the By-Laws of the Town of Arlington, Title VI, Article 6. To accomplish these goals, the Commission maintains an *Inventory of Historically and/or Architecturally Significant Properties* and administers the demolition delay bylaw through formal public hearings and informal meetings with owners of inventoried properties. The Commission is an advocate for historic preservation in Arlington. The AHC usually meets on the first Tuesday of each month at the Whittemore-Robbins House and all meetings are open to the public.

Hearings and Property Monitoring

The Commission conducted formal hearings on eleven inventoried properties in 2008: 21 Appleton St., 3 Brantwood Rd., 25 Hayes St., 90 Jason St., 40 Lake St., 5 Lincoln St., 43-45 Massachusetts Ave., 821 Massachusetts Ave., 88 Orvis Rd., 11-13 Peirce St., and 18 Water St. Two hearings involved changes in the scope of the proposed projects for 25 Hayes Street and 821 Massachusetts Avenue.

Oversight on the properties from 2005-7 hearings continued throughout the year. Monitored properties included the ones listed above plus 27, 41, and 44 Brantwood Rd., 3-5 Brattle St., 45 Fairview Ave, 197 Lake St., 22 Pleasant St., 77 Warren St., 82 Wollaston Ave., and the former Symmes Hospital.

Co-Chairman Richard Duffy continues to monitor the meetings of the Redevelopment Board regarding the proposals for a new CVS on the site of the former Hodgen-Noyes car dealership and the preservation of the Atwood House at 821 Massachusetts Ave.

Historic Markers

The Commission managed the historic house marker program for all Arlington properties on the *Inventory*. Eight signs were distributed in 2008. Requests for the distinctive blue oval plaque remain strong. Each plaque displays the year the property was built and a historic house name, if any.

Education and Outreach

The Commission joined with the Arlington Historic Preservation Fund to mail a formal notification to the owners of properties on the *Inventory of Architecturally Significant Properties* under the jurisdiction of the AHC and AHDC. Every few years the Commission sends notifications to owners and distributes information about the Commission to increase awareness of, and compliance with, the Demolition Delay By-Law.

The Commission continues to maintain and improve its own web site www.arlingtonhistoricalcommission.org that provides a copy of the *Inventory of Historically and/or Architecturally Significant Properties* and describes the process for hearings before the Commission as well as listing our publications and projects.

Other Activities

Throughout the year, Commissioners participate in activities that educate and inform citizens about historic preservation. The AHC participated in Town Day with a booth. The Commission continues to work with other Town agencies on the maintenance and restoration of the Whittemore-Robbins House and its outbuildings, the Winfield Robbins Memorial Gardens, the Town Hall and its grounds, and the Jarvis House at 50 Pleasant Street. This year the Whittemore-Robbins House required significant repairs to the gutters and soffits and Co-Chair Ms. Robinson worked closely with the Town to facilitate these repairs.

The Conditions Assessment Report for the markers, tombs and walls in Arlington's Old Burying Ground was completed, fulfilling the requirements of a Planning Grant from the Massachusetts Historical Commission. Co-Chair JoAnn Robinson administered the grant in cooperation with the Department of Planning and Community Development. The grant work was completed in June 2008.

Commissioners represented the Historical Commission on various municipal boards and historic organizations in Arlington, including the Historic District Commissions, Zoning Bylaw Review Committee, the Arlington 200th Anniversary Planning Committee, the Arlington Preservation Fund, the Arlington Historical Society and the Old Schwamb Mill.

HISTORIC DISTRICT COMMISSION

The Historic Districts Act, M.G.L. Chapter 40C, was created to protect and preserve the historic resources of the Commonwealth through a local review system that encourages and ensures compatible improvement and development. Over 100 communities across the Commonwealth have enacted local historic districts to protect their historic resources and to ensure the preservation of the character of their community.

Arlington has seven established historic districts that include 351 properties that the community has recognized as unique resources worthy of protection. The seven districts and the dates they were established or most recently enlarged are: Avon Place, 1996; Broadway, 1991; Central Street, 1982; Jason/Gray, 1998; Mount Gilboa/Crescent Hill, 1991; Pleasant Street, 2006; and Russell, 1983.

CULTURAL AND HISTORICAL ACTIVITIES

The Arlington Historic District Commission (AHDC) is required by law to review the architectural appropriateness of most proposed exterior design changes, whether they be a minor alteration, new additions, or removal of trim or structures. The Commission consists of qualified volunteers appointed by the Board of Selectmen and when available includes a property owner or resident of each District, an architect, a real estate professional, and a representative from the Arlington Historical Society.

During the year 2008 the Commission met eleven times to hold hearings for property owners seeking approval for certificates for exterior work to be conducted on their homes. Part of the regular meetings included eighteen Informal Hearings held for property owners seeking advice or resource information for work to be conducted, twenty one Formal Hearings. As a result of those meetings, twenty five Certificates of Appropriateness, and twenty one Certificates of Non-Applicability to be undertaken were granted. During the year the Commissioners worked on updating the Significant Properties Inventory Listing with the Arlington Historical Commission (AHC), a District signage inventory, an outreach program to property owners in all seven Districts, and educating the public on the role of the Historic District Commission at Town Day.

At the beginning of 2008 Jonathan Hindmarsh was sworn in as the newest at-large Commissioner and at the end of 2008 David Levy was sworn in as a new Commissioner to represent the Mt Gillboa/Crescent Hill Historic District Commission. Yvonne Logan resigned as the Real Estate representative and a Commissioner At-Large.

CYRUS E. DALLIN ART MUSEUM

Two thousand and eight is the Tenth Anniversary of the Cyrus E. Dallin Art Museum. The October 18 "birthday" was celebrated with many trustees (past and present), Dallin Family, and other guests who came to enjoy birthday cake and other refreshments. The highlight of the gathering was the unveiling of the newly restored *Indian Head*. This sculpture was the symbol of the Indian Head Bank established in Nashua, N.H. in 1851. Dallin's rare sculpture was purchased in July 2006 from Cody Old West Auction and restored in 2008 by Skylight Studio, Woburn, MA. The restoration was supported in part by a grant from the Arlington Cultural Council (ACC), a local agency supported by the Massachusetts Cultural Council (MCC), a state agency.

The Dallin Art Museum is celebrating throughout 2008 and 2009 with a series of lectures occurring every other month. In December Maria DiGioia, graphic artist and board member, presented an illustrated lecture, *Cyrus E. Dallin and His Native American Works* depicting sculptures in the museum's collection.

Walking Tours of Cyrus E. Dallin Sculptures a 26-page guide with photographs and map, which aligns his artwork with Arlington historic sites, has been published and is available at the museum.

The Dallins in Arlington Heights is a collaborative effort of the Arlington Historical Society, Dallin Museum, and Old Schwamb Mill. With antique books and brochures, archival photographs, portraits in oil and plaster, historic memorabilia, and sculpture, the exhibit documents the Dallin family's civic and social life within the Town. The four-gallery exhibit at the Schwamb Mill from December '08 through March '09 is also supported in part by a grant from the Arlington Cultural Council (ACC). One gallery is dedicated to Dallin's son Arthur, who served in both World Wars. It presents color reproductions of his stained glass windows.

Crombie (Bob) Dallin donated an oil entitled "Black Rock, Great Salt Lake" painted by his grandfather Cyrus in 1892.

Our programs continue. Ongoing newsletter & newspaper articles flood the media.

Art on the Green has had its eighth successful year on Town Day. Lots of art; lots of fun!

An Oral History project chronicling the life of Cyrus and Vittoria Colonna Dallin through the perspective of their family, friends, and neighbors is ongoing.

Photographing of the many stained glass windows designed by Arthur Dallin has begun. These windows are installed in churches in Massachusetts, New Hampshire, and Rhode Island.

Tours for adults and school children continue with several elementary schools participating. Our goal is to have all third grades from the Arlington Public School visit for a presentation.

An initiative with Arlington Community Media, Inc. (ACMI) has resulted in four segments for broadcast.

The Museum's Board of Trustees was saddened by the death of Rell G. Frances (1928-2008), noted scholar and author of two extra-ordinary books, *Cyrus E. Dallin Let Justice Be Done* (1976) and *Frontier to Fame, Cyrus E. Dallin, Sculptor* (2005). Traveling from Utah, Rell and his wife Janet attended several events in Arlington. He provided guidance and scholarship to the museum's trustees. Rell and his insight into the life and art of C.E. Dallin will be sorely missed.

All of these activities were accomplished through the encouragement and financial support of many individuals within the Town of Arlington. In addition, the museum received matching grants from companies and assistance grants from the Arlington Cultural Council. This generosity has enabled the museum to acquire and restore works of art, expand its publications, and continue its educational programs.

As always, the museum is open Tuesday through Sunday, from noon to 4:00 PM. Please call 781-641-0747 for tour reservations and to verify opening times.

COMMUNITY SAFETY

POLICE DEPARTMENT

Throughout 2008, the Police Department has continued to take on more challenges in an effort to meet the service demands of the citizens of Arlington. Our mission statement of "Proactive and Proud" requires that all members of the Department promote, preserve, and deliver quality services and to ensure the safety of all members of our community. The Department operates under a community policing philosophy that encourages citizen participation in solving problems of crime, fear of crime, and quality of life issues.

Organizationally, the department is divided into operational and support functions. A Command staff of three captains assists the police chief in strategic planning, budgeting, and operation. The captains administer the Community Services Division, the Support Services Division and the Professional Standards /Accreditation Office.

The Community Services Division is responsible for Patrol operations. This division is tasked with effectively deploying all uniformed patrol personnel, including the patrol division, community services officer, traffic unit, canine unit, bicycle unit, and animal control. The patrol division's primary responsibility is to provide quality uniformed law enforcement services to the community. Not only does the patrol division answer calls for service to the community but it also performs other specific assignments. Assignments include wide-ranging quality of life issues in Arlington. Proactive assignments vary between enforcing traffic and parking laws, preserving the peace, protecting life and property, school safety, special event planning, and grants coordination. Through the analysis of crime trends and partnerships with the community, patrol officers are deployed to specific locations to maximize police resources.

The Support Services Division is responsible for supporting the Community Services Division as well as overseeing the administrative functions of the entire police department. The Division is responsible for the criminal investigation bureau, training, new officer recruitment and hiring, information systems management, firearm/hackney licensing, police scheduling, departmental fleet, building maintenance, issuance of departmental records, and E-911 dispatch functions.

The Professional Standards/ Accreditation Office is tasked with developing policies and procedures, working to maintain State Accreditation and Certification, investigating citizen complaints, and proactively addressing issues of professional standards and accountability within the department.

Like all departments in Arlington, the Police Department has been challenged by the recent reductions in resources. The department has been unable to proactively staff assignments to meet the needs of the community. As a result, it may necessitate a reassignment of and probable reduction in services provided by the

department. These reductions have already been realized in the criminal investigation bureau, traffic unit, and patrol division. These reductions will not deter the department from its core mission of providing quality policing to the citizens of Arlington.

Crime

The Arlington Police Department collects incident information using a system called the National Incident-Based Reporting System (NIBRS). NIBRS is an improvement over the system known as the Uniform Crime Reporting Program, (UCR). Since 1930, the FBI has administered the UCR Program using statistics supplied by law enforcement agencies across the country. At the present time, the FBI is encouraging law enforcement agencies to switch to NIBRS, which provides a more accurate reflection of crime in any given community.

The following is a summary of Part A Crimes in Arlington in 2008. Part A Crimes are crimes designated by the Federal Bureau of Investigation (FBI) to be the most serious crimes affecting a community, they include: murder/manslaughter (and attempted murder), rape (and attempted rape), robbery, aggravated assault, burglary, larceny, arson, and motor vehicle theft. In 2008, there were a total of 785 Part A Crimes reported in Arlington, up 1.5% from 773 reported in 2007. The increase is mainly attributed to a 293% increase in motor vehicle crimes. All other crimes, except arson, were at same levels or less than 2007.

There were no murders in Arlington in 2008. There was one murder in 2007. The perpetrator stabbed his stepfather to death. There was also an attempted murder in 2007.

Three less rapes were reported this year.

Of the fifteen robberies reported three were while the suspect(s) were masked, five were armed robberies, and seven were unarmed robberies.

Of the thirty-seven reported aggravated assaults in 2008, further investigation, found eleven of the reported assaults were to be offenses that were less serious than aggravated assault. Twelve of the assaults involved domestic violence. Weapons were used in twenty of the assaults. The most common weapon used was a shod foot.

Arlington had 165 reported burglaries in 2008, a 33% drop from last year.

Three less motor vehicles were stolen and one more incident of arson was reported. Most of the arson incidents were out door brush fires.

In 2008, there were 513 reported larcenies. The chart on the next page detail the Part A crimes for 2007 and 2008.

COMMUNITY SAFETY

Part A Crimes

Crime	2007	2008	Change
Murder/Manslaughter	1	0	-100%
Rape	6	3	-50%
Robbery	15	15	0%
Aggravated Assault	50	37	-26%
Burglary	248	165	-33.5%
Arson	15	16	6.7%
Larcenies (all)	428	513	%
Totals	763*	749	-203%

Calls for Service

The Police Department responded to 27,004 calls for service during 2008, an increase of 1,247 calls (5%) as compared to 2007. Officers filed 3,516 reports as compared to 3,448 in 2007 an increase of sixty-four reports (2%). In 2008, 269 people were arrested, a decrease of ten. Thirty-nine people were taken into protective custody. Protective custody is a statute that allows police officers to take into custody a person who, due to ingestion of alcohol, is incapacitated or a danger to himself or others. Although authority gives the police the option of taking a person to his residence or a treatment facility, the police station is often the most viable option. In 2008, 4,487 motor vehicle citations and 14,477 parking tickets were issued. Motor vehicle citations increased by 1,442 (47%) and parking tickets by 2,559 (21%) over the previous year. The Department continues increased traffic and parking enforcement to meet the growing concerns of citizens. Traffic issues continue to be one of the greatest areas of complaints to the Department.

Community Services Patrol

The Community Services (Patrol) Division responds to all emergency calls. The large portion of these calls involve services other than responding to crimes.

Emergency Calls	
Residential, Business & Municipal Alarms	1,188
Disturbance Calls	1,164
Suspicious Activity	840
Traffic Complaints	182
Animal Complaints	160

The Community Services Division also responded to 287 reports of missing persons.

Traffic

During 2008, the Police Department responded to 854 motor vehicle crashes. This is thirty-six more than 2007. Of that number, 135 involved hit and run crashes, 114 were crashes with injury, and 605 were without injury. The intersection of Massachusetts Avenue and Park Avenue recorded the most crashes in 2008: fifteen crashes. Although citations and parking tickets increased, the traffic unit was hampered this year by a reduction in force in the patrol division that required the frequent re-assignment of traffic personnel to regular patrol duties. Many programs and initiatives remain incomplete due to a lack of resources to staff the traffic unit.

Activity	Activities By Month												Totals
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	
Emergency Calls	2,202	1,908	1,925	2,253	2,599	2,609	2,526	2,440	2,226	2,200	2,031	2,085	27,004
Police Reports	292	237	253	290	349	346	296	364	279	288	263	260	3,516
Arrests	30	21	23	29	24	26	16	32	18	18	15	17	269
Protective Custody	7	3	1	7	4	3	1	2	2	3	4	2	39
Summons	21	14	10	23	34	27	15	27	15	14	18	12	230
Motor Vehicle Citations	279	252	232	415	508	442	395	411	407	379	473	294	4,487
Totals	2,831	2,435	2,444	3,017	3,517	3,452	3,249	3,276	2,947	2,902	2,804	2,670	35,545

COMMUNITY SAFETY

Motor Vehicle Crash Hotspots in Arlington

Location	# of Crashes
Massachusetts Avenue at Park Avenue	15
Massachusetts Avenue at Mystic Street	12
Massachusetts Avenue at Pleasant Street	9
905 Massachusetts Avenue	8
Medford Street at Mystic Valley Parkway	8
Massachusetts Avenue at Orvis Road	8
Massachusetts Avenue at Medford Street	7
1427 Massachusetts Avenue	7
Massachusetts Avenue at Mill Street	7
Massachusetts Avenue at Lake Street	7

Community Policing

The Arlington Police Department is committed to the philosophy of community policing. Community Policing is a mind set every officer in the department embraces. This philosophy involves partnering with the community to solve problems of crime, fear of crime, and quality of life issues. During 2008 the Department offered a number of community policing programs to the public designed to provide citizens with tools, information, and skills useful in solving those problems.

The summer saw the continuation of the Police Department's highly successful Youth Basketball League. Arlington Police officers volunteered their time to coach and mentor the youth in Town while providing them with a successful athletic program. Reaching out to the youth in Town has always been a goal of the Department's community policing efforts. The Department hopes that programs like this leave the youth with a positive image of police and a spirit of cooperation and friendship. Sergeant Ronald Kerr continues to run the Basketball league with assistance from Lieutenant Paul Dooley, Lieutenant Kenneth Hughes, Sergeant Daniel Kelly, Sergeant Brendon Kiernan, Officer Chad Brown, Officer Greg Flavin, Officer Bryan Gallagher, Officer Dennis Mahoney, Officer Robert Pedrini, and Officer James Smith.

Also during the summer, the Arlington Police Department in partnership with the Middlesex Sheriff's Department, and the Arlington Boys and Girls Club conducted a new program called Badges for Baseball. Badges for Baseball brings law enforcement together with youth serving organizations to help bridge the gap between officers and youths. Officers use the game of Quickball to reach the children. Quickball is an innovative program designed by the Cal Ripken Sr. Foundation. Quickball is a fast paced, indoor game of baseball. The program is designed so children, regardless of degree of skill, level, can play together as a team. Captain Richard Kennefick was the representative from the Arlington Police Department in this highly successful program. This program expanded the reach of our youth and athletic program

and provided the same opportunity as the basketball league for positive interaction between police and Arlington youth.

The Department still operates its Guardian Program, which is a collaborative effort between the Police Department, the Council on Aging, and the Housing Authority. The Guardian Program is an assurance program that offers subscribers daily well being phone calls. It is designed to accommodate elders, shut-ins, and those who require well-being checks. Another program that runs throughout the year is RAD, (Rape Aggression Defense). This is a free program offered exclusively to woman that provides them with skills and self- assurance vital to surviving and escaping from physical attack. The program is coordinated by Sergeant Richard Pedrini and staffed by Officer Jennifer McGurl, Officer Gina Bassett, Officer Brandon Kindle, and Officer Michael Hogan. The Department will continue with its Summer Shape up Program, Citizens Police Academy, Public Safety Day, and partner with community groups in Town to facilitate open dialogue to address issues and challenges that affect them. For the year 2009, the Department looks to assign a police officer to the Community Services Unit to advance the Department's community policing philosophy, expand and create new programs in the community, create a Town wide neighborhood network, seek out grant opportunities, create crime prevention programs, and develop a long term strategic plan to continue to meet the needs of the community for years to come.

Animal Control

The Animal Control Officer (ACO) is responsible for enforcing the Town's By-laws relative to animals. The ACO is also responsible for inspecting and quarantining of animals. The ACO is an active member of the Metro-West Animal Control Officer Consortium. In 2008, the Town issued 1,411 dog licenses, an increase of 188 from 2007. Thirty citations for Town-By law violations were also issued.

Canine

In 2008, Officer Hogan and our K9 dog Dasty responded to almost 70 calls for service. During the year 2008, K9 Dasty was responsible for 9 felony arrests. Three of those suspects were armed and had violent encounters with officers. Another large part of K9 Dasty's job is to locate narcotics. K9 Dasty was responsible for approximately 20 narcotic and evidence recovery incidents, including locating a 357-caliber revolver used in a shooting. K9 Dasty has assisted numerous area police departments in detecting narcotics, search for missing persons, and tracking violent criminals. K9 Dasty has also conducted demonstrations for students in Arlington schools and participated in over twenty demonstrations including Town Day, where over 400 residents attended the demonstration. In May, K9 Dasty competed in the United States Police Canine Association Drug Certifica-

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tion Competition. Out of thirty-nine K9 Teams from three different states, Officer Hogan and K9 Dasty finished in first place. The team was also featured on Animal Planet's new television show, Dogs 101.



Officer Michael Hogan and K9 Dasty

Support Services

Criminal Investigation Bureau

The Arlington Detective Bureau was busy again in 2008. One of the more significant cases occurred in late April when a man kidnapped his infant son, triggering a nationwide Amber Alert. Through an exhaustive investigation, the suspect was apprehended in a hotel in Burlington. North Eastern Massachusetts Law Enforcement Council (NEMLEC), Special Weapons & Tactics Unit (SWAT) was activated and Whalen was arrested without incident. His son was safely taken by the Department of Social Services. This was a complicated investigation, which involved several local and state agencies.

Several narcotic investigations were commenced and concluded successfully during 2008. Detective Connerney and the regional drug task force arrested two illegal aliens with multiple identifications and lengthy criminal records connected with each alias. In this case, more than 50 grams of heroin were seized and, in coordination with the Arlington arrest, at the same time in Everett, a search warrant was served and more than \$10,000 in cash was recovered. Detective Connerney also developed a case where a search warrant in Menotomy Manor was served and large quantities of drugs were seized, thus shutting down a major distributor to the East Arlington community.

Arlington was plagued with numerous incidents of tagging all along the Mass. Ave. corridor during the first half of 2008. Through investigation, Detective Gallagher traced the tags to two juveniles. A search warrant was served and since the conclusion of this investigation tagging has dropped significantly.

Along with regular undercover alcohol compliance checks of licensed establishments, the Detective Bureau has conducted several undercover sting operations of massage parlors. One arrest occurred as a result of these operations and we are happy to report that all

licensed alcohol establishments are in compliance with state and local laws, rules, and regulations.

The School Resource Officer Program is in its third year, and has been a tremendous success due to the efforts of Detective Gallagher and the school administration. The Department's longtime Domestic Violence Officer, Detective Wilson, retired last year, and Detective Karen Kelley has filled that position. Detective Kelley is moving forward with a High Risk Assessment Team for Domestic Violence victims, a Teen Dating Violence program at the High School, and complete and thorough investigations into instances of Domestic Violence.

152 Firearms Permits were issued in 2008, which generated \$12,900 in fees, of which the Town received \$3,375.00.

Records

The following is a chart outlining activity in the Records Room for 2008.

Month	Citations	Parking Violations	Crashes	Hackney Licenses
January	279	1,264	50	5
February	252	1,300	53	1
March	232	1,210	42	6
April	415	1,418	48	4
May	508	1,416	76	8
June	442	1,164	52	3
July	395	1,160	34	4
August	411	995	43	3
September	407	1,117	52	5
October	379	1,278	49	3
November	473	1,036	56	3
December	294	1,119	62	4
Totals	4,487	14,477	*617	49

* The crash totals above reflect crash reports filed by police officers. The Arlington Police responded to 854 crashes in 2008.

In addition, the Records Room processes all requests for public records and police reports.

Accreditation/ Professional Standards

In March, The Massachusetts Police Accreditation voted to award state certification to the Arlington Police Department. Arlington is only the thirty-second department in Massachusetts to achieve this prestigious distinction. The achievement of this award demonstrates the department's commitment to delivering an exemplary level of police services to the community. Captain Richard Kennefick led the complex task of achieving compliance with more than 151 national law enforcement standards.

Awards

In March the Department held its annual Employee Recognition Award's Ceremony. Officer James Smith was selected as the Police Officer of the year for 2007. Smith consistently conducts himself in a professional manner and is a true leader among his peers. Always a

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team player, he is quick to volunteer whenever needed. Smith serves as a positive role model for the youth of Arlington and spends a great deal of time on and off the job in diverse mentoring and coaching roles. Chief Frederick Ryan said of him, "Officer Smith has been one of this department's greatest assets for many years. He truly epitomizes the community-policing ideal. I cannot think of any officer in the department who is more loved and respected by his peers and his community."



Officer James Smith and Chief Frederick Ryan at the Employee Recognition Award's Ceremony.

The Department also awarded six Meritorious Service Ribbons and twelve Certificate of Commendations at its Ceremony. Those officers receiving ribbons were: Sergeant Richard Pedrini, Officer Chadwick Brown, Officer Julie Brydges, Officer Chris Gallagher, and Officer Robert Pedrini. Certificates of Commendation were awarded to the following: Sergeant Richard Pedrini, Sergeant Juliann Flaherty, Sergeant Ronald Kerr, Sergeant Brandon Kiernan, Inspector James Fitzpatrick, Officer Robert Gamez, Officer Michael Flynn, Officer Chadwick Brown, Officer Gregory Flavin, Officer Michael Hogan, Officer Stephen Krepelka, and K9 Dasty.

Also awarded at the Ceremony were Civilian Awards to Dr. Kevin Fallon of the Mill Brook Animal Hospital, for his assistance in the implementation of the K9 Program. Mr. Scott Eiseman and Mr. David Hingston for their commitment to the youth in the Summer Shape Up program and to Mr. Michael McCabe, for service to the Town and its youth after thirty-six years of dedicated service to the Arlington Public School System. All were recognized for their lengthy and highly successful partnerships with the Arlington Police Department.

Retirements/Promotions/Appointments

During the past year the Arlington Police Department had several employees retire. Lieutenant Francis McKenna, a Patrol Night Commander with forty years of service, Sergeant David McNamee, a Patrol Supervisor with thirty-eight years of service, Inspector Joyce Wilson, Domestic Violence Officer with thirty-two years of service, and Dispatcher John Greeley, Lead Dispatcher

with thirty-five years of service.

In October, the Arlington Police Department made five promotions. Lieutenant Thomas Diozzi was promoted to the rank of captain and became the Commander of Support Services. Sergeant Richard Flynn was promoted to the rank of lieutenant and became the Training and Support Services Officer. Sergeant Robert Lake was promoted to lieutenant and became Officer-in-Charge of Traffic and Parking Management Unit. Both Officer Ronald Kerr and Officer Brandon Kiernan were promoted to the rank of sergeant and they were assigned as night Supervisors.



From left to right: Lt. Richard Flynn, Capt. Thomas Diozzi, Lt. Robert Lake, Sgt. Ronald Kerr, and Sgt. Brendan Kiernan

During 2008, seven recruits were appointed to the Department. Brad Chella, Bret Balnciforti, and Neil Sirmard completed twenty-two weeks of rigorous training at the MBTA Transit Police Academy. Anthony Bongiorno, Brandon Wenz, Nicholas Stotic and Michael Foley completed twenty-seven weeks at the Boston Police Academy, nationally known for its excellence. After all the recruits completed their basic training, they were given the oath of office, becoming duly sworn members of the Arlington Police Department.



Left to right: Chief Frederick Ryan, Sgt. Robert Murphy, Off. Anthony Bongiorno, Boston Police Commissioner Edward Davis, Mayor Thomas Menino, City of Boston. Boston Police Academy Graduation Ceremony November 25, 2008.



FIRE DEPARTMENT

Mission Statement

The Arlington Fire Department will strive for excellence in the performance of duty and service to the community and the customers it serves. The Department is committed to find better ways to protect the lives and property of its citizens from the ravages of fire and other disasters and to contribute to the physical wellness of the community through emergency medical service.

Ethics and Values

Knowing that firefighters are held to a higher standard of conduct, the firefighters of the Arlington Fire Department will make every effort to uphold those standards that are entrusted to us and to take an active role in maintaining a professional image of the Fire Service through promptness, efficiency, and dedication to duty.

Communicating with the Public

The Department will serve the public with courtesy and respect, providing assistance wherever professional skills and talents are needed, and be ever vigilant in promoting awareness of fire hazards and in educating citizens of all ages.

Fire Department Role

The Arlington Fire Department continued its evolution from a strictly fire prevention and suppression organization to incorporate all hazards mitigation into its service to the community. A significant portion of time and training is spent on preparation for disasters, both man made and natural.

Through the Comprehensive Emergency Management Plan (CEMP), which has been adopted by the Local Emergency Planning Committee (LEPC), the fire department is able to work seamlessly with other departments in Town to respond to and mitigate any disaster, manmade or natural. The CEMP was developed originally to respond to hazardous emergency incidents as a result of the Somerville rail yard incident in 1979, but has evolved into the all hazards plan it is today. The CEMP allows the fire department to share resources with the Commonwealth of Massachusetts.

In 2007 the LEPC began to collaborate with other

regional communities to coordinate resources to respond to emergencies in Arlington and the surrounding communities. The Battleroad Regional Emergency Planning Committee (REPC) was formed. The REPC consists of various representatives across a broad range of disciplines from Arlington, Lexington, Bedford, Belmont, Burlington, Brookline, and Watertown. The goal of the REPC is to get our communities working together in situations like a flood, major natural gas leak, or pandemic emergency. The REPC held its first regional exercise in January 2008. The multi-agency drill was held at BAE Systems in Lexington. The drill was a tabletop exercise with appropriate expanding scenarios used to focus the participants on specific objectives and issues related to a chemical release associated with an improvised device with mass casualties.

The Fire Department also provides pre-hospital emergency medical services (EMS), building inspections on a regular basis for code enforcement and familiarization, public education projects, training, and performs a number of related tasks including annual hose testing and hydrant inspections.

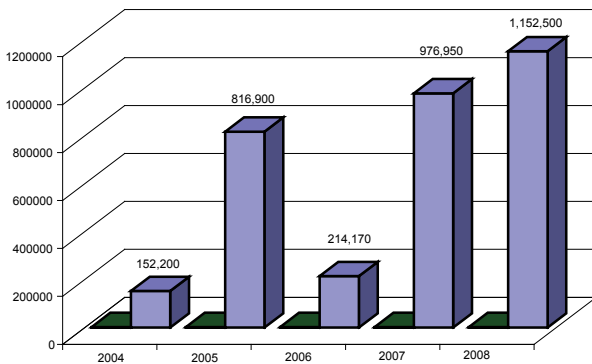
Over 60% of the calls by the fire department are for medical emergencies. Maintaining Emergency Medical Technician (EMT) status for the majority of the department is the responsibility of Deputy Chief Kevin Shaw. New equipment and techniques are consistently introduced requiring hours of additional training. Between training officer Captain James Bailey and EMS officer Deputy Chief Shaw, the challenge to maintain these services are done in house, minimizing the expense to the Arlington taxpayers.

During the year 2008 the fire department responded to 4,743 calls for assistance. This is an increase of 148 calls from 2007. Of these calls 2,416 were for medical emergencies. Reported Dollar loss for 2008 totaled \$1,152,500.

Fire Call Type	Responses		
	2006	2007	2008
Fire	111	113	98
Carbon Monoxide Activations	83	154	170
Water Hazards	75	85	77
Mutual Aid	67	54	53
Lock Out/In	93	91	104
Electrical Hazards/Down Lines	151	162	219
Motor Vehicle Accidents	107	100	100
Smoke Scares	26	144	155
Natural Gas Emergencies	131	75	60
Flammable Liquid Hazards	30	27	21
Hazardous Conditions	157	124	106
Other	170	228	246
Emergency Medicals	2,189	2,316	2,416
Medical Assists	398	354	232
Alarms Sounding	610	566	686
Total Calls for Assistance	4,398	4,593	4,743

COMMUNITY SAFETY

Estimated Dollar Loss: 2000 - 2008



Fire Prevention / Fire Investigation Unit (FIU)

Fire prevention continues to be a major focus of the Arlington Fire Department. Deputy Chief Shaw oversees that inspections by our well-trained officers and firefighters continue to make Arlington one of the most fire-safe communities in the metro Boston area. Fire prevention, combined with an aggressive interior attack by its suppression teams when necessary, accounts for these positive statistics. The amount of money saved by building owners and insurance companies through fire prevention initiatives and aggressive firefighting are impossible to calculate, but important for the Fire Prevention Division of the Arlington Fire Department issued 364 permits in the year 2008 totaling \$32,787

	Fire Permits		
	2006	2007	2008
Permits	1,062	997	364
Revenue	\$ 30,957	\$ 35,051	\$ 32,787

The Fire Investigation Unit (FIU) responds to all fires within the Town and is responsible for determining their cause and origin. A thorough investigation of the cause, origin, and circumstances of how a fire occurred will often prevent similar incidents from happening again.

The experience, knowledge, and continuous training of the members of the FIU, working in conjunction with the State Fire Marshal's Office and the Attorney General's Office allows for numerous resources to successfully investigate and prosecute all fire related crimes. The FIU consist of Lt Brian Gera (Team Coordinator), Lt. Robert Largenton (Training Coordinator), Capt. Michael Tierney, Lt. Ryan Melly, and Lt. Robert Paone.

The FIU was activated forty-one times this past year to investigate various incidents including, structure fires, vehicle fires, dumpster fires, and grass fires.

FIU Fire Investigations		Number	
Type	Cause	2007	2008
Structures	Accidental	8	8
Structures	Intentional	0	1
Open Field Grass	Intentional	10	10
Dumpsters	Undetermined	2	1
Motor Vehicle	Mechanical Malfunction	3	12
Appliances	Malfunction	2	3
Personal Belongings	Intentional	1	2
High School	Bath/Hall Intentional	3	4



In terms of fire prevention for the Town of Arlington public education is a key component. Without question the most influential group of citizens reached are children. The program *Student Awareness of Fire Education (SAFE)*, has been an extremely successful curriculum that has been presented to grammar school children since 1996. This year SAFE instructors visited middle school students as well. The theme of Fire Prevention Week in 2008 was *Prevent Home Fires!* This theme stressed the importance of the homeowner / occupant taking initiative in identifying and correcting of fire hazards in their dwelling.

The Juvenile Firesetter Intervention Program (JFIP) counseled young, potential fire setters in the dangers of playing with fire. The JFIP, partnering for the sixth consecutive year with the Germaine Lawrence School, educated students who were identified as firesetters.

SAFE and JFIP are the only two programs that Arlington Firefighters volunteer to be trained in to protect and educate their community.

Training

The Training Officer is responsible for managing a comprehensive training program designed to meet the needs of all members of the Department. The primary focus of the Training Division is to promote training necessary to allow firefighters to achieve specific career goals. Firefighters are constantly evaluated and tested by the division to ensure proficiency in skills and retention of knowledge. This training includes inspections, classroom sessions, practical applications, and actual calls for service.

Every firefighter's career with the Arlington Fire Dept. begins at the Mass Fire Academy (MFA). The MFA's fire instructors hone their knowledge, ability, and instincts during a rigorous schedule of training evolutions and a challenging curriculum. All firefighters graduate with the NFPA certification of Firefighter I/II. The final result is a group of highly trained individuals prepared

COMMUNITY SAFETY

to work as firefighters in one of 3 fire stations, on one of four 24-hour shifts. This year nine Arlington firefighters graduated from the Mass Fire Academy.

The Training Division strives to offer fire service personnel complete and progressive training required to perform the job to which they are trusted; the protection of the lives and property of the citizens of Arlington. Courses have been hosted internally, bringing in Mass. Fire Academy professionals as instructors. Private sector representatives delivered training to all members of the Department. The Department EMS coordinator delivered all emergency medical service training in house.

The Training Division handles the development and delivery of all company-level drills, department-level training initiatives, as well as new recruit indoctrination and training. The Training Division is also responsible for continuing education and re-certification of EMT's. Of the nine graduates of the Mass Firefighting Academy six have successfully completed the emergency medical technician basic course. The remaining three graduates completed the emergency medical technician basic course prior to being hired by the Town.

In 2008, AFD members received regularly scheduled annual training in such areas as Cold Water / Ice Rescue, CPR, Laddering, and the Department of Transportation's EMT refresher course. Instructors, as part of the MFA's Impact series, came to Arlington and instructed members on elevator emergencies. In addition all members received certification for completing the statewide Rapid Intervention Team training module created by the Massachusetts Fire Training Council. These intensive skills based training curriculum focused on "firefighters saving firefighters". Additionally all members were trained in Autism Awareness for Firefighters. This program focused on how firefighters can recognize, respond to, and treat autistic and developmentally delayed patients. In 2008, the Department was able to obtain hands on training when its members were allowed access to 4 homes that were scheduled for demolition. The firefighters were able to practice apparatus placement, hose line advancement, forcible entry, roof ventilation, and roof operations.

EMS

The Arlington Fire Department staffs a Class 1 Rescue/Ambulance with two EMT-Basics, 24 hours a day, seven days a week. The Department currently has sixty-five EMT's and eleven first responders. Five of those first responders have successfully completed EMT school and are in the process of being licensed by the Department of Public Health, pending a written and practical exam.

EMS Staff			
	2006	2007	2008
EMTS	61	63	65
First Responders	13	12	11

The Department's EMS coordinator is responsible for all in house medical training, recertifications, medical supplies and keeping all EMT's and first responders updated with the latest information from the Office of Emergency Medical Services (OEMS) and Department of Public Health. All Department EMT's have an obligation to provide pre-hospital patient care in accordance to statewide treatment protocols, and the Massachusetts Department of Public Health (MDPH).

The Department responded to 2416 medical emergencies. Of those emergencies, 1,129 were for advanced life support in nature and transported to the appropriate facility. Many basic life support emergencies were transported to the Departments six-area point of entry hospitals for further medical care.

Recently purchased rescue and medical equip-

Ambulance Response		
	2007	2008
Advance Life	819	1129
Basic Life	668	660
Patient Refused Assistance	641	585
Total	2,128	2,374

ment includes spinal immobilization equipment, a portable suction unit, ice rescue suits, life jackets, and reflective safety vests. The Department is still exploring the possibility of upgrading our level of medical care to Advanced Life Support.

COMMUNITY SAFETY

Accomplishments and Highlights

- A Seagrave Fire Engine was delivered in July of 2008, designated as Engine 1, and assigned to Fire Headquarters.
- In the third year of a three-year program to provide new Personal Protective Gear, 21 Firefighters were fitted for and received new personal protective equipment.
- Firehouse Software, a software package specifically geared to Fire Department report writing and record keeping was installed and the NFIRS report writing module was implemented.
- Through Capital Funding purchased and implemented 43 portable radios and 2 thermal imaging cameras for the safety of firefighters and civilians. Purchased and implemented new carbon monoxide monitors, lighter, more flexible fire hose and nozzles, and forcible entry tools to replace older, heavier equipment.
- Evaluated street fire alarm system and began plan to upgrade to a more robust wireless system for master boxes, and phasing out street boxes that are dated and expensive to maintain.

Hires / Promotions / Retirements

The Arlington Fire Department hired a total of six Firefighters in 2008. In March, Firefighters Christopher Gibbons, Terrance Hogan, and Shelley Terrizzi graduated from the Massachusetts Firefighting Academy. In June, Brendan Gormley, John Shea, Brian Caggiano, James Tirico, Brian Kennedy, and Daniel Kerr were hired. The six new hires successfully completed the MFA's 12-week recruit program in September 2008. Robert Jefferson was appointed Chief of the Department

in March. In April, Firefighters Brendan Carey, James Lawson, and Alfred Sharpe were promoted to fire lieutenant, Lieutenant James Bailey was promoted to fire captain, and Captains Bernard Ryan and Kevin Shaw were promoted to deputy chief. Firefighter Richard Paolillo, Lt Robert Dustin, Lt John Norris, and Fire Chief Allen McEwen retired after years of dedicated service to the Town of Arlington. Firefighter Martin Conroy, a USMC communications specialist, was mobilized and deployed to Al Anbar Province, Iraq in September. He is expected to return in May 2009.

2009 Goals

- Continue the infrastructure improvements to Fire Headquarters and Highland stations and work with the architect and the PTBC for the rebuilding of the stations.
- Continue to provide ancillary programs such as the FIU, JFIP, Vial of Life, and SAFE within the limited resources and funding available.
- Formulate a 5 – 10 year plan related to the reorganization and structure of the Fire Department.
- Receive delivery of new fire apparatus.
- Continue to implement mandatory, standardized yearly training program for all firefighters.
- Write a comprehensive needs assessment of emergency medical service for the Town, including the feasibility of running a second ambulance and implementing Advanced Life Support units.
- Continue communication and education of residents about emergency management plans, emergency medical services, and fire suppression and prevention objectives.



Engine 1

COMMUNITY SAFETY

INSPECTIONAL SERVICES

The Inspectional Services Department is responsible for enforcement of The Commonwealth of Massachusetts Building, Electrical, and Plumbing & Gas Codes, as well as all related regulations, standards and Town Bylaws. Additionally, the Inspectional Services Department implements strategic projects as assigned by the Town Manager.

Highlights and Major Projects 2008 were:

- Oversight of Menotomy Manor renovation project.
- Hawthorn Suite renovation project.
- Stop & Shop renovation project.
- Mirak Properties solar panel installation project.
- Implementation of new Massachusetts State Building Code 780 CMR 7th Edition.
- Permits were issued for 13 new single-family homes and 7 new two family homes.

In 2008, the Inspectional Services Department issued a total of 4,826 permits of which 1,415 were Building permits, 995 were Plumbing permits, 956 were Gas permits and 1,350 were Wiring permits. Total fees collected by the Inspectional Services Department in 2008 were \$ 1,027,913.79 with an estimated construction value of \$59,440,853

Permits Issued	2006	2007	2008
Building	1125	1162	1415
Plumbing	886	795	995
Gas	727	700	956
Wiring	982	1087	1350
Single Family Homes	11	5	13
2 Family Homes	1	2	7
Total Permits	3720	3744	4828
Fees Collected	647,981	714,047	1,027,913

COMMUNITY DEVELOPMENT

REDEVELOPMENT BOARD / PLANNING AND COMMUNITY DEVELOPMENT

Planning Implementation

Last year the Arlington Redevelopment Board (ARB) developed a vision of Arlington based on interviews and surveys conducted as part of our planning dialog. It is worth presenting the vision again, as it provides the direction for planning activities:

Vision of Arlington

“Arlington’s business centers will provide many opportunities for professional employment, for shopping, and for entertainment; streetscape and storefronts will be attractive and inviting; travel through town will be quick and safe; more and varied housing types will meet the needs of all residents, particularly first-time and moderate income home buyers, and seniors living on fixed incomes; and recreational and open spaces will be evenly dispersed throughout the town, and will be well-maintained. The vibrant commercial nodes in Arlington Heights, in the Town Center, and in East Arlington will underpin improvements throughout the community. In the three nodes parking will be configured to serve commercial development and enhanced transit service, and buildings will host a mix of commercial and residential uses. Modeled on regional and national examples of concentrated “smart” growth, the three nodes of development will support public and private investment, and will incorporate “green” technologies that promote aesthetically pleasing surroundings.

Even with all Arlington residents, organizations, and businesses working toward the vision, it will not be realized overnight. The first part of the vision reflects people’s desire for vibrant commercial areas that serve the community, with ease in getting to and through these areas. In response, the ARB has continued its focus on the commercial areas, recognizing their unique and important contribution to Arlington life. In cooperation with the Town Manager, the ARB and the Planning department issued a request for proposals to conduct an economic development plan. It is intended that a consultant team of specialists in retail, real estate, economic development, and parking will develop a plan to preserve and enhance Arlington’s commercial areas. A committee composed of representatives of Town Boards and the Chamber of Commerce will guide the study. A consultant team was selected the end of 2008, and it is expected that the plan will be completed in mid-2009.

Partly in response to the year’s visioning and planning process, the ARB proposed, and Town Meeting adopted, two Zoning Bylaw changes that will help promote environmentally sound development in Arlington. The first change adds a new review criterion to the Town’s Environmental Design Review that requires a developer

to report on efforts to promote sustainable development practices. The second change promotes shared parking in commercial districts, allowing reduced overall area for parking lots.

The visioning process was also translated into action through the creation of the Commercial Revitalization Initiative by the ARB. Elements of this initiative include a public space improvement program, focusing on streetscape, public space design and way finding; signage design guidance; a storefront improvement program; and parking management improvement. The Massachusetts Avenue Corridor Project (see below) is an ongoing part of the public space improvement program, while the ARB obtained \$10,000 of CDBG funds to establish the storefront improvement program, which, together with special loan programs offered by several banks to implement designs, provided free architectural design services to six store owners for the re-design of their storefronts. The ARB and the Department have also updated the Sign Sense design guidebook for republication in 2009 as part of the revitalization initiative.

Massachusetts Avenue Corridor

The beginning of the public process regarding the re-design of the Massachusetts Avenue Corridor Project is now underway, following delays due to funding problems at the state and federal level. The design is funded entirely with state and federal funds and is intended to eventually reconstruct the street and streetscape along Massachusetts Avenue from Cambridge to Pond Lane, just east of Arlington Center.

In late spring, the Department was successful at shepherding the project through the complicated State Transportation Improvement Program, gaining funding for the design and construction of the project. The design work was therefore started in the summer. Faye, Spofford & Thorndike and the Waterfield Design Group are the design engineers. A committee including the Planning Department and ARB, the Selectmen, the Town Manager, the Transportation Advisory Committee, the Department of Public Works, as well as citizens and a business owner from East Arlington, will review and provide input to the design work.

Several public meetings were held in the fall, and a preliminary design will be presented for public comment in February of 2009. It is expected that construction will begin in the fall of 2010 or spring of 2011.

In other transportation-related issues, the Department continues to participate on the Transportation Advisory Committee and the Regional Transportation Advisory Committee, and on an advisory committee for the project that may extend the MBTA Green Line to Medford, near Arlington.

COMMUNITY DEVELOPMENT

Affordable Housing

The Department continued to increase the number of affordable units in Arlington. During 2008, an additional two-family house was purchased and renovated, and is now rented by two income-qualified families. The renovation was done with an eye toward energy efficiency and using environmentally friendly products. An additional 10 units of housing are now under agreement and expected to be renovated and occupied by the end of 2009.

The Department completed documents to regulate the affordable housing at the Symmes site, which includes housing for people making 120% of median income, as well as the more usual affordable housing for people making 80% of median income. An application to place the 80% units on the state inventory of Arlington's affordable housing was approved by the Selectmen and by the state.

A lottery for four affordable condos at Minuteman Village on Brattle Street was conducted, and the units were sold before the end of the year. Income-qualified families now occupy all four units.

During the past year, the Department noted a growing number of foreclosures of single and two-family properties in Town. In response, a program was developed to refer homeowners facing possible foreclosure to a foreclosure and credit counseling program.

Symmes Project

The demolition of the Symmes Hospital and former nursing residence was underway as the year began. Following the demolition, Symmes Redevelopment Associates (SRA), which now owns the property, began preparing the site for the residential development. Preparation for development involved extensive blasting and crushing of the rock that was blasted free. The blasting and rock crushing extended through the summer. New underground utility conduits were installed, extending from Summer Street to the top of the hill, and Hospital Road (renamed Old Hospital Road) was repaved.

SRA lost its construction financing when the country's major banks encountered trouble because of the sub-prime mortgage schemes and other risky financial ventures that came to light in the late spring. SRA immediately sought financing from banks it thought were unaffected by the credit crisis. However, SRA encountered unwillingness on the part of the banks to commit to large loans as the country slipped into the nationwide credit crisis. In September, SRA shut down the construction at the site.

In light of the SRA's inability to continue the project, the Redevelopment Board extended the deadlines that were included in our land disposition agreement. All agreed that it was in the best interest of the Town to have SRA continue the development as planned, and extending the deadlines makes it possible to do so.

One of the deadlines was the date by which building permits must be obtained. Delaying this had a direct affect on the Town, in that the cost of the permits, and the revenue to the Town, is over \$600,000. Though temporarily foregoing the revenue, the Town is being paid interest on this outstanding balance.

At year's end, the credit market had not improved, and SRA still had not obtained financing to continue the construction, although it is continuing to seek financing. The project is still considered viable and the developer and the ARB continue to pursue the development as originally conceived.

Community Development Block Grant

During fiscal year 2007-2008, the Town received \$1.3 million in Community Development Block Grant (CDBG) funds, which were distributed to six public facility projects, thirteen public service activities, housing programs, and several planning studies. CDBG funds helped purchase an additional two units of housing for affordable rentals, bringing the current total to 48 units. The Arlington Home Rehabilitation Program issued 18 new loans to rehabilitate 21 owner occupied units. Of these units, five are occupied by very low-income households and sixteen are occupied by low-income households. The public services programs brought a variety of services to 3,672 persons, 73% of whom were low-income; just under 25% were extremely low-income. The block grant program continues to serve less fortunate Arlington residents and to add to the quality of life in Arlington.

Redevelopment Board Properties

The ARB manages seven buildings with over 180,000 gross square feet of commercial space valued over \$20 million. The seven buildings consist of four former schools, one former library, and two historic houses. Calendar year 2008 witnessed a variety of building improvements and other building activities. The Central School building behind Town Hall had extensive work done to repair and replace most of the gutters and soffits on the hundred-year-old structure. At year's end, negotiations to fill vacant space and to retain two state tenants were nearing completion. The Dallin Library building received roof repairs, new air conditioning compressors, and concrete work to correct drainage problems. The Gibbs School building had steam traps replaced and a new energy management system installed, significantly reducing energy consumption. Additional work had walkways and exterior stairs replaced; added a safety feature to the elevator, and replaced; two exterior doors, one being the handicap door. Twenty Three Maple Street, a former schools administration building located in an historic district, is being rehabilitated. It received a new roof and gutters, new electrical system, and reconstructed chimneys. In addition, the

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aluminum siding was removed in preparation for the installation of historically consistent clapboard siding.

These capital improvements were completed in addition to regular maintenance of the seven buildings that are under the jurisdiction of the ARB. The Town's facilities maintenance staff supports the single staff member dedicated to building maintenance.

The Town Manager and the School Committee have discussed the possibility of selling two ARB properties, the Parmenter and Crosby school buildings. It is the School Committee's responsibility to declare the buildings surplus from time to time. In the summer of 2008 the School Committee decided to declare the two buildings surplus for three years only, during which time the Town Manager promised to conduct an analysis to determine the values of the buildings if sold, as opposed to their values if the Town continued to own and maintain them. This analysis will help the Town decide the best course of action with respect to the two buildings. Accordingly, the Department issued a request for proposals to hire a consultant to conduct the analysis. The analysis is expected to be finished before the 2009 Town Meeting.

Support for Town Activities

The Planning Department provides staff support for, or otherwise participates in, many Town committees, such that Department staff participated in over 200 evening meetings. Among its many support activities, staff assisted the Bicycle Advisory Committee with the installation of eleven new bike racks on Town property and supported the efforts to develop a pilot Bike-to-School program. Staff helped develop, as well as record, collate, and review, responses to the Vision 20/20 annual census questionnaire. Staff also played an important role in the updating of the Open Space and Recreation Plan 2007-2012. Provided a member for both the Cemetery Expansion Study and Fire Station Study Committees. Staff also worked with the Affordable Housing Task Force, the Commission on Disabilities, the Spy Pond Committee, the Chamber of Commerce, and the Transportation Advisory Committee on a wide variety of activities and projects.

Application Review

Throughout the year the Department reviews application for permits and licenses issued by other Departments. In conjunction with the ARB, the Department reviewed applications for special permits, variances, and appeals decided by the Zoning Board of Appeals. The Department reviews all sign permit applications and counsels the applicants regarding the aesthetics of proposed signs. The Department annually reviews the Board of Selectmen's license requests.

Board of Survey

The Department and the ARB working closely with the Board of Selectmen proposed a new process for the approval of roads in the Town. Currently the Board of Selectmen act as the Board of Survey and approve any new roads. The new proposal would vest the Board of Survey responsibilities in the Redevelopment Board and would specify certain powers and standards by which the approval would be effected. The creation of such a board process, which is new and different from the processes used by other communities, requires the approval of the State legislature. The Town Meeting approved petitioning the legislature to establish such a board, but at year's end we learned that the legislature adjourned without approving our request. The proposal will be brought before Town Meeting again in 2009.

ZONING BOARD OF APPEALS

In 2008, the Zoning Board of Appeals has heard and rendered decisions on fifteen petitions as prescribed in Massachusetts General Laws (MGL), Chapter 40A, The Zoning Act, and, also, further clarified by the Town's Zoning Bylaw.

The Petitions heard by the Board include Variances, Special Permits and Appeals of Zoning Decisions rendered by the Inspector of Buildings as well as interpretations of Zoning Bylaws.

The Zoning Board of Appeals has three members appointed by the Board of Selectmen who also appoint two associate members to attend Hearings when a member, or members, cannot sit for a particular hearing. All hearings are open to the public and are usually held on the second and fourth Tuesdays of the month in the conference room located on the second floor of the Town Hall annex. All hearings are advertised in the Arlington Advocate for two consecutive weeks and posted on the Town Clerk's bulletin board at least three weeks before the hearing date. Hearings are also posted on the Town website, arlingtonma.gov. The Rules and Regulations of the Zoning Board of Appeals are on file in the Office of the Town Clerk and in the Zoning Board of Appeals' Office at 51 Grove Street.

Petitions Heard by Zoning Board of Appeals				
	Granted	Denied	Withdrawn	In Process
Petition for Variance	1			
Applications for Special Permits	11		1	
Appeal of Decisions of Inspector of Buildings	1	1		
Totals	13	1	1	
Total Petitions filed with Town Clerk	15			

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VISION 2020

June 2009 will mark Vision 2020's nineteenth anniversary as a project both involving and serving the Town in planning strategically for its future while building upon its past.

Background

Initiated in June of 1990 to address a need for broad, long-range planning, the Vision 2020 Steering Committee began a two year exploration process of formulating goals, strategies, and actions with the help of Town leadership, employees and townspeople.

Town Meeting created the Vision 2020 Standing Committee as an official committee of the Town on June 8, 1992. With the motto *A Proud Past, A Focused Future*, the committee was charged to "...ensure the long range planning process initiated by the Town in 1990, ...also to create, implement, monitor, and review methods for open, town-wide public participation in the Vision 2020 process."

Town Goals covering the areas of business, communication, community and citizen service, culture and recreation, diversity, education, environment, fiscal resources, and governance were adopted as bylaw at the 1993 Annual Town Meeting for the "Town to consider as it conducts its business." These goals are supported by individual task groups which have representatives on the Standing Committee. Three additional groups have formed since under the Environment Task Group: Spy Pond, Reservoir, and Sustainable Arlington Committees. The Standing Committee also includes Town leadership positions and a student representative from Arlington High School.

Vision 2020 continues efforts to bring the Town closer to these goals by partnering with townspeople, Town committees, Town employees, and leaders through its task groups and standing committee. These endeavors run the gamut from awareness and appreciation pieces on Town resources, planning for improvement of Town practices, research and development of Town Meeting warrant articles, forums on emerging issues, publications, and physical improvements. The Standing Committee is responsible for annual town-wide surveys.

The Standing Committee and its goal-supporting Task Group structure continue to this day.

Notable Activities for 2008

- Employing the concept that *while you are being counted, your opinions count too*, Vision 2020, with the help of the Town Manager and all Town departments, created, tallied and analyzed responses submitted to the 2008 Vision 2020 Annual Census mailing insert survey from 13.6% of all Arlington households. It was our 18th annual survey.

This year's principal focus was on Town and school Services, their importance and residents' satisfaction with them. Residents' opinions about the importance of resource allocation for Community Service Goals were sampled as well. A summary and analysis of the 2,537 household responses received by April 1, 2008 was reported to Town Meeting, Town officials and departments in May, and is reprinted in this report. Data gleaned from this survey continues to be useful to Town departments for planning and evaluation purposes;

- Saw the acceptance of a two year warrant article and special legislation effort on Beacon Hill (with the guidance of former Senator Jim Marzilli, Governor Patrick, Representatives Garballey, Brownsberger and Kaufman) to establish a Special Account for the purpose of maintaining, treating, and providing oversight of all the Town's water bodies. This account may receive monies from the general tax, including the possibility of borrowing, gifts or grants. These monies will be expended under the direction of the Town Manager who will report to each Annual Town Meeting on the revenues and expenditures of the fund, as well as a projection for future needs;
- Sponsored by the Vision 2020 Standing Committee, the Conservation Commission, and the Spy Pond Committee, the above warrant article received a unanimous vote by Town Meeting to also provide an appropriation of \$15,000 to the new Water Bodies Account;
- Planned and implemented the Fourth Annual Spy Pond Trails Day at the pond's southern path abutting the Route 2 exit ramp, focusing on tree pruning, invasive plant, and trash removal with help from community groups and the Boston Area Appalachian Mountain Club;
- With the help of Arlington High School's Workplace students and many residents, distributed flyers to residences in the entire 748 acre Spy Pond Watershed warning of the impact of high-phosphorous fertilizers on weed growth at Spy Pond or any water body, and informing of environmentally friendly planting classes and workshop opportunities;
- Organized the Arlington Reservoir Trail Maintenance and Cleanup Day with help from the Arlington High's Girls Cross Country Track Team and Arlington Girl Scouts;
- Continued the planning for a native plantings habitat garden at the recently renovated

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- Arlington Reservoir, which will complement that project's installation of now sufficiently established replacement shrubs and trees;
- Intent on helping Arlington become as green and sustainable a community as possible, Sustainable Arlington continued to raise climate and environmental awareness in Town with its current project - the Energy Smack-down. Designed as a competition among selected families in Arlington, Cambridge, and Medford to see which community can lower its carbon foot print the most, this 2008-9 project finds Arlington ahead so far;
 - With the Standing Committee, prepared the questions on Sustainable Practices in Arlington for the 2009 Vision 2020 Survey that accompanies the Town's Annual Census mailing;
 - Thanks to former Environment Task Group Chair Karsten Hartel, added Birds at McClenen Park to the Town's listing of resident and visiting bird populations;
 - Encouraged the Contributory Retirement Board to report to the Annual Town Meeting and to join the state's Pension Reserves Investment Trust (PRIT);
 - Updated My Tax Dollars, an interactive spreadsheet allowing taxpayers to factor their household's contributions to each Town service by using FY2007-8 information posted on the Town's website arlingtonma.gov;
 - With the Board of Selectmen (BOS), sponsored and organized the Annual State of the Town Address and Reception on the first night of the 2008 Annual Town Meeting. The address was given by incoming BOS Chairman, Clarissa Rowe;
 - Continued to participate on the Superintendent of School's Advisory Committee on Diversity, advocating for recruiting and employing minority staff for both school and Town positions;
 - Helped select the Community Book Read for 2008, Anne Tyler's *Digging to America*, and hosted Welcoming Massachusetts, both of which have immigration themes;
 - With the Disability Commission, continued planning for a Career Fair to take place in the Town Hall Auditorium on April 2, 2009;
 - Met with Arlington culture and recreation organizations to strategize on better promoting their group;
 - In conjunction with the Fair Housing Center of Greater Boston and many committees working on diversity issues in Arlington,

sponsored Race: The Power Of An Illusion, a three part film and dialogue series exploring the concept of race and the impact of myths, policies, and practices that have surrounded it through the years; and,

- With the League of Women Voters of Arlington, co-sponsored two Candidates' Nights: the first in preparation for the Town's Annual Election, and the second before the September Primary Election.

Recognitions

Vision 2020 appreciates all who contribute to this program.

Their skills and expertise, research, opinions, persistence, grant writing, note-taking, web posting, physical labor, planning, program creation and creative ideas, all offered generously, have truly enabled Arlington's Vision 2020 to strive to assist the Town in preparing for its current and future needs.

The Vision2020 survey results can be viewed at the end of this chapter.

BICYCLE ADVISORY COMMITTEE

The Arlington Bicycle Advisory Committee (ABAC) was appointed by the Board of Selectmen in 1996 to advise the Town on improving local bicycling conditions for both residents and visitors. The all-volunteer Committee promotes all forms of safe bicycling on town roadways and the Minuteman Bikeway -- from recreational riding to using the bicycle for transportation and errands.

ABAC's annual events include the ABAC Winter Social, the BIKE-Arlington Tour, and ABAC's Bicycling Information booth at Arlington Town Day in September.

ABAC meets monthly to discuss bicycle-related topics and issues in Town. Meetings are posted in advance and open to the public. ABAC's website address is www.abac.arlington.ma.us.

In the past year, ABAC has organized a number of annual events and worked on a wide range of projects and initiatives:

- Advised on the successful program for snow-plowing the Minuteman Bikeway in Arlington. Also advised the Town of Lexington on a trial bikeway-plowing program this winter.
- Proposed installation of multiple new bicycle-parking racks throughout Town, funded by a state grant from the Metropolitan Area Planning Council (MAPC), to be installed in 2009.
- Hosted the well-attended ABAC Winter Social at the Whittemore-Robbins House in March, featuring an informative presentation on the City of Boston's bicycle program by Nicole Freedman, Boston's Director of

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Bicycle Programs.

- Organized the 11th annual BIKE-Arlington Tour, a casual-paced bicycle tour around Town in May, which concluded with refreshments at Spy Pond Park.
- Hosted a bicycling information booth at Arlington Town Day, where ABAC members distributed bicycle-related information and discussed local bicycling issues with the community.
- Organized and hosted a Minuteman Bikeway Celebration on October 5, to recognize the bikeway's induction into the national Rail-Trail Hall of Fame.
- Produced new bikeway banners installed at the bikeway entrances in Arlington center.
- Hosted instructional bicycling skills classes in Arlington to promote safer, more efficient bicycling in the area.
- Continued to discuss and plan various improvements to Massachusetts Avenue in Arlington that would benefit both pedestrians and bicyclists, related to the Mass. Ave. Corridor Project.
- Worked with the Department of Public Works to provide basic maintenance on Arlington's 3-mile stretch of the Minuteman Bikeway, including organizing a bikeway cleanup day in early May. For more information on the Minuteman Bikeway, see the website at www.minutemanbikeway.org.
- Represented Arlington at the annual National Bicycle Summit in Washington, D.C., organized by the League of American Bicyclists in March. Met with U.S. Representative Edward Markey to encourage support for federal Transportation Enhancements funding for local-area bicycling, pedestrian, and transit improvements.

Future Plans

ABAC is planning to organize a number of community events in 2009, including the ABAC Winter Social, the BIKE-Arlington Tour, bicycling skills classes hosted in Arlington, and an informational booth at Arlington Town Day in September. ABAC is currently working to install additional bicycle-parking racks in Arlington's commercial districts, funded by a grant from the Metropolitan Area Planning Council (MAPC). We are also advising on the Mass Ave Corridor project and bike-friendly shoulder/lane markings on other streets in Town as well. ABAC is continuing to work on common bikeway issues with representatives from Arlington, Lexington, and Bedford.

If you are interested in local bicycling matters, please attend an upcoming ABAC meeting. For more

information, visit our website at www.abac.arlington.ma.us, contact the Department of Planning and Community Development at 781-316-3090, or e-mail jack-johnson@alum.bu.edu. ABAC usually meets on the first Monday night of the month in Town Hall.

TRANSPORTATION ADVISORY COMMITTEE

The goal of the Transportation Advisory Committee's (TAC) is to improve the quality of life in Arlington by improving the safety for all modes of transportation while balancing safety with mobility, equity, the environment, and public health. In this effort, the TAC, Arlington Police Department's Traffic Division, the Public Works Department, and the Planning Department work closely together.

The Board of Selectmen is the Traffic Authority for Arlington. The TAC was established by the Board of Selectmen in the spring of 2001 to advise the Selectmen on transportation matters.

The TAC continues to be very concerned by the limited police resources for traffic and parking enforcement. Transportation management requires the Three Es: Engineering, Education and Enforcement. All three are essential to maintain the quality of life in Arlington. Enforcement is the weakest link in the Three E's at this time.

Arlington Schools Transportation Issues

Schools have been a major activity for the TAC in 2008. A multiyear plan led by the TAC was approved by both the Board of Selectmen and the School Committee in January 2008 to improve traffic and walking safety around schools. Phase 1 of the plan is to complete inexpensive safety improvements (paint and signs) for the public elementary schools. This effort includes designating and improving preferred walking routes and reducing conflicts between students and automobiles at drop-off and pick-up periods. Phase 2 will address expensive infrastructure improvements such as sidewalks and handicap ramps along the preferred walking routes. We are seeking state aid and funds from the Capital Plan for these items. The Dallin School was selected as one of the first five elementary schools in the state to receive infrastructure improvements as part of the state's Safe Routes to School Program. TAC has coordinated with the state and reviewed their draft recommendations. The state is scheduled to construct sidewalk and intersection improvements at the Dallin in the summer of 2009.

Safety recommendations have now been made and voted by the Board of Selectmen for the Thompson, Stratton, Dallin, Peirce, Hardy and Bishop Schools. Most installations were completed by DPW before the ground froze, and the few remaining will be completed

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in 2009. Work for Brackett will begin in 2009, as well as a revisit to Hardy.

In concert with the individual school safety committees and Public Works, the TAC identified critical corners on the preferred routes to school for snow clearing. TAC reviewed and endorsed a pilot program, developed by parents with the assistance of TAC and Arlington Bicycle Advisory Committee (ABAC), to introduce bicycling to Hardy School. The TAC has also worked on safety issues at two private schools: Arlington Children's Center (ACC) and Dearborn Academy. In 2009, we will be examining traffic safety issues at other schools, including the Ottoson Middle School.

Massachusetts Avenue Corridor

Phase 1 of this project is an upgrade of Massachusetts Avenue between the Cambridge city line and Pond Lane for safety and streetscape improvements. Federal and state funds were released for this work in 2008 and a contract was signed by the Town with Fay, Spofford & Thorndike, a consulting firm. Design work has started and public meetings are being held. Members of the TAC serve on the Review Committee for the project.

Westminster Avenue

Following a fatal accident on Westminster in the spring of 2007, initial safety improvements were implemented on Westminster Avenue. Further improvements are being considered, including some at the Lexington end of Westminster Avenue, which will require coordination between the Board of Selectmen in Arlington and Lexington. Traffic calming improvements in Arlington are currently being finalized with the residents.

Downing Square

Several alternatives for this difficult six-way intersection (Park Ave., Lowell St, Park Ave. Extension, Bow St. and Westminster Ave.) have been identified and analyzed. A public meeting was held in December to review the recommendations with the public. We expect to recommend a design to the Board of Selectmen and be ready for construction in 2009 if funds can be found.

Green Line Extension

Working with the Planning Department, the TAC is an advocate for the Green Line Extension to be brought to Route 16 where it can be useful to residents of Arlington. In early 2009 the state Executive Office of Transportation recommended bringing the line to Route 16 if federal funds become available. (www.greenlineextension.org)

Thorndike Field

The TAC has been assisting the Parks and Recreation Commission in their efforts to improve the safety of access to and around Thorndike Field.

Neighborhood Projects

The TAC responded to requests from Arlington residents for transportation improvements ranging from simple situations to major safety issues.

Outreach

The TAC participated in transportation meetings and events conducted by the Boston Area MPO, MBTA, Boston Metropolitan Area Planning Council, Arlington Schools and School Committee, Arlington Redevelopment Board, Massachusetts Dept. of Conservation and Recreation, and the Summer Street Neighborhood Association. The Mass Ave Corridor project and schools were featured at the TAC's 2008 Town Day booth. The TAC maintains a website (arlingtontac.com) containing all formal reports submitted to the Board of Selectmen, committee agenda and minutes, and other transportation resources for Town residents.

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2008 VISION 2020 SURVEY REPORT

Based on 2537 Arlington Household Responses by April 1, 2008

The 2008 Vision 2020 Survey was the collaborative product of Town Manager Brian Sullivan, all Town departments as well as Vision 2020. The following pages report the responses to all sections of the mailing, items 1-14 , with the exception of the new interest in joining the work of Vision 2020 Task Groups.

In this report, the general evaluation responses are grouped into chart and table pairs. Each bar chart is accompanied by a table which gives the actual data collected. The bar charts provide a summary of the response data, importance and satisfaction, on a scale of 1-4. An additional bar is provided for the “No experience” response which ranges from 0 (all respondents had experience with this department) to 4 or “all” (no respondents had experience with this department).

Questions 1 and 2 asked for demographic information describing the 2537 responding households, their precincts, ages, years in Arlington and whether they own or rent their residences.

This report then presents Town and School Service survey responses covering general service impressions for Overall Importance and Satisfaction as well as Effective and Courteous Service for each department. Next, the report records the requested assessment for the specific services provided by each department.

Questions 3-11 requested evaluations of both the importance and satisfaction of the services provided by each town department including schools.

Question 12 asked for opinions/satisfaction about Town Hall services.

Question 13 focused on service goals for the community and further judgements regarding resource allocation to accomplish these goals. This chart is based on a scale of 1 to 3.

Question 14 inquired about community involvement and decision-making as well as the Town website.

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1. The number of respondents from each precinct:

Pct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Blank
#	63	116	98	80	95	111	115	140	108	131	100	141	105	115	127	118	83	114	125	100	116	236
%		5.0	4.3	3.5	4.1	4.8	5.0	6.1	4.7	5.7	4.3	6.1	4.6	5.0	5.5	5.1	3.6	5.0	5.4	4.3	5.0	

2. Respondent's household demographic data (3 tables):

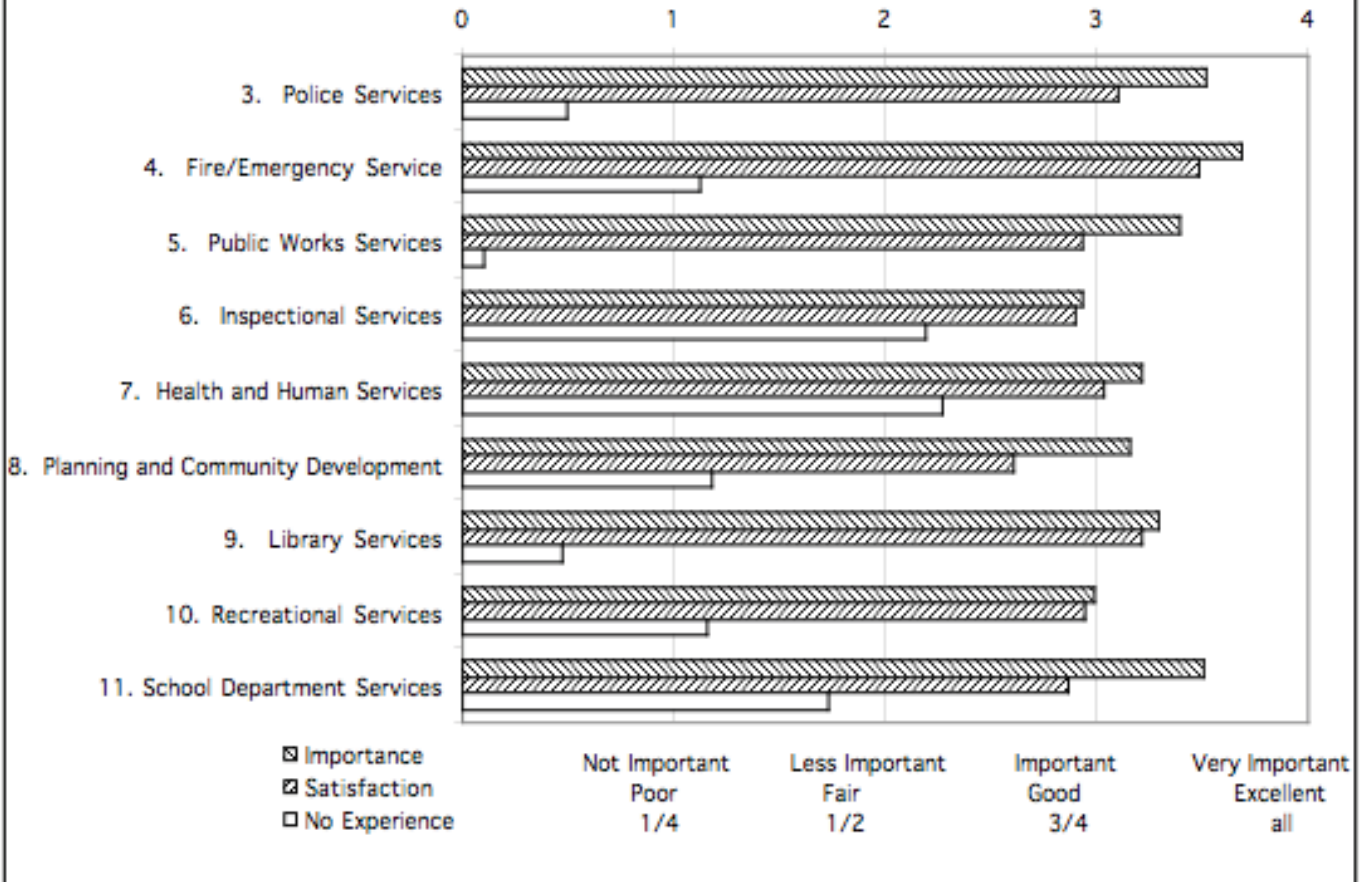
		0	1	2	3	4	>4	Blank
Adults aged 65 or older :	#	1561	404	303	9	4	2	254
	%	68.37	17.70	13.27	0.39	0.18	0.09	
Adults aged 18 to 64 :	#	360	527	1184	149	72	14	231
	%	15.61	22.85	51.34	6.46	3.12	0.61	
Children 17 and under	#	1317	333	367	75	15	5	425
	%	62.36	15.77	17.38	3.55	0.71	0.24	

Years in Arlington		< 5	5 to 15	>15	Blank
	#	543	733	1135	126
	%	22.52	30.4	47.08	5.226

Own or rent		Own	Rent	Blank
	#	1715	535	287
	%	76.22	23.78	

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Town and School Services - Overall Importance and Satisfaction

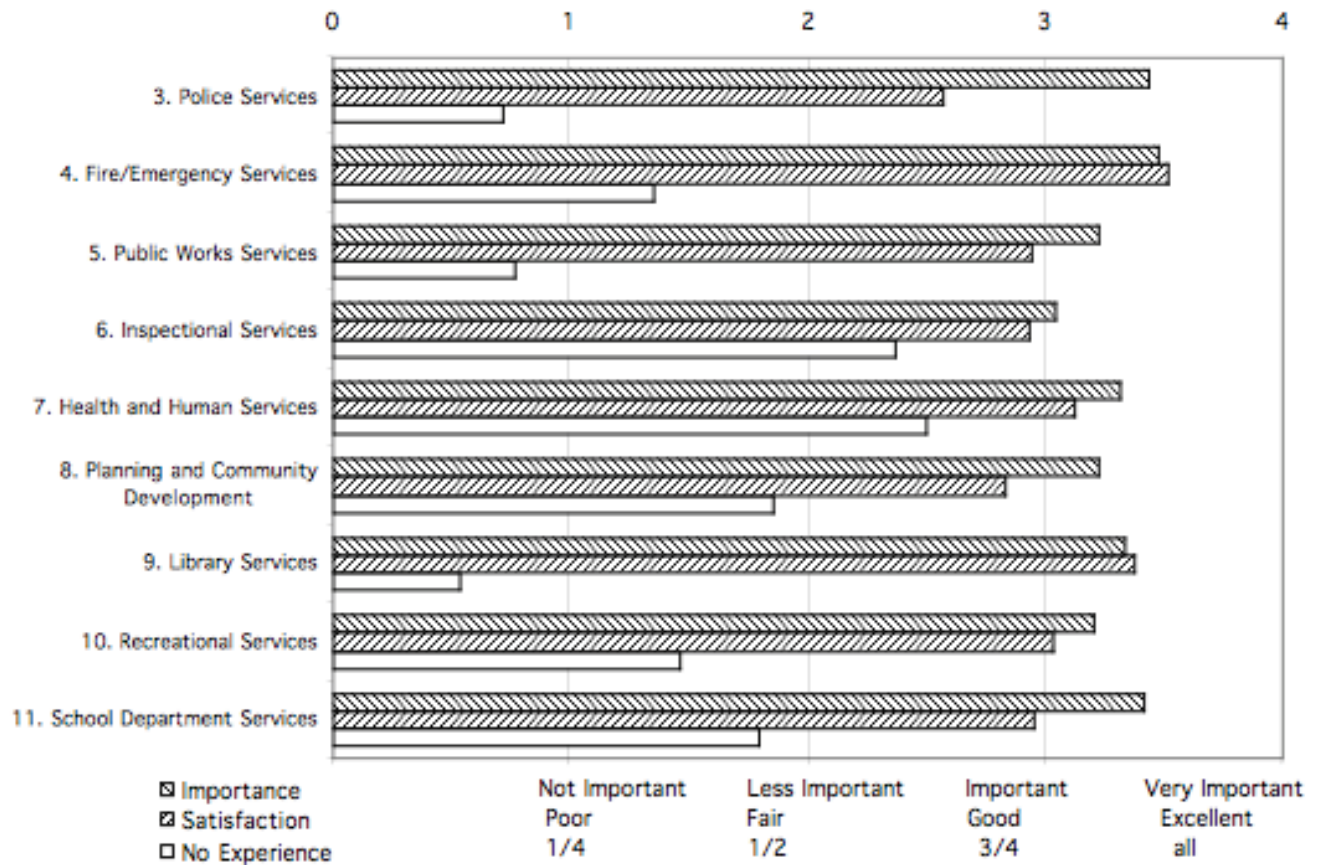


Town and School Services

Overall	Importance					Satisfaction					
	Very Important	Important	Less Important	Not Important	Blank	Excellent	Good	Fair	Poor	No Experience	Blank
3. Police Services	54.9%	42.5%	2.2%	0.4%	272	25.8%	60.2%	12.1%	2.0%	12.3%	318
4. Fire/Emergency Service	69.9%	28.9%	1.0%	0.2%	237	52.2%	44.4%	3.2%	0.2%	28.0%	296
5. Public Works Services	42.8%	53.9%	3.0%	0.3%	347	16.3%	62.9%	18.6%	2.2%	2.6%	352
6. Inspectional Services	19.4%	57.7%	19.8%	3.1%	557	16.4%	61.4%	18.0%	4.1%	54.8%	437
7. Health and Human Services	34.8%	53.3%	10.5%	1.3%	444	21.1%	63.4%	13.1%	2.3%	56.7%	438
8. Planning and Community Development	29.8%	57.1%	12.3%	0.8%	417	9.8%	47.9%	35.1%	7.3%	29.5%	447
9. Library Services	40.8%	49.1%	8.2%	1.8%	315	31.4%	59.9%	7.8%	1.0%	11.7%	363
10. Recreational Services	23.9%	53.9%	19.3%	2.9%	464	17.3%	62.1%	18.3%	2.3%	29.0%	451
11. School Department Services	59.1%	34.7%	4.6%	1.7%	444	16.9%	57.2%	21.3%	4.6%	43.1%	488

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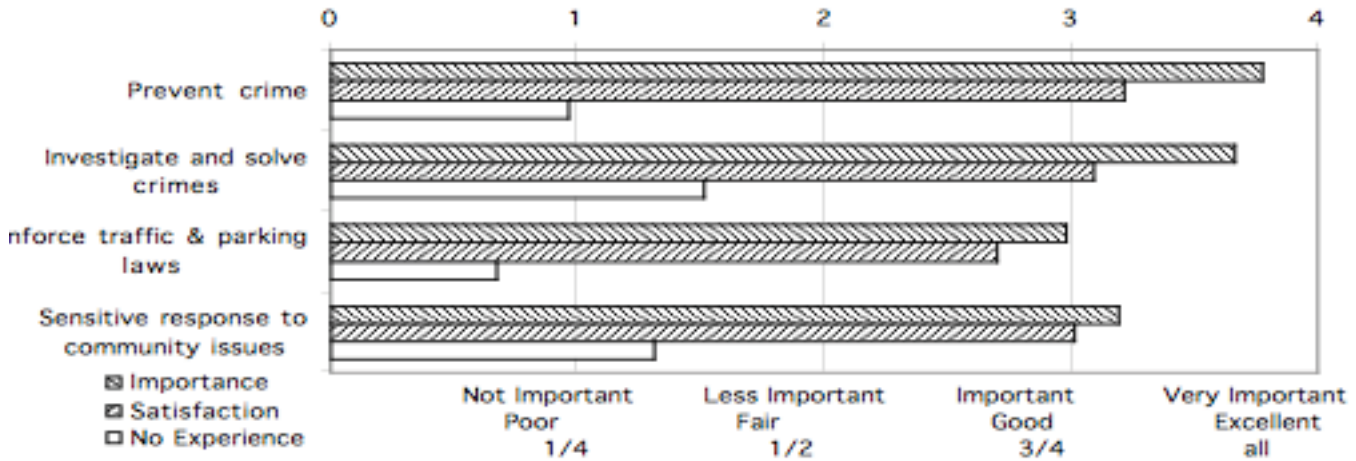
Town and School Services - Effective and Courteous Service



Effective & Courteous	Importance					Satisfaction					
	Very Important	Important	Less Important	Not Important	Blank	Excellent	Good	Fair	Poor	No Experience	Blank
3. Police Services	50.0%	43.8%	5.5%	0.7%	100	26.5%	42.0%	11.2%	2.4%	17.9%	280
4. Fire/Emergency Service	54.8%	38.4%	6.4%	0.4%	131	37.3%	26.3%	2.2%	0.3%	33.8%	291
5. Public Works Services	37.8%	47.7%	13.3%	1.2%	151	15.8%	47.5%	14.5%	3.1%	19.2%	342
6. Inspectional Services	27.9%	52.3%	16.1%	3.7%	461	8.0%	24.1%	6.6%	2.1%	59.1%	443
7. Health and Human Services	42.1%	48.8%	7.8%	1.3%	300	10.2%	22.7%	3.8%	0.9%	62.4%	433
8. Planning and Community Development	37.5%	48.8%	12.1%	1.6%	301	8.2%	30.9%	11.7%	2.8%	46.4%	461
9. Library Services	43.5%	47.9%	6.7%	1.9%	196	39.2%	41.9%	4.5%	1.1%	13.3%	361
10. Recreational Services	36.8%	49.5%	11.0%	2.7%	312	14.0%	39.1%	9.0%	1.4%	36.5%	465
11. School Department Services	50.8%	41.7%	5.7%	1.8%	344	10.9%	32.9%	9.1%	2.2%	44.9%	488

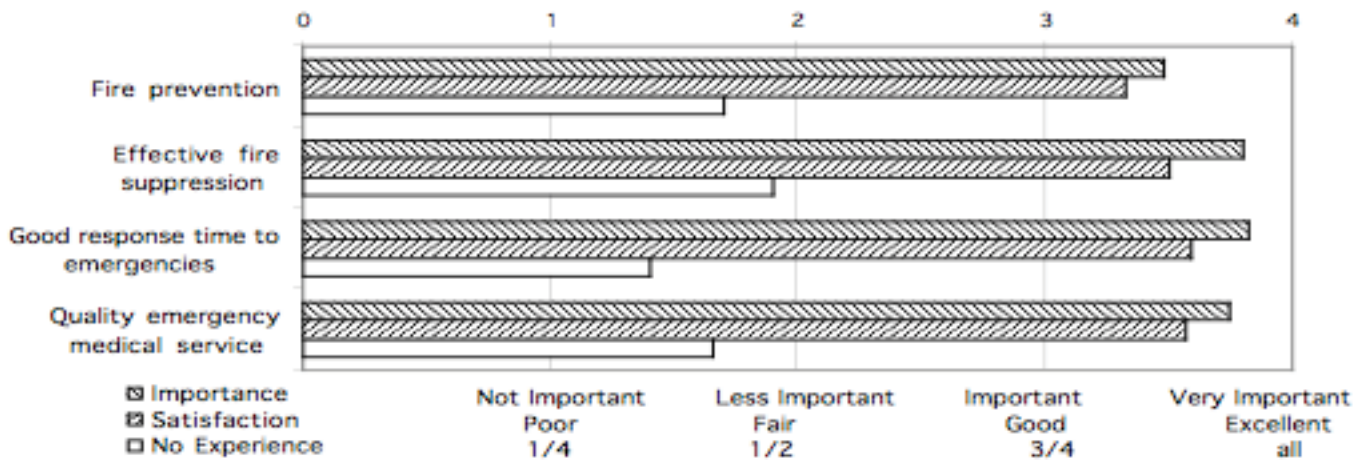
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3. Specific Police Services



3. Police Services	Importance					Satisfaction					
	Very Important	Important	Less Important	Not Important	Blank	Excellent	Good	Fair	Poor	No Experience	Blank
Prevent crime	80.4%	17.7%	1.4%	0.5%	77	24.4%	44.7%	5.8%	1.0%	24.1%	257
Investigate and solve crimes	69.4%	27.5%	2.7%	0.4%	110	17.0%	35.5%	7.7%	1.9%	37.9%	275
Enforce traffic & parking laws	30.0%	41.2%	25.2%	3.5%	101	11.9%	42.4%	20.7%	8.1%	16.9%	272
Sensitive response to community issues	37.6%	46.8%	13.3%	2.2%	129	16.0%	38.4%	10.6%	2.3%	32.7%	287

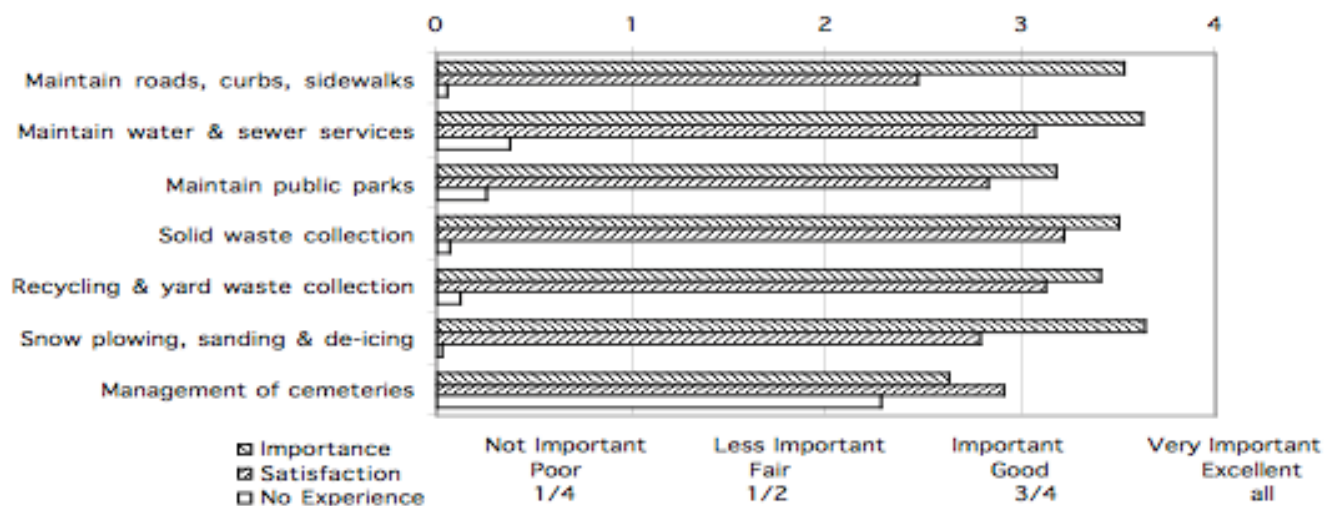
4. Specific Fire and Emergency Services



4. Fire/Emergency Medical Services	Importance					Satisfaction					
	Very Important	Important	Less Important	Not Important	Blank	Excellent	Good	Fair	Poor	No Experience	Blank
Fire prevention	55.5%	37.8%	6.4%	0.3%	110	23.2%	30.2%	3.8%	0.2%	42.6%	295
Effective fire suppression	81.7%	17.1%	0.9%	0.3%	111	27.9%	23.2%	1.4%	0.1%	47.4%	286
Good response time to emergencies	83.8%	15.2%	0.8%	0.2%	102	39.9%	23.1%	1.7%	0.1%	35.2%	274
Quality emergency medical service	77.8%	19.3%	2.4%	0.6%	112	35.6%	20.9%	1.6%	0.3%	41.6%	280

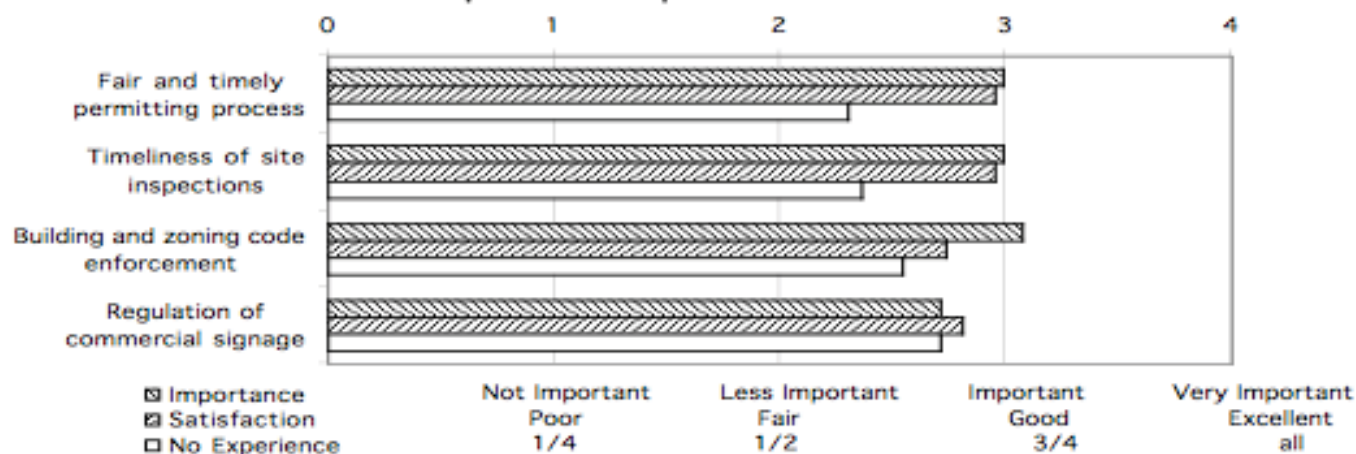
COMMUNITY DEVELOPMENT

5. Specific Public Works Services



5. Public Works Services	Importance					Satisfaction					
	Very Important	Important	Less Important	Not Important	Blank	Excellent	Good	Fair	Poor	No Experience	Blank
Maintain roads, curbs, sidewalks	55.8%	41.5%	2.5%	0.2%	86	8.6%	41.2%	37.1%	11.9%	1.2%	256
Maintain water & sewer services	64.6%	33.8%	1.3%	0.2%	102	21.3%	56.5%	11.2%	1.7%	9.3%	270
Maintain public parks	34.6%	50.1%	14.4%	0.9%	123	14.0%	54.8%	20.6%	4.4%	6.2%	291
Solid waste collection	54.1%	42.0%	3.5%	0.4%	111	33.7%	53.9%	9.4%	1.5%	1.6%	265
Recycling & yard waste collection	50.0%	42.0%	7.2%	0.7%	119	31.1%	50.3%	12.6%	3.0%	3.0%	273
Snow plowing, sanding & de-icing	65.8%	31.6%	2.4%	0.2%	85	20.1%	46.7%	24.5%	8.0%	0.7%	259
Management of cemeteries	17.3%	35.6%	40.0%	7.1%	159	7.7%	25.4%	7.6%	2.1%	57.2%	297

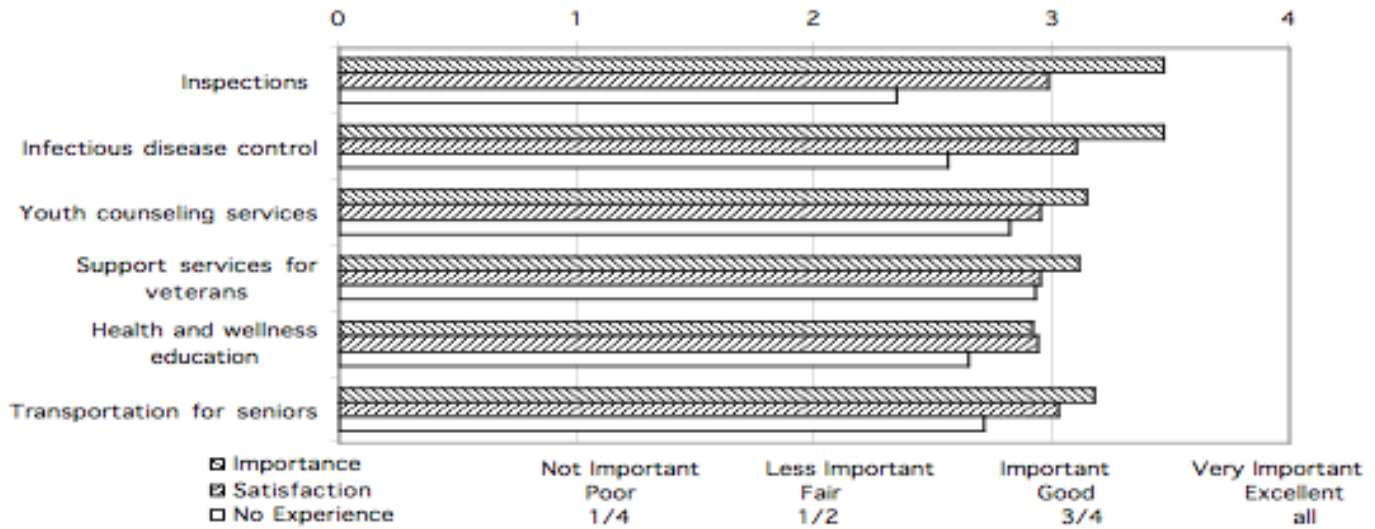
6. Specific Inspectional Services



6. Inspectional Services	Importance					Satisfaction					
	Very Important	Important	Less Important	Not Important	Blank	Excellent	Good	Fair	Poor	No Experience	Blank
Fair and timely permitting process	23.0%	56.2%	17.5%	3.3%	435	8.2%	25.9%	6.2%	2.0%	57.6%	415
Timeliness of site inspections	23.3%	55.1%	18.3%	3.4%	451	7.8%	25.0%	6.7%	1.4%	59.2%	417
Building and zoning code enforcement	30.3%	50.2%	16.0%	3.5%	438	5.5%	19.3%	8.3%	3.3%	63.5%	415
Regulation of commercial signage	17.8%	42.7%	32.2%	7.3%	442	4.5%	18.8%	6.9%	2.0%	67.8%	423

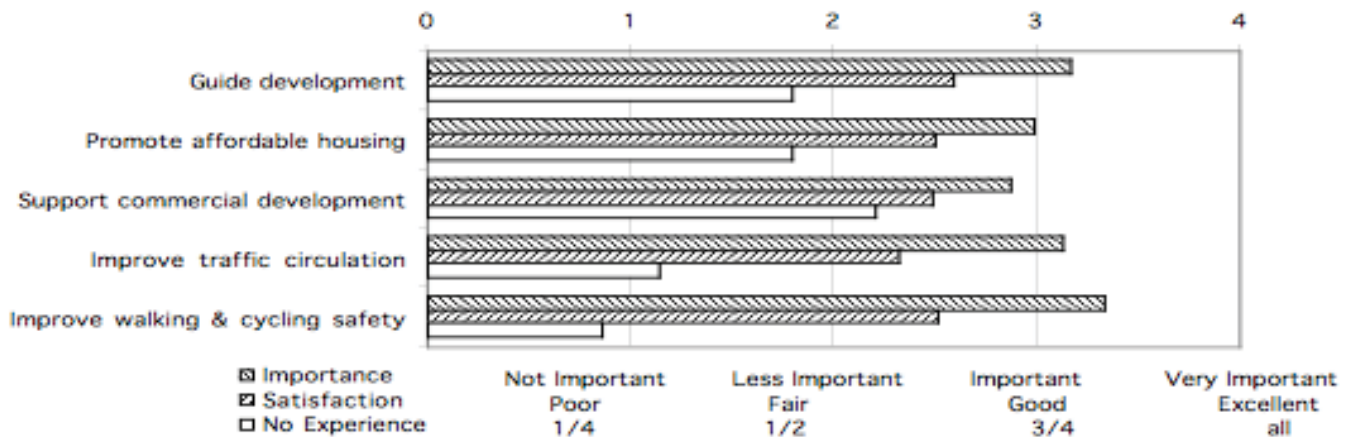
COMMUNITY DEVELOPMENT

7. Specific Health and Human Services



7. Health and Human Services	Importance					Satisfaction					
	Very Important	Important	Less Important	Not Important	Blank	Excellent	Good	Fair	Poor	No Experience	Blank
Inspections	54.7%	39.1%	4.9%	1.3%	255	8.9%	24.6%	6.3%	1.5%	58.6%	398
Infectious disease control	58.2%	32.4%	7.7%	1.7%	261	9.4%	21.5%	4.4%	0.7%	64.1%	400
Youth counseling services	37.1%	43.7%	15.6%	3.6%	275	6.2%	16.6%	5.6%	1.0%	70.6%	419
Support services for veterans	35.5%	43.9%	16.7%	3.9%	264	5.6%	15.6%	4.4%	1.3%	73.2%	402
Health and wellness education	27.9%	40.9%	26.7%	4.5%	268	6.3%	20.5%	5.8%	1.3%	66.1%	411
Transportation for seniors	36.2%	47.9%	13.6%	2.3%	239	8.0%	18.0%	4.8%	1.2%	68.0%	387

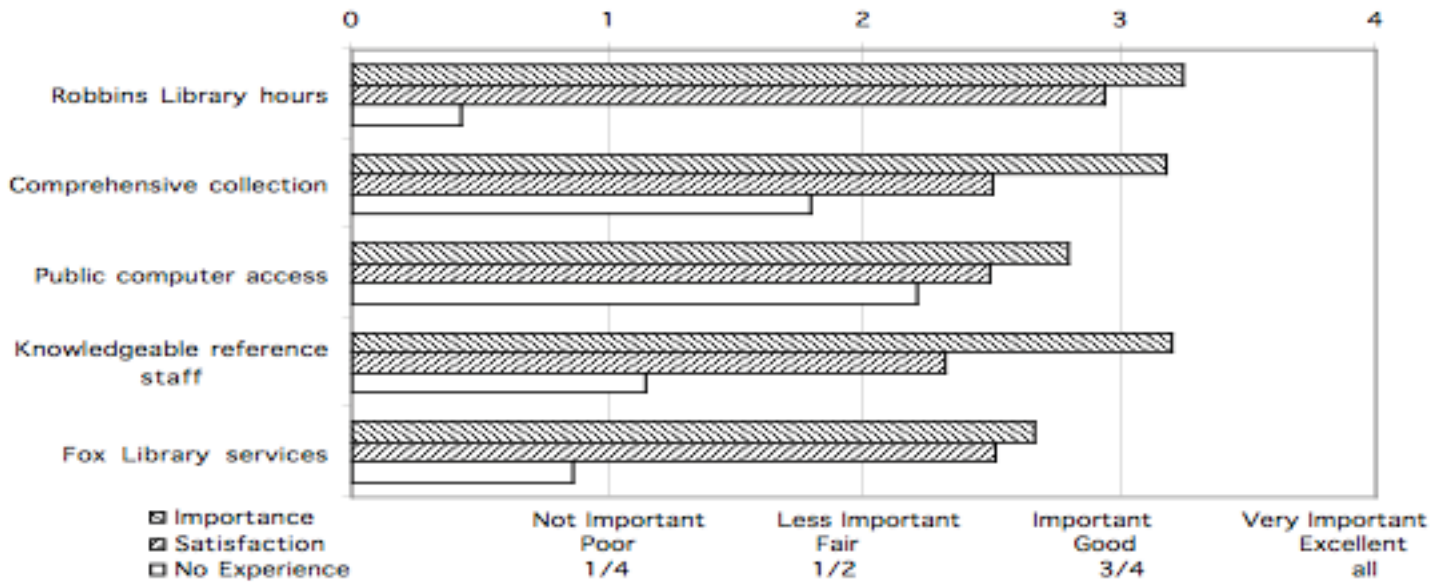
Specific Planning and Community Development Services



	Importance					Satisfaction					
	Very Important	Important	Less Important	Not Important	Blank	Excellent	Good	Fair	Poor	No Experience	Blank
Guide development	36.6%	46.7%	14.1%	2.6%	299	5.6%	27.2%	16.2%	6.0%	45.0%	424
Promote affordable housing	34.1%	37.8%	21.5%	6.6%	230	6.3%	22.8%	18.0%	7.9%	44.9%	389
Support commercial development	23.3%	45.7%	26.1%	4.9%	272	3.9%	19.9%	15.1%	5.8%	55.3%	432
Improve traffic circulation	36.2%	42.6%	19.1%	2.0%	235	4.4%	25.6%	29.2%	12.0%	28.6%	400
Improve walking & cycling safety	48.5%	38.3%	11.2%	2.0%	202	7.5%	34.9%	26.6%	9.4%	21.6%	385

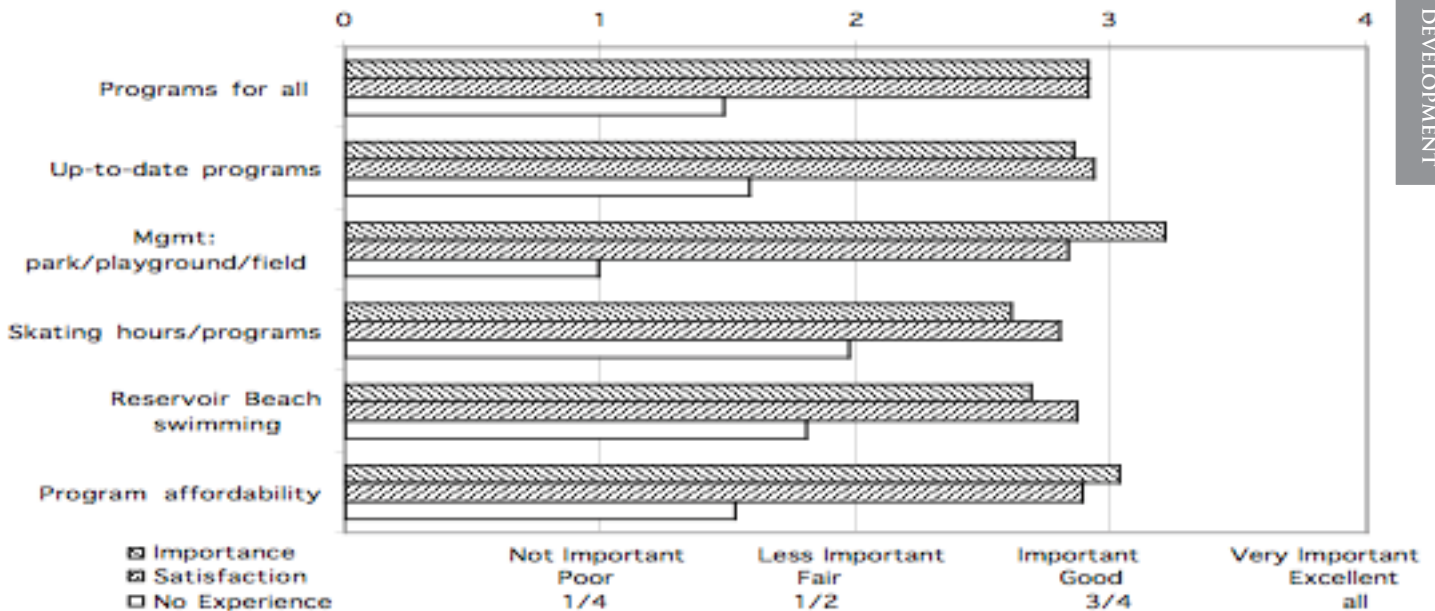
COMMUNITY DEVELOPMENT

9. Specific Library Services



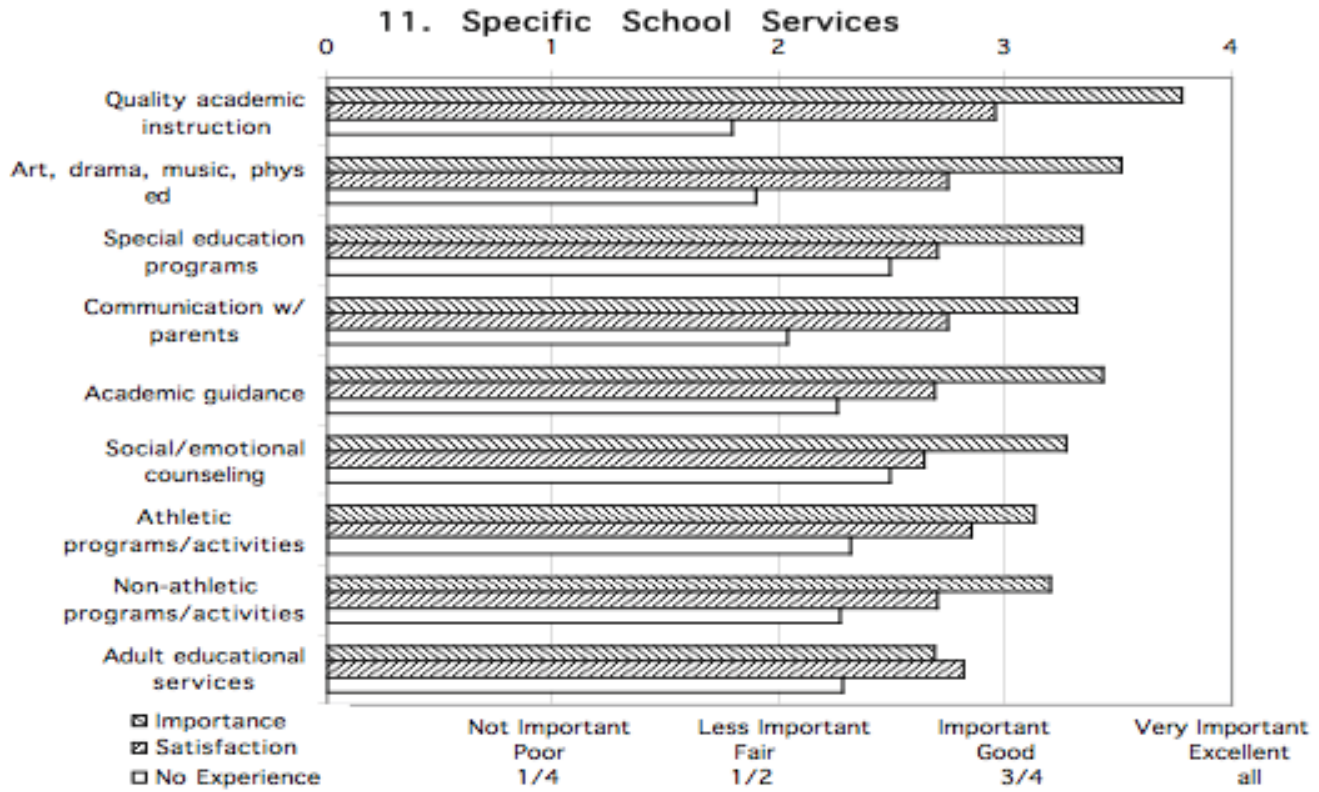
9. Library Services	Importance					Satisfaction						
	Very Important	Important	Less Important	Not Important	Blank	Excellent	Good	Fair	Poor	No Experience	Blank	
Robbins Library hours	40.3%	46.2%	11.1%	2.4%	119	18.0%	51.4%	16.9%	3.2%	10.6%	291	
Comprehensive collection	37.0%	47.1%	13.4%	2.5%	160	6.3%	22.8%	18.0%	7.9%	44.9%	389	
Public computer access	25.1%	38.3%	28.1%	8.5%	174	3.9%	19.9%	15.1%	5.8%	55.3%	432	
Knowledgeable reference staff	36.8%	49.1%	11.7%	2.4%	165	4.4%	25.6%	29.2%	12.0%	28.6%	400	
Fox Library services	20.7%	37.7%	29.0%	12.6%	253	7.5%	34.9%	26.6%	9.4%	21.6%	385	

10. Specific Recreation Services



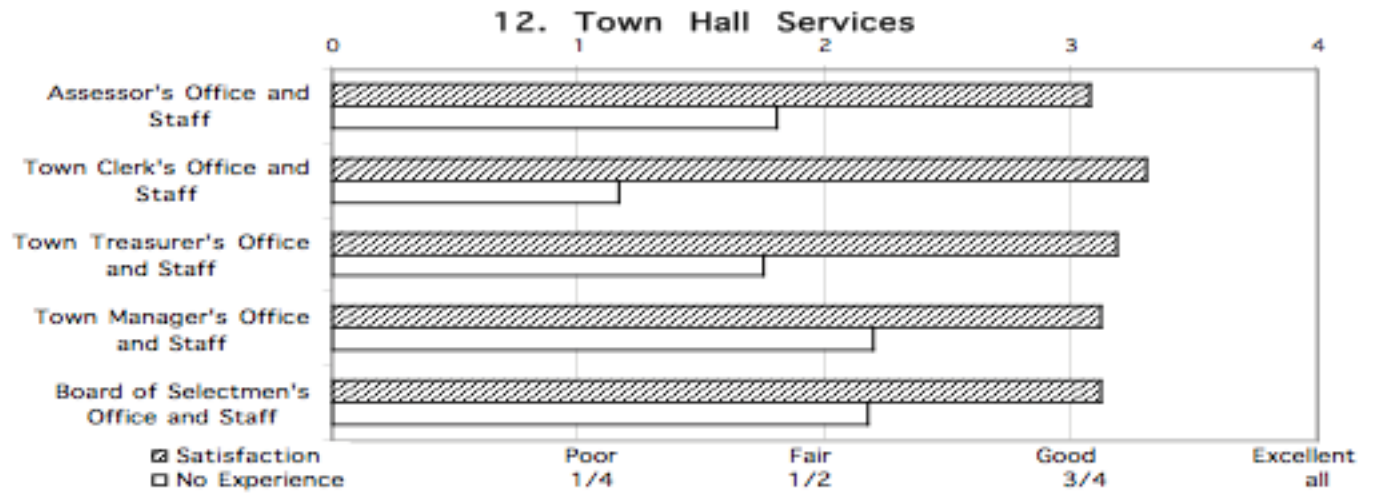
10. Recreational Services	Importance					Satisfaction						
	Very Important	Important	Less Important	Not Important	Blank	Excellent	Good	Fair	Poor	No Experience	Blank	
Programs for all	25.6%	45.9%	22.7%	5.8%	257	12.0%	35.7%	13.0%	2.3%	37.0%	414	
Up-to-date programs	21.3%	48.1%	24.8%	5.7%	160	10.7%	36.3%	11.8%	1.5%	39.7%	434	
Mgmt: park/playground/field	36.6%	49.9%	10.9%	2.6%	255	11.9%	42.6%	16.9%	3.9%	24.8%	411	
Skating hours/programs	16.3%	38.2%	35.9%	9.6%	289	7.5%	28.1%	12.2%	2.7%	49.4%	426	
Reservoir Beach swimming	18.2%	40.7%	32.4%	8.6%	277	8.6%	31.9%	12.4%	1.9%	45.1%	426	
Program affordability	31.2%	46.7%	16.3%	5.8%	276	10.8%	34.8%	14.4%	1.7%	38.3%	426	

COMMUNITY DEVELOPMENT



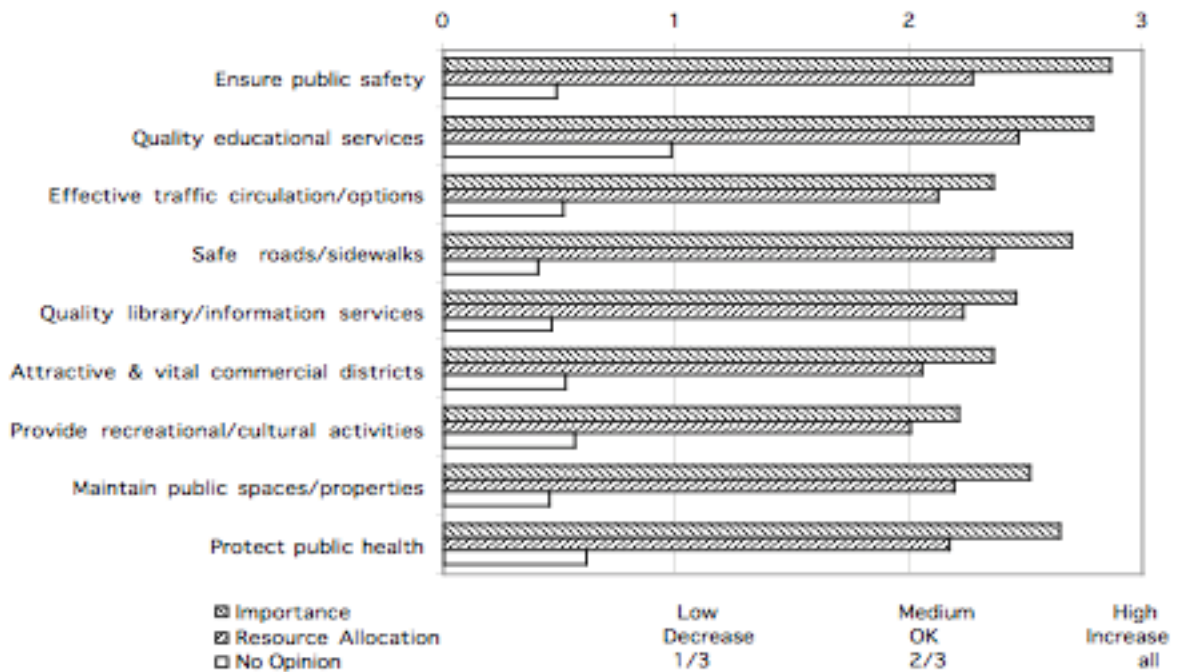
11. School Department Services	Importance					Satisfaction					
	Very Important	Important	Less Important	Not Important	Blank	Excellent	Good	Fair	Poor	No Experience	Blank
Quality academic instruction	82.4%	14.5%	1.6%	1.6%	285	10.5%	33.3%	9.8%	1.6%	44.8%	418
Art, drama, music, phys ed	62.6%	28.4%	6.4%	2.6%	288	8.8%	25.6%	14.3%	3.9%	47.4%	428
Special education programs	51.7%	33.8%	10.8%	3.8%	308	6.2%	17.9%	10.0%	3.7%	62.2%	447
Communication w/ parents	48.3%	38.3%	10.1%	3.3%	309	7.0%	26.1%	12.8%	3.3%	50.9%	440
Academic guidance	54.4%	36.3%	6.7%	2.7%	312	5.9%	21.6%	12.8%	3.3%	56.5%	454
Social/emotional counseling	47.3%	36.8%	11.8%	4.1%	315	4.6%	18.2%	11.3%	3.5%	62.3%	447
Athletic programs/activities	38.0%	41.4%	15.8%	4.9%	322	6.7%	24.4%	9.3%	1.8%	57.9%	453
Non-athletic programs/activities	40.3%	43.0%	12.9%	3.8%	336	5.7%	22.1%	12.5%	3.0%	56.7%	465
Adult educational services	21.3%	34.7%	35.5%	8.4%	292	6.6%	23.9%	10.4%	2.1%	57.0%	453

COMMUNITY DEVELOPMENT



12. Town Hall Services	Satisfaction					
	Excellent	Good	Fair	Poor	No Experience	Blank
Assessor's Office and Staff	16.9%	28.1%	7.2%	2.6%	45.2%	225
Town Clerk's Office and Staff	30.0%	33.6%	6.3%	1.1%	29.1%	204
Town Treasurer's Office and Staff	20.2%	27.7%	6.5%	1.7%	43.8%	233
Town Manager's Office and Staff	15.0%	22.4%	6.1%	1.7%	54.8%	243
Board of Selectmen's Office and Staff	15.6%	21.6%	6.6%	1.7%	54.4%	236

13. Community Goals



COMMUNITY DEVELOPMENT

13. Community Goals	Importance				Resource Allocation				
	High	Medium	Low	Blank	Increase	Okay as is	Decrease	No Experience	Blank
Ensure public safety	87.0%	11.9%	1.1%	400	25.6%	60.3%	2.2%	12.0%	567
Quality educational services	81.2%	16.0%	2.8%	409	39.0%	33.1%	3.4%	24.5%	428
Effective traffic circulation/options	44.1%	47.6%	8.2%	435	19.0%	59.4%	8.7%	12.9%	575
Safe roads/sidewalks	71.3%	26.6%	2.1%	407	35.3%	51.5%	3.2%	10.0%	556
Quality library/information services	54.1%	38.0%	8.0%	419	25.6%	57.3%	5.5%	11.6%	554
Attractive & vital commercial districts	45.5%	45.3%	9.2%	432	16.1%	59.9%	11.1%	13.0%	561
Provide recreational/cultural activities	35.7%	49.5%	14.9%	426	13.5%	59.4%	13.2%	14.0%	566
Maintain public spaces/properties	55.3%	40.6%	4.1%	405	20.9%	63.5%	4.3%	11.3%	546
Protect public health	69.3%	25.5%	5.2%	403	19.4%	59.9%	5.3%	15.3%	556

14. Community Involvement

Rate the Town's outreach efforts

Excellent	Good	Fair	Poor	No Opinion	Blank
262	783	281	64	464	683
14%	42%	15%	3%	25%	

Has respondent participated in outreach efforts?

Yes	No	Blank
758	1361	418
36%	64%	

Has respondent visited Town website within last 6 mo?

Yes	No	Blank
1325	809	403
62%	38%	

Rate the Town website

	Excellent	Good	Fair	Poor	No Opinion	Blank
Site content	161	894	249	18	309	906
Site presentation	139	758	377	40	311	912
Site user friendliness	139	700	411	73	303	911

There are three sources for the totality of Vision 2020's Report to Town Meeting: the Town of Arlington's 2007 Annual Report contained in the Planning and Community Development section, the Vision 2020 Report found earlier in this section, and the information on Warrant Articles 65, 75, and 76 found in the reports of the Board of Selectmen and Finance Committee.

For further information: please contact the Planning Department at 781-316 3090 or Jane Howard at 781-648-1936.

TOWN MEETING

Arlington's legislature, the Town Meeting, met for nine sessions for the 202nd Annual Town Meeting. It was the first year under the Moderation of John D. Leone, after 19 years at the steady hand of John L. Worden III. The Meeting began on April 28 and concluded on May 28. Attendance ranged from 82% to 71% and averaged 75.67%. Here are some of the significant actions taken (numbers in parentheses are article numbers).

Warrant Articles

One of the more important Articles to be approved by the 2008 Town Meeting was Article 16 - Home Rule Legislation/Subdivision Control Law, Voted: (Standing Vote – 132 In The Affirmative And 14 In The Negative). Subdivision Control changed the powers of Board of Selectmen from a Board of Survey which approved new roads, to granting the Town new authority over Subdivisions for the purpose of protecting the safety, convenience, and welfare of the inhabitants of the Town by regulating the laying out and construction of ways in developments, and to further other public purposes. This Home Rule Legislation has yet to be approved by the Massachusetts Legislature.

Several Articles dealing with proposed signage Zoning By Law changes were either defeated or withdrawn and no action votes were taken. The mood of the meeting was that the proposed regulations were either too vague or subjective. Article 10 -Zoning By-law Amendment which provided for Seasonal Outdoor Seating Voted: Unanimously. The safety of worker and the general public was taken up with Article 20 - Bylaw Amendment/Excavation And Trench Safety, which after long debate passed by a standing Vote - 90 in the affirmative and 60 in the negative.

On the social front, the Town Meeting voted on Article 34 to request Home Rule Legislation directing the Board of Selectmen to place upon the 2009 election ballot a question to increase the number of all alcohol licenses restaurant licenses by five to a total of fifteen and to reduce the seating capacity to fifty persons. This Article was passed by a standing vote with 121 in the affirmative and 9 in the negative.

Budgets

The omnibus budget and the capital budget and a multitude of warrant article calling for other appropriations were all approved. Collective bargaining agreements with several of the Town's unions, including pay increases for their members as well as for non-union Town employees, were approved.

Committees

Two committees were formed by the Town Meeting. The first, Article 30 established a committee to honor Margaret H. Spengler for her service to the Town. The second was Article 56 which established a committee to study and report on the feasibility of a Town owned and operated outdoor swimming pool and to propose a location for such a pool.

Introductions and a Conclusion

The traditions of Town Meeting include the singing of the National Anthem and an invocation at the start of each session. As usual, on opening night, the Menotomy Minutemen marched in with the National and Town flags accompanied by their fifes and drums. The Arlington High School Madrigal Singers gave a short concert on one evening and on the other seven nights Town Meeting Members Jane Howard and Charles Gallagher accompanied the singing on the piano.

LEGISLATIVE

TOWN MEETING MEMBERS

As of December 31, 2008

PRECINCT 1

McGaffigan, Elizabeth	32 Silk Street	2011
McGaffigan, Paul J.	32 Silk Street	2011
Mills, Kevin M.	28 Mystic Valley Pkwy.	2011
Boltz, Barbara Ann	27 N. Union Street, #8	2010
Cleinman, Stuart P.	113 Sunnyside Avenue	2010
King, Marian E.	78 Gardner Street	2010
Barry-Smith, Chris	37 Silk Street	2009
Fitzgerald, George F.	186 Gardner St., #1-4	2009
Kelly, Stephen M., Jr.	21 Purcell Road	2009
Lyle, Darren W.	68 Fremont Street	2009

PRECINCT 2

Carabello, Joseph P., Jr.	156 Lake Street	2011
Fiore, Elsie C.	58 Mott Street	2011
Fiore, Peter J.	58 Mott Street	2011
Hayner, William	19 Putnam Road	2011
Carey, William A., Jr.	155 Lake Street	2010
Cella, Augustine R.	99 Spy Pond Parkway	2010
DeCoursey, Stephen W	7 Cheswick Road	2010
Meister, Pamela J.	19 Village Lane	2010
Cella, Steven R.	34 Spy Pond Parkway	2009
Hayner, Bonnie M	19 Putnam Road	2009
Logan, William	5 Mary Street	2009
Tirone, Charles L, Jr.	49 Princeton Road	2009

PRECINCT 3

Griffin, Jean M.	42 Oxford Street	2011
Hoffinger, Alexander S.	66 Waldo Road	2011
Simas, Charles J.	42 Oxford Street	2011
Tosti, Allan	38 Teel Street	2011
Petersen, Allen K.	107 Grafton Street	2010
Flaherty, Gregory	52 Windsor Street	2010
Hayward, William F.	68 Cleveland Street, #2	2010
Veaser, Cyrus R.	12 Henderson Street	2010
Auster, Adam	10 Cottage Avenue	2009
Dratch, Robin M.	70 Teel Street	2009
Robillard, James F.	58 Broadway	2009
Sanchez, Dino A.	52 Cleveland Street	2009

PRECINCT 4

Costa, Patricia A.	82 Milton Street	2011
Ferrara, Ryan J.	94 Varnum Street	2011
Gibson, Chad Daniel	35 Varnum Street	2011
Laite, George	25 Lafayette Street	2011
Costa, John J., Jr.	82 Milton Street	2010
Kocur, George	20 Fairmont Street	2010
Marshall, Joseph M.	72 Varnum Street	2010
Noviello, Melissa A.	30 Egerton Road	2010
Carlisle, Anne J.	116 Mass. Ave., #B	2009
Costa, John J.	82 Milton Street	2009
Kuhn, Robert M.	110 Thorndike Street	2009
Marshall, Joseph M.	74 Varnum Street	2009

PRECINCT 5

Egan, Patricia A.	132 Webster Street	2011
Geiermann, Joseph	80 Webster Street	2011
Lovelace, Edward C.	20 Amherst Street	2009
Cyr, Ed	62 Beacon Street	2010
Brau, Susan A.	97 Warren Street	2010
DuBois, Abigail	83 Park Street	2010
Smith, Scott B.	39 Amherst Street	2010
Curran, Cynthia Sheridan	71 Franklin St., #2	2009
Dodge, Mary M.	119 Palmer Street	2009
Kelleher, Karen E.	57 Beacon Street	2009
Walton, Douglas D.	31 Bowdoin Street	2009

PRECINCT 6

Gearin, Joan A.M.	382 Mass. Ave., #703	2011
Rosselli, Emelio J.	14 Lake Street	2011
Sharff, Philip A.	62 Lombard Terrace	2009
Arnott, Eva C.	8 Lake Street	2010
Fischer, Andrew S.	25 Lombard Road	2010
Herbert, Elizabeth	14 Belknap Street	2010
Logan, Michael	21 Avon Place	2010
Bernacchi, Anthony L.	276 Mass. Avenue, #314	2009
Cook, Grant D.	39 Orvis Road	2009
Gearin, John J.	382 Mass. Ave., #703	2009
Parker, Glenn L.	56 Randolph Street	2009

PRECINCT 7

Hughes, Kenneth W.	20 Webster Street	2011
Kennedy, William J.	18 Webster Street	2011
McKinney, Laurence O.	30 Foster Street	2011
Smith, Walter R.	19 Tufts Street	2011
Baron, Sheri A.	10 Raleigh Street	2010
Connors, Joseph M.	78 Bates Road	2010
Loreti, Christopher P.	56 Adams Street	2010
Robertson, Thomas J.	83 Harlow Street, #2	2010
Tobin, Daniel J.	70 Harlow Street, #2	2009
Villandry, Ashley R.	63 Tufts Street	2009
Villandry, Peter V.	63 Tufts Street	2009
White, Robert Manning	95 Everett Street	2009

PRECINCT 8

Band, Carol L.	57 Bartlett Avenue	2011
Berkowitz, William R.	12 Pelham Terrace	2011
Leone, John D.	51 Irving Street	2011
Rowe, Clarissa	54 Brantwood Road	2011
Foskett, Charles T.	101 Brantwood Road	2010
Friedman, Cindy F.	130 Jason Street	2010
Rehrig, Brian H.	28 Academy Street	2010
Worden, John L. III	27 Jason Street	2010
FitzMaurice, John A.	17 Lakeview	2009
Grossman, Irwin S.	16 Peabody Road	2009
Lobel, Joshua	73 Jason Street, #2	2009
Worden, Patricia B.	27 Jason Street	2009

LEGISLATIVE

PRECINCT 9

Hallee, Jerome P.	47 Maynard Street	2011
Lieberson, Patricia E.	5 Mystic Lake Drive	2011
Martin, Robert G. Jr	4 Winslow Street #412	2011
Ruderman, A. Michael	9 Alton Street	2011
Garballey, Bridgett	39 Maynard Street	2010
Hallee, Pauline Y.	47 Maynard Street	2010
Judd, Lyman G. Jr.	4 Winslow St., #710	2010
West, Paul A.	4 Winslow St., #1303	2010
Herlihy, Robert E.	51 Maynard Street	2009
Garballey, Sean	45 Maynard Street	2009
Ortwein, Nanci L.	135 Medford St., #2	2009
Schlichtman, Paul	47 Mystic Street, #8C	2009

PRECINCT 10

Curren, David B.	61 Hillsdale Road	2011
Howard, Jane L.	12 Woodland Street	2011
Howard Peter B.	12 Woodland Street	2011
Shea, William E.	9 Lincoln Street	2011
Elberger, Susan A.	7 Plymouth Street	2010
Quinn, Michael J.	15 Shawnee Road	2010
Spengler, Mark N.	189 Jason Street	2010
Wren, Donna K.	75 Hillsdale Road	2010
Costa, Barbara M.	26 Woodland Street	2009
Gagnon, David J.	245 Highland Avenue	2009
Ledwig, Dave	178 Newport Street	2009
Russian, Donmarose	106 Spring Street	2009

PRECINCT 11

Caccavaro, Thomas Jr.	28 Ridge Street	2011
Greeley, Kevin F.	363 Mystic Street	2011
Greeley, Robert E.	38 Edgehill Road	2011
Radochia, Joyce H.	45 Columbia Road	2011
Bilafer, Mary Ellen	59 Cutter Hill Road	2010
Maytum, Claire E.	25 Ridge Street	2010
Purinton, Jayme S.	38 Ridge Street	2010
Sheehan, Daniel J.	23 Victoria Road	2010
Dunn, Daniel J.	63 Stowecroft Road	2009
Jenkins, Robert A.	6 Fairview Avenue	2009
McNeil, Taylor	2 Rockmont Road	2009
O’Riordan, Steven H.	21 Oak Hill Drive	2009

PRECINCT 12

Bielefeld, Lisa A.	132 Mt. Vernon Street	2011
Cayer, Michael J.	191 Newport Street	2011
Dumyahn, Tom	8 Fountain Road	2011
Rockmore, Marlene	18 Perkins Street	2011
Chaput, Roland E.	74 Grand View Road	2010
Gera, Brian R.	85 Coolidge Road	2010
Jamieson, Gordon A., Jr.	163 Scituate Street	2010
Zeftel, Mona	11 Murray Street	2010
Dohan, Marc	43 Chester Street	2009
Jefferson, Robert J.	27 Park Circle	2009
Megson, Mary	24 Coolidge Road	2009
Thielman, Jeffrey D.	37 Coolidge Road	2009

PRECINCT 13

Gilligan, Stephen J.	77 Falmouth Road	2011
Harrington, Maria N.	74 Columbia Road	2011
Healy, Michael T.	1 Hodge Road	2011
Krepelka, Marie A.	12 Mohawk Road	2011
Deyst, John J., Jr.	26 Upland Road West	2010
Deyst, Mary A.	26 Upland Road West	2010
Doherty, James F.	11 Moccasin Path	2010
Sweeney, Nancy B.	10 Arrowhead Lane	2010
Byrne, Michael F.	28 Upland Road	2009
Good, David F.	37 Tomahawk Road	2009
Sweeney, John H.	10 Arrowhead Lane	2009
Talanian, Lori	45 Oldham Road	2009

PRECINCT 14

Hillis, Robert G.	17 Mount Vernon Street	2011
Hooper, Gwenyth R.A.	1 School Street, #102	2011
Maher, John F.	990 Mass. Avenue #44	2011
Mahon, Diane M.	23 Howard Street, #2	2011
Alterio, Peter F.	40 Walnut Street	2010
Canaday, John T.	48 Menotomy Road	2010
Gresser, Tracy	6 Revere Street	2010
Gresser, William F.	6 Revere Street	2010
Bahamon, Guillermo	22 Oakland Avenue	2009
Jones, Alan H.	1 Lehigh Street	2009
Pachter, Adam E.	67 Quincy Street	2009
Tully, Joseph C.	329 Gray Street	2009

PRECINCT 15

Cutler, Barbara C.	7 Teresa Circle	2011
Fanning, Richard C.	57 Yerxa Road	2011
Lavalle, Brian E.	42 Oak Hill Drive	2011
Mara, Nancy A.	63 Epping Street	2011
Ciano, Frank J.	65 Woodside Lane	2010
Kirby, Colleen M.	16 Pamela Drive	2010
LaCourt, Annie	48 Chatham Street	2010
Spangler, Ronald L.	30 Pine Street	2010
Curro, Joseph A., Jr.	21 Millett Street	2009
McKenney, James H.	59 Epping Street	2009
Starr, Edward	7 Twin Circle Drive	2009
Telenar, Kaj	16 Brattle Place	2009

PRECINCT 16

Garrity, Robert K.	275 Park Avenue	2011
Kenney, William J., Jr.	28 Wilbur Avenue	2011
O’Brien, Andrew E.	109 Hillside Avenue	2011
Oringer, Leslie A.	65 Hillside Avenue	2011
Dingee, Grace M.	71 Claremont Avenue	2010
Koch, Kevin P.	100 Florence Avenue	2010
Phelps, Judith Ann	77 Oakland Avenue	2010
Sandrelli, Donald A.	75 Florence Avenue	2010
Lewiton, Marvin	18 West Street	2009
McGann, Kevin D.	206 Wachusett Avenue	2009
Phelps, Richard S.	77 Oakland Avenue	2009
Reedy, Allen W.	153 Renfrew Street	2009

LEGISLATIVE

PRECINCT 17

Banks, Joan L.	65 Brattle Street	2011
Burke, William K.	2 Old Colony Lane, #3	2011
Lindley, Katie C.	1 Watermill Place, #419	2011
Banks, Thomas R.	65 Brattle Street	2010
Buck, M. Sandra	28 Forest Street	2010
LeRoyer, Ann M.	12 Peirce Street	2010
Olszewski, Angela M.	1 Watermill Place, #428	2010
Leonard, John R.	26 Grove Street, #10	2009
Smith, Richard E.	38 Washington Street	2009
Sprague, Mary M.	29 Dudley Street	2009
Vigeant, Michael C.	44 Bow Street	2009

PRECINCT 18

Belskis, John V.	196 Wollaston Avenue	2011
Cerone, Michael C.	272 Sylvia Street	2011
Gallagher, Charles D.	16 Shelley Road	2011
Santore, Joseph J., Jr.	8 Browning Road	2011
Ford, William J.	6 Mayflower Road	2010
Hadley, David E.	202 Sylvia Street	2010
Parsons, Carolyn M.	23 Brewster Road	2010
White, Brian Terence	21 Piedmont Street	2010
Heidell, Pamela A.	405 Appleton Street	2009
Panza, David P.	77 Avola Street	2009
Ronan, Mary I	1 Brewster Road	2009
Valeri, Carl A.	50 Udine Street	2009

PRECINCT 19

Farrell, Daniel J.	38 Ronald Road	2011
McElhoe, Glenn B.	1 Carl Road	2011
Murray, John R.	34 Thesda Street	2011
Doherty, Leo F. Jr.	8 Gay Street	2010
O'Connor, James M.	63 Overlook Road	2010
Sprague, Robert S., Jr.	150 Washington Street	2010
Sweeney, Brian Patrick	35 Edmund Road	2010
Carreiro, Richard L.	211 Forest Street	2009
Deshler, Christine P.	65 Huntington Road	2009
French, Bryan A.	55 Overlook Road	2009
Hickman, John W.	63 Dothan Street	2009

PRECINCT 20

Fuller, Peter T.	7 Kilsythe Road	2011
Gibbons, Christopher A.	45 Wilbur Avenue	2011
Tosi, Robert L., Sr.	14 Inverness Road	2011
Tosi, Robert L., Jr.	14 Inverness Road	2011
Carman, Dean E.	29 Kilsythe Road	2010
Daly, Joseph S.	37 Drake Rd., Apt. 202	2010
Meadow, Dinah	1395 Mass. Avenue #326	2010
Putnam, Thomas J.	27 Tanager Street	2010
Bloom, Raymond M.	90 Sylvia Street	2009
Gibbons, Laurie A.	45 Wilbur Avenue	2009
Gormley, Maureen E.	1250 Mass. Ave.	2009
Streitfeld, Mark	22 Peck Avenue	2009

PRECINCT 21

Elwell, Ralph E.	21 Montague Street	2011
Goebel, Jennifer S.	28 Sunset Road	2011
May, John W.	11 Colonial Village Dr #1	2011
Phillips, Walter C.	2 Crescent Hill Avenue	2011
Cunniff, Robert C.	38 Park Avenue Ext.	2010
Doctrow, Susan R.	99 Westminster Ave.	2010
Malone, Michael P.	36 Evergreen Lane	2010
Mayer, Leslie A.	131 Crescent Hill Ave.	2010
Levy, David J.	7 Westmoreland Ave.	2009
McCabe, Harry P.	92 Madison Avenue	2009
Scott, Martha I.	90 Alpine Street	2009
Stefansson, Nancy J.	14 Oakledge Street, #1	2009

LEGISLATIVE

ANNUAL TOWN MEETING

APRIL 28, 2008

Session	Date	Town Meeting Member Total	Town Meeting Members Present	Percentage
1	April 28, 2008	245	200	82%
2	April 30, 2008	245	200	82%
3	May 5, 2008	247	196	79%
4	May 7, 2008	247	180	73%
5	May 12, 2008	246	185	75%
6	May 14, 2008	246	176	72%
7	May 19, 2008	246	182	74%
8	May 21, 2008	246	174	71%
* 9	May 28, 2008	245	179	73%

AVERAGE 75.67%

* DISSOLVED

ARTICLE	ACTION	DATE
2	REPORTS OF COMMITTEES	VOTED: RECEIVED 04/28/08
* 3	APPOINTMENT OF MEASURERS OF WOOD AND BARK	VOTED: UNANIMOUSLY 04/28/08
* 4	ELECTION OF ASSISTANT MODERATOR	VOTED: QUORUM PRESENT 04/30/08
5	ZONING OR TOWN BYLAW AMENDMENT/ SIGN PERMIT APPROVAL	VOTED: DEFEATED 04/28/08 STANDING VOTE AFFIRMATIVE – 122 NEGATIVE – 62 (2/3 REQUIREMENT NOT MET)
6	ZONING BYLAW AMENDMENT/ NEON SIGNS	VOTED: NO ACTION 04/30/08
7	ZONING BYLAW AMENDMENT/ BLADE AND BRACKET SIGN	VOTED: NO ACTION 04/30/08
8	ZONING BYLAW AMENDMENT/ TEMPORARY SIGNS	VOTED: DEFEATED 04/28/08 (VOICE VOTE)
* 9	ZONING BYLAW AMENDMENT/ ARTICLE 6, SECTION 6.13 AND ARTICLE 7, SECTION 7.03	VOTED: UNANIMOUSLY 04/28/08 (QUORUM PRESENT - MORE THAN 85 TMM PRESENT AND VOTING)
* 10	ZONING BYLAW AMENDMENT/ SEASONAL OUTDOOR SEATING	VOTED: UNANIMOUSLY 04/28/08 QUORUM PRESENT - MORE THAN 85 TMM PRESENT AND VOTING)
* 11	ZONING BYLAW AMENDMENT/ OFF-SITE PARKING SPACES	VOTED: UNANIMOUSLY 04/28/08 (QUORUM PRESENT - MORE THAN 85 TMM PRESENT AND VOTING)
* 12	ZONING BYLAW AMENDMENT/ ENVIRONMENTAL DESIGN REVIEW STANDARDS	VOTED: STANDING VOTE 04/28/08 AFFIRMATIVE - 103 NEGATIVE - 38
13	ZONING BYLAW AMENDMENT/ SANDWICH BOARD SIGNS	VOTED: NO ACTION 04/30/08

LEGISLATIVE

14	ZONING BYLAW AMENDMENT/ VEHICLE BILLBOARDS	VOTED: DEFEATED (VOICE VOTE)	04/30/08
* 15	HOME RULE LEGISLATION/ AFFORDABLE HOUSING COVENANTS	VOTED: STANDING VOTE AFFIRMATIVE - 155 NEGATIVE - 3	04/30/08
* 16	HOME RULE LEGISLATION/ SUBDIVISION CONTROL LAW	VOTED: STANDING VOTE AFFIRMATIVE - 132 NEGATIVE - 14	05/28/08
17	BYLAW AMENDMENT/TITLE I, ARTICLE 1, SECTION 2	VOTED: NO ACTION	04/30/08
18	BYLAW AMENDMENT/TITLE I, SECTION 7	VOTED: DEFEATED (VOICE VOTE)	04/30/08
19	ACCEPTANCE OF LEGISLATION/ BYLAW AMENDMENT/AFFORDABLE HOUSING TRUST	VOTED: NO ACTION	05/05/08
* 20	BYLAW AMENDMENT/EXCAVATION AND TRENCH SAFETY	VOTED: STANDING VOTE AFFIRMATIVE - 90 NEGATIVE - 60	05/05/08
* 21	REVISE PERMANENT TOWN BUILDING COMMITTEE MEMBERSHIP	VOTED: UNANIMOUSLY	05/05/08
22	BYLAW AMENDMENT/ALCOHOLIC BEVERAGES	VOTED: NO ACTION	05/05/08
23	BYLAW AMENDMENT/ ENTERTAINMENT	VOTED: NO ACTION	05/05/08
24	BYLAW AMENDMENT/NOISE ABATEMENT	VOTED: NO ACTION	05/05/08
25	BYLAW AMENDMENT/LEAF BLOWER REGULATIONS	VOTED: DEFEATED STANDING VOTE AFFIRMATIVE - 72 NEGATIVE - 97	05/07/08
* 26	BYLAW AMENDMENT/SIDEWALK CURB AND SCHOOL ROUTE SNOW REMOVAL	VOTED: QUORUM PRESENT	05/07/08
* 27	BYLAW AMENDMENT/TITLE I, ARTICLE 18	VOTED: QUORUM PRESENT	05/12/08
28	BYLAW AMENDMENT/CANINE CONTROL	VOTED: NO ACTION	05/12/08
29	BYLAW AMENDMENT/DOGS MENOTOMY ROCKS PARK	VOTED: NO ACTION	05/12/08
* 30	ESTABLISH COMMITTEE/HONOR OF MARGARET H. SPENGLER	VOTED: QUORUM PRESENT	05/28/08
31	HOME RULE LEGISLATION/ SPECIAL LEGISLATION FOR NAME-CHANGE OF SCHOLARSHIP FUND	VOTED: NO ACTION	05/12/08
* 32	ENDORSEMENT OF CDBG APPLICATION	VOTED: UNANIMOUSLY	05/12/08
* 33	AUTHORITY TO FILE FOR GRANTS	VOTED: UNANIMOUSLY	05/12/08
* 34	HOME RULE LEGISLATION/ REQUEST FOR LEGISLATION/ ALL ALCOHOL LICENSES	VOTED: STANDING VOTE AFFIRMATIVE - 121 NEGATIVE - 9	05/12/08
* 35	HOME RULE LEGISLATION/ MATTHEW SILVA	VOTED: STANDING VOTE AFFIRMATIVE - 84 NEGATIVE - 76	05/14/08
* 36	HOME RULE LEGISLATION/ HOMAS WESLEY	VOTED: STANDING VOTE AFFIRMATIVE - 85 NEGATIVE - 70	05/14/08
* 37	HOME RULE LEGISLATION/ JAMES CARNELL	VOTED: STANDING VOTE AFFIRMATIVE - 83 NEGATIVE - 71	05/14/08

LEGISLATIVE

* 38	HOME RULE LEGISLATION/ MATTHEW EARLEY	VOTED: STANDING VOTE AFFIRMATIVE – 84 NEGATIVE - 71	05/14/08
* 39	HOME RULE LEGISLATION/ ROBERT GRIFFIN	VOTED: STANDING VOTE AFFIRMATIVE – 81 NEGATIVE - 71	05/14/08
* 40	HOME RULE LEGISLATION/ TARA R. DIAB	VOTED: STANDING VOTE AFFIRMATIVE – 90 NEGATIVE - 70	05/14/08
41	APPROPRIATION/INCREASE IN ACCIDENTAL DEATH BENEFITS	VOTED: DEFEATED	05/19/08
* 42	ACCEPTANCE OF LEGISLATION/ SURVIVOR BENEFITS	VOTED: QUORUM PRESENT	05/19/08
* 43	APPROPRIATION/PENSION ADJUSTMENT FOR FORMER TWENTY-FIVE YEAR/ACCIDENTAL/ DISABILITY EMPLOYEE	VOTED: UNANIMOUSLY	05/19/08
* 44	TRANSFER OF AND APPROPRIATION OF FUNDS INTO OPEB	VOTED: QUORUM PRESENT	05/21/08
45	APPROPRIATION/TRANSFER OF RETIREE HEALTHCARE FUNDS	VOTED: NO ACTION	05/19/08
* 46	POST EMPLOYMENT BENEFITS (OPEB) CONSULTANT	VOTED: QUORUM PRESENT	05/28/08
* 47	HOME RULE LEGISLATION/ ARLINGTON PENSION OBLIGATION BOND	VOTED: STANDING VOTE AFFIRMATIVE - 114 NEGATIVE - 14	05/28/08
48	PERMISSIVE LEGISLATION	VOTED: NO ACTION	05/19/08
* 49	POSITIONS RECLASSIFICATION	VOTED: QUORUM PRESENT	05/19/08
* 50	COLLECTIVE BARGAINING	VOTED: UNANIMOUSLY	05/28/08
* 51	FUNDING FUTURE COLLECTIVE BARGAINING	VOTED: UNANIMOUSLY	05/28/08
* 52	REVOLVING FUNDS	VOTED: UNANIMOUSLY	05/19/08
* 53	APPROPRIATION/TOWN BUDGETS	VOTED: QUORUM PRESENT ** SEE TEXT	05/21/08
* 54	CAPITAL BUDGET	VOTED: STANDING VOTE AFFIRMATIVE – 153 NEGATIVE - 3	05/19/08
55	APPROPRIATION/THOMPSON ELEMENTARY SCHOOL	VOTED: NO ACTION	05/21/08
* 56	ESTABLISH COMMITTEE/OUTDOOR SWIMMING POOL	VOTED: QUORUM PRESENT	05/21/08
* 57	APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF SEWERS AND SEWERAGE FACILITIES	VOTED: UNANIMOUSLY (QUORUM PRESENT - MORE THAN 85 TMM PRESENT AND VOTING)	05/21/08
* 58	APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF WATER MAINS AND WATER FACILITIES	VOTED: UNANIMOUSLY (QUORUM PRESENT - MORE THAN 85 TMM PRESENT AND VOTING)	05/21/08
* 59	RESCIND AUTHORITY TO BORROW	VOTED: UNANIMOUSLY	05/21/08
* 60	APPROPRIATION/MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL	VOTED: QUORUM PRESENT	05/21/08
* 61	APPROPRIATION/TOWN CELEBRATIONS, ETC.	VOTED: UNANIMOUSLY	05/21/08
* 62	APPROPRIATION/COMMITTEES AND COMMISSIONS	VOTED: QUORUM PRESENT	05/21/08
63	APPROPRIATION/TRANSPORTATION ADVISORY COMMITTEE	VOTED: NO ACTION	05/21/08
* 64	APPROPRIATION/MISCELLANEOUS	VOTED: UNANIMOUSLY	05/21/08

LEGISLATIVE

* 65	HOME RULE LEGISLATION/ MAINTENANCE OF TOWN WATER BODIES	VOTED: STANDING VOTE AFFIRMATIVE - 110 NEGATIVE - 0	05/21/08
* 66	APPROPRIATION/HARRY BARBER COMMUNITY SERVICE PROGRAM	VOTED: QUORUM PRESENT	05/21/08
67	LOCAL OPTION TAXES	VOTED: NO ACTION	05/28/0
* 68	APPROPRIATIONS/FEE STABILIZATION FUND	VOTED: UNANIMOUSLY	05/21/08
69	APPROPRIATION/TIP FUND MONIES	VOTED: NO ACTION	05/21/08
* 70	TRANSFER OF FUNDS/CEMETERY	VOTED: UNANIMOUSLY	05/21/08
* 71	APPROPRIATION/OVERLAY RESERVE	VOTED: UNANIMOUSLY	05/21/08
* 72	APPROPRIATION/STABILIZATION FUND	VOTED: UNANIMOUSLY	05/21/08
* 73	USE OF FREE CASH	VOTED: QUORUM PRESENT	05/21/08
74	APPROPRIATION/MEDICARE PART D REIMBURSEMENTS	VOTED: UNANIMOUSLY NO ACTION	05/21/08
75	CONTRIBUTORY RETIREMENT BOARD REPORT	VOTED: UNANIMOUSLY NO ACTION	05/21/08
76	SERVICES TO NON-PROFITS	VOTED: NO ACTION	05/21/08
77	APPROPRIATION/SPECIAL EDUCATION SERVICES	VOTED: NO ACTION	05/21/08

* *Action Taken*

TOWN CLERK & ELECTIONS

TOWN CLERK

The following annual report of the Town Clerk for the year ending December 31, 2008 is herewith submitted in accordance with Section 3 of Article 3, Title I of the Town By-Laws. During 2008, the Annual Election of Town Officers, the Annual Town Meeting, the State Primary and the State Election were prepared for and conducted by the Town Clerk's Office.

The Town has twenty-one AccuVote machines, one for each precinct, and a main counting system located in the Town Clerk's Office. This system consists of paper ballots to be marked by the voters and inserted into the AccuVote machines, which automatically tally the votes appearing on the paper ballots. When the polls close, the precinct totals are immediately printed at the precinct, posted, announced, and then transferred to the Town Clerk's Office on a memory card, where the precinct totals are accumulated by entering the memory cards into the main counting system. Finally, the complete official Town results are printed and announced.

Town Meeting Members whose terms were to expire at the Annual Town Election were notified of that fact and of the provision of law which allows them to become candidates for re-election by giving written notice thereof to the Town Clerk. Nomination papers were issued to candidates for Town offices including Town Meeting Members, and after being certified by the Registrars of Voters were filed with the Town Clerk. A meeting was held by the Registrars of Voters, as required by law, to draw names for position on the official ballot for the Annual Town Election.

Candidates for Town offices, except Town Meeting Members, were notified of the requirements of the law regarding the filing of periodic statements of campaign receipts and expenditures with the Town Clerk's Office. Incumbents and candidates for election during the previous year, who had campaign finance activity, a balance and/or liability were also notified of the requirements of filing annual reports.

Upon application, absentee ballots were issued for the Presidential Primary, the Special State Election, the Annual Town Election, the State Primary and the State (Presidential) Election. Applications for absentee ballots were automatically sent to all persons who had filed physicians' certificates of permanent physical disability, as required by law. Many residents took advantage of the provision of law which allowed them to vote in person in the Town Clerk's Office prior to the elections if they were to be out of town or otherwise unavailable to vote in person at the polls on the day of the elections. More than 4,500 absentee ballots were issued in 2008.

The Annual Town Meeting began on April 28, 2008 and continued for nine sessions, dissolving on May 28, 2008. A total of seventy-three warrant articles were acted upon. The first article of the Annual Town Meeting is

the Annual Town Election. Meetings were held prior to the Annual Town Meeting to fill vacancies in the town meeting membership (caused by resignation, removal from town, or death) until the next Annual Town Election.

Certificates of all appropriations voted at all Town Meetings and the provisions for meeting them were sent to the Board of Assessors and the Comptroller, as required by law. Certified copies of all votes authorizing indebtedness were sent to the Director of Accounts. The Secretary of the Commonwealth was notified of the acceptance by the Town Meeting of any provisions of the General Laws. In addition, certified copies of all votes passed at all Town Meetings were sent to the departments affected.

All the amendments to the Town By-Laws and Zoning Bylaws as voted at the Annual Town Meeting were submitted to the Attorney General and were approved within the statutory period provided. They were then advertised for two successive weeks in the local newspaper, as required by law, following which they took effect.

A summary of the Annual Town Meeting appears in the Legislative section of this Annual Report. A complete record of the actions taken is contained in the Records of Elections and Town Meetings in the Town Clerk's Office as well as online at arlingtonma.gov/elections.

Births, deaths and marriages were recorded and copies forwarded to the Secretary of the Commonwealth monthly. Certified copies of these vital statistics and all other documents recorded in the Town Clerk's Office were made available upon request.

A total of 1,411 dogs were licensed and 295 sporting (conservation) licenses issued by the Town Clerk's Office. Certain licenses granted by the Board of Selectmen were issued. Raffle and bazaar permits and gasoline permit renewals were issued, financing statements, utility pole locations, cemetery deeds, and business certificates were recorded. Decisions of the Zoning Board of Appeals, decisions on requests for Special Permits from the Redevelopment Board and Amendments to the Traffic Rules and Orders were also placed on file in this office.

The Department of Revenue was notified of all licenses and permits issued and business certificates filed. Street permit, drainlayer, blasting, and other surety bonds covering contractors were also placed on file in this office. Oaths of office were administered to all elected or appointed Town officials and each was given copies of excerpts from the Open Meeting Law and the Conflict of Interest Law. Notices of meetings of all boards, committees or commissions were publicly posted upon receipt, as required by the Open Meeting Law. Town officials and departments were notified of all Legislative Acts affecting them.

TOWN CLERK & ELECTIONS

Fees Collected			
	2008	2007	2006
Marriage Intentions	\$ 5,875.00	\$6,225.00	\$5,776.00
Miscellaneous Certificates	\$36,090.40	\$41,521.00	\$42,801.40
Renewal of Gasoline Permits	\$ 1,345.00	\$4,830.00	\$625.00
Miscellaneous Books	\$ 565.00	\$415.00	\$574.00
Miscellaneous Violations	\$ 2,595.00	\$1,560.00	\$508.00
Duplicate Dog Tags	\$ 62.00	\$52.00	\$40.00
Miscellaneous Licenses	\$ 600.00	\$590.00	\$750.00
Dog Licenses	\$14,085.00	\$12,605.00	\$10,805.00
Conservation Licenses	\$ 5,397.40	\$5,877.00	\$6,255.95
Municipal Town Fees	\$ 194.00	\$208.00	\$223.00
TOTAL	\$66,808.80	\$73,883.00	\$73,426.35

Fines were collected for citations issued under Section 21D of Chapter 40, General Laws, for violations of the Town By-Laws. Citations for persons who did not pay the penalties within the required time (twenty-one days) were referred to the Clerk of the District Court of Middlesex for further action.

Your attention is directed to the following vital statistics of the Town, which are recorded at this time. It should be noted, however, that the summaries of births and deaths are incomplete, inasmuch as records thereof pertaining to Arlington residents are still being received by our office from the cities and towns where these events occurred.

Vital Statistics		
	2008	2007
Births	574	466
Deaths	365	334
Marriages	226	239

REGISTRARS OF VOTERS

As mandated by law, a combined Annual Town and School Census was conducted during the months of January and February 2008. The census was conducted entirely by mail, with computer preprinted forms sent to each household in Arlington requesting that information contained therein be confirmed or corrected. The census forms contained the names of all persons residing in Arlington. Once returned to the Registrars' Office, all census and voter information was entered and continually updated in the Town's computer database by the Registrars' Office. A list of persons from birth to twenty-one years of age was transmitted to the School Committee.

The Jury Commissioner obtained juror information directly from the Massachusetts Voter Registration Information System from data entered into the system by this office. The Annual True List of Persons, seventeen years of age and over, was published as required by law. In accordance with the True List information that had been presented, notices were sent by first-class mail, as required by law, to persons whose names were to be removed from the voting list because they had not been reported as residing in Arlington on January 1, 2008. Those who proved residence were reinstated. The total of registered voters upon completion of the annual revision of the voting list was 28,676, including

14,123 enrolled Democrats, 2,418 enrolled Republicans, 60 enrolled Green Rainbow, 9 enrolled Working Families and 11,964 unenrolled voters. In addition to the voters enrolled in the four political parties and those who were unenrolled, the following number of voters were enrolled in these legal political designations: 0 – America First Party, 9 – American Independent, 1 – Constitution Party, 2 – Green Party USA, 13 – Interdependent Third Party, 76 – Libertarian. The following designations had no enrollees: America First Party, American Independent, Conservative, Natural Law Party, New Alliance, New World Council, Prohibition, Rainbow Coalition, Reform Party, Timesizing not Downsizing, Veterans Party America, We the People, and World Citizens Party. Voters who enroll in a political designation may not vote in any state or presidential primary. Cards were mailed to voters acknowledging receipt of change or cancellation of political party enrollments received during the year by this office.

Throughout the year, daily sessions for registration of voters were held during regular business hours in the Office of the Town Clerk. Special sessions were also held until 8:00 P.M. on the last day to register voters for the Presidential Primary, Special State Election, Annual Town Election, State Primary and State (Presidential) Election.

TOWN CLERK & ELECTIONS

Mail-in voter registrations have eliminated the requirement that special evening and Saturday sessions for the registration of voters be held except for the final day prior to the deadline for registration for primaries and elections. Special forms for mail-in voter registration were made available at various locations throughout Arlington and all other cities and towns in the State.

In addition, persons were allowed to fill out voter registration affidavits at public offices throughout

Massachusetts, such as the Registry of Motor Vehicles, Social Security, Welfare, Medicaid, Food Stamps, Military Recruitment Offices, and other State and Federal departmental offices. These affidavits were forwarded through the computer or by mail to the Registrars of Voters or Election Commissioners of the voters' places of residence. As required by law, acknowledgment forms were sent to persons who registered to vote at special locations, or mailed in registration affidavits, notifying them of their precincts and voting places.

The Board certified voter signatures appearing on nomination papers filed by, or on behalf of candidates seeking offices at the Annual Town Election, Special State Primary and Special State Election. Also, petitions for articles to be inserted in the warrant for the 2008 Annual Town Meeting and applications for absentee ballots for the Annual Town Election. After nomination papers for the Annual Town Election had been certified by the Registrars of Voters and filed with the Town Clerk, the Registrars of Voters held a meeting to draw names for the order of position on the official ballot for the election, as required by law.

During the year, the information contained on approximately 20,000 census forms of residents of the Town on January 1 was transferred to their individual master cards. These cards provide a complete official record of residence for all persons seventeen years of age or older from the time they first become residents of the Town. From such information, certificates of residence are issued daily to establish eligibility for attendance at state and regional schools, colleges and universities, receipt of old age assistance, veterans' services, social security, employment in state or federal civil service, and for many other purposes. In addition, Registered Voters' Certificates were issued throughout the year from the Board's records for identification purposes and for proof of citizenship.

During the Annual Town Election, the Registrars of Voters were in session throughout the entire time the polls were open to assist voters who had questions relating to registration, name and/or address changes, precincts, polling places, and other problems arising during that time. After the polls closed, the Registrars assisted in the tabulation of the ballots until the final results were announced.

Registered Voters in Arlington			
	2008	2007	2006
Total Registered Voters	28,676	28,071	25,704
Democrats	14,123	13,857	12,852
Unenrolled (Independent)	11,964	11,612	10,368
Republican	2,418	2,419	2,315
Libertarian	76	86	91
Green Rainbow	60	65	91
All Others <25	9	23	16

TOWN CLERK & ELECTIONS

ARLINGTON ANNUAL TOWN ELECTION, APRIL 5, 2008

Total of Ballots Cast – 6,732

23% of total number of registered voters – 28,772

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Total Ballots Cast	158	313	179	165	194	219	203	445	362	444	451	531	483	317	497	367	113	365	406	247	273	6732

MODERATOR FOR THREE YEARS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*John D. Leone																						
Richard L. Carreiro																						
Others																						
Blanks																						

SELECTMEN FOR THREE YEARS (2)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Thomas Caccavaro Jr	84	166	49	64	96	74	88	87	170	147	227	166	281	120	228	129	54	156	171	104	104	2765
Kenneth C. Marquis	16	30	11	16	20	16	14	20	45	30	40	37	44	25	44	23	9	28	33	19	19	539
*Annie LaCourt	56	134	119	61	74	106	102	343	151	286	206	330	182	165	232	222	51	165	188	131	148	3452
*Diane Mahon	118	199	134	132	133	167	154	324	21	313	253	391	263	221	319	260	80	261	302	157	184	4580
Others	0	1	1	0	2	1	2	1	2	2	2	3	0	1	1	0	0	0	0	0	2	21
Blanks	42	96	44	57	63	74	46	115	141	110	174	135	196	102	170	100	32	120	118	83	89	2107

ASSESSOR FOR THREE YEARS (1)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Mary Winstanley	100	213	107	110	122	146	135	251	269	261	286	339	320	183	303	248	76	225	270	167	176	4307
O'Connor																						
Others	0	2	1	0	1	1	0	2	2	3	1	2	1	2	1	2	1	1	2	4	1	30
Blanks	58	98	71	55	71	72	68	192	91	180	164	190	162	132	193	117	36	139	134	76	96	2395

SCHOOL COMMITTEE FOR THREE YEARS (3)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Judson L. Pierce	26	70	74	37	61	75	63	199	102	184	146	182	120	88	156	123	34	114	116	74	69	2113
Joseph C. Tully	67	144	40	59	78	100	94	120	144	179	151	248	210	165	181	162	66	180	183	114	115	2801
Leba Heigham	50	101	114	69	62	97	81	313	140	235	233	265	168	134	196	189	46	138	153	107	111	3002
Joseph A. Curro, Jr	88	169	117	81	96	120	129	335	191	293	245	345	251	186	331	224	55	174	220	132	133	3915
Joseph E. Curran	88	175	66	78	112	108	103	123	211	151	213	233	281	147	238	157	61	180	204	120	153	3202
Others	1	2	1	0	1	2	0	2	3	1	1	1	1	1	0	1	0	0	5	0	1	23
Blanks	153	278	125	171	172	155	139	245	296	287	364	319	418	230	389	245	77	309	337	194	237	5140

SCHOOL COMMITTEE FOR ONE YEAR (1)

(to fill a vacancy)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Joseph E. Curran																						
Patricia Orlovsky																						
Others																						
Blanks																						

ARLINGTON HOUSING AUTHORITY FOR FIVE YEARS (1)

(to fill vacancy)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Richard B. Murray	90	171	86	97	103	117	116	185	214	194	229	257	246	154	241	184	52	169	186	125	145	3361
Patricia B. Worden	48	98	48	47	55	70	59	193	104	153	145	168	146	93	182	126	39	121	151	77	75	2198
Others	0	2	1	0	1	0	1	0	2	0	3	0	1	1	1	0	0	0	0	0	0	13
Blanks	20	42	44	21	35	32	27	67	42	97	74	106	90	69	73	57	22	75	69	45	53	1160

TOWN CLERK & ELECTIONS

TOWN MEETING MEMBERS

PRECINCT ONE – THREE YEARS (4)

*Elizabeth McGaffigan, 32 Silk Street.....	98
*Paul J. McGaffigan, 32 Silk Street	91
*Kevin M. Mills, 28 Mystic Valley Parkway	94
Others.....	4
Blanks.....	345

PRECINCT TWO – THREE YEARS (4)

*William Hayner, 19 Putnam Road	183
*Elsie C. Fiore, 58 Mott Street.....	228
*Peter J. Fiore, 58 Mott Street.....	208
*Joseph P. Carabello, Jr, 156 Lake Street.....	221
Others.....	5
Blanks.....	407

PRECINCT THREE – THREE YEARS (4)

*Alexander S. Hoffinger, 66 Waldo Road	118
*Jean M. Griffin, 42 Oxford Street	98
*Allan Tosti, 38 Teel Street.....	117
*Charles J. Simas, 42 Oxford Street.....	92
Others.....	2
Blanks.....	289

PRECINCT FOUR – THREE YEARS (4)

*Ryan J. Ferrara, 94 Varnum Street	91
*George Laite, 25 Lafayette.....	115
*Patricia A. Costa, 82 Milton Street	108
Others.....	6
Blanks.....	340

PRECINCT FIVE – THREE YEARS (4)

*Patricia A. Egan, 132 Webster Street.....	134
Others.....	31
Blanks.....	611

PRECINCT SIX – THREE YEARS (4)

*Joan A.M. Gearin, 382 Mass. Ave #703.....	147
*Emelio J. Rosselli, 14 Lake Street	154
Others.....	19
Blanks.....	556

PRECINCT SEVEN – THREE YEARS (4)

*Laurence O. McKinney, 32 Foster Street.....	104
*Kenneth W. Hughes, 20 Webster Street	138
*Walter R. Smith, 19 Tufts Street.....	115
*William J. Kennedy, 18 Webster Street.....	133
Others.....	1
Blanks.....	321

PRECINCT EIGHT – THREE YEARS (4)

*Carol L. Band, 57 Bartlett Avenue.....	287
*John D. Leone, 51 Irving Street	317
*Clarissa Rowe, 54 Brantwood Road	332
*William R. Berkowitz, 12 Pelham Terrace	323
Others.....	27
Blanks.....	494

PRECINCT NINE – THREE YEARS (4)

*Pauline Y. Hallee, 47 Maynard Street	238
*A. Michael Ruderman, 9 Alton Street.....	199
*Patricia E. Lieberman, 5 Mystic Lake Drive....	211
*Others	28
Blanks.....	772

PRECINCT TEN – THREE YEARS (4)

*David B. Curren, 61 Hillsdale Road	188
*Peter B. Howard, 12 Woodland Street	229
C. MacQuarrie Klein, 54 Newport Street	185
*William E. Shea, 9 Lincoln Street.....	223
*Jane L. Howard, 12 Woodland Street	259
Others.....	5
Blanks.....	687

PRECINCT ELEVEN – THREE YEARS (4)

*Robert E. Greeley, 38 Edgehill Road	268
*Kevin F. Greeley, 363 Mystic Street	284
*Thomas Caccavaro, Jr, 28 Ridge Street	287
*Joyce H. Radochia, 45 Columbia Road	259
Others.....	12
Blanks.....	694

PRECINCT TWELVE – THREE YEARS (4)

*Tom Dumyahn, 8 Fountain Road	332
*Michael J. Cayer, 191 Newport Street.....	344
*Marlene Rockmore, 18 Perkins Street	339
*Lisa A. Bielefeld, 132 Mt Vernon Street.....	319
Others.....	8
Blanks.....	782

PRECINCT THIRTEEN – THREE YEARS (4)

*Stephen J. Gilligan, 77 Falmouth Road	280
*Marie A. Krepelka, 12 Mohawk Road.....	318
*Maria N. Harrington, 74 Columbia Road	161
Paul J. Bayer, 15 Oldham Road	153
*Michael T. Healy, 1 Hodge Road	231
Glenn B. McElhoe, 2 Morningside Drive.....	120
Others.....	5
Blanks.....	664

TOWN CLERK & ELECTIONS

PRECINCT FOURTEEN – THREE YEARS (4)

*Robert Glen Hillis, 17 Mount Vernon Street . 142
*Gwenyth R.A. Hooper, 1 School St. #102.... 171
*Diane M. Mahon..... 210
Evelyn Smith DeMille.....118
*John F. Maher, 990 Mass Ave #44.....146
Others..... 0
Blanks..... 481

PRECINCT FIFTEEN – THREE YEARS (4)

*Barbara C. Cutler, 7 Teresa Circle 207
*Richard C. Fanning, 57 Yerxa Road..... 244
Charles N. Chamallas..... 195
*Nancy A. Mara, 63 Epping Street..... 231
*Brian E. Lavalle, 46 Oak Hill Drive.....228
Others..... 3
Blanks..... 880

PRECINCT SIXTEEN – THREE YEARS (4)

*Andrew E. O'Brien, 109 Hillside Avenue 224
*Robert K. Garrity, 275 Park Avenue 226
*William J. Kenney Jr, 28 Wilbur Avenue210
*Leslie A. Oringer, 63 Hillside Avenue 223
Others..... 7
Blanks..... 578

PRECINCT SEVENTEEN – THREE YEARS (4)

*Joan L. Banks, 65 Brattle Street.....89
*William K. Burke, 2 Old Colony Lane 79
Others..... 8
Blanks..... 276

PRECINCT EIGHTEEN – THREE YEARS (4)

*Shirley M. Canniff, 71 Hathaway Circle..... 242
*John V. Belskis, 196 Wollaston Avenue 200
*Charles D. Gallagher, 16 Shelley Road 179
F.E. Bernardin, III..... 86
*Joseph J. Santore Jr., 8 Browning Road.....182
Others..... 0
Blanks..... 571

PRECINCT NINETEEN – THREE YEARS (4)

*Jeanne M. Leary, 425 Summer Street 194
*Daniel J. Farrelli, 38 Ronald Road 190
*John R. Murray, 34 Thesda Road 234
Marc Aaron Butler.....152
*Edward D. Trembly, 78 Wright Street..... 205
Others..... 3
Blanks..... 646

PRECINCT TWENTY – THREE YEARS (4)

*Christopher A. Gibbons, 45 Wilbur Avenue.. 160
*Peter T. Fuller, 7 Kilsythe Road..... 163
*Robert L. Tosi, Sr, 14 Inverness Road 161
*Robert L. Tosi, Jr, 14 Inverness Road 163
Others..... 1
Blanks..... 340

PRECINCT TWENTY-ONE – THREE YEARS (4)

*Walter C. Phillips, 2 Crescent Hill Avenue.... 175
*John W. May, 11 Colonial Village Drive #1... 157
*Ralph E. Elwell, 21 Montague Street 182
Others..... 38
Blanks..... 540

* elected

TOWN CLERK & ELECTIONS

BALLOT QUESTION
THIS QUESTION IS BINDING

Shall the Board of Selectmen be granted the authority to reduce from 99 to 50 the minimum seating capacity for restaurants and function rooms for the sale therein of all alcohol beverages to be consumed on the premises?

Yes _____ No _____

Summary:the Board of Selectmen currently has the authority to issue up to ten licenses for the sale of all alcohol licenses to restaurants in the Town. An affirmative vote under this question would permit the Board to issue licenses to those restaurants that do not meet the minimum seat requirement for 99 patrons but do have a minimum of 50 seats. The Board believes that such a reduction will benefit smaller restaurants in Town and would enhance the dining experience of those patrons who want to consume alcoholic beverage in conjunction with their meal.

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Yes	69	161	123	72	101	124	108	304	185	291	257	343	279	213	282	232	64	211	2496	140	175	3980
No	35	76	28	51	45	42	45	49	84	51	88	65	116	60	91	62	29	71	82	70	54	1294
Blanks	54	76	28	42	48	53	50	92	93	102	106	123	88	44	124	73	20	83	78	37	44	1458

TOWN CLERK & ELECTIONS

PRESIDENTIAL PRIMARY, FEBRUARY 5, 2008

Total Ballots Cast – 18,192

Democratic – 14,873

Republican – 3,290

Green-Rainbow – 25

Working Families – 4

63% of total number of registered voters – 28,676

DEMOCRATIC PARTY

PRESIDENTIAL PREFERENCE

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
John Edwards	12	12	4	5	7	8	10	6	27	13	16	19	10	14	17	16	5	13	29	13	10	266
Hillary Clinton	274	344	307	310	336	303	285	355	359	389	394	426	351	311	432	322	266	388	383	365	294	7154
Joseph R. Biden Jr.	1	2	3	2	3	0	2	6	2	2	4	4	4	6	5	0	1	2	2	4	2	57
Christopher J. Dodd	0	1	0	0	0	0	1	0	1	0	0	1	0	0	0	0	2	0	1	0	0	7
Mike Gravel	0	1	0	0	0	1	0	0	0	2	1	0	0	0	0	0	0	0	2	1	0	8
Barack Obama	205	311	335	305	288	344	299	483	329	406	321	450	295	369	353	394	190	260	369	316	360	6982
Dennis J. Kucinich	4	4	1	4	5	4	5	7	3	7	4	6	2	2	2	7	1	0	4	3	1	76
Bill Richardson	0	1	2	0	2	0	0	2	3	3	3	2	2	1	3	1	2	0	0	1	2	30
No Preference	7	12	7	3	3	3	6	7	18	9	8	15	19	7	15	13	5	8	6	8	3	182
Other	1	5	2	0	3	3	2	5	10	2	2	1	1	2	1	6	0	1	3	0	2	44
Blanks	0	3	2	2	7	2	2	2	4	3	6	6	10	2	7	7	0	1	2	2	3	78

REPRESENTATIVE IN GENERAL COURT (23rd Middlesex District)

Precinct	1	3	5	6	7	8	9	10	11	12	13	15	16	18	19	Total
Sean Garballey	234	235	363	200	278	214	420	304	338	34	384	380	276	294	401	4667
Andrew E. O'Brien	53	57	43	58	45	35	53	45	45	54	56	58	109	89	83	883
Jeffrey D. Thielman	133	242	151	273	182	515	187	388	319	461	209	308	302	217	241	4128
Other	4	2	0	2	1	6	2	3	1	1	1	3	1	0	2	29
Blanks	81	125	96	136	104	98	93	96	58	69	46	82	82	73	74	1313

STATE COMMITTEE MAN

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Robert D. Peters	306	417	389	364	395	361	346	439	453	467	453	519	415	402	493	453	264	391	491	446	402	8666
Others	4	1	7	7	4	3	4	3	8	3	7	2	4	4	5	2	3	4	8	2	1	86
Blank	195	278	265	259	254	305	260	426	294	366	301	410	277	303	333	315	165	278	302	261	274	6121

STATE COMMITTEE WOMAN

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
D. Sirotkin Butler	320	452	404	386	413	391	362	464	485	490	482	551	436	427	527	469	276	414	520	465	424	9158
Others	2	1	6	7	4	2	1	5	3	3	6	4	7	3	3	2	2	2	5	5	1	74
Blanks	183	243	251	237	236	276	247	399	267	343	273	376	253	279	301	299	154	257	276	239	252	5641

GROUP

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Group I	202	241	258	227	256	229	256	352	299	354	317	404	248	245	346	297	173	280	327	268	260	5839
Others	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Blanks	303	241	403	403	397	440	354	516	456	482	444	527	448	484	485	473	259	393	474	441	417	9034

TOWN CLERK & ELECTIONS

TOWN COMMITTEE

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Jim Marzilli	315	394	394	328	389	388	373	661	466	572	507	664	443	439	548	529	263	458	529	454	434	9548
D. Sirotkin Butler	223	267	289	258	278	267	280	397	341	398	360	453	300	274	403	328	200	318	395	301	293	6623
Camilla Haase	212	254	279	248	274	253	269	385	328	388	341	453	281	263	371	333	195	317	360	312	284	6390
Ronald Feldman	228	263	311	251	282	258	272	377	322	381	339	434	268	264	372	325	194	300	348	294	278	6390
Adele A. Kraus	211	260	275	241	271	257	268	396	327	384	352	437	317	260	380	325	195	303	350	294	277	6380
Eugene Benson	216	255	270	235	272	249	263	393	323	392	338	433	268	262	360	322	182	310	348	297	272	6260
Carroll Schwartz	218	254	272	238	274	250	265	374	318	380	349	434	265	267	368	317	191	295	349	292	276	6246
Mary Cummings	219	266	279	251	278	261	278	465	339	414	351	453	277	272	384	332	199	305	364	289	279	6555
Gwenyth Hooper	217	261	282	246	280	265	261	474	335	407	357	469	294	304	381	333	199	310	370	299	282	6646
Jeffrey Theilman	269	315	354	273	324	345	316	560	382	483	433	570	341	352	470	429	210	375	431	348	331	7911
Aimee Coolidge	214	262	281	240	272	249	274	398	328	389	339	469	267	266	371	327	191	308	352	296	281	6374
Timothy Shannon	220	264	283	239	277	254	276	370	332	378	346	448	277	270	378	339	194	331	353	299	282	6410
J. Anzalone Bakey	222	277	288	250	277	261	279	447	339	408	365	507	311	279	394	347	201	322	373	303	284	6734
Maureen Crewe	212	260	275	240	274	251	268	381	322	384	343	434	268	265	367	310	191	300	342	288	275	6250
Camilla Shannon	218	265	282	241	276	254	279	376	328	378	342	446	270	273	376	341	198	327	350	302	275	6397
Richard Smith	213	251	275	233	272	244	266	385	318	375	338	432	276	268	383	320	188	301	370	293	274	6275
Patricia Deal	223	270	281	244	281	255	277	383	334	389	352	435	292	264	383	321	194	310	394	305	285	6472
Barbara Weniger	212	254	274	242	271	246	262	378	318	389	337	441	261	259	365	314	186	298	343	287	272	6209
Kiera Campbell	212	251	280	240	279	251	270	397	326	383	385	436	277	257	379	319	189	305	351	292	277	6356
Deborah Goldsmith	217	254	280	237	271	256	269	405	320	379	333	438	266	269	365	322	189	302	349	294	274	6289
Ralph Elwell	210	251	270	232	266	240	262	366	312	375	333	430	274	258	365	308	186	293	346	289	301	6167
S. Marzilli Shaer	233	269	301	256	290	273	286	472	359	439	367	494	297	302	398	374	202	327	392	325	296	6954
Brian Rehrig	211	268	277	237	268	246	265	439	320	385	344	440	276	270	369	334	186	304	348	287	280	6354
Marc Rosenthal	215	256	279	240	285	248	269	382	328	382	337	448	270	266	365	330	189	302	352	294	275	6312
Amy Rosenthal	220	259	280	239	281	260	273	386	328	388	340	444	271	265	376	332	192	304	351	295	277	6361
Cindy Friedman	217	267	289	244	270	259	270	466	335	419	346	448	273	282	374	341	199	319	359	295	282	6554
Barbara Cutler	211	254	273	244	270	249	272	376	319	375	345	435	282	259	397	314	188	300	351	294	275	6283
Helen Rhodes	218	255	282	246	272	249	263	368	325	374	339	428	261	262	367	317	190	298	346	289	272	6221
Marc Butler	208	256	275	233	269	245	266	369	313	373	337	431	277	260	387	319	184	297	366	287	273	6225
Sean Garballey	309	384	360	297	398	349	351	499	488	521	495	597	459	374	524	442	233	407	511	375	376	8749
Pearl Morrison	219	257	278	238	271	250	265	391	321	380	337	447	284	268	372	322	190	301	358	284	279	6312
Joseph Dalton	217	259	274	235	279	244	266	367	321	377	351	447	282	274	397	321	191	301	367	294	278	6342
Paul Schlichtman	226	278	297	259	289	277	288	439	351	415	382	488	312	289	396	371	195	331	394	313	300	6890
Other	6	4	7	5	1	5	2	4	1	13	5	2	8	8	4	5	1	4	9	3	4	101
Blanks	10,264	15,446	13,589	13,870	13,474	14,709	12,167	16,654	15,528	15,993	14,770	17,320	14,725	15,550	16,196	15,687	8,645	13,072	15,764	14,752	14,140	302,045

REPUBLICAN PARTY

PRESIDENTIAL PREFERENCE

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
John McCain	37	58	29	55	48	54	53	67	72	74	61	82	79	59	80	74	41	74	67	66	61	1291
Fred Thompson	0	0	0	2	0	0	1	1	0	0	0	0	1	0	0	0	1	0	0	0	0	6
Tom Tancredo	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Duncan Hunter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mike Huckabee	0	4	4	5	2	7	5	3	9	2	5	0	2	4	5	4	7	9	6	5	4	92
Mitt Romney	37	75	62	38	61	69	57	76	80	94	123	115	168	68	95	101	64	150	91	71	69	1760
Ron Paul	2	9	3	8	6	7	1	3	7	5	4	7	1	1	4	6	4	5	4	5	3	95
Rudy Giuliani	0	0	0	0	0	0	0	1	2	0	2	1	4	4	2	0	1	1	3	1	2	24
No Preference	0	0	0	1	0	0	0	0	2	0	2	0	0	0	1	1	0	0	0	1	0	8
Others	0	0	0	1	0	1	0	3	1	0	0	0	0	2	0	0	1	1	2	1	0	13
Blanks	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1

TOWN CLERK & ELECTIONS

REPRESENTATIVE IN GENERAL COURT (23rd Middlesex District)

Precinct	1	3	5	6	7	8	9	10	11	12	13	15	16	18	19	Total
John L. Worden, III	46	74	76	93	84	110	113	119	145	149	187	130	132	150	124	1732
Others	1	1	2	3	4	3	4	7	2	0	5	2	3	2	1	40
Blank	25	23	39	42	29	41	56	50	50	56	63	55	51	88	48	716

STATE COMMITTEE MAN

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Amos J. Eaton	21	44	39	33	34	43	46	47	58	54	83	70	108	53	52	69	43	72	69	60	54	1142
John MacMillan	23	45	25	34	40	42	40	35	44	47	50	62	55	39	61	60	36	75	41	55	45	954
Others	0	0	0	2	2	1	0	0	0	1	0	0	1	1	1	1	2	2	0	1	0	15
Blanks	28	57	34	41	41	52	31	72	71	74	64	73	91	45	73	56	38	91	63	44	40	1179

STATE COMMITTEE WOMAN

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Helen A. Hatch	40	67	60	66	69	72	73	80	93	92	113	133	137	80	95	110	70	123	104	87	81	1845
Others	0	1	0	1	2	1	1	1	0	0	2	0	1	2	1	2	2	3	1	1	0	22
Blanks	32	78	38	43	46	65	43	73	80	84	82	72	117	56	91	74	47	114	68	62	58	1423

GROUP

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Group I	29	52	39	38	44	49	54	54	63	60	80	82	106	49	64	89	54	83	71	50	52	1262
Others	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Blanks	43	94	59	72	73	89	63	100	110	116	117	123	149	89	123	97	65	157	102	100	87	2028

TOWN COMMITTEE

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
D Russian Agri	38	58	45	41	44	58	59	59	69	84	91	100	120	59	73	100	61	92	82	59	57	1444
Glenn Parker	32	60	43	41	51	62	60	59	74	66	87	96	114	59	68	96	62	95	77	60	60	1422
Judith A. Quimby	31	54	50	45	51	62	61	61	73	71	90	102	113	59	83	96	59	92	81	57	64	1454
Eva Arnott	33	70	47	49	51	59	60	60	72	67	86	94	114	58	72	98	58	86	78	56	60	1428
Robert B. Hayden	37	56	44	43	48	57	63	59	76	68	98	100	140	61	76	99	58	100	85	64	67	1499
Robert A. Smith	32	57	48	41	49	57	60	62	75	66	90	94	134	57	82	105	59	93	81	60	61	1463
John Argi	33	55	42	40	46	58	58	57	69	73	92	94	114	59	72	95	56	92	80	60	59	1404
Dino Sanchez	33	61	52	46	47	55	55	57	75	63	86	90	112	56	70	95	57	90	77	53	57	1387
Janette K. Langill	30	56	48	41	46	55	58	57	69	67	89	96	114	60	74	95	60	89	91	56	60	1411
Joseph Monju	31	54	41	40	47	55	56	57	70	64	88	90	112	56	79	97	60	91	82	55	61	1386
Others	0	1	3	3	2	4	2	1	7	37	1	1	4	10	1	6	3	4	2	1	0	93
Blanks	2,195	4,528	2,967	3,420	3,613	4,248	3,503	4,801	5,326	5,434	5,997	6,218	7,734	4,236	5,795	5,529	3,572	7,476	5,239	4,669	4,259	100,759

GREEN-RAINBOW PARTY

PRESIDENTIAL PREFERENCE

	Total
Jared Ball	0
Ralph Nader	10
Elaine Brown	0
Kat Swift	0
Cynthia McKinney	10
Kent Mesplay	0
No Preference	1
Others	4
Blanks	0

TOWN CLERK & ELECTIONS

REPRESENTATIVE IN GENERAL COURT

Precinct	1	3	5	6	7	8	9	10	11	12	13	15	16	18	19	Total
No Candidate	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Others	0	1	1	0	0	2	0	0	0	0	0	0	0	0	0	4
Blanks	1	0	2	2	1	1	1	1	0	0	0	1	1	0	2	13

STATE COMMITTEE MAN

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total	
No Candidate	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Others	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Blanks	1	1	1	3	2	2	1	3	1	1	0	0	0	2	1	1	0	0	2	0	2		24

STATE COMMITTEE WOMAN

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total	
No Candidate	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Others	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Blanks	1	0	1	3	3	2	1	3	1	1	0	0	0	2	1	1	0	0	2	0	2		24

TOWN COMMITTEE

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total	
No Candidate	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Others	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Blanks	10	10	9	30	29	20	10	30	10	10	0	0	0	20	10	10	0	0	20	0	20		248

WORKING FAMILIES PARTY

PRESIDENTIAL PREFERENCE

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total	
No Preference	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Others	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	1	1	4
Blanks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

REPRESENTATIVE IN GENERAL COURT

Precinct	1	3	5	6	7	8	9	10	11	12	13	15	16	18	19	Total
No Candidate	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Others	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
Blanks	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1

STATE COMMITTEE MAN

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total	
No Candidate	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Others	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
Blanks	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	1	3

STATE COMMITTEE WOMAN

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total	
No Candidate	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Others	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	2
Blanks	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	1	1	4

TOWN COMMITTEE WOMAN

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total	
Others	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Blanks	0	0	0	0	0	0	0	0	0	0	10	9	0	0	0	0	0	0	0	0	10	10	39

TOWN CLERK & ELECTIONS

SPECIAL STATE ELECTION – MARCH 4, 2008

TOTAL OF BALLOTS CAST

5,228

25% of total number of registered voters – 21, 066

Precinct	1	3	5	6	7	8	9	10	11	12	13	15	16	18	19	Total
Sean Garballey	143	119	204	146	162	232	357	273	277	278	259	268	249	228	170	3466
John L. Worden, III	30	50	41	65	56	201	87	137	125	159	141	133	126	109	85	1545
Robert V. Valeri	29	4	9	8	4	8	40	7	22	11	16	15	8	17	17	185
Jeffrey D. Thielman	1	2	6	0	1	2	1	0	1	5	1	0	1	0	1	22
Andrew E. O'Brien	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
Others	2	2	7	0	1	4	1	3	6	1	1	2	0	1	1	32
Blanks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

STATE PRIMARY, SEPTEMBER 16, 2008

Total of Ballots Cast - 9,068

Democratic - 8,495

Republican - 546

Green-Rainbow - 3

Working Families - 24

31% of total number of registered voters - 28,797

DEMOCRATIC PARTY

SENATOR IN CONGRESS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
John F. Kerry	191	315	214	201	252	214	199	428	312	374	345	492	326	280	361	330	123	280	360	266	273	6136
Edward J. O'Reilly	61	156	62	72	97	80	82	85	128	120	138	145	150	80	116	103	52	135	127	89	87	2165
Others	1	1	0	0	1	0	0	0	2	0	0	0	0	1	2	1	0	2	0	0	0	11
Blanks	4	13	4	9	9	3	4	6	13	9	14	16	15	9	12	3	5	8	8	10	9	183

REPRESENTATIVE IN CONGRESS – SEVENTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Edward J. Markey	205	373	224	231	297	241	223	441	375	401	388	52	380	303	386	356	158	318	385	290	290	6786
Others	4	3	2	5	4	4	2	3	6	6	4	5	4	2	4	3	0	7	6	1	1	76
Blanks	48	109	54	46	58	52	60	75	74	96	105	127	107	65	101	78	22	100	104	74	78	1633

COUNCILLOR – SIXTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Michael J. Callahan	165	315	148	155	229	172	164	249	298	276	289	356	305	202	308	253	110	255	288	211	215	4963
R.Trionfi Mazzuchelli	39	66	48	43	48	38	39	66	68	74	64	88	64	54	68	58	29	50	93	59	58	1214
Others	2	0	0	2	1	0	0	0	2	0	0	0	1	0	0	1	0	0	1	0	0	10
Blanks	51	104	84	82	81	87	82	204	87	153	144	209	121	114	115	125	41	120	113	95	96	2308

SENATOR IN GENERAL COURT – FOURTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Jim Marzilli	15	6	10	6	5	8	11	14	14	12	12	8	9	3	5	12	7	12	9	17	8	203
Kenneth J. Donnelly	133	123	118	118	161	138	105	266	179	222	205	362	169	169	215	204	74	200	242	194	144	3741
John W. Hurd	95	350	148	152	186	140	162	231	251	263	272	267	308	188	264	206	95	205	234	145	212	4374
Others	1	0	0	0	0	1	0	1	2	1	1	2	0	1	0	4	0	1	2	0	0	17
Blanks	13	6	4	6	7	10	7	7	9	5	7	14	5	9	7	11	4	7	8	9	5	160

REPRESENTATIVE IN GENERAL COURT – TWENTY-THIRD MIDDLESEX DISTRICT

Precinct	1	3	5	6	7	8	9	10	11	12	13	15	16	18	19	Total
Sean Garballey	207	212	307	230	230	366	402	397	406	507	409	398	348	348	420	5187
Others	2	3	2	2	1	11	5	5	1	4	4	1	7	6	3	57
Blanks	48	65	50	65	54	142	48	101	90	142	78	92	82	71	72	1200

TOWN CLERK & ELECTIONS

REPRESENTATIVE IN GENERAL COURT – FIFTEENTH MIDDLESEX DISTRICT

Precinct	14	17	20	21	Total
Jay R. Kaufman	287	145	282	277	991
Others	1	2	2	1	6
Blanks	82	33	81	91	287

REPRESENTATIVE IN GENERAL COURT – TWENTY-FOURTH MIDDLESEX DISTRICT

Precinct	2	4	Total
William Brownsberger	356	282	569
Others	2	1	3
Blanks	127	68	195

REGISTER OF PROBATE – MIDDLESEX COUNTY

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
John R. Buonomo	125	228	127	152	164	144	129	216	249	231	227	315	223	175	253	230	87	200	240	199	170	4094
Others	27	27	33	24	54	24	34	59	44	51	31	38	32	28	41	18	13	27	32	17	21	675
Blanks	105	230	120	106	141	129	122	244	162	221	239	300	236	167	197	189	80	188	223	149	178	3726

REPUBLICAN PARTY

SENATOR IN CONGRESS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Jeffrey K. Beatty	14	19	6	17	13	13	19	16	36	20	24	32	38	21	16	36	17	37	29	18	15	456
Others	1	0	1	0	2	1	3	0	5	2	4	2	1	2	4	1	1	2	2	1	1	36
Blanks	3	3	0	1	5	1	0	3	5	7	1	1	8	0	1	2	3	3	2	3	2	54

REPRESENTATIVE IN CONGRESS – SEVENTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
John Cunningham	14	20	7	17	15	15	19	14	40	20	26	31	41	22	17	33	19	35	28	18	16	467
Others	1	0	0	0	0	0	1	0	0	1	1	0	2	1	0	1	1	1	0	0	0	10
Blanks	3	2	0	1	5	0	2	5	6	8	2	4	4	0	4	5	1	6	5	4	2	69

COUNCILLOR – SIXTH DISTRICT

No Candidate

SENATOR IN GENERAL COURT – FOURTH MIDDLESEX DISTRICT

No Candidate

REPRESENTATIVE IN GENERAL COURT – TWENTY-THIRD MIDDLESEX DISTRICT

No Candidate

REGISTER OF PROBATE – MIDDLESEX COUNTY

No Candidate

WORKING FAMILIES PARTY

SENATOR IN CONGRESS

No Candidate	
All others	7
Blanks	17
Total Votes Cast	24

REPRESENTATIVE IN CONGRESS – SEVENTH DISTRICT

No Candidate	
All others	10
Blanks	14
Total Votes Cast	24

COUNCILLOR – SIXTH DISTRICT

No Candidate	
Others	6
Blanks	18
Total	24

TOWN CLERK & ELECTIONS

SENATOR IN GENERAL COURT – FOURTH MIDDLESEX DISTRICT

No Candidate	
Others	11
Blanks	13
Total	24

REPRESENTATIVE IN GENERAL COURT – FIFTEENTH MIDDLESEX DISTRICT

No Candidate	
Others	5
Blanks	0
Total	5

REPRESENTATIVE IN GENERAL COURT – TWENTY-THIRD MIDDLESEX DISTRICT

No Candidate	
Others	5
Blanks	13
Total	18

GREEN-RAINBOW PARTY

SENATOR IN CONGRESS

No Candidate	
All Others	2
Blanks	1
Total votes cast	3

REPRESENTATIVE IN CONGRESS – SEVENTH DISTRICT

No Candidate	
All Others	1
Blanks	2
Total votes cast	3

COUNCILLOR – SIXTH DISTRICT

No Candidate	
All Others	1
Blanks	2
Total	3

SENATOR IN GENERAL COURT – FOURTH MIDDLESEX DISTRICT

No Candidate	
All Others	2
Blanks	1
Total	3

REPRESENTATIVE IN GENERAL COURT – FIFTEENTH MIDDLESEX DISTRICT

No Candidate	
All Others	0
Blanks	0
Total	0

REPRESENTATIVE IN GENERAL COURT – TWENTY-THIRD MIDDLESEX DISTRICT

No Candidate	
All Others	2
Blanks	1
Total	3

REPRESENTATIVE IN GENERAL COURT – TWENTY-FOURTH MIDDLESEX DISTRICT

No Candidate	
All Others	0
Blanks	0
Total	0

REGISTER OF ROBATE – MIDDLESEX COUNTY

No Candidate	
All Others	2
Blanks	1
Total	3

TOWN CLERK & ELECTIONS

SEPTEMBER 16, 2008 – STATE PRIMARY WRITE-IN VOTES

REGISTER OF PROBATE

Paula E. Mattaliano 193 - Democratic Ballot
 28 Cornell Street 12 - Republican Ballot
 Arlington, MA 02474

John A. Alperta 63 - Democratic Ballot
 13 Oxford Road 3 - Republican Ballot
 Billerica, MA 01862

Richard Covino 4 - Democratic Ballot
 86 Gerald Avenue
 Brockton, MA 02302

Sean T. O'Donovan 96 – Working Family Ballot
 30 Warwick Street 3 - Republican Ballot
 Somerville, MA 02145

John Warren Lambert 8 - Democratic Ballot
 5 Beverly Road 19 - Republican Ballot
 Natick, MA 01760

Thomas B. Concannon, Jr 104 - Democratic Ballot
 8 Bacon Street
 Newton, MA

Teresa Walsh 9 - Democratic Ballot
 35 Hutchinson Road
 Arlington, MA 02474

STATE SENATOR

Brion Cangiamila 3 - Democratic Ballot
 2 Sylvan Road 70 - Republican Ballot
 Billerica, MA 01821

STATE ELECTION – NOVEMBER 4, 2008

Total number of Registered Voters - 30,122

Total of ballots cast (25,447) - 25,488

(includes 41 hand counted)

84% of registered voters

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
	832	1214	1177	1113	1162	1249	1082	1344	1285	1315	1275	1421	1308	1165	1386	1273	854	1275	1305	1227	1226	25,488

PRESIDENT AND VICE PRESIDENT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total	
Baldwin & Castle	1	2	0	1	2	1	1	1	2	3	2	1	1	1	1	2	0	1	1	2	2	28	
Barr & Root	2	6	7	11	6	11	3	9	2	3	2	1	1	1	1	2	3	5	5	5	8	135	
McCain & Palin	186	318	214	209	317	248	235	218	377	275	391	362	541	245	404	316	187	450	365	274	275	6407	
McKinney & Clemente	1	4	7	5	1	6	7	8	3	1	1	4	3	4	6	1	6	1	1	7	3	80	
Nader & Gonzalez	6	9	10	8	10	12	10	12	12	11	6	6	8	18	5	9	8	8	8	9	16	13	206
Obama & Biden	622	860	927	867	807	956	819	1085	863	1014	855	1027	737	875	953	923	637	799	911	917	912	18365	
Others	5	10	5	7	12	9	3	5	11	5	6	2	6	9	7	10	9	8	5	2	7	143	
Blanks	9	5	7	5	7	6	4	6	10	4	7	9	3	7	2	7	4	3	8	4	6	123	

TOWN CLERK & ELECTIONS

SENATOR IN CONGRESS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
John F. Kerry	634	865	931	856	845	936	829	1066	909	984	881	1041	798	883	993	917	633	845	926	916	897	18584
Jeffrey K. Beatty	150	266	178	186	242	218	207	209	314	249	345	318	456	225	314	303	176	372	305	245	260	5538
Robert J. Underwood	32	38	39	44	38	55	25	28	21	39	24	23	21	30	46	27	26	27	39	32	36	690
Others	0	2	1	3	0	1	3	3	2	3	0	1	2	0	2	2	0	3	2	2	1	33
Blanks	16	43	28	24	37	39	18	38	39	40	25	38	31	27	31	24	30	28	33	32	32	643

REPRESENTATIVE IN CONGRESS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Edward J. Markey	649	914	950	883	888	977	834	1083	965	1032	921	1102	874	903	1038	962	652	874	980	947	944	19372
John Cunningham	118	25	160	168	188	195	188	168	245	216	284	252	362	197	263	251	162	328	262	203	218	4643
Others	0	1	1	1	2	2	1	1	3	3	3	1	1	2	0	0	1	2	3	1	0	29
Blanks	65	84	66	61	84	75	59	92	72	64	67	66	71	63	85	60	39	71	60	76	64	1444

COUNCILLOR – SIXTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Michael J. Callahan	624	872	880	834	851	898	797	885	951	910	905	963	857	803	971	878	609	850	911	884	903	18036
Others	9	7	8	9	11	10	10	10	6	15	7	9	17	9	5	10	7	9	10	9	13	200
Blanks	199	335	289	270	300	341	275	449	328	390	363	449	434	353	410	385	238	416	384	334	310	7252

SENATOR IN GENERAL COURT – FOURTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Brian M. Cangiamila	105	207	150	161	175	206	159	163	246	219	273	211	353	173	223	256	159	280	222	184	194	4319
Kenneth J. Donnelly	656	900	931	845	890	931	826	1048	945	991	924	1132	861	902	1064	931	621	885	1008	941	948	19180
Others	3	6	4	2	2	1	3	1	3	6	1	2	3	1	0	3	0	5	0	2	2	50
Blanks	68	101	92	105	95	111	94	132	91	99	77	76	91	89	99	83	74	105	75	100	82	1939

REPRESENTATIVE IN GENERAL COURT – TWENTY THIRD MIDDLESEX DISTRICT

Precinct	1	3	5	6	7	8	9	10	11	12	13	15	16	18	19	Total
Sean Garballey	643	919	912	913	829	982	1027	1022	977	1061	958	1072	950	933	1020	14218
Others	9	9	11	8	5	21	6	14	10	16	20	6	12	10	12	169
Blanks	180	249	239	328	248	341	252	279	288	344	330	308	311	332	273	4302

REPRESENTATIVE IN GENERAL COURT – TWENTY FOURTH MIDDLESEX DISTRICT

Precinct	2	4	Total
William Brownsberger	873	820	1693
Others	4	11	15
Blanks	337	282	619

REPRESENTATIVE IN GENERAL COURT – FIFTEENTH MIDDLESEX DISTRICT

Precinct	14	17	20	21	Total
Jay R. Kaufman	836	622	889	901	3248
Others	13	7	12	14	46
Blanks	316	225	326	311	1178

REGISTER OF PROBATE – MIDDLESEX COUNTY

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Tara E. DeCristofaro	600	822	857	793	819	859	758	848	918	870	881	924	831	776	946	851	590	820	893	835	856	17347
Others	9	4	8	16	10	10	8	13	7	10	6	6	12	11	7	7	9	10	13	10	15	201
Blanks	223	388	312	304	333	380	316	483	360	435	388	491	465	378	433	415	255	445	399	382	355	7940

QUESTION 1 - END INCOME TAX (law)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	179	264	235	240	268	291	218	229	302	253	303	248	375	234	280	291	208	289	256	247	236	5445
NO	621	925	911	846	859	922	837	1082	935	1037	939	1147	895	909	1071	951	623	943	1027	927	963	19369
Blanks	32	25	31	29	35	36	27	33	48	25	33	26	38	22	35	31	23	43	22	53	27	674

QUESTION 2 – SENSIBLE MARIHUANA POLICY (law)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	581	822	836	822	821	867	757	972	816	919	827	961	789	834	870	873	593	766	885	834	865	17310
NO	224	373	315	268	306	340	293	337	426	368	428	438	491	312	494	378	246	473	395	352	337	7594
Blanks	27	19	26	23	35	42	32	35	43	28	20	22	28	19	22	22	15	36	25	41	24	584

TOWN CLERK & ELECTIONS

QUESTION 3 – PROTECT GREYHOUNDS (law)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	503	707	777	663	687	800	690	895	769	810	696	846	803	721	795	813	543	717	747	783	772	15437
NO	287	473	352	408	429	394	344	405	450	457	532	538	559	401	539	428	281	512	523	393	416	9121
Blanks	42	34	48	42	46	55	48	44	66	48	47	37	46	43	52	32	30	46	35	51	38	930

QUESTION 4 – GREENHOUSE EMISSIONS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	595	852	896	827	807	916	823	1046	890	963	909	1021	846	849	993	929	635	847	935	865	931	18376
NO	115	175	157	133	177	152	120	146	196	178	181	206	240	150	200	192	102	219	187	166	148	3540
Blanks	122	187	124	153	178	181	139	152	200	173	185	194	222	166	193	152	117	208	183	196	147	3572

Total number of absentee ballots mailed - 2,502

Total number rejected - 51

Total number not returned - 185

TOWN DIRECTORY

TOWN OFFICIALS AND COMMITTEES

as of December 31, 2008

Elected by Arlington's Citizens

Board of Selectmen

	Term
Annie Lacourt, Chair, 48 Chatham St	2010
Kevin F. Greeley, 363 Mystic St	2010
Diane M. Mahon, 23 Howard St.	2010
John W. Hurd, 28 Colonial Dr	2009
Clarissa Rowe, 54 Brantwood Rd	2009

Moderator

John Leone, 51 Irving St	2010
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Town Clerk

Corinne M. Rainville, 745 Summer St	2011
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Town Treasurer

Stephen Gilligan, 77 Falmouth Rd	2011
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Board of Assessors

Mary Winstanley O'Connor, 781 Concord Tnpk	2011
James F. Doherty, 6 Highland Ave	2010
Kevin P. Feeley, 25 Baker Rd	2009

School Committee

Joseph Curran, 5 Hodge Rd	2011
Joseph A. Curro, Jr, 21 Millett St	2011
Leba Heigham, 82 Richfield Rd	2011
Denise Burns, 19 Cleveland St	2010
Ronald Spangler, 30 Pine St	2010
Susan L. Sheffler, 26 Kensington Pk	2009
Jeffrey Thielman, 37 Coolidge Rd	2009

Arlington Housing Authority

Richard B. Murray, Chairman
 Brian J. Connor, Vice-Chairman
 Nicholas Mitropoulos
 Teresa J. Walsh
 Brian Greeley
 Elaine Slavin, Tenant Representative for the Section 8 Program (Federal Rental Assistance)
 Andra Bourqe, Alternate Tenant Representative

Appointed by Town Moderator

Arlington Recycling Committee

Gordon Jamieson
 Juli Brazile
 Nigel Kraus
 Peter Howard
 Katrina Wheelock
 Anneli Mynttinen
 Elizabeth Heichler
 Julie McDaniel
 Paul Addorisio

Finance Committee**

	Term
Gloria Turkall, Executive Secretary	
<i>Name (Precinct)</i>	
Allan Tosti, Chair (3)	2009
Abigail DuBois (5)	2011
Charles T. Foskett, Vice Chair (8)	2010
Richard C. Fanning, Vice Chair (15)	2009
Stephen W. DeCoursey (2)	2010
Joseph M. Connors (7)	2010
Dan Dunn (11)	2009
John J. Deyst, Jr. (13)	2010
Alan H. Jones (14)	2010
Mary I. Ronan (18)	2010
Paul J. Bayer (17)	2009
Peter B. Howard, Secretary (10)	2011
Paul J. McGaffigan (1)	2011
Ryan J. Ferrara (4)	2011
Erin Phelps (16)	2011
Dean Carman (20)	2011
Vacant (6)	2009
Mary M. Franclemont (9)	2009
Kenneth J. Simmons (12)	2009
Paul E. Olsen (19)	2009
John Mahoney (21)	2009

**Appointed by the Town Moderator, Chairman of the Finance Committee, and the Board of Trust Fund Commissioners.

Minuteman Regional High School Committee Representative

Laura Morrisette

Bylaw Recodification Study Committee

John T. Kohl
 John F. Maher
 Diane M. Mahon
 Kevin O'Brien
 John L. Worden III

School Facilities Working Group

Alan Brown
 John Cole
 Charles Foskett
 Nancy Galkowski
 Stephen Gilligan
 John Maher
 Susan Mazzarella
 Kevin O'Brien
 Clarissa Rowe
 Michael Ruderman
 William Shea
 Ronald Spangler
 Brian Sullivan
 Allan Tosti

TOWN DIRECTORY

Arlington Cultural Council

Tom Formicola, Chair
Karen Dillon, Corresponding Secretary
Elinore Kagan, Treasurer
Roz Cummins
Sharon Shaloo
Betsy Campbell
Emmanuela Maurice
Michele Meagher
Susan Murie
Anyahlee Suderman
David Fechter
Suzanne McLeod
Abby Subak
Jean Yoder

Telecommunications Committee

Roland E. Chaput, Chair
John A. FitzMaurice
Bernice K. Jones
Philip J. McCarthy
Kevin O'Brien

Noise Abatement Study Committee

Frank J. Ciano
Christine Sharkey
Tom Dumyahn
John A. FitzMaurice
John R. Leonard

Zoning Bylaw Review Committee

Frederick Bernardin III
Robert Fredieu
Joey Glushko
Mary King
John D. Leone
Christopher Loreti
Kevin McGann
Pamela Meister

Town Meeting Procedures Committee

	Term
John D. Leone	2008
Richard L. Carreiro	2009

Appointed by the Board of Selectmen

Town Manager

	Term
Brian F. Sullivan	01/27/10

Comptroller & Coordinator of Data Processing

Ruth Lewis

Board Administrator

Marie A. Krepelka

Zoning Board of Appeals

Curtis Morgan
Joseph F. Tulimieri, Chair
Susan M. McShane
Pamela Heidell, Associate

Board of Registrars of Voters

	Term
William P. Forristall	2010
Florence R. McGee	2010
Frederick J. Sennott, Jr.	2010
Corinne M. Rainville	2011

Historic District Commissions

David Levy	2011
Madelon Hope Berkowitz	2010
Gregory Dubell	2010
Johnathan Hindmarsh	2010
L. Margaret Kramer	2010
Thomas Smurzynski	2010
Martha Penzenik	2010
Margaret Potter	2010
Stephen Makowka, Chair	2009
John L. Worden III	2009
Beth Cohen	2009
Alex Frisch	2009
Michael Logan	2009
Carol Greeley, Executive Secretary	

Arlington Preservation Fund

Alex Frisch	2009
Andrew S. Fischer	2009
Amy Lee Slade	2009
John L. Worden III, President	2010
Harold L. Goldsmith	2010
Kevin O'Brien	2010
Clark L. Griffith	2011
Patrick Guthrie	2011
Albert L. Stevens	2011
Charlene Lemnios, Secretary	

Fair Housing Advisory Committee

Nick Minton, Chair
Adele Kraus
Muriel Ladenburg
Pearl Morrison
Wilson Henderson

Appointed by the Town Manager

Town Manager's Office

Nancy T. Galkowski, Deputy Town Manager

Legal

Julianna Rice, Town Counsel
Edward M. Marlenga, Workers' Compensation Agent

TOWN DIRECTORY

Planning and Community Development

Kevin J. O'Brien, Director

Community Safety

Frederick Ryan, Chief, Police

Robert Jefferson, Chief, Fire

Libraries

Maryellen Remmert-Loud, Director

Public Works

John Bean, Director

Health and Human Services

Christine Sharkey, Director

Personnel/Affirmative Action

Caryn E. Malloy, Director

Inspectional Services

Michael Byrne, Director

Public Memorial Committee

Alexander Salipante, Chair

Wilfred St. Martin

Eugene F. O'Neill

Council on Aging

John Jope, Executive Secretary

Veterans' Services

William McCarthy, Veterans Agent

Health and Human Services

Christine Sharkey, Director

Weights and Measures

Joseph Carabello, Sealer/Health Compliance Officer

Recreation

Joseph Connelly, Director

Veterans' Memorial Sports Center

David Cunningham, Facilities Supervisor

Appointed by the Town Manager

subject to the approval of the Board of Selectmen

Redevelopment Board

Andrew West

Roland E. Chaput

Edward T. M. Tsoi, Chair

Bruce Fitzsimmons

Chris Loreti *

Term

2011

2010

2010

2009

Board of Health

Carole E. Allen, M.D., Chair

Gregory Leonardos

Michael Fitzpatrick, D.M.D.

Term

2008

2009

2010

Board of Library Trustees

Kathleen Fennelly

Barbara Muldoon

Brigid Kennedy-Pfister

Kathryn Gandek-Tighe

Francis Murphy

Joyce H. Radochia

Heather Calvin

2011

2011

2011

2010

2010

2010

2009

Park and Recreation Commission

Nancy Campbell

Leslie Mayer

Donald Vitters

Jams Robillard

Jennifer Rothenberg

2009

2010

2010

2010

2010

Board of Youth Services

Maryanne Andrews

Robert Bongiorno

Mary DeCourcey

Keving Flood

Joan Axelrod Lehrich

Carlene Newell

Lori Talanian

Lynn Horgan

Joan Robbio

Cynthia Sheridan

Donna Dolan

Jeannette Mills

Leon Cantor, ex-officio

Elizabeth Oppedisano, ex-officio

2011

2011

2011

2011

2011

2011

2011

2009

2009

2009

2010

2010

Affirmative Action Advisory Committee

Barbara Boltz

Augusta Haydock

Jack Jones

Elaine Maclachlan

Adrienne McClure

Patricia O'Donoghue

Howard B. Winkler

Caryn Cove Malloy

Personnel Board

Cynthia Gallagher

Sheila Rawson

Richard Terry

2011

2009

2010

*Appointed by the Governor

TOWN DIRECTORY

Historical Commission

Pamela Meister	2009
Jane Becker	2010
Richard Duffy	2010
Patrick B. Guthrie	2010
JoAnn Robinson	2010
Eric Stange	2010

Council on Aging

William Carey	2011
Lucilia Pirates	2011
Joanne Morel	2011
Shirley Chapski	2010
Mildred M. Hurd	2010
Harry P. McCabe	2009
Karen Nichols	2009

Conservation Commission

Catherine Garnett	2011
David White	2011
William O'Rourke	2010
Nathaniel Stevens	2010
Charles Tirone	2010
Ellen Lee Teare Reed	2009
Corinna Beckwith, Conservation Administrator	

Board of Cemetery Commissioners

Bernard J. Smith	2012
Michele Hassler	2010
William McCarthy	2010

Board of Trust Fund Commissioners

Timothy F. Lordan	2011
Augusta Haydock	2010
Donald Reenstierna	2010

Constables

Vincent A. Natale, Jr.	2011
Richard Boyle	2011
Ellen Digby	2009

Commission on Disability

Barbara Cutler, Ed. D.	2011
Susan James	2011
Barbara Jones	2011
Janice Dallas	2011
Lin Baker	2010
Kevin O'Brien	2010
Maureen St. Hilaire	2010
Kerrie Fallon	2009

Open Space Committee

Jane Auger
Teresa DeBenedictis
Lisa Decker
Joey Glushko
Michele Hassler
Elizabeth Karpati
Patsy Kraemer
Ann LeRoy, Chair
Leslie Mayer
David White, Vice Chair

Human Rights Commission

Sheri A. Baron
Marlissa Brigggett
Christine C. Carney
Victoria Cohen
Christine Sharkey
Stacy Davison
Marlene Shultz
Christine Deshler
Jorge Loayza
A. Nick Minton
Judson L. Pierce
Nancy Rhoads
Marlene Schultz
William Shea
Nancy Sweeney
Marilyn Carnell, staff assistant

Various Appointing Authorities

Capital Planning Committee

Charles T. Foskett, Chair
Sue Mazzarella
Stephen J. Andrew
Fred Fantini
John A. FitzMaurice
Nancy T. Galkowski
Ruth Lewis
Anthony T. Lionetta
Barbara Thornton

Information Technology Advisory Committee

Nancy Galkowski
Stephen Gilligan
Adam Glick
David Good
Bob Greeley
Alan Jones
Kevin Koch
Ruth Lewis
Sue Mazzarella
Steve Meister
Michael Quinn
Corinne Rainville

TOWN DIRECTORY

Permanent Town Building Committee

John Cole, Chair
Robert Jefferson
Robert A. Juusola
Sue Mazzarella
Mark Miano
Suzanne Robinson
William Shea
Ron Spangler
Charles Stretton
Brian F. Sullivan

Retirement Board

John Bilafer, Chairman Elected Member
Joe Rosselli, Elected Member
Ruth Lewis, Ex Officio Member
Dick Keshian, Appointed Member
Ken Steele, Fifth Member Board Appointed
Richard Greco, Retirement Administrator
Maria Fretias, Assistant Administrator

Town of Arlington Scholarship Fund

Stephen Biagioni
John J. Bilafer
William F. Callahan
John J. DiLorenzo
Peter J. Fiore
Stephen Gilligan
Barbara Gorman
Thomas F. Markham III
Charles A. Skidmore

Vision 2020 Standing Committee

Jane L. Howard, co-chair
Jo-Martha Glushko, co-chair
Leslie Mayer, co-chair
Eugene Benson
Abigail DuBois
Barry Faulkner
Andrew Fischer
Bruce Fitzsimmons
Clarice Gordon
Kevin Greeley
William Hartigan
Joshua Lobel
Susan Lovelace
Cheryl Miller
Angela Olszewski
William Shea
Heidi Sheehan
Brian Sullivan
John L. Worden III

Affordable Housing Task Force

John Griffin, Chair, representing the Arlington Housing Authority
Jack Hurd, Vice-Chair, representing the Board of Selectmen
Patricia Worden, Secretary
William Burke, community member
Anne DiNoto, community member
James Doherty, representing the Board of Assessors
Diane Harrington, community member
David Levy, representing the Housing Corporation of Arlington
Christopher Loreti, representing the Arlington Redevelopment Board
Nick Minton, representing the Fair Housing Advisory Committee

REFERENCE GUIDE

TOWN OF ARLINGTON arlingtonma.gov

TELEPHONE REFERENCE GUIDE To Reach All Town Offices: 781-316-3000

Office	Extension
Assessors	3050
Cemetery	3276
Clerk	3070
Comptroller	3330
Consumer Affairs	3408
Council on Aging	3400
Council on Alcohol Education	3252
Emergency Management	781-643-4000
Engineering	3320
Fair Housing	3429
Fire (Non-Emergency)	3800
Fire Prevention	3803
Health	3170
Human Rights	3250
Human Services	3250
Information Technology	3340
Inspections	3390
Legal	3150
Libraries	3200
<i>Nights and Weekends</i>	781-316-3200
Fox Library	3198
Parking Clerk	3031
Personnel	3120
Planning & Community Development	3090
Police (Administration)	3900
Police (Non-Emergency) (24 Hour)	781-643-1212
Public Works:	
Administration at Town Hall	3108
Town Yard at Grove Street	3300
<i>Nights and Weekends</i>	781-316-3301
<i>Water/Sewer Nights/Weekends</i>	781-316-3301
Recreation	3880
Redevelopment Board	3090
Registrars of Voters	3070
Sealer of Weights & Measures	3193
Selectmen	3020
Town Manager	3010
Treasurer/Tax Collector	3030
Veterans' Services	3166
Zoning Board of Appeals	3396

ARLINGTON PUBLIC SCHOOLS 869 MASSACHUSETTS AVENUE To Reach All School Offices: 781-316-3500

NO SCHOOL ANNOUNCEMENTS: Broadcast on WBZ (1030), WEEI (850), and WCVB-TV (Channel 5). Fire Whistle sounds at 6:30 A.M. for No School at Junior and Senior High Schools, at 7:45 A.M. for No School at the Elementary Schools. arlington.k12.ma.us will also post a no school announcements.

STATE AND FEDERAL LEGISLATORS

Office	Phone Number
Senator Kenneth J. Donnelly (4th Middlesex District) Room 416-A, State House Boston, MA 02133	617-722-1432
Representative Sean Garballey (23rd Middlesex District) Room 134, State House Boston, MA 02133	617-722-2400
Representative William Brownsberger (26th Middlesex District) Room 23, State House Boston, MA 02133	617-722-2676
Representative Jay Kaufman (15 th Middlesex District) Room 156, State House Boston, MA 02133	617-722-2320
Senator Edward M. Kennedy 2400 J.F.K. Building Boston, MA 02203	617-565-3170
Senator John F. Kerry 1 Bowdoin Square 10 th Floor Boston, MA 02114	617-565-8519
Representative Edward J. Markey 5 High Street, Suite 101 Medford, MA 02155	781-396-2900

REFERENCE GUIDE

OTHER PUBLIC SERVICES

Arlington Advocate	781-643-7900
Arlington Boys and Girls Club	781-648-1617
Arlington Chamber of Commerce	781-643-4600
Arlington Historical Society	781-648-4300
Arlington Housing Authority	781-646-3400
Arlington Senior Center	781-316-3400
NSTAR (Emergency)	1-800-592-2000
Keyspan (Leaks)	1-800-231-5325
Center for Mental Health	781-646-7300
Comcast	1-800-266-2278
Jason Russell House/Smith Museum	781-648-4300
Logan International Airport (Public Info)	617-561-1800
Mass. Bay Transit Authority (Route Info)	617-222-3200
Mass. Water Resources Authority (24 Hour Emergency)	617-727-5274
Middlesex County Offices	617-494-4000
Minuteman Regional High School	781-861-6500
Post Office (Arlington Center)	781-648-1940
RCN	781-316-8800
Registry of Motor Vehicles	617-351-4500
Skating Rink	781-643-4800
Verizon Cable	800-870-9999
Visiting Nurse and Community Health	781-643-6090
Whittemore-Robbins House	781-316-3260
Youth Consultation Center	781-316-3255

ARLINGTON INFORMATION

INCORPORATION The Town of Arlington was originally settled in 1635 as a village under the name Menotomy. In 1807, the Town and a section of what is now Belmont were set off from Cambridge and incorporated as West Cambridge. In 1867, the name was changed to Arlington in honor of the heroes buried at Arlington National Cemetery in Arlington, Virginia.

POPULATION

1970 (Federal Census) 52,720
1975 (State Census) 50,223
1980 (Federal Census) 48,219
1985 (State Census) 46,465
1990 (Federal Census) 44,630
2000 (Federal Census) 42,389
2005 (American Community Survey by U.S. Census) 41,224

LOCATION Arlington is situated six miles northwest of Boston, in latitude 42 degrees 25 minutes north, longitude 71 degrees 09 minutes west. The Town is bordered on the north by Winchester, on the east by Medford and Somerville, on the south by Cambridge and Belmont and on the west by Lexington.

ELEVATION The Town elevation above mean tide ranges from a low of 4 feet to high of 377 feet. Elevations include 10 feet at Massachusetts Avenue and the Cambridge line, 48 feet at Massachusetts Avenue and Pleasant Street, 155 feet at Massachusetts Avenue and Park Avenue, 281 feet at Crescent Hill Avenue and Park Place, and 377 feet at Park Circle and Eastern Avenue.

AREA Arlington covers 3,517.5 acres or 5.5 square miles of which 286.2 acres are covered by water. There are 158.27 acres of parkland owned by the Town and 52.25 acres under the control of the Massachusetts Department of Conservation and Recreation. Just over fifty-nine acres of the land area are devoted to cemeteries.

FORM OF GOVERNMENT The Town of Arlington is governed by the “Town Manager Act of the Town of Arlington, Massachusetts”, the “By-Laws of the Town of Arlington”, and Massachusetts General Laws Chapter 43A, “Standard Form of Representative Town Meeting Government”. The executive branch is made up of a five-member Board of Selectmen elected at large. The Board hires a professional manager to administer the daily operations of the government. The legislative branch is a Town Meeting made up of 252 representatives, elected from each of the twenty-one precincts in Town. Arlington is also a member of the 7th Massachusetts Congressional District, 4th Middlesex State Senatorial District, and the 23rd and 26th Middlesex State Representative Districts.

INFRASTRUCTURE There are 95.27 miles of public streets and town ways, 24.36 miles of private streets open for travel, 6.11 miles of state highways and parkways, and 3.24 miles of paper streets. The permanent water system consists of 131.43 miles, and the sewer system consists of 117.37 miles. There are 77.37 miles in the Town’s storm drain system, and the Town maintains 3,698 catch basins. There are 104.09 miles of permanent sidewalks and 94 miles of curbing.

TRANSPORTATION Arlington is bounded on the south by Route 2, a major transportation route allowing access to Boston and the western part of Massachusetts. Arlington is also a short distance from Interstate Routes 93 and 95. Other major routes that go through the town are Routes 2A and 3. Public transportation is provided through the Massachusetts Bay Transit Authority (MBTA) servicing the Greater Boston area with bus service and a subway system. Closest access to the subway system is through the Alewife Station located just over the Arlington border in Cambridge.

EDUCATION The Town of Arlington operates an excellent school system with seven elementary schools, one middle school, and Arlington High School. The elementary schools are: Bishop School, 25 Columbia Road; Brackett School, 66 Eastern Avenue; Dallin School, 185 Florence Avenue; Hardy School, 52 Lake Street; Peirce School, 85 Park Avenue Extension; Stratton School, 180 Mountain Avenue, and Thompson School, 70 North Union Street. The Ottoson Middle School is located at 63 Acton Street. Arlington High School is located at 869 Massachusetts Avenue.

ADDITIONAL INFORMATION can be found on the Town of Arlington website at arlingtonma.gov.