



Town of Arlington, Massachusetts
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Minutes 01/13/2014

TOWN OF ARLINGTON
BOARD OF SELECTMEN
Meeting Minutes
Monday, January 13, 2014
7:15 p.m.

Present: Mr. Dunn, Chair, Mrs. Mahon, Vice Chair, Mr. Greeley, Mr. Byrne and Mr. Curro
Also present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka

Mr. Dunn asked that a moment of silence be held in memory of Dick Smith, a long time Arlington resident and volunteer. Dick was a Town Meeting Member for many years and was involved in the forming of the Arlington Nagaokakyo Sister Cities partnership.

7:15 p.m.

1. Proclamation: Arlington Town Book 50th Anniversary
Tim Russell

Mr. Greeley presented Tim Russell a proclamation from the Board of Selectmen honoring the Russell Group and Arlington Town Book. The popular Town Book has been in circulation for 50 years. Tim Russell and his extended family, three generations, all appeared at the meeting to celebrate the occasion with Tim and Rusty Russell. The Board honored Tim Russell and his family by declaring January 13, 2014 to be the Tim Russell Group and Arlington Town Book Day.

FOR APPROVAL

2. CONSENT AGENDA (one vote required for approval of all items)
 - a. Minutes of Meetings: December 16, 2013
 - b. Reappointment: Cyrus Dallin Art Museum, Board of Trustees
Geraldine Tremblay
(term to expire 01/2017)
 - c. Approval: 2nd Annual Bladder Cancer Awareness Walk, 5/3/14
Linda Magram, Tracy Magram
 - d. Approval: Arlington Enrichment Collaborative 2nd Annual 5k Fundraiser, 4/27/14
Diana Weisner, M.Ed, Executive Director, AEC
 - e. Hanging of Banners in Arlington Center for Arlington Reads Together
Ryan Livergood, Library Director

Mr. Greeley moved approval.

SO VOTED (5-0)

APPOINTMENTS

3. Appointments: Byway Committee
Angela Olszewski
Howard Winkler
(terms to expire 01/2016)

Mr. Greeley moved approval.

SO VOTED (5-0)

4. Appointment: Arlington Cultural Council
Frank Tadley
(term to expire 11/2016)

Mr. Curro stated that Mr. Tadley will be a real asset working with the Arlington Senior Association as Program Coordinator.

The Board thanked Mr. Tadley for volunteering his many services.

Mrs. Mahon moved approval.

SO VOTED (5-0)

5. CITIZENS OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

There were no matters presented for consideration of the Board.

TRAFFIC RULES & ORDERS/OTHER BUSINESS

6. Receipt and Authorization to Negotiate: Responses to RFP for Space at Parmenter School
Adam W. Chapdelaine, Town Manager
Michael Bouton, Management Analyst

The Town Manager asked approval from the Board of Selectmen to negotiate final leases with the International School of Boston and Arlington Children's Center for the respective spaces in the Parmenter School Building. Once he comes to an agreement with each party, the Manager will bring the agreed upon leases back to the Board for final approval. Mr. Chapdelaine stated both bids came in above the minimum price per square foot agreed upon in the RFP and both have asked for some minor changes to the leases.

Mr. Greeley moved approval.

SO VOTED (5-0)

7. Study, Economic Impact of Arlington's Theatres
Carol Kowalski, Director, Planning & Community Development

An extensive report compiled by analysts Cambridge Economic Research concluded the two Theaters (Regent Theatre and Capital Theater) have a significant positive impact on their respective business districts in the Town. Mr. Greeley, Mrs. Mahon and Mr. Byrne questioned the Planning Department's decision to conduct a \$10,000 study.

They feel that most people in Town already know they are important to the Town and we did not need to spend that kind of money. Mrs. Mahon commented that the Friends of the Drama were not included in the study and asked why the Planning Dept. with the expertise of the Economic Development Planner did not conduct the study themselves which would have save the Town on the consulting fees. Mr. Byrne stated he wished more criticism of current policy was included in the study.

Mr. Dunn and Mr. Curro stated that they feel the study would be useful. Mr. Curro stated the data in the study shows the growth in the arts, entertainment and recreation sector of the local economy since 2001 and feels it will be a useful tool in promoting that area of town life. Mr. Dunn stated he feels the study would help Selectmen make the case for tough decisions which benefit businesses but might inconvenience some residents.

Mr. Greeley moved receipt of report.

SO VOTED (5-0)

8. For Approval: Lowell Street Signs
Elisabeth Carr-Jones and Jeff Maxtutis, TAC Working Group Leads
Howard Muise and Richard Turcotte, TAC Co-Chairs

The Board voted to approve the TAC recommendation of installing regulatory warning signs on Lowell Street from West Court Terrace to the Lexington Line, as well as advance pavement markings and "crosswalk ahead" signs at Westmoreland and West Court Terrace crosswalks.

Mrs. Mahon moved approval.

SO VOTED (5-0)

9. For Approval: Bow Street Recommendations
Officer Corey Rateau, Traffic and Parking Unit

On December 12th a resident of Bow Street asked the Town Manager if something could be done on Bow Street where several cars have had their mirrors damaged by passing cars. The Board asked that his letter be referred to the Police Department for review and recommendations.

The Arlington Police Department's Traffic and Parking Unit recommended that the two-way road was too narrow for legal on-street parking and recommended that signs be erected to reflect "No Parking" on both sides of Bow Street.

Mrs. Mahon moved approval.

SO VOTED (4-1)
Mr. Dunn voted in the negative.

10. Vote to Reaffirm Human Rights Resolution

Steven M. Byrne, Selectman

Human Rights Commission Response Coordination Team

The Board unanimously voted to reaffirm the acceptance of the Arlington Human Rights Resolution created by the Arlington Human Rights Commission's Response Coordination Team.

Mr. Byrne stated that the work of the Response Coordination Team is one vehicle the Town uses for human rights violations and that he is very impressed with the work that the Committee has done.

Mr. Greeley moved approval.

SO VOTED (5-0)

11. Approval: Proposed Warrant Articles

a) Bylaw Amendment/Poet Laureate

b) Bylaw Amendment/Public Music

Joseph A. Curro, Jr., Selectman

The Board voted for discussion only approval for two warrant articles proposed by Selectman Curro which would enact a bylaw to create the honorary position of Poet Laureate of Arlington and also enact a bylaw to encourage the Town to promote public music performances in town. The Town Counsel and Mr. Curro will discuss the language of said bylaws to be inserted in the Warrant.

Mr. Greeley moved approval

SO VOTED (5-0)

12. Town Manager Vacation Carryover Request

Adam W. Chapdelaine, Town Manager

Mrs. Mahon moved approval.

SO VOTED (5-0)

13. Town Manager Evaluation

Daniel J. Dunn, Chair

Mr. Chapdelaine will provide a performance review evaluation to the Selectmen by Friday, January 24th. The Selectmen review process will be completed before February 24th

Mr. Greeley moved approval.

SO VOTED (5-0)

14. Town Manager Contract Negotiations

Daniel J. Dunn, Chair

The Board voted to authorize Chairman Dunn to begin negotiating a future contract with the Town Manager before the performance review is completed. The Board stated they were pleased with Mr. Chapdelaine's performance and hoped he would stay with the Town indefinitely.

Mr. Greeley moved approval.

SO VOTED (5-0)

Correspondence Received

Scott Smith, Transportation
Advisory Committee

Information: Crashes at Palmer
Street and Broadway

Be Rec'd

Edward A. Bouquillon
Superintendent- Director
Minuteman High School

FY15 Draft Proposed Budget
Revenue Plans
Preliminary Assessment

Be Rec'd

Mrs. Mahon moved receipt of correspondence received

SO VOTED (5-0)

New Business

Mr. Heim reminded the Board that they had to sign the Conflict of Interest State Ethics notice.

Mr. Chapdelaine stated that the Town has received a check in the full amount of \$307,450. for the micro burst that took place in July 2012.

Mr. Chapdelaine stated he would be presenting the Budget to the Finance Committee on Wednesday, January 16th.

Mr. Chapdelaine stated that the Salary Study is 99% complete and will be presented at the next Selectmen's meeting on January 27th.

Mr. Curro stated that the Land Use Working Paper will be presented to the Master Plan Advisory Committee (MPAC) on January 16th at the Senior Center at 7:00 p.m. The public is invited to attend said meeting.

Mr. Dunn stated that the Minuteman Regional School District Committee has scheduled a Public Hearing on the FY15 Proposed Budget on Tuesday, January 21st at 7:00 p.m. Final Town assessments will be sent to each community after adoption of the FY15 Budget.

Mrs. Mahon moved to adjourn at 9:05 p.m.

SO VOTED (5-0)

A true record: Attest:

Marie A. Krepelka
Board Administrator

AGENDA ITEM 1-13-14 DOCUMENTS USED

- 1 Proclamation: Arlington Town Book 50th Anniversary
- 2 CONSENT AGENDA (one vote required for approval of all items) a. Minutes of Meetings: December 16, 2013c. Reappointment: Cyrus Dallin Art Museum, Board of TrusteesGeraldine Tremblay(term to expire 01/2017) c. Approval: 2nd Annual Bladder Cancer Awareness Walk, 5/3/14Linda Magram, Tracy Magram d. Approval: Arlington Enrichment Collaborative 2nd Annual 5k Fundraiser, 4/27/14 Diana Weisner, M.Ed, Executive Director, AECe. Hanging of Banners in Arlington Center for Arlington Reads Together Ryan Livergood, Library Director
- 3 Appointments: Byway CommitteeAngela Olszewski, Howard Winkler
- 4 Appointment: Arlington Cultural Council - Frank Tadley
- 5 Receipt and Authorization to Negotiate: Responses to RFP for Space at ParmenterSchool
- 6 Study: Economic Impact of Arlington's Theatres
- 7 Approval: Lowell Street Signs
- 8 Approval: Bow Street Recommendations
- 9 Vote to Reaffirm Human Rights Resolution
- 10 Approval: Proposed Warrant Articlesa. Bylaw Amendment/Poet Laureateb. Bylaw Amendments/Public Music
- 11 Town Manager Vacation Carryover Request
- 12 Town Manager Evaluation
- 13 Town Manager Contract Negotiations
Correspondence Received:Scott Smith TAC - Information: Crashes at Palmer Street and BroadwayEdward A. Bouquillon, Supt., Minuteman High School. FY15 Draft Proposed BudgetRevenue Plans, Preliminary Assessment