

**TOWN OF ARLINGTON  
MASSACHUSETTS**

**REPORT OF THE  
BOARD OF SELECTMEN**



**TO THE  
ANNUAL TOWN MEETING**

**MONDAY, APRIL 27, 2015**

**8:00 P.M.**

## INTRODUCTION

The Board of Selectmen is pleased to present its report to Town Meeting of its main motions under the following articles. These votes are the result of hearings conducted by the Board at which proponents and opponents of the various articles were heard. The Board appreciates the proponents having brought these matters forward.

The Board would like to welcome back Steven M. Byrne and Joseph A. Curro, Jr. to serve as Arlington's newly re-elected Selectmen to their second term in office.

The Board knows that Town Meeting will give fair and serious consideration to all of the important issues raised by the various articles. The Board wishes Town Meeting well in its deliberations and stands ready to respond to any questions or comments concerning these articles.

Please note that where necessary for clarity, new or additional language in an amended Town Bylaw has been underlined, while removed language is denoted by strikethrough.

## ARTICLE 7    ZONING BYLAW AMENDMENT AND BYLAW AMENDMENT/REGULATION OF POSTED EVENT NOTICES

**VOTED: That Title V, Article 1 (“Billboards and Signs”), Section 1 is hereby amended by adding the following to the end of Section 1:**

**J. Signs erected by a person or non-profit organization for the purpose of advertising an individual yard sale, public event, or lost pet are hereby referred to as “notices” and are exempt from the provisions of this article of the Town Bylaws subject to Board of Selectmen regulations of “The Display of Notices” to be promptly promulgated by the Board of Selectmen upon the passage of this section.**

**(4-0)**

**Ms. Mahon was not present.**

**COMMENT:** The Board of Selectmen supports this citizen-sponsored companion amendment to the Town Bylaws following the Arlington Redevelopment Board's (“ARB”) March 4, 2015 vote of favorable action to amend the Zoning Bylaws to allow for temporary signage by private persons, non-profit entities which advertise *individual* public events, yard sales, or lost pets, all of which are termed “notices” under both proposed amendments. These combined changes to Town and Zoning Bylaws will provide a clear, consistent authority and process for the posting of these limited categories of temporary signage, most of which are presently forbidden by zoning, the Town's signage bylaw, or both.

If approved by Town Meeting, this Board will promptly promulgate new regulations for the display of notices, which can be more readily re-evaluated and altered than the Town Bylaws or Zoning Bylaws in an area of regulation that is well served by the ability to promptly reconsider the interests of advertising events or lost pets against other important aesthetic concerns. However, for Town Meeting's consideration, the following draft regulations provide an example of the scope and nature of regulations contemplated by the article's proponent, the ARB, and this Board.

### ***Draft Regulations for the Display of Notices***

*Pursuant to its duties under Title V, Article 1, Section 1(J) and in exercising its jurisdiction over public and private ways, as well as a Town licensing and permitting authority, the Board of Selectmen shall permit, through the Board Administrator, temporary signage on public and private ways defined as "notices" in Title V, Article 1, Section 1 (J) of the Town Bylaws pursuant to the following conditions:*

- 1. Notices must be constructed of resilient materials (laminated paper, card stock, poster board, corrugated plastic, etc.) and must be erected in a way that is removable and not dangerous to the general public. Notices that are loose or damaged must be removed or replaced by the sponsoring person or organization.*
- 2. Notices may not be erected earlier nor removed later than allowed by Table 1.*
- 3. Notices cannot exceed the areas allowed by Table 1. Maximum area of all signs promoting an event may not exceed the area allowed by Table 1.*
- 4. Notices must include the name of the sponsoring person or organization, the date of the yard sale or event, and a contact phone number or email address.*
- 5. Registered trademarks may not occupy more than ten percent (10%) of the notice area.*
- 6. Notices may not be placed on trees.*
- 7. Notices cannot be placed on private property without the consent of the property owner.*
- 8. Notices cannot be placed on public property without approval from the Board of Selectman's Office.*
- 9. Town Departments may establish policies for the display of notices on public property under their jurisdiction. Notices erected under such policies do not require separate approval from the Board of Selectmen.*
- 10. Notices cannot be erected in a way that limits visibility at corners along public and private ways.*

**Table 1: Notice Display Parameters**

<i>Notice Type</i>	<i>Time Before Event</i>	<i>Time After Event</i>	<i>Maximum Notice Size</i>	<i>Total Maximum Notice Area</i>
<i>Public Event</i>	<i>14 Days</i>	<i>2 Days</i>	<i>10 sq. ft.</i>	<i>120 sq. ft.</i>
<i>Individual Yard Sale</i>	<i>7 Days</i>	<i>2 Days</i>	<i>4.5 sq. ft.</i>	<i>25 sq. ft.</i>
<i>Lost Pet</i>	<i>N/A</i>	<i>2 Days</i>	<i>4.5 sq. ft.</i>	<i>25 sq. ft.</i>

**ARTICLE 8 BYLAW AMENDMENT/ LIMITING SPEAKING TIME FOR ANNOUNCEMENTS AND REPORTS**

**VOTED:** That Title I, Article 1, Section 7(C) (“Regulation of Speakers”) of the Town Bylaws is hereby amended to read as follows:

No person shall speak, or otherwise hold the floor, for the first time on any actionable subject for more than seven minutes, unless, prior to beginning his or her presentation, the person requests of the Town Meeting a specific extension of time, and the request is granted by a majority vote of the Town Meeting members present and voting. An actionable subject is any matter which will result in or is closely related to a vote before Town Meeting to make a substantive decision, including but not limited to, election and appointment of officers, amendments to bylaws, acceptance of legislation, appropriations, resolutions, and endorsements. A non-actionable subject includes, but is not limited to, Announcements, Commemorations, non-relevant remarks, and Reports of Committees, but excludes the State of the Town Address.

No person shall speak, or otherwise hold the floor on any non-actionable subject for more than four minutes, unless, prior to beginning his or her presentation, the person requests of the Town Meeting a specific extension of time, and the request is granted by a majority vote of the Town Meeting members present and voting. Nothing set forth in this bylaw shall be construed to limit the discretion of the Town Moderator with respect to non-actionable subject matters.

No person shall speak, or otherwise hold the floor, for a second time on any subject for more than five minutes.

No person shall speak, or otherwise hold the floor, more than twice on any subject except to correct an error, without first obtaining permission of the meeting by obtaining a majority vote of the Town Meeting Members present and voting. After obtaining said permission, the person shall not speak, or otherwise hold the floor, for more than five minutes.

(5-0)

**COMMENT:** The Board of Selectmen agrees with the proponent of this Article that efficient use of Town Meeting time merits further regulation of speakers who are not addressing items which require action of the Town’s legislative body. In recent years, so much time has been devoted to announcements and presentations that the discussion and action on substantive warrant articles has not commenced until well after 9:00 p.m. on several nights. Hence, while the Selectmen recognize that Town Meeting is a valuable, sometimes necessary forum for commemorations, receiving reports from committees, and other non-actionable business of import, oral remarks on such items should be limited wherever possible and refer members to more detailed written materials.

The Board of Selectmen respect the Town Moderator’s jurisdiction and discretion in limiting speakers, as well as the result of his poll at the 2014 Town Meeting (which found overwhelming support for limiting announcements and reports to four minutes), and note that the Moderator retains the ability to further restrict non-germane commentary. However, the recommend amendment above would set the same speaking limits for all non-actionable announcements and reports, save the State of the Town Address, which is a single, scheduled speaker charged with a specified duty at Town Meeting.

**ARTICLE 9** **BYLAW AMENDMENT/ARLINGTON HUMAN RIGHTS COMMISSION**

**VOTED: That no action be taken under Article 9. (5-0)**

**COMMENT:** This article proposes to amend the Arlington Human Rights Commission (“AHRC”) bylaw with respect to human rights complaints against Town departments and agencies, but does not specify what such amendment(s) would entail. At hearing on this article the Board could not better discern sufficient details and accordingly, cannot recommend favorable action. Additionally, the Board noted that the AHRC is an effective body that has garnered consistent cooperation of Town departments and agencies, including the School Department, in addressing complaints and issues within its purview using the tools available under the present bylaw.

**ARTICLE 10** **BYLAW AMENDMENT/DESCRIPTION OF THE MOUNT GILBOA/CRESCENT HILL DISTRICT**

**VOTED: That the following section of Title VII, Article 2, Section 5 (Description of the Mount Gilboa/Crescent Hill Historic District) of the Town Bylaws is hereby amended to strike the addresses “209 Lowell Street” and “105 Westminster Avenue” and replace them with the words “207 Lowell Street” and “106 Westminster Avenue” respectively, so as to have the relevant section read as follows:**

**“...the property numbered ~~209 Lowell Street~~ 207 Lowell Street, thence turning and going northeasterly along said lot line and the rear lot lines of the properties**

numbered 7, 11, and 15 West Court Terrace a distance for 219.79 feet, thence continuing northeasterly along the southeasterly lot line of the property number ~~105 Westminster Avenue~~ 106 Westminster Avenue a distance of 10.0 feet to a point, thence turning and going northwesterly...”

(5-0)

**COMMENT:** This article presents a straightforward administrative correction to an error in the present Historic Districts Bylaw revealed by recent mapping review conducted by the Town’s Historic District Commission. As such, the Board recommends Town Meeting adopt the proposed changes.

**ARTICLE 11** **BYLAW AMENDMENT/ESTABLISHMENT OF A COMMUNITY PRESERVATION COMMITTEE**

**VOTED:** That Title II of the Town Bylaws (“Committees and Commissions”) be and hereby is amended by inserting a new article to provide for the creation of an Arlington Community Preservation Committee as follows:

**Article 12: Community Preservation Committee**

**Section 1. Establishment and Membership**

- a. There is hereby established a Community Preservation Committee consisting of a total of nine (9) members pursuant to G.L. c. 44B § 5. The membership shall be composed of one member of the Conservation Commission as designated by such Commission, one member of the Historical Commission as designated by such Commission, one member of the Arlington Redevelopment Board (which serves as the Town’s Planning Board) as designated by such Board, one member of the Park and Recreation Commission as designated by such Commission, one member of the Arlington Housing Authority as designated by such authority, and four (4) at-large members appointed by a joint vote of approval by the Board of Selectmen and the Town Manager as follows below in Section 1(b).
- b. Candidates for at-large membership shall be jointly gathered and screened by the Town Manager and the Chair of the Board of Selectmen or his or her designee, who shall jointly forward recommended candidates for a vote on appointment by the full Board of Selectmen plus the Town Manager (a maximum total of six votes representing the five Selectmen and the Town Manager). A majority

**vote the Board of Selectmen and the Town Manager shall be required for appointment to an at-large member position.**

- c. At-large members shall be appointed to the following initial terms: One (1) for a one-year term, two (2) for two-year terms, and one (1) for a three-year term. All subsequent terms shall be for three years. All other members shall serve a term determined by their designating bodies not to exceed three years. All members, at-large and otherwise, are eligible for reappointment. Should any appointing or designating authority fail to appoint a successor to a CPC member whose term is expiring, such member may continue to serve until the relevant authority names a successor.**
- d. A vacancy of the Committee shall be filled by the relevant appointing or designating authority.**

## **Section 2. Duties and Responsibilities**

**The Community Preservation Committee shall have all the duties and powers as set forth in G.L. c. 44 §5, including, but not limited to the following:**

- a. The Community Preservation Committee shall study the needs, possibilities and resources of the Town regarding community preservation. The Committee shall consult with existing municipal boards, including the Board of Selectmen, Conservation Commission, the Historical Commission, the Redevelopment Board, the Park and Recreation Commission, the Council on Aging, the Housing Authority, the Finance Committee, and the Capital Planning Committee. As part of its study, the Committee shall hold one or more public informational hearings on the needs, possibilities, and resources of the Town regarding community preservation possibilities and resources, notice of which shall be posted publicly and published for each of two weeks preceding the hearing in a newspaper of general circulation in the Town.**
- b. The Community Preservation Committee shall make recommendations to the Town Meeting for the acquisition, creation, and preservation of open space; for the acquisition, preservation, rehabilitation and restoration of historic resources; for the acquisition, creation, preservation, rehabilitation and restoration of land for recreational use; for the acquisition, creation, preservation, and support of community housing; and for rehabilitation or restoration of such open space and community housing that is acquired or created with CPA funds. With respect to community**

housing, the Committee shall recommend, wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites. Recommendations to Town Meeting shall include their anticipated costs.

- c. The Community Preservation Committee may include in its recommendation to the Town Meeting a recommendation to set aside for later spending funds for specific purposes that are consistent with community preservation but for which sufficient revenues are not then available in the Community Preservation Fund to accomplish that specific purpose, or to set aside for later spending funds for general purposes that are consistent with community preservation.
- d. Prior to making its final recommendations to Town Meeting for approval, the Committee shall present draft recommendations to the Board of Selectmen, the Finance Committee, and the Capital Planning Committee for comment. Further a designated member of the Board of Selectmen, Finance Committee, and Capital Planning Committee shall be permitted, but not required, to serve as a liaison to the Committee.

### **Section 3. Administration and Operation**

- a. The Community Preservation Committee shall not meet or conduct business without the presence of a quorum. A majority of the members of the Community Preservation Committee shall constitute a quorum.
- b. The Community Preservation Committee shall approve its actions by majority vote of the quorum.
- c. Each fiscal year, the Committee shall recommend to Town Meeting an operational and administrative budget. The timing of such budget recommendation shall be coordinated with the Town Manager's annual operating budget submission to the Board of Selectmen.

### **Section 4. Amendments**

The Community Preservation Committee shall, from time to time, review the administration of this by-law, making recommendations, as needed, for changes in the by-law and in administrative practice to improve its operations.



## **Section 5. Construction and Severability**

**At all times this by-law shall be interpreted in a manner consistent with G.L. c. 44B, the Community Preservation Act. Should any section, paragraph or part of this chapter be for any reason declared invalid or unconstitutional by any court of last resort, every other section, paragraph, or part shall continue in full force and effect.**

## **Section 6. Effective Date**

**Following Town Meeting approval of this by-law, this Title shall take effect immediately upon the approval by the Attorney General of the Commonwealth. Each appointing authority shall have forty five (45) calendar days after approval by the Attorney General to make their initial appointments. Should any appointing authority fail to make their appointment within that allotted time, the Town Manager shall make the appointment from the membership of such appointing authority.**

**(5-0)**

**COMMENT:** Following 2014 Town Meetings' adoption of G.L. c. 44B §§3-7 (the Community Preservation Act or "CPA"), the Town must adopt a bylaw to establish a Community Preservation Committee ("CPC") in order to spend CPA monies on appropriate projects. Once established a CPC is first charged with assessing Arlington's community preservation needs, including consulting with various Town boards, committees, and commissions, and then must recommend specific, CPA-eligible projects for funding to Town Meeting for appropriation each year.

By law, a CPC must consist of at least five (5), but no more than nine (9) members as follows, with five seats reserved Arlington's equivalents to a Conservation Commission, Planning Board, Historical Commission, Housing Authority, and Board of Park Commissioners. Up to four additional members may be appointed or elected by various processes and entities.

Hence, following comparative analysis of other municipalities' CPCs and discussions with stakeholders and experts, the Board of Selectmen strongly recommends the adoption of a nine-member CPC, with at-large members appointed by a joint Board of Selectmen-Town Manager vetting process that affords the Board further involvement than the typical Town appointment processes. While this Board has tremendous confidence in the Town Manager's ability to identify and put forward candidates, the CPA surcharge dollars at stake merit increased Board involvement in CPC appointments both as a matter of representing the community as elected officials and as a matter of responsibility.

Additional features of the foregoing vote include measures to balance the CPC's autonomy with the need to consult important Town bodies responsible for advocating for

residents' interests, budgeting, and long-term planning, including the Finance Committee, the Capital Planning Committee, this Board, and the Council on Aging, among others.

**ARTICLE 12**

**REVISION OF TOWN COMMITTEE/  
VISION 2020 STANDING COMMITTEE**

**VOTED:** That the 1992 vote of Town Meeting (Article 41) establishing the Vision 2020 Standing Committee is hereby amended by striking the vote in its entirety and replacing it with the following:

**A. Vision 2020 Standing Committee Establishment and Purpose**

That the Town hereby provides for the appointment of a committee and advisory board to be called the Vision 2020 Standing Committee which shall oversee the progress and implementation of the Vision 2020 recommendations made to the Town and contained in the report given under Article 40 of the 1992 Annual Town Meeting and report on said progress and implementation each year until discharged. This committee will ensure the continuation of the long range planning process of Vision 2020 initiated by the Town in 1990 and shall reevaluate the Town Goals adopted by Town Meeting in 1993 at least every two years. This committee shall also create, implement, monitor, and review methods for open, town-wide public participation in the Vision 2020 process.

**B. Standing Committee Membership, Quorum, Administration, & Organization**

The Standing Committee shall consist of nine (9) Voting Members including a Chairperson, and a ten (10) person non-voting Advisory Board. Voting members and the Advisory Board shall both be charged with fulfilling the mission of Vision 2020. Only Voting Members shall have authority to make decisions and set policy of the Committee and otherwise bind the committee by a majority vote of a quorum. However, the Advisory Board shall have the right to be recognized at meetings and request topics and issues be placed before the Standing Committee on agendas. A quorum shall consist of a majority of Voting Members (5).

**1. Appointment of Voting Members**

**a. Voting Members shall be comprised of:**

- i. Two (2) Town of Arlington residents appointed by the Town Moderator, one of which shall serve an initial**

- two-year term, and the other an initial three-year term, with all subsequent terms for three years;
- ii. Two (2) Town of Arlington residents appointed by the Superintendent of Schools with approval of the School Committee, one of which shall serve an initial one-year term, and the other an initial two-year term, with all subsequent terms for three years;
  - iii. Two (2) persons appointed by the Town Manager with approval of the Board of Selectmen, one of which shall serve an initial one-year term, and the other an initial two-year term, with all subsequent terms for three years;
  - iv. Two (2) persons appointed by the Director of Planning and Community Development with approval of the Arlington Redevelopment Board (“ARB”), one of which shall serve an initial one-year term, and the other an initial three-year term, with all subsequent terms for three years; and
  - v. One (1) Chairperson, who shall be a resident nominated by a majority vote of the eight (8) above-listed Voting Members following recommendations from the Town Manager and School Committee Members, and approved by the Board of Selectmen. The Chairperson shall serve an initial three-year term, with all subsequent terms for three years.

b. All Voting Members shall be eligible for reappointment.

c. At all times at least one of the four collective appointments between the Town Manager and the Director of Planning shall be a current Town employee. All Town Manager and Director of Planning appointees who are not Town employees must be Town residents.

d. A vacancy of the Committee shall be filled by the relevant appointing or designating authority.

## 2. Advisory Board

The Advisory Board will be composed of the following ten (10) total members: the Town Manager, the Superintendent of Schools, the Town Moderator, the Director of Planning and Community Development, Town Counsel, one secondary student residing in the Town of Arlington appointed by the Superintendent and approved by the School Committee on a one-year term, and the Chairpersons of the Board of Selectmen, the

**School Committee, the ARB and the Finance Committee or such bodies' designees.**

**C. Effective Date and Appointments**

**Following Town Meeting approval of this revised vote, all Voting Member appointments except the appointment of the Chairperson shall be made on or before July 1, 2015 and the Chairperson shall be appointed on or before August 14, 2015. Until the Chairperson is appointed, the Standing Committee may designate a Vice Chair from within its membership to administer the Committee's business. The presently serving Standing Committee shall continue to govern Vision 2020 until July 1, 2015.**

**(5-0)**

**COMMENT:** The Board urges favorable action on this article as a means of updating the Vision 2020 Standing Committee operations to address the many logistical challenges of a Committee which performs diverse and essential work for the Town as part of Vision 2020, but is presently comprised of 22 members, including the Town Manager, the Superintendent of Schools, the Town Moderator, and the respective chairs of this Board, the School Committee, the Finance Committee, the Redevelopment Board.

Under the revised charter proposed and approved by the Standing Committee, nine (9) voting members who would count towards a quorum will manage the routine, operational duties of the Committee, enabling a larger body including "advisory board members" (including the Town Manager, members of this Board and the School Committee, etc.) to meet less frequently, but focus on matters of strategy in furthering the Town Goals.

**ARTICLE 13**

**DISPOSITION OF REAL ESTATE/  
1207 MASSACHUSETTS AVENUE**

**VOTED: That the Board of Selectmen be and hereby is authorized to dispose of property located at 1207 Massachusetts Avenue and its appurtenant land by sale, lease, or otherwise.**

**(4-0)**

**Ms. Mahon was not present.**

**COMMENT:** Following the discovery that property located at 1207 Massachusetts Avenue (an approximately 7,000 square foot developed parcel) is owned by the Town through the Board of Selectmen in recent years, the Board initiated a lengthy, thorough process for examining the best possible use of such property. The Board first established a working group in January of 2014 to explore the feasibility and suitability of the following three options for the site: 1) Town use of the premises; 2) short-term



**VOTED: That no action be taken under Article 15 with respect to making the Director of Assessments an appointment of the Town Manager.**

**(5-0)**

**COMMENT:** This article, inserted by citizen petition, seeks two related, substantive actions – one to convert the presently elected Board of Assessors (“BOA”) into an appointed body; and a second to move the Director of Assessments position from an appointment of the BOA to an appointment of the Town Manager. In an abundance of caution, Selectman Greeley recused himself from any consideration of the former discussion and vote as his brother, Mr. Robert Greeley, presently serves on the BOA, but participated in the vote discussion of the latter once the votes had been bifurcated and remaining members this Board had already moved no action with respect to converting the BOA into an appointed body.

At the outset, the Board of Selectmen recognize that the changes sought by this article were among the fifteen (15) recommendations of the Department of Revenue’s (“DOR”) 2012 analysis of Town and School financial operations. However, these recommendations were individual pieces within a much broader proposal to consolidate Town financial operations into a Municipal Finance Department. The creation of such a coordinated department would require simultaneous conversion of several elected offices to appointed offices as well as other significant structural and positional changes.

Moreover, members of the BOA testified at hearing that they opposed the proposed changes to the appointment of the Director of Assessments, citing the successful recent collaboration with Human Resources in appointing the present Director of Assessments. Hence, the majority of this Board does not move favorable action on the proposed changes without the agreement and support of the BOA. Such action would present an unnecessary conflict between this Board and the BOA without achieving the comprehensive changes the DOR recommended.

It should further be noted that the democratic nature of an elected Assessor position renders each individual official accountable for their decisions and performance to the residents for whom the BOA sets tax rates and makes tax decisions. In that vein, the results of recent Town elections do not appear to support the changes sought at this juncture.

Accordingly, while members of the Board agree that there may be merit to a more comprehensive change in the way the Town’s municipal finances are organized, a piecemeal approach which isolates the conversion of the BOA into an elected office and/or moves the Director of Assessments to an appointment of the Town Manager would be unnecessarily adversarial, contrary to the apparent views of voters, and organizationally problematic without achieving all of the benefits of a holistic change to Town financed operations. Therefore, the Selectmen recommend no action on both portions of this warrant article.

## ARTICLE 16

## ACCEPTANCE OF LEGISLATION/ COMPLETE STREETS PROGRAM

**VOTED: That Section 1 of Chapter 90 I of the General Laws, as added by Chapter 79 Sec. 7 of the Acts of 2014 (Complete Streets Program), Section 34, be and is hereby is accepted.**

(5-0)

**COMMENT:** As part of a certification-based grant program, acceptance of G.L. c. 90I presents an opportunity for Arlington to receive substantial state funds for work that it already performs and goals it already shares without new, significant administrative or programmatic commitments, or any financial commitments whatsoever.

The recently enacted “Complete Streets” statute is projected to make \$50,000,000 in street and sidewalk improvement design and construction funds available to Massachusetts municipalities over the next 5 years. The overall purpose of these funds is to help communities plan and construct “streets that provide accommodations for users of all transportation modes, including, but not limited to walking, cycling, public transportation, automobiles and freight.” Access to Complete Streets funds requires certain actions by the Town.

First, the Town must accept c. 90I by vote of Town Meeting. Second, it must develop and adopt an internal Complete Streets policy. The policy will be drafted by the Planning Department and approved by the Board of Selectmen. The policy will be generally flexible, but must include certain provisions such as procedures for roadway repairs and upgrades and for reviewing large-scale private developments. Finally, the Town must follow the policy, including pursuing a municipal mode share goal (i.e. increasing use of public transportation, walking or cycling) to become Complete Streets certified.

This process is similar to the Green Communities program the Town joined in 2010. Once certified under Complete Streets, the Town may apply for and receive funds for specific projects at no cost to the Town. The Complete Streets certification is easier than the Green Communities certification process, which required specific zoning and town bylaw amendments to acquire and maintain certification.

The state has not yet released the final regulations under the Complete Streets statute. If the regulations are completed as expected, Arlington will be ready to take advantage of the additional funding quickly. Should the final regulations be too onerous, there will be no impact of declining to develop an internal Complete Streets program. We would simply be ineligible for c. 90I funds. Hence, bearing in mind the success of similar certification-based programs, the Board of Selectmen strongly recommends acceptance of c. 90I by Town Meeting as a no-cost opportunity for substantial resources for Arlington.

**ARTICLE 18**

**ENDORSEMENT OF CDBG APPLICATION**

**VOTED:** That the Town hereby endorses the application for Federal Fiscal Year 2016 prepared by the Town Manager and the Board of Selectmen under the Housing and Community Development Act of 1974 (PL 93-383), as amended.

**(5-0)**

**COMMENT:** This is the usual vote to endorse the annual application for Community Development Block Grant funds.

**ARTICLE 19**

**REVOLVING FUNDS**

**VOTED:** The Town does hereby reauthorize the following revolving funds.

**Private Way Repair established under Article 46 of the 1992 Annual Town Meeting**

**Expenditures not to exceed \$200,000**  
**Beginning Balance** \$13,304.91  
**Receipts** 37,553.76  
**Expenditures** 0.00  
**Balance, 7/1/14** \$50,858.67

**Public Way Repair established under Article 45 of the 1992 Annual Town Meeting**

**Expenditures not to exceed \$5,000**  
**Beginning Balance** \$ 168.40  
**Receipts** 0.00  
**Expenditures** 0.00  
**Balance, 7/1/14** \$ 168.40

**Fox Library established under Article 49 of the 1996 Annual Town Meeting**

**Expenditures not to exceed \$20,000**  
**Beginning Balance** \$13,690.55  
**Receipts** 3,550.00  
**Expenditures** 2,172.42  
**Balance, 7/1/14** \$15,068.13

**Robbins House established under Article 77 of the 1997 Annual Town Meeting**

**Expenditures not to exceed \$75,000**  
**Beginning Balance** \$35,312.80  
**Receipts** 62,097.28  
**Expenditures** 65,516.47  
**Balance, 7/1/14** \$31,893.61



**Conservation Commission established under Article 44 of the 1996 Annual Town Meeting Expenditures not to exceed \$10,000**

<b>Beginning Balance</b>	<b>\$3,312.52</b>
<b>Receipts</b>	<b>0.00</b>
<b>Expenditures</b>	<b>569.98</b>
<b>Balance, 7/1/14</b>	<b>\$2,742.54</b>

**Uncle Sam established under Article 31 of the 2000 Annual Town Meeting Expenditures not to exceed \$2,000**

<b>Beginning Balance</b>	<b>\$411.31</b>
<b>Receipts</b>	<b>3,000.00</b>
<b>Expenditures</b>	<b>1,885.00</b>
<b>Balance, 7/1/14</b>	<b>\$1,526.31</b>

**Life Support Services established under Article 37 of the 2001 Annual Town Meeting Expenditures not to exceed \$800,000**

<b>Beginning Balance</b>	<b>\$298,371.70</b>
<b>Receipts</b>	<b>629,239.50</b>
<b>Expenditures</b>	<b>521,795.96</b>
<b>Balance, 7/1/14</b>	<b>\$405,815.24</b>

**Board of Health Fees established under Article 30 of the 2005 Annual Town Meeting Expenditures not to exceed \$125,000**

<b>Beginning Balance</b>	<b>\$86,284.09</b>
<b>Receipts</b>	<b>76,970.06</b>
<b>Expenditures</b>	<b>97,724.45</b>
<b>Balance, 7/1/14</b>	<b>\$65,529.70</b>

**Field User Fees- Established under Article 78 of the 2004 Annual Town Meeting Expenditures not to exceed \$80,000**

<b>Beginning Balance</b>	<b>\$43,400.04</b>
<b>Receipts</b>	<b>42,245.64</b>
<b>Expenditures</b>	<b>21,797.15</b>
<b>Balance, 7/1/14</b>	<b>\$64,848.53</b>

**Robbins Library Rental – Established under Article 35 of the 2006 Annual Town Meeting**

<b>Expenditures not to exceed \$8,000</b>	
<b>Beginning Balance</b>	<b>\$16,750.53</b>
<b>Receipts</b>	<b>9,315.00</b>
<b>Expenditures</b>	<b>4,369.43</b>
<b>Balance, 7/1/14</b>	<b>\$21,696.10</b>

**Town Hall Rental – Established under Article 35 of the 2006 Annual Town Meeting Expenditures not to exceed \$100,000**

<b>Beginning Balance</b>	<b>\$22,163.10</b>
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<b>Receipts</b>	<b>47,944.62</b>
<b>Expenditures</b>	<b>55,573.18</b>
<b>Balance, 7/1/14</b>	<b>\$14,534.54</b>

**White Goods Recycling – Established under Article 35 of the 2006 Annual Town Meeting**

<b>Expenditures not to exceed \$80,000</b>	
<b>Beginning Balance</b>	<b>\$16,755.21</b>
<b>Receipts</b>	<b>35,031.77</b>
<b>Expenditures</b>	<b>6,677.59</b>
<b>Balance, 7/1/14</b>	<b>\$45,109.39</b>

**Library Vendor – Established under Article 34 of the 2009 Annual Town Meeting**

<b>Expenditures not to exceed \$25,000</b>	
<b>Beginning Balance</b>	<b>\$14,315.11</b>
<b>Receipts</b>	<b>9,778.50</b>
<b>Expenditures</b>	<b>19,219.68</b>
<b>Balance, 7/1/14</b>	<b>\$4,873.93</b>

**Gibbs School Energy – Established under Article 45 of the 2010 Annual Town Meeting**

<b>Expenditures not to exceed \$120,000</b>	
<b>Beginning Balance</b>	<b>\$27,730.05</b>
<b>Receipts</b>	<b>97,171.04</b>
<b>Expenditures</b>	<b>88,441.82</b>
<b>Balance, 7/1/14</b>	<b>\$36,459.27</b>

**Cemetery Chapel Rental – Established under Article 52 of the 2011 Annual Town Meeting**

<b>Expenditures not to exceed \$15,000</b>	
<b>Beginning Balance</b>	<b>\$0.00</b>
<b>Receipts</b>	<b>0.00</b>
<b>Expenditures</b>	<b>0.00</b>
<b>Balance, 7/1/14</b>	<b>\$0.00</b>

**Council on Aging Program Revolving Fund – Established under Article 28 of the 2013 Annual Town Meeting**

<b>Expenditures not to exceed \$25,000</b>	
<b>Beginning Balance</b>	<b>\$0.00</b>
<b>Receipts</b>	<b>15,710.54</b>
<b>Expenditures</b>	<b>11,389.60</b>
<b>Balance, 7/1/14</b>	<b>\$4,320.94</b>

(5-0)

**COMMENT:** The above represents the usual vote to receive reports on expenditures and receipts of the various Town revolving funds and to authorize and reauthorize such funds in accordance with state law. Additional materials regarding the Revolving Funds have also been included in the Appendix to this report for further consideration.

**ARTICLE 45**

**RESOLUTION/TOWN MEETING MEMBER  
REMOVAL PROCESS**

**VOTED:** That the Town hereby directs the Town Meeting Procedures Committee to study and to report back to, and make recommendations to, future Town Meetings for Bylaw Amendments, allowing for a process for removing Town Meeting Members from their office if they fail to attend a sufficient number of Town Meetings during their term in office.

**COMMENT:** This article and resolution was inserted at the request of the Town Moderator and the Town Meeting Procedures Committee to gauge Town Meeting's interest in exploring an objective process by which Town Meeting Members who are chronically absent from Town Meeting could be subject to removal. Several towns have adopted attendance requirements and removal processes for their Town Meeting Members, as have other Arlington committees and commissions for their members. While some Selectmen noted that the elected nature of the position provides a democratic means for addressing absenteeism as well as other practical concerns, the balance the Board believes that a resolution to examine potential options available to the Town to address any problems with absenteeism is an appropriate step to take.

(3-2)

**Mr. Byrne and Mr. Greeley voted in the negative.**

**ARTICLE 46**

**RESOLUTION/MASTER PLAN ENDORSEMENT**

**VOTED:** WHEREAS the Town of Arlington has embarked upon its first master planning effort in more than two decades; and

**WHEREAS** a Master Plan Advisory Committee of Arlington residents -- including numerous Town Meeting Members and professionals in relevant fields -- has worked for more than two years, in conjunction with staff and contractors of the Department of Planning and Community Development; and

**WHEREAS** the Master Plan Advisory Committee has been guided in its work by the Town Goals, as adopted by Town Meeting in 1993; and

**WHEREAS** community meetings, surveys, public hearings, citizen interviews and other outreach activities since 2012 have garnered the direct involvement and feedback of hundreds of Arlington residents; and

**WHEREAS** extensive work was devoted to documenting existing conditions, strengths and assets, determining the community's desires, performing baseline analyses of current challenges and changes facing Arlington; and

**WHEREAS** recommendations have been developed around seven policy areas: Land Use, Transportation, Housing, Economic Development, Historic and Cultural Resource Areas, Natural Resources and Open Space, and Public Facilities and Services; and

**WHEREAS** these recommendations have been expressed in a multi-year implementation plan, consisting of actions to be considered by various Town boards, committees, professional staff and, ultimately Town Meeting; and

**WHEREAS** the results of this work were adopted by the Arlington Redevelopment Board on February 4, 2015 for submission as the Arlington Master Plan to the Executive Office of Housing and Economic Development, in accordance with Chapter 41, Section 81D of Massachusetts General Laws; and

**NOW THEREFORE, BE IT RESOLVED** that the Arlington Town Meeting commends the work of the Master Plan Advisory Committee and the many other volunteers, residents and professional staff members in considering the current state of our town and mapping out a series of reasonable steps for consideration in meeting our present and future challenges and improving our quality of life and endorses the action of the Redevelopment Board in adopting the Arlington Master Plan; and

**BE IT FURTHER RESOLVED** that the Town Meeting considers the Arlington Master Plan to be a living document that will guide future action, while being subject to regular review and update as conditions warrant; and

**BE IT FURTHER RESOLVED** that Town Meeting looks forward to active participation and consideration of specific actions to be taken, as well as continuing the open process and incorporating ongoing public participation as implementation of the Arlington Master Plan proceeds.

**(4-0)**

**Ms. Mahon was not present.**

**COMMENT:** Following the adoption of the Master Plan by the Arlington Redevelopment Board ("ARB") pursuant to General Laws. c. 41 § 81, the Board of Selectmen concurs with the Master Plan Advisory Committee (of which Mr. Byrne and Mr. Curro are members), the Planning Department, and the ARB in seeking a resolution from Town Meeting to endorse

the Master Plan. While the law does not require the Board of Selectmen's approval or Town Meeting's endorsement, the purpose of the Plan is to guide the Town's policy on future land use and development over the next 10 to 20 years in the interests of ensuring development and redevelopment that is stable, predictable, and consistent with our community's values. Thus, this Board's support and Town Meeting's resolve to examine and address the issues and policies outlined in the Master Plan is of significant value to the Town, and provides a further layer of transparency in an already transparent Master Plan process.

Moreover, it must be stressed both that the resolution's impact is limited to pledging to further discuss the policies set forth therein, and that the Master Plan is a living document potentially subject to change. Therefore, neither the Master Plan, nor the resolution to endorse it would supplant the Town Meeting process for making changes to Zoning Bylaws or any other local laws. The resolution would however evidence Town Meeting's commitment to take up and discuss the bylaw changes recommended in the Plan at future Town Meetings.

Finally the Master Plan Advisory Committee has hosted approximately 75 workshops, meetings, and interviews in developing and vetting the Plan. The public engagement process to date has been extraordinary. Accordingly, this Board comfortably joins with the ARB in recommending Town Meeting resolve to endorse the Master Plan.

APPENDIX - ARTICLE 19  
REVOLVING FUND EXPENDITURE DETAIL

REVOLVING FUND	AMOUNT
<b>PRIVATE WAY REPAIR</b> <i>NO EXPENDITURES IN FY2014</i>	
<b>PUBLIC WAY REPAIR</b> <i>NO EXPENDITURES IN FY2014</i>	
<b>FOX LIBRARY</b>	
<i>SUPPLIES</i>	2,172.42
<b>TOTAL EXPENDITURES</b>	2,172.42
<b>ROBBINS HOUSE</b>	
<i>SUPPLIES</i>	2,608.44
<i>MAINTENANCE</i>	28,099.12
<i>PERSONNEL</i>	14,146.87
<i>UTILITIES</i>	17,600.54
<i>CONTRACTED SERVICES</i>	3,061.50
<b>TOTAL EXPENDITURES</b>	65,516.47
<b>CONSERVATION COMMISSION</b>	
<i>TRAINING</i>	569.98
<b>TOTAL EXPENDITURES</b>	569.98
<b>UNCLE SAM</b>	
<i>OTHER EXPENSES</i>	1,885.00
<b>TOTAL EXPENDITURES</b>	1,885.00
<b>AMBULANCE/LIFE SUPPORT SERVICES</b>	
<i>CONTRACTED SERVICES</i>	363,325.37
<i>GENERAL FUND OFFSET (PERSONNEL)</i>	131,415.00
<i>CAPITAL OFFSET</i>	25,000.00
<i>PATIENT REIMBURSEMENTS</i>	2,055.59
<b>TOTAL EXPENDITURES</b>	521,795.96
<b>BOARD OF HEALTH</b>	
<i>SUPPLIES</i>	10,783.42
<i>PERSONNEL</i>	59,357.51
<i>CONTRACTED SERVICES</i>	26,667.49
<i>DUES/SUBSCRIPTIONS/TRAINING</i>	762.35
<i>OTHER EXPENSES</i>	153.68
<b>TOTAL EXPENDITURES</b>	97,724.45

REVOLVING FUND	AMOUNT
<b>FIELD USER FEES</b>	
<i>SUPPLIES</i>	600.00
<i>MAINTENANCE</i>	19,341.30
<i>EQUIPMENT &amp; MATERIALS</i>	1,855.85
<b>TOTAL EXPENDITURES</b>	21,797.15
<b>ROBBINS LIBRARY RENTAL</b>	
<i>MAINTENANCE</i>	3,510.17
<i>EQUIPMENT</i>	859.26
<b>TOTAL EXPENDITURES</b>	4,369.43
<b>TOWN HALL RENTAL</b>	
<i>SUPPLIES</i>	4,260.02
<i>PERSONNEL</i>	40,369.96
<i>MAINTENANCE</i>	1,736.45
<i>CONTRACTED SERVICES</i>	9,206.75
<b>TOTAL EXPENDITURES</b>	55,573.18
<b>WHITE GOODS RECYCLING</b>	
<i>PERSONNEL</i>	397.04
<i>EQUIPMENT &amp; MATERIALS</i>	6,280.55
<b>TOTAL EXPENDITURES</b>	6,677.59
<b>LIBRARY PC VEND</b>	
<i>SUPPLIES</i>	959.46
<i>EQUIPMENT</i>	8,089.41
<i>CONTRACTED SERVICES</i>	10,170.81
<b>TOTAL EXPENDITURES</b>	19,219.68
<b>GIBBS SCHOOL ENERGY</b>	
<i>UTILITIES</i>	88,441.82
<b>TOTAL EXPENDITURES</b>	88,441.82
<b>CEMETERY CHAPEL RENTAL</b> <i>NO EXPENDITURES IN FY2014</i>	
<b>COUNCIL ON AGING PROGRAM</b>	
<i>SUPPLIES</i>	2,172.39
<i>PERSONNEL</i>	232.54
<i>CONTRACTED SERVICES</i>	8,984.67
<b>TOTAL EXPENDITURES</b>	11,389.60



**KEVIN F. GREELEY, CHAIR**  
**DIANE M. MAHON, VICE CHAIR**  
**DANIEL J. DUNN**  
**STEVEN M. BYRNE**  
**JOSEPH A. CURRO, JR.**