

ARLINGTON POLICE DEPARTMENT

Juliann Flaherty
Chief of Police



POLICE HEADQUARTERS
112 Mystic Street
Telephone 781-316-3900

Town of Arlington
MASSACHUSETTS 02474

August 11, 2022

Dear Firearms License Applicant,

All applications, including renewals, must be submitted in person to the Arlington Police Department. **Applications sent via mail will not be accepted.**

Attached is the Arlington Police Department's application for a License to Carry Firearms (LTC) or Firearms Identification Card (FID). This is also the same application used for all renewals. Please complete the application in its entirety and bring it with you to the address listed below, Monday through Thursday from 9:00 AM to 3:00 PM:

Arlington Police Department Records Room
112 Mystic Street, Second Floor
Arlington, MA 02474.

Renewals are currently completed remotely; therefore an interview is not needed at this time. For renewals only, please provide with your application the following materials:

- A Check or Money Order for \$100.00 made out to the Town of Arlington
- A copy of your driver's license
- A copy of your LTC/FID Card
- Proof of Residency (Specific to the following: a current lease or addendum, a mortgage statement, property tax or excise motor vehicle tax bill)

Once provided, we will process your renewal and send you several receipts in the mail. The application receipt should be kept on your person with your LTC/FID card if your license expires. You are legally covered after expiration as long as your application was handed in prior to the expiration date.

New applicants, please see the following pages for complete instructions and additional information.

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Instructions for New LTC and FID Applicants:

- A. The Applicant must deliver to the Arlington Police Department Records Room a completed three-page application in person prior to coming in for an interview.
- B. The Applicant must then call the Firearms Licensing line at 781-316-3943 to schedule an interview or make an interview in person at the Records Room window. **Interviews are only scheduled on Wednesdays and Thursdays from 10:00 AM to 2:30 PM.**

Every attempt will be made to keep scheduled interviews; however, the very nature of police work sometimes causes these appointments to be cancelled at the last minute.

If you can no longer make a scheduled appointment, please call the Firearms Licensing line at 781-316-3943 as soon as possible to cancel your appointment.

IMPORTANT: Please call 781-316-3943 to schedule an interview. We do not accept walk-ins.

- C. At the interview the applicant needs to appear in person with the following fees and information:
 - 1). A \$100.00 check or money order payable to the Town of Arlington. Renewal LTCs and FIDs for applicants over 70 years of age are free. FID cards for applicants under 18 years of age are \$25. **We do not accept cash or credit.**
 - 2). A Massachusetts Basic Firearms Safety Certificate issued by a Certified Instructor is required for all first time LTC of FID applicants. (List of local instructors is attached).
 - 3). Positive proof of identity (MA Driver's License with Arlington address).
 - 4). Positive proof of Arlington residency. Proof of residency must be in the form of a property tax bill, mortgage statement, or rental agreement with the applicant's name. Also, if the applicant has not resided in Arlington for at least the past 5 years, additional information on previous addresses is required. For renewals, please make sure to have your expiring LTC/FID with you.
 - 5). If the applicant is a naturalized citizen, the applicant must provide a copy of their Naturalization Certificate. If the applicant is a lawful permanent resident alien, the applicant must provide a copy of their Green Card.
 - 6). LTC applicants must be at least 21 years of age. FID applicants must be at least 18 years of age. If the FID applicant is between the ages of 15 and 18, a notarized parental consent letter is required.
 - 7). The applicant must read and sign the Acknowledgement of the Limits of Deadly Force form contained in this package.

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Additional Information:

Any violation of the Firearms Laws, or **any** other laws by the holder of said LTC or FID, will cause an automatic review of your license status. This may affect your suitability to hold a LTC or FID, and could cause your LTC or FID to be suspended or revoked by the Chief of Police.

The issuance of a Criminal Restraining Order pursuant to either Chapter 208 or 209 will affect the status of your LTC or FID.

NOTE: Pay close attention to the questions on the application, especially to question #4. The question asks: **Have you ever been arrested OR appeared in court as a defendant for any criminal offense.** If you have, answer truthfully, and make sure to explain the circumstances that led to these events fully. An inaccurate, vague, or untruthful answer will be cause for denial or revocation of any license.

Also, be aware there are certain statutory disqualifiers, which will make you ineligible to obtain a LTC or an FID Card. These include, but are not limited to:

- Any conviction of a felony,
- A conviction of certain misdemeanors, which are punishable by imprisonment for more than two years,
- A conviction of a violent crime, and/or
- An active restraining order.

If any of these circumstances apply to you, please reconsider making this application. In the case of a LTC or FID, the Chief of Police also has the authority to deny the applicant on the basis of his/her suitability.

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**THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
Department of Criminal Justice Information Services**
200 Arlington Street, Suite 2200, Chelsea, MA 02150
mass.gov/cjis | TTY: 617-660-4606

PD USE ONLY	
FTN:	_____
LIC #:	_____

You must submit this form to your local police department

**MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION
FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY
FIREARMS OR LICENSE TO POSSESS A MACHINE GUN (M.G.L c. 140, §§ 129B, 131)**

CHECK ONE:

- New Applicant*
- Renewal - Most Recent License to Carry/FID Number: _____

*NOTE: If application is for a first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached, unless exempt by statute. If this is a renewal application, a lost/stolen firearms affidavit must be submitted.

LICENSE APPLICATION TYPE (Check Only One):

- Firearms Identification Card - Restricted (self-defense spray)
- Firearms Identification Card
- License to Carry
- License to Possess a Machine Gun
- Gun Club License (Only the Colonel of the State Police can issue a club license)

EXCEPT FOR SIGNATURE, PRINT OR TYPE ALL REQUESTED INFORMATION:

Last Name	First Name	Middle Name	Suffix
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Residential Address	City	State	Zip Code	Telephone Number
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Mailing Address	City	State	Zip Code	Telephone Number
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Date of Birth	Place of Birth (City, State, Country)
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Mother's First Name	Mother's Maiden Name	Father's First Name	Father's Last Name
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Height	Weight	Build	Complexion	Hair Color	Eye Color
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Occupation	Social Security Number (Optional)	Drivers License Number
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Employed By	Business Address
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City/Town	State	Zip	Telephone Number
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ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:

1. Are you a citizen of the United States? YES NO

If lawful permanent resident alien, give green card number and resident date

_____ Green Card Number

_____ Resident Since (date)

If naturalized, give date, place and naturalization number

_____ Date

_____ Place

_____ Naturalization No.

2. Have you ever renounced your U.S. citizenship? YES NO

3. What is your age? _____ (You must be 21 to apply for a LTC, 18 to apply for a FID card, or 14 to 17 with submission of a certificate of parent or guardian granting permission to apply for a FID card or FID card – Restricted).

4. Have you ever been arrested or appeared in court as a defendant for any criminal offense? YES NO

5. Are you the subject of any pending criminal charges? YES NO

6. Have you ever been convicted of a felony? YES NO

7. Have you ever been convicted of the unlawful use, possession, or sale of controlled substances as defined in M.G.L. c. 94C, § 1? YES NO

8. Have you ever been convicted of a violent crime or a crime of domestic violence? YES NO

9. Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child in any state or federal jurisdiction? YES NO

10. Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A, or a similar order issued by another jurisdiction? YES NO

11. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction? YES NO

12. Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abuse? YES NO

13. Has any firearms license issued under the laws of any state or territory ever been suspended, revoked, or denied? YES NO

14. Have you been discharged from the armed forces of the United States under dishonorable conditions? YES NO

15. Have you been the subject of an order of the probate court appointing a guardian or conservator? YES NO

If you answered "YES" to any of the questions 2-15, give details which must include dates, circumstances and location; use a separate sheet of paper if necessary.

Have you ever used or been known by another name?

YES NO

If "YES", provide name and explain: _____

Other than Massachusetts, in what state(s), territory(ies), or jurisdiction(s) have you lived?

NONE

Have you ever held a firearms license in any other state, territory or jurisdiction?

YES NO

If "YES", when, where, and license number? _____

List the name and addresses of two references (as required by your licensing authority)

1.

Last Name	First Name		
Address	City/Town	State	Zip

2.

Last Name	First Name		
Address	City/Town	State	Zip

Reason(s) for requesting the issuance of a card or license:

- Target & Hunting Sporting Employment Unrestricted (use lines below to indicate the reason(s) you are requesting an unrestricted LTC; use a separate sheet of paper if necessary)

WARNING Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (M.G.L c.140, §§ 129B(8), 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms. I understand that filing an application that contains false information is a criminal offense.

Signed under the penalties of perjury this _____ day of _____ month _____ year

Signature of Applicant: _____

ARLINGTON POLICE DEPARTMENT

Juliann Flaherty
Chief of Police



Town of Arlington
MASSACHUSETTS 02474

POLICE HEADQUARTERS
112 Mystic Street
Telephone 781-316-3900

Certified Firearms Instructors

Raffaale Bibbo	3 Falconer Cr, Waltham, MA	781-642-1474
Timothy Ready	22 Sable Rd, Salem, MA	978-745-1421
Barbara Clorite-Ventura	P.O. Box 242, Bedford, MA	781-893-0500
William Bookings	4 Marcia Rd, Wilmington, MA	978-657-7690
John Monte	41 Dane Ave, Somerville, MA	617-776-0765
Robert Lynch	Waltham	781-893-2461
David Wheeler	Mystic Valley Gun Club	781-322-7894 x1
Instructional Shooting, Inc.	164 Andover St, Lowell, MA	1-800-984-GUNS (4867)
Ronald Folger	130 Lincoln Woods Rd, Waltham, MA	781-622-1981
Dennis O’Cormier	Maynard Rod & Gun Club	978-897-9873 or 4724
Andover Sportsmen’s Club	655 Middleton Rd, N. Andover, MA	978-685-9768
Anthony Sciaraffa	Arlington, MA	781-316-0042
Christopher Waites	Arlington, MA	617-436-8846
Larry Forman	Billerica, MA (www.coachlf.com)	978-670-0618
Snider & Demato Constables	804 Main St, Malden, MA info@sniderdematoconstables.com	781-321-3202
Ronald Folger	info@dkrft.com	617-448-4987

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The Commonwealth of Massachusetts
OFFICE OF THE
District Attorney for Middlesex County
Cambridge 02141

Acknowledgment of Limits on the Use of Deadly Force

In accordance with the authority granted by Massachusetts General Laws Chapter 140 Section 131, the licensing authority of the Town of Arlington has determined that every applicant be familiar with the legal limits on the use of deadly force under the laws of the Commonwealth of Massachusetts. Accordingly, all such applicants are **REQUIRED TO READ** this memorandum and sign below certifying that they have read it. The applicant or licensee shall be given a copy of this memorandum at no charge upon request.

1. Deadly Force By Citizen In Arresting A Felon:

The use of deadly force IS NOT justified unless (1) The arrest is for a felony and (2) the person effecting the arrest is authorized to act as a Peace Officer and (3) creates no substantial risk to innocent persons and (4) the actor reasonably believes that : (a) the crime for which the arrest is made involved conduct including the use or threatened use of deadly force; or (b) there is substantial risk that the person to be arrested will cause death or serious bodily harm if his apprehension is delayed.

2. Deadly Force In Self Defense Or Defense Of Others:

A. General Rule:

Before a person may resort to deadly force he must (1) have reasonable grounds to believe and believe that he is in imminent danger of death or serious bodily injury from which he can save himself only by using deadly force; (2) has availed himself of all proper means to avoid physical combat before resorting to the use of deadly force and (3) use no more force than is reasonably necessary in all circumstances of the case.

B. Aiding A Third Party:

A person may resort to deadly force to aid a third party when (a) a reasonable person in the actor's position believes that it is necessary to intervene to protect the third party; (b) in the circumstances as a reasonable person would believe them to be, the third party would be justified in using deadly force to protect themselves. The reasonableness of the belief may depend in part on the relationships between the parties.

C. In A Dwelling House:

In the prosecution of a person who is an occupant of a dwelling charged with killing or injuring one who was unlawfully in said dwelling, it shall be a defense that the occupant was in his dwelling at the time of the offense and that he acted in the reasonable belief that the person unlawfully in said dwelling was about to inflict great bodily injury or death upon said occupant or upon another person lawfully in said dwelling. There shall be no duty on said occupant to retreat from such person.

Signature: _____

Date: ____/____/____

Witness: _____

Date: ____/____/____