

**TOWN OF ARLINGTON  
BOARD OF SELECTMEN**

Meeting Minutes  
Monday, June 9, 2014  
7:15 p.m.

Joint Meeting of the Board of Selectmen and the Board of Assessors

Present: Mr. Byrne, Chair, Mr. Curro, Vice Chair, Mrs. Mahon, Mr. Dunn

Board of Assessors: Mr. Feeley, Chair and Mrs. Winstanley O'Connor

Also present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka

Appointment: Assessor

Steven M. Byrne, Chair, Board of Selectmen

Kevin Feeley, Chair, Board of Assessors

1. Call to Order:

Mr. Byrne called the meeting to order at 7:00 p.m.

2. Roll Call:

The above listed Joint Committee members were present.

3. Statement of Purpose

Mr. Byrne stated that the meeting purpose was to appoint an interim Assessor until the next Town Election in April 2015. Mr. Byrne suggested to postpone appointment until residents have had time to submit letter/resume to the Board of Selectmen on or before June 23<sup>rd</sup>.

Mr. Dunn moved to postpone until after June 23<sup>rd</sup> so that the Board would be able to advertise for vacancy and residents would have time to submit letter/resume.

Mr. Byrne, Chair, BOS and Mr. Feeley, Chair, Board of Assessors will communicate with each other and decide on a date for filling the interim position.

Mr. Curro asked that said vacancy be advertised in the Advocate and the Town's Website.

Mr. Stephen Harrington, 74 Columbia Road expressed concerns over the process and inquired as to why Town Meeting was not made aware of the vacancy of the Director of Assessments. Mrs. Winstanley O'Connor stated that she cannot discuss personnel matters and the Town's Human Resources Director is handling applications.

Roll Call to adjourn:

All the above Joint Committee members voted to adjourn.

Mrs. Mahon moved to adjourn at 7:10 p.m.

SO VOTED (6-0)

## BOARD OF SELECTMEN

Present: Mr. Byrne, Chair, Mr. Curro, Vice Chair, Mrs. Mahon and Mr. Dunn

Absent: Mr. Greeley

Also Present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka

Mr. Byrne asked for a moment of silence in memory of John Greeley, former Lead Dispatcher for the Arlington Fire and Police Departments and brother of Selectman Kevin Greeley who passed away yesterday.

1. Proclamation: Childhood Cancer Awareness Week, June 8 – June 14

Mr. Byrne read the Proclamation and the Board designated June 8<sup>th</sup> – June 14<sup>th</sup> as Childhood Cancer Awareness Week in Arlington.

2. Report: Community Safety in Arlington

Frederick Ryan, Chief of Police

Chief Ryan stated that crime is trending down in Arlington despite instances of serious crime over the last year.

Mr. Byrne stated the Town of Arlington is very lucky to have Chief Ryan and all other safety and emergency personnel.

Mr. Curro, a parent of a Stratton School student, wanted to thank Chief Ryan and ‘stated all the parents do appreciate all your work and what your departments has done regarding the recent incidents at the school.’

Mrs. Mahon echoed what Mr. Curro said. She congratulated all the men and women who work for the Police Dept., and she appreciated the way the Chief has gotten information out to the community and the way he conducted himself.

3. Introduction of Mass. Ave. Rebuild Project Team

Adam W. Chapdelaine, Town Manager

MassDOT Project Team

Mr. Chapdelaine introduced the following three gentlemen that will be handling the East Arlington Mass. Avenue Rebuild:

Donald Dailey, Office Government Affairs, Legislative Liaison – Highway Division

Gregory Oswitt, Estimator/Project Manager, J. H. Lynch & Sons

\*Nathaniel Cabral-Curtis, Transportation Specialist, Public Involvement Specialist, Assistant

\*Mr. Cabral-Curtis is the project’s liaison who will be available to address concerns of residents.

Mr. Dailey reminded everyone that a public information meeting will take place on Monday, June 16<sup>th</sup> at the Thompson School Gym. The purpose of this meeting will be to introduce the MASS DOT Project Team. The Board thanked the team for coming before the Selectmen and look forward to working with them.

**FOR APPROVAL**

4. CONSENT AGENDA (one vote required for approval of all items)
- a. Minutes of Meetings: May 19, 2014
  - b. Request: Contractor/Drainlayer License  
Bond Bros. Inc., 145 Spring Street, Everett, MA
  - c. Request: Contractor/Drainlayer License  
J.H. Lynch & Sons Inc., 18 McCracken Road, Millbury, MA
  - d. Request: Contractor/Drainlayer License  
Charles Contracting Co., 75 Rosedale Road, Watertown, MA
  - e. Request: One Day Beer & Wine License, 6/20/14 @ Robbins Memorial Town Hall Auditorium for ACMI Annual Event & Awards Night  
Norm McLeod, ACMI Director
  - f. Request: One Day Beer & Wine License, 6/17/14 @ Kickstand Café for Arlington Center for the Arts Private Fundraiser  
Carol Band, Board of Directors, Arlington Center for the Arts
  - g. Vote: Use of Jefferson Cutter House Lawn or Library Story Walks  
Ryan Livergood, Library Director
  - h. Vote: Sale of Wine at Farmers' Market 2014 Applicant  
Wade Holtzman d/b/a Still River Winery

Mr. Curro moved approval subject to all conditions as set forth.

SO VOTED (4-0)

- i. REAPPOINTMENTS  
Board of Library Trustees  
Katharine Fennelly  
Board of Youth Services  
Lauren Boyle  
Gina Murphy  
Malachy Shaw-Jones  
Building Maintenance Committee  
Vincent M. Cerbone  
Cemetery Commission  
Gloria Turkall  
Open Space Committee  
Joey Glushko  
Park & Recreation Committee  
James Robillard  
Personnel Board  
Cynthia Gallagher  
(terms to expire 6/30/2017)

Mr. Curro moved approval.

SO VOTED (4-0)

5. Reappointments: Transportation Advisory Committee  
Kevin F. Greeley, Selectman

The following members for reappointment are as follows:

Scott Smith – term expires 12/31/2015

Jeff Maxtutis – term expires – 12/31/2016  
Howard Muise- term expires 12/31/2018  
Richard Turcottee – term expires 12/31/2018  
Mr. Curro moved approval. SO VOTED (4-0)

**APPOINTMENTS**

6. Appointment: Arlington Preservation Fund (Finance Officer Member)  
Stephen Gilligan, Treasurer & Collector of Taxes  
(term to expire 6/2017)  
Mr. Dunn moved approval. SO VOTED (4-0)

7. Appointment: Transportation Advisory Committee  
John V. Hurd  
(term to expire 12/31/2016)  
Mrs. Mahon moved approval. SO VOTED (4-0)

**7:15 p.m. Public Hearing**

8. Verizon Petition/Massachusetts Avenue  
Scott D. Burns, Right of Way Agent  
(all abutters notified)  
Mrs. Mahon moved to table to future meeting. SO VOTED (4-0)

**LICENSES & PERMITS**

9. Request: Common Victualler License  
Zdravko Pashev d/b/a Pizza Mia (formerly Bill's House of Pizza), 1345 Mass. Ave.  
Mr. Dunn moved approval subject to all conditions as set forth. SO VOTED (4-0)

10. Request: Common Victualler License  
Andre Stepanian d/b/a Za'atar (formerly Loukoumaki Bakery), 916 Mass. Ave.  
Mr. Dunn moved approval subject to all conditions as set forth. SO VOTED (4-0)

11. **CITIZENS OPEN FORUM**

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. **It should be noted that there is a three minute time limit to present a concern or request.**

No matters were presented for consideration of the Board.

**TRAFFIC RULES & ORDERS/OTHER BUSINESS**

12. Update: Arlington Committee on Tourism and Economic Development

a) For Approval: Arlington Alive! Summer Arts Block Party, Saturday, July 12

- 1) Partial Closure of Broadway and Alton Street
- 2) Outdoor Concert
- 3) Hanging of Light Pole Banners
- 4) Suspension of Russell Commons Parking Fees

Mr. Curro moved approval.

SO VOTED (4-0)

b) For Approval @ Visitor Information Booth

- 1) Operations/Promotion Plan
- 2) Temporary Placement of Tent Pending Final Renovations
- 3) Use of Performance Terrace

Angela Olszewski, Chair

Ms. Olzewski stated that ATED recognizes that publicly appropriated funds may prove insufficient to the overall success of the visitor information booth. The Committee is seeking advice and consent of the Board and other appropriate Town authorities on the proposed revenue-raising mechanisms. The success of the Visitor Information Booth will be dependent upon the availability of trained, enthusiastic volunteers who are willing to work in shifts. ATED expressed appreciation for all of the support rendered by so many people to date to realize this project. Mr. Curro stated that ADA issues need to be addressed and the Committee is addressing those issues.

Mr. Curro moved approval.

SO VOTED (4-0)

13. Request: Sidewalk on Clyde Terrace

Adam W. Chapdelaine, Town Manager

Ms. Acacia Matheson, 25 Lawrence Lane asked the Town if they would consider installing sidewalks on Clyde Terrace/Washington Street for the safe passage of pedestrians in the Turkey Hill neighborhood and the children walking to Stratton School. Mrs. Mahon moved to refer to the Transportation Advisory Board for review and recommendations.

SO VOTED (4-0)

14. Vote: BoS Partner with Arlington Elder Abuse Task Force

Betsey Crimmins

Mr. Dunn moved approval to partner with the Arlington Elder Abuse Task Force.

SO VOTED (4-0)

15. Vote: Lake Street Signs – Transportation Advisory Committee Report

Richard Turcotte and Howard Muise, TAC Co-Chairs

Ms. Bennett and two other neighbors stated that traffic jams are a persistent problem, and they had hoped the Town would study the problem and make improvements. Ms. Bennett hoped that the TAC would respond to the BOS request more appropriately with not only an analysis of the traffic congestion issues but proposed solutions to: 1) more appropriately manage the bike path traffic; (2) ensure better coordination of traffic

through the lights on Brooks Ave. and Mass. Ave. and; (3) address the problem of people cutting through Mary Street at high speeds.

Mr. Dunn stated they are looking at the bike path and hopefully improvements will be made after construction of the Mass. Avenue project. Mr. Dunn also stated he understands that backups are really problematic.

Mr. Curro stated that Arlington, Bedford and Lexington are looking into a number of issues around the bike path. He hopes that the Committee will make recommendations for better signage at several crossings on the bike path.

The Selectmen voted no action on the request of Leslie Bennett to make signage changes and roadway improvements to Lake Street. The Board voted to support the TAC recommendations.

Mr. Dunn moved no action.

SO VOTED (4-0)

16. For Approval: Memorial for Johnny Kelley

Alexander J. Salipante, Chair, Public Memorials Committee

Mr. Curro moved approval.

SO VOTED (4-0)

Mrs. Krepelka will contact Mr. Walsh as to what the family would like as a fitting memorial to the late Johnny Kelley and she will ask that Mr. Walsh appear before the Board at a later date with recommendations.

17. For Approval: Abandonment of Easement 55 Venner Road per Town Meeting Vote

Douglas W. Heim, Town Counsel

In 1942 the Town of Arlington had taken easements on several properties located on or nearby Venner Road for the purpose of constructing an additional roadway. The roadway in question was never built, and accordingly the owners of 55 Venner Road sought an agreement with the Town to extinguish the easement on their property. As recommended by the Board of Selectmen, the 2014 Town Meeting voted to surrender or “abandon” the portions of such easement on the parcel located at 55 Venner Road in exchange for consideration. The instrument before the Board of Selectmen finalizes the Town’s abandonment of the easement consistent with the will of Town Meeting and will be recorded with the Registry of Deeds and thereby extinguish the Town’s interest in the property located at 55 Venner Road. The Board, being assured that approving and signing the instrument maintained the Town’s right to the promised consideration, finalized the approved Town Meeting determination.

Mrs. Mahon moved approval.

SO VOTED (4-0)

18. Discussion: Future BoS Meetings

Mr. Dunn moved to table to future meeting.

SO VOTED (4-0)

**Correspondence Received**

Edward Starr  
Elisabeth Carr-Jones  
TAC

THANK YOU

Be Rec’d

Katherine Venzke  
Owner of Helena's,  
Arl. Center Business Assoc.

Parking Benefit District

Be Rec'd

Mr. Dunn moved receipt of Correspondence Received.

SO VOTED (4-0)

New Business

Mr. Curro asked that the letter received today from Kirsi Allison-Ampe, 2 Governor Road, regarding the addition of a "No Turn on Red" sign at the foot of Symmes Road be referred to Traffic Officer Corey Rateau for review and recommendations.

Mrs. Mahon moved to send letter to Town Manager and asked that he refer it to Officer Rateau.

SO VOTED (4-0)

Mr. Curro reminded everyone that the Dept. of Planning and Community Development and Master Plan Advisory Committee will host "Do You Like This or That" at a public meeting tomorrow night at 7:00 p.m. in the Town Hall Auditorium.

Mr. Dunn stated that the dress code for the summer meetings will be casual attire.

Mr. Dunn stated he was excited about the progress we are making with the electronic packets and looks forward to our June 23<sup>rd</sup> trial meeting.

Mrs. Mahon thanked Joan Roman, Public Information Officer, for the report on "Top Answers Viewed by Filter" that was in the packet on Friday. Mrs. Mahon finds it very informative.

Mr. Byrne announced that the Chair of the Finance Committee, Chair of the School Committee and Chair of the Board of Selectmen met at 6:30 p.m. tonight to reappoint Suzanne Robinson to a three year term on the Permanent Town Building Committee.

Mr. Byrne announced that the meeting on July 28<sup>th</sup> will be "Alternative Transportation Day".

Mr. Byrne recognized that his cousin, Julie Foran, AHS sophomore was the regional winner of a Gold Key Scholastic Art Award in February and was awarded a Silver Medal at the national level. On June 6<sup>th</sup> she was in New York City to receive her award at Carnegie Hall.

Mrs. Mahon moved to adjourn at 9:10 p.m.

SO VOTED (4-0)

A true record: Attest

Marie A. Krepelka  
Board Administrator

**Next scheduled meeting of BoS June 23, 2014.**

6/09/14

Agenda Item	Documents Used
1	Proclamation: Childhood Cancer Awareness Week – June 8 – June 14th
2	Report: Community Safety in Arlington
3	Introduction of Mass. Ave. Rebuild Project Team
4	<p><u>CONSENT AGENDA (one vote required for approval of all items)</u></p> <ul style="list-style-type: none"> <li>a. <u>Minutes of Meetings: May 19, 2014</u></li> <li>b. <u>Request: Contractor/Drainlayer License</u> Bond Bros. Inc., 145 Spring Street, Everett, MA</li> <li>c. <u>Request: Contractor/Drainlayer License</u> J.H. Lynch &amp; Sons Inc., 18 McCracken Road, Millbury, MA</li> <li>d. <u>Request: Contractor/Drainlayer License</u> Charles Contracting Co., 75 Rosedale Road, Watertown, MA</li> <li>e. <u>Request: One Day Beer &amp; Wine License, 6/20/14 @ Robbins Memorial Town Hall Auditorium for ACMI Annual Event &amp; Awards Night</u> Norm McLeod, ACMI Director</li> <li>f. <u>Request: One Day Beer &amp; Wine License, 6/17/14 @ Kickstand Café for Arlington Center for the Arts Private Fundraiser</u> Carol Band, Board of Directors, Arlington Center for the Arts</li> <li>g. <u>Vote: Use of Jefferson Cutter House Lawn or Library Story Walks</u> Ryan Livergood, Library Director</li> <li>h. <u>Vote: Sale of Wine at Farmers’ Market 2014 Applicant</u> Wade Holtzman d/b/a Still River Winery</li> <li>i. <u>REAPPOINTMENTS</u> <u>Board of Library Trustees</u> Katharine Fennelly <u>Board of Youth Services</u> Lauren Boyle Gina Murphy Malachy Shaw-Jones <u>Building Maintenance Committee</u> Vincent M. Cerbone <u>Cemetery Commission</u> Gloria Turkall <u>Open Space Committee</u> Joey Glushko <u>Park &amp; Recreation Committee</u> James Robillard <u>Personnel Board</u> Cynthia Gallagher (terms to expire 6/30/2017)</li> </ul>
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11	Request: Sidewalk on Clyde Terrace – Acacia Matheson
12	Vote: BOS Partner with Arlington Elder Abuse Task Force
13	Vote: Lake St. Signs – Transportation Advisory Committee Report
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15	For Approval: Abandonment of Easement 55 Venner Road per Town Meeting Vote
	Correspondence Received: Edward Starr, Elisabeth Carr-Jones – Thank you from TAC
	Katherine Venzke, Owner of Helena's, Arl. Center Business Assoc. – Parking Benefit District Kirsi Allison-Ampe, 2 Governor Rd, - "No Turn On Red" sign at the foot of Symmes Road