



OFFICE OF THE PURCHASING AGENT

TOWN OF ARLINGTON
730 Massachusetts Avenue
Arlington, MA 02476

Telephone (781) 316-3003
Fax (781) 316-3019

DATE: June 20, 2013

TO ALL BIDDERS

BID NO. 13-14

SUBJECT: Cleaning Service for Ottoson Middle School/
Arlington High School Bldg. "F"

ADDENDUM NO. 2

TO WHOM IT MAY CONCERN:

With reference to the bid request relative to the above subject, please note the following:

SEE ATTACHED

BIDDER MUST ACKNOWLEDGE ADDENDUM WITH SUBMISSION

All other terms, conditions and specifications remain unchanged.

Very truly yours,

Town of Arlington

Domenic R. Lanzillotti
Purchasing Officer

Bid #13-14 Cleaning Service for Ottoson Middle School/Arlington High School Bldg. "f"

Addendum #2

PAGE 2. 2. CONTRACT TERM:

ADD: The contract will be terminable by the Town for cause at any time upon written notice and terminable by the Town for convenience at any time upon thirty days' written notice.

PAGE 2. 6. CONTRACTOR PERSONNEL

DELETE: ORIGINAL PARAGRAPH

ADD: Personnel must be experienced, qualified cleaners. Prior to award, the apparent successful bidder must provide a list of names, experience, and duration of employment of all employees to be assigned to this project, as well as completed CORI acknowledgement forms for each person who will be or may be assigned by the successful bidder to perform work under this contract. All personnel who are or may be assigned to perform work under this contract must appear at the Arlington Police Department to be photographed and will be issued a photo id before being authorized to perform work under this contract. This photo id must be carried by all personnel at all times they are performing work under this contract and is subject to inspection by Town staff at any time. The day-to-day supervisor of each shift must have oral and written communication skills in the English language. Contractor shall provide a written certification that all employees are legally authorized to work in the United States. A listing of names and emergency telephone numbers of supervisors is to be provided and kept current with the Supervisor of Custodians.

PAGE 4. 14. CLEANING SPECIFICATIONS, SPECIAL REQUIREMENTS

DELETE: No smoking is allowed by any employee of the contractor in any School facility during the execution of work by the contractor.

ADD: No smoking is allowed by any employee of the contractor in any School facility or on any school grounds during the execution of work by the contractor.