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2-5-2013 Minutes

Thompson School Building Committee Meeting
Tuesday, February 5, 2013,
Town Hall Annex – Second Floor Conference Room
6:30 pm

Present: Kathleen Bodie, Superintendent, TSBC
Adam Chapdelaine, Town Manager, TSBC, PTBC
John Cole, TSBC, PTBC
Sheri Donovan, Thompson School Principal, TSBC
Tobey Jackson, Parent Representative, TSBC
Diane Johnson, APS Chief Financial Officer, TSBC, PTBC
Domenic Lanzillotti, Purchasing Officer, TSBC
Tony Lionetta, TSBC, CPC (Absent)
John Maher, TSBC, PTBC
Mark Miano, Facilities Manager, TSBC, PTBC (absent)
Jeff Thielman, SC Rep., TSBC (absent)

Attendees: Kevin Nigro, OPM, PMA Consultants
Lori Cowles, HMFH Architects
Burt Barachowitz, Clerk of the Works
Peter Constable, Point-Line-Space

Call to order: 6:30 pm

Construction Progress Update/Schedule
Burt Barachowitz reported on the following:
1/31/2013

1. Temporary heat up and running in all areas and for masonry enclosures.
2. All temporary doors and windows in place.
3. In-wall blocking underway on 2nd and 3rd floors of classroom wing.
4. Wood blocking in place for Cafeteria wing rooftop mechanical equipment. Curbs for AHU-1 and HV-1 in place. Fan curbs in place.
5. Sunshade brackets installed on classroom wing south elevation.
6. Stair 2 installed. Treads and landings scheduled to be poured on 2/1.
7. All elevations have had AVB installed. Miscellaneous tie-ins and touch-ups continue.
8. MASONRY: Classroom wing substantially complete on north and east elevations; at west elevation (3rd floor above Administration area); and 70% complete on south elevation; Area C (Gym) rising wall substantially complete; Area D southeast and southwest elevations substantially complete between B and F-lines. Work to continue on Area C southwest and northwest elevations.
9. WINDOWS: Sub-frames have been delivered and assembled and have begun to be installed. Window deliveries have begun and (13) W1 windows have been installed on north elevation of Classroom wing. Mock-up window and curtainwall scheduled to be tested on Friday 2/1. Testing will be observed by commissioning agent and design team.
10. ROOFING: Administration roof has been installed. Cafeteria and mechanical area roof 25% complete. Installed metal roof edge onto mock-up panel.
11. DRYWALL: Framing and wallboard installation continues in Classroom wing; Taping on 3rd floor; Layout and framing in Cafeteria / maintenance wing; Layout and framing in gymnasium;
12. HVAC: Ductwork and pipe insulation ongoing in Classroom wing; piped for baseboard radiation, cabinet unit heaters and fan-coil units; began control wiring; piping to cafeteria and gymnasium wings ongoing.
13. PLUMBING: Rough-ins for bathrooms continues in Classroom wing. Floors 2 and 3 have been inspected and work continues on floor 1 bathrooms; plumbing pipe insulation ongoing; plumbing vents have been run through roof and flashed in.

14. ELECTRICAL: Electrical in-wall roughing continues in classroom wing, tie-ins made for HVAC equipment, electric closets being fit-out and tied-in, lights installed in bathrooms and conduit installed for Administration wing lobby, lightning protection ran to roof and flashed-in; In Administration and Gymnasium wing ran overhead feeders, began electrical roughing and piped for gymnasium lighting. Emergency generator delivered and placed onto previously installed pad.

15. Briggs Engineering and Testing Envelope inspections ongoing. They will be doing window testing on the building.

16. A meeting was held with NSTAR and Verizon re. Electrical pole relocations on N. Union St.. G&R has staked-out locations although work has not yet begun.

Construction Related Items/Updates

- Kevin Nigro reviewed the project schedule noting that with the information submitted to date, that the project is 47-50% complete and is only 1-3 days off of final completion schedule. Kevin will have the construction schedule sent to Committee members.
 - The next report due, the critical path report, will give a better snapshot of the completion schedule.
 - Kevin reported that construction progress is running smoothly with the new G & R Superintendent.
 - Window testing – only a selected number of windows are tested (window and assembly). The window manufacturer will conduct testing and HMFH/PMA will choose randomly which windows that they want to be tested.
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- Utility Companies Update
Burt Barachowitz reported that we are still waiting for NSTAR and Verizon to commence work at the site. Adam Chapdelaine will try to expedite this with our liaison.

- FF & E Update

Peter Constable of Point-Line-Space reported that he had met with the Thompson staff to access their needs and presented to the committee the Furniture/Equipment Procurement package and Estimated Budget for review. The proposed schedule as follows:

February 25th	Out to Bid
March 25th	Bid Opening
April 2nd	Recommendation /TSBC Approval
April 15th	All Purchase Orders released to Vendors
April 15th-August 2nd	Manufacture (16 weeks)
August 2 -26	Delivery/Installation

On a motion by Adam Chapdelaine seconded by Diane Johnson it was unanimously:

Voted to authorize the FFE Procurement bid process to move forward.

- IT Update

No updates, meetings are ongoing.

Address Change Update

Karen Tassone reported that the Engineering Division notified the Superintendent's office that the request of address change for the Thompson School had been submitted to all required departments for their review; pending a 10 day waiting period, the new address for the Thompson School will be 187 Everett Street.

Approval of Invoices

On a motion by John Cole seconded by Diane Johnson it was unanimously

Voted to approve Briggs Engineering invoice #63817 dated 12/29/12 in the amount of \$2,275.00 for professional services rendered.

On a motion by Adam Chapdelaine seconded by Domenic Lanzillotti it was unanimously

Voted to approve PMA Consultants invoice 03383-40 dated February 4, 2013 in the amount of \$20,531.60 for professional services from January 1 – 31, 2013.

On a motion by John Cole seconded by Domenic Lanzillotti it was unanimously

Voted to approve HMFH invoice 997600 dated February 1, 2013 in the amount of \$18,435.29 for services rendered January 1 – 31, 2013.

On a motion by Domenic Lanzillotti seconded by Diane Johnson it was unanimously

Voted to approve HMFH invoice 997601 dated February 1, 2013 in the amount of \$3,680.60 for FFE services (Point-Line-Space) and Technology Equipment (Edvance Design, Inc) January 1 – 31 2013.

Certificate of Payment

On a motion by John Cole seconded by John Maher it was unanimously

Voted to approve G & R Construction, Inc. application of payment dated January 21, 2012 in the amount of \$990,428.70,

Change Requests

On a motion by John Maher seconded by Adam Chapdelaine it was unanimously
Voted to approve Change Request 33-R1 in the amount of \$902.00 for Modifications of Electrical Systems.

Approval of Minutes

On a motion by John Maher seconded by Domenic Lanzillotti it was unanimously
Voted to approve the meeting minutes of January 8, 2013.

Books for Bill Update

John Cole reported that the Community-wide event for Books for Bill is scheduled for Thursday, May 16th at the Wellington House. The Books for Bill committee is in the process of soliciting corporate sponsors for the event and booking an author for the evening.

Other Business

- Marker Board additions – Lori requested an additional 12 marker boards for classrooms; each board will cost approximately \$500 which would include blocking and installation for a total amount of \$6000.00. Price yet to be negotiated; it could come under that amount.

On a motion by John Cole seconded by Domenic Lanzillotti it was unanimously
Voted that Supt. Bodie is authorized to approve the expenditure for the marker boards based on the negotiated price.

- Request for additional security buzzer – Sheri Donovan would like an additional security buzzer in the kindergarten wing to facilitate access for parents picking up students in the afterschool program. Currently there will be no staff stationed at the front door during pick up times, thus no access for parents.

On a motion by John Cole seconded by Adam Chapdelaine it was unanimously:
Voted to authorize the installation of the security buzzer in the kindergarten wing.

- Library Signage – John Cole will confer with a designer on developing signage for the library dedication.
- Adam Chapdelaine will check with Mike Rademacher relative to the reciprocal ramps.
- Change Order #1 - Adam Chapdelaine reported that the MSBA is denying reimbursement on this request (roof screens) per AG decision based upon the TSBC not accepting it as an alternate as bid. We will not be reimbursed the \$50,000.

Meeting adjourned @ 7:40 pm.

Submitted by
Karen Tassone
Recording Secretary