

**Arlington Contributory Retirement Board  
Meeting Minutes for April 29, 2014  
At the Town Hall Annex  
Second Floor Meeting Room**

**Board members present:** Chairman John Bilafer, Vice Chairman Richard Keshian, Ken Steele, Ruth Lewis and Kenneth Hughes

**Call to order the Regular Monthly Meeting**

Chairman Bilafer called the regular meeting to order at 3:30 P.M

**Motion and vote to approve Expense Warrants 11, 12 and 13**

After review and discussion, Mr. Keshian made a motion to approve expense Warrants 11, 12 and 13 for payment, seconded by Mr. Steele. The motion was approved by unanimous vote.

**Motion and vote to approve Minutes for March 2014**

After review and discussion Mr. Steele made a motion to approve the February 2014 Minutes, seconded by Mr. Keshian. The motion was approved by unanimous vote.

**Motion and vote to approve the January and February 2014 Trial Balance**

After review and discussion Mr. Steele made a motion to approve the January and February 2014 Trial Balance, seconded by Ms. Lewis. The motion was approved by unanimous vote

**Motion to approve new school members**

After review and discussion Mr. Steele made a motion to approve the new school member's applications, seconded by Mr. Keshian. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Lianne Dusek	10-28-2013	9+2%	Teacher Assistant
Ashley Monteiro	03-20-2014	9+2%	Teacher Assistant
Mary Ellen Moloney	04-22-2014	9+2%	Administrative Assistant

**Motion to approve new town members**

After review and discussion Mr. Steele made a motion to approve the new town employee's member's applications, seconded by Mr. Hughes. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Michael Morse	05-02-2014	9+2%	Deputy Treasurer

**Motion and vote on application ADR for Gary Mello**

After review and discussion, Mr. Steele made a motion to approve the application for Gary Mello for the purposes of Mr. Mello being reviewed by a medical panel, seconded by Mr. Hughes. The motion was approved by unanimous vote.

**Motion and vote on a refund of accumulated deductions in the amount of \$ 1,206.81 for Ms. Patricia Boffa. Ms. Boffa had 1 year of creditable service working for the School Department.**

After review and discussion, Mr. Steele made a motion to approve a refund of accumulated deductions for Ms. Patricia Boffa in the amount of \$1,206.81, seconded by Ms. Lewis. The motion was approved by unanimous vote.

**Motion and vote on a refund of accumulated deductions in the amount of \$ 785.35 for Mr. Daniel Brackesy. Mr. Brackesy had 2 months of creditable service working for the DPW Tree Department.**

After review and discussion, Mr. Steele made a motion to approve a refund of accumulated deductions for Mr. Daniel Brackesy in the amount of \$785.35, seconded by Mr. Keshian. The motion was approved by unanimous vote.

**Motion and vote on a refund of accumulated deductions in the amount of \$ 1,140.07 for Mr. John Doyle. Mr. Doyle had 5 years of creditable with the Arlington Housing Authority.**

After review and discussion, Mr. Steele made a motion to approve a refund of accumulated deductions for Mr. John Doyle in the amount of \$1,140.07, seconded by Ms. Lewis. The motion was approved by unanimous vote.

**Motion and vote on a refund of accumulated deductions in the amount of \$ 4,648.59 for Mr. Matthew Lundeen. Mr. Lundeen had 2 years and 8 months of creditable service working for the School Department.**

After review and discussion, Ms. Lewis made a motion to approve a refund of accumulated deductions for Mr. Matthew Lundeen in the amount of \$4,648.59, seconded by Mr. Steele. The motion was approved by unanimous vote.

**New Business**

**OPEB Valuation for 1/1/2014**

After discussion, Mr. Steele made a motion have Mr. Greco contact Stone Consulting for the purpose of having them do an OPEB Valuation for 1/1/2014 and to also inform Stone Consulting that the Board would expect the report presented by September 2014, seconded by Ms. Lewis. The motion was approved by unanimous vote.

### **Chairman and Vice Chairman Positions**

After discussion, Mr. Steele made a motion have the Chairman and Vice Chairman Positions be voted by the Board at the August meeting after a July Election and the terms be for 3 years, seconded by Ms. Lewis. The motion was approved by unanimous vote.

### **Board Travel**

**Chairman Bilafer requested the Boards approval for travel to the GFOA Conference.**

Chairman Bilafer informed the Board that half of the cost is paid by the GFOA because the Chairman is on the GFOA Council. After review and discussion, Mr. Hughes made a motion to approve Chairman Bilafer's travel, seconded by Mr. Steele. The motion was approved by unanimous vote.

### **Adjourn**

At 4:50 Mr. Steele made a motion to adjourn the meeting, seconded by Ms. Lewis. The motion was approved by unanimous vote.