

**MEETING MINUTES**  
**April 20, 2011**

Members Present: Kerrie Fallon, Maureen St. Hilaire, Janice Dallas, Barbara Jones  
Michael Radenmacher, Barbara Cutler

Members Absent: Susan James, Heidi Hample

Others Present: Jack Jones, ADA Coordinator

**Meeting Minutes of February 16, 2011:**

A motion was made to approve the minutes of February 16, 2011 with amendments by Barbara Cutler, seconded by Janice Dallas.

**Meeting Minutes of March 16, 2011:**

A motion was made to approve the minutes of March 16, 2011 with amendments by Maureen St. Hilaire, seconded by Janice Dallas

**Meeting Procedures:**

Members agreed to set a time limit of between 15-20 minutes with some exceptions allowed for residents to talk about their concerns. Members also agreed to have a public forum at the end of the meeting. Also, any guests making announcements would talk first.

**Portable Restrooms on Play Fields:**

Kerrie Fallon contacted Joe Connelly via e-mail with Jack Jones following up regarding portable restrooms. Jack Jones said that all portable restrooms on playfields are now accessible. Joe Connelly said that the Recreation Department is using CDBG funding to make up the difference in cost between regular portable restrooms and accessible restrooms on play fields. Joe Connelly said that all portable restrooms on Town playfields are now and will be in the future accessible.

**Recreation Update:**

Joe Connelly said that over the next few years all play fields within the Town that has play equipment would have accessible swings. Kerrie Fallon said that there are 22 playgrounds and only 7 accessible swings and asked if Joe Connelly could get at least one more for this summer. Jack Jones suggested that the Commission request CDBG funds next year for additional swings. Joe Connelly said that accessible swings cost approximately \$500.00.

**Diversity Career Fair:**

Jack Jones said that the Diversity Career Fair went very well. The Commission agreed to continue co sponsorship of these fairs in the future. Jack Jones said that the Commission provided the space in Town hall in addition to paying for custodial services. Also the Commission solicited Stop & Shop for water that was provided. Maureen St. Hilaire said that she would send a thank you note to the Stop & Shop for their donation.

**Town Meeting:**

Barbara Cutler agreed to give the Commission report at Town Meeting

**Brick Walkways:**

Michael Radenmacher described wire-cut bricks, a consideration being made for the Mass. Ave. Corridor Project that could be used in decorative areas only. Maureen St. Hilaire mentioned Carol Kowalski's response to the bricks outside 27 Maple Street. Michael Radenmacher said that his department has put together 3 estimates for the repairs to the walkway at 27 Maple Street. Kerrie Fallon mentioned an article regarding problems with brick walkways in Boston. Michael Radenmacher said that his department is committed to making all projects accessible. Kerrie Fallon requested that Michael Radenmacher include Jack Jones in discussions regarding Public Works projects. He said he would include Jack Jones. Kerrie Fallon said that John Jope, Director of the Council on Aging, is supportive of the Commission's efforts regarding bricks. Kerrie Fallon will do outreach to other groups in the Town.

**Curb Cut Ramps:**

Jack Jones said that the Commission's request for \$125,000 in CDBG funding for curb cut ramps would probably be approved. Jack Jones said that \$65,000 would probably be funded out of the Capital Budget for curb cut ramp work. Barbara Jones suggested Curb cuts be installed on Pleasant Street, Daniels Street and Richardson Avenue. Members are to submit ideas for locations of curb cut ramps to Jack Jones before our next meeting. Maureen St. Hilaire suggested looking at the Brackett School area. Michael Radnemacher said it is hard to spend the curb cut funds in one year because it is in house work. He suggested that we identify the more difficult projects, set aside some funds for those projects and send them out for design.

**Other Business:**

Jack Jones said that the Selectmen are interested in having a representative from the Selectmen meet with the Commission on a regular 6 month basis. Barbara Cutler talked about the change in language of the Commission's Warrant Article. Michael Redenmacher discussed a long-range plan to repair sidewalks. Jack Jones said that he requested an appropriation for the Commission of \$3,500. Jack Jones said that the Mass. Ave. Corridor Project Meeting was well attended. The crossings will be of a shorter distance. There will be an additional pedestrian signal at Bates Road. Michael Radenmacher also said that the Forest Street project is moving forward. Kerrie Fallon discussed the newsletter for Town Day. She wants to discuss this at the May meeting and asked if anyone is interested in writing an article or has pictures to submit.

**Adjournment:**

The meeting adjourned at 6:00 PM.

