

Policy - Programs

Purpose

It is the intent of the Robbins Library to offer a variety of programs that promote the enjoyment of reading and provide information, education and cultural enrichment to the community.

Policy

1. Library programs will generally be free and open to the public except as noted below.
2. The library may co-sponsor programs with other organizations.
3. The Board of Trustees, staff and Friends of the Library plan library programs and make these available to the community as a whole, but some programs such as tours and instruction on library resources may be given to designated groups on request.
4. There are several types of library programs:
 - A. Lectures are offered to educate, entertain or cultivate interest in literature on subjects of local interest. They may also take the form of demonstrations, concerts, story hours, craft programs, classes and workshops. Program planning will be used to help identify and fill the need of specific educational, social, recreational, cultural or informational needs of the community, which the library is best able to fulfill
 - B. Children's storytimes and infant and toddler sing-a-longs offered through Children's Services are designed to provide children with an introduction to the library's services and programs, a familiarity with quality children's literature, and reading readiness activities. These age-appropriate programs are open to the public but some may require advance registration and limited enrollment.
 - C. Summer/vacation reading programming is designed to encourage school-age children to continue reading when school is not in session. Eligibility is based on age and availability. These programs generally provide reading lists, storytellers, crafts and story programs.
 - D. Library orientation
 1. Formal and informal instruction in the use of the library and the library's public access catalog will be provide as need, with emphasis on the way information is organized and how it can be retrieved.
 2. Group instruction is available if scheduled in advance.
5. Ongoing program series, classes or workshops may restrict participation and may be limited in enrollment. These may require advance tickets.
6. Public programs planned for library fund-raising by the Board of Trustees and the Friends of the Library may include an admission charge. Library staff may collect money at the Circulation Desk for these events.

Adopted by the Board of Trustees 12/14/04; March 9, 2010