

**Arlington Contributory Retirement Board  
Meeting Minutes for September 25, 2014  
At the Town Hall Annex  
Second Floor Meeting Room**

**Board members present:** Chairman John Bilafer, Richard Keshian, Ken Steele, Ruth Lewis and Kenneth Hughes

**Guest:** John Reidy, Pension Technology Group and David Good, Town of Arlington IT Director

**Call to order Regular Monthly Meeting**

Chairman Bilafer called the meeting to order at 4:30 PM

**Pension Technology Group presentation**

Mr. Reidy hand out a presentation to the Board which will be part of the record and Mr. Reidy discussed the features and enhancements that the Pension Technology Group software would be able to provide to the Arlington Board. Mr. Reidy told the Board that of the 105 Retirement Boards the Pension Technology Group's software was in 75 of them. Mr. Reidy also answered question about compatibility with the current hardware being used by Arlington with Mr. Good. At the end of the presentation Mr. Reidy and Mr. Good left the meeting. After review and discussion, Mr. Steele made a motion engage in agreement with Pension Technology Group subject to a contract review by the Board's Attorney Tom Gorman, seconded by Ms. Lewis. The motion was approved by unanimous vote. Chairman Bilafer instructed Mr. Greco to contact Mr. Reidy and to have him send the Board and Mr. Gorman a copy of their contract for review.

**Motion and vote to approve Expense Warrants 27 +28**

After review and discussion, Ms. Lewis made a motion to approve expense Warrants 27, and 28 for payment, seconded by Mr. Hughes. The motion was approved by unanimous vote.

**Motion and vote to approve the July 2014 Trial Balance**

After review and discussion, Mr. Hughes made a motion to approve the July 2014 Trial Balance, seconded by Ms. Lewis. The motion was approved by unanimous vote

**Motion and vote to approve Minutes for August 2014**

After review and discussion Mr. Keshian made a motion to approve the August 2014 Minutes, seconded by Ms. Lewis. The motion was approved by unanimous vote.

**Motion to approve new school members**

After review and discussion, Mr. Keshian made a motion to approve the new school members, seconded by Ms. Lewis. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Colin Ahern	9/09/2014	9+2%	Teacher Assistant
Deanna Assad	9/19/2014	9+2%	Teacher Assistant
Shaina Benoit	8/28/2014	9+2%	Teacher Assistant
Stephanie Deerwester	8/28/2014	9+2%	Teacher Assistant
William Disanza	8/27/2014	9+2%	Teacher Assistant
Elizabeth Doke	8/27/2014	9+2%	Teacher Assistant
Carlos Dominquez	8/18/2014	9+2%	Building Supervisor
Katelin Egan	8/27/2014	9+2%	Teacher Assistant
Darlene Goll	9/15/2014	9+2%	Teacher Assistant
Charlotte Greene	8/28/2014	9+2%	Teacher Assistant
Beverley Harris	8/27/2014	9+2%	Teacher Assistant
Elene Hendrickson	9/11/2015	9+2%	Teacher Assistant
Dyavand Howard	8/27/2014	9+2%	Teacher Assistant
Amanda Johnson	8/27/2014	9+2%	Teacher Assistant
Holly Jones	8/27/2014	9+2%	Teacher Assistant
James Kilmartin	9/02/2014	9+2%	Teacher Assistant
Alyssa Lemieux	9/02/2014	9+2%	Teacher Assistant
Lindsay Luongo	9/29/2014	9+2%	Teacher Assistant
Christopher Magni	8/27/2014	9+2%	Teacher Assistant
Ross Marino	8/28/2014	9+2%	Teacher Assistant
Erik McCoy	8/27/2014	9+2%	Teacher Assistant
Stacia Meczywor	8/27/2014	9+2%	Teacher Assistant
Simon Moody	8/28/2014	9+2%	Teacher Assistant
Megan Mulrenan	8/27/2014	9+2%	Teacher Assistant
Kathryn O'Connell	9/15/2014	9+2%	Teacher Assistant
Elizabeth Pollastri	8/27/2014	9+2%	Teacher Assistant
Steven Pugliese	9/15/2014	9+2%	Teacher Assistant
Jordan Quinn	8/27/2014	9+2%	Teacher Assistant
Maria Sakai	8/28/2014	9+2%	Teacher Assistant
Dianne Sullivan	8/28/2014	9+2%	Teacher Assistant
Lisa Treadwell	9/02/2014	9+2%	Teacher Assistant

**Motion to approve new town members**

After review and discussion, Mr. Hughes made a motion to approve the new town members, seconded by Ms. Lewis. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Thomas Bagarella	9/02/2014	9+2%	Water Craftsman
Krishan Kalia	9/15/2014	9+2%	Water Craftsman
Eve Maragolis	9/08/2014	9+2%	Management Analyst
Steven Tomey	9/22/2014	9+2%	Tree Climber

**New Business**

Mr. Greco informed the Board that there are six Teacher Assistants that were hired for this current school year and meet the criteria for the retirement system have not signed

up. Mr. Greco asked the Board if he did not receive a response from these new hires by October 17, 2014 which, would be thirty days after he mailed a second notice to these new-hires did the Board want use provisions of Chapter 32 §18 (1). Chairman Bilafer instructed Mr. Greco that if he has not received an application three days before the deadline that he should contact the department head and inform them that the Board will be starting the Chapter 32 § 18 (1) procedure to suspend the employs until they sign-up with the retirement system. Mr. Keshian made a motion to have Mr. Greco use Chapter 32 §18 (1) if the new-hires do not comply by the deadline, seconded by Ms. Lewis. The motion was approved by unanimous vote.

**Adjourn**

At 5:55 Mr. Steele made a motion to adjourn the meeting, seconded by Ms. Lewis. The motion was approved by unanimous vote.