ITAC Meeting Minutes 02/21/2013

ITAC Meeting Minutes

Thursday 02/21/2013 6:00pm

Location : Town hall Annex Second Floor Conference Room
Attendance:
    David Good, Chair
    Adam Chapdelaine
    Adam Glick
    Andrew Flanagan
    Paul Bayer
    Kevin Koch

1. CTO Update
    a. Ottoson Teachers Laptop Upgrade
    b. Visit with Cambridge CIO to discuss Strategic Planning approaches, Adam
    Chapdelaine , reported on visit with CIO .
    c. Thompson School Update
    d. Town Network Assessment Meeting held
    e. 2 Finalists chosen for Online Payment RFI
    f. Final Draft of "Bill Printing and Mailing" RFI completed
    g. Met with HR Director and Town Manager to discuss reclassification of Barry
      O'Neil's position and creation of new job descriptions for existing staff
    h. American Alarm site visit to recommend security solutions for the AHS Peirce Field
    Snack bar and Press box.

2. GIS Updates
    a. Created Online School Registration using People GIS Forms and School
      District Maps
4. Sub Committee for Creation of Telephony/VOIP Assessment
    a. Discuss Creation of Assessment Plan

5. Web Site Re Design Sub Committee
    a. Andrew reported on web site Vendor selections ,process and negotiations
    b. Interviews completed with Responders to the RFI,there were 7 responses
      and 6 interviewed
    c. Finalist chosen. the front runner in this process is Vision Internet.
    d. Pricing proposals under review

6. Town Meeting investigation into the use of "Clickers" for voting
    a. Update from Electronic Voting Committee Meeting February 6, 2013
      David Good reported on the Electronic voting Meeting.

7. Police Department Technology Assessment
    a. First Draft of Technology Assessment due Monday.

8. Public Participation

9. Next meeting is scheduled for March 21,2013.

10. Meeting adjourned.