

MINUTES

Town of Arlington, CDBG Subcommittee Meeting

Monday, April 7, 2014, 8:00 a.m.

Town Manager's Conference Room

APPROVED Thursday, February 26, 2015

Present: Selectman Dan Dunn
Selectman Steven Byrne
Adam Chapdelaine, Town Manager
Carol Kowalski, Planning Director
Anna Whitten, Grants Administrator

The meeting opened with the approval of the Minutes from the March 3, 2014 CDBG Subcommittee Meeting.

The Town Manager asked Anna Whitten what she estimated would be an appropriate amount to include as Program Income for the 2014-2015 Budget. She estimates 190,000.

Selectman Steve Byrne relayed his discussion with John Griffin, Executive Director of the Arlington Housing Authority regarding CDBG requests for their two projects: Life & Skills Building and Drake Village. The Housing Authority is willing to set aside its request for funds for the Drake Village project in order to fund the Life & Skills Building. This project will leverage significant outside funds and will be a significant asset to the community. This project has also gained the attention of the State. Selectman Byrne said he supports the Life & Skills project 100%.

Selectman Byrne also acknowledged that the Housing Authority is willing to have their current allocation of 50,000 intended for the purchase of an affordable condo reallocated towards the funding of the Life & Skills Building which also has a current year allocation of 100,000. With an additional 200,000 proposed for the upcoming fiscal year, this would provide the AHA with total funding of 350,000.

The subcommittee discussed reprogramming existing carry forward balances from prior year projects and activities that were not fully expended such as the Cooke's Hollow project at 50,000 and Reed's Brook at 74,927. The understanding is that these existing funds can only be reprogrammed to categories where there are no allocation caps, i.e. Housing and Facilities.

Selectman Dan Dunn stated that the subcommittee wants to reprogram funds but not necessarily all in the upcoming fiscal year.

The subcommittee agreed to reprogram the following carry forward amounts: Public Facilities: 124,927, Public Services: 17,006, Planning & Admin: 59,716.

The Town Manager recapped the total available funds for the 2014-2015 budget as follows:

CDBG Grant:	1,084,871
Est. Program Income:	190,000
Reprogrammed \$ (below)	
Public Services:	17,006
Public Facilities:	124,927
Plann & Admn:	59,716
Total:	1,476,520

The Town Manager and both selectmen agreed to present the Board of Selectmen a Draft CDBG Budget Monday night April 7, 2014.

Minutes prepared by A. Whitten