

**Arlington Contributory Retirement Board
Meeting Minutes for March 27, 2014
At the Town Hall Annex
Second Floor Meeting Room**

Board members present: Chairman John Bilafer, Vice Chairman Richard Keshian, Ken Steele, Ruth Lewis and Kenneth Hughes

Call to order Special Meeting for the COLA Hearing and Vote

Chairman Bilafer called the special meeting to order at 4:30 P.M

Motion and vote to approve a 3% COLA for July 1, 2014

After review and discussion, Ms. Lewis made a motion pursuant to Section 103 (i) to approve and grant a 3% COLA on a base of \$15,000 for retirees and survivors effective July 1, 2014, seconded by Mr. Steele. The motion was approved by unanimous vote

Adjourn Special Meeting

Mr. Steele made a motion to adjourn the Special Meeting @ 4:35 P.M., seconded by Ms. Lewis. The motion was approved by unanimous vote.

Call to order Regular Monthly Meeting

Chairman Bilafer called the regular meeting to order at 4:36 P.M

Motion and vote to approve Expense Warrants 6, 7, 8, 9 and 10

After review and discussion, Ms. Lewis made a motion to approve expense Warrants 6,7,8,9 and 10 for payment, seconded by Mr. Steele. The motion was approved by unanimous vote.

Motion and vote to approve Minutes for February 2014

After review and discussion Mr. Steele made a motion to approve the February 2014 Minutes, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion to approve new school members

After review and discussion Mr. Keshian made a motion to approve the new school member's applications, seconded by Mr. Steele. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Alicia Dwyer	02-24-2014	9+2%	Teacher Assistant
Nicole Deloach	03-17-2014	9+2%	Teacher Assistant
Alexandra Washburn	03-24-2014	9+2%	Teacher Assistant
Erin Smith	09-03-2013	9+2%	Teacher Assistant

Motion to approve new town members

After review and discussion Mr. Steele made a motion to approve the new town employee's member's applications, seconded by Ms. Lewis. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Andrew Bent	03-05-2014	9+2%	Custodian
Lauren Budd	03-24-2014	9+2%	Children's Librarian

Motion and vote on retirement application for David Kinder

After review and discussion Mr. Hughes made a motion to approve the retirement applications for David Kinder, seconded by Mr. Steele. The motion was approved by unanimous vote.

Name	DOB	Creditable Service	Group	Dept/Pos	Vet Status	Retirement Option	Date
David Kinder	01/01/1947	12 years 7 months	1	School/ Custodian	N	B	04/10//2014

Motion and vote on a rollover of accumulated deductions for Sandra Krasco in the amount of \$3,014.83. Ms. Krasco had 7 months of creditable service working for the School Department.

After review and discussion, Ms. Lewis made a motion to approve a rollover of accumulated deductions for Sandra Krasco in the amount of \$3,014.83 seconded by Mr. Steele. The motion was approved by unanimous vote.

Motion and vote on a refund of accumulated deductions for Kristina Stroberg in the amount of \$1,014.60. Ms. Stroberg had 6 months of creditable service working as a Teacher Assistant.

After review and discussion, Mr. Keshian made a motion to approve a refund of accumulated deductions for Kristina Stroberg in the amount of \$1,014.60 seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion and vote on ADR for Joseph R. Donisi

After review and discussion of the information provided to the Board by the independent medical panel that Mr. Donisi injury was work related and permanent Mr. Hughes made a motion to approve Mr. Donisi ADR, seconded by Mr. Steele. The motion was approved by unanimous vote.

Motion and vote on ADR for Thomas Lyons

After review and discussion of the information provided to the Board by the independent medical panel that Mr. Lyons injury was work related and permanent Mr. Steele made a motion to approve Mr. Lyons ADR, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Motion and vote on application ADR for Michael Caggiano After review and discussion Mr. Hughes made a motion to approve Mr. Caggiano's application ADR, seconded by Ms. Lewis. The motion was approved by unanimous vote.

New Business

Motion and vote to designate an Election Officer for the election of the two employee and retiree representative positions

After discussion Mr. Steele made a motion to appoint Mr. Greco as Election Officer, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Approval of 2013 Annual Statement

After review and discussion Mr. Steele made a motion to approve the 2013 Annual Statement, seconded by Mr. Keshian. The motion was approved by unanimous vote.

MACRS Travel

Mr. Keshian made a motion to approve any of the Board Members or the Administrator to travel to the MACRS Conference in June 2014, seconded by Ms. Lewis. The motion was approved by unanimous vote.

Adjourn

At 5:55 Mr. Steele made a motion to adjourn the meeting, seconded by Mr. Keshian. The motion was approved by unanimous vote.