

A P P R O V E D
COUNCIL ON AGING
MEETING MINUTES
April 17, 2014

Members present: Sue Culhane, Ann FitzGerald, Richard “Dick” Phelps, Mara Klein Collins, and Joanne Morel

Absent, Bill Carey. Lucilia Prates, Annette Bender, Ingeborg Reichenbach
Assoc Members, Karen Nichols, Ann MacGowan Guests Elise Lopez, ASA President

1. Call to Order by Sue Culhane, Chair at 5:45 pm.

2. Citizens Open Forum-

3. Minutes of April 17, 2014 accepted with correction Margaret and delete unknown guest.

4. Report of Chair. Sue C. reports Cusack Terrace residents requested Chair Yoga be given at their housing building, John Griffin AHA suggested Drake Village as site for programs as there is parking. Volunteer Luncheon a success, well received. Sue gave short talk about the Diet and Exercise 12 week program given by COA. By-Law report under Old Business.

CO-Chair Report-Joanne report of Joint Board meeting with ASA, topics included lack of parking for luncheon and helpers, are TM and Selectmen aware of problem?(Yes), newsletter going well, suggestion made to contact Director of Planning, Carole Kowalski and discuss with her some of our issues.

5. Executive Directors Report –LGBT meetings are going well with 4 attending.

Luncheon had 8 people, those regularly attending the Minuteman congregate site wanted them to join next time. Space at issue again tonight COA bounced from conference room and LGBT group from mural room. A building monitor is watching over site. Susan C. told COA activities cease after 6 pm.

Not acceptable to COA Board after hard work of building up attendance 2 Thursdays a month, LGBT group may take offense. Susan C. will seek direction from Planning Dept. Mara asked if Houses of worship had been contacted about LGBT activities being offered. She will check with her synagogue in Belmont.

Congresswoman Katherine Clark District 5 sent a representative to first office hour. VOLUNTEER Luncheon well received.

Walk the Rink returns May 6-June 12 th at Burns Arena again funded by Lahey Hospital, Cost is \$ 5.00 per person. Hopefully the Walk the Rink Program will continue like last year.

Arlington Writes coming to Senior Center, provided by a Cultural grant under the direction of Kendall Dudley.

6. Reports –MMSS Annette out due to illness.

COA liason to ASA- above Joint Boards.

ASA Liason to COA- Fund raising going well, a Nominating Committee formed positions open for officers Pres., Vice Pres., Sec. Volunteer Luncheon delicious and well received.

Joint ASA, COA – Report above under Co-Chair.

Friends of Arl. COA - no news.

7. New Business-Karen Nichols sent a letter to Carol Kowalski, Director of Planning listing concerns as inadequate space, lack of offices and privacy especially regarding health concerns, a violation of HIPPA law and lack of handicapped accessible exit 1st floor and wheelchair accessible offices and bathrooms. Mara will compose a similar letter for the Board to sign with cc to TM, Selectmen, Town counsel and Redevelopment Board, HHS, COA.

8. Unfinished Business-

a. Member recruitment progressing for openings in July. Margaret Maroney and Noreen Murphy have expressed interest to join, as well as Paul Raia PhD. TM's office stated positions must be advertised for 2 weeks in Advocate.

b. By-Law and Term Limit Committee formed by Sue C. met again to revise Policies and Procedures in draft form. Members are, Sue C, Ingeborg, Dick and Ann F. The role of the Associate member was clarified as follows, may serve unlimited terms, does not have to be sworn in only voted in by majority of Board, past Board member may serve one year as an associate then reapply to TM for re-appointment, may sit on many committees not as Chair, has no vote, adheres to mission of COA as an advocate, may not represent Board without authority and may not give direction to staff of COA.

The Board has responsibility for the Charles Sevoyan Trust Fund. Dr. Sevoyan left monies so that the Board may fund a low income dental program; assist Arlington residents in need of low cost transport, and emergency supplies or equipment. The principal may not be touched but interest accrued is for COA program use by Board vote. The Executive Director presents request one or two times a year as needed. The Comptroller's Office should send a ledger sheet at least 4 times a year. No funds may supplement governmental programs. Please refer to actual Trust documents for questions.

9 Adjourn- Motion made at 6:58 pm. Next Meeting, May 15, 2014

Respectfully Submitted,
Ann FitzGerald, Sec.

File #35/35 recorder